

Don't
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TM02

Termination of appointment of secretary



Companies House

Go online to file this information
www.gov.uk/companieshouse

☒ **What this form is for**
You may use this form to terminate the appointment of a secretary (individual or corporate).

☒ **What this form is NOT for**
You cannot use this form if you are terminating the appointment of a director. To do this, please use form TM01 'Termination of appointment of director'.

WEDNESDAY



A05 *A93I4Z5G* 22/04/2020 #7
COMPANIES HOUSE

1 Company details

Company number 12000851

Company name in full OROVELA LTD

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register.

Title* MRS

Full forename(s) JULIE JAYNE

Surname/Corporate name RAITT

3 Termination date^①

Date of termination of appointment 01 04 2020

① Only one secretary appointment can be terminated per form.

4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X *J Raitt* X

This form may be signed by:
Director^②, Secretary, Person authorised^③, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

② Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

③ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You have correctly entered the name of the secretary being terminated.
- ☒ You have included the date of termination.
- ☒ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

AD01

Change of registered office address



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
a company's registered office
address.

☐ **What this form is NOT for**
You cannot use this form to change
the registered office address of a
Limited Liability Partnership (LLP). To
do this, please use form LL AD01's
Change of registered office address of
a limited liability partnership (LLP).

For further information, please
refer to our guidance at
www.companieshouse.gov.uk

1 Company details

Company number **12000851**
Company name in full **ORVELA LTD**

→ Filling in this form
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 New registered office address ①

The change in registered office address does not take effect until the Registrar
has registered this notice.

A person may validly serve any document on the company at its previous
registered office for 14 days from the date that a change of registered office is
registered.

Building name/number **INVISION HOUSE**
Street **WILBURY WAY**
Post town **HITCHIN**
County/Region **HERTFORDSHIRE**
Postcode **SG4 0TY**

① Change of registered office
For England and Wales companies,
the address provided can either be
in England or Wales.

For Welsh companies, the address
provided must be in Wales.

For companies registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively.

3 Signature

I am signing this form on behalf of the company.

Signature

Signature

☒

☒

This form may be signed by:
Director ②, Secretary, Person Authorised ②, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor.

② Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

③ Person authorised

Under either section 270 or 274 of
the Companies Act 2006.

AD01

Change of registered office address

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☒ The company name and number match the information held on the public Register.
- ☒ You have provided the new registered office address in section 2.
- ☒ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- ☒ You have signed the form.

**Important information**

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**Further information**

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