

**ARTICLES OF ASSOCIATION**

**OF**

**SHUSH MONEY LIMITED**

SATURDAY



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17/10/2020

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COMPANIES HOUSE

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## **1 Defined terms and interpretation**

### **1.1** In the Articles, unless the context requires otherwise:

**Accepting Shareholders** has the meaning given in Article 46.1;

**address** has the meaning given in section 1148 of the Companies Act 2006;

**Adoption Date** means the date of adoption of these Articles of association;

**Articles** means these articles of association;

**Bad Leaver** means a Leaver who is not a Good Leaver;

**bankruptcy** includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;

**Board** means the board of directors of the Company from time to time;

**call** has the meaning given in Article 32;

**call notice** has the meaning given in Article 32;

**chair of the meeting** has the meaning given in Article 61;

**Change of Control** means the acquisition (by any means) by a Third Party of any interest in any Shares if, upon completion of that acquisition, the Third Party together with any person connected with or acting in concert with that Third Party (other than any such person who was a holder on the Adoption Date) would be entitled to exercise more than 50% of the total voting rights normally exercisable at any general meeting of the Company;

**clear days** in relation to a notice, excludes the day the notice is deemed under the Articles to be given and the day on which the specified period expires;

**Committed Shares** has the meaning given in Article 47.1;

**Companies Acts** means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the company;

**company's lien** has the meaning given in Article 30;

**Compulsory Transfer Notice** has the meaning given in Article 45.2;

**Director** means a director of the company, and includes any person occupying the position of director, by whatever name called;

**distribution recipient** has the meaning given in Article 52;

**document** includes, unless otherwise specified, any document sent or supplied in electronic form;

**Drag Along Notice** has the meaning given in Article 46.1;

**electronic form** has the meaning given in section 1168 of the Companies Act 2006;

**electronic means** has the meaning given in section 1168 of the Companies Act 2006;

**eligible director** has the meaning given in Article 9;

**Employee Shareholder** means either of the Founders or any other holder who is an employee of the Company, or is engaged as a consultant to the Company under a contract for services;

**Excess Sale Shares** has the meaning given in Article 44.4.2;

**Excluded Person** means:

- (a) a person who has given, or is deemed to have given, a Transfer Notice in respect of their Shares; or
- (b) a Leaver; or
- (c) an Employee Shareholder who has given, or been given, notice to terminate his contract of employment or contract for services with the Company.

**Fair Value** shall be as defined in Article 45.4;

**Founder** means Lisa Simmons;

**fully paid** in relation to a share means that the nominal value and any premium to be paid to the company in respect of that share have been paid to the company;

**Garden Leave** means any period during which the Company, in respect of an employee and pursuant to the service contract between the Company and that employee, ceases or has ceased to provide that employee with work and withdraws or has withdrawn their right of access to any premises of the Company;

**Good Leaver** means an Employee Shareholder who ceases to be an employee of, or a consultant to, the Company as a result of:

- (a) the death of that Employee Shareholder;
- (b) disability or incapacity through ill health (other than where such ill health arises from the abuse of alcohol or drugs) where the Board reasonably considers such ill health is preventing, or is likely to prevent, the Employee Member from performing his normal duties;
- (c) retirement at normal retirement age; or
- (d) any other reason which the Board determines, with the consent of a Shareholder Majority, shall result in the Employee Member being a Good Leaver for the purposes of these Articles.

**hard copy form** has the meaning given in section 1168 of the Companies Act 2006;

**holder** in relation to shares means the person whose name is entered in the register of members as the holder of the shares;

**Independent Expert** means a partner at a UK firm of accountants (acting as an expert and not as an arbitrator) nominated by the parties concerned or, in the event of disagreement as to nomination, appointed by the President from time to time of the Institute of Chartered Accountants in England and Wales;

**instrument** means a document in hard copy form;

**Issue Price** means the price at which the relevant Share is issued, being the aggregate of the amount paid up or credited as paid up in respect of the nominal value thereof and any share premium thereon;

**Last Value** means the value of the shares paid up in respect of the nominal value thereof and any share premium thereon at the last subscription round immediately prior to the notice, action or intended action required to rely upon the Last Value;

**Leaver** means:

- (a) any holder who ceases, or has ceased, to be a Relevant Employee, provided that, for these purposes, a holder shall be deemed to cease, or have ceased, to be a Relevant Employee upon the commencement of any period during which the relevant individual is placed on Garden Leave pursuant to their service contract with the Company, notwithstanding that the relevant individual remains an employee of the Company;
- (b) any person who holds or becomes entitled to any Shares, following the death of an Employee Shareholder; following the bankruptcy of a holder (if an individual) or the receivership, administrative receivership, administration, liquidation or other arrangement for the winding-up of a holder (if a company); or following the exercise of an option after ceasing to be a Relevant Employee; or
- (c) any holder holding Shares as a nominee for any person who ceases, or who has ceased, to be a Relevant Employee in respect of the Shares held on behalf of such person;

**Leaver's Shares** means all of the Shares held by a Leaver, or to which they are entitled, on the Leaving Date and any Shares acquired by a Leaver after the Leaving Date under an employee share scheme;

**Leaving Date** means the date on which the relevant person becomes a Leaver;

**lien enforcement notice** has the meaning given in Article 31;

**ordinary resolution** has the meaning given in section 282 of the Companies Act 2006;

**Other Shareholders** has the meaning given in Article 46.1;

**paid** means paid or credited as paid;

**participate** in relation to a directors' meeting, has the meaning given in Article 11;

**Permitted Issue** means an allotment or issue of shares made pursuant to the authority contained in Article 26.1.

**Prescribed Period** means the period of 42 days from:

- (a) in the case of a Compulsory Transfer Notice, the date on which the Prescribed Price is determined in accordance with Articles 45.3 and (if applicable) 45.5; and
- (b) in the case of any other Transfer Notice, the date of service of the Transfer Notice;

**Prescribed Price** has the meaning given in Article 44.1.3;

**Proportionate Entitlement** has the meaning given in Article 44.4;

**Proposing Transferor** has the meaning given in Article 44.1;

**proxy notice** has the meaning given in Article 67;

**Relevant Employee** means an employee of the Company, or a person engaged as a consultant to the Company under a contract for services;

**Relevant Officer** means any person who is or was at any time a director, secretary or other officer (except an auditor) of the company or of any undertaking in the same group as the company;

**Sale Notice** has the meaning given in Article 45.2;

**Sale Price** has the meaning given in Article 45.3;

**Sale Shares** has the meaning given in Article 44.1.1;

**Shareholder Majority** means those holders (other than Excluded Persons) who hold Shares that together confer not less than 75% of the total voting rights exercisable in general meetings of the Company (discounting the votes normally exercisable in respect of the Shares held by an Excluded Person);

**Shares** means shares in the company;

**special resolution** has the meaning given in section 283 of the Companies Act 2006;

**subsidiary** has the meaning given in section 1159 of the Companies Act 2006;

**Tag Along Consideration** has the meaning given in Article 47.1;

**Tag Along Notice** has the meaning given in Article 47.1;

**Tag Along Offer** has the meaning given in Article 47.1;

**Third Party** has the meaning given in Article 46.1;

**Third Party Offer** has the meaning given in Article 46.1;

**Total Transfer Condition** has the meaning given in Article 44.1.4;

**transmittee** means a person entitled to a share by reason of the death or bankruptcy of a member or otherwise by operation of law; and

**Uncommitted Shares** has the meaning given in Article 47.1;

**Unsold Sale Shares** has the meaning given in Article 44.8;

**writing** means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

- 1.2 The relevant model Articles (within the meaning of section 20 of the Companies Act 2006) are excluded.
- 1.3 Unless the context otherwise requires, other words or expressions contained in the Articles bear the same meaning as in the Companies Act 2006 as in force on the date when the Articles become binding on the company.
- 1.4 Except where the contrary is stated or the context otherwise requires, any reference in the Articles to a statute or statutory provision includes any order, regulation, instrument or other subordinate legislation made under it for the time being in force, and any reference to a statute, statutory provision, order, regulation, instrument or other subordinate legislation includes any amendment, extension, consolidation, re-enactment or replacement of it for the time being in force.
- 1.5 Words importing the singular number only include the plural and vice versa. Words importing the masculine gender include the feminine and neuter gender. Words importing persons include corporations.

## 2 **Liability of members**

The liability of the members is limited to the amount, if any, unpaid on the shares held by them.

## 3 **Directors' general authority**

Subject to the Articles, the directors are responsible for the management of the company's business, for which purpose they may exercise all the powers of the company.

#### **4 Power to change the company's name**

The directors may from time to time change the name of the company to any name considered by the directors to be advantageous, expedient or otherwise desirable.

#### **5 Members' reserve power**

**5.1** The members may, by special resolution, direct the directors to take, or refrain from taking, specified action.

**5.2** No such special resolution invalidates anything which the directors have done before the passing of the resolution.

#### **6 Directors may delegate**

**6.1** Subject to the Articles, the directors may delegate any of the powers which are conferred on them under the Articles:

**6.1.1** to such person or committee;

**6.1.2** by such means (including by power of attorney);

**6.1.3** to such an extent;

**6.1.4** in relation to such matters or territories; and

**6.1.5** on such terms and conditions

**6.1.6** as they think fit. The power to delegate shall be effective in relation to the powers, authorities and discretions of the directors generally and shall not be limited by the fact that in certain of the Articles, but not in others, express reference is made to particular powers, authorities or discretions being exercised by the directors or by a committee authorised by the directors.

**6.2** If the directors so specify, any such delegation may authorise further delegation of the directors' powers by any person to whom they are delegated.

**6.3** The directors may revoke any delegation in whole or part, or alter its terms and conditions.

#### **7 Committees**

**7.1** Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the Articles which govern the taking of decisions by directors.

**7.2** A member of a committee need not be a director.

**7.3** The directors may make rules of procedure for all or any committees, which prevail over rules derived from the Articles if they are not consistent with them.

#### **8 Directors to take decisions collectively**

**8.1** The general rule about decision-making by directors is that any decision of the directors must be either a majority decision at a meeting or a decision taken in accordance with Article 9.



- 8.2** If:
- 8.2.1** the company only has one director; and
  - 8.2.2** no provision of the Articles requires it to have more than one director,
- the general rule does not apply, and the director may take decisions without regard to any of the provisions of the Articles relating to directors' decision-making.

## **9 Unanimous decisions**

- 9.1** A decision of the directors is taken in accordance with this Article when all eligible directors indicate to each other by any means that they share a common view on a matter.
- 9.2** Such a decision may take the form of a resolution in writing signed by each eligible director (whether or not each signs the same document) or to which each eligible director has otherwise indicated agreement in writing.
- 9.3** References in the Articles to eligible directors are to directors who would have been entitled to vote on the matter had it been proposed as a resolution at a directors' meeting (but excluding any director whose vote is not to be counted in respect of that particular matter).
- 9.4** A decision may not be taken in accordance with this Article if the eligible directors would not have formed a quorum at such a meeting.

## **10 Calling a directors' meeting**

- 10.1** Any director may call a directors' meeting by giving notice of the meeting to the directors or by authorising the company secretary (if any) to give such notice.
- 10.2** Notice of any directors' meeting must indicate:
  - 10.2.1** its proposed date and time;
  - 10.2.2** where it is to take place; and
  - 10.2.3** if it is anticipated that directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.
- 10.3** Notice of a directors' meeting need not be in writing and must be given to each director provided that, if a director is absent (whether habitually or temporarily) from the United Kingdom, the company has an address for sending or receiving documents or information by electronic means to or from that director outside the United Kingdom.
- 10.4** Notice of a directors' meeting need not be given to directors who waive their entitlement to notice of that meeting, by giving notice to that effect to the company not more than seven days after the date on which the meeting is held. Where such notice is given after the meeting has been held, that does not affect the validity of the meeting, or of any business conducted at it.

## **11 Participation in directors' meetings**

- 11.1** Subject to the Articles, directors participate in a directors' meeting, or part of a directors' meeting, when
  - 11.1.1** the meeting has been called and takes place in accordance with the Articles; and

11.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.

11.2 In determining whether directors are participating in a directors' meeting, it is irrelevant where any director is or how they communicate with each other.

11.3 If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

## **12 Quorum for directors' meetings**

12.1 At a directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.

12.2 The quorum for directors' meetings may be fixed from time to time by a decision of the directors and unless otherwise fixed it is two provided that:

12.2.1 if and so long as there is only one director the quorum shall be one; and

12.2.2 for the purposes of any meeting held pursuant to Article 16 to authorise a director's conflict, if there is only one director besides the director concerned and directors with a similar interest, the quorum shall be one.

12.3 If the total number of directors for the time being is less than the quorum required, the directors must not take any decision other than a decision

12.3.1 to appoint further directors; or

12.3.2 to call a general meeting so as to enable the members to appoint further directors.

## **13 Chairing of directors' meetings**

13.1 The directors may appoint a director to chair their meetings.

13.2 The person so appointed for the time being is known as the chair.

13.3 The directors may terminate the chair's appointment at any time.

13.4 If no director has been appointed chair, or the chair is unwilling to chair the meeting or is not participating in a directors' meeting within ten minutes of the time at which it was to start, the participating directors must appoint one of themselves to chair it.

## **14 Casting vote**

14.1 If the numbers of votes for and against a proposal are equal, the chair or other director chairing the meeting has a casting vote.

14.2 But this does not apply if, in accordance with the Articles, the chair or other director chairing the meeting is not to be counted as participating in the decision-making process for quorum or voting purposes.

## **15 Directors' interests**

Except to the extent that Article 16 applies or the terms of any authority given under that Article otherwise provide, and without prejudice to such disclosure as is required under the Companies Act 2006, a director may be a party to, or otherwise interested in, any transaction or arrangement with the company and shall

be entitled to participate in the decision-making process for quorum and voting purposes on any resolution concerning a matter in which they have, directly or indirectly, an interest or duty that conflicts or may conflict with the interests of the company.

## **16 Directors' conflicts of interest**

- 16.1** Subject to the provisions of the Companies Act 2006 and provided that they have disclosed to the directors the nature and extent of any material interest of their, a director may, notwithstanding their office or that, without the authorisation conferred by this Article 16.1, they would or might be in breach of their duty under the Companies Act 2006 to avoid conflicts of interest, be a director or other officer of, or employed by, or a party to any transaction or arrangement with, or otherwise interested in, any undertaking in the same group as the company, or promoted by the company or by any undertaking in the same group as the company, or in which the company or any undertaking in the same group as the company is otherwise interested.
- 16.2** No director shall:
- 16.2.1** by reason of their office, be accountable to the company for any benefit which they derive from any office or employment, or from any transaction or arrangement, or from any interest in any undertaking, that is authorised under Article 16.1 (and no such benefit shall constitute a breach of the duty under the Companies Act 2006 not to accept benefits from third parties, and no such transaction or arrangement shall be liable to be avoided on the ground of any such interest or benefit);
  - 16.2.2** be in breach of their duties as a director by reason only of excluding themselves from the receipt of information, or from participation in decision-making or discussion (whether at meetings of the directors or otherwise), that will or may relate to any office, employment, transaction, arrangement or interest that is authorised under Article 16.1; or
  - 16.2.3** be required to disclose to the company, or use in relation to the company's affairs, any confidential information obtained by them in connection with any office, employment, transaction, arrangement or interest that is authorised under Article 16.1 if doing so would result in a breach of a duty or an obligation of confidence owed by them in that connection.
- 16.3** A general notice given to the directors that a director is to be regarded as having an interest of the nature and extent specified in the notice in any transaction or arrangement in which a specified person or class of persons is interested shall be deemed to be a disclosure that the director has an interest in any such transaction of the nature and extent so specified; and an interest of which a director has no knowledge and of which it is unreasonable to expect them to have knowledge shall not be treated as an interest of theirs.
- 16.4** The directors may, if the quorum and voting requirements set out below are satisfied, authorise any matter that would otherwise involve a director breaching their duty under the Companies Act 2006 to avoid conflicts of interest, and any director (including the director concerned) may propose that the director concerned be authorised in relation to any matter the subject of such a conflict provided that:
- 16.4.1** such proposal and any authority given by the directors shall be effected in the same way that any other matter may be proposed to and resolved upon by the directors under the provisions of the Articles, except that the director concerned and any other director with a similar interest:

- (a) shall not be counted for quorum purposes as participating in the decision-making process while the conflict is under consideration;
- (b) may, if the other directors so decide, be excluded from participating in the decision-making process while the conflict is under consideration; and
- (c) shall not vote on any resolution authorising the conflict except that, if any such director does vote, the resolution will still be valid if it would have been agreed to if their votes had not been counted; and

**16.4.2** where the directors give authority in relation to such a conflict:

- (a) they may (whether at the time of giving the authority or at any time or times subsequently) impose such terms upon the director concerned and any other director with a similar interest as they may determine, including, without limitation, the exclusion of that director and any other director with a similar interest from the receipt of information, or participation in any decision-making or discussion (whether at meetings of the directors or otherwise) related to the conflict;
- (b) the director concerned and any other director with a similar interest will be obliged to conduct themselves in accordance with any terms imposed from time to time by the directors in relation to the conflict but will not be in breach of their duties as a director by reason of them doing so;
- (c) the authority may provide that, where the director concerned and any other director with a similar interest obtains information that is confidential to a third party, the director will not be obliged to disclose that information to the company, or to use the information in relation to the company's affairs, where to do so would amount to a breach of that confidence;
- (d) the authority may also provide that the director concerned or any other director with a similar interest shall not be accountable to the company for any benefit that they receive as a result of the conflict;
- (e) the receipt by the director concerned or any other director with a similar interest of any remuneration or benefit as a result of the conflict shall not constitute a breach of the duty under the Companies Act 2006 not to accept benefits from third parties;
- (f) the terms of the authority shall be recorded in writing (but the authority shall be effective whether or not the terms are so recorded); and
- (g) the directors may withdraw such authority at any time.

**16.5** Subject to Article 16.6, if a question arises at a meeting of directors or of a committee of directors as to the right of a director to participate in the meeting (or part of the meeting) for voting or quorum purposes, the question may, before the conclusion of the meeting, be referred to the chair, whose ruling in relation to any director other than the chair is to be final and conclusive.

**16.6** If any question as to the right to participate in the meeting (or part of the meeting) should arise in respect of the chair, the question is to be decided by a decision of the directors at that meeting, for which purpose the chair is not to be counted as participating in the meeting (or that part of the meeting) for voting or quorum purposes.

**17 Records of decisions to be kept**

The directors must ensure that the company keeps a record, for at least 10 years from the date of the decision recorded, of every unanimous or majority decision taken by the directors.

**18 Directors' discretion to make further rules**

Subject to the Articles, the directors may make any rule which they think fit about how they take decisions, and about how such rules are to be recorded or communicated to directors.

**19 Methods of appointing and removing directors**

**19.1** Any person who is willing to act as a director, and is permitted by law to do so, may be appointed to be a director:

**19.1.1** by ordinary resolution, or

**19.1.2** by a decision of the directors.

**19.2** If the company has no directors and, by virtue of death or bankruptcy, no member is capable of acting, the transmittee of the last member to have died or to have had a bankruptcy order made against them has the right, by notice in writing, to appoint a person to be a director.

**19.3** For the purposes of Article 19.2, where two or more members die in circumstances rendering it uncertain who was the last to die, a younger member is deemed to have survived an older member.

**19.4** Any member or members holding a majority in nominal amount of the issued ordinary share capital that confers the right to attend and vote at general meetings may at any time appoint any person to be a director, whether as an additional director or to fill a vacancy, and may remove from office any director howsoever appointed and any alternate director. Any such appointment or removal shall be effected by notice in writing to the company by the relevant member or members. Any such appointment or removal shall take effect when it is delivered to the registered office of the company or, if it is produced at a meeting of the directors, when it is so produced or, if sent by electronic means to an address generally used by the company, when it is sent (and Article 72.2 shall not apply to it). Any such removal shall be without prejudice to any claim that a director may have under any contract between them and the company.

**20 Termination of director's appointment**

**20.1** A person ceases to be a director as soon as:

**20.1.1** that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;

**20.1.2** a bankruptcy order is made against that person;

**20.1.3** a composition is made with that person's creditors generally in satisfaction of that person's debts;

**20.1.4** a registered medical practitioner who is treating that person gives a written opinion to the company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months;

**20.1.5** the other directors unanimously decide to remove that director, for any reason and at their discretion

- 20.1.6 notification is received by the company from the director that the director is resigning from office, and such resignation has taken effect in accordance with its terms; or
- 20.1.7 they are otherwise duly removed from office.

## **21 Directors' remuneration**

- 21.1 Directors may undertake any services for the company that the directors decide.
- 21.2 Directors are entitled to such remuneration as the directors determine:
  - 21.2.1 for their services to the company as directors; and
  - 21.2.2 for any other service which they undertake for the company
- 21.3 Subject to the Articles, a director's remuneration may:
  - 21.3.1 take any form; and
  - 21.3.2 include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director.
- 21.4 Unless the directors decide otherwise, directors' remuneration accrues from day to day.

## **22 Directors' expenses**

The company may pay any reasonable expenses which the directors (and any alternate directors or company secretary) properly incur in connection with their attendance at:

- 22.1 meetings of directors or committees of directors;
- 22.2 general meetings; or
- 22.3 separate meetings of the holders of any class of shares or of debentures of the company, or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the company.

## **23 Appointment and removal of alternate directors**

- 23.1 Any director may appoint as an alternate any other director with the consent of the board, or any other person, to:
  - 23.1.1 exercise that director's powers; and
  - 23.1.2 carry out that director's responsibilities, in relation to the taking of decisions by the directors, in the absence of the alternate's appointor.
- 23.2 Any appointment or removal of an alternate must identify the proposed alternate and be effected by notice in writing to the company signed by their appointor, or in any other manner approved by the directors.

## **24 Rights and responsibilities of alternate directors**

- 24.1 An alternate director may act as alternate director to more than one director and has the same rights in relation to any decision of the directors as the alternate's appointor.

- 24.2** Except as the Articles specify otherwise, alternate directors:
- 24.2.1** are deemed for all purposes to be directors;
  - 24.2.2** are liable for their own acts and omissions;
  - 24.2.3** are subject to the same restrictions as their appointors; and
  - 24.2.4** are not deemed to be agents of or for their appointors and, in particular (without limitation), each alternate director shall be entitled to receive notice of all meetings of directors and of all meetings of committees of directors of which their appointor is a member.
- 24.3** A person who is an alternate director but not a director:
- 24.3.1** may be counted as participating for the purposes of determining whether a quorum is present (but only if that person's appointor is not participating);
  - 24.3.2** may participate in a unanimous decision of the directors (but only if their appointor is an eligible director in relation to that decision, but does not participate); and
  - 24.3.3** shall not be counted as more than one director for the purposes of Articles 24.3.1 and 24.3.2.
- 24.4** A director who is also an alternate director is entitled, in the absence of their appointor, to a separate vote on behalf of their appointor, in addition to their own vote on any decision of the directors (provided that their appointor is an eligible director in relation to that decision), but shall not count as more than one director for the purposes of determining whether a quorum is present.
- 24.5** An alternate director is not entitled to receive any remuneration from the company for serving as an alternate director except such part of the alternate's appointor's remuneration as the appointor may direct by notice in writing made to the company.

## **25 Termination of alternate directorship**

An alternate director's appointment as an alternate terminates:

- 25.1** when the alternate's appointor revokes the appointment by notice to the company in writing specifying when it is to terminate;
- 25.2** on the occurrence, in relation to the alternate, of any event which, if it occurred in relation to the alternate's appointor, would result in the termination of the appointor's appointment as a director;
- 25.3** on the death of the alternate's appointor;
- 25.4** when the alternate's appointor's appointment as a director terminates; or
- 25.5** when the alternate is removed in accordance with the Articles.

## **26 Authority to allot shares and pre-emption rights**

- 26.1** The directors are generally and unconditionally authorised to allot equity securities (as defined in the Companies Act 2006), such authority to be limited to the allotment of equity securities up to a nominal amount of £1,496 (inclusive of shares in issue at the Adoption Date), such authority to expire five years after the Adoption Date.
- 26.2** Except for any Permitted Issue no shares (**New Shares**) will be allotted or issued to any person unless the Company has offered those New Shares in accordance with and subject to the

provisions of Articles 26.3 to 26.4 to each of its current holders, other than an Excluded Person, at the same price and in respect of each such holder pro rata to his holding of shares expressed as a proportion of the total number of shares, excluding those held by Excluded Persons, in issue immediately prior to the new issue (**New Issue Entitlement**).

**26.3** An offer of New Shares:

**26.3.1** will stipulate a period of not less than 14 days and not exceeding 21 days within which it must be accepted or in default will lapse (a **New Issue Offer Period**);

**26.3.2** may stipulate that any holder who wishes to subscribe for a number of New Shares in excess of his New Issue Entitlement will in his acceptance state how many additional New Shares he wishes to subscribe for and any New Shares not accepted by other holders will be used to satisfy the requests for additional New Shares pro rata to each requesting holder's New Issue Entitlement.

**26.4** If any New Shares are not taken up pursuant to Articles 26.2 and 26.3 (the **Excess New Shares**), the excess New Shares may be offered by the Company to any person other than its current holders at no lesser price and otherwise on no more favourable terms, except that no Excess New Shares will be issued more than three months after the end of the New Issue Offer Period unless the procedure in Articles 26.2 and 26.3 is repeated in respect of those Excess New Shares.

**26.5** Sections 561 and 562 of the Companies Act 2006 shall not apply to an allotment of equity securities made by the company.

**27** **Powers to allot and issue different classes of share**

**27.1** Subject to the Articles, but without prejudice to the rights attached to any existing share, the company may allot and issue shares with such rights or restrictions as may be determined by ordinary resolution.

**27.2** The company may allot and issue shares which are to be redeemed, or are liable to be redeemed at the option of the company or the holder, and the directors may determine the terms, conditions and manner of redemption of any such shares.

**28** **Payment of commissions on subscription for shares**

**28.1** The company may pay any person a commission in consideration for that person:

**28.1.1** subscribing, or agreeing to subscribe, for shares; or

**28.1.2** procuring, or agreeing to procure, subscription for shares.

**28.2** Any such commission may be paid:

**28.2.1** in cash, or in fully paid or partly paid shares or other securities, or partly in one way and partly in the other; and

**28.2.2** in respect of a conditional or an absolute subscription.

**29** **Company bound by less than absolute interests**

Except as required by law, any person is to be recognised by the company as holding any share upon any trust, and except as otherwise required by law or the Articles, the company is bound to recognise any interest in a share other than the holder's absolute ownership of it and all the rights attaching to it.



**30 Company's lien over shares**

- 30.1** The company has a lien (the company's lien) over every share, whether or not fully paid, which is registered in the name of any person indebted or under any liability to the company, whether they are the sole registered holder of the share or one of several joint holders, for all monies payable by them (either alone or jointly with any other person) to the company, whether payable immediately or at some time in the future.
- 30.2** The company's lien over a share:
- 30.2.1** takes priority over any third party's interest in that share; and
  - 30.2.2** extends to any dividend or other money payable by the company in respect of that share and (if the lien is enforced and the share is sold by the company) the proceeds of sale of that share.
- 30.3** The directors may at any time decide that a share which is or would otherwise be subject to the company's lien shall not be subject to it, either wholly or in part.

**31 Enforcement of the company's lien**

- 31.1** Subject to the provisions of this Article, if:
- 31.1.1** a lien enforcement notice has been given in respect of a share; and
  - 31.1.2** the person to whom the notice was given has failed to comply with it, the company may sell that share in such manner as the directors decide.
- 31.2** A lien enforcement notice:
- 31.2.1** may only be given in respect of a share which is subject to the company's lien, in respect of which a sum is payable and the due date for payment of that sum has passed;
  - 31.2.2** must specify the share concerned;
  - 31.2.3** must require payment of the sum within 14 clear days of the notice;
  - 31.2.4** must be addressed either to the holder of the share or to a transmittee of that holder; and
  - 31.2.5** must state the company's intention to sell the share if the notice is not complied with.
- 31.3** Where shares are sold under this Article:
- 31.3.1** the directors may authorise any person to execute an instrument of transfer of the shares to the purchaser or to a person nominated by the purchaser; and
  - 31.3.2** the transferee is not bound to see to the application of the consideration, and the transferee's title is not affected by any irregularity in or invalidity of the process leading to the sale.
- 31.4** The net proceeds of any such sale (after payment of the costs of sale and any other costs of enforcing the lien) must be applied:
- 31.4.1** first, in payment of so much of the sum for which the lien exists as was payable at the date of the lien enforcement notice; and
  - 31.4.2** second, to the person entitled to the shares at the date of the sale, but only after the certificate for the shares sold has been surrendered to the company for cancellation, or an

indemnity in a form reasonably satisfactory to the directors has been given for any lost certificates, and subject to a lien equivalent to the company's lien over the shares before the sale for any money payable (whether immediately or at some time in the future) after the date of the lien enforcement notice.

**31.5** A statutory declaration by a director or the company secretary (if any) that the declarant is a director or the company secretary and that a share has been sold to satisfy the company's lien on a specified date:

**31.5.1** is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the share; and

**31.5.2** subject to compliance with any other formalities of transfer required by the Articles or by law, constitutes a good title to the share.

## **32 Call notices**

**32.1** Subject to the Articles and the terms on which shares are allotted, the directors may send a notice (a call notice) to a member requiring the member to pay the company a specified sum of money (a call) which is payable in respect of their shares at the date when the directors decide to send the call notice.

**32.2** A call notice:

**32.2.1** may not require a member to pay a call which exceeds the total sum unpaid on the shares (whether as to nominal value or any amount payable to the company by way of premium);

**32.2.2** must state when and how any call to which it relates is to be paid; and

**32.2.3** may permit or require the call to be made in instalments.

**32.3** A member must comply with the requirements of a call notice, but no member is obliged to pay any call before 14 clear days have passed since the notice was sent.

**32.4** Before the company has received any call due under a call notice the directors may:

**32.4.1** revoke it wholly or in part; or

**32.4.2** specify a later time for payment than is specified in the notice, by a further notice in writing to the member in respect of whose shares the call is made.

## **33 Liability to pay calls**

**33.1** Liability to pay a call is not extinguished or transferred by transferring the shares in respect of which it is required to be paid.

**33.2** Joint holders of a share are jointly and severally liable to pay all calls in respect of that share.

**33.3** Subject to the terms on which shares are allotted, the directors may, when issuing shares, provide that call notices sent to the holders of those shares may require them:

**33.3.1** to pay calls which are not the same; or

**33.3.2** to pay calls at different times.

### **34 When call notice need not be issued**

- 34.1** A call notice need not be issued in respect of sums which are specified, in the terms on which a share is issued, as being payable to the company in respect of that share:
- 34.1.1** on allotment;
  - 34.1.2** on the occurrence of a particular event; or on a date fixed by or in accordance with the terms of issue.
- 34.2** But if the due date for payment of such a sum has passed and it has not been paid, the holder of the share concerned is treated in all respects as having failed to comply with a call notice in respect of that sum, and is liable to the same consequences as regards the payment of interest and forfeiture.

### **35 Failure to comply with call notice: automatic consequences**

- 35.1** If a person is liable to pay a call and fails to do so by the call payment date:
- 35.1.1** the directors may issue a notice of intended forfeiture to that person; and
  - 35.1.2** until the call is paid, that person must pay the company interest on the call from the call payment date at the relevant rate.
- 35.2** For the purposes of this Article:
- 35.2.1** the **call payment date** is the time when the call notice states that a call is payable, unless the directors give a notice specifying a later date, in which case it is that later date; and
  - 35.2.2** the relevant rate is
    - (a) the rate fixed by the terms on which the share in respect of which the call is due was allotted;
    - (b) such other rate as was fixed in the call notice which required payment of the call, or has otherwise been determined by the directors; or
    - (c) if no rate is fixed in either of these ways, 5 per cent per annum.
- 35.3** The directors may waive any obligation to pay interest on a call wholly or in part.

### **36 Notice of intended forfeiture**

- 36.1** A notice of intended forfeiture:
- 36.1.1** may be sent in respect of any share in respect of which a call has not been paid as required by a call notice;
  - 36.1.2** must be sent to the holder of that share (or all the joint holders of that share) or to a transmittee of that holder;
  - 36.1.3** must require payment of the call and any accrued interest and all expenses that may have been incurred by the company by reason of such non-payment by a date which is not less than 14 clear days after the date of the notice;
  - 36.1.4** must state how the payment is to be made; and
  - 36.1.5** must state that, if the notice is not complied with, the shares in respect of which the call is payable will be liable to be forfeited.

**37 Directors' power to forfeit shares**

If a notice of intended forfeiture is not complied with before the date by which payment of the call is required in the notice of intended forfeiture, the directors may decide that any share in respect of which it was given is forfeited, and the forfeiture is to include all dividends or other moneys payable in respect of the forfeited shares and not paid before the forfeiture.

**38 Effect of forfeiture**

**38.1** Subject to the Articles, the forfeiture of a share extinguishes:

- 38.1.1** all interests in that share, and all claims and demands against the company in respect of it; and
- 38.1.2** all other rights and liabilities incidental to the share as between the person whose share it was prior to the forfeiture and the company.

**38.2** Any share which is forfeited in accordance with the Articles:

- 38.2.1** is deemed to have been forfeited when the directors decide that it is forfeited;
- 38.2.2** is deemed to be the property of the company; and
- 38.2.3** may be sold, re-allotted or otherwise disposed of as the directors think fit.

**38.3** If a person's shares have been forfeited:

- 38.3.1** the company must send that person notice that forfeiture has occurred and record it in the register of members;
- 38.3.2** that person ceases to be a member in respect of those shares;
- 38.3.3** that person must surrender the certificate for the shares forfeited to the company for cancellation;
- 38.3.4** that person remains liable to the company for all sums payable by that person under the Articles at the date of forfeiture in respect of those shares, including any interest (whether accrued before or after the date of forfeiture); and
- 38.3.5** the directors may waive payment of such sums wholly or in part or enforce payment without any allowance for the value of the shares at the time of forfeiture or for any consideration received on their disposal.

**38.4** At any time before the company disposes of a forfeited share, the directors may decide to cancel the forfeiture on payment of all calls, interest and expenses due in respect of it and on such other terms as they think fit.

**39 Procedure following forfeiture**

**39.1** If a forfeited share is to be disposed of by being transferred, the company may receive the consideration for the transfer and the directors may authorise any person to execute the instrument of transfer.

**39.2** A statutory declaration by a director or the company secretary that the declarant is a director or the company secretary and that a share has been forfeited on a specified date:

**39.2.1** is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the share; and

**39.2.2** subject to compliance with any other formalities of transfer required by the Articles or by law, constitutes a good title to the share.

**39.3** A person to whom a forfeited share is transferred is not bound to see to the application of the consideration (if any) nor is that person's title to the share affected by any irregularity in or invalidity of the process leading to the forfeiture or transfer of the share.

**39.4** If the company sells a forfeited share, the person who held it prior to its forfeiture is entitled to receive from the company the proceeds of such sale, net of any commission, and excluding any amount which:

**39.4.1** was, or would have become, payable; and

**39.4.2** had not, when that share was forfeited, been paid by that person in respect of that share, but no interest is payable to such a person in respect of such proceeds and the company is not required to account for any money earned on them.

#### **40 Surrender of shares**

**40.1** A member may surrender any share:

**40.1.1** in respect of which the directors may issue a notice of intended forfeiture;

**40.1.2** which the directors may forfeit; or

**40.1.3** which has been forfeited.

**40.2** The directors may accept the surrender of any such share.

**40.3** The effect of surrender on a share is the same as the effect of forfeiture on that share.

**40.4** A share which has been surrendered may be dealt with in the same way as a share which has been forfeited.

#### **41 Share certificates**

**41.1** The company must issue each member, free of charge, with one or more certificates in respect of the shares which that member holds.

**41.2** Every certificate must specify:

**41.2.1** in respect of how many shares, of what class, it is issued;

**41.2.2** the nominal value of those shares;

**41.2.3** the amount paid up on them; and

**41.2.4** any distinguishing numbers assigned to them, if any.

**41.3** No certificate may be issued in respect of shares of more than one class.

**41.4** If more than one person holds a share, only one certificate may be issued in respect of it.

**41.5** Certificates must:

**41.5.1** have affixed to them the company's common seal; or

**41.5.2** be otherwise executed in accordance with the Companies Acts.

- 41.6** The directors may determine, either generally or in relation to any particular case, that any signature on any certificate need not be autographic but may be applied by some mechanical, electronic or other means, or printed on the certificate, or that certificates need not be signed.

## **42 Replacement share certificates**

- 42.1** If a certificate issued in respect of a member's shares is:
- 42.1.1** damaged or defaced; or
  - 42.1.2** said to be lost, stolen or destroyed, that member is entitled to be issued with a replacement certificate in respect of the same shares.
- 42.2** A member exercising the right to be issued with such a replacement certificate:
- 42.2.1** must return the certificate which is to be replaced to the company if it is damaged or defaced; and
  - 42.2.2** must comply with such conditions as to evidence, indemnity and the payment of a reasonable fee as the directors decide.

## **43 Share transfers**

- 43.1** Shares may be transferred by means of an instrument of transfer in any usual form or any other form approved by the directors, which is executed by or on behalf of the transferor and, if the shares are not fully paid, the transferee.
- 43.2** No fee may be charged for registering any instrument of transfer or other document relating to or affecting the title to any share.
- 43.3** The company may retain any instrument of transfer which is registered.
- 43.4** The transferor remains the holder of a share until the transferee's name is entered in the register of members as holder of it.
- 43.5** Notwithstanding any other provision of these Articles, the Directors shall not register a transfer of any interest in a Share:
- 43.5.1** if it is to a minor, undischarged bankrupt, trustee in bankruptcy or person who lacks capacity; or
  - 43.5.2** unless the transfer is made in accordance with Article 44, 45, 46, or 47.
- 43.6** The Directors may only refuse to register a transfer of Shares which is made in accordance with Article 44, 45, 46, or 47 if:
- 43.6.1** the transfer has not been lodged at the Company's registered office (or such other place as the Directors may nominate for this purpose);
  - 43.6.2** the transfer is not accompanied by the certificate for the Shares to which it relates (or an indemnity for a lost, stolen or damaged certificate in such form as is reasonably required by the Directors) and such other evidence (if any) as the Directors may reasonably require to show the right of the transferor to make the transfer;
  - 43.6.3** the transfer is in favour of more than four transferees; or
  - 43.6.4** the transfer has not been properly stamped or certified as being not liable to stamp duty.
- 43.7** In all other cases, the Directors must register such a transfer of Shares.

#### 44 Pre-emption on transfer

##### *Obligation to give notice of desire to transfer*

44.1 A person proposing to transfer any shares (**Proposing Transferor**) will be required before effecting, or purporting to effect, a transfer of shares, to give a Transfer Notice to the Company. The Transfer Notice will state:

- 44.1.1 the number and class of the shares which he intends to transfer (the **Sale Shares**);
- 44.1.2 the identity of the person (if known) to whom he wants to transfer the Sale Shares;
- 44.1.3 the price per share (**Prescribed Price**) at which the Proposing Transferor wishes to transfer the Sale Shares;
- 44.1.4 whether or not the Transfer Notice is conditional upon all (and not only part) of the Sale Shares being sold pursuant to this Article 44 (a **Total Transfer Condition**) (in the absence of any such stipulation it will be deemed not to be subject to such a condition); and
- 44.1.5 any other details of the proposed transfer as the directors may in their absolute discretion determine.

The Transfer Notice once given may not be amended or withdrawn without the consent of the directors.

Notwithstanding the other provisions of this Article 44, if the Transfer Notice contains a Total Transfer Condition the Company may not make any allocation of Sale Shares unless and until it has found buyers for all of the Sale Shares specified in the Transfer Notice.

##### *Company agent for sale*

44.2 The Transfer Notice will constitute the Company as the Proposing Transferor's agent for the sale of the Sale Shares and all rights attached to the Sale Shares at the Prescribed Price during the Prescribed Period, to any holder or to any other person selected or approved by the Directors on the basis set out in the following provisions of these Articles.

##### *Future employees or Company*

44.3 The Directors will be entitled to determine, subject to the prior written approval of a Shareholder Majority, to allocate the Sale Shares to:

- 44.3.1 a current or future Employee, provided that such person is found within three months of the date of the Transfer Notice; or
- 44.3.2 the Company for repurchase and cancellation, subject to the provisions of the Companies Acts.

The determination will be made within 14 days after the date of the Transfer Notice and will be communicated in writing to the Proposing Transferor. If no determination is made within this period, or if a determination is made and no replacement is found within the period specified in Article 44.3.1, the Sale Shares will be offered in accordance with the remaining provisions of this Article 44.

##### *Offer to holders*

44.4 All Sale Shares will by written notice be offered by the Company promptly following the commencement of the Prescribed Period to each holder, other than an Excluded Person, for purchase at the Prescribed Price on an equal and pro rata basis to their existing holding of shares

(as nearly as may be without involving fractions) (his **Proportionate Entitlement**). Each such offer:

- 44.4.1** will stipulate a period of time being not less than seven nor more than 21 days during which it must be accepted in writing or in default will lapse; and
- 44.4.2** may stipulate that any holder who desires to purchase Sale Shares in excess of his Proportionate Entitlement (the **Excess Sale Shares**) will in his acceptance state how many Excess Sale Shares he wishes to purchase.

*Allocation by directors*

- 44.5** At the expiration of the period stipulated, the directors will allocate the Sale Shares in the following manner:
  - 44.5.1** to each holder there will be allocated his Proportionate Entitlement or the lesser number of the Sale Shares for which he may have applied;
  - 44.5.2** if the number of Sale Shares which remain unallocated after the application of Article 44.5.1 is less than the aggregate number of Excess Sale Shares for which applications have been made, the unallocated Sale Shares will be allocated (as nearly as may be) to each holder in the proportions which the applications for Excess Sale Shares bear to one another; and
  - 44.5.3** if the number of Sale Shares which remain unallocated equals or is greater than the aggregate number of shares for which applications for Excess Sale Shares have been made, each holder who has applied for Excess Sale Shares will be allocated the number of Excess Sale Shares for which he applied.

*Notification to Proposing Transferor*

- 44.6** Within seven days of the share allocations under Articles 44.5 being completed, the Company will notify the Proposing Transferor and all holders of the details of the acceptances and applications which have been made and of the allocations made as between holders under this Article 44. Each holder will be bound by the terms of any acceptance and application made by him to purchase in accordance with this Article that number of Sale Shares at the Prescribed Price.

*Default by the Proposing Transferor*

- 44.7** The Proposing Transferor will be bound, on payment of the Prescribed Price, to transfer the Sale Shares which have been allocated pursuant to this Article 44 with full title guarantee. If, after becoming bound, the Proposing Transferor defaults in transferring any of the Sale Shares, the Company may receive the purchase money and the Proposing Transferor will be deemed to have appointed any one director of the Company as his agent to execute a transfer of Sale Shares to the purchaser(s). On execution of the transfer the Company will hold the purchase money in trust for the Proposing Transferor. The receipt of the Company for the purchase money will be a good discharge to the purchaser(s). After the name of the purchaser(s) has been entered in the register of members of the Company, the validity of the proceedings will not be questioned by any person.

*Ability of Proposing Transferor to sell Sale Shares to a third party*

- 44.8** If the Company has not within the Prescribed Period found holders or other persons willing to purchase all or some of the Sale Shares or decides and gives notice to the Proposing Transferor that it has no prospect during the Prescribed Period of finding holders or other persons willing to purchase some or all of the Sale Shares (the **Unsold Sale Shares**) the Proposing Transferor will at any time during a period of 28 days commencing on the day after the end of the Prescribed Period



be entitled to transfer the Unsold Sale Shares to any person by a bona fide sale at a price which is not less than the Prescribed Price. Any such sale is to be conditional on:

- 44.8.1** compliance with the provisions of Article 47 (Tag along);
- 44.8.2** if a Total Transfer Notice was given, all the Unsold Sale Shares being included in the sale;
- 44.8.3** the directors being satisfied that the Unsold Sale Shares are being transferred under this Article pursuant to a sale in good faith for the consideration stated in the Transfer Notice without any deduction, rebate or allowance to the person offering to buy them; and
- 44.8.4** the consent of a Shareholder Majority in relation to any shares in respect of which the Proposing Transferor was required to give or deemed to have given a Transfer Notice pursuant to any provision of these Articles.

If any of the conditions set out in Articles 44.8.1 to 44.8.4 are not fulfilled the directors may refuse to register the instrument of transfer or impose further conditions to be fulfilled by the Proposing Transferor before doing so.

*Miscellaneous*

- 44.9** The provisions of this Article 44 may be set aside with the consent of a Shareholder Majority and will cease and determine (except in relation to shares which are then the subject of a Transfer Notice) on the date of an Exit.
- 44.10** If an Employee Shareholder has served a voluntary Transfer Notice and the Employee subsequently becomes a Leaver before the registration of the transfer of Sale Shares that are the subject of the Transfer Notice, the directors will be entitled to determine, subject to the prior written approval of a Shareholder Majority, to either:
  - (a) continue with the sale of the Sale Shares subject to changing the Prescribed Price to the price prescribed by Article 45.3; or
  - (b) end the sale of the Sale Shares initiated by the voluntary Transfer Notice in order to commence a new sale process pursuant to Article 45.3.

**45 Leavers**

- 45.1** The provisions of this Article shall apply to any Leaver and to any Leaver's Shares.
- 45.2** If a person becomes a Leaver, then at any time within one year from the Leaving Date, a Shareholder Majority may direct the Company immediately to serve a notice on the Leaver notifying them that they are, with immediate effect, deemed to have served a Transfer Notice (**Compulsory Transfer Notice**) in respect of their Leaver's Shares.
- 45.3** The Prescribed Price specified in a Compulsory Transfer Notice shall be, in the case of a:
  - 45.3.1** Leaver who is a Founder, the aggregate Last Value of the Leaver's Shares (save that the Directors, with the consent of a Shareholder Majority, may substitute such higher value as they determine);
  - 45.3.2** Good Leaver, the aggregate Fair Value of the Leaver's Shares;
  - 45.3.3** Bad Leaver, the lower of the aggregate of the Issue Price paid by the Leaver for the Leaver's Shares (and, in respect of any Shares that were acquired by the Leaver rather than subscribed for by the Leaver, the acquisition price for those Shares) and the aggregate Fair Value of the Leaver's Shares.
- 45.4** A Compulsory Transfer Notice shall not contain a Total Transfer Condition.

**45.5** For the purposes of Article 45.3, Fair Value means such price as the transferor and (with Board approval) the Company shall agree within 10 Business Days of the date of the Compulsory Transfer Notice or, failing such agreement, as determined by the Independent Expert, in which case:

**45.5.1** the Company shall immediately instruct the Independent Expert to determine the Fair Value on the basis which, in their opinion, represents a fair price for the Leaver's Shares at the Leaving Date as between a willing seller and a willing buyer and shall take account of whether the Leaver's Shares comprise a majority or minority interest in the Company and the fact that their transferability is restricted by these Articles;

**45.5.2** the Independent Expert shall act as an expert and not an arbitrator (and the Arbitration Act 1996 shall not apply);

**45.5.3** the Independent Expert shall certify the Fair Value as soon as possible after being instructed to do so and such certificate shall be final and binding (in the absence of manifest error); and

**45.5.4** the costs and expenses of the Independent Expert shall be borne by the Company.

#### **46 Drag Along**

**46.1** If any one or more holders receives an offer in writing from a bona fide third party (**Third Party**) to purchase the entire equity share capital in the Company not already owned by the Third Party (**Third Party Offer**) and the holders of at least 75% of the issued shares accept the Third Party Offer (**Accepting Shareholders**), the Accepting Shareholders are entitled to issue to the remaining members (**Other Shareholders**) written notice (**Drag Along Notice**) requiring the Other Shareholders to sell to the Third Party all of the Other Shareholders' shares upon the terms and conditions specified in the Drag Along Notice.

**46.1.1** The terms on which the Accepting Shareholders require the Other Shareholders to sell their shares must be no less favourable than the terms on which the Accepting Shareholders are selling their shares to the Third Party.

**46.1.2** The Drag Along Notice must specify:

- (a) the details of the Third Party;
- (b) the price payable for each share and other consideration (if any) to be received (directly or indirectly) by the Accepting Shareholders; and
- (c) any other material terms upon which the Other Shareholders' shares shall be purchased pursuant to the Drag Along Notice.
- (d) authorise any person to execute an instrument of transfer of the shares to the purchaser or a person nominated by the purchaser; and distribute the net proceeds of sale in due proportion among the holders of the shares.

**46.2** Where any holder's entitlement to a portion of the proceeds of sale under Article 46.1 amounts to less than a minimum figure determined by the directors, that member's portion may be retained for the benefit of the company.

**46.3** The person to whom the shares are transferred pursuant to Article 46.1 is not obliged to ensure that any purchase money is received by the person entitled to the relevant fractions. The transferee's title to the shares is not affected by any irregularity in or invalidity of the process leading to their sale.

- 46.4** If any Other Shareholder shall not, within five Business Days of being required to do so, execute and deliver transfers in respect of the shares held by such Other Shareholder and deliver the certificate(s) in respect of the same (or a suitable indemnity in lieu thereof), then any Accepting Shareholder shall be entitled to execute, and shall be entitled to authorise and instruct such person as he thinks fit to execute, the necessary transfer(s) and indemnities on the Other Shareholder's behalf and, against receipt by the Company (on trust for such Other Shareholder) of the consideration payable for the relevant shares, deliver such transfer(s) and certificate(s) or indemnities to the Third Party (or their nominee) and register such Third Party (or their nominee) as the holder thereof and, after such registration, the validity of such proceedings shall not be questioned by any person.
- 46.5** The Other Shareholders are not obliged to sell their shares in accordance with this Article 45 if the Accepting Shareholders do not complete the sale of all their shares to the Third Party on the same terms and conditions set out in the Drag Along Notice.

## **47 Tag Along**

- 47.1** No sale or other disposition of any shares (**Committed Shares**) which would result in a Change of Control of the Company shall be made or registered unless before the transfer is lodged for registration the relevant Third Party has made a bona fide offer (**Tag Along Offer**) by notice in writing (**Tag Along Notice**) to acquire, in accordance with this Article 47, from all the Members other than the Third Party (or persons connected with or acting in concert with him) all the Shares which are not Committed Shares (**Uncommitted Shares**) for the consideration, or at the price (**Tag Along Consideration**) calculated in accordance with Articles 47.3 and 47.4.
- 47.2** A Tag Along Notice shall:
- 47.2.1** state the Tag Along Consideration (subject to Article 47.4);
  - 47.2.2** state the identity of the relevant Third Party;
  - 47.2.3** invite the relevant offerees to respond in writing to the Third Party stating that they wish to accept the Tag Along Offer; and
  - 47.2.4** subject to Article 47.4.1, expire, and the offer made in that notice shall be deemed to be withdrawn, on the date (being not less than 5 nor more than 20 Business Days after the date of the Tag Along Notice) specified in that notice.
- 47.3** For the purposes of this Article 47 the Tag Along Consideration shall be the same consideration per Uncommitted Share (in the same form and due at the same time(s)) as that offered, given, paid or payable by, or due from, the Third Party in respect of each Committed Share together with the relevant proportion of any other consideration (in cash or otherwise) received or receivable by the holders of the Committed Shares which, having regard to the substance of the transaction as a whole, can reasonably be regarded as an addition to the price paid or consideration given in respect of the Committed Shares.
- 47.4** If the Tag Along Consideration cannot be agreed between the Third Party and the holders of not less than 75% of the Uncommitted Shares within 10 Business Days of the date of the Tag Along Notice, such matter shall be referred for determination to the Independent Expert and, pending their determination:
- 47.4.1** the period specified in the Tag Along Notice for acceptance of the Tag Along Offer shall not start to run until such time as the Independent Expert's determination of the Tag Along Consideration is served on the Third Party and the holders holding Uncommitted Shares; and

47.4.2 the sale or transfer of the Committed Shares shall have no effect and shall not be registered.

**48 Transmission of shares**

- 48.1 If title to a share passes to a transmittee, the company may only recognise the transmittee as having any title to that share.
- 48.2 A transmittee who produces such evidence of entitlement to shares as the directors may properly require:
- 48.2.1 may, subject to the Articles, choose either to become the holder of those shares or to have them transferred to another person; and
- 48.2.2 subject to the Articles, and pending any transfer of the shares to another person, has the same rights as the holder had.
- 48.3 But transmittees do not have the right to attend or vote at a general meeting, or agree to a proposed written resolution, in respect of shares to which they are entitled, by reason of the holder's death or bankruptcy or otherwise, unless they become the holders of those shares.

**49 Exercise of transmittees' rights**

- 49.1 Transmittees who wish to become the holders of shares to which they have become entitled must notify the company in writing of that wish.
- 49.2 If the transmittee wishes to have a share transferred to another person, the transmittee must execute an instrument of transfer in respect of it.
- 49.3 Any transfer made or executed under this Article is to be treated as if it were made or executed by the person from whom the transmittee has derived rights in respect of the share, and as if the event which gave rise to the transmission had not occurred.
- 49.4 If a notice is given to a member in respect of shares and a transmittee is entitled to those shares, the transmittee is bound by the notice if it was given to the member before the transmittee's name has been entered in the register of members.

**50 Procedure for declaring dividends**

- 50.1 The company may by ordinary resolution declare dividends, and the directors may decide to pay interim dividends.
- 50.2 A dividend must not be declared unless the directors have made a recommendation as to its amount. Such a dividend must not exceed the amount recommended by the directors.
- 50.3 No dividend may be declared or paid unless it is in accordance with members' respective rights.
- 50.4 Unless the members' resolution to declare or directors' decision to pay a dividend, or the terms on which shares are issued, specify otherwise, it must be paid by reference to each member's holding of shares on the date of the resolution or decision to declare or pay it.
- 50.5 If the company's share capital is divided into different classes, no interim dividend may be paid on shares carrying deferred or non-preferred rights if, at the time of payment, any preferential dividend is in arrear.

- 50.6** The directors may pay at intervals any dividend payable at a fixed rate if it appears to them that the profits available for distribution justify the payment.
- 50.7** If the directors act in good faith, they do not incur any liability to the holders of shares conferring preferred rights for any loss they may suffer by the lawful payment of an interim dividend on shares with deferred or non-preferred rights.

## **51 Calculation of dividends**

- 51.1** Except as otherwise provided by the Articles or the rights attached to shares, all dividends must be:
- 51.1.1** declared and paid according to the amounts paid up on the shares on which the dividend is paid; and
  - 51.1.2** apportioned and paid proportionately to the amounts paid up on the shares during any portion or portions of the period in respect of which the dividend is paid.
- 51.2** If any share is issued on terms providing that it ranks for dividend as from a particular date, that share ranks for dividend accordingly.
- 51.3** For the purposes of calculating dividends, no account is to be taken of any amount which has been paid up on a share in advance of the due date for payment of that amount.

## **52 Payment of dividends and other distributions**

- 52.1** Where a dividend or other sum which is a distribution is payable in respect of a share, it must be paid by one or more of the following means:
- 52.1.1** transfer to a bank or building society account specified by the distribution recipient either in writing or as the directors may otherwise decide; or
  - 52.1.2** any other means of payment as the directors agree with the distribution recipient either in writing or by such other means as the directors decide.
- 52.2** Dividends may be declared or paid in any currency and the directors may agree with any distribution recipient that dividends which may at any time or from time to time be declared or become due on their shares in one currency shall be paid or satisfied in another, and may agree the basis of conversion to be applied and how and when the amount to be paid in the other currency shall be calculated and paid and for the company or any other person to bear the costs involved.
- 52.3** In the Articles, the distribution recipient means, in respect of a share in respect of which a dividend or other sum is payable:
- 52.3.1** the holder of the share; or
  - 52.3.2** if the holder is no longer entitled to the share by reason of death or bankruptcy, or otherwise by operation of law, the transmittee.

## **53 Deductions from distributions in respect of sums owed to the company**

- 53.1** If:
- 53.1.1** a share is subject to the company's lien; and

**53.1.2** the directors are entitled to issue a lien enforcement notice in respect of it, they may, instead of issuing a lien enforcement notice, deduct from any dividend or other sum payable in respect of the share any sum of money which is payable to the company in respect of that share to the extent that they are entitled to require payment under a lien enforcement notice.

**53.2** Money so deducted must be used to pay any of the sums payable in respect of that share.

**53.3** The company must notify the distribution recipient in writing of:

**53.3.1** the fact and amount of any such deduction;

**53.3.2** any non-payment of a dividend or other sum payable in respect of a share resulting from any such deduction; and

**53.3.3** how the money deducted has been applied.

#### **54 No interest on distributions**

The company may not pay interest on any dividend or other sum payable in respect of a share unless otherwise provided by:

**54.1** the terms on which the share was issued, or

**54.2** the provisions of another agreement between the holder of that share and the company.

#### **55 Unclaimed distributions**

**55.1** All dividends or other sums which are:

**55.1.1** payable in respect of shares, and

**55.1.2** unclaimed after having been declared or become payable, may be invested or otherwise made use of by the directors for the benefit of the company until claimed.

**55.2** The payment of any such dividend or other sum into a separate account does not make the company a trustee in respect of it.

**55.3** If 7 years have passed from the date on which a dividend or other sum became due for payment, and the distribution recipient has not claimed it, the distribution recipient is no longer entitled to that dividend or other sum and it ceases to remain owing by the company.

#### **56 Non-cash distributions**

**56.1** Subject to the terms of issue of the share in question, the company may, by ordinary resolution on the recommendation of the directors, decide to pay all or part of a dividend or other distribution payable in respect of a share by transferring non-cash assets of equivalent value (including, without limitation, shares or other securities in any company).

**56.2** For the purposes of paying a non-cash distribution, the directors may make whatever arrangements they think fit, including, where any difficulty arises regarding the distribution:

**56.2.1** fixing the value of any assets;

**56.2.2** paying cash to any distribution recipient on the basis of that value in order to adjust the rights of recipients; and

**56.2.3** vesting any assets in trustees.

**57 Waiver of distributions**

Distribution recipients may waive their entitlement to a dividend or other distribution payable in respect of a share by giving the company notice in writing to that effect, but if:

- 57.1** the share has more than one holder; or
- 57.2** more than one person is entitled to the share, whether by reason of the death or bankruptcy of one or more joint holders, or otherwise, the notice is not effective unless it is expressed to be given, and signed, by all the holders or persons otherwise entitled to the share.

**58 Authority to capitalise and appropriation of capitalised sums**

**58.1** Subject to the Articles, the directors may, if they are so authorised by an ordinary resolution:

- 58.1.1** decide to capitalise any profits of the company (whether or not they are available for distribution) which are not required for paying a preferential dividend, or any sum standing to the credit of the company's share premium account or capital redemption reserve; and
- 58.1.2** appropriate any sum which they so decide to capitalise (a capitalised sum) to the persons who would have been entitled to it if it were distributed by way of dividend (the persons entitled) and in the same proportions.

**58.2** Capitalised sums must be applied:

- 58.2.1** on behalf of the persons entitled, and
- 58.2.2** in the same proportions as a dividend would have been distributed to them.

**58.3** Any capitalised sum may be applied in paying up New Shares of a nominal amount equal to the capitalised sum which are then allotted credited as fully paid to the persons entitled or as they may direct.

**58.4** A capitalised sum which was appropriated from profits available for distribution may be applied:

- 58.4.1** in or towards paying up any amounts unpaid on existing shares held by the persons entitled; or
- 58.4.2** in paying up new debentures of the company which are then allotted credited as fully paid to the persons entitled or as they may direct.

**58.5** Subject to the Articles the directors may:

- 58.5.1** apply capitalised sums in accordance with Articles 58.3 and 58.4 partly in one way and partly in another;
- 58.5.2** make such arrangements as they think fit to deal with shares or debentures becoming distributable in fractions under this Article (including the issuing of fractional certificates or the making of cash payments); and
- 58.5.3** authorise any person to enter into an agreement with the company on behalf of all the persons entitled which is binding on them in respect of the allotment of shares and debentures to them under this Article.

**59 Attendance and speaking at general meetings**

- 59.1** A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.
- 59.2** A person is able to exercise the right to vote at a general meeting when:
- 59.2.1** that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
  - 59.2.2** that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.
- 59.3** The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.
- 59.4** In determining attendance at a general meeting, it is immaterial whether any two or more members attending it are in the same place as each other.
- 59.5** Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

**60 Quorum for general meetings**

No business other than the appointment of the chair of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.

**61 Chairing general meetings**

- 61.1** If the directors have appointed a chair, the chair shall chair general meetings if present and willing to do so.
- 61.2** If the directors have not appointed a chair, or if the chair is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start:
- 61.2.1** the directors present, must appoint a director or member to chair the meeting, and the appointment of the chair of the meeting must be the first business of the meeting.
- 61.3** The person chairing a meeting in accordance with this Article is referred to as 'the chair of the meeting'.

**62 Attendance and speaking by directors and non-members**

- 62.1** Directors may attend and speak at general meetings, whether or not they are members.
- 62.2** The chair of the meeting may permit other persons who are not:
- 62.2.1** members, or
  - 62.2.2** otherwise entitled to exercise the rights of members in relation to general meetings, to attend and speak at a general meeting.



## **63 Adjournment**

- 63.1** If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, if the meeting was convened by the members, the meeting shall be dissolved and, in any other case, the chair of the meeting must adjourn it.
- 63.2** The chair of the meeting may adjourn a general meeting at which a quorum is present if:
- 63.2.1** the meeting consents to an adjournment; or
  - 63.2.2** it appears to the chair of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.
- 63.3** The chair of the meeting must adjourn a general meeting if directed to do so by the meeting.
- 63.4** When adjourning a general meeting, the chair of the meeting must:
- 63.4.1** either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the directors, and
  - 63.4.2** have regard to any directions as to the time and place of any adjournment which have been given by the meeting.
- 63.5** If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the company must give at least seven clear days' notice of it:
- 63.5.1** to the same persons to whom notice of the company's general meetings is required to be given, and
  - 63.5.2** containing the same information which such notice is required to contain.
- 63.6** No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

## **64 Voting: general**

A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is duly demanded in accordance with the Articles.

## **65 Errors and disputes**

- 65.1** No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid.
- 65.2** Any such objection must be referred to the chair of the meeting, whose decision is final.

## **66 Poll votes**

- 66.1** A poll on a resolution may be demanded:
- 66.1.1** in advance of the general meeting where it is to be put to the vote; or
  - 66.1.2** at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.

- 66.2** A poll on a resolution may be demanded by the chair of the meeting, the directors or by any qualifying person (as defined in section 318 of the Companies Act 2006) present and entitled to vote on the resolution.
- 66.3** A demand for a poll may be withdrawn if:
  - 66.3.1** the poll has not yet been taken; and
  - 66.3.2** the chair of the meeting consents to the withdrawal
- 66.4** A demand withdrawn in accordance with Article 66.3 shall not be taken to have invalidated the result of a show of hands declared before the demand was made.
- 66.5** Polls must be taken immediately and in such manner as the chair of the meeting directs.

## **67 Content of proxy notices**

- 67.1** Proxies may only validly be appointed by a notice in writing (a proxy notice) which:
  - 67.1.1** states the name and address of the member appointing the proxy;
  - 67.1.2** identifies the person appointed to be that member's proxy and the general meeting in relation to which that person is appointed;
  - 67.1.3** is signed by or on behalf of the member appointing the proxy, or is authenticated in such manner as the directors may determine; and
  - 67.1.4** is delivered to the company in accordance with the Articles not less than 48 hours before the time appointed for holding the general meeting in relation to which the proxy is appointed and in accordance with any instructions contained in the notice of the general meeting to which they relate (but notwithstanding this an appointment of a proxy may be accepted by the directors at any time prior to the meeting at which the person named in the appointment proposes to vote (or, where a poll is demanded at the meeting, but not taken forthwith, at any time prior to the taking of the poll)).
- 67.2** The company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.
- 67.3** Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions, but the company shall not be obliged to ascertain that any proxy has complied with those or any other instructions given by the appointor and no decision on any resolution shall be vitiated by reason only that any proxy has not done so.
- 67.4** On a vote on a resolution on a show of hands at a meeting, every proxy present who has been duly appointed by one or more members entitled to vote on the resolution has one vote, except that if the proxy has been duly appointed by more than one member entitled to vote on the resolution and:
  - 67.4.1** has been instructed by one or more of those members to vote for the resolution and by one or more other of those members to vote against it; or
  - 67.4.2** has been instructed to vote the same way (either for or against) on the resolution by all of those members except those who have given the proxy discretion as to how to vote on the resolution, the proxy is entitled to one vote for and one vote against the resolution.
- 67.5** Unless a proxy notice indicates otherwise, it must be treated as:
  - 67.5.1** allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and

- 67.5.2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

**68 Delivery of proxy notices**

- 68.1 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the company by or on behalf of that person.
- 68.2 An appointment under a proxy notice may be revoked by delivering to the company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.
- 68.3 A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
- 68.4 If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf.

**69 Amendments to resolutions**

- 69.1 An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if:
- 69.1.1 notice of the proposed amendment is given to the company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chair of the meeting may determine), and
- 69.1.2 the proposed amendment does not, in the reasonable opinion of the chair of the meeting, materially alter the scope of the resolution.
- 69.2 A special resolution to be proposed at a general meeting may be amended by ordinary resolution if:
- 69.2.1 the chair of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
- 69.2.2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.
- 69.3 If the chair of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chair's error does not invalidate the vote on that resolution.

**70 No voting of shares on which money owed to company**

No voting rights attached to a share may be exercised at any general meeting, at any adjournment of it, or on any poll called at or in relation to it, or in relation to any written resolution of the company unless all amounts payable to the company in respect of that share have been paid.

## **71 Class meetings**

The provisions of the Articles relating to general meetings apply, with any necessary modifications, to meetings of the holders of any class of shares.

## **72 Means of communication to be used**

- 72.1** Subject to the Articles, anything sent or supplied by or to the company under the Articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the company.
- 72.2** Except insofar as the Companies Acts require otherwise, the company shall not be obliged to accept any notice, document or other information sent or supplied to the company in electronic form unless it satisfies such stipulations, conditions or restrictions (including, without limitation, for the purpose of authentication) as the directors think fit, and the company shall be entitled to require any such notice, document or information to be sent or supplied in hard copy form instead.
- 72.3** In the case of joint holders of a share, except insofar as the Articles otherwise provide, all notices, documents or other information shall be given to the joint holder whose name stands first in the register of members in respect of the joint holding and shall be deemed to have been given to all the joint holders. For all purposes, including the execution of any appointment of proxy, resolution in writing, notice or other document (including anything sent or supplied in electronic form) executed or approved pursuant to any provision of the Articles, execution by any one of such joint holders shall be deemed to be and shall be accepted as execution by all the joint holders.
- 72.4** In the case of a member that is a corporation, for all purposes, including the execution of any appointment of proxy, resolution in writing, notice or other document (including anything sent or supplied in electronic form) executed or approved pursuant to any provision of the Articles, execution by any director or the secretary of that corporation or any other person who appears to any officer of the company (acting reasonably and in good faith) to have been duly authorised to execute shall be deemed to be and shall be accepted as execution by that corporation.
- 72.5** A member whose registered address is not within the United Kingdom and who notifies the company of an address within the United Kingdom at which notices, documents or other information may be served on or delivered to them shall be entitled to have such things served on or delivered to them at that address (in the manner referred to above), but otherwise no such member shall be entitled to receive any notice, document or other information from the company. If the address is that member's address for sending or receiving documents or information by electronic means the directors may at any time without prior notice (and whether or not the company has previously sent or supplied any documents or information in electronic form to that address) refuse to send or supply any documents or information to that address.
- 72.6** Subject to the Articles, any notice or document to be sent or supplied to a director in connection with the taking of decisions by directors may also be sent or supplied by the means by which that director has asked to be sent or supplied with such notices or documents for the time being.
- 72.7** A director may agree with the company that notices or documents sent to that director in a particular way are to be deemed to have been received within a specified time of their being sent, and for the specified time to be less than 48 hours.

### **73 Deemed delivery of documents and information**

Any document or information sent or supplied by the company shall be deemed to have been received by the intended recipient:

- 73.1** where the document or information is properly addressed and sent by first class post or other delivery service to an address in the United Kingdom, on the day (whether or not it is a working day) following the day (whether or not it is a working day) on which it was put in the post or given to the delivery agent and, in proving that it was duly sent, it shall be sufficient to prove that the document or information was properly addressed, prepaid and put in the post or duly given to the delivery agent;
- 73.2** where (without prejudice to Article 73.4) the document or information is properly addressed and sent by post or other delivery service to an address outside the United Kingdom, five working days after it was put in the post or given to the delivery agent and, in proving that it was duly sent, it shall be sufficient to prove that the document or information was properly addressed, prepaid and put in the post or duly given to the delivery agent;
- 73.3** where the document or information is not sent by post or other delivery service but delivered personally or left at the intended recipient's address, on the day (whether or not a working day) and time that it was sent;
- 73.4** where the document or information is properly addressed and sent or supplied by electronic means, on the day (whether or not a working day) and time that it was sent and proof that it was sent in accordance with guidance issued by The Chartered Governance Institute, formerly known as ICSA: The Governance Institute, shall be conclusive evidence that it was sent;
- 73.5** where the document or information is sent or supplied by means of a website, when the material was first made available on the website or (if later) when the intended recipient received (or is deemed to have received) notice of the fact that the material was available on the website.

### **74 Company seals**

- 74.1** Any common seal may only be used by the authority of the directors.
- 74.2** The directors may decide by what means and in what form any common seal is to be used.
- 74.3** Unless otherwise decided by the directors, if the company has a common seal and it is affixed to a document, the document must also be signed by at least one authorised person in the presence of a witness who attests the signature.
- 74.4** For the purposes of this Article, an authorised person is:
  - 74.4.1** any director of the company;
  - 74.4.2** the company secretary (if any); or
  - 74.4.3** any person authorised by the directors for the purpose of signing documents to which the common seal is applied.

### **75 Right to inspect accounts and other records**

Except as provided by law or authorised by the directors or an ordinary resolution of the company, no person is entitled to inspect any of the company's accounting or other records or documents merely by virtue of being a member.

## **76 Indemnity**

- 76.1** Subject to Article 76.2 a Relevant Officer may be indemnified out of the company's assets to whatever extent the directors may determine against:
- 76.1.1** any liability incurred by that officer in connection with any negligence, default, breach of duty or breach of trust in relation to the company or any undertaking in the same group as the company;
  - 76.1.2** any liability incurred by that officer in connection with the activities of the company, or any undertaking in the same group as the company, in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006);
  - 76.1.3** any other liability incurred by that officer as an officer of the company or of any undertaking in the same group as the company; and
  - 76.1.4** the company may, to whatever extent the directors may determine, provide funds to meet expenditure incurred or to be incurred by a Relevant Officer in defending any criminal or civil proceedings in connection with any alleged negligence, default, breach of duty or breach of trust by them in relation to the company or any undertaking in the same group as the company, or any investigation, or action proposed to be taken, by a regulatory authority in that connection, or for the purposes of an application for relief, or in order to enable the Relevant Officer to avoid incurring such expenditure.
- 76.2** This Article does not authorise any indemnity that would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law.

## **77 Insurance**

- 77.1** The directors may decide to purchase and maintain insurance, at the expense of the company, for the benefit of any Relevant Officer in respect of any relevant loss.
- 77.2** In this Article, a relevant loss means any loss or liability which has been or may be incurred by a Relevant Officer in connection with that officer's duties or powers in relation to the company, any undertaking in the same group as the company or any pension fund or employees' share scheme of the company or of any undertaking in the same group as the company.