

#### **FILE COPY**

# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company Number 10885111

The Registrar of Companies for England and Wales, hereby certifies that

#### PICKED GROUP LIMITED

is this day incorporated under the Companies Act 2006 as a private company, that the company is limited by shares, and the situation of its registered office is in England and Wales

Given at Companies House on 26th July 2017



\*N10885111C\*





P/O 05056801/246

In accordance with Section 9 of the Companies Act 2006.

# **IN01**

# Application to register a company



A fee is payable with this form.

Please see 'How to pay' on the last page.

✓ What this form is for

You may use this form to register a
private or public company.

#### **★** What this form is NOT for

You cannot use this a limited liability pathis, please use form use this form if any with significant contor has applied for prhaving their details public register. Conticompanieshouse.gov separate form.

For further information, please



RC2

20/07/2017 COMPANIES HOUSE

A10 08/07/2017

COMPANIES HOUSE

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Part 1

## **Company details**

Α1 Company name → Filling in this form Please complete in typescript or in Check if a company name is available by using our name availability search: bold black capitals. All fields are mandatory unless www.companieshouse.gov.uk/info specified or indicated by \* O Duplicate names Duplicate names are not permitted. Please show the proposed company name below. A list of registered names can Proposed company be found on our website. There PICKED GROUP LIMITED are various rules that may affect name in full 0 your choice of name. More information on this is available in For official use our guidance at: www.gov.uk/companieshouse

A2

#### Company name restrictions 9

Please tick the box only if the proposed company name contains sensitive or restricted words or expressions that require you to seek comments of a government department or other specified body.

I confirm that the proposed company name contains sensitive or restricted words or expressions and that approval, where appropriate, has been sought of a government department or other specified body and I attach a copy of their response.

\_\_\_\_\_\_\_

Company name restrictions A list of sensitive or restricted words or expressions that require consent can be found in our guidance at:

www.gov.uk/companieshouse

**A3** 

#### Exemption from name ending with 'Limited' or 'Cyfyngedig'®

Please tick the box if you wish to apply for exemption from the requirement to have the name ending with 'Limited', Cyfyngedig' or permitted alternative.

I confirm that the above proposed company meets the conditions for exemption from the requirement to have a name ending with 'Limited', 'Cyfyngedig' or permitted alternative. Name ending exemption

Only private companies that are limited by guarantee and meet other specific requirements or private companies that are charities are eligible to apply for this. For more details, please go to our website: www.gov.uk/companieshouse

A4	Company type					
	Please tick the box that describes the proposed colliability (only one box must be ticked):  Public limited by shares Private limited by shares Private limited by guarantee Private unlimited with share capital Private unlimited without share capital	mpany type and members'  • Company type If you are unsure of your company's type, please go to our website: www.gov.uk/companieshouse				
A5	Principal business activity					
	Please show the trade classification code number(s activity or activities.	es) for the principal  Principal business activity You must provide a trade classification code (SIC code 2007)				
Classification code 1	7 8 1 0 9	or a description of your company's main business in this section.				
Classification code 2		A full list of the trade classification				
Classification code 3		codes is available on our website: www.gov.uk/companieshouse				
Classification code 4		, in my goratical particular and a second particular a				
	If you cannot determine a code, please give a brief company's business activity below:	description of the				
_						
A6	Situation of registered office 9					
	Please tick the appropriate box below that describe proposed registered office (only one box must be to length and Wales Scotland Northern Ireland					

A7	Registered office address •	
	Please give the registered office address of your company.	Registered office address You must ensure that the address
Building name/number	FOUND STUDIOS	shown in this section is consistent
Street	1 LINDSEY STREET	with the situation indicated in section A6.
		You must provide an address in England or Wales for companies to
Post town	LONDON	be registered in England and Wales.
County/Region		You must provide an address in Wales, Scotland or Northern Ireland
Postcode	ECIA9HP	for companies to be registered in Wales, Scotland or Northern Ireland respectively.
A8	Articles of association o	
	Please choose one option only and tick one box only.	<b>②</b> For details of which company type
Option 1	I wish to adopt one of the following model articles in its entirety. Please tick only <b>one</b> box.	can adopt which model articles, please go to our website: www.gov.uk/companieshouse
	Private limited by shares Private limited by guarantee Public company	A Community Interest Company (CIC) cannot adopt model articles. If you are incorporating a CIC you must tick option 3 and attach a copy of the bespoke articles.
Option 2	1 wish to adopt the following model articles with additional and/or amended provisions. I attach a copy of the additional and/or amended provision(s). Please tick only one box.  Private limited by shares Private limited by guarantee Public company	
Option 3	I wish to adopt entirely bespoke articles. I attach a copy of the bespoke articles to this application.	
A9	Restricted company articles®	, , ,
	Please tick the box below if the company's articles are restricted.	Restricted company articles Restricted company articles are those containing provision for entrenchment. For more details, please go to our website: www.gov.uk/companieshouse

Application to register a company

## Part 2 Proposed officers

For private companies the appointment of a secretary is optional, however, if you do decide to appoint a company secretary you must provide the relevant details. Public companies are required to appoint at least one secretary.

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

For a secretary who is an individual, go to Section B1; For a corporate secretary, go to Section C1; For a director who is an individual, go to Section D1; For a corporate director, go to Section E1.

#### Secretary

Please use this section to list all the secretary appointments taken on formation.  For a corporate secretary, complete Sections C1-C4.	◆ Corporate appointments For corporate secretary appointments, please complete section C1-C4 instead of
	section B.
<u> </u>	Additional appointments
	If you wish to appoint more than one secretary, please use
	the 'Secretary appointments' continuation page.
	<b>② Former name(s)</b> Please provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years.
Secretary's service address <sup>®</sup>	
er	Service address
	This is the address that will appear on the public record. This does not have to be your usual residential address.
	Please state 'The Company's
	Registered Office' if your service address will be recorded in the
	proposed company's register of secretaries as the company's registered office.
	If you provide your residential address here it will appear on the public record.

Application to register a company

## **Corporate secretary**

C1	Corporate secretary appointments •		
	Please use this section to list all the corporate secretary appointments taken on formation.	• Additional appointments If you wish to appoint more than one corporate secretary, please use the	
Name of corporate body/firm		'Corporate secretary appointments' continuation page.	
Building name/number		Registered or principal address This is the address that will appear on the public record. This address	
Street		must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or	
Post town		LP (Legal Post in Scotland) number.	
County/Region			
Postcode			
Country			
C2	Location of the registry of the corporate body or firm	<u>'</u>	
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only		
C3	EEA companies <sup>©</sup>		
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	● EEA  A full list of countries of the EEA can be found in our guidance:	
Where the company/ firm is registered ●		www.gov.uk/companieshouse  This is the register mentioned in Article 3 of the First Company Law	
Registration number		Directive (68/151/EEC).	
C4	Non-EEA companies		
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered,	
Legal form of the corporate body or firm		you must also provide its number in that register.	
Governing law			
lf applicable subara			
If applicable, where the company/firm is registered •			

Application to register a company

#### Director

D1	Director appointments •			
	Please use this section to list all the director appointments taken on formation.  For a corporate director, complete Sections E1-E4.	Appointments     Private companies must appoint     at least one director who is an		
Title*	MR	individual. Public companies must appoint at least two directors, one of		
Full forename(s)	GUY ALEXANDER	which must be an individual.		
Surname	THORNTON	Please provide any previous names		
Former name(s)		(including maiden or married names) which have been used for business purposes in the last 20 years.		
Country/State of residence •	UK	Ocuntry/State of residence This is in respect of your usual residential address as stated in section D4.		
Nationality  Month/year of birth	BRITISH	Month and year of birth Please provide month and year only.		
Business occupation (if any) •		Business occupation If you have a business occupation, please enter here. If you do not, please leave blank.		
		Additional appointments  If you wish to appoint more than one director, please use the 'Director appointments' continuation page.		
D2	Director's service address <sup>6</sup>			
	Please complete the service address below. You must also fill in the director's usual residential address in <b>Section D4</b> .	Service address This is the address that will appear		
Building name/number	The Company's Registered Office	on the public record. This does not have to be your usual residential address.		
Street		Please state 'The Company's Registered Office' if your service		
Post town		address will be recorded in the proposed company's register of		
County/Region		<ul> <li>directors as the company's registered office.</li> </ul>		
Postcode		If you provide your residential address here it will appear on the		
Country		public record.		

## Application to register a company

### Director

D1	Director appointments •	
	Please use this section to list all the director appointments taken on formation.  For a corporate director, complete Sections E1-E4.	• Appointments  Private companies must appoint at least one director who is an
Title*		individual. Public companies must appoint at least two directors, one of
Full forename(s)		which must be an individual.
Surname		Please provide any previous names (including maiden or married names)
Former name(s)		which have been used for business purposes in the last 20 years.
Country/State of residence  Nationality		Scountry/State of residence This is in respect of your usual residential address as stated in section D4.
	X X	Month and year of birth     Please provide month and year only.
Business occupation (if any) <sup>9</sup>		Business occupation  If you have a business occupation, please enter here. If you do not, please leave blank.
		Additional appointments If you wish to appoint more than one director, please use the 'Director appointments' continuation page.
D2	Director's service address ®	
	Please complete the service address below. You must also fill in the director's usual residential address in <b>Section D4</b> .	Service address This is the address that will appear
Building name/number		on the public record. This does not have to be your usual residential
Street		address.  Please state 'The Company's Registered Office' if your service
Post town		address will be recorded in the proposed company's register of
County/Region		<ul> <li>directors as the company's registered office.</li> </ul>
Postcode		If you provide your residential address here it will appear on the
Country		public record.

Application to register a company

## **Corporate director**

E1	Corporate director appointments •	
-	Please use this section to list all the corporate directors taken on formation.	• Additional appointments
Name of corporate body or firm		If you wish to appoint more than one corporate director, please use the 'Corporate director appointments' continuation page.
Building name/number		Registered or principal address
Street		This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be
Post town		a PO box number (unless contained within a full address), DX number or
County/Region		LP (Legal Post in Scotland) number.
Postcode		
Country		
E2	Location of the registry of the corporate body or firm	<u>'</u>
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only	
E3	EEA companies ®	·
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	<b>© EEA</b> A full list of countries of the EEA can be found in our guidance:
Where the company/ firm is registered ❸		www.gov.uk/companieshouse     This is the register mentioned in     Article 3 of the First Company Law
Registration number		Directive (68/151/EEC).
E4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA Where you have provided details of the register (including state) where the company or firm is registered,
Legal form of the corporate body		you must also provide its number in that register.
or firm		•
or firm Governing law		

Part 3	Statement of capital						
	Does your company have share capital?  → Yes Complete the sections below.  → No Go to Part 4 (Statement of o						
F1	Statement of capital						
	Complete the table(s) below to show the sha		ion pages				
	Complete a separate table for each curr example, add pound sterling in 'Currency tab's.'						
Currency	Class of shares	Number of shares	Aggregate no (£, €, \$, etc)	minal value	Total aggregate amount		
Complete a separate table for each currency	E.g. Ordinary/Preference etc.		Number of share	res issued	to be unpaid, if any (£, €, \$, etc)		
table for each currency			multiplied by nominal value		Including both the nominal value and any share premium		
Currency table A			- <del></del>				
GBP	ORDINARY	1,000,000	£10	0			
	Totals	1,000,000	£10	0	£0		
Currency table B							
	<u> </u>						
	Totals						
Currency table C							
	Totals						
		Total number of shares	Total aggr nominal v		Total aggregate amount unpaid •		
	Totals (including continuation pages)	1,000,000	£10	00	£0		

 $<sup>\</sup>bullet$  Please list total aggregate values in different currencies separately. For example: £100 + £100 + \$10 etc.

F2	Statement of capital (Prescribed particulars of rights attached to shares)	
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in <b>Section F1</b> .	• Prescribed particulars of rights attached to shares
Class of share Prescribed particulars		

Class of share	• Prescribed particulars of rights attached to shares
Prescribed particulars	The particulars are:  a. particulars of any voting rights, including rights that arise only in certain circumstances;  b. particulars of any rights, as respects dividends, to participate in a distribution;  c. particulars of any rights, as respects capital, to participate in a distribution (including on winding up); and  d. whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder.
	A separate table must be used for each class of share.
	Continuation pages Please use a 'Statement of capital (Prescribed particulars of rights attached to shares)' continuation page if necessary.

### Application to register a company

#### F3

#### Initial shareholdings

This section should only be completed by companies incorporating with share capital. Please complete the details below for each subscriber.

The addresses will appear on the public record. These do not need to be the subscribers' usual residential address.

#### Initial shareholdings

Please list the company's subscribers in alphabetical order.

Please use an 'Initial shareholdings' continuation page if necessary.

Subscriber's details	Class of share	Number of shares	Currency	Nominal value of each share	Amount (if any) to be unpaid on each share (including the nominal value and any share premium)	Amount to be paid on each share (including the nominal value and any share premium)
Name GUY THORNTON	ORDINARY	1,000,000	GBP	£0.0001	£0	£0.0001
1 Lindsey Street, London, EC1A 9HP						
Name						
Address			]			
Name						
Address						
Name						
Address						
				}		

1	Ν	١	1	)	1	
1	ı١	,	ι	,	- 1	

Part 4	Statement of guarantee	
	Is your company limited by guarantee?	
	→ Yes Complete the sections below.	
	→ No Go to Part 5 People with significant control (PSC).	
G1	Subscribers	
	Please complete this section if you are a subscriber of a company limited by guarantee. The following statement is being made by each and every person named below.	Name Please use capital letters.  Address
	I confirm that if the company is wound up while I am a member, or within one year after I cease to be a member, I will contribute to the assets of the company by such amount as may be required for:	The addresses in this section will appear on the public record. They do not have to be the subscribers' usual residential address.
	- payment of debts and liabilities of the company contracted before I cease to be a member;	Amount guaranteed     Any valid currency is permitted.
	<ul> <li>payment of costs, charges and expenses of winding up, and;</li> <li>adjustment of the rights of the contributors among ourselves, not exceeding the specified amount below.</li> </ul>	Oclass of members Only complete this if there will be more than one class of members and if the subscribers are electing to keep members' information on the public register.
	Subscriber's details	Continuation pages Please use a 'Subscribers'
Forename(s) <b>0</b>		continuation page if necessary.
Surname •		
Address 2		
Postcode		
Amount guaranteed 🛭		
Class of member (if applicable) <sup>•</sup>		
	Subscriber's details	
Forename(s) •		
Surname •		
Address 🛭		
Postcode		
Amount guaranteed		
Class of member (if applicable) <sup>©</sup>		

	Subscriber's details	<b>O</b> Name
Forename(s) •		Please use capital letters.
Surname •		● Address  The addresses in this section will
Address <b>②</b>		appear on the public record. They do not have to be the subscribers' usual residential address.
Postcode		Amount guaranteed Any valid currency is permitted.
Amount guaranteed 9		Class of members
Class of member (if applicable)		Only complete this if there will be more than one class of members and if the subscribers are electing to keep members' information on the public register.
	Subscriber's details	Continuation pages
Forename(s) •		Please use a 'Subscribers' continuation page if necessary.
Surname •		
Address <b>9</b>		
Postcode		
Amount guaranteed		
Class of member (if applicable)		
	Subscriber's details	
Forename(s) •		
Surname •		
Address <b>9</b>		
Postcode		
Amount guaranteed 3		
Class of member (if applicable) <sup>©</sup>		
	Subscriber's details	
Forename(s) •		
Surname <b>①</b>		
Address 2		
Postcode		
Amount guaranteed 9		
Class of member (if applicable) <sup>©</sup>		

People with significant control (PSC)  Use this Part to tell us about people with significant control or registrable relevant legal entities in respect of the company. Do not use this Part to tell us about any individual people with significant control whose particulars must not be disclosed on the public record. You must use a separate form, which you can get by contacting us enquiries@companieshouse.gov.uk  If on incorporation there will be someone who will count as a person with significant control (either a registrable person or registrable relevant legal entity ((RLE)) in relation to the company, tick the box in H1 and complete any relevant sections. If there will be no registrable person or RLE tick the box in H2 and go to Part 6 Election to keep information on the public register.  Statement of initial significant control  On incorporation, there will be someone who will count as a person with significant control (either a registrable person or registrable RLE) in relation to the company.  Ostatement of initial significant control fi there will be a registral (which includes other repersons) or RLE, please of the appropriate details in H, 1 & J  Please use the PSC contingages if necessary  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to the company.	
relevant legal entities in respect of the company. Do not use this Part to tell us about any individual people with significant control whose particulars must not be disclosed on the public record. You must use a separate form, which you can get by contacting us enquiries@companieshouse.gov.uk  If on incorporation there will be someone who will count as a person with significant control (either a registrable person or registrable relevant legal entity (RLE)) in relation to the company, tick the box in H1 and complete any relevant sections. If there will be no registrable person or RLE tick the box in H2 and go to Part 6 Election to keep information on the public register.  Statement of initial significant control  On incorporation, there will be someone who will count as a person with significant control (either a registrable person or registrable RLE) in relation to the company.  Statement of initial significant control (either a registrable person or registrable RLE) in relation to the company.  Please use the PSC conting pages if necessary  Statement of no PSC  (Please tick the statement below if appropriate)  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	
H1  Statement of initial significant control  On incorporation, there will be someone who will count as a person with significant control (either a registrable person or registrable RLE) in relation to the company.  Statement of initial significant control (if there will be a registral (which includes 'other repersons') or RLE, please the appropriate details in H, I & J  Please use the PSC continuages if necessary  Statement of no PSC  (Please tick the statement below if appropriate )  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	
On incorporation, there will be someone who will count as a person with significant control (either a registrable person or registrable RLE) in relation to the company.  Statement of initial significant control If there will be a registral (which includes 'other registras') or RLE, please of the appropriate details in H, I & J  Please use the PSC conting pages if necessary  Statement of no PSC  (Please tick the statement below if appropriate )  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	
On incorporation, there will be someone who will count as a person with significant control (either a registrable person or registrable RLE) in relation to the company.  Statement of initial significant control If there will be a registral (which includes 'other registras') or RLE, please of the appropriate details in H, I & J  Please use the PSC conting pages if necessary  Statement of no PSC  (Please tick the statement below if appropriate )  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	
(Please tick the statement below if appropriate )  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	gistrable complete n sections
(Please tick the statement below if appropriate )  The company knows or has reason to believe that there will be no person with significant control (either a registrable person or RLE) in relation to	
with significant control (either a registrable person or RLE) in relation to	

Application to register a company

#### Individual PSC

individual PSC			
Н3	Individual's details		
	Use <b>sections H3-H9</b> as appropriate to tell us about individuals with significant control who are registrable persons and the nature of their control in relation to the company	● Country/State of residence This is in respect of the usual residential address as stated in section H6.  ■ Month, and year of hirth	
Title*	MR	Month and year of birth    Please provide month and year only	
Full forename(s)	GUY ALEXANDER		
Surname	THORNTON		
Country/State of residence ●	UK		
Nationality	BRITISH		
Month/year of birth 2	X X   0   8   1   9   8   4		
H4	Individual's service address •		
	Please complete the individual's service address below. You must also complete the individual's usual residential address in <b>Section H6</b> .	• Service address  This is the address that will appear on the public record. This does not	
Building name/number	The Company's Registered Office	have to be the individual's usual residential address.	
Street		If you provide the individual's	
		residential address here it will appear on the public record.	
Post town			
County/Region			
Postcode			
Country			

Nature of control for an individual <sup>©</sup>	
Please indicate how the individual is a person with significant control over the company	● Tick each that apply.
Ownership of shares  The individual holds, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more	
Ownership of voting rights  The individual holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more	
Ownership of right to appoint/remove directors  The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company	
Significant influence or control (Only tick if none of the above apply)  The individual has the right to exercise, or actually exercises, significant influence or control over the company	
Nature of control by a firm over which the individual has significant control •	
The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under	<b>O</b> Tick each that apply.
its governing law, and:	
its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more	
the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75%	
the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one): more than 25% but not more than 50% more than 50% but less than 75%	

Application to register a company

Н9

# Nature of control by a trust over which the individual has significant control •

	ndividual has the right to exercise or actually exercises significant ence or control over the activities of a trust and:	O Tick each that apply.
	rustees of that trust (in their capacity as such) hold, directly or indirectly, ollowing percentage of shares in the company (tick only one):	
П	more than 25% but not more than 50%	
	more than 50% but less than 75%	
	75% or more	
	rustees of that trust (in their capacity as such) hold, directly or indirectly, ollowing percentage of voting rights in the company (tick only one):	
	more than 25% but not more than 50%	
_	more than 50% but less than 75%	
	75% or more	
_	the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company	
	the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company	

Application to register a company

## **Individual PSC**

H3	Individual's details	
	Use <b>sections H3-H9</b> as appropriate to tell us about individuals with significant control who are registrable persons and the nature of their control in relation to the company	● Country/State of residence This is in respect of the usual residential address as stated in section H6.
Title*		Month and year of birth Please provide month and year only.
Full forename(s)		,
Surname		
Country/State of residence		
Nationality		
Month/year of birth <sup>2</sup>	X X   m   m   y   y   y	
H4	Individual's service address •	
	Please complete the individual's service address below. You must also complete the individual's usual residential address in <b>Section H6</b> .	• Service address  This is the address that will appear on the public record. This does not
Building name/number		have to be the individual's usual residential address.
Street		If you provide the individual's residential address here it will
Post town		appear on the public record.
County/Region		
Postcode		
 Country		

N	ature of control for an individual $^{oldsymbol{\Phi}}$	
	Please indicate how the individual is a person with significant control over the company	● Tick each that apply
	Ownership of shares	
7	he individual holds, directly or indirectly, the following percentage of shares in the company (tick only one):	
	more than 25% but not more than 50% more than 50% but less than 75%	
	75% or more	
	Ownership of voting rights	
	he individual holds, directly or indirectly, the following percentage of voting ights in the company (tick only one):	
	more than 25% but not more than 50%	
	more than 50% but less than 75% 75% or more	
	— Ownership of right to appoint/remove directors	
_	The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company	
-	ignificant influence or control (Only tick if none of the above apply)  The individual has the right to exercise, or actually exercises, significant	
	influence or control over the company	
N		
N si ii	influence or control over the company ature of control by a firm over which the individual has	<b>⊕</b> Tick each that apply
N si ii ii it	influence or control over the company  ature of control by a firm over which the individual has gnificant control   the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under	<b>⊕</b> Tick each that apply
N si ii it t	influence or control over the company  ature of control by a firm over which the individual has gnificant control  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%	<b>⊕</b> Tick each that apply
N si ii it t	influence or control over the company  ature of control by a firm over which the individual has gnificant control  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):	<b>⊕</b> Tick each that apply
N si	influence or control over the company  ature of control by a firm over which the individual has gnificant control  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly,	<b>⊕</b> Tick each that apply
N si ii t t t	influence or control over the company  ature of control by a firm over which the individual has gnificant control  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more	<b>⊕</b> Tick each that apply
N si ii t t t	influence or control over the company  ature of control by a firm over which the individual has gnificant control ●  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):	<b>⊕</b> Tick each that apply
N si ii t t t	influence or control over the company  ature of control by a firm over which the individual has gnificant control ●  the individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):  more than 25% but not more than 50%	<b>⊕</b> Tick each that apply
N si ii t t t	ature of control by a firm over which the individual has gnificant control ●  The individual has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  The members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  The more than 25% but not more than 50%  To more than 50% but less than 75%  To more than 50% but less than 75%  To more than 25% but not more than 50%  The members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):  The more than 25% but not more than 50%  The more than 50% but less than 75%	●Tick each that apply

Application to register a company

Н9

# Nature of control by a trust over which the individual has significant control •

	ndividual has the right to exercise or actually exercises significant ence or control over the activities of a trust and:	Tick each that appl
	ustees of that trust (in their capacity as such) hold, directly or indirectly, ollowing percentage of shares in the company (tick only one):	
	more than 25% but not more than 50%	
_	more than 50% but less than 75%	
_	75% or more	
	ustees of that trust (in their capacity as such) hold, directly or indirectly, ollowing percentage of voting rights in the company (tick only one):	
	more than 25% but not more than 50%	
	more than 50% but less than 75%	
_	75% or more	
_	the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company	
	the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company	
l		

# IN01 Application to register a company

## Relevant legal entity (RLE)

[1]	RLE details •	
Corporate or firm name		• Registered or principal office address  This is the address that will appear
Building name/number		on the public record.
Street		
Post town		:
County/Region		
Postcode		
Country		
12	Legal form and governing law	
	Please give details of the legal form of the RLE and the law by which it is governed. If applicable, please also give details of the register of companies in which it is entered (including the country/state) and its registration number in that register.	Registration number     Where you have provided details     of the register (including country/
Legal form		state) where the RLE is registered, you must also provide its number in
Governing law		that register.
If applicable, register in which RLE is entered		
Country/State •		
Registration number •		

13	Nature of control for the RLE <sup>10</sup>	
	Please indicate how the RLE has significant control over the company	● Tick each that apply.
	Ownership of shares The RLE holds, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more	
	Ownership of voting rights  The RLE holds, directly or indirectly, the following percentage of voting rights in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more	
	Ownership of right to appoint/remove directors  The RLE holds the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company	
	Significant influence or control (only tick if none of the above apply)  The RLE has the right to exercise, or actually exercises, significant influence or control over the company	
14	Nature of control by a firm over which the RLE has significant control •	
	The RLE has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:	<b>O</b> Tick each that apply.
	the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more	
	the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75%	
	the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one): more than 25% but not more than 50% more than 50% but less than 75%	
	the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one): more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of	

Application to register a company

15

# Nature of control by a trust over which the RLE has

The RLE has the right to exercise or actually exercises significant influence or control over the activities of a trust and:	<b>⊙</b> Tick each that apply
the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):	
more than 25% but not more than 50%	
more than 50% but less than 75%	
75% or more	
the trustees of that trust (in their capacity as such) hold, directly or indirectly,	
the following percentage of voting rights in the company (tick only one):	
more than 25% but not more than 50%	
more than 50% but less than 75%	
75% or more	
the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company	
the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company	
	i

## Application to register a company

# Other registrable person (ORP)

J1	ORP details	
Name of ORP	<ul> <li>An 'other registrable person' is:         <ul> <li>a corporation sole</li> <li>a government or government department of a country or territory or a part of a country or territory</li> <li>an international organisation whose members include two or more countries or territories (or their governments)</li> <li>a local authority or local government body in the UK or elsewhere</li> </ul> </li> </ul>	
J2	Principal office address •	
Building name/number		Principal office address This is the address that will appear
Street		on the public record.
Post town		
County/Region		
Postcode		
Country		
J3	Legal form and governing law	
Legal form		
Governing law		

Nature of control <sup>10</sup>	
Please show how the ORP has significant control over the company	O Tick each that apply.
Ownership of shares	
The ORP holds, directly or indirectly, the following percentage of shares in the company (tick only one):	
more than 25% but not more than 50%	
more than 50% but less than 75%	
75% or more	
Ownership of voting rights	
The ORP holds, directly or indirectly, the following percentage of voting	
rights in the company (tick only one):	
more than 25% but not more than 50%	
more than 50% but less than 75%	
☐ 75% or more	
Ownership of right to appoint/remove directors	
The ORP holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company	
Significant influence or control (Only tick if none of the above apply)	
The ORP has the right to exercise, or actually exercises, significant influenc or control over the company.	2
Nature of control by a firm over which the ORP has	<u> </u>
Nature of control by a firm over which the ORP has significant control  The ORP has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50%  more than 50% but less than 75%  75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):  more than 25% but not more than 50%	● Tick each that apply.
The ORP has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one):	● Tick each that apply.
The ORP has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and:  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one):  more than 25% but not more than 50% more than 50% but less than 75% 75% or more  the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one): more than 25% but not more than 50% more than 50% but less than 75% more than 50% but less than 75%	● Tick each that apply.

Application to register a company

J6

# Nature of control by a trust over which the ORP has significant control •

The ORP has the right to exercise or actually exercises significant influence control over the activities of a trust and:	Of Tick each that apply.
the trustees of that trust (in their capacity as such) hold, directly or indirect the following percentage of shares in the company (tick only one):	tly,
more than 25% but not more than 50%	
more than 50% but less than 75%	
75% or more	
the trustees of that trust (in their capacity as such) hold, directly or indirect the following percentage of voting rights in the company (tick only one):	tly,
more than 25% but not more than 50%	
more than 50% but less than 75%	
75% or more	
the trustees of that trust (in their capacity as such) hold the right, dire or indirectly, to appoint or remove a majority of the board of directors the company	
the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company	
	1

	INO1 Application to register a company		
Part 6	Election to keep information on the public reg	ister (if applicable)	
	The subscribers of a private company can agree to elect to keep certain information on the public register at Companies House, rather than keeping their own registers. Tick the appropriate box to show which information the subscribers are electing to keep on the public register. If the subscribers have not agreed to keep any of this information on the public register, go to Part 7 Consent to Act		
K1	Election to keep secretaries' register information on the public register		
	All subscribers elect to keep secretaries' register information on the public register	• only applies if the proposed company will have a secretary.	
К2	Election to keep directors' register information on the public register		
	IMPORTANT: If the subscribers elect to keep this information on the public register, everyone who is an individual director while the election is in force will have their full date of birth available on the public record	If the subscribers don't make this election, only the month and year of birth will be available on the public record.	
	All subscribers elect to keep directors' register information on the public register		
K3	Election to keep directors' usual residential address (URA) register information on the public register		
	If the subscribers elect to keep this information on the public register, the URA will <b>not</b> be publicly available		
	All subscribers elect to keep directors' URA register information on the public register.		
К4	Election to keep members' register information on the public register	-	
	IMPORTANT: If the subscribers elect to keep this information on the public register, everyone who is a member while the election is in place will have their name and address available on the public record  All subscribers elect to keep members' register information on the public register  The company will be a single member company (Tick if applicable).		
K5	Election to keep PSC register information on the public register		
	IMPORTANT:  If the subscribers elect to keep this information on the public register, everyone who is an individual PSC while the election is in force will have their full date of birth available on the public record.  All subscribers elect to keep PSC register information on the public	<ul> <li>If the subscribers don't make this election, only the month and year of birth will be available on the public record.</li> <li>Eligible person</li> </ul>	
	register  No objection was received by the subscribers from any eligible person within the notice period before making the election.	An eligible person is a person whose details would have to be entered in the company's PSC register	
	The state of the s		

IN01 Application to register a company Part 7 Consent to act L1 Consent statement Please tick the box to confirm consent. The subscribers confirm that each of the persons named as a director or secretary has consented to act in that capacity. Statement about individual PSC particulars Part 8 Particulars of an individual PSC • М1 Only tick this if you have completed Please tick the box to confirm. details of one or more individual The subscribers confirm that each person named in this application PSCs in sections H3-H9 as an individual PSC knows that their particulars are being supplied as part of this application. Statement of compliance Part 9 This section must be completed by all companies. Is the application by an agent on behalf of all the subscribers? Go to Section N1 (Statement of compliance delivered by the subscribers). → Yes Go to Section N2 (Statement of compliance delivered by an agent). N1 Statement of compliance delivered by the subscribers • Statement of compliance Please complete this section if the application is not delivered by an agent delivered by the subscribers for the subscribers of the memorandum of association. Every subscriber to the I confirm that the requirements of the Companies Act 2006 as to registration memorandum of association must sign the statement of compliance. have been complied with. Continuation pages Subscriber's signature Please use a 'Statement of compliance delivered by the subscribers' continuation page if more subscribers need to sign. Subscriber's signature X X Subscriber's signature X

Subscriber's signature

X

X

Statement of compliance delivered by an agent	
Please complete this section if this application is delivered by an agent for the subscribers to the memorandum of association.	
I confirm that the requirements of the Companies Act 2006 as to registration have been complied with.	
Signature X	

Application to register a company

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	ROSA HOWARD	
Company name		
Address	FOUND STUDIOS	
	1 LINDSEY STREET	
Post town	LONDON	
County/Region		
Postcode	E C 1 A 9 H P	
Country		
DX		
Telephone		

#### Certificate

We will send your certificate to the presenters address (shown above) or if indicated to another address shown below:

At the registered office address (Given in Section A7).
 At the agents address (Given in Section N2).

## ✓ Checklist

We may return forms completed incorrectly or with information missing.

# Please make sure you have remembered the following:

- You have checked that the proposed company name is available as well as the various rules that may affect your choice of name. More information can be found in guidance on our website.
- ☐ If the name of the company is the same as one already on the register as permitted by The Company LLP and Business (Names and Trading Disclosures) Regulations 2015, please attach consent.
- You have used the correct appointment sections.
   Any addresses given must be a physical location.
   They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ The document has been signed, where indicated.☐ All relevant attachments have been included.
- ☐ You have enclosed the Memorandum of Association.
- ☐ You have enclosed the correct fee.

#### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses. Day of birth will only be shown on the public record if the subscribers have elected to keep PSC and/or directors' information on the public register.

#### £ How to pay

#### A fee is payable on this form.

Make cheques or postal orders payable to 'Companies House'. For information on fees, go to: www.qov.uk/companieshouse

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

#### For companies registered in England and Wales:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

#### For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

#### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

#### Section 243 or 790ZF exemption

If you are applying for, or have been granted a section 243 or 790ZF exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE.

#### Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

# THE COMPANIES ACT 2006 COMPANY HAVING SHARE CAPITAL

# of PICKED GROUP LIMITED

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- 2. Liability of members

# PART 2 DIRECTORS DIRECTORS' POWERS AND RESPONSIBILITIES

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- 4. Shareholders' reserve power
- 5. Directors may delegate
- 6. Committees

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- 9. Calling a directors' meeting
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- 65. Indemnity
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### PART 1

### INTERPRETATION AND LIMITATION OF LIABILITY

#### **Defined terms**

1. In the articles, unless the context requires otherwise—

means the company's articles of association;
includes individual insolvency proceedings in a jurisdiction
other than England and Wales or Northern Ireland which
have an effect similar to that of bankruptcy;
has the meaning given in article 12;
has the meaning given in article 52;
means the Companies Acts (as defined in section 2 of the
Companies Act 2006), in so far as they apply to the
company;
means a director of the company, and includes any person
occupying the position of director, by whatever name called;
has the meaning given in article 44;
includes, unless otherwise specified, any document sent or
supplied in electronic form;
has the meaning given in section 1168 of the Companies Act
2006;
in relation to a share, means that the nominal value and any
premium to be paid to the company in respect of that share
have been paid to the company;
has the meaning given in section 1168 of the Companies Act
2006;
in relation to shares means the person whose name is
entered in the register of members as the holder of the
shares;
means a document in hard copy form;
has the meaning given in section 282 of the Companies Act
2006;
means paid or credited as paid;

"participate"	in relation to a directors' meeting, has the meaning given in
	article 10;
"proxy notice"	has the meaning given in article 58;
"shareholder"	means a person who is the holder of a share;
"shares"	means shares in the company;
"special resolution"	has the meaning given in section 283 of the Companies Act
	2006;
"subsidiary"	has the meaning given in section 1159 of the Companies Act
	2006;
"transmittee"	means a person entitled to a share by reason of the death
	or bankruptcy of a shareholder or otherwise by operation of
	law; and
"writing"	means the representation or reproduction of words,
	symbols or other information in a visible form by any
	method or combination of methods, whether sent or
	supplied in electronic form or otherwise.

Unless the context otherwise requires, other words or expressions contained in these articles bear the same meaning as in the Companies Act 2006 as in force on the date when these articles become binding on the company.

## **Liability of members**

2. The liability of the members is limited to the amount, if any, unpaid on the shares held by them.

### PART 2

## **DIRECTORS**

## **DIRECTORS' POWERS AND RESPONSIBILITIES**

## Directors' general authority

**3.** Subject to the articles, the directors are responsible for the management of the company's business, for which purpose they may exercise all the powers of the company.

## Shareholders' reserve power

- **4.**—(1) The shareholders may, by special resolution, direct the directors to take, or refrain from taking, specified action.
  - (2) No such special resolution invalidates anything which the directors have done before the

passing of the resolution.

## **Directors may delegate**

- 5.—(1) Subject to the articles, the directors may delegate any of the powers which are conferred on them under the articles—
  - (a) to such person or committee;
  - (b) by such means (including by power of attorney);
  - (c) to such an extent;
  - (d) in relation to such matters or territories; and
  - (e) on such terms and conditions;

as they think fit.

- (2) If the directors so specify, any such delegation may authorise further delegation of the directors' powers by any person to whom they are delegated.
- (3) The directors may revoke any delegation in whole or part, or alter its terms and conditions.

### **Committees**

- **6.**—(1) Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the articles which govern the taking of decisions by directors.
  - (2) The directors may make rules of procedure for all or any committees, which prevail over rules derived from the articles if they are not consistent with them.

### **DECISION-MAKING BY DIRECTORS**

## Directors to take decisions collectively

- 7.—(1) The general rule about decision-making by directors is that any decision of the directors must be either a majority decision at a meeting or a decision taken in accordance with article 8. (2) If—
  - (a) the company only has one director for the time being, and
- (b) no provision of the articles requires it to have more than one director, the general rule does not apply, and the director may (for so long as he remains sole director) take decisions without regard to any of the provisions of articles 8 to 15 (inclusive).

## **Unanimous decisions**

- **8.**—(1) A decision of the directors is taken in accordance with this article when all eligible directors indicate to each other by any means that they share a common view on a matter.
- (2) Such a decision may take the form of a resolution in writing, where each eligible director has signed one or more copies of it, or to which each eligible director has otherwise indicated agreement in writing.
- (3) References in this article to eligible directors are to directors who would have been entitled to vote on the matter had it been proposed as a resolution at a directors' meeting.
- (4) A decision may not be taken in accordance with this article if the eligible directors would not have formed a quorum at such a meeting.

### Calling a directors' meeting

- **9.**—(1) Any director may call a directors' meeting by giving notice of the meeting to the directors or by authorising the company secretary (if any) to give such notice.
- (2) Notice of any directors' meeting must indicate—
  - (a) its proposed date and time;
  - (b) where it is to take place; and
  - (c) if it is anticipated that directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.
- (3) Notice of a directors' meeting must be given to each director, but need not be in writing.
- (4) Notice of a directors' meeting need not be given to directors who waive their entitlement to notice of that meeting, by giving notice to that effect to the company not more than 7 days after the date on which the meeting is held. Where such notice is given after the meeting has been held, that does not affect the validity of the meeting, or of any business conducted at it.

### Participation in directors' meetings

- **10.**—(1) Subject to the articles, directors participate in a directors' meeting, or part of a directors' meeting, when—
  - (a) the meeting has been called and takes place in accordance with the articles, and
  - (b) they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.
- (2) In determining whether directors are participating in a directors' meeting, it is irrelevant where any director is or how they communicate with each other.
- (3) If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

## Quorum for directors' meetings

- 11.—(1) At a directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.
- (2) The quorum for directors' meetings may be fixed from time to time by a decision of the directors, but whenever the company has appointed two or more directors it must never be less than two, and unless otherwise fixed it is two.
- (3) If the total number of directors for the time being is less than the quorum required, the directors must not take any decision other than a decision—
  - (a) to appoint further directors, or
  - (b) to call a general meeting so as to enable the shareholders to appoint further directors.

## Chairing of directors' meetings

- 12.—(1) The directors may appoint a director to chair their meetings.
- (2) The person so appointed for the time being is known as the chairman.
- (3) The directors may terminate the chairman's appointment at any time.
- (4) If the chairman is not participating in a directors' meeting within ten minutes of the time at which it was to start, the participating directors must appoint one of themselves to chair it.

### **Casting vote**

13.—(1) If the numbers of votes for and against a proposal are equal, the chairman or other

director chairing the meeting has a casting vote.

(2) But this does not apply if, in accordance with the articles, the chairman or other director is not to be counted as participating in the decision-making process for quorum or voting purposes.

## Interests in existing or proposed transactions or arrangements with the company

- 14.—(1) Subject to disclosure in accordance with sections 177 and 182 of the Companies Act 2006, a director shall be entitled to count in the quorum and vote at a meeting of directors or of a committee of directors or in any decision-making process howsoever held on any resolution concerning a proposed or existing transaction or arrangement in which he has a direct or indirect interest.
- (2) Subject to the provisions of the Companies Act 2006, and provided that he has disclosed to the directors the nature and extent of any direct or indirect interest he has in a proposed or existing transaction or arrangement with the company, a director shall not, by reason of his office, be accountable to the company for any benefit which he derives from any such transaction or arrangement and no such transaction, contract or arrangement shall be liable to be avoided on the grounds of any such interest or benefit.

### Directors' discretion to make further rules

**15.** Subject to the articles, the directors may make any rule which they think fit about how they take decisions, and about how such rules are to be recorded or communicated to directors.

## Records of meetings to be kept

- 16.—(1) The directors must cause minutes of all proceedings at meetings of directors to be recorded in writing and kept for at least 10 years from the date of the meeting recorded. In the case of a company having only one director, such director must cause all resolutions made by him to be recorded in writing and kept for at least 10 years from the date of the resolution recorded.
- (2) Where decisions of the directors are taken by electronic means, such decisions shall be recorded by the directors in permanent form, so that they may be read with the naked eye.

#### APPOINTMENT OF DIRECTORS

### Methods of appointing directors

- 17.—(1) Any person who is willing to act as a director, and is permitted by law to do so, may be appointed to be a director—
  - (a) by ordinary resolution, or
  - (b) by a decision of the directors.
- (2) In any case where, as a result of death, the company has no shareholders and no directors, the personal representatives of the last shareholder to have died have the right, by notice in writing, to appoint a person to be a director.
- (3) For the purposes of paragraph (2), where two or more shareholders die in circumstances rendering it uncertain who was the last to die, a younger shareholder is deemed to have survived an older shareholder.

### Termination of director's appointment

- 18. A person ceases to be a director as soon as—
  - (a) that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;
  - (b) a bankruptcy order is made against that person;
  - (c) a composition is made with that person's creditors generally in satisfaction of that person's debts;
  - (d) a registered medical practitioner who is treating that person gives a written opinion to the company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months;
  - (e) by reason of that person's mental health, a court makes an order which wholly or partly prevents that person from personally exercising any powers or rights which that person would otherwise have;
  - (f) notification is received by the company from the director that the director is resigning from office, and such resignation has taken effect in accordance with its terms;
  - (g) that person receives notice signed by all the other directors stating that that person should cease to be a director.

### Directors' remuneration

- **19.**—(1) Directors (and alternate directors) may undertake any services for the company that the directors decide.
- (2) Directors (and alternate directors) are entitled to such remuneration as the directors determine—
  - (a) for their services to the company as directors, and
  - (b) for any other service which they undertake for the company.
- (3) Subject to the articles, a director's (or alternate director's) remuneration may—
  - (a) take any form, and
  - (b) include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director.
- (4) Unless the directors decide otherwise, directors' (and alternate directors') remuneration accrues from day to day.
- (5) Unless the directors decide otherwise, directors (and alternate directors) are not accountable to the company for any remuneration which they receive as directors (or alternate directors) or other officers or employees of the company's subsidiaries or of any other body corporate in which the company is interested.

## Directors' expenses

- **20.** The company shall pay any reasonable expenses which the directors (including alternate directors) properly incur in connection with their attendance at—
  - (a) meetings of directors or committees of directors,
  - (b) general meetings, or
  - (c) separate meetings of the holders of any class of shares or of debentures of the company, or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the company.

#### ALTERNATE DIRECTORS

## Appointment and removal of alternates

- 21.—(1) Any director (the "appointor") may appoint as an alternate any other director, or any other person approved by resolution of the directors, to—
  - (a) exercise that director's powers, and
  - (b) carry out that director's responsibilities,

in relation to the taking of decisions by the directors in the absence of the alternate's appointor.

- (2) Any appointment or removal of an alternate must be effected by notice in writing to the company signed by the appointor, or in any other manner approved by the directors.
- (3) The notice must—
  - (a) identify the proposed alternate, and
  - (b) in the case of a notice of appointment, contain a statement signed by the proposed alternate that the proposed alternate is willing to act as the alternate of the director giving the notice.

## Rights and responsibilities of alternate directors

- **22.**—(1) An alternate director may act as an alternate director to more than one director and has the same rights, in relation to any decision of the directors, as the alternate's appointor.
- (2) Except as the articles specify otherwise, alternate directors—
  - (a) are deemed for all purposes to be directors;
  - (b) are liable for their own acts and omissions;
  - (c) are subject to the same restrictions as their appointors; and
  - (d) are not deemed to be agents of or for their appointors.

and, in particular (without limitation), each alternate director shall be entitled to receive notice of all meetings of directors and of all meetings of committees of directors of which his appointor is a member.

- (3) A person who is an alternate director but not a director—
  - (a) may be counted as participating for the purposes of determining whether a quorum is participating (but only if that person's appointor is not participating),
  - (b) may participate in an unanimous decision of the directors (but only if his appointor is an eligible director in relation to that decision), and
  - (c) may not be counted as more than one director for the purposes of articles 22(3)(a) and (b).
- (4) A director who is also an alternate director is entitled, in the absence of his appointor, to a separate vote on behalf of his appointor, in addition to his own vote on any decision of the directors (provided that his appointor is an eligible director in relation to that decision).
- (5) An alternate director is not entitled to receive any remuneration from the company for serving as an alternate director except such part of the alternate's appointor's remuneration as the appointor may direct by notice in writing made to the company.

### Termination of alternate directorship

- 23. An alternate director's appointment as an alternate terminates—
  - (a) when the alternate's appointor revokes the appointment by notice to the company in writing specifying when it is to terminate;
  - (b) on the occurrence in relation to the alternate of any event which, if it occurred in relation to the alternate's appointor, would result in the termination of the appointor's appointment

as a director;

- (c) on the death of the alternate's appointor; or
- (d) when the alternate's appointor's appointment as a director terminates.

#### PART 3

### SHARES AND DISTRIBUTIONS

#### **SHARES**

## Company's lien over partly paid shares

- **24.**—(1) The company has a lien ("the company's lien") over every share which is partly paid for any part of—
  - (a) that share's nominal value, and
  - (b) any premium at which it was issued,

which has not been paid to the company, and which is payable immediately or at some time in the future, whether or not a call notice has been sent in respect of it.

- (2) The company's lien over a share—
  - (a) takes priority over any third party's interest in that share, and
  - (b) extends to any dividend or other money payable by the company in respect of that share and (if the lien is enforced and the share is sold by the company) the proceeds of sale of that share.
- (3) The directors may at any time decide that a share which is or would otherwise be subject to the company's lien shall not be subject to it, either wholly or in part.

### Enforcement of the company's lien

- 25.—(1) Subject to the provisions of this article, if—
  - (a) a lien enforcement notice has been given in respect of a share, and
  - (b) the person to whom the notice was given has failed to comply with it,

the company may sell that share in such manner as the directors decide.

- (2) A lien enforcement notice-
  - (a) may only be given in respect of a share which is subject to the company's lien, in respect of which a sum is payable and the due date for payment of that sum has passed;
  - (b) must specify the share concerned;
  - (c) must require payment of the sum payable within 14 days of the notice;
  - (d) must be addressed either to the holder of the share or to a person entitled to it by reason of the holder's death, bankruptcy or otherwise; and
  - (e) must state the company's intention to sell the share if the notice is not complied with.
- (3) Where shares are sold under this article—
  - (a) the directors may authorise any person to execute an instrument of transfer of the shares to the purchaser or a person nominated by the purchaser, and
  - (b) the transferee is not bound to see to the application of the consideration, and the transferee's title is not affected by any irregularity in or invalidity of the process leading to the sale.
- (4) The net proceeds of any such sale (after payment of the costs of sale and any other costs of enforcing the lien) must be applied—

- (a) first, in payment of so much of the sum for which the lien exists as was payable at the date of the lien enforcement notice,
- (b) second, to the person entitled to the shares at the date of the sale, but only after the certificate for the shares sold has been surrendered to the company for cancellation or a suitable indemnity has been given for any lost certificates, and subject to a lien equivalent to the company's lien over the shares before the sale for any money payable in respect of the shares after the date of the lien enforcement notice.
- (5) A statutory declaration by a director or the company secretary that the declarant is a director or the company secretary and that a share has been sold to satisfy the company's lien on a specified date—
- (a) is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the share, and
- (b) subject to compliance with any other formalities of transfer required by the articles or by law, constitutes a good title to the share.

#### **Call notices**

- **26.**—(1) Subject to the articles and the terms on which shares are allotted, the directors may send a notice (a "call notice") to a member requiring the member to pay the company a specified sum of money (a "call") which is payable in respect of shares which that member holds at the date when the directors decide to send the call notice.
- (2) A call notice—
  - (a) may not require a member to pay a call which exceeds the total sum unpaid on that member's shares (whether as to the share's nominal value or any amount payable to the company by way of premium);
  - (b) must state when and how any call to which it relates it is to be paid; and
  - (c) may permit or require the call to be paid by instalments.
- (3) A member must comply with the requirements of a call notice, but no member is obliged to pay any call before 14 days have passed since the notice was sent.
- (4) Before the company has received any call due under a call notice the directors may—
  - (a) revoke it wholly or in part, or
  - (b) specify a later time for payment than is specified in the notice,

by a further notice in writing to the member in respect of whose shares the call is made.

## Liability to pay calls

- **27.**—(1) Liability to pay a call is not extinguished or transferred by transferring the shares in respect of which it is required to be paid.
- (2) Joint holders of a share are jointly and severally liable to pay all calls in respect of that share.
- (3) Subject to the terms on which shares are allotted, the directors may, when issuing shares, provide that call notices sent to the holders of those shares may require them—
  - (a) to pay calls which are not the same, or
  - (b) to pay calls at different times.

## When call notice need not be issued

28.—(1) A call notice need not be issued in respect of sums which are specified, in the terms on which a share is issued, as being payable to the company in respect of that share (whether in respect of nominal value or premium)—

- (a) on allotment;
- (b) on the occurrence of a particular event; or
- (c) on a date fixed by or in accordance with the terms of issue.
- (2) But if the due date for payment of such a sum has passed and it has not been paid, the holder of the share concerned is treated in all respects as having failed to comply with a call notice in respect of that sum, and is liable to the same consequences as regards the payment of interest and forfeiture.

## Failure to comply with call notice: automatic consequences

- 29.—(1) If a person is liable to pay a call and fails to do so by the call payment date—
  - (a) the directors may issue a notice of intended forfeiture to that person, and
  - (b) until the call is paid, that person must pay the company interest on the call from the call payment date at the relevant rate.
- (2) For the purposes of this article—
  - (a) the "call payment date" is the time when the call notice states that a call is payable, unless the directors give a notice specifying a later date, in which case the "call payment date" is that later date;
  - (b) the "relevant rate" is-
    - (i) the rate fixed by the terms on which the share in respect of which the call is due was allotted;
    - (ii) such other rate as was fixed in the call notice which required payment of the call, or has otherwise been determined by the directors; or
    - (iii) if no rate is fixed in either of these ways, 5 per cent per annum.
- (3) The relevant rate must not exceed, by more than 5 percentage points, the base lending rate most recently set by the Monetary Policy Committee of the Bank of England in connection with its responsibilities under Part 2 of the Bank of England Act 1998(a).
- (4) The directors may waive any obligation to pay interest on a call wholly or in part.

## Notice of intended forfeiture

- 30. A notice of intended forfeiture-
  - (a) may be sent in respect of any share in respect of which a call has not been paid as required by a call notice;
  - (b) must be sent to the holder of that share or to a person entitled to it by reason of the holder's death, bankruptcy or otherwise;
  - (c) must require payment of the call and any accrued interest by a date which is not less than 14 days after the date of the notice;
  - (d) must state how the payment is to be made; and
  - (e) must state that if the notice is not complied with, the shares in respect of which the call is payable will be liable to be forfeited.

## Directors' power to forfeit shares

**31.** If a notice of intended forfeiture is not complied with before the date by which payment of the call is required in the notice of intended forfeiture, the directors may decide that any share in respect of which it was given is forfeited, and the forfeiture is to include all dividends or other moneys payable in respect of the forfeited shares and not paid before the forfeiture.

### **Effect of forfeiture**

- **32.**—(1) Subject to the articles, the forfeiture of a share extinguishes—
  - (a) all interests in that share, and all claims and demands against the company in respect of it, and
  - (b) all other rights and liabilities incidental to the share as between the person whose share it was prior to the forfeiture and the company.
- (2) Any share which is forfeited in accordance with the articles—
  - (a) is deemed to have been forfeited when the directors decide that it is forfeited;
  - (b) is deemed to be the property of the company; and
  - (c) may be sold, re-allotted or otherwise disposed of as the directors think fit.
- (3) If a person's shares have been forfeited—
  - (a) the company must send that person notice that forfeiture has occurred and record it in the register of members;
  - (b) that person ceases to be a member in respect of those shares;
  - (c) that person must surrender the certificate for the shares forfeited to the company for cancellation;
  - (d) that person remains liable to the company for all sums payable by that person under the articles at the date of forfeiture in respect of those shares, including any interest (whether accrued before or after the date of forfeiture); and
  - (e) the directors may waive payment of such sums wholly or in part or enforce payment without any allowance for the value of the shares at the time of forfeiture or for any consideration received on their disposal.
- (4) At any time before the company disposes of a forfeited share, the directors may decide to cancel the forfeiture on payment of all calls and interest due in respect of it and on such other terms as they think fit.

### Procedure following forfeiture

- **33.**—(1) If a forfeited share is to be disposed of by being transferred, the company may receive the consideration for the transfer and the directors may authorise any person to execute the instrument of transfer.
- (2) A statutory declaration by a director or the company secretary that the declarant is a director or the company secretary and that a share has been forfeited on a specified date—
  - (a) is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the share, and
  - (b) subject to compliance with any other formalities of transfer required by the articles or by law, constitutes a good title to the share.
- (3) A person to whom a forfeited share is transferred is not bound to see to the application of the consideration (if any) nor is that person's title to the share affected by any irregularity in or invalidity of the process leading to the forfeiture or transfer of the share.
- (4) If the company sells a forfeited share, the person who held it prior to its forfeiture is entitled to receive from the company the proceeds of such sale, net of any commission, and excluding any amount which—
  - (a) was, or would have become, payable, and
- (b) had not, when that share was forfeited, been paid by that person in respect of that share, but no interest is payable to such a person in respect of such proceeds and the company is not required to account for any money earned on them.

## Surrender of shares

- 34.—(1) A member may surrender any share—
  - (a) in respect of which the directors may issue a notice of intended forfeiture;
  - (b) which the directors may forfeit; or
  - (c) which has been forfeited.
- (2) The directors may accept the surrender of any such share.
- (3) The effect of surrender on a share is the same as the effect of forfeiture on that share.
- (4) A share which has been surrendered may be dealt with in the same way as a share which has been forfeited.

### Powers to issue different classes of share

- **35.**—(1) Subject to the articles and to the Companies Act 2006, but without prejudice to the rights attached to any existing share, the directors of the company may issue shares with such rights or restrictions as they may determine.
- (2) The company may issue shares which are to be redeemed, or are liable to be redeemed at the option of the company or the holder, and the directors may determine the terms, conditions and manner of redemption of any such shares.

## Company not bound by less than absolute interests

**36.** Except as required by law, no person is to be recognised by the company as holding any share upon any trust, and except as otherwise required by law or the articles, the company is not in any way to be bound by or recognise any interest in a share other than the holder's absolute ownership of it and all the rights attaching to it.

#### Share certificates

- **37.**—(1) The company must issue each shareholder, free of charge, with one or more certificates in respect of the shares which that shareholder holds.
- (2) Every certificate must specify—
  - (a) in respect of how many shares, of what class, it is issued;
  - (b) the nominal value of those shares; and
  - (c) any distinguishing numbers assigned to them.
- (3) No certificate may be issued in respect of shares of more than one class.
- (4) If more than one person holds a share, only one certificate may be issued in respect of it.
- (5) Certificates must—
  - (a) have affixed to them the company's common seal, or
  - (b) be otherwise executed in accordance with the Companies Acts.

## Replacement share certificates

- **38.**—(1) If a certificate issued in respect of a shareholder's shares is—
  - (a) damaged or defaced, or
  - (b) said to be lost, stolen or destroyed,
  - that shareholder is entitled to be issued with a replacement certificate in respect of the same shares.

- (2) A shareholder exercising the right to be issued with such a replacement certificate—
  - (a) may at the same time exercise the right to be issued with a single certificate or separate certificates;
  - (b) must return the certificate which is to be replaced to the company if it is damaged or defaced; and
  - (c) must comply with such conditions as to evidence, indemnity and the payment of a reasonable fee as the directors decide.

#### Share transfers

- **39.**—(1) Shares may be transferred by means of an instrument of transfer in any usual form or any other form approved by the directors, which is executed by or on behalf of the transferor.
- (2) No fee may be charged for registering any instrument of transfer or other document relating to or affecting the title to any share.
- (3) The company may retain any instrument of transfer which is registered.
- (4) The transferor remains the holder of a share until the transferee's name is entered in the register of members as holder of it.
- (5) The directors may refuse to register the transfer of a share, and if they do so, they must give the transferee notice of their refusal together with their reasons for the refusal. If registration is refused, the instrument of transfer must be returned to the transferee with the notice of refusal unless they suspect that the proposed transfer may be fraudulent.

### Transmission of shares

- **40.**—(1) If title to a share passes to a transmittee, the company may only recognise the transmittee as having any title to that share.
- (2) A transmittee who produces such evidence of entitlement to shares as the directors may properly require—
  - (a) may, subject to the articles, choose either to become the holder of those shares or to have them transferred to another person, and
  - (b) subject to the articles, and pending any transfer of the shares to another person, has the same rights as the holder had.
- (3) But transmittees do not have the right to attend or vote at a general meeting, or agree to a proposed written resolution, in respect of shares to which they are entitled, by reason of the holder's death or bankruptcy or otherwise, unless they become the holders of those shares.

## Exercise of transmittees' rights

- **41.**—(1) Transmittees who wish to become the holders of shares to which they have become entitled must notify the company in writing of that wish.
- (2) If the transmittee wishes to have a share transferred to another person, the transmittee must execute an instrument of transfer in respect of it.
- (3) Any transfer made or executed under this article is to be treated as if it were made or executed by the person from whom the transmittee has derived rights in respect of the share, and as if the event which gave rise to the transmission had not occurred.

### Transmittees bound by prior notices

42. If a notice is given to a shareholder in respect of shares and a transmittee is entitled to those

shares, the transmittee is bound by the notice if it was given to the shareholder before the transmittee's name or the name of any person(s) named as the transferee(s) in an instrument of transfer executed under article 41 has been entered in the register of members.

#### **Purchase Of Own Shares**

- 42A. Subject to the Companies Acts but without prejudice to any other provision of these Articles, the Company may purchase its own shares in accordance with Chapter 4 of Part 18 of the Act, including (without limitation) out of capital up to any amount in a financial year not exceeding the lower of:
- (a) £15,000; and
- (b) the nominal value of 5% of the Company's fully paid share capital at the beginning of each financial year of the Company.

#### DIVIDENDS AND OTHER DISTRIBUTIONS

## Procedure for declaring dividends

- **43.**—(1) The company may by ordinary resolution declare dividends, and the directors may decide to pay interim dividends.
- (2) A dividend must not be declared unless the directors have made a recommendation as to its amount. Such a dividend must not exceed the amount recommended by the directors.
- (3) No dividend may be declared or paid unless it is in accordance with shareholders' respective rights.
- (4) Unless the shareholders' resolution to declare or directors' decision to pay a dividend, or the terms on which shares are issued, specify otherwise, it must be paid by reference to each shareholder's holding of shares on the date of the resolution or decision to declare or pay it.
- (5) If the company's share capital is divided into different classes, no interim dividend may be paid on shares carrying deferred or non-preferred rights if, at the time of payment, any preferential dividend is in arrear.
- (6) The directors may pay at intervals any dividend payable at a fixed rate if it appears to them that the profits available for distribution justify the payment.
- (7) If the directors act in good faith, they do not incur any liability to the holders of shares conferring preferred rights for any loss they may suffer by the lawful payment of an interim dividend on shares with deferred or non-preferred rights.

#### Payment of dividends and other distributions

- **44.**—(1) Where a dividend or other sum which is a distribution is payable in respect of a share, it must be paid by one or more of the following means—
  - (a) transfer to a bank or building society account specified by the distribution recipient in writing;
  - (b) sending a cheque made payable to the distribution recipient by post to the distribution recipient at the distribution recipient's registered address (if the distribution recipient is a holder of the share), or (in any other case) to an address specified by the distribution recipient in writing;
  - (c) sending a cheque made payable to such person by post to such person at such address as the distribution recipient has specified in writing; or

- (d) any other means of payment as the directors agree with the distribution recipient in writing.
- (2) In the articles, "the distribution recipient" means, in respect of a share in respect of which a dividend or other sum is payable—
  - (a) the holder of the share; or
  - (b) if the share has two or more joint holders, whichever of them is named first in the register of members; or
  - (c) if the holder is no longer entitled to the share by reason of death or bankruptcy, or otherwise by operation of law, the transmittee.

#### No interest on distributions

- **45.** The company may not pay interest on any dividend or other sum payable in respect of a share unless otherwise provided by—
  - (a) the terms on which the share was issued, or
  - (b) the provisions of another agreement between the holder of that share and the company.

#### **Unclaimed distributions**

- 46.—(1) All dividends or other sums which are—
  - (a) payable in respect of shares, and
  - (b) unclaimed after having been declared or become payable, may be invested or otherwise made use of by the directors for the benefit of the company until claimed.
- (2) The payment of any such dividend or other sum into a separate account does not make the company a trustee in respect of it.
- (3) If—
  - (a) twelve years have passed from the date on which a dividend or other sum became due for payment, and
- (b) the distribution recipient has not claimed it, the distribution recipient is no longer entitled to that dividend or other sum and it ceases to remain owing by the company.

#### Non-cash distributions

- **47.**—(1) Subject to the terms of issue of the share in question, the company may, by ordinary resolution on the recommendation of the directors, decide to pay all or part of a dividend or other distribution payable in respect of a share by transferring non-cash assets of equivalent value (including, without limitation, shares or other securities in any company).
- (2) For the purposes of paying a non-cash distribution, the directors may make whatever arrangements they think fit, including, where any difficulty arises regarding the distribution—
  - (a) fixing the value of any assets;
  - (b) paying cash to any distribution recipient on the basis of that value in order to adjust the rights of recipients; and
  - (c) vesting any assets in trustees.

## Waiver of distributions

48. Distribution recipients may waive their entitlement to a dividend or other distribution

payable in respect of a share by giving the company notice in writing to that effect, but if—

- (a) the share has more than one holder, or
- (b) more than one person is entitled to the share, whether by reason of the death or bankruptcy of one or more joint holders, or otherwise,

the notice is not effective unless it is expressed to be given, and signed, by all the holders or persons otherwise entitled to the share.

### **CAPITALISATION OF PROFITS**

### Authority to capitalise and appropriation of capitalised sums

- **49.**—(1) Subject to the articles, the directors may, if they are so authorised by an ordinary resolution—
  - (a) decide to capitalise any profits of the company (whether or not they are available for distribution) which are not required for paying a preferential dividend, or any sum standing to the credit of the company's share premium account or capital redemption reserve; and
  - (b) appropriate any sum which they so decide to capitalise (a "capitalised sum") to the persons who would have been entitled to it if it were distributed by way of dividend (the "persons entitled") and in the same proportions.
- (2) Capitalised sums must be applied—
  - (a) on behalf of the persons entitled, and
  - (b) in the same proportions as a dividend would have been distributed to them.
- (3) Any capitalised sum may be applied in paying up new shares of a nominal amount equal to the capitalised sum which are then allotted credited as fully paid to the persons entitled or as they may direct.
- (4) A capitalised sum which was appropriated from profits available for distribution may be applied in paying up new debentures of the company which are then allotted credited as fully paid to the persons entitled or as they may direct.
- (5) Subject to the articles the directors may—
  - (a) apply capitalised sums in accordance with paragraphs (3) and (4) partly in one way and partly in another;
  - (b) make such arrangements as they think fit to deal with shares or debentures becoming distributable in fractions under this article (including the issuing of fractional certificates or the making of cash payments); and
  - (c) authorise any person to enter into an agreement with the company on behalf of all the persons entitled which is binding on them in respect of the allotment of shares and debentures to them under this article.

### PART 4

## **DECISION-MAKING BY SHAREHOLDERS**

**ORGANISATION OF GENERAL MEETINGS** 

Attendance and speaking at general meetings

- **50.**—(1) A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.
- (2) A person is able to exercise the right to vote at a general meeting when—
  - (a) that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
  - (b) that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.
- (3) The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.
- (4) In determining attendance at a general meeting, it is immaterial whether any two or more members attending it are in the same place as each other.
- (5) Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

## Quorum for general meetings

**51.** No business other than the appointment of the chairman of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.

## Chairing general meetings

- **52.**—(1) If the directors have appointed a chairman, the chairman shall chair general meetings if present and willing to do so.
- (2) If the directors have not appointed a chairman, or if the chairman is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start—
  - (a) the directors present, or
  - (b) (if no directors are present), the meeting,

must appoint a director or shareholder to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting.

(3) The person chairing a meeting in accordance with this article is referred to as "the chairman of the meeting".

## Attendance and speaking by directors and non-shareholders

- **53.**—(1) Directors may attend and speak at general meetings, whether or not they are shareholders.
- (2) The chairman of the meeting may permit other persons who are not—
  - (a) shareholders of the company, or
- (b) otherwise entitled to exercise the rights of shareholders in relation to general meetings, to attend and speak at a general meeting.

## **Adjournment**

**54.**—(1) If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be

present, the chairman of the meeting must adjourn it.

- (2) The chairman of the meeting may adjourn a general meeting at which a quorum is present if—
  - (a) the meeting consents to an adjournment, or
  - (b) it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.
- (3) The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.
- (4) When adjourning a general meeting, the chairman of the meeting must—
  - (a) either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the directors, and
  - (b) have regard to any directions as to the time and place of any adjournment which have been given by the meeting.
- (5) If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the company must give at least 7 clear days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given)—
  - (a) to the same persons to whom notice of the company's general meetings is required to be given, and
  - (b) containing the same information which such notice is required to contain.
- (6) No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

#### **VOTING AT GENERAL MEETINGS**

## Voting: general

**55.** A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is duly demanded in accordance with the articles.

## **Errors and disputes**

- **56.**—(1) No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid.
- (2) Any such objection must be referred to the chairman of the meeting, whose decision is final.

#### Poll votes

- 57.—(1) A poll on a resolution may be demanded—
  - (a) in advance of the general meeting where it is to be put to the vote, or
  - (b) at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.
- (2) A poll may be demanded by—
  - (a) an individual who is a member of the company,
  - (b) a person authorised under section 323 of the Companies Act 2006 (representation of corporations at meetings) to act as the representative of a corporation in relation to the meeting, or

- (c) a person appointed as proxy of a member in relation to the meeting.
- (3) A poll may not be demanded at a general meeting on the question of—
  - (a) the election of the chairman of the meeting, or
  - (b) the adjournment of the meeting.
- (4) A demand for a poll may be withdrawn if—
  - (a) the poll has not yet been taken, and
  - (b) the chairman of the meeting consents to the withdrawal.

A demand so withdrawn shall not invalidate the result of a show of hands declared before the demand was made.

(5) Polls must be taken immediately and in such manner as the chairman of the meeting directs.

### Content of proxy notices

- **58.**—(1) Proxies may only validly be appointed by a notice in writing (a "proxy notice") which—
  - (a) states the name and address of the shareholder appointing the proxy;
  - (b) identifies the person appointed to be that shareholder's proxy and the general meeting in relation to which that person is appointed;
  - (c) is signed by or on behalf of the shareholder appointing the proxy, or is authenticated in such manner as the directors may determine; and
  - (d) is delivered to the company in accordance with the articles and any instructions contained in the notice of the general meeting to which they relate.
- (2) The company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.
- (3) Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions.
- (4) Unless a proxy notice indicates otherwise, it must be treated as—
  - (a) allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
  - (b) appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

### **Delivery of proxy notices**

- **59.**—(1) A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the company by or on behalf of that person.
- (2) An appointment under a proxy notice may be revoked by delivering to the company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.
- (3) A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
- (4) If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf.

### Amendments to resolutions

60.—(1) An ordinary resolution to be proposed at a general meeting may be amended by ordinary

#### resolution if-

- (a) notice of the proposed amendment is given to the company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and
- (b) the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution.
- (2) A special resolution to be proposed at a general meeting may be amended by ordinary resolution, if—
  - (a) the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
  - (b) the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.
- (3) If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution.

#### PART 5

### ADMINISTRATIVE ARRANGEMENTS

## Means of communication to be used

- **61.**—(1) Subject to the articles, anything sent or supplied by or to the company under the articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the company.
- (2) Subject to the articles, any notice or document to be sent or supplied to a director in connection with the taking of decisions by directors may also be sent or supplied by the means by which that director has asked to be sent or supplied with such notices or documents for the time being.
- (3) A director may agree with the company that notices or documents sent to that director in a particular way are to be deemed to have been received within a specified time of their being sent, and for the specified time to be less than 48 hours.

#### Company seals

- **62.**—(1) Any common seal may only be used by the authority of the directors.
- (2) The directors may decide by what means and in what form any common seal is to be used.
- (3) Unless otherwise decided by the directors, if the company has a common seal and it is affixed to a document, the document must also be signed by at least one authorised person in the presence of a witness who attests the signature.
- (4) For the purposes of this article, an authorised person is—
  - (a) any director of the company;
  - (b) the company secretary (if any); or
  - (c) any person authorised by the directors for the purpose of signing documents to which the common seal is applied.

## No right to inspect accounts and other records

**63.** Except as provided by law or authorised by the directors or an ordinary resolution of the company, no person is entitled to inspect any of the company's accounting or other records or documents merely by virtue of being a shareholder.

## Provision for employees on cessation of business

**64.** Subject to the Companies Act 2006, the directors may decide to make provision for the benefit of persons employed or formerly employed by the company or any of its subsidiaries (other than a director or former director or shadow director) in connection with the cessation or transfer to any person of the whole or part of the undertaking of the company or that subsidiary.

#### DIRECTORS' INDEMNITY AND INSURANCE

### Indemnity

- 65.—(1) Subject to paragraph (2), but without prejudice to any indemnity to which a relevant officer may otherwise be entitled, a relevant officer shall be indemnified out of the company's assets against all costs, charges, losses, expenses and liabilities incurred by him as a relevant officer in the actual or purported execution and/or discharge of his duties for the company or an associated company or any company that is a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006), or in relation thereto including any liability incurred by him in defending any civil or criminal proceedings, in which judgement is given in his favour or in which he is acquitted or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part or in connection with any application in which the court grants him relief from liability for negligence, default, breach of duty or breach of trust in relation to the company's affairs or those of an associated company.
- (2) This article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law.
- (3) In this article—
  - (a) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate, and
  - (b) a "relevant officer" means any director or other officer or former director or other officer of the company or an associated company or any company that is a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006) other than any person (whether an officer of the company or not) engaged by the company as auditor to the extent that he is acting in his capacity as an auditor.

#### Insurance

- **66.**—(1) The directors may decide to purchase and maintain insurance, at the expense of the company, for the benefit of any relevant officer in respect of any relevant loss.
  (2) In this article—
  - (a) a "relevant officer" means any director or other officer or former director or other officer of the company or an associated company or any company that is a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006) other than any person (whether an officer of the company or not) engaged by the company as auditor to the extent that he is acting in his capacity as an auditor,
  - (b) a "relevant loss" means any loss or liability which has been or may be incurred by a

relevant officer in connection with that director's duties or powers in relation to the company, any associated company or any pension fund or employees' share scheme of the company or associated company, and

(c) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate.

# COMPANY HAVING A SHARE CAPITAL

# Memorandum of association of Picked Group Limited

Each subscriber to this memorandum of association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company and to take at least one share.

Name of each subscriber

Authentication by each subscriber

Guy Thornton

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Dated 18/7/17