

# LIQ03

## Notice of progress report in voluntary winding up




Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

<b>1</b>	<b>Company details</b>	
Company number	1 0 8 1 8 6 6 7	<b>→ Filling in this form</b> Please complete in typescript or in bold black capitals.
Company name in full	ARMOURCO GROUP LIMITED	
<b>2</b>	<b>Liquidator's name</b>	
Full forename(s)	KIERAN	
Surname	BOURNE	
<b>3</b>	<b>Liquidator's address</b>	
Building name/number	5 MERCIA BUSINESS VILLAGE	
Street	TORWOOD CLOSE	
Post town	COVENTRY	
County/Region	WEST MIDLANDS	
Postcode	C V 4 8 H X	
Country	UNITED KINGDOM	
<b>4</b>	<b>Liquidator's name ①</b>	
Full forename(s)		<b>① Other liquidator</b> Use this section to tell us about another liquidator.
Surname		
<b>5</b>	<b>Liquidator's address ②</b>	
Building name/number		<b>② Other liquidator</b> Use this section to tell us about another liquidator.
Street		
Post town		
County/Region		
Postcode		
Country		

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>															
From date	d	1	d	9	m	0	m	8	y	2	y	0	y	2	y	2
To date	d	1	d	8	m	0	m	8	y	2	y	0	y	2	y	3
<b>7</b>	<b>Progress report</b>															
<input checked="" type="checkbox"/> The progress report is attached																
<b>8</b>	<b>Sign and date</b>															
Liquidator's signature	Signature X  X															
Signature date	d	2	d	8	m	0	m	9	y	2	y	0	y	2	y	3

LIQ03

## Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **KIERAN BOURNE**

Company name **CROMWELL INSOLVENCY LIMITED**

Address **5 MERCIA BUSINESS VILLAGE**

**TORWOOD CLOSE**

Post town **COVENTRY**

County/Region **WEST MIDLANDS**

Postcode 

C	V	4		8	H	X	
---	---	---	--	---	---	---	--

Country **UNITED KINGDOM**

DX

Telephone **0800 061 4002**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)



**CROMWELL & CO**  
INSOLVENCY PRACTITIONERS

## **LIQUIDATOR'S PROGRESS REPORT**

**ARMOURCO GROUP LIMITED – In Creditors' Voluntary Liquidation ("the Company")**

**Company Registration Number: 10818667**

**Liquidator's progress report to members and creditors in accordance with Section 104A of the Insolvency Act 1986 and Rules 18.3 and 18.7 of the Insolvency (England and Wales) Rules 2016 for the period from 19 August 2022 to 18 August 2023.**

### **Contents**

- 1. Introduction**
- 2. Company Information**
- 3. Liquidator's Investigations**
- 4. Progress During the Period**
- 5. Estimated Outcome for Creditors**
- 6. Liquidator's Remuneration**
- 7. Liquidator's Expenses**
- 8. Creditors' Rights**
- 9. Quality of Service and Code of Ethics**
- 10. What Remains to be Done**
- 11. Conclusion**

### **Appendices**

- Appendix A – Liquidator's Receipts & Payments Account**
- Appendix B - Schedule of Work Undertaken in the Period**
- Appendix C - Schedule of Liquidator's Time Costs**
- Appendix D – Statement of Expenses**

**Dated: 28 September 2023**

#### **Important Notice**

This progress report has been produced solely to comply with my statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

## 1. Introduction

The Company was placed into Creditors' Voluntary Liquidation ("CVL") on 19 August 2022. I, Kieran Bourne of Cromwell & Co Insolvency Practitioners, 5 Mercia Business Village, Torwood Close, Coventry, CV4 8HX was appointed Liquidator of the Company on the same day.

I confirm that I have not traded the business of the Company.

## 2. Company Information

Company name:	ARMOURCO GROUP LIMITED
Company registration number:	10818667
Registered office address:	c/o Cromwell & Co Insolvency Practitioners, 5 Mercia Business Village, Torwood Close, Coventry, CV4 8HX
Former registered office address:	21b, Blackwell Business Park, Blackwell, Shipston On Stour, Warwickshire, CV36 4PE
Former trading address:	21b, Blackwell Business Park, Blackwell, Shipston On Stour, Warwickshire, CV36 4PE
Liquidator:	Kieran Bourne of Cromwell & Co Insolvency Practitioners, 5 Mercia Business Village, Torwood Close, Coventry, CV4 8HX
Date winding up commenced:	19 August 2022
Date of liquidator's appointment:	19 August 2022
Changes in liquidator (if any):	None

## 3. Liquidator's Investigations

In accordance with the Company Directors Disqualification Act 1986 ("CDDA 1986"), a report on the conduct of the Director(s) of the Company has been submitted to the Department for Business, Energy & Industrial Strategy. As this is a confidential report, I am unable to disclose its contents. The submission of the report is a statutory requirement under the CDDA 1986 and does not necessarily indicate any wrongdoing on the part of the officers of the Company.

Under Statement of Insolvency Practice 2 (Investigations by Office Holders in Administrations and Insolvent Liquidations) ("SIP 2"), a Liquidator is required to undertake an initial assessment as to whether there could be any matters that might lead to recoveries for the liquidation estate and what further investigations may be appropriate. Following my initial investigation into the affairs of the Company, further investigations into the business and affairs of the Company were deemed appropriate (see below).

I confirm that no other matters have been brought to my attention by any of the Company's stakeholders that require further investigation. I also confirm that I have not undertaken any investigations outside the scope of that ordinarily required.

Part of my duties include carrying out proportionate investigations into what assets the Company has, including any potential claims against the Director(s) or third parties, and what recoveries could be made. I have reviewed the Company's books and records and accounting information, requested further information from the Director(s) and invited creditors to provide information on any concerns they have regarding the way in which the Company's business has been conducted.

If you have any information that you feel may assist me with my ongoing investigations, please complete and return the following questionnaire to me together with any further information you deem relevant in this case <http://cromwellinsolvency.co.uk/wp-content/uploads/2017/01/CSQ.pdf>.

## 4. Progress During the Period

My receipts and payments account for the period covered by this report is attached at [\[Appendix A\]](#).

I effected a sale of the Company's motor vehicles for the sum of £1075.00 plus VAT by private treaty, in line with a valuation obtained from Asset Management Services (UK) Limited, a RICS accredited valuation agent.

I effected a sale of the Company's plant and machinery for the sum of £1360.00 plus VAT to the director, in line with a valuation obtained from Asset Management Services (UK) Limited, a RICS accredited valuation agent.

The Statement of Affairs confirm the Company is due a S.455 tax refund in the sum of £15,914.28. It is likely HM Revenue & Customs will seek to apply set-off against sums it is owed by the Company. I am yet to receive a response from HM Revenue & Customs.

The Statement of Affairs confirmed the director had an overdrawn loan in the sum of £108,786.55. I instructed HCB Solicitors to pursue each of the directors for the repayment of the loan and/or misfeasance under Section 212 of the Insolvency Act 1986. Following negotiations, I entered into settlement terms with the directors. Under the terms of settlement, the directors are required to make payment of £30,000 - £5,000.00 on completion with the remaining balance to be paid over a period of 30 months. HCB Solicitors are continuing to collect in the remaining settlement sums from the directors.

The Director agreed to contribute the sum of £3,000 towards the costs of the liquidation proceedings. This figure is show as 'Deposit for Costs' detailed in my Receipts & Payments Account located at [\[Appendix A\]](#).

## **5. Estimated Outcome for Creditors**

### ***Secured Liabilities***

Following an examination of the Company's statutory records and the charges register held by the Registrar of Companies, it would appear that no creditor has been granted security by the Company.

### ***Preferential Creditors***

Preferential creditor claims relate to accrued employee holiday pay and arrears of wages within the meaning of Section 386 and Schedule 6 of the Insolvency Act 1986. The statement of affairs in these proceedings confirm no preferential creditor claims were anticipated. I confirm that to date, no such claims have been received.

### ***Secondary Preferential Creditors***

Further to the changes to the Finance Act 2020, HM Revenue & Customs are now able to claim secondary preferential status for certain liabilities, such as VAT, PAYE Income Tax, Employee National Insurance Contributions, Student Loan Deductions and Construction Industry Scheme Deductions. The statement of affairs in these proceedings confirm that secondary preferential creditor claims in the sum of £135,417.00 were anticipated. I confirm that to date, no such claims have been received.

### ***Prescribed Part***

Under Section 176A of the Insolvency Act 1986, where a qualifying floating charge is created on or after 15 September 2003, part of a company's net property ('the Prescribed Part') shall be made available to the Company's non-preferential unsecured creditors. A company's net property is that left after paying the company's preferential creditors but before paying the creditor who holds the floating charge. The Prescribed Part is calculated as a percentage of net property as follows:

Where a charge is created between 15<sup>th</sup> September 2003 and up to 6<sup>th</sup> April 2020, the Prescribed Part is calculated as follows:

- 50% of the first £10,000.00 of net property;
- 20% of net property thereafter;
- Up to a maximum amount to be made available of £600,000.00.

Where a charge is created on or after 6<sup>th</sup> April 2020, the Prescribed Part is calculated as follows:

- 50% of the first £10,000.00 of net property;
- 20% of net property thereafter;
- Up to a maximum amount to be made available of £800,000.00.

A liquidator will not be required to set aside the Prescribed Part of net property if the net property is less than £10,000.00 and the liquidator thinks that the costs of distributing the Prescribed Part would be disproportionate to the benefit (Section 176A(3) of the Insolvency Act 1986) or the liquidator applies to the Court for an order on the grounds that the cost of distributing the Prescribed Part would be disproportionate to the benefit and the Court orders that the provision shall not apply (Section 176A(5) of the Insolvency Act 1986).

The net property in these proceedings has been estimated at £7,435.00 and prescribed part estimated at £3,718.00. As a floating charge has not been created on or after 15 September 2003, the Prescribed Part rules are not applicable in these proceedings.

I confirm that no amount has been paid to the Company's non-preferential unsecured creditors by virtue of Section 176A of the Insolvency Act 1986 and I do not anticipate making an application to the Court to disapply the Prescribed Part.

### ***Unsecured Creditors***

The statement of affairs in these proceedings confirm that non-preferential unsecured creditor claims in the sum of £59,069.00 were anticipated. I have received claims totalling £13,463.50 from three creditors. I am yet to agree the claims of creditors in these proceedings.

Based upon realisations to date, no dividend has or is likely to be declared to any class of creditor in these proceedings as all funds received have/will been utilised for defraying the costs and expenses of the liquidation under Section 115 of the Insolvency Act 1986.

## **6. Liquidator's Remuneration**

### ***Pre-Appointment Remuneration***

I confirm that creditors approved the following resolution at a virtual meeting of creditors held on 19 August 2022:

*"That the fees and disbursements of Cromwell & Co Insolvency Practitioners in the sum of £5,000.00 plus VAT and disbursements be paid as an expense of the Liquidation under Rule 6.7 of the Insolvency (England and Wales) Rules 2016, for assisting the Director(s) in preparing the Statement of Affairs as required under Section 99 of the Insolvency Act 1986 and for assisting the Director(s) with the decision procedure to seek a decision from the creditors on the nomination of a Liquidator under Section 100 of the Insolvency Act 1986 and Rule 6.14 of the Insolvency (England and Wales) Rules 2016."*

I confirm that I have not drawn fees in this regard.

### ***Liquidator's Remuneration***

I confirm that creditors also approved the following resolution at a virtual meeting of creditors held on 19 August 2022:

*"That the Liquidator's fees will be charged by reference to the time properly given by him and his staff in attending to matters arising in the Liquidation, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time the work is undertaken and subject to the fees estimate prepared in these proceedings."*

I confirm that I have not drawn fees in this regard.

My time costs have not exceeded those detailed in my original fees estimate provided in these proceedings under Rule 18.16 of The Insolvency (England and Wales) Rules 2016.

My time costs from the date of my appointment as Liquidator total £9,594.00, of which represents 39.60 hours at an average hourly rate of £242.27. My time costs are further analysed at [Appendix C] by reference to the grade of staff involved with the case and the tasks which they have undertaken. A description of the things done by me and/or my staff in relation to the above time costs are detailed at [Appendix B].

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by (R3) at <http://www.creditorinsolvencyguide.co.uk>. A copy of 'A Creditors' Guide to Liquidator's

Fees' can be viewed at <https://www.r3.org.uk/what-we-do/publications/professional/fees>. This Guide provides guidance on creditors' rights on how to approve and monitor the remuneration of a liquidator and how the remuneration is set. Alternatively, if you require a hard copy of the Guide, please contact my offices and I will arrange to send you a copy free of charge.

My Practice Fee Recovery Policy can be viewed at <http://www.cromwellinsolvency.co.uk/wp-content/uploads/2017/06/PFRP.pdf>. This document contains details of my firm's current charge-out rates and the basis for which disbursements are charged. Alternatively, if you require a hard copy of the Guide, please contact my offices and I will arrange to send you a copy free of charge.

## 7. Liquidator's Expenses

Expenses are payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or member. Expenses also include disbursements, which are expenses that are initially paid by the office holder's own firm, but which are subsequently reimbursed from the estate when funds are available.

Best practice guidance classifies expenses into two broad categories:

- Category 1 expenses (approval not required) – Specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- Category 2 expenses (approval required) – Items of expenditure that are directly related to the case and either:
  - (i) include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party; or
  - (ii) are items of expenditure which are payable to an associate of the office holder and/or their firm.

I confirm that I do not intend to seek payment of any category 2 disbursements in these proceedings.

A statement of the expenses incurred during the period of this progress report is attached at [Appendix D].

## 8. Creditors' Rights

### **Rule 18.9 of the Insolvency (England and Wales) Rules 2016 (Creditors' and members' requests for further information in administration, winding up and bankruptcy)**

Pursuant to Rule 18.9 of the Insolvency (England and Wales) Rules 2016, within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the Court) may request in writing that I provide further information about my remuneration and/or expenses which have been incurred during the period of this progress report.

### **Rule 18.34 of the Insolvency (England and Wales) Rules 2016 (Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive)**

Pursuant to Rule 18.34 of the Insolvency (England and Wales) Rules 2016, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the Court) may, within 8 weeks of receipt of this progress report, make an application to the Court on the grounds that the remuneration charged and/or the expenses incurred during the period of this progress report are excessive or, the basis fixed for my remuneration is inappropriate.

## 9. Quality of Service and Code of Ethics

As an Insolvency Practitioner, I am bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment, as well as the regulations of my professional body. Further information can be found at <http://www.insolvency-practitioners.org.uk/regulation-and-guidance/ethics-code>. I confirm that I have not identified any threats to the ethical fundamental principles in respect of this appointment.

Information under The Provision of Services Regulations 2009 can be viewed and/or downloaded at <http://www.cromwellinsolvency.co.uk/wp-content/uploads/2018/02/PSRS.pdf>. This document provides details of my licensing body, how my firm deals with complaints and details of my professional indemnity insurance.

In the course of discharging my duties as liquidator, I may require access and use of personal data, being information from which a living person can be identified. Where this is necessary, I am required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to my use of your personal data, you can view and/or download further information from <https://cromwellinsolvency.co.uk/privacy>. Alternatively, if you require a hard copy of this information, please contact my offices and I will arrange to send you a copy free of charge.

If any creditor or member has any questions or queries regarding these proceedings, they should contact me on 0800 061 4002 or by Email: [info@cromwellinsolvency.co.uk](mailto:info@cromwellinsolvency.co.uk)

#### **10. What Remains to be Done**

As detailed above, HCB Solicitors are continuing to collect in the remaining settlement sums from the directors.

#### **11. Conclusion**

I will report again in approximately twelve months' time or at the conclusion of the liquidation, whichever is the sooner.

A handwritten signature in black ink, appearing to be 'K Bourne', with a long horizontal line extending to the right.

Kieran Bourne  
Liquidator

Dated: 28 September 2023

# APPENDIX A

## ARMOURCO GROUP LIMITED (In Liquidation) LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT

	Statement of affairs £	From 19/08/2022 To 18/08/2023 £	From 19/08/2022 To 18/08/2023 £
<b>RECEIPTS</b>			
Audio / Visual Equipment (Drone)	2,000.00	0.00	0.00
Plant & Machinery	1,050.00	1,360.00	1,360.00
Motor Vehicles	3,550.00	1,075.00	1,075.00
Director Loan Account - Benjamin Wickha	Uncertain	5,000.00	5,000.00
S.455 Tax Refund	NIL	0.00	0.00
Deposit for Costs		3,000.00	3,000.00
		<u>10,435.00</u>	<u>10,435.00</u>
<b>PAYMENTS</b>			
Propel Finance No 1 Limited	(4,140.00)	0.00	0.00
Agents/Valuers Fees (1)		340.00	340.00
Legal Fees (1)		2,500.00	2,500.00
HM Revenue & Customs (VAT)	(127,502.00)	0.00	0.00
HM Revenue & Customs (PAYE&NIC)	(7,915.00)	0.00	0.00
Trade & Expense Creditors	(10,000.00)	0.00	0.00
Barclays Bank Plc (Current Account)	(5,721.00)	0.00	0.00
Barclays Bank Plc (Bounce Back Loan)	(37,806.00)	0.00	0.00
HM Revenue & Customs (CT)	(3,402.00)	0.00	0.00
Ordinary Shareholders	(100.00)	0.00	0.00
		<u>2,840.00</u>	<u>2,840.00</u>
Net Receipts/(Payments)		<u>7,595.00</u>	<u>7,595.00</u>
<b>MADE UP AS FOLLOWS</b>			
Bank 1 Current		7,095.00	7,095.00
VAT Receivable / (Payable)		500.00	500.00
		<u>7,595.00</u>	<u>7,595.00</u>

**[Appendix B] – Schedule of Work Undertaken in the Period**

**ADMINISTRATION AND PLANNING**

**Work undertaken during the period**

Dealing with all appointment formalities including notification to relevant parties, the Registrar of Companies, and statutory advertising, filing the completed Statement of Affairs with the Registrar of Companies, setting up physical/electronic case files, setting up a case on my firm's electronic case management system and maintaining the same, reviewing and completing case diary lines and checklists to ensure compliance with insolvency legislation, Statements of Insolvency Practice and of my regulatory body, obtaining a specific penalty bond (this is insurance required by statute that every insolvency office-holder has to obtain for the protection of each estate) and reviewing the adequacy of the specific penalty bond in place on a periodical basis, dealing with all routine correspondence and emails relating to the case, opening, managing and maintaining the office-holder's estate bank account and undertaking regular reconciliations of the bank account containing estate funds, undertaking periodical reviews of the progress of the case, corresponding with the Company's accountants, its bankers and agents, collating time cost information on the work undertaken by each member of the Liquidator's team and complying with Statement of Insolvency Practice 9 ("SIP 9"), cashiering, statutory returns and dealing with various other sundry matters.

**NB** This represents the work that is involved in the routine administrative functions of the case by the office-holder and their staff, together with the control and supervision of the work done on the case by the office-holder. Although this work does not give a direct financial benefit to creditors, it is required to be undertaken by the office-holder to meet their requirements under insolvency legislation and Statements of Insolvency Practice ("SIPs") which set out required practice that office-holders must follow.

**INVESTIGATIONS**

**Work undertaken during the period**

Requesting completion of director questionnaires from all statutory directors who held office within the three years prior to appointment, reviewing completed questionnaire(s) in order to assess any potential lines of enquiry or misconduct, requesting information from creditors, undertaking SIP 2 investigation, undertaking SIP 4 review, and filing the CDDA 1986 report with the Department for Business, Energy & Industrial Strategy. Instructing solicitors to pursue the directors in respect of the claims identified and negotiating settlement terms.

**NB** Insolvency legislation gives an office-holder power to take recovery action in respect of what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency proceedings, and also in respect of other claims such as misfeasance and wrongful trading. Although this work does not give a direct financial benefit to creditors, the office-holder is required by Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors. An office-holder is also required under the Company Directors Disqualification Act 1986 to report to the Department for Business, Energy and Industrial Strategy ("BEIS"), the conduct of the Director(s). The work to enable them to comply with this statutory obligation is of no direct benefit to creditors, although it may identify potential recovery actions.

APPENDIX C

Time Entry - SIP9 Time & Cost Summary

ARMOU01 - ARMOURCO GROUP LIMITED  
All Post Appointment Project Codes  
From: 19/08/2022 To: 18/08/2023

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	10.00	0.00	0.00	9.70	19.70	5,345.00	271.37
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	3.70	0.00	0.00	16.20	19.90	4,248.00	213.47
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	13.70	0.00	0.00	25.90	39.60	9,594.00	242.27
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

**[Appendix D] – Statement of Expenses**

<b>Type of expense</b>	<b>Name of party which whom expense incurred</b>	<b>Amount incurred [£]</b>	<b>Amount discharged [£]</b>	<b>Balance (to be discharged) [£]</b>
Statutory Advertising	TSO	227.70	0.00	227.70
Bonding	Marsh LLP	300.00	0.00	300.00
Agent's Fees	AMS Services (Uk) Ltd	340.00	340.00	0.00
Legal Fees	HCB Legal Limited	2,500.00	2500.00	0.00

My expenses have, or are likely to, exceed those detailed in my original expenses estimate provided in these proceedings under Rule 18.16 of the Insolvency (England and Wales) Rules 2016 due to legal fees having been incurred and paid to HSB Solicitors for pursuing the directors in respect of the identified claims against them.