In accordance with Sections 276 & 279D of the Companies Act

# **AP03**

Appointment of secretary







Go online to file this information www gov uk/companieshouse

What this form is for

You may use this form to appoint an individual as a secretary

> What this form is NOT for

You cannot use this form if you are appointing a corporate secretary To do this, please use form AP04 'Appointment of corporate secretary'

COMPANIES HOUSE



07/11/2016

| 1                    | Company details            |  |  |  |
|----------------------|----------------------------|--|--|--|
| Company number       | 1 0 4 3 1 0 7 3            |  |  |  |
| Company name in full | 1-3 Upper James St Limited |  |  |  |
|                      |                            |  |  |  |

| • | Filling in this form                |
|---|-------------------------------------|
|   | Please complete in typescript or in |
|   | bold black capitals                 |

| Company number       | 1 0 4 3 1 0 7 3   | ► Hilling in this form Please complete in typescript or in                                      |  |  |
|----------------------|---|---|--|--|
| Company name in full | 1-3 Upper James St Limited  | bold black capitals   |  |  |
|                      |   | All fields are mandatory unless specified or indicated by *                                     |  |  |
| 2                    | Date of secretary's appointment   |   |  |  |
| Date of appointment  | <sup>7</sup> 2 <sup>8</sup> 8 <sup>7</sup> 1 <sup>8</sup> 0 <sup>7</sup> 2 <sup>7</sup> 0 <sup>7</sup> 1 <sup>7</sup> 6 |   |  |  |
| 3                    | New secretary's details   |   |  |  |
| Title*               | Ms  | Former name(s)     Please provide any previous names  |  |  |
| Full forename(s)     | Cheryl Frances (Including maden or marned names) which have been used for business                                      |   |  |  |
| Surname              | Moharm White Hast 20 years  |   |  |  |
| Former name(s) 1     |   | Continue in section 7 if required   |  |  |
|                      |   | _   |  |  |
| 4                    | New secretary's service address 2   |   |  |  |
|                      | Please complete your service address below  | Secretary's service address     This is the address that will appear on the public record. This |  |  |
| Building name/number | does not have to be your usual residential address  |   |  |  |
| Street               | Wigmore Street  | Please state 'The Company's   |  |  |
|                      |   | Registered Office' if your service<br>address is recorded in the company's                      |  |  |
| Post town            | London  | register of secretaines as the<br>company's registered office                                   |  |  |
| County/Region        |   | If you provide your residential   |  |  |
| Postcode             | WIUIQY  | address here it will appear on the<br>public record   |  |  |
| Country              |   | _   |  |  |
|                      |   |   |  |  |
|                      |   | <b>!</b>  |  |  |

CHFP041 06/16 Version 6 0

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| 5              | Consent to act as secretary   |   |  |  |
|----------------|---|---|--|--|
|                | Please tick the box to confirm consent  The company confirms that the person named in section 3 has consented to act as a secretary of the company named in section 1   |   |  |  |
| 6              | Signature   |   |  |  |
|                | I am signing this form on behalf of the company   | Societas Europaea     If the form is being filed on behalf  |  |  |
| Signature      | This form may be signed and authorised by Director 1, Secretary, Person authorised 2, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor | of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006 |  |  |
| 7              | Additional former names (continue from section 3)   |   |  |  |
| Former names 3 |   | 3 Additional former names Use this space to enter any additional names  |  |  |

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Presenter information

| you do it will hel<br>on the form. The                                 | e to give any contact information, but if<br>elp Companies House if there is a query<br>e contact information you give will be<br>hers of the public record |  |  |
|--|---|--|--|
| Contact name<br>Helena Zab   | ba  |  |  |
| Company name Osborne Cl  | larke LLP   |  |  |
| Address 2 Temple B   | Back East   |  |  |
| Temple Qua   | э <u>у</u>  |  |  |
| Posttown<br>Bristol  |   |  |  |
| County/Region  |   |  |  |
| Postcode   | B S 1 6 E G   |  |  |
| County<br>United Kin   | ngdom   |  |  |
| ox<br>7818 Brıst   | tol   |  |  |
| Telephone 0117 917 4   | 4020  |  |  |
| √ Checkli  | ist   |  |  |
| We may return forms completed incorrectly or with information missing. |   |  |  |
| 1  |   |  |  |

## Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- $\hfill \square$  You have completed the date of appointment
- ☐ You have provided the service address
- □ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have included all former names used for business purposes over the last 20 years
- ☐ You have ticked the consent to act statement
- ☐ You have signed the form

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www gov.uk/companieshouse



**COMPANY NAME:** 

1-3 UPPER JAMES ST LIMITED

**COMPANY NUMBER:** 

10431073

This document is a duplicate of the AP03 registered on 10/11/2016 for Cheryl Frances Moharm