In accordance with Section 392 of the Companies Act 2006.

Change of accounting reference date



You can use the WebFiling service to Ele this form online. Rease go to www.companieshouse.gov.uk

- What this form is for You may use this form to change the accounting reference date relating to either the current, or
- X What this form is NOT for You cannot use this form to
 - change a period for which t accounts are already overd



	the immediately previous, accounting period.	 extend a period beyond 18 months unless the companiadministration. 	5 07/07/2016 ' #388 COMPANIES HOUSE
Company number Company name in full Accounting period ending on	Date of accounting reference Rease enter the end date of the curre accounting period.	period	→ Filling in this form Please complete in typescript or in bold black capitals. All Edds are mandatory unless specified or indicated by * Date of period you wish to change The current period means the present accounting period which has not yet come to an end. The immediately previous period means the period immediately preceding your present accounting
Date Shortened so as to end on Or Date Extended so as to end on	→ Extended. Rease completed. Rease enter the date the accounting. d		Period. New accounting reference date If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'. If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'. You cannot change a period for which the accounts are overdue. You cannot extend a period beyond 18 months unless the company is in administration.

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4	Extending more than once in ⊓ve years•			
	Have you extended the accounting reference period more than once in tive years? → Yes. Please complete the section below. → No. Please go to Section 5.	Extending more than once in Everyears You only need to complete this section if you have extended your accounting reference period more		
Extending more than once in : ve years	You may not extend periods more than once in the years unless you fall into one of the following categories. Rease tick only one box. The company is in administration. You have specific approval from the Secretary of State (please endose a copy). You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area. You are submitting the form on behalf of an overseas company.	than once in Eve years		
5 Sgnature				
Sgnature	I am signing this form on behalf of the company. Signature This form may be signed by: Director ②, Secretary, Person authorised ③, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	Societas Europaea If the form is being i led on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.		

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Change of accounting reference date

Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.
visible to searchers of the public record.	Where to send
Contact name	You may return this form to any Companies House address, however for expediency we advise you to
Company name	return it to the appropriate address below:
Address	For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, OF14 3UZ DX 33050 Cardiff.
Post town . Countly/Region	For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth Coor, Edinburgh Quay 2,
	139 Fountainbridge, Edinburgh, Scotland, EH3 9FF: DX ED235 Edinburgh 1 or LP-4 Edinburgh 2 (Legal Post).
DX Telephone	For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,
✓ Checklist We may return forms completed incorrectly or	Belfast, Northern Ireland, BT2 8BG DX 481 N.R. Belfast 1.
with information missing.	
	Further information
Rease make sure you have remembered the following:	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk
☐ You have entered the new accounting reference date in section 3.	This form is available in an
 ☐ You have completed section 4 (if appropriate). ☐ You have signed the form. 	alternative format. Rease visit the
☐ You have checked your □ling deadline through	forms page on the website at
WebCHeck at www.companieshouse.gov.uk	www.companieshouse.gov.uk
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