

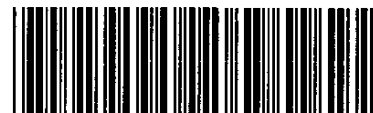
# AM03

## Notice of administrator's proposals



Companies House

SATURDAY



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A08

15/02/2020

#267

COMPANIES HOUSE

### 1 Company details

Company number	0	9	9	8	9	4	7	9
Company name in full	Brocket Hall (UK) Limited							

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s)	Michael
Surname	Wellard

### 3 Administrator's address

Building name/number	40a
Street	Station Road
Post town	Upminster
County/Region	Essex
Postcode	R M 1 4 2 T R
Country	

### 4 Administrator's name

Full forename(s)	Darren
Surname	Edwards

→ **Other administrator**  
Use this section to tell us about  
another administrator.

### 5 Administrator's address

Building name/number	40a Station Road
Street	Upminster
Post town	
County/Region	Essex
Postcode	R M 1 4 2 T R
Country	

→ **Other administrator**  
Use this section to tell us about  
another administrator.

AM03

Notice of Administrator's Proposals

6

Statement of proposals



I attach a copy of the statement of proposals

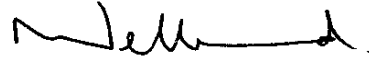
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Sign and date

Administrator's  
Signature

Signature

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X

Signature date

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<sup>g</sup>4

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<sup>y</sup>2

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<sup>y</sup>2

<sup>y</sup>0

# AM03

## Notice of Administrator's Proposals



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Michael James Wellard

Aspect Plus Limited

40a Station Road

Upminster

Essex

Postcode

R	M	1	4		2	T	R
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DX

01708 300170



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

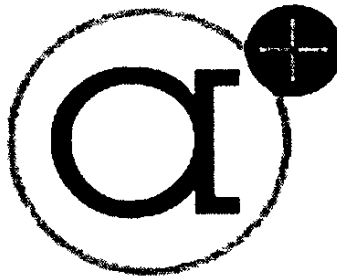
This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

Court Case number 77 of 2020  
High Court of Justice  
Business and Property Courts  
Of England and Wales  
Insolvency and Companies List (ChD)

**Brocket Hall (UK) Limited (In Administration)**  
**("the Company")**

**Statement of the Joint Administrators' Proposals pursuant to Schedule B1 of the  
Insolvency Act 1986 for the period from 17 January 2020 to 31 January 2020**

**6 February 2020**



**Aspect Plus Limited**  
**40a Station Road**  
**Upminster**  
**Essex**  
**RM14 2TR**  
**01708 300170**

*The Joint Administrators act as agent of the Company without personal liability.*

*This Statement of Proposals has been prepared by Michael Wellard and Darren Edwards, the Joint Administrators of the Company, solely to comply with their statutory duty under Paragraph 49 of Schedule B1 of the Insolvency Act 1986 to lay before creditors a statement of their proposals for achieving the purposes of the Administration and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context. All licensed Insolvency Practitioners of Aspect Plus Limited are licensed in the UK to act as Insolvency Practitioners.*

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- C. Statement of Insolvency Practice 16 (SIP 16) – Pre-packaged sales in Administration
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## 1. Key points for creditors

- Michael Wellard and Darren Edwards were appointed Joint Administrators of the Company on 17 January 2020 by the High Court of Justice, Business and Property Courts of England and Wales Insolvency and Companies List (ChD) following an application to Court by the Directors on 7 January 2020.
- In accordance with Paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 ("the Act"), the functions of the Joint Administrators are being exercised jointly and/or severally.
- The objective of the Administration is to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration). This is outlined in more detail in Section 6.
- The Company trades from Brocket Hall Estate, Brocket Hall, Lemsford, Welwyn Garden City, Hertfordshire ("Brocket Hall") and operates a prestige golf and country club, conference centre and associated restaurants and accommodation facilities at Brocket Hall.
- On 30 January 2020, a sale of the Company's business and assets to Brocket Hall (Holding) Limited ("Holding") was completed for £100,000. As part of the sale, the jobs of 160 of the Company's employees were preserved. In addition, Holding agreed to honour the golf memberships and to carry out any events or weddings that had previously been booked and to deduct the deposit paid to the Company from the final bill. Further information is contained in Section 5 and Attachment C.
- The sale did not include the book debts of the Company totalling approximately £33,992 and cash at bank of £12,156, which the Joint Administrators are now in the process of recovering. According to the Company's records, there is also a potential claim against the former Administrators of Brocket Hall (International) Limited for £98,461. The Joint Administrators of the Company will review this and seek the legal advice, if appropriate.
- The Joint Administrators anticipate that there will be sufficient assets to enable a small distribution to unsecured creditors, although at present it is not possible to quantify this dividend.
- The Joint Administrators are seeking a decision from creditors on the approval of these Proposals by correspondence. A voting form can be found at Attachment M, which should be accompanied by a Proof of Debt form (which can be found at Attachment N) if you have not already submitted a claim. These forms must be returned by 2 March 2020 to:
  - i. Email [rring@aspectplus.co.uk](mailto:rring@aspectplus.co.uk)
  - ii. Fax +44 (0) 1708 202472
  - iii. Post to. Aspect Plus Limited, 40a Station Road  
Upminster, Essex RM14 2TR

Creditors are also being asked to approve the basis of the Joint Administrators' fees and whether they would like to form a committee. Further details can be found at Attachments K and L for creditors who wish to sit on a committee.

- Creditors are invited to provide information on any concerns they may have regarding the way in which the Company's business has been conducted and on any potential recoveries for the estate by contacting the Joint Administrators on 01708 300170 or by emailing the attached questionnaire [rring@aspectplus.co.uk](mailto:rring@aspectplus.co.uk).

## **2. Introduction**

This Statement of Proposals is prepared pursuant to Schedule B1 of the Act in relation to the Company, the purposes of which are to provide creditors with a full update as to the present position and to set out the Joint Administrators' proposals for achieving the Administration objective.

The Statement of Proposals also includes information required to be provided to creditors pursuant to the Insolvency Rules 2016 and the Statement of Insolvency Practice (England & Wales) (SIP's). Definitions of the terms used in the Statement of Proposals are provided in Attachment A and statutory information pertaining to the Company is set out in Attachment B.

This Statement of Proposals is being delivered to creditors on 10 February 2020. Creditors are invited to decide whether to approve the Joint Administrators' proposals. Section 11 provides further details on this decision process.

## **3. Background to the Company**

The Company was formed on 5 February 2016 and is owned by Good Sunny International Investment Limited ("GSII").

The Company trades from Brocket Hall Estate, Brocket Hall, Lemsford, Welwyn Garden City, Hertfordshire ("Brocket Hall") and operates a prestige golf and country club, conference centre and associated restaurants and accommodation facilities at Brocket Hall.

The freehold of Brocket Hall is held by the Trustees of the Will of the First Lord Brocket. On 10 December 1996, the Trustees granted a 60-year head-lease to Brocket Hall (Jersey) Limited ("BHJL"), a Jersey based company. The lease has a number of restrictions included within it regarding the ability of BHJL to grant a sub-lease or licence. The freeholder and BHJL therefore have the ability to control who operates "Brocket Hall".

BHJL provided the Company with a Licence to Occupy so that it could trade the various businesses at the premises on 8 July 2016. The licence is not assignable and can be terminated for non-payment of the licence fee or by giving a month's notice.

Brocket Hall was previously operated by Brocket Hall (International) Limited ("BHIL") under a sub-lease. Michael Longshaw ("ML") was a Director of BHIL from April 1999 to September 2007. BHIL entered Administration on 31 March 2015. The Administrators were M Cropper, A O'Keefe and C Holder of Alix Partners, who were appointed by the floating charge holder, HSBC Bank Plc.

The Company (as a connected party) purchased the business and assets from the Administrators on 14 March 2016 for £1, although the Company did take on other liabilities in this transaction.

Three of the initial Directors of the Company were involved with BHIL, however they resigned shortly after the purchase when the new owners brought in ML. (As detailed above, ML had originally been involved with the complex from 1999 to 2007 during which period it traded profitably.)

A comprehensive 5-year business and operational plan was prepared. The plan outlined the short, medium and long-term strategy for the business, the need for general cost control and the investment needed to bring the complex back to a five-star establishment where it could operate successfully in the marketplace.

The shareholder and other third-party investors had been supporting the Company by providing funds to cover losses through the turnaround period. However, the Company fell behind in its payments to HMRC and in September HMRC issued a Winding-up Petition. The Company subsequently paid HMRC and the petition was withdrawn.

However, as the petition had been advertised in the London Gazette, many suppliers withdrew agreed credit facilities and approximately 20% of the golf members did not renew their membership in September, leading to a shortfall of approximately £350,000 in expected income and serious constraints on the cash flow. In October 2019, Mr Bryan Lucas, a business advisor to distressed businesses, was instructed to provide advice to the Directors on the Company's financial position.

The increased cash flow pressure led to HMRC issuing a further Winding-Up petition on 18 November 2019 that was due to be heard on 8 January 2020. When the Company sought additional funding from the investors to settle HMRC's debt, they advised that they were no longer willing to fund the Company. Despite several discussions with alternative investors, the Directors were unable to secure funding from other sources.

Mr Lucas provided advice to the Directors in respect of the Company's financial position, following which the Directors concluded that the best possible outcome would be a potential sale of the business out of Administration.

The HMRC petition was advertised on 24 December 2019 and the bank account was frozen on Monday 6 January 2020. On 7 January 2020, the Directors filed an application for an Administration Order with the High Court. A hearing date was set for 17 January 2020, and the HMRC petition hearing was adjourned to 5 February 2020.

The application of the Directors detailed that Holding had offered to purchase the business and assets for £120,000, along with taking on certain future liabilities. This offer, if accepted, should provide a better return to creditors as a whole than if the Company were allowed to be wound-up. As the bank account had been frozen, the Company entered a Licence Agreement with Holding for them to continue trading in the immediate future to preserve any value in the business and retain the employees.

The Company employed 103 staff on a permanent basis with a further 57 employees engaged on a casual basis. A majority of the staff had been employed by the Company (and previously BHIL) for in excess of 10 years.

Statutory information on the Company, including details of the Directors, Company Secretary and Shareholders is provided at Attachment B.



### 3.1 Overview of financial information

Please note that this information has not been verified by the Joint Administrators or by Aspect Plus Limited.

#### 3.1.1 Summary Profit and Loss Account

For the year ending 31 August

	2019 Management £	2108 Management £
Sales	4,675,259	3,839,137
Cost of Sales	(4,008,095)	(3,710,991)
<b>Gross Profit</b>	<b>667,164</b>	<b>128,146</b>
Overheads	(2,478,371)	(2,765,996)
Other Operating Income	0	0
<b>Net Profit/(Loss)</b>	<b>(1,811,206)</b>	<b>(2,637,850)</b>

Source: Management/Unaudited Accounts

#### 3.1.2 Summary Balance Sheet

	£ As at 31 Dec 2019 (Draft Management)	£ As at 31 Aug 2018 (Filed at Co House)	£ As at 31 Aug 2017 Restated (Filed at Co House)
<b>Fixed Assets</b>			
Intangible assets	(263,041)	(263,041)	(351,284)
Tangible assets	532,712	643,970	554,703
	<b>269,671</b>	<b>380,929</b>	<b>203,419</b>
<b>Current Assets</b>			
Stocks	159,963	179,982	206,910
Debtors	121,692	482,470	489,478
Cash at bank and in hand	58,494	426,598	277,409
	340,149	1,089,050	973,797
Creditors: amounts falling due within one year	(8,756,362)	(7,630,419)	(4,699,800)
<b>Net current liabilities</b>	<b>(8,416,213)</b>	<b>(6,541,369)</b>	<b>(3,726,003)</b>
<b>Net liabilities</b>	<b>(8,146,542)</b>	<b>(6,160,440)</b>	<b>(3,522,584)</b>

The Management account figures do not account for any depreciation adjustments.

### **3.2 Employees**

As at the date of Administration, the Company employed 103 staff on a permanent basis with a further 57 employees engaged on a casual basis. A majority of the staff had been employed by the Company (and previously BHIL) for in excess of 10 years.

Prior to Administration, in December, four members of staff were given their notice.

### **4. Events leading to the Administration**

Aspect Plus Limited were initially contacted by Mr Lucas on 18 December 2019, who advised that the Company was considering Administration. Following the application to Court on 7 January 2020, Aspect Plus Limited met with ML at Brocket Hall on 9 January 2020. Prior to this, Aspect Plus Limited had no professional relationship or involvement with ML or the Company.

As detailed above, the Company was experiencing cash flow problems and following the advertising of the HMRC petition and the subsequent freezing of the Company bank account, trading was being carried out by Holding under a licence agreement.

We had previously been advised that the Company had a Licence to Occupy with BHJL. Upon reviewing the Licence to Occupy and taking appropriate legal advice it was apparent that the licence could:

- a) not be assigned,
- b) be terminated by BHJL for non-payment of the licence fee; and
- c) be terminated by BHJL on a month's notice.

The Company owed BHJL approximately £747,000.

In addition, we were advised of the restrictions in the head lease as to who can occupy Brocket Hall

We had been made aware by Mr Lucas that, following his discussions with BHJL, BHJL would consider granting a license to Holding.

Prior to the appointment of the Joint Administrators, Rabbow and Co, professional independent agents had been instructed by Mr Lucas to provide a valuation of the Company's assets on ex-situ and in-situ basis. This report concluded that the Company's assets had an ex-situ (forced sale) value of £58,000 and an in-situ (willing purchaser) value of £168,793. These valuations did not, however, take account of any potential retention of title claims that suppliers may have.

In his application to Court, ML advised that Holding were prepared to purchase the business and assets of the Company for £120,000. As part of the transaction, Holding agreed to honour the remaining golf memberships and to hold future events where a deposit had been paid. The Company estimate that these have a value of approximately £1,200,000.

Prior to our appointment, we did consider if it would be feasible to market the business and assets for sale to a third party. However, we subsequently concluded that this would not be possible for the following reasons:

- the Company had limited funds in its bank account that had been frozen and no further funding was available from the existing funders or third parties to meet ongoing liabilities while the business was marketed;
- the Company had incurred significant losses since its incorporation and was therefore likely to continue to incur losses in the short term;
- the HMRC petition had been advertised; and
- it was not possible to assign the Licence to Occupy and it was subject to termination – therefore no guarantee of occupation could be provided to a purchaser.

Given this situation and the lack of time available, we considered that the offer from Holding would preserve all of the jobs and provide a better return to creditors as a whole than if the Company had been allowed to proceed into Liquidation.

As the business was not going to be advertised for sale, we considered it prudent to obtain a desktop valuation from another independent valuer, as Rabbow and Co had not been instructed by Aspect Plus Limited. Accordingly, on 13 January 2020, we instructed SIA Group to provide a desktop valuation of the Company's assets.

SIA's valuation was higher than Rabbow's at £194,681 in situ and £94,533 ex-situ.

On 17 January 2020, we were appointed Joint Administrators by the Court. The Court Order also stated that the costs of the Application Order be met as a cost of the Administration, along with the Joint Administrators fees and the expenses of our advisors that were incurred in the period leading up to the date of Administration.

## **5 Management of the Company's affairs since the Joint Administrators' appointment**

Following the appointment of the Joint Administrators by the Court on 17 January 2020, the Joint Administrators allowed Holding to continue trading the business under the existing license agreement, which included funding any losses during the period.

Following initial discussions, on 23 January 2020, Holding provided an offer to purchase the business and assets of the Company for £100,000, payable on deferred terms. Holding did agree to provide security in the form of a debenture to cover the deferred balance.

This reduced offer was on the basis that they had provided funding to pay wages pre-Administration. As part of their offer, they agreed to employ the existing staff, honour the golf membership and carry out the existing event and wedding bookings. They would not refund deposits paid to the Company but would allow the amount to be deducted from the final bill.

Whilst we tried to negotiate a higher price, Holding were unwilling to increase their offer. In addition, on 24 January 2020 Holding were granted a licence to operate at Brocket Hall by BHJL. The alternative to selling to Holding would have been to liquidate the Company which would have meant making all of the staff redundant and selling the

assets ex-situ. After allowing for costs of realising the assets and given the high staffing levels, this would mean that no funds would be available to unsecured creditors.

On 30 January 2020, therefore, a sale of the business and assets to Holding was completed for £100,000. The sale excluded the book debts and cash at bank and a potential action against the former Administrators of Brocket Hall (International) Limited from when the Company purchased the business and assets.

As this sale was a pre-packaged sale, the Joint Administrators have provided a SIP16 Statement at Attachment C. This provides full details of the sale.

## **5.1 The Joint Administrators functions, duties and powers**

The Joint Administrators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

## **6 The purpose of the Administration**

The purpose of an administration is set out in Schedule B1, Paragraph 3(1) of the Act. In short, this provides that an administrator of a company must perform his functions with the objective of:

- i. Rescuing the company as a going concern; or
- ii. Achieving a better result for the creditors as a whole than would be likely to be achieved if the company were wound up (without first being in administration), or
- iii. Realising property in order to make a distribution to one or more secured or preferential creditors.

These objectives are hierarchical. The rescue of a company is the priority, but if this is not possible the administrator seeks to achieve a better result for the creditors as a whole. In the event that this cannot be achieved, then the administrator is permitted to realise assets for the benefit of the preferential or secured creditors.

The first objective was not achievable as this would have necessitated a substantial restructuring of the Company's debt. Furthermore, the Company was experiencing cash-flow problems which hampered its ability to continue to trade. We considered a Company Voluntary Arrangement ("CVA") but the Company did not have sufficient working capital to enable the time required for a CVA proposal to be put to creditors. In addition, there were no third parties willing to inject further funds in the short term, the Company was trading at a loss and HMRC had filed a petition. For these reasons, a CVA was not considered a viable option.

Therefore, it was determined that the second objective could be achieved by way of a sale of the business and assets of the Company, which was completed on 30 January 2020. This course of action will allow the employees to retain their jobs, which means that only a small preferential claim will be lodged in the administration, and it will enable a distribution to be paid to unsecured creditors.

## **7 Assets remaining to be realised**

Following the sale of the business and assets of the Company, the assets remaining to be realised are:

- the deferred consideration of £80,500;
- cash at bank of approximately £12,156,
- book debts of £33,992 and
- a potential claim against the former Joint Administrators of Brocket Hall (International) Limited recorded in the Company's books at £98,461.

### **7.1 Post appointment strategy**

The Joint Administrators will contact the debtors to collect the outstanding book debts.

We will review the correspondence regarding the claim against the former Joint Administrators and take legal advice, if appropriate.

The Joint Administrators' staff are in the process of collating creditors' claims and have handled creditors' queries as they have arisen, which include emails, telephone calls and correspondence.

To advise on legal matters and to prepare the necessary legal documentation, the Company initially instructed TSPMH a firm of lawyers with the appropriate expertise and experience in dealing with these types of Administrations, to assist with the Court application. The Joint Administrators subsequently instructed TSPMH to provide advice in respect of all legal issues arising on the sale of business and assets. TSPMH have also assisted the Joint Administrators with other post appointment matters, as appropriate.

#### **TSPMH**

TSPMH's professional fees are based upon their recorded time costs incurred at their standard charge out rates. Prior to appointment TSPMH incurred time costs of £15,000 plus VAT for assisting with the application to Court. The Court Order states that these costs be met as an expense of the Administration.

In addition, TSPMH have incurred time costs of £7,987.50 in dealing with the sale of the business and assets to Holding.

#### **SIA**

SIA, were instructed by the Joint Administrators to assist with the sale process and provide a valuation of the business and assets.

SIA's fees are also based on their time costs. SIA incurred time costs of £1,750 and disbursements of £100 plus VAT. This time was incurred to provide a desktop valuation on all of the Company's assets and to advise on the subsequent sale.

### **7.2 Investigation into the Company's affairs prior to the Administration**

The Joint Administrators are undertaking a review of the Company's trading activities in order to establish whether or not there are actions that may be taken for the benefit of creditors and to enable a conduct report to be submitted in respect of Company's

directors in office at the commencement of the Administration and any who resigned in the three years prior to Administration.

Should any creditor have any concerns about the way in which the Company's business has been conducted or information on any potential recoveries for the estate, they are invited to bring them to the attention of the Joint Administrators as soon as they are able.

### **7.3 Other matters relating to the conduct of the administration**

There are a number of statutory and other matters that must be dealt with during the course of the Administration, including:

- i. Submitting a confidential report on the conduct of the Directors to the Department for Business, Energy & Industrial Strategy. This obligation arises under the Company Directors' Disqualification Act 1986. Creditors should note that the content of any submission is strictly confidential and under no circumstances will it be discussed.
- ii. Filing Corporation Tax returns and VAT returns and obtaining clearance from HMRC in respect of the Administration period.
- iii. Paying all costs and expenses of the Administration once any required approval has been obtained.
- iv. Further six monthly statutory reporting, as required by the Act and Rules.

It should be noted that not all of these activities will result in a financial benefit of creditors, but are required to be undertaken by statute and best practice.

## **8 The Statement of Affairs and the outcome for creditors**

A Statement of Affairs as at 17 January 2020 has been submitted by the Directors of the Company, a copy of which is at Attachment D.

In accordance with the standard format of a Statement of Affairs, no provision has been made in the Statement of Affairs for the costs of the Administration (including agents, legal and other professional fees).

The Joint Administrators have not carried out any work of the nature of an audit on the information.

The following notes relate to the Statement of Affairs:

- The realisable values for the goodwill and the office equipment, fixtures and fittings are based on the allocation of the sale proceeds detailed in the SPA.
- The potential action against the former Joint Administrators has an Uncertain realisable value. The Joint Administrators will review this in due course.
- The employee claims relate to four members of staff that were given notice prior to Administration. All current employee contracts as at the date of the sale were transferred to Holding in accordance with TUPE legislation.
- The contingent creditors are the parties that have paid deposits for events or weddings. Holding are writing to these parties to see if they wish Holding to still

host the event. If the parties agree to this, Holding will deduct the deposit paid to the Company from the final bill.

- The creditor claims are based on Company records.

#### **8.1 Secured creditors**

The Company did not provide any security, so there are no secured creditors.

#### **8.2 Preferential claims**

As noted above, all employee contracts at Administration were transferred to the purchaser.

Four members of staff were given notice prior to the Administration and will have preferential claims for unpaid wages (limited to £800) and any outstanding holiday pay. We have calculated these claims at £3,386.

#### **8.3 Prescribed Part**

Section 176A of the Act requires administrators to make a prescribed part of the company's net property, which is the balance remaining after discharging the preferential claims but before paying the floating charge-holder, available for the satisfaction of unsecured debts.

In this case, the prescribed part provision does not apply as no floating charge was granted.

#### **8.4 Unsecured Creditors**

The Director has estimated the unsecured creditors' claims at approximately £8,581,406. It is anticipated that there will be sufficient asset realisations to enable a distribution to unsecured creditors. However, at this stage, the exact quantum of the dividend is not known.

#### **8.5 Joint Administrators' receipts and payments account**

Attached at Attachment E is the Joint Administrators' receipts and payments account for the period from 17 January 2020 to 31 January 2020.

### **9 Pre-appointment fees and expenses**

Pre-appointment fees and expenses are defined as fees charged and expenses incurred by the Joint Administrators before the Company entered administration (but with a view to it doing so).

Aspect Plus were engaged to act as Joint Administrators following the Court Application made by the Directors. After considering alternative courses of action available, it was concluded that a pre-packaged sale of the business and assets shortly after Administration represented the best outcome for creditors.

Our total time costs in assisting the Company prior to our appointment as Joint Administrators are £6,080, a breakdown of which is given in Attachment F. No amounts were paid by the Company in respect of these time costs. No expenses were incurred prior to appointment.

As detailed above, the Court ordered that these costs be paid as an expense of the Administration. It will not, therefore, be necessary to seek creditor approval for these fees.

#### 9.1 Other professionals' pre-appointment fees and expenses

As detailed in Section 4 of this report, both TSPMH and SIA undertook work in preparing for the Administration of the Company. Their fees incurred prior to appointment are:

Professional advisor	Pre-appointment fees	Pre-appointment expenses	Amount drawn
TSPMH	£15,000	£0	£15,000
SIA	£1,750	£100	£0

All amounts shown are exclusive of VAT.

The costs of TSPMH were paid by a third party. These costs are to be refunded as an expense of the Administration, in accordance with the Court Order.

### 10 The Joint Administrators' fees and expenses

The Joint Administrators propose to be remunerated on the basis of the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration, such time to be charged at the prevailing standard hourly charge out rates used by Aspect Plus at the time the work is performed (plus VAT).

The Joint Administrators are seeking approval for the basis of their fees from unsecured creditors by way of a Decision by Correspondence (see Section 11), unless a Creditors' Committee is established.

To view an explanatory note concerning the Joint Administrators remuneration issued by the Joint Insolvency Committee, please contact this office to arrange for a hard copy to be sent to you. Alternatively, you may view the guide to fees online as follows (and select the guide for Administration):

[www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees](http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees)

Information about Aspect Plus's current charge out rates and policy can be found at Attachment I.

#### 10.1 Joint Administrators' fees estimate

The Joint Administrators' fees estimate, detailing the work that we anticipate will need to be undertaken on this case for the duration of the appointment, together with estimates of the likely cost and amount of time that each part of that work will take to complete, is provided at Attachment H.

The work anticipated to be undertaken has been categorised by activity, which we hope is self-explanatory. Please refer to Section 7 where we have discussed our appointment strategy in more detail.

There are a number of tasks that are primarily administrative in nature, often being required by statutory, regulatory or compliance purposes. These have been grouped under 'Administration and Planning' and may not be seen to add value to the case.



The Joint Administrators estimate that their time costs for the duration of the appointment are not expected to exceed £30,304

#### 10.2 Time costs incurred to date

The Joint Administrators' time costs incurred in the period 17 January 2020 to 31 January 2020 are £12,094 for 38.7 hours. This represents an average hourly cost of £312.51 per hour.

A SIP9 analysis of these time costs can be found at Attachment G, alongside further detail about the tasks carried out.

#### 10.3 Joint Administrators' expenses

The Joint Administrators have to date incurred the following direct expenses, known as Category 1 disbursements, none of which have yet been settled:

Type of disbursement	Total cost (excl. VAT)
Insolv case charge	£110
Joint Administrators Bond	£400
Statutory Advertising	£254
Storage of records	£80
<b>Total</b>	<b>£644</b>

### 11 Approval of the Joint Administrators' Proposals

The Joint Administrators are seeking creditors' approval of the Proposals, which are summarised in Section 13, by means of a Decision by Correspondence.

Attachment J is a Notice of a Decision by Correspondence and Attachment M is a Voting Form, which describes how creditors may lodge a vote on the proposed decision to approve the statement of Proposals and on the other proposed decisions.

In order to submit their vote, creditors must first have submitted a Proof of Debt form in respect of their claim in the Administration. If you have not already submitted a Proof of Debt form, this can be found at Attachment N.

All voting forms must be received by 2 March 2020 and may be returned by the following means:

- i. Email [rring@aspectplus.co.uk](mailto:rring@aspectplus.co.uk)
- ii. Fax: +44 (0) 1708 202472
- iii. Post to: Aspect Plus Limited, 40a Station Road, Upminster, Essex RM14 2TR

Creditors who meet a statutory threshold as set out in the Notice can require that a physical meeting of creditors be convened. Such a request must be made to the Joint Administrators within 5 business days of the date on which the Statement of Proposals was delivered, i.e. 17 February 2020.

Creditors are also invited to form a committee, should they wish. An invitation to form a committee can be found at Attachment K and a form to enable a creditor to nominate themselves (or a representative) to sit on the committee can be found at Attachment L.

## **12 Exit route from Administration**

It is proposed that the Joint Administrators will use their discretion to exit the Administration by way of one of the following means:

- i. If having realised the assets of the Company the Joint Administrators think that a distribution will be paid to unsecured creditors, they may file a notice with the Registrar of Companies which will have the effect of bringing the appointment of the Joint Administrators to an end and will move the Company automatically into CVL in order that the distribution can be made, but only if they consider that the associated incremental costs of a CVL are justified. In these circumstances, it is proposed that the Joint Administrators will become the Joint Liquidators in the CVL. The acts of the Joint Liquidators may be undertaken by either or both of them.
- ii. Creditors have the right to nominate alternative Liquidators of their choice. To do this, creditors must make their nomination in writing to the Joint Administrators prior to these proposals being approved. Where this occurs, the Joint Administrators will advise creditors and provide the opportunity to vote. In the absence of a nomination, the Joint Administrators will automatically become the Joint Liquidators of the Company in the subsequent CVL.
- iii. If the Joint Administrators have, with the permission of the Court, made a distribution to unsecured creditors, or they think that the Company otherwise has no property which might permit a distribution to unsecured creditors, they will file a notice, together with their final progress report at Court and with the Registrar of Companies for the dissolution of the Company. The Joint Administrators will send copies of these documents to the Company and its creditors. The Joint Administrators' appointment will end following the registration of the notice by the Registrar of Companies.
- iv. The Joint Administrators have the power to bring claims against current and former officers of the Company in respect of transactions which may have caused or exacerbated a Company's insolvency. Claims with a good prospect of success may indeed be pursued by the Joint Administrators, but there may be cases where it would be more appropriate if a Liquidator brought the claim or where the timeframe would not be long enough given the maximum extension period available to Joint Administrators. The proposed exit route would, in these cases, be Compulsory Liquidation.

If a creditors committee is established the Joint Administrators will consult with the creditors and agree the most appropriate exit route from Administration.

### 13 Summary of the Joint Administrators' Proposals

In order to achieve the purpose of the Administration, the Joint Administrators formally propose to creditors that:

- i. The Joint Administrators continue to manage the business, affairs and property of the Company in order to achieve the purpose of the Administration.
- ii. The Joint Administrators do all such things and generally exercise all their powers as Joint Administrators as they consider desirable or expedient at their discretion in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these activities.
- iii. The Joint Administrators make distributions to preferential creditors, as and when claims are agreed, in accordance with Paragraph 65 of Schedule B1 of the Act. Further, they may make a distribution to unsecured creditors, as and when claims are agreed, having first sought the court's permission in accordance with Paragraph 65(3) of Schedule B1 of the Act, where necessary.
- iv. In the event that there is no remaining property that might permit a distribution to the Company's creditors, the Joint Administrators shall file a notice of dissolution of the Company pursuant to Paragraph 84 of Schedule B1 of the Act.
- v. In the event that the Joint Administrators think that a distribution will be made to unsecured creditors (and they have not sought the court's permission, and are otherwise unable, to pay the distribution whilst the Company is in Administration), they shall send to the Registrar of Companies notice to move the Company from Administration to Creditors' Voluntary Liquidation. In such circumstances, Michael Wellard and Darren Edwards will be appointed Joint Liquidators and will be authorised to act either jointly or separately in undertaking their duties as Liquidator.
- vi. Should there be no likely funds to distribute to unsecured creditors, the Joint Administrators may seek to place the Company into Compulsory Liquidation in order to bring proceedings for the benefit of the estate. In such circumstances Michael Wellard and Darren Edwards may ask the court that they be appointed Joint Liquidators, to act either jointly or separately in undertaking their duties as Liquidator.
- vii. The Joint Administrators invite creditors to consider establishing a creditors' committee. If such a committee is formed the creditors who become members of the committee will be responsible for sanctioning the basis of the Joint Administrators' remuneration, any unpaid pre-appointment costs, any category 2 disbursements and certain proposed acts on the part of the Joint Administrators. In accordance with paragraph 83(8)(f) of the Act, any committee established in the Administration will continue in liquidation, should the Administration exit be by way of liquidation.
- viii. The basis of the Joint Administrators' remuneration be fixed by reference to the time properly given by the Joint Administrators' and their staff in attending to matters arising in the Administration, plus VAT, which are estimated at £30,304

and that the Joint Administrators be authorised to draw their fees, plus VAT, from the Administration estate.

- ix. The Joint Administrators be discharged from liability, in accordance with paragraph 98 of Schedule B1 of the Act, upon filing their final report with the Registrar of Companies.

#### **14 Whether Proceedings Are Main Proceedings or Territorial (EC Regulations)**

The Company's centre of main interest was at Brocket Hall Estate, Brocket Hall, Lemsford, Welwyn Garden City, Hertfordshire AL8 7XG and we therefore consider that the EC Regulations will apply. These proceedings will be main proceedings as defined in Article 3 of the EC Regulation.

#### **15 Next report and creditors rights**

The Joint Administrators are required to provide a progress report within one month of the end of the first six months of the Administration, or earlier if the Administration has been finalised.

Creditors have rights under Rules 16.9 and 16.34 to request further information and challenge the Joint Administrators fees and/or expenses incurred.

In summary:

- Within 21 days of the receipt of a progress report a secured creditor or unsecured creditor (with the concurrence of at least 5% in value of unsecured creditors or with the Courts permission) may request in writing that the Joint Administrators provide further information about their remuneration or expenses which have been itemised in the report.
- Any secured creditor or unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors or with the Courts permission) may within 8 weeks of the receipt of a progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Joint Administrators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred (including any paid) by the Joint Administrators, as set out in the report, are excessive.

The above rights apply only to matters which have not been disclosed in previous reports.

On a general note, if you have any comments or concerns in connection with our conduct, please contact Mike Wellard or Darren Edwards in the first instance. If the matter is not resolved to your satisfaction you and you wish to take it further you may contact the Insolvency Services directly via the Insolvency Complaints Gateway

They can be contacted as follows:

- i. Email [ip.complaints@insolvency.gsi.gov.uk](mailto:ip.complaints@insolvency.gsi.gov.uk)
- ii. Telephone +44 (0) 300 678 0015
- iii. Write to The Insolvency Service, IP Complaints, 3<sup>rd</sup> Floor, 1 City Walk, Leeds LS11 9DA



**Michael Wellard**  
Joint Administrators



**Darren Edwards**

6 February 2020

*Michael Wellard and Darren Edwards were appointed Joint Administrators of Brocket Hall (UK) Limited (In Administration) on 17 January 2020. The affairs, business and property of the Company are managed by the Joint Administrators. The Joint Administrators act as agents of the Company and contract without personal liability.*

**DEFINITIONS**

Act	The Insolvency Act 1986
Aspect Plus	Aspect Plus Limited
BHIL	<i>Brocket Hall (International) Limited</i>
BHJL	Brocket Hall (Jersey) Limited
Company	Brocket Hall (UK) Limited (In Administration)
Court	High Court of Justice Business and Property Courts of England and Wales Insolvency and Companies List
CVA	Company Voluntary Arrangement
CVL	Creditors' Voluntary Liquidation
HMRC	HM Revenue & Customs
Holding	Brocket Hall (Holding) Limited
Joint Administrators	Michael Wellard and Darren Edwards of Aspect Plus Limited
ML	Michael Longshaw
Prescribed Part	The Prescribed Part of the Company's net property subject to Section 176A of the Act
Proposals	The Statement of the Joint Administrators' Proposals prepared pursuant to Paragraph 49(1) of Schedule B1 of the Act
Rules	The Insolvency (England & Wales) Rules 2016
SIA	SIA Group, a firm of agents providing valuation and sales expertise
SIP	Statement of Insolvency Practice (England & Wales)
SPA	Sale & Purchase Agreement
TSPMH	Trainer Shepherd Phillips Melin Haynes LLP, legal advisors appointed to assist the Joint Administrators
TUPE	Transfer of Undertakings (Protection of Employment) Regulations

**STATUTORY INFORMATION**

Company Name	Brocket Hall (UK) Limited - In Administration
Previous Name(s)	N/A
Trading Name(s)	Brocket Hall
Proceedings	In Administration
Court	High Court of Justice, Business and Property Courts of England and Wales Insolvency and Companies List (ChD)
Court Reference	77 of 2020
Date of Appointment	17 January 2020
Joint Administrators	Michael Wellard and Darren Edwards Aspect Plus Limited 40a Station Road Upminster Essex RM14 2TR
Registered office Address	c/o Aspect Plus Limited, 40a Station Road Upminster Essex RM14 2TR  Changed from: 9-13 St Andrew Street London EC4A 3AE
Company Number	09989479
Incorporation Date	5 February 2016
Company Secretary	N/A
Appointment by	The Court following an Application by the Directors
Directors at date of Appointment	Michael William Longshaw (appt 16 June 2016) Hui Sen Yan (appt 30 March 2017) Min Hao Yu (appt 16 June 2016) Feng Zhou (appt 16 June 2016)
Directors in previous three years	David Grant Mortimer (appt 16 June 2016 resigned 1 March 2017) Jin Long Zhang (appt 14 March 2016 resigned 1 September 2018)
Shareholder	1,000 ordinary shares held by Good Sunny International Investment Limited

## **STATEMENT OF INSOLVENCY PRACTICE 16 (SIP 16) – PRE-PACKAGED SALES IN ADMINISTRATION**

### **Information about the Pre-Packaged Sale of the Company's Business and Assets**

As outlined in Section 6 of the Joint Administrators' Proposals, it was determined that the objective of the Administration, to achieve a better result for the creditors as a whole than would be likely to be achieved if the company were wound up, could be achieved by way of a pre-packaged sale of the business and assets of the Company. On 30 January 2020, a sale of the business and assets to Brocket Hall (Holding) Limited ("Holding") for £100,000 was completed.

Whilst the sale did not take place until almost two weeks after the administration, it was predominantly arranged prior to Administration. Therefore, it is considered to be a pre-packed sale of the business and assets of the Company.

### **Initial Introduction**

Aspect Plus Limited were initially contacted on 18 December 2019 by Mr Bryan Lucas, the business advisor to the Directors of the Company. He advised that the Company was contemplating Administration, and Aspect Plus Limited were subsequently engaged by the board of directors to advise and prepare for the proposed potential Administration of the Company. Following the application to Court on 7 January 2020, Aspect Plus Limited met with Michael Longshaw ("ML"), the director of the Company at Brocket Hall on 9 January 2020. Prior to this, Aspect Plus Limited had no professional relationship or involvement with ML or the Company.

Aspect Plus Limited were engaged by the Company, and acted as advisors to the Company. We did not provide advice to the directors, as set out at our meeting on 9 January 2020 and in our subsequent email of the same date.

The Joint Administrators are bound by the Insolvency Code of Ethics.

### **Pre-appointment Matters**

As detailed in the Joint Administrators Proposals (which should be read in conjunction with this SIP 16 statement):

- The Company was experiencing cash flow problems;
- The existing funders had withdrawn support;
- A winding-up petition issued by HMRC had been advertised,
- Following the advertising of the petition, the bank account had been frozen;
- Trading was being carried out by Holding under a licence agreement;
- The Company traded under a Licence to Occupy granted by Brocket Hall (Jersey) Limited ("BHJL") that was non-assignable and could be determined for non-payment of rent and on a month's notice. At the time, the licence fee outstanding was £747,000.
- An offer had been made by Holding to buy the business and assets for £120,000 including taking on the staff contracts and honouring various other commitments made by the Company.



## **Alternative Options Considered**

The Board had been taking advice from Mr Lucas and they had concluded that a Pre-Pack Administration sale to Holding would provide a better return to creditors as a whole, than Liquidation.

Having considered the following formal and non-formal options, we supported this conclusion. The options considered were:

1. Do nothing
2. Sell the Company
3. Administration
4. Administration – Pre-Pack sale
5. Company Voluntary Arrangement
6. Compulsory Liquidation
7. Creditors Voluntary Liquidation

The following provides a brief overview of each option.

### *1. Do nothing*

If no action was taken, it is likely that the Company would have ceased trading as its bank account had been frozen and the Court would have wound up the Company when the HMRC petition was heard.

Given the limited value of the Company's assets on a forced sale basis, this was unlikely to realise sufficient funds to pay the costs of the liquidation and preferential creditors. This would mean that there were insufficient funds available to enable a distribution to unsecured creditors.

### *2 Sell the Company*

A sale would mean the survival of the Company. However, any purchaser would have to take on all the liabilities of the Company, including HMRC's debt, and BHJL would have to agree to grant them a licence to occupy Bocket Hall.

We therefore considered it unlikely that anyone would buy the shares of the Company.

### *3. Administration*

Administration would provide the Company with a moratorium, which is a breathing period in which a potential sale of the business and assets can be explored. This would mean the business would continue to trade for a period whilst exploring a sale of the business.

Both Rabbow and Co and SIA advised that the business and assets would realise more from a sale as a going concern than on a break-up/close down basis. In addition, potentially jobs could be saved.

However, to trade the business while marketing the business and assets for sale would require significant short term funding.

The Company's bank account had been frozen and did not have sufficient funds in it to trade. The shareholder and investors had already indicated that they were no longer willing to fund the business. Several other potential interested parties were contacted but declined to invest.

In addition, the stigma of trading in an Administration could have a dramatic effect on the goodwill of the business.

Furthermore, if a sale could not be achieved, the Joint Administrators would have a significant risk of trading at a loss, particularly given the number of staff employed and the Company's recent trading and cash flow position. This factor was particularly relevant as BHJL could veto any sale as they ultimately control who they will grant a licence to occupy and operate the site.

#### *4. Administration – Pre-Pack sale*

As detailed above, Administration should provide a better outcome for creditors as the value of the business and assets sold via Administration would be greater than realisations in a Liquidation. A pre-pack sale would also allow employees' jobs to be preserved.

We were aware that Holding had shown an interest in buying the business and assets prior to Administration, and that they were willing to take on the existing staff and honour certain commitments made by the Company. We also understood that BHJL considered Holding to be an acceptable operator of the business and were likely to grant a Licence to Occupy Bocket Hall. If a sale could be achieved relatively quickly post-Administration, costs would also be reduced.

#### *5. Company Voluntary Arrangement*

The Company was experiencing cash flow problems and the existing funders had withdrawn their support. The paucity of assets also meant that achieving external third-party funding would be unlikely. In addition, based on the historic figures, the Company was trading at a significant loss.

Given these issues it was considered that it would not be possible to make an offer to creditors in a CVA proposal that was likely to be accepted.

#### *6. Compulsory Liquidation*

As outlined at point 1 above, HMRC had already filed a petition to have the Company wound-up. If the Company had been wound-up, the assets would have realised their ex-situ value and the staff would have been made redundant, increasing preferential creditor claims significantly.

In this scenario it is extremely unlikely that there would be sufficient asset realisations to enable a distribution to unsecured creditors.

#### *7. Creditors Voluntary Liquidation*

The Director could have taken the necessary steps to place the Company into Creditors Voluntary Liquidation. Whilst the costs may have been less than Compulsory Liquidation, it is unlikely to have made a significant difference in relation to the outcome to creditors.

Given the above scenarios, we concluded that a sale via a Pre-Pack to Holding would achieve a better outcome to creditors, as a whole.

### **Details of registered charges**

The Company had not granted any security.

## **Valuation of the business and assets**

Prior to our appointment, the Company's advisor had engaged Rabbow and Co to provide a valuation of the business and assets of the Company.

On 13 January 2020 we also engaged SIA to provide a desk-top valuation of the assets to ensure the Company's valuation was robust. SIA confirmed their independence and that they carry adequate professional indemnity insurance. SIA are members of the Royal Institute of Chartered Surveyors and National Association of Valuers & Auctioneers.

SIA completed a desktop appraisal of the business and assets based on information provided by the Company. This highlighted that on a break up basis, whereby the business would be wound down and the assets sold on an individual break-up basis, the assets had a value of approximately £94,533 and that they had a value of £194,681 if sold in-situ to a willing buyer.

## **Marketing of the business and assets**

Prior to our appointment, we considered whether it was possible to market the business and assets for sale to a third party. We also advised the Company that any marketing of the business to be carried out would have to conform to the 'Marketing Essentials', as set out in SIP 16.

However, we subsequently concluded that the outcome of any marketing was unlikely to be successful due to the control BHJL was able to exert in relation to a sale. As previously outlined, it was not possible to assign the Licence to Occupy and BHJL were able to terminate it without notice. Therefore, no guarantee of occupation could be provided to a purchaser.

Given this situation, and the lack of time available, we, with our advisors, considered that the offer from Holding would preserve all of the jobs and provide a better return to creditors as a whole than if the Company had been allowed to proceed into Liquidation.

In order to satisfy ourselves that the best value was obtained, we had also appointed independent valuers, SIA, to provide a valuation of the business.

## **Consultation with major creditors**

The largest creditors of the Company are the investors. They were aware of the current position and also of the proposed potential sale to Holding.

HMRC were also aware of the potential sale to Holding, as they were served with a copy of the Court Application as petitioning creditor.

## **The transaction**

On 23 January 2020, Holding submitted their offer of £100,000 for the business and assets of the Company located at Bocket Hall. This was reduced from their initial offer that they had made prior to the Administration (of £120,000) on the basis that they had provided funding to pay wages pre-Administration.

The payment of £100,000 was to be paid over the following deferred period:

- On completion: £19,500
- 5<sup>th</sup> February 2020 £2,000
- 5<sup>th</sup> March 2020. £2,000

- 5<sup>th</sup> April 2020: £2,000
- 5<sup>th</sup> May 2020: £2,000
- 5<sup>th</sup> June 2020: £2,000
- 5<sup>th</sup> July 2020: £2,000
- 5<sup>th</sup> August 2020: £15,000
- 5<sup>th</sup> September 2020: £30,000
- 5<sup>th</sup> October 2020: £23,500

The initial payment of £19,500 was to be paid to the parties that funded the application in accordance with the Court order.

Holding agreed to provide security in the form of a debenture to cover the deferred balance. Whilst we requested a personal guarantee from the Director, he would not provide this.

Holding agreed to take on the existing staff and honour the golf memberships. They also agreed to carry out any events or weddings that had previously been booked and to deduct the deposit paid to the Company from the final bill.

*We did try to negotiate a higher price, but Holding were unwilling to increase their offer.*

On 30 January 2020, a sale of the business and assets to Holding was completed based on the above terms.

The sale excluded the book debts, cash at bank and the potential action against the former Administrators of Brocket Hall (International) Limited.

Aspect Plus Limited did not provide any advice or guidance to Holding in relation to the sale. We advised Holding to take independent legal advice on their purchase of the business which they did.

### ***Purchaser and related parties***

The sale of the businesses and assets of the Company completed on 30 January 2020.

The purchaser of the business and assets was Brocket Hall (Holding) Limited, with company number 12311596.

The shareholder of this company is International Leisure Investments Limited and is part of the same group of companies as the shareholder of the Company. However, the Director of Holding is Mr Meng Xu who is not a Director of the Company.

We are not aware if the Directors of the Company will be acting as Directors of Holding going forward.

There were no options or other conditions included within the sale agreement.

### ***Assets***

Holding purchased the assets owned by the Company located at Brocket Hall. It also purchased the goodwill and the benefit of any contracts yet to be performed. In addition, all employees' contracts as at the date of Administration were transferred to Holding under TUPE

The sale did not include the book debts of the Company with a value of approximately £33,992, cash at bank of £12,156 and a potential claim against the former Administrators of Brocket Hall (International) Limited of £98,461.

### ***Sale consideration***

The consideration has been allocated as follows:

- Chattel assets, stock and business IP - £99,999
- Goodwill, Client list, work in progress and the benefit of outstanding contracts - £1

This allocation was based on advice received from SIA.

It has not been necessary to allocate the assets between fixed and floating charge assets, as the Company did not grant any security.

The sale does not represent part of a wider transaction.

### **Pre-pack pool/Viability Statement**

The sale was to a connected party, as Holding is in the same group of companies as the shareholder. However, the Joint Administrators are not aware if the existing Directors would have a role in Holding going forward. The Joint Administrators, however, made the purchaser aware of the role of the pre-pack pool and the request of a viability statement.

Despite considering the Pre-pack pool, we do not believe the purchaser consulted with the Pre-pack pool and we have not been provided with a copy of the Pre-pack pool's opinion, if one was sought. Nor has the purchaser provided us with a viability statement.

## DIRECTORS' STATEMENT OF AFFAIRS AS AT 17 JANUARY 2020

Rule 3.30

## Statement of affairs

Name of Company

Company number

Brocket Hall (UK) Limited

09989479

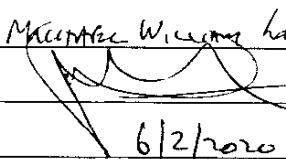
In the

Court Case Number  
77 of 2020High Court of Justice Business and Property  
Courts of England and Wales Insolvency and  
Companies List (ChD)(a) insert name and  
address of registered  
office of the companyStatement as to the affairs of (a) Brocket Hall (UK) Limited 9-13, St Andrew Street,  
London, EC4A 3AE

on (b) 17 January 2020, the date that the company entered administration

## Statement of Truth

(b) Insert date

I believe that the facts stated in this statement of affairs are a full, true and complete  
statement of the affairs of the above named company as at (b)  
17/01/2020 the date that the company entered administrationFull name Michael William LongmanSigned Dated 6/2/2020

**Brocket Hall (UK) Limited**

**A – Summary of Assets**

**Assets**

**Uncharged assets:**

Office Furniture and Equipment  
 Fixtures and Fittings  
 Office Equipment  
 Stock  
 Leasehold Improvements  
 Other Assets  
 Goodwill  
 Accounts Receivable  
 Prepayments  
 Cash at Bank  
 Cash  
 Other Debtor

Book Value £		Estimated to Realise £
45,764	As per Sale Contract	
240,461		
45,764		
159,964		99,999
108,118		
4,186		
(263,041)		1
20,030		9,000
13,962		5,000
12,156		12,156
956		956
98,461		Uncertain

**Estimated total assets available for preferential creditors**

**127,112**

Signature



Date

6/2/2020

A1 – Summary of liabilities

	Estimated to Realise £
Estimated total assets available for preferential creditors (carried from page A)	127,112
<b>Liabilities</b>	
Preferential creditors.	
Employees	(3,386)
Total Preferential Claim	(3,386)
<b>Estimated deficiency / surplus as regards preferential creditors:</b>	<u>123,726</u>
<b>Total assets available to unsecured creditors</b>	<u>123,726</u>
Employees' Claims	(11,883)
Contingent creditors	(433,620)
Trade Creditors	(827,448)
HMRC	(1,515,850)
Investor Loans	(4,675,662)
Director Loan	(369,943)
Brocket Hall (Jersey) Limited – License Agreement	(747,000)
	(8,581,406)
<b>Estimated surplus / deficiency as regards non-preferential creditors</b>	<u>(8,457,680)</u>
Issued and called up capital	
Ordinary	(1,000)
	(1,000)
<b>Estimated total (deficiency) / surplus as regards members</b>	<u>(8,458,680)</u>

Signature



Date

6/2/2020



# **B - COMPANY CREDITORS**

Note: You must include all creditors and identify any creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession.

Name of creditor or claimant	Address (with postcode)	Creditor Type	Amount of debt	Details of any security held by creditor	Date security given	Value of security
Acumen Waste Services Ltd	Acumen House, Headlands Lane, Knottingley, WF11 0LA	Trade Creditor	£1,572.00			£0.00
ADA Pacific Direct Ltd	Trinity Gardens, 9-11 Bromham Road, Bedford, MK40 2BP	Trade Creditor	£965.90			£0.00
Advance Grass Solutions Ltd	Unit 5 Hogwood Farm Industrial Estate, Sheerlands Road, Finchampstead, RG40 4QY	Trade Creditor	£3,163.20			£0.00
Affinity Water	Tamblin Way, Hatfield, Hertfordshire, AL10 9EZ	Trade Creditor	£41,352.62			£0.00
Agrovista UK Ltd via Sherriffs	Rutherford House, Nottingham Science & Technology Park, University Boulevard, Nottingham, NG7 2PZ	Trade Creditor	£2,926.51			£0.00
Aldermore Bank PLD, Eco Pure Waters	4th Floor, 40 Spring Gardens, Manchester, M2 1EN	Trade Creditor	£300.00			£0.00
Aldermore Invoice Finance KD Media Publishing Ltd	Panicle House, Newlands Drive, Witham, Essex, CM8 2AP	Trade Creditor	£264.00			£0.00
Amenity Land Solutions	Allscott Park, Allscott, Telford, Shropshire, TF6 5DY	Trade Creditor	£1,274.75			£0.00
Amwell Fruit Company Ltd	Unit X, Tylers Cross Nursery, Epping Road, Nazeing, Essex, EN9 2DH	Trade Creditor	£2,641.03			£0.00
Angloleach Solutions Ltd via Agile Office Systems	103 Sanders Road, Finedon Road Industrial Estate, Wellingborough, Northants, NN8 4NL	Trade Creditor	£357.25			£0.00
APL Media Ltd	Unit 310 Highgate Studios, 53-79 Highgate Road, London, NW5 1TL	Trade Creditor	£540.00			£0.00
Argent Litho Limited	Unit 10 Waverley Industrial Park, Hailsham Drive, Harrow, Middlesex, HA1 4TR	Trade Creditor	£3,156.48			£0.00
Arthur J Gallagher Insurance Brokers Ltd	Unit 17 Manor Courtyard, Hughenden Avenue, Wycombe, Buckinghamshire, HP4 3SRE	Trade Creditor	£479.88			£0.00

Signature \_\_\_\_\_

Date 6/2/2020

Avail UK Ltd	Whitehill House, Windmill Hill, Swindon SN5 6PE	Trade Creditor	£909.56		£0.00
Aviron	1st Floor, 44a Fore street, Hertford, Hertfordshire, SG14 1AW	Trade Creditor	£2,362.56		£0.00
AXA PPP Healthcare	Phillips House, Crescent Road, Tunbridge Wells, Kent, TN11 2PL	Trade Creditor	£1,290.51		£0.00
B M Trueman & Partners	Cornerways, Howell Hill Grove, Epsom, KT17 3ER	Trade Creditor	£5,870.70		£0.00
Ball Associates Ltd	Highlands House, 165 Broadway, Wimbledon, London, SW19 1NE	Trade Creditor	£1,036.00		£0.00
Bancroft Wines Limited	Woodyard, 54 Bermondsey Street, London, SE1 3UD	Trade Creditor	£2,777.05		£0.00
Banks Amenity Products Ltd	4 The Point Business Park, Rockingham Road, Market Harborough, Leicestershire, LE16 7QU	Trade Creditor	£1,869.86		£0.00
Baum Hospitality Ltd	Offices A13-A14 Champions Business Park, Arrowe Brook Road, Wirral, CH49 0AB	Trade Creditor	£1,750.00		£0.00
Bearings & Drives	2 Meridian Business Park, Fleming Road, Waltham Abbey, EN9 3BZ	Trade Creditor	£168.00		£0.00
Bookings.com	PO Box 1639, 1000BP Amsterdam, The Netherlands	Trade Creditor	£556.37		£0.00
British Gas Trading Ltd	Payment Area 55, Camberley, GU95 1AB	Trade Creditor	£598.70		£0.00
British Telecommunications	Bt Payment Centre, Durham, DH98 1BT	Trade Creditor	£448.39		£0.00
Brocket Hall (Jersey) Limited	28 Esplanade, St Helier, Jersey JE2 3QA	Licence Creditor	£747,000.00		£0.00
Busy Bees Benefits Limited	Laichford House, Shenstone Business Park, Lynn Lane, Shenstone, WS14 0SB	Trade Creditor	£2,936.41		£0.00
Buwer Finest Guest Amenities t/a Bunzi Uk Ltd	2 Swan Road, South West Industrial Estate, Co Durham, Peterlee, SR8 2HS	Trade Creditor	£273.60		£0.00
Call 4 Conference Ltd	25 Belmont Avenue, Cockfosters, Hertfordshire, EN4 9JP	Trade Creditor	£2,561.50		£0.00
Calor Gas Ltd	Athena Drive, Tachbrook Park, Warwick, CV34 8RL	Trade Creditor	£8,339.78		£0.00
Cam Tec UK Ltd	2 Lime Tree Walk, Biggleswade, SG18 0DS	Trade Creditor	£190.00		£0.00
Cams Fire & Security-PfC	8 Wedgewood Court, Pin Green Industrial Estate, Stevenage, Hertfordshire, SG1 4QH	Trade Creditor	£1,970.75		£0.00

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Capital Softners Ltd	72 Hill Rise, Cuffley, Hertfordshire, EN6 4RG	Trade Creditor	£897 40		£0 00
Cellic Fish & Game Ltd	1a & 1b Penbeagle Industrial Estate, St Ives, Cornwall, TR26 2JH	Trade Creditor	£1,720 14		£0 00
Cheese + 1/2 The Cambridge Food Co Ltd	64 Papworth Business Park, Alnca Court, Slirling Way, Papworth Everard, Cambridge, CB23 3GY	Trade Creditor	£1,366 35		£0 00
Clanon Golf Man & Marketing Ltd	Stableford House, 21a West Street, Epsom, Surrey, KT18 7RL	Trade Creditor	£848 00		£0 00
Classic Fine Foods UK Ltd	Unit D24 D27, Nine Elms Lane, The New Covent Garden Market, London, SW8 5LL	Trade Creditor	£4,331 28		£0 00
Classic Fresh Foods	Units B44/46 Fruit & Veg Market, New Covent Garden, London, SW8 5HH	Trade Creditor	£15,442 92		£0 00
Clean Linen Services Ltd	Clean House, Grove Business Park, Waltham Road, Maidenhead, Berkshire, SL6 3TN	Trade Creditor	£5,375 04		£0 00
Clean Supply Ltd	Aylesbury Business Centre, Units 11/12 Chamberlain Road, Aylesbury, Buckinghamshire, HP19 8DY	Trade Creditor	£559 91		£0 00
Create AV (UK) Ltd	Unit 14, Studio House, Delamare Road, Cheshunt, Hertfordshire, EN8 9SH	Trade Creditor	£504 00		£0 00
Creditsafe Business Solutions Ltd	Bryn Hosue, Caerphilly Business Park, Caerphilly, Mid Glam, CF83 3GG	Trade Creditor	£300 00		£0 00
Dawilicious	Anwell Place Farm, Hertford Heath, Hertfordshire, SG13 7RZ	Trade Creditor	£300 00		£0 00
Derek Burridge (Wholesale) Ltd	Awards House, Unit 15 Melro Centre, Hayes, Middlesex, UB4 0LE	Trade Creditor	£80 87		£0 00
Designprint Services Ltd	4 Whitworth Road, Stevenage, Hertfordshire, SG1 4QS	Trade Creditor	£4,656 80		£0 00
Difference Water UK Ltd t/a Difference Coffe Co	3rd Floor, 207 Regent Street, London, W1B 3HH	Trade Creditor	£1,127 50		£0 00
Direct Janitorial Solutions Limited	Tewin Road, Howard Court, The Norton Building, Welwyn Garden City, Hertfordshire, AL7 1BW	Trade Creditor	£7,157 93		£0 00
Direct Milk Supplies Ltd	North Medburn Farm, Wailing Street, Elstree, Hertfordshire, WD6 3AA	Trade Creditor	£2,028 57		£0 00
DJB Training & Development Ltd	Woodside House, 18 Walsworth Road, Hilden, Hertfordshire, SG1 9SP	Trade Creditor	£1,074 00		£0 00

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DPS Solutions Ltd	Apex Business Centre, Unit 15 1st Floor, Boscombe Road, Dustable, Bedfordshire, LU5 4SB	Trade Creditor	£203 94		£0 00
Dryspell Irrigation Solutions Limited	Unit 2 Stratford Agri Park, Campden Road, Clifford Chambers, Stratford upon Avon, CV37 8LP	Trade Creditor	£1,896 83		£0 00
Duncan C J Grosser	C/o Aspect Plus Limited, 40A Station Lane, Upminster, Essex RM14 2TR	Trade Creditor	£60 00		£0 00
Dunning Lifestyles LLC, DBA Dunning Golf	Th CIT Group, Commercial Services INC., PO BOX 1036, Charlotte, NC28201-10	Trade Creditor	£3,375 50		£0 00
Eden Springs UK Ltd	Unit B, 3 Livingstone Boulevard, Hamilton International Technology Park, Blantyre, Scotland, G72 0BP	Trade Creditor	£727 44		£0 00
Elite Foodservice	Good Food House, Avis Way, Newhaven, East Sussex, BN9 0DH	Trade Creditor	£20,230 38		£0 00
Elysian Escapes Ltd	2A bournside Road, Cheltenham, Gloucestershire, GL51 3AH	Trade Creditor	£5,837 50		£0 00
Empire Laundry Ltd	42 Garman Road, Tottenham, London, N17 0SF	Trade Creditor	£17,517 06		£0 00
ENGIE Power Lit	26 Whitehall Road, Leeds, LS12 1BE	Trade Creditor	£24,601 07		£0 00
Enotria Winecellars Ltd	Enotria House, 23 Cumberland Avenue, Park Royal, London, NW10 7RX	Trade Creditor	£5,446 33		£0 00
Ernest Doe & Sons Ltd	Ulling, Maldon, Essex, CM9 6QH	Trade Creditor	£343 97		£0 00
Ernest Doe & Sons Ltd	Whempstead Road, Bennington, Hertfordshire, SG2 7BZ	Trade Creditor	£12,310 98		£0 00
Eventovale Limited	NCI Research & Business Centre, Mayor Street, JFSC Dublin 1, Rep. of Ireland	Trade Creditor	£1,794 00		£0 00
Expedia Group	Rue de 31 Decembre 40-42 et 44-46, Geneva 1207, Switzerland	Trade Creditor	£133 57		£0 00
Fairfax Meadow Europe Ltd	6 Newmarket Drive, Osmaston Park Industrial Estate, Derby, DE24 8SW	Trade Creditor	£3,526 96		£0 00
Fast Tec Support Limited	Charles House, Toulley Business Park, Toulley Road, Wokingham, RG41 1QN	Trade Creditor	£7,849 40		£0 00
Fire Cover Ltd	11b Woodway, Princess Risborough, Bucks. HP27 0NN	Trade Creditor	£571 80		£0 00
Flagmakers	Specialist Canvas Services Ltd, Adelphi Way, Ireland Industrial Estate, Slaveley, Cheshamfield, S43 3LS	Trade Creditor	£69 15		£0 00

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Florbela Ivanpour	Unit 24 Fiddlebridge Ind Centre, Hatfield, Hertfordshire, AL10 9DS	Trade Creditor	£260 00			£0 00
Fourth Ltd DDR	90 Long Acre, Covent Garden, London, WC2E 9RA	Trade Creditor	£367 34			£0 00
Frontier Agriculture Limited	Witham St Hughes, Lincoln, LN6 9TN	Trade Creditor	£3,181 01			£0 00
Fuchsia Pink	36 High Street, Wheatthampstead, Hertfordshire, AL4 8AA	Trade Creditor	£442 00			£0 00
Gary Watkins Limited	5 The Cloisters, Broyle Place Farm, Ringmer, East Sussex, BN8 5SD	Trade Creditor	£5,790 25			£0 00
Grl and a Geek - Concordant Technology	71 Nutcroft, Datchworth, Knebworth, Hertfordshire, SG3 6TQ	Trade Creditor	£1,006 00			£0 00
Glasson Metalworks Ltd	Unit 1a Stanboroughbury Farm, Great North Road, Welwyn Garden City, Hertfordshire, AL6 7TD	Trade Creditor	£804 00			£0 00
GMI Aerials	Unit 16 Martinfield Business Centre, Martfield, Welwyn Garden City, Hertfordshire, AL7 1HG	Trade Creditor	£90 00			£0 00
Guides for Brides Ltd	Larkhill Farm, Wantage, Oxfordshire, OX12 8PJ	Trade Creditor	£484 00			£0 00
GVA Grimley Ltd	3 Brindley Place, Birmingham, B1 2JB	Trade Creditor	£34,800 00			£0 00
Hallgarten Druitt	Dallow Road, Luton, Beds, LU1 1UR	Trade Creditor	£14,689 67			£0 00
Hambleside Mercandise Ltd	2 Lancer House, Hussar Court, Waterlooville, Hampshire, PO7 7SE	Trade Creditor	£1,566 91			£0 00
Hartdean Ltd t/a Ecolnit	39 Barton Road, Water Eaton Industrial Estate, Bletchley, Milton Keynes, MK2 3HW	Trade Creditor	£5,803 36			£0 00
Hawkeye Security & Surveillance systems Ltd	Huntingdon Business Centre, Blackstone Road, Huntingdon, Cambs, PE29 6EF	Trade Creditor	£168 00			£0 00
Head Start Recruitment	Unit 15 Wheatstone Court, Waterwells Business Park, Quedgeley, Gloucester, GL2 2AQ	Trade Creditor	£4,395 11			£0 00
Headland Amenity Products Ltd	1-3 Freeman Court, Jarman Way, Royston, Hertfordshire, SG8 5HW	Trade Creditor	£3,226 08			£0 00
Heales Health Services Ltd	29 Bridge Street, Hitchin, Hertfordshire, SG5 2DF	Trade Creditor	£117 00			£0 00
Hertfordshire Chamber of Commerce	1 Bishops Square, Hatfield, Hertfordshire, AL10 9NE	Trade Creditor	£702 00			£0 00

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Hertfordshire Plumbing & Heating Ltd	23 High Street, Whealampstead, St Albans, Hertfordshire, AL4 8BB	Trade Creditor	£289 00			£0 00
Herts Executive Travel Services Ltd	62a Bridge Road East, Welwyn Garden City, Hertfordshire, AL7 1JU	Trade Creditor	£2 895 70			£0 00
Hitched Limited	Intermedite Media Company, Vinyard House, 44 Brook Green, London, W6 7BT	Trade Creditor	£1 080 00			£0 00
HM Revenue & Customs	National Insolvency Unit, 5th Floor Regian House, James Street, Liverpool, L75 1AD	Trade Creditor	£1 515 849 77			£0 00
Home House	20 Portman Square, London, W1H 6LW	Trade Creditor	£468 00			£0 00
Hunters & Frankau Ltd	Hurlingham Business Park, Sullivan Road, London, SW6 3DU	Trade Creditor	£470 05			£0 00
Hydro-X	Hydro-X House, Eden Place, Outgang Lane, South Yorkshire, S25 3QT	Trade Creditor	£3 876 70			£0 00
I-Hasco Ltd	2 Bracknell Beeches, Bracknell, RG12 7BW	Trade Creditor	£720 00			£0 00
Intel Ltd	Intel House, Threshfords Business Park, Inworth Road, Feering, CO5 9SE	Trade Creditor	£6 194 00			£0 00
Inspirational Venue Solutions Ltd	Workshop 4, Royal Victoria Patricio Building, London, SW18 3SX	Trade Creditor	£59 45			£0 00
Intelligentgolf Ltd	Glenhurst, Langley Road, Claverdon, Warwickshire, CV35 8QA	Trade Creditor	£765 00			£0 00
International Golf & Resort Management	19 Berkeley Square, Mayfair, London, W1J 8ED	Trade Creditor	£189 663 38			£0 00
JMG Commercial Kitchen Service Ltd	237 Shephall Way, Stevenage, Hertfordshire, SG2 9RL	Trade Creditor	£858 00			£0 00
John Deere Financial	JDF House, Meteor Court, 43 Barnett Way, Barnwood, Gloucester, GL4 3GG	Trade Creditor	£7 913 13			£0 00
Jones Sports Co LLC	16770, SW 72nd Avenue, Portland, OR 97224	Trade Creditor	£1 645 00			£0 00
Jungle Networks Ltd	Berkhampstead House, 121 High Street, Berkhamstead, Hertfordshire, HP4 2DU	Trade Creditor	£1 932 78			£0 00
Kall Kwik Centre 1479	36a Howardsgate, Welwyn Garden City, Hertfordshire, AL8 6BJ	Trade Creditor	£113 29			£0 00
Karcher UK Ltd	Karcher House, Brookhill Way, Banbury, Oxford, OX16 3ED	Trade Creditor	£645 71			£0 00
KE Sales Ltd /a/ Crime Conferences	KC26 The Knowledge Centre, Wyboston Lakes, Bedfordshire, MK44 3BY	Trade Creditor	£440 00			£0 00

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Lane Signs	Unit 8 Peartree Farm, Welwyn Garden City, Hertfordshire, AL7 3UW	Trade Creditor	£100 00	£0 00
Lanshire Floral Design	Buttfield Cottage, Great North Road, Hatfield, Hertfordshire, AL9 5SA	Trade Creditor	£25,552 50	£0 00
Lets Party Hire	41 Mardley Hill, Oaklands, Welwyn, Hertfordshire, AL6 0TT	Trade Creditor	£16,769 76	£0 00
Lewis Weir Waste Management Ltd	26 Eastmoor Park, Harpenden, Hertfordshire, AL5 1BW	Trade Creditor	£9,764 66	£0 00
Liberty Wines Ltd	6 Timbermill Way, London, SW4 6LY	Trade Creditor	£2,227 21	£0 00
Linen Rental Ltd	Unit 1 Newtons Court, Crossways Business Park, Dartford, Kent, DA2 6QL	Trade Creditor	£2,302 92	£0 00
LK International AG (KJUS)	Rothsustrasse, 24 CH-6331, Hünenberk, Switzerland	Trade Creditor	£2,547 30	£0 00
Lower Hill Recruitment & Consultancy Ltd	Marketing & Accounts Office, Unit 8 Cavalier Court, Wiltshire, SN14 6LH	Trade Creditor	£4,752 00	£0 00
Majestic Wine Warehouse Ltd	21 Broadwater Road, Welwyn Garden City Hertfordshire, AL7 3BQ	Trade Creditor	£1,270 30	£0 00
Maren Meats	23-25 Tottenham Lane, London, N8 9DJ	Trade Creditor	£15,778 81	£0 00
Mash Purveyors Limited	Unit 3 Origin Business Park, Ramsgate Road, Park Royal, London, NW10 7FW	Trade Creditor	£4,660 61	£0 00
Matthew Algie	16 Lawmoor Road, Glasgow, Scotland, G5 0UL	Trade Creditor	£4,752 70	£0 00
Mau Jim United Kingdom	Unit 3 Weyvem Park, Portsmouth Road, Guildford, Surrey, GU3 1NA	Trade Creditor	£1,803 20	£0 00
Measured Media Ltd	Regency House, 33 Wood Street, Barnet, EN5 4BE	Trade Creditor	£336 00	£0 00
Media Training Ltd	Unit 5 Suffolk House, 127-129 Gt Suffolk Street, London, SE1 1PP	Trade Creditor	£474 00	£0 00
MGG Ltd	Unit 7 Wedgwood Gate, Stevenage, Hertfordshire, SG1 4SU	Trade Creditor	£900 00	£0 00
Moose Internet Services Ltd	Electra House, Wiggenhall Industrial Estate, Wiggenhall Road, Watford Hertfordshire, WD18 0FG	Trade Creditor	£180 00	£0 00
MPC Embroidery Ltd	17 Hawbank Road, College Milton North, East Kilbride, G74 5EG	Trade Creditor	£542 22	£0 00
MSK Specialist Ingredients	Office Suite A, Sheepbridge Business Park, Chesterfield, S41 9RX	Trade Creditor	£190 91	£0 00

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MTS Nationwide Ltd	Unit 2 Silkwood Park, Flanshaw Way, Warkfield, West Yorkshire, WF2 9LP	Trade Creditor	£7,440.00			£0.00
Nespresso UK Ltd	1 City Place, Gatwick, RH16 0PA	Trade Creditor	£99.00			£0.00
Next Day PAT Testing Labels	Circle House, 2 Cambridge Dell, Edinburgh, Scotland, EH16 6GD	Trade Creditor	£177.96			£0.00
NFU Mutual Insurance Society Ltd	Cobham NFU Mutual Office, 5 High Street, Cobham, Surrey, KT11 3DH	Trade Creditor	£9,129.38			£0.00
Nigel Massey	C/O Aspect Plus 40a Station Road, Upminster, Essex RM14 2TR	Trade Creditor	£819.97			£0.00
Nisbets Key Accounts	Fourth Way, Avonmouth, BS11 8TB	Trade Creditor	£1,097.64			£0.00
Noble Isle Ltd	Guiden Sutton Lane, Guiden Sutton, Chester, Cheshire, CH3 7EX	Trade Creditor	£327.60			£0.00
Ocean Media Events Ltd	3rd Floor, 4 Harbour Exchange Square, London, E14 9GE	Trade Creditor	£895.00			£0.00
Oliver Harvey Ltd	Broadway, Cheshire, SK16 4UU	Trade Creditor	£45.00			£0.00
Oliver Landpower Ltd	Home Park Works, Station Road, Kings Langley, Hertfordshire, WD4 8LW	Trade Creditor	£19,425.28			£0.00
Omega City Lifts Services Ltd	7 Bridgegate Centre, Marlinfield, Welwyn Garden City, Hertfordshire, AL7 1JG	Trade Creditor	£360.00			£0.00
OpenTable International Ltd	Alphabeta Building, 14-18 Finsbury Square, London, EC2A 1AH	Trade Creditor	£1,974.77			£0.00
P Tuckwell Ltd	Shop Street, Worlingworth, Woodbridge, Suffolk, IP13 7HU	Trade Creditor	£425.60			£0.00
Payment Express Ltd UK - Windcave	164-180 Union Street, L1313 Southwark, London, SE1 0LH	Trade Creditor	£48.00			£0.00
Piano DJ Ltd	T8 Allen House Business Centre, The Malings Station Road, Swaenodgeworth, Hertfordshire, CM21 9JX	Trade Creditor	£2,832.00			£0.00
Portland Shellfish Ltd	Building 233 Portland Port Business Centre, Portland, Dorset, DT5 1PA	Trade Creditor	£339.80			£0.00
Positive Energy Ltd	7th Floor Wellington House, 90-92 Butt Road, Colchester, Essex, CO3 3DA	Trade Creditor	£45.64			£0.00
PTSG Electrical Services Ltd	Unit 13 Flemming Court, Whistler Drive, Glasshoughton, Castleford, WF10 5HW	Trade Creditor	£1,220.47			£0.00
PXG UK Limited	C/O Field Fisher Riverbank, 2 Swan Lane, London, EC4R 3AD	Trade Creditor	£10,115.65			£0.00
Quintessentially & Co Ltd	29 Portland Place, London, W1B 1QB	Trade Creditor	£1,394.00			£0.00

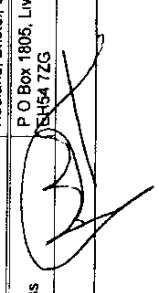
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Radwell International UK Ltd	Unit D Dalewood Road, Newcastle Under Lyme, Staffordshire, ST5 9QZ	Trade Creditor	£262 64			£0 00
Raw Bean Ltd	Suite 113, 80 High Street, Winchester, Hampshire, SO23 9AT	Trade Creditor	£64 00			£0 00
Real Christmas Trees Limited	Whitlocks End Farm, Bills Lane, Shirley, Solihull, B90 2PL	Trade Creditor	£1,881 30			£0 00
Red Carpet Communications	Dicken House, Orchard Lane, Harrold, Bedfordshire, MK43 7BP	Trade Creditor	£6,300 00			£0 00
Rhodes Event Management Ltd	Church House, 23 Churchways Crescent, Bristol, BS7 8SW	Trade Creditor	£708 48			£0 00
Richmond Agencies (UK) Ltd	Vine Cottage, Station Road, Fiskerton, Nottinghamshire, NG25 0UG	Trade Creditor	£2,344 64			£0 00
Rigby Taylor Limited	1-3 Freeman Court, Jarman Way, Royston, Hertfordshire, SG8 5HW	Trade Creditor	£1,017 80			£0 00
Robinson Tree Service Ltd	Beech Farm, Coopers Green Lane, St Albans, Hertfordshire, AL4 9HP	Trade Creditor	£1,440 00			£0 00
Rosenblatt Solicitors	9-13 St Andrew Street, London, EC4A 3AF	Trade Creditor	£1,953 24			£0 00
S&J Shellfish London Ltd	Unit A2CN Lea Road Trading Estate, Lea Road, Waltham Abbey, EN9 1AE	Trade Creditor	£5,477 21			£0 00
Sage (UK) Limited	North Park, Newcastle upon Tyne, NE13	Trade Creditor	£2,155 20			£0 00
Sea Nymph(Galway Bay Marine) Limited	Grove Cottage, Mountain Road, Moycullen, Co Galway	Trade Creditor	£870 00			£0 00
Shepherd Neame Ltd	17 Court Street, Faversham, Kent, ME13 7AX	Trade Creditor	£6,001 05			£0 00
Signature Van Hire Ltd	45 Rowdell Road, Northolt, Middlesex, UB5 6AG	Trade Creditor	£8,800 04			£0 00
Simmons (Bakers) Ltd	2 The parade, St Albans Road East, Hatfield, Hertfordshire, AL10 0EY	Trade Creditor	£2,482 51			£0 00
Simon Jersey Ltd	Syke Side Drive, Alltham, Accrington, Lancashire, BB5 5YE	Trade Creditor	£461 91			£0 00
Simply Washrooms Ltd	Unit 54 Weald Hall Farm Commercial Centre, Canes lane, Essex, CN16 6FJ	Trade Creditor	£1,583 09			£0 00
Simplyhealth	Simplehealth House, Redland Hill, Redland, Bristol, BS6 6SH	Trade Creditor	£493 00			£0 00
Sky Business	P O Box 1805, Livingston, West Lothian, EH54 7ZG	Trade Creditor	£1,670 40			£0 00

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Smart Live Ltd	Unit 10 Bermondsey Trading Estate, 235 Rotherhithe New Road, London, SE16 3LL	Trade Creditor	£640.00			£0.00
Spectrum Golf Ltd	Unit 14A Metal & Ores Trading Estate, Stoke Prior, Bromsgrove, Worcester, B60 4JZ	Trade Creditor	£3,211.26			£0.00
SPJ UK Ltd	21 Grasmere Road, Ware, Hertfordshire, SG12 7NP	Trade Creditor	£1,397.50			£0.00
Sports Publications Ltd	2 Arena Park, Tarn Lane, Scarcroft, LS17 9BF	Trade Creditor	£540.00			£0.00
Staff Kingdom Recruitment Agency	85 Tottenham Court Road, London, W1T 4TQ	Trade Creditor	£2,496.00			£0.00
Staples UK Ltd	Hampden Court, Kinsmead Business Park, Frederick Place, High Wycombe, HP11 1JU	Trade Creditor	£1,140.00			£0.00
Sullwater Associates Ltd	Alma House Suite 3, Alma Road, Reigate, Surrey, TH2 0AX	Trade Creditor	£909.30			£0.00
Swift Venue Finders	Swift House, 7 Wyndham Gardens, Wallingford, Oxfordshire, OX10 9AU	Trade Creditor	£600.00			£0.00
Target Response	PO Box 100, Edenbridge, Kent, TN8 6ZN	Trade Creditor	£1,438.80			£0.00
Taylor Made Golf Ltd	Taylor Made Court, Jays Close, Basingstoke, Hampshire, RG22 4BA	Trade Creditor	£16,998.53			£0.00
Talent Technology Services Ltd	Point 3 Haywood Road, Warwick, Warwickshire, CV34 5AH	Trade Creditor	£4,390.44			£0.00
The Cheese Plate	26 High Street, Buntingford, Hertfordshire, SG9 9AQ	Trade Creditor	£67.50			£0.00
The Country Castle Company	29 Haymoor, Leitchworth, Hertfordshire, SG6 4HS	Trade Creditor	£2,943.78			£0.00
The Mountain Food Company Ltd	Banc-y-ddol, Hebron, Whitland, Carmarthenshire, SA34 0YR	Trade Creditor	£672.10			£0.00
The Sandwich & Buffet Company Ltd	208 Winns Avenue, London, E17 5LP	Trade Creditor	£755.00			£0.00
The Stickleback Fish Company Ltd	Unit 4 Apex Point Travellers Lane, Welham Green, Hertfordshire, AL9 7BH	Trade Creditor	£9,258.40			£0.00
Top Succeed	Palm Grove House, PO Box 438, Road Town, Tortola, Virgin Islands (British)	Investor Loans	£4,675,662.43			£0.00
Typhoon Ltd	Unit X Colindale Business Park, Carlisle Road, London, NW9 0HN	Trade Creditor	£173.76			£0.00

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Vadensa PLC	Service House, 21 Shield Drive, Worsley, Manchester, M28 2QB	Trade Creditor	£1,269.48		£0.00
Various Deposits	C/o Aspect Plus Limited, 40a Station Road, Upminster, Essex, RM14 2TR	Contingent Liability	£433,620.44		£0.00
Venners Ltd- Finance Dept	249 Upper Third Street, Wilan Gate West, Milton Keynes, Buckinghamshire, MK9 1DS	Trade Creditor	£348.00		£0.00
Vento London	90 Paul Street, Shoreditch, London, EC2A 4NE	Trade Creditor	£2,304.00		£0.00
W Andrew Ltd	4 A London Road, Welwyn, Hertfordshire, AL6 9EL	Trade Creditor	£852.13		£0.00
Weddinghouse	Essendonbury Farmhouse, Essenden Hill, Hatfield, Hertfordshire, AL9 6AG	Trade Creditor	£75.40		£0.00
Welwyn Hatfield Borough Council	The Campus, Welwyn Garden City, Hertfordshire, AL8 6AE	Trade Creditor	£22,151.75		£0.00
Winterhalter Ltd	Winterhalter House, Roebuck Way, Knowlhill, Milton Keynes, MK5 8WH	Trade Creditor	£234.80		£0.00
Wiref3 Radio Communications Ltd	121 High Street, Berkhamsted, HP4 2DJ	Trade Creditor	£283.20		£0.00
Withers & Rogers Renewals LLP	Nicholas Wilson House, Dormer Place, Leamington Spa, Warwickshire, CV32 5AE	Trade Creditor	£974.80		£0.00
Wolsey Ltd	2 New Star Road, Leicester, Leicestershire, LE4 9JD	Trade Creditor	£1,986.00		£0.00
Wood Farm Free Range Eggs Ltd	Wood Farm, Vicarage Road, Nr Sandy, Bedfordshire, SG19 3DA	Trade Creditor	£390.00		£0.00
Woolmer Pest Control Ltd	P O Box 317, Whitwell, Hitchin, Hertfordshire, SG5 9AQ	Trade Creditor	£1,347.51		£0.00
Worldpay Ltd	3 Hardman Square, Spinningfields, Manchester, M3 3EB	Trade Creditor	£2,422.86		£0.00
Zhou Feng	C/o Aspect Plus 40a Station Road, Upminster, Essex RM14 2TR	Personal Loan	£369,943.01		£0.00
Employee(s)		Employee(s)	£15,268.35		£0.00
<b>Totals</b>			<b>£8,584,792.34</b>		<b>£0.00</b>

\* Denotes a Creditor claiming Retention of Title

Signature

Date

6/12/2020

D - COMPANY MEMBERS

Name of shareholder or member	Address (with postcode)	Type of share	Nominal value	No. of shares	Amount per share called up	Total amount called up
Good Sunny International Investment Limited	OMC Chambers, Wickhams Cay 1, Road Town, Tortola, Virgin Islands (British)	Ordinary	£1	1,000	£1	£1,000.00

Signature 

Date 6/2/2020

THE JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT FROM  
17 JANUARY 2020 TO 31 JANUARY 2020

Statement of Affairs £		£
	<b>Receipts</b>	
1	Goodwill	1.00
99,999	Chattel Assets and Plant and Equipment	19,499.00
		<u>19,500.00</u>
	<b>Payments</b>	
	Costs of the Court Application *	(19,500.00)
		<u>(19,500.00)</u>
	<b>Cash at Bank</b>	<u>0.00</u>

\* In accordance with the SPA, the payment on completion of £19,500 was paid to the funders of the Court Application (£19,500). The payment of these costs were covered in the Court Order.

## JOINT ADMINISTRATORS' TIME ANALYSIS FOR THE PRE-APPOINTMENT PERIOD

Grade	Hours	Hourly Rate £	Total Cost £	Average Hourly Rate £
Partner/Director	0.5	400	200	400
Manager	17.7	300	5,310	300
Other Senior Professionals	3.0	190	570	190
Assistants & Support Staff	0.0	100	0	0
Total	21.2		6,080	286.79

**Explanation of work activities undertaken**

In the period prior to the Administration the following activities were undertaken:

- Attending site to meet with the Director.
- Assessing the best course of action available to the Directors of the Company in order to ensure the best outcome for creditors by estimating the outcome to creditors in both a sale of business in situ and break up basis;
- Liaising with SIA in regard to the valuation of the business;
- Liaising with TSPMH and SIA regarding the sale of the business and assets,
- Assisting TSPMH and the Directors in the preparation of the Administration application; and
- Preparation for Administration of the Company.

Aspect Plus Limited have not been paid for this work.

**JOINT ADMINISTRATORS' TIME COSTS ANALYSIS FOR THE PERIOD 17 JANUARY 2020 TO 31 JANUARY 2020**

Classification of work function	Partner/Director	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost	Average Hourly Rate
Administration & Planning	4.90	6.00	0.40	0.20	11.50	3,874.00	336.87
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.60	25.50	0.00	0.00	26.10	7,890.00	302.30
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	1.10	0.00	0.00	1.10	330.00	300.00
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total hours</b>	<b>5.50</b>	<b>32.60</b>	<b>0.40</b>	<b>0.20</b>	<b>38.70</b>		
<b>Time costs</b>	<b>2,200.00</b>	<b>9,780.00</b>	<b>76.00</b>	<b>38.00</b>		<b>12,094.00</b>	
<b>Average hourly rate</b>	<b>400.00</b>	<b>300.00</b>	<b>190.00</b>	<b>190.00</b>			<b>312.51</b>

Description	Total Incurred £	Total Recovered £
	0.00	0.00
<b>Totals</b>	<b>0.00</b>	<b>0.00</b>

**Summary of Fees**

Time spent in administering the Assignment	Hours	38.70
Total value of time spent to 31 January 2020	£	12,094.00
Total Joint Administrators' fees charged to 31 January 2020	£	0.00

**Explanation of work activities and tasks undertaken in the period**

Administration and Planning

- Statutory Advertising in the London Gazette of the appointment
- Obtaining a specific penalty bond
- Setting up case file on Insolv case management system
- Opening, maintaining and managing office holders cash book and case bank account
- Undertaking statutory notifications to Companies House and Creditors
- Case planning and devising an initial case strategy
- Case reviews at set up and week one
- Attending to correspondence and telephone calls with Directors
- Attending to correspondence and telephone calls with other parties including HM Revenue & Customs
- Preparation of the Proposals and providing guidance to the Directors for the Statement of Affairs

Realisation of Assets

- Continuing Negotiations with Holding regarding their offer to purchase the business and assets of the Company
- Seeking advice from SIA as to the offer
- Instructing TSMPH to draft the Sale and Purchase Agreement ("SPA")
- Review of same
- Discussions with Holding regarding the SPA

### Creditors

- Dealing with employee matters as and when they arise
- Attending to emails, correspondence and telephone calls with creditors
- Agreeing creditor claims



## JOINT ADMINISTRATORS' ESTIMATED TIME COSTS FOR THE ADMINISTRATION

Brocket Hall (UK) Limited (In Administration)

Appointment Date : 17 January 2020

Estimated time costs for the duration of the case

Category	Estimated Total Hours	Average Hourly Rate £	Total Cost (Excl VAT) £
<b>Administration &amp; Planning</b>			
Cashiering & maintenance of case funds			
Collection & storage of books and records			
Case planning, strategy & management	48.5	£288.43	£13,989.00
Regular case reviews & statutory compliance			
Statutory reporting			
Case closure			
<b>Investigations</b>			
CDDA reporting	7.5	£240.00	£1,800.00
Investigations			
<b>Realisation of Assets</b>			
Identifying, securing & insuring assets			
Dealing with Company's Bankers and financial matters	30.6	£289.87	£8,870.00
Dealing with 3rd party assets, including ROT			
Sale of business & assets to purchasers			
Collection of book debts			
<b>Creditors</b>			
Correspondence & telephone calls with creditors	18.1	£224.31	£4,060.00
Recording creditor claims			
<b>Case Specific Matters</b>			
Litigation			
Tax and VAT matters	5.5	£288.18	£1,585.00
Pension matters			
<b>Total</b>	<b>110.2</b>	<b>£274.99</b>	<b>£30,304.00</b>

*Note: the estimated costs shown above include the costs incurred in the period 17 January to 31 January 2020, as outlined in Attachment G*

**Explanation of work activities and tasks undertaken or likely to be undertaken****Administration and Planning**

This covers all general administrative and statutory work in relation to the Administration. The tasks undertaken, or likely to be undertaken, are as listed below.

- Preparing the documentation and dealing with the formalities of appointment;
- Statutory Advertising in the London Gazette of the appointment;
- Obtaining a specific penalty bond;
- Monthly review of the adequacy of the specific penalty bond;
- Dealing with periodical increases to specific penalty bond as required;
- Maintaining case files and electronic details on VisionBlue case management system;
- If applicable, convening and holding meetings of the shareholder and creditors;
- Preparing minutes and report of the same;

- Opening, maintaining and managing office holders cash book and case bank account;
- Undertaking statutory notifications to Companies House and Creditors;
- Filing returns at Companies House;
- Preparing and filing Corporation Tax and VAT returns;
- Ensuring statutory lodgements and tax lodgement obligations are met;
- Case planning and devising an initial case strategy;
- Case reviews at set up, week one, three months, six months and then every six months thereafter;
- Overseeing and monitoring work on the case undertaken by the case administrators;
- Attending to correspondence and telephone calls with Directors and Shareholders;
- Attending to correspondence and telephone calls with other parties including HM Revenue & Customs;
- Preparation of statutory reports to creditors;
- Recovering, listing and reviewing the books and records of the case;
- Obtaining closure clearance from government departments;
- Preparing and issuing final report;
- Preparing and sending final returns to Companies House/the Court, and
- Archiving case records and books and records

The above list is not exhaustive but provides an overview of the work anticipated to be carried out in the Administration. Such work may not always necessarily provide a direct financial benefit to creditors, however, it is either required by Statute or necessary for the Office Holder to properly perform their basic duties.

### **Investigations**

In accordance with the Company Directors Disqualification Act 1986 and Statements of Insolvency Practice 2 and 4, we are required to review the affairs of the Company and report to the Insolvency Service on our findings.

Tasks that will be required to be undertaken are listed below: -

- Liaising with third parties in respect of requests for information to assist with realisation of assets;
- Conduct investigations into any suspicious transactions;
- Review books and records to identify any transactions or actions an office holder may take against a third party in order to recover funds for the benefit of creditors;
- Statutory investigations into the affairs of the Company and dealings of the directors, and
- Complete online Director conduct information checklist

### **Realisation of Assets**

This covers the work that has been completed and to be completed to realise the assets, as detailed in sections 5 and 7 of the Proposals:

- Negotiating with Holding regarding their offer to purchase the business and assets of the Company,
- Seeking advice from SIA as to the offer,
- Instructing TSMPH to draft the Sale and Purchase Agreement ("SPA");

- Review of same;
- Discussions with Holding regarding the SPA;
- Monitoring the collection of the deferred consideration;
- Contacting the debtors to request payment and any subsequent follow up required;
- Collecting any prepayments,
- Contacting the Company's bankers to realise the cash in the bank account;
- Reviewing the Company's files regarding the potential claim against the former Administrators of BHIL; and
- Developing strategy and seeking legal advice, if appropriate

### **Creditors**

As part of the insolvency process we will be reporting to creditors and dealing with queries as they arise. We set out below a list of tasks that we anticipate will be required:

- Reviewing and adjudicating on proofs of debt received from creditors;
- Calculation and distribution of dividends to creditors, if applicable;
- Dealing with pension schemes and the Pensions Regulator, if applicable; and
- Attending to correspondence and telephone calls with creditors

## ASPECT PLUS' FEES AND DISBURSEMENT POLICY

### Estimated Administrator's Time Costs and disbursements

#### Charge-out rates

The Administrator is seeking agreement from the relevant body of creditors to draw fees on a time cost basis.

Work undertaken by staff is recorded in 6 minute units in an electronic time recording system. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done. Details of charge-out rates effective from 1 January 2016 are as follows.

#### Charge Out Rates from 01/01/2019

Partners	£400
Managers	£300
Senior Administrators	£240
Administrators	£190
Junior Adminstrators	£100

A fee estimate is provided on the following page, from which you will see that we estimate that my time costs for the duration of the appointment will not exceed £30,304.

My fees estimate details the work that I anticipate will need to be undertaken on this case for the duration of the appointment. This work has been summarised into categories, with details of the types of task to be undertaken for your reference.

#### Expenses

Below is an outline of the expenses that are likely to be incurred during this assignment.

Expense type	Description	Estimated Expense	Incurred to date	Paid to date
Legal fees	Trainer Shepherd Phillips Melin Haynes LLP have been engaged as legal advisors to assist the Joint Administrators in relation to the sale and general legal matters	£6,000 to £10,000 Plus VAT	£7987.50	£0
Agent's fees	SIA Group have been engaged as professional valuers. These fees do not include the pre-Administration costs incurred.	£2,000 to £4,000 Plus VAT	£0	£0

## ATTACHMENT H

Storage costs	Costs to store record during the administration and for 12 months following the dissolution of the company	£80 Plus VAT	£0	£0
Advertising costs	Statutory advertising costs in relation to adverts in the London Gazette	£262 Plus VAT	£87 Plus VAT	£0

### Disbursements

Category 1 disbursements are payments to independent third parties where there is specific expenditure directly referable to the case. Specific approval from creditors to draw these expenses incurred is not required and the amount recharged to the case is the exact amount incurred.

Examples of Category 1 disbursements include postage, case advertising, specific bond insurance, company search fees, travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided by Aspect Plus Limited, such as printing and room hire.

An indication of Category 1 disbursements is set out below. -

Insolv Case Management Fee (No VAT)	£110.00
Specific Bond (No VAT)	£400.00

Category 2 disbursements are expenses that are directly referable to an insolvency assignment but not paid to an independent third party and include elements of shared or allocated costs incurred by Aspect Plus Limited and recharged to the estate. Category 2 disbursements may be drawn if they have been approved in the same manner as an office holder's remuneration. Aspect Plus Limited do not seek to recover Category 2, with the occasional exception of mileage costs incurred.

### Further information

To view an explanatory note concerning Office Holder's remuneration issued by the Joint Insolvency Committee, please contact this office to arrange for a hard copy to be sent to you. Alternatively, you may view a guide to fees online by copying the link below to your web browser:

<http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees>

**NOTICE OF A DECISION BY CORRESPONDENCE**

**Company Name:** Brocket Hall (UK) Limited (In Administration) ("the Company")

**Company Number:** 09989479

**In the High Court of Justice Business and Property Courts of England and Wales  
Insolvency and Companies List (ChD) – case no 77 of 2020**

This Notice is given under Rule 15.8 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Administrators of the Company, Michael Wellard and Darren Edwards, of Aspect Plus Limited, 40a Station Road, Upminster, Essex, RM14 2TR (telephone number 01708 300170), who were appointed by the Directors of the Company.

Creditors are invited to vote by correspondence on the following matters:

1	That the Joint Administrators Proposals numbered i – ix, as set out in Section 13 of the Statement of Proposals dated 6 February 2020, be approved.
2	That a creditors committee be established if sufficient creditors are willing to be members of a committee.
3	That the basis of the Joint Administrators' remuneration be fixed by reference to the time properly given by the Joint Administrators' and their staff in attending to matters arising in the Administration, plus VAT, which are estimated at £30,304 and that the Joint Administrators be authorised to draw their fees, plus VAT, from the Administration estate.
4	That the Joint Administrators be discharged from liability, in accordance with paragraph 98 of <i>Schedule B1 of the Act</i> , upon filing their final report with the Registrar of Companies

At Attachment L is a voting form on which creditors may signify their decisions on the above matters. Please note that, if you are sending votes by post, you must ensure that you have allowed sufficient time for the forms to be delivered to the address above by the Decision Date set out below. An email is treated as delivered at 9am on the next business day after it was sent.

**All voting forms and proofs of debt must be delivered by the Decision Date: 23.59 on 2 March 2020**

If the Joint Administrators have not received a proof of debt by the time specified above (whether submitted previously or as a result of this Notice), that creditor's vote will be disregarded. Any creditor whose debt is treated as a small debt in accordance with Rule 14.31(1) of the Rules must still deliver a proof if the creditor wishes to vote. A creditor who has opted out from receiving notices may nevertheless vote if the creditor also provides a proof by the Decision Date.

Creditors who meet one or more of the statutory thresholds listed below may, within 5 business days from 10 February 2020 (the date of the delivery of this Notice), require a physical meeting to be held to consider the matter.

Statutory thresholds to request a meeting:	10% in value of the creditors
	10% in number of the creditors
	10 creditors

## **ATTACHMENT H**

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A creditor may appeal a decision by application to the court in accordance with Rule 15.35 of the Rules. Any such appeal must be made not later than 21 days after the Decision Date.

**NOTICE OF INVITATION TO FORM A CREDITOR'S COMMITTEE**

**Company Name:**     **Brocket Hall (UK) Limited**  
                              **(In Administration) ("the Company")**

**Company Number:**   **09989479**

**In the High Court of Justice Business and Property Courts of England and Wales**  
**Insolvency and Companies List (ChD) – case no 77 of 2020**

This Notice is given under Rule 3.39 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Administrators of the Company, Darren Edwards and Michael Wellard, of Aspect Plus Limited, 40a Station Road, Upminster, Essex, RM14 2TR (telephone number 01708 300170), who were appointed by the Directors of the Company.

Creditors are invited to nominate creditors (which may include themselves) by completing the nomination form in Attachment L returning it to the Joint Administrators by one of the following methods:

By post to:       The offices of Aspect Plus Limited, 40a Station Road  
                              Upminster, Essex RM14 2TR  
By fax to:         +44 (0) 1708 202472  
By email to:      [rring@aspectplus.co.uk](mailto:rring@aspectplus.co.uk)

Please note that, if you are sending nominations by post, you must ensure that you have allowed sufficient time for the Notice to be delivered to the address above by the date set out below. An email is treated as delivered at 9am on the next business day after it was sent.

**All nominations must be delivered by: 23:59 on 2 March 2020**

Nominations can only be accepted if the Joint Administrators are satisfied as to the nominated creditor's eligibility under Rule 17.4 of the Rules.

For further information on the role of Creditors' Committees, go to:

<https://www.r3.org.uk/media/documents/publications/professional/R3%20Guide%20to%20Creditors%20Committees.pdf>





## VOTING FORM FOR A DECISION BY CORRESPONDENCE

**Company Name:**        **Brocket Hall (UK) Limited (In Administration) ("the Company")**

**Name of Creditor:**        \_\_\_\_\_

**Address:**        \_\_\_\_\_

**Decisions:**

1	That the Joint Administrators Proposals numbered i – ix, as set out in Section 13 of the Statement of Proposals dated 6 February 2020, be approved.	FOR / AGAINST *
2	That a creditors committee be established if sufficient creditors are willing to be members of a committee.	FOR / AGAINST *
3	That the basis of the Joint Administrators' remuneration be fixed by reference to the time properly given by the Joint Administrators' and their staff in attending to matters arising in the Administration, plus VAT, which are estimated at £30,304 and that the Joint Administrators be authorised to draw their fees, plus VAT, from the Administration estate.	FOR / AGAINST *
4	That the Joint Administrators be discharged from liability, in accordance with paragraph 98 of Schedule B1 of the Act, upon filing their final report with the Registrar of Companies	FOR / AGAINST *

*\* Delete as applicable to indicate your voting instructions*

**Signed:**        \_\_\_\_\_

**Dated:**        \_\_\_\_\_

**Name in capitals.**        \_\_\_\_\_

**Position with, or relationship to, Creditor or other authority for signature:** \_\_\_\_\_

Are you the sole member/shareholder of the Creditor (where it is a company)? ☐ Yes / ☐ No

All voting forms, together with a proof of debt (if one has not already been submitted), must be completed and returned to the Joint Administrators' by the **Decision Date: 23.59 on 2 March 2020**

**By post to:**        Aspect Plus Limited, 40a Station Road, Upminster, Essex, RM14 2TR

**By fax to:**        +44 (0) 1708 202472

**By email to:**        [rring@aspectplus.co.uk](mailto:rring@aspectplus.co.uk)

**PROOF OF DEBT FORM**

Company Name: **Brocket Hall (UK) Limited**  
(In Administration)

Date of Administration: **17 JANUARY 2020**

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> <li>For UK companies: its registered number</li> <li>For other companies: the country or territory in which it is incorporated and the number if any under which it is registered</li> <li>The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act</li> </ul>	
4.	Total amount of claim, including any Value Added Tax, as at the date of administration, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£ ) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. (The administrator may call for any document or evidence to substantiate the claim at his discretion.)	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category  Amount(s) claimed as preferential £
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO