

CATBYTES CIC

Company limited by guarantee

**Company Registration Number:
09948032 (England and Wales)**

Unaudited statutory accounts for the year ended 31 January 2021

Period of accounts

Start date: 1 February 2020

End date: 31 January 2021

CATBYTES CIC

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CATBYTES CIC

Directors' report period ended 31 January 2021

The directors present their report with the financial statements of the company for the period ended 31 January 2021

Principal activities of the company

Provision of IT services to support the community of Lewisham, including teaching basic internet skills, building websites for community organisations, and support with networking and software set-up for small organisations.

Directors

The director shown below has held office during the whole of the period from
1 February 2020 to 31 January 2021

Damian Charles Griffiths

The above report has been prepared in accordance with the special provisions in part 15 of the Companies Act 2006

This report was approved by the board of directors on
27 September 2021

And signed on behalf of the board by:

Name: Damian Charles Griffiths

Status: Director

CATBYTES CIC

Profit And Loss Account for the Period Ended 31 January 2021

	2021	2020
	£	£
Turnover:	14,168	5,464
Cost of sales:	(1,720)	(663)
Gross profit(or loss):	12,448	4,801
Distribution costs:	0	0
Administrative expenses:	(9,647)	(4,818)
Other operating income:	0	0
Operating profit(or loss):	2,801	(17)
Interest receivable and similar income:	0	0
Interest payable and similar charges:	0	0
Profit(or loss) before tax:	2,801	(17)
Tax:	(532)	0
Profit(or loss) for the financial year:	2,269	(17)

CATBYTES CIC

Balance sheet

As at 31 January 2021

	<i>Notes</i>	<i>2021</i>	<i>2020</i>
		£	£
Fixed assets			
Intangible assets:		0	0
Tangible assets:		0	0
Investments:		0	0
Total fixed assets:		<u>0</u>	<u>0</u>
Current assets			
Stocks:		0	0
Debtors:	3	0	150
Cash at bank and in hand:		3,262	1,261
Investments:		0	0
Total current assets:		<u>3,262</u>	<u>1,411</u>
Prepayments and accrued income:		0	0
Creditors: amounts falling due within one year:	4	(732)	(1,150)
Net current assets (liabilities):		<u>2,530</u>	<u>261</u>
Total assets less current liabilities:		<u>2,530</u>	<u>261</u>
Creditors: amounts falling due after more than one year:		0	0
Provision for liabilities:		0	0
Accruals and deferred income:		0	
Total net assets (liabilities):		<u>2,530</u>	<u>261</u>
Members' funds			
Profit and loss account:		2,530	261
Total members' funds:		<u>2,530</u>	<u>261</u>

The notes form part of these financial statements

CATBYTES CIC

Balance sheet statements

For the year ending 31 January 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

**This report was approved by the board of directors on 27 September 2021
and signed on behalf of the board by:**

Name: Damian Charles Griffiths
Status: Director

The notes form part of these financial statements

CATBYTES CIC

Notes to the Financial Statements for the Period Ended 31 January 2021

1. Accounting policies

Basis of measurement and preparation

These financial statements have been prepared in accordance with the provisions of Section 1A (Small Entities) of Financial Reporting Standard 102

CATBYTES CIC

Notes to the Financial Statements for the Period Ended 31 January 2021

2. Employees

	<i>2021</i>	<i>2020</i>
Average number of employees during the period	0	0

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Notes to the Financial Statements for the Period Ended 31 January 2021

3. Debtors

	<i>2021</i>	<i>2020</i>
	£	£
Trade debtors	0	150
Prepayments and accrued income	0	0
Other debtors	0	0
Total	<u>0</u>	<u>150</u>
Debtors due after more than one year:	0	0

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Notes to the Financial Statements for the Period Ended 31 January 2021

4. Creditors: amounts falling due within one year note

	<i>2021</i>	<i>2020</i>
	£	£
Bank loans and overdrafts	0	0
Amounts due under finance leases and hire purchase contracts	0	0
Trade creditors	0	150
Taxation and social security	532	0
Accruals and deferred income	200	0
Other creditors	0	1,000
Total	<u>732</u>	<u>1,150</u>

Other creditors refers to loan from Director.

COMMUNITY INTEREST ANNUAL REPORT

CATBYTES CIC

Company Number: 09948032 (England and Wales)

Year Ending: 31 January 2021

Company activities and impact

Catbytes CIC is a social enterprise which promotes digital inclusion in the borough of Lewisham. Digital exclusion is experienced by many people in Lewisham. It has two main forms: 1. Lacking a device which can enable digital tasks to be performed, and/or lacking an internet connection 2. Lacking the knowledge of how to use technology to perform these tasks. Very often these two kinds of exclusion are experienced by people simultaneously. Our aim is to provide a complete service to people who are digitally excluded. We provide them with a device, and also train them to use it. We do this by requesting donations of second hand laptops, pcs and tablets from the public. These devices are refurbished by volunteers. They are then put on our "device library". They are distributed to our clients on a loan basis, also by volunteers. We also teach clients how to use these devices, either in our drop in clubs, called "Techy Tea Clubs", or in their own homes. We call the volunteers who provide training "digital buddies". Catbytes is put in touch with clients for our service by organisations that support people who are likely to be digitally excluded. These include organisations that support the elderly, people with mental health difficulties, refugees, isolated individuals and homeless people. We call these organisations "referrers". We also support local organisations, such as community centres and local charities, with a range of IT related issues. These include provision of equipment, troubleshooting, and support with setting up and hosting websites.

Consultation with stakeholders

Catbytes' stakeholders are organisations or individuals based in the borough of Lewisham, or in some cases the adjacent boroughs, Greenwich, Southwark, Bromley and Croydon. Many of our clients come to our techy tea clubs which help people learn basic internet skills. Consultation with them is carried out by personal interaction. We are concerned to make sure that students enjoy the experience they have with us and find it worthwhile. Any complaints they have about volunteers are followed up by discussion with the volunteers. So far there have been few, and it has been possible to handle them without any formal disciplinary procedure. We currently only have 3 clients for whom we are doing home visits. This is due to a shortage of volunteers to do this role. All volunteers who do this feed back on each session to the director. We have over 50 referrer organisations who make requests for us to support clients, either to obtain a device, or to learn how to use one, or both. We communicate with these organisations either over the phone or by email, or sometimes face to face. A survey was recently conducted about our work by Community Connections, a local charity that supports vulnerable people in Lewisham. The feedback from the survey was positive. However, one negative element of the feedback was that the referrers sometimes felt that after they made a request, it was hard to find out what happened to the case. The reason for this is that our current software tools for managing referral progress do not allow referrers to view only their own referrals. To allow them to view all referrals would break data protection regulations. We do not have the resources to keep all our referrers updated about the progress of cases. Therefore we are building software which will allow referrers to view only their own cases. The first release of this software should be within the next month. The volunteers at the techy tea clubs are an important asset. We maintain a close personal relationship with them. Any comments or complaints made are taken very seriously, and are followed up by the director. Ewart Community Hall has been the venue for many of the Techy Tea clubs. We have a close relationship with them, and they have not charged us for use of their facility. They recognise what we are doing is for the benefit of the community. The director of Catbytes is on the committee that manages the hall, and has a close relationship with them. We assist them with their annual social events, which are held on the green and in their garden. We are a member of a number of panels in Lewisham relating to digital inclusion. These include the Data Poverty Action Alliance, led by Phoenix Community Housing, and Lewisham Local's consultative group which is working with Lewisham Council to form its digital strategy for Lewisham. Lewisham Homes, the council's main housing manager, is an important partner of ours. We work in collaboration with them on projects relating to digital inclusion for their residents. This includes a project to enable tenants in their supported living accommodations to use Zoom.

Directors' remuneration

The director was paid £6,081 during this financial year in respect of qualifying services to Catbytes Ltd. The director also received £1,000 which was the repayment of a loan to Catbytes Ltd. There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed.

Transfer of assets

No transfer of assets other than for full consideration

This report was approved by the board of directors on
27 September 2021

And signed on behalf of the board by:

Name: Damian Griffiths

Status: Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.