

Catbytes C.I.C.

Companies Registration Number:

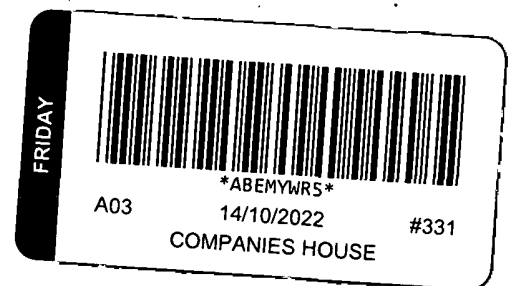
09948032 (England & Wales)

Unaudited Statutory Accounts for the year ended 31st January 2022

Period of accounts

Start date: 1st February 2021

End date: 31st January 2022



Menu

	page
Director's information	1
Income Statement	2
Balance Sheet	3
Notes to the accounts	4
Detailed Profit and Loss Account	5
Community Interest Company report	6

Catbytes C.I.C.

Company Registration No: 09948032

Income Statement for the year ended 31st January 2022

	2022	2021
	£	£
Turnover	17,223	14,168
Cost of Sales	<u>3,219</u>	<u>1,720</u>
Gross surplus	14,004	12,448
Administrative expenses	<u>13,653</u>	<u>9,647</u>
Operating surplus/(loss)	351	2,801
Surplus/(loss) on ordinary activities before taxation	351	2,801
Tax on Surplus/(loss) on ordinary activities	<u>(67)</u>	<u>(532)</u>
Surplus/(loss) for the financial year	<u><u>284</u></u>	<u><u>2,269</u></u>

The notes on page 4 form part of these financial statements.

Catbytes C.I.C.

Company information and director's report for the year ended 31st January 2022

Directors: Damian Charles Griffiths
Lisa Bygrave (appointed 17th October 2021)
Dorothy Stein (appointed 15th October 2021)
Peter Webb (appointed 15th October 2021)

Registered Office: 68 Viney Road
London SE13 7BA

Company Registration No. 09948032 (England & Wales)

Date of incorporation: 12th January 2016

Principal Activity: Provision of IT services to support the community of Lewisham, including teaching basic internet skills, building websites for community organisations, and support with networking and software set-up for small organisations.

Accountant: Louise Alexander, ACMA
3 Upper High Street
Ipswich IP1 3NE

The above report has been prepared in accordance with the provisions of the Companies Act 2006 and was approved by the Director on

Signed

Damian Griffiths 11/10/2022

Damian Charles Griffiths
Director

The notes on page 4 form part of these financial statements.

Catbytes C.I.C.

Company Registration No: 09948032

Balance Sheet as at 31st January 2022

	Notes	2022 £	2021 £
Current assets			
Debtors		85	0
Cash in bank & in hand		<u>9,652</u>	<u>3,262</u>
Total current assets		9,737	3,262
Creditors: amounts falling due within one year	5	6,923	732
Net current assets		2,814	2,530
Net assets		<u>2,814</u>	<u>2,530</u>
Reserves			
Profit & Loss account		2,814	2,530
Reserves		<u>2,814</u>	<u>2,530</u>

For the year ending 31st January 2022, the company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Damian Griffiths

Damian Charles Griffiths
Director

Approved on

03/10/2022

Notes to the Financial Statements for year ended 31st January 2022

1. Accounting policies

Basis of preparation

The accounts have been prepared in accordance with the provisions of section 1A (Small Entities) of Financial Reporting Standard 102.

2. Employees

During the year the average number of staff employed was 0 (2021: 0).

3. Taxation

For the year ending 31st January 2022, £781 trading losses were carried forward relating to the period after 1st April 2017 and £112 relating to the period before 1st April 2017.

4. Creditors: amounts falling due within one year

	2022	2021
	£	£
Creditors at year end	0	0
Income received in advance	6,656	0
Accruals	200	200
Amount owing in Corporation Tax	<u>67</u>	<u>532</u>
Total creditors	6,923	732

5. Debtors

	2022	2021
	£	£
Prepayments and accruals	<u>85</u>	<u>0</u>
Total debtors	85	0

Catbytes C.I.C.

Company Registration No: 09948032

Detailed Profit & Loss account for the year ended 31st January 2022

	2022 £	2021 £
Turnover		
Donations	385	0
Grants	13,294	11,922
Sales & fees	<u>3,544</u>	<u>2,246</u>
	17,223	14,168
 Cost of Sales		
Device Library	3,059	1,460
Hosting Service	160	260
	<u>3,219</u>	<u>1,720</u>
 Gross profit	<u>14,004</u>	<u>12,448</u>
 Administrative expenses		
Accounting fees	290	454
Bank fees	81	115
Compliance	53	(124)
Insurance	377	162
Office equipment	348	0
Printing, postage & stationery	59	0
Telephone	27	0
PR & marketing	58	482
Director's fees	4,157	6,081
Other salaries	5,540	0
Travel & subsistence	5	9
Rent	1,200	1,400
Software, IT subscriptions & domains	<u>1,458</u>	<u>1,068</u>
	13,653	9,647
 Operating profit/(loss)	<u>351</u>	<u>2,801</u>
 Profit/(loss) on ordinary activities before taxation	<u>351</u>	<u>2,801</u>
 Tax on profit/(loss)	67	532
 Profit/(loss) after tax being profit for the financial year	<u>284</u>	<u>2,269</u>

000010/15

CIC 34

Community Interest Company Report

For official use
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Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

CATBYTES CIC

Company Number

9948032

Year Ending

2021-2022

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PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Catbytes CIC is a social enterprise which promotes digital inclusion in the borough of Lewisham. Digital exclusion is experienced by many people in Lewisham. It has two main forms:

1. Lacking a device which can enable digital tasks to be performed, and/or lacking an internet connection
2. Lacking the knowledge of how to use technology to perform these tasks

Very often these two kinds of exclusion are experienced by people simultaneously. Our aim is to provide a complete service to people who are digitally excluded. We provide them with a device, and also train them to use it. We do this by requesting donations of second hand laptops, pcs and tablets from the public. These devices are refurbished by volunteers. They are then put on our "device library". They are distributed to our clients on a loan basis, also by volunteers. We also teach clients how to use these devices, either in our drop in clubs, called "Digital drop-ins", or in their own homes. We call the volunteers who provide training "digital buddies".

Catbytes is put in touch with clients for our service by organisations that support people who are likely to be digitally excluded. These include organisations that support the elderly, people with mental health difficulties, refugees, isolated individuals and homeless people. We call these organisations "referrers".

We also support local organisations, such as community centres and local charities, with a range of IT related issues. These include provision of equipment, troubleshooting, support with setting up and hosting websites and installing wifi.

At the beginning of 2021 the schoolchildren were required to log in remotely to classes in order to do homework. At this time the computers being supplied by the government had not come through, and therefore thousands of children in Lewisham were effectively absent from school. We launched a campaign to get more donations for laptops. Fortunately, this was a high profile issue in the media, and we were able to get lots of donations of devices. The schools were good at returning the laptops after they had been used, so these have stayed in the library. We managed to support 5 schools in Lewisham through this campaign.

As places have started to open up after the end of the lockdown, we have reopened our two longstanding clubs for drop in visitors. We have also started supporting other community organisations in the borough to provide digital support. This has been done by sending digital buddies to their social clubs. An example has been the social supermarket at St Peter's church in Brockley, where we now have a digital buddy regularly attending to give people support with using a device. At the beginning of 2022 we have 3 of these satellite digital buddying clubs running, alongside the 2 regular clubs.

Catbytes gave support to two projects during 2021. One was a project run with Lewisham Homes called "Tech-enabled care". This project involved supporting 17 residents of Lewisham Homes supported living accommodations to use Zoom to access some online social events. The events were hosted by Lewisham Homes independent living officers, and included quizzes and discussions. The residents were provided with tablets with SIM cards for the sessions. Catbytes trained the residents to use Zoom, set up emails, and gave technical support at the sessions themselves.

Catbytes also gave support to a project run by the local CCG. This was to support users of the Community Falls service use Zoom to access fitness sessions. The aim of these sessions is to give elderly people support in maintaining balance and preventing falls. Catbytes received £7000 of funding for the project. However, by the end of it we had only been requested to support 5 people in using the service. The remote sessions were not as popular as the face to face classes. The CCG kindly donated the remainder of the fund to Catbytes, for the purpose of repairing donated laptops. This came to £5000.

At the end of 2021, we made a funding application to Lewisham Council for main grant funding, under the title "Digital Access For All". This application was successful. It was made in conjunction with Lewisham Local, a Lewisham based volunteering organisation. The terms of this application require Catbytes to be the delivery partner in a programme to expand our digital drop ins across the borough.

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations?

Catbytes' stakeholders are organisations or individuals based in the borough of Lewisham, or in some cases the adjacent boroughs, Greenwich, Southwark, Bromley and Croydon.

Many of our clients come to our digital drop-ins which help people learn basic internet skills. Consultation with them is carried out by personal interaction. We are concerned to make sure that learners enjoy the experience they have with us and find it worthwhile. Any complaints they have about volunteers are followed up by discussion with the volunteers. So far there have been few, and it has been possible to handle them without any formal disciplinary procedure.

We have over 55 referrer organisations who make requests for us to support clients, either to obtain a device, or to learn how to use one, or both. In order to do this, the referrer organisations register on our website <https://catbytes.community>. Once logged in, a referrer can make requests on behalf of their client which Catbytes processes.

The volunteers at the techy tea clubs are an important asset. We maintain a close personal relationship with them. Any comments or complaints made are taken very seriously, and are followed up by the director. We provide free DBS checks and organise one social activity a year. We will review this record to see if it could be improved.

Ewart Community Hall has been the venue for many of the Techy Tea clubs. We have a close relationship with them, and they have not charged us for use of their facility. They recognise what we are doing is for the benefit of the community.

The monitoring guidelines for the Digital Access For All project were made with and approved by a council representative. We have quarterly appraisals of our success in meeting our agreed targets. We are working closely with Lewisham Local in carrying out the work of this project. Their role is to manage relations between organisations who are interested in digital inclusion in Lewisham. An example of how they do this is holding meetings describing the work that is being carried out, in order to increase engagement with it.

We are also a member of a number of panels in Lewisham relating to digital inclusion. These include the Data Poverty Action Alliance, led by Phoenix Community Housing, and Lewisham Local's consultative group which is working with Lewisham Council to form its digital strategy for Lewisham.

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here.

Director Damian Griffiths was paid £4,157 during this financial year for services to Catbytes Ltd. There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

no transfer of assets other than for full consideration has been made

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Pamrian Griffiths

Date

27/09/2022

Office held: Director

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

	Tel
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)