

**CATBYTES CIC
COMPANY INFORMATION
FOR THE YEAR ENDED 31 JANUARY 2019**

Director	Damian Charles Griffiths
Company Number	09948032 (England and Wales)
Registered Office	68 VINEY ROAD LONDON SE13 7BA
Accountants	Bloodwood Accounting Ltd 68 Calderon Road London E11 4EU



CATBYTES CIC
(COMPANY NO: 09948032 ENGLAND AND WALES)
DIRECTOR'S REPORT

The director presents his report and accounts for the year ended 31 January 2019.

Directors

Damian Charles Griffiths held office during the whole of the period.

Statement of directors' responsibilities

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

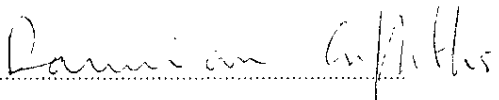
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors



Damian Charles Griffiths
Director

Approved by the board on:

15 / 14 / 2019

CATBYTES CIC
INCOME STATEMENT
FOR THE YEAR ENDED 31 JANUARY 2019

	2019	2018
	£	£
Turnover	5,251	498
Cost of sales	(2,114)	(194)
Gross surplus	<u>3,137</u>	<u>304</u>
Administrative expenses	(3,901)	(416)
Operating loss	<u>(764)</u>	<u>(112)</u>
Loss on ordinary activities before taxation	<u>(764)</u>	<u>(112)</u>
Tax on loss on ordinary activities	(46)	-
Loss for the financial year	<u><u>(810)</u></u>	<u><u>(112)</u></u>

CATBYTES CIC
STATEMENT OF FINANCIAL POSITION
AS AT 31 JANUARY 2019

	Notes	2019 £	2018 £
Current assets			
Debtors	4	150	-
Cash at bank and in hand		128	1,345
		<u>278</u>	<u>1,345</u>
Creditors: amounts falling due within one year	5	-	(257)
Net current assets		<u>278</u>	<u>1,088</u>
Net assets		<u>278</u>	<u>1,088</u>
Reserves	6		
Profit and loss account		278	1,088
Members' funds		<u>278</u>	<u>1,088</u>

For the year ending 31 January 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

Approved by the Board on .

15/04/2019

Damian Charles Griffiths

Damian Charles Griffiths
Director

Company Registration No. 09948032

CATBYTES CIC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JANUARY 2019

1 Statutory information

Catbytes CIC is a private company, limited by guarantee, registered in England and Wales, registration number 09948032. The registered office is 68 VINEY ROAD, LONDON, SE13 7BA.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation currency

The accounts are presented in £ sterling.

4 Debtors	2019	2018
	£	£
Other debtors	150	-
	<hr/>	<hr/>
5 Creditors: amounts falling due within one year	2019	2018
	£	£
Taxes and social security	-	257
	<hr/>	<hr/>

6 Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

7 Average number of employees

During the year the average number of employees was 0 (2018: 0).

CATBYTES CIC
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 JANUARY 2019

	2019	2018
	£	£
Turnover		
Sales	5,251	498
Cost of sales		
Purchases	2,044	95
Subcontractor costs	60	-
Other direct costs	10	99
	2,114	194
Gross profit	3,137	304
Administrative expenses		
Staff training and welfare	11	45
Travel and subsistence	256	16
Rent	1,290	100
Stationery and printing	43	44
Information and publications	175	-
Bank charges	93	-
Equipment expensed	634	-
Software	722	-
Repairs and maintenance	297	-
Bad debts	103	-
Sundry expenses	28	28
Accountancy fees	249	183
	3,901	416
Operating loss	(764)	(112)
Loss on ordinary activities before taxation	(764)	(112)

9/11

CIC 34

Community Interest Company Report

For official use
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*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

CATBYTES CIC

Company Number

9948032

Year Ending

2018-2019

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

CatBytes supports the community of Lewisham with IT related services. These include teaching basic internet skills, building websites for community organisations, and support with networking and software setup for small organisations. During the year 2018-2019 we have benefited the community in the following ways:

In 2018 we converted the office at Ewart Hall into an ICT suite. This is a suite of computers with access to the internet and a printer. They all have Windows 10 and Microsoft Office installed. They can be used by the public when the facility is open, which it is currently every Tuesday from 1-5pm. The suite has also been used to teach carers IT skills, through the organisation Lewisham Carers, who commissioned us for this task. Through Lewisham carers we were also put in touch with a woman suffering from ME, who needed support at home, and we paid several visits to her to help her manage a rental property and sell some artworks on eBay. We also ran a course for carers in Lewisham at the Lee Green Lives centre in Lee.

We have continued to teach the use of mobiles and tablets to elderly people in Lewisham at our Techy Tea Clubs. We have added an extra weekly session to the two we were doing. Now we are doing three two hour techy tea sessions a week. The new session, which is held at Stanstead Lodge on Stanstead Road, has attracted users from a sheltered housing project called Jigsaw, and a charity called Family Action. This has meant that we have been able to give support to younger people who may suffer from learning difficulties or mental health problems.

We were also approached by a software company called Appian, who wanted to allow their staff to have some volunteer training days. They provided us with about 10 staff members and were able to run some extra sessions at a home for the elderly called Blackthorn house.

We have continued to build websites for local organisations and charities. These have included Bellingham Community Gospel Choir (<https://bcgcsing.org/>), de-stress Express (<http://www.de-stressexpress.co.uk/>), Stanstead Lodge (<https://www.stansteadlodge.org/>), and Agents of Change (<http://www.agentsofchange.co.uk/>). This has involved working in close collaboration with these clients, particularly Agents of Change, whose Director, Alison Butcher, has a particular dislike of all things digital. In the case of the Stanstead Lodge website, we have taught their admin worker, Tina, how to update the Wordpress site we have built.

We have given assistance to local community organisations who have specific IT needs. We helped the 2000 Community Action Centre in Deptford by fixing their internet connection, which wasn't working properly, and also fixing some problem with the function of their network in their internet café.

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The companies stakeholders are residents of the borough of Lewisham. This can be broken down a bit more.

There are a number of people who come to our techy tea clubs which help people learn basic internet skills. Consultation with them is carried out by personal interaction. We are concerned to make sure that students enjoy the experience they have with us and find it worthwhile. Any complaints they have about volunteers are followed up by discussion with the volunteers. So far there have been few, and it has been possible to handle them without any formal disciplinary procedure.

The volunteers at the techy tea clubs are an important asset. We maintain a close personal relationship with them, including regular social activities outside the volunteering sessions. Any comments or complaints made are taken very seriously by us.

Ewart Community Hall has been the venue for many of the Techy Tea clubs. We have a close relationship with them, and they have not charged us for use of their facility. They recognise what we are doing is for the benefit of the community. The director of Catbytes is on the committee that manages the hall, and has a close relationship with them.

We attend many of the meetings that are promoted to the voluntary and community sector in Lewisham, which help networking with community organisations, and also finding avenues for seeking funding. We also have a close relationship with the Digital Inclusion officer of Lewisham Council, Liam Barnes. We have been able to assist him on a number of occasions. We have been to meetings organised by the national digital inclusion network, One Digital. These help us keep updated about national standards for promoting digital inclusion, such as the Digital Champions scheme.

The Lewisham Pensioners' forum hosts our Monday Techy Tea club, and promoted them through its newsletter. We have a strong personal relationship with them.

Community Connections is a local community support organisation which has been very helpful in both finding volunteers and students for our techy tea clubs. We work closely with Vincent Lydon, who is a representative of this organisation, and has helped us find people who may want our service.

We developed a good relationship with Lewisham Carers during this time, and ran two separate courses for carers based in Lewisham.

We ran a series of digital sessions for the Honor Oak Community centre in July.

We work in close partnership with the Rushey Green Time Bank.

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

no transfer of assets other than for full consideration has been made

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Dorian G. Nibb

Date

07/10/2019

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)