

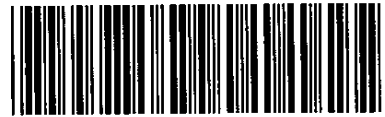
WU07

Notice of progress report in a winding-up by the court



Companies House

FRIDAY



A22 *A7EZKQGG* 21/09/2018 #380
COMPANIES HOUSE

1 Company details

Company number 0 9 9 1 0 0 6 9
Company name in full Sports Shield BWFC Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Andrew
Surname Hosking

3 Liquidator's address

Building name/number High Holborn House
Street
Post town 52-54 High Holborn
County/Region London
Postcode W C 1 V 6 R
Country

4 Liquidator's name ①

Full forename(s) Carl
Surname Jackson

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number High Holborn House
Street
Post town 52-54 High Holborn
County/Region London
Postcode W C 1 V 6 R
Country

② Other liquidator
Use this section to tell us about
another liquidator.

WU07

Notice of progress report in a winding-up by the court

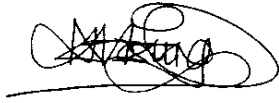
6 Period of progress report

From date	^d 2	^d 2	^m 0	^m 8	^y 2	^y 0	^y 1	^y 7
To date	^d 2	^d 1	^m 0	^m 8	^y 2	^y 0	^y 1	^y 8

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature	Signature X 	X						
Signature date	^d 2	^d 0	^m 0	^m 9	^y 2	^y 0	^y 1	^y 8

WU07

Notice of progress report in a winding-up by the court



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Tyler Treble
Company name	Quantuma LLP
Address	High Holborn House 52-54 High Holborn
Post town	London
County/Region	
Postcode	W C 1 V 6 R L
Country	
DX	
Telephone	020 3856 6720



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Sports Shield BWFC Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £	From 22/08/2017 To 21/08/2018 £	From 22/08/2017 To 21/08/2018 £
ASSET REALISATIONS		
O.R. Petition Deposit	1,600.00	1,600.00
Shares & Investments	150,000.00	150,000.00
	<u>151,600.00</u>	<u>151,600.00</u>
COST OF REALISATIONS		
O.R. General Fee	11,000.00	11,000.00
DTI Cheque Fees	0.75	0.75
Office Holders Fees	33,100.00	33,100.00
Legal Fees (1)	49,000.00	49,000.00
VAT	16,435.90	16,435.90
Statutory Advertising	79.50	79.50
Bank Charges	88.00	88.00
	<u>(109,704.15)</u>	<u>(109,704.15)</u>
	<u>41,895.85</u>	<u>41,895.85</u>
REPRESENTED BY		
ISA NIB		41,895.85
		<u>41,895.85</u>

Note:

Sports Shield BWFC Limited

(In Compulsory Liquidation)

("the Company")

THE JOINT LIQUIDATORS' PROGRESS REPORT

20 September 2018

This report has been prepared for the sole purpose of updating the members and creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Andrew Hosking and Carl Jackson of Quantuma LLP, High Holborn House, 52 – 54 High Holborn, London, WC1V 6RL were appointed Joint Liquidators of Sports Shield BWFC Limited on 22 August 2017.

Andrew Hosking is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Carl Jackson is licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales

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OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

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APPENDICES

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Appendix 2 The Joint Liquidators' receipts and payments account as at 21 August 2018

Appendix 3 Schedule of Joint Liquidators' time costs

Appendix 4 Detailed narrative list of work undertaken by the Joint Liquidators during the Review Period

Appendix 5 Proof of Debt

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Andrew Hosking and Carl Jackson of Quantuma LLP
"the Company"	Sports Shield BWFC Limited (in Liquidation)
"EOS"	Estimated Outcome Statement
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 22 August 2017 to 21 August 2018

INTRODUCTION

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since appointment as Joint Liquidators on 22 August 2017.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Andrew Hosking and Carl Jackson of Quantuma LLP were appointed Joint Liquidators of the Company on 22 August 2017 by the Secretary of State.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

THE PROGRESS OF THE LIQUIDATION

In the period, as previously reported, there are a number of matters which I am currently investigating. Due to the nature of the investigations, I am unable to comment further as this may jeopardise the work I have currently undertaken.

The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period.

We have summarised the main asset realisations during the Review Period and an estimation of the those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Liaising with the Official Receiver to arrange the handover of the cases files and control of the assets;
- Drafting and issuing the progress report to creditors;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;

- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.

Realisation of assets

Shareholding in Burden Leisure Limited

Upon the Joint Liquidators appointment and in accordance with the Official Receivers handover, the Company held a 37.00% shareholding in Burnden Leisure Limited of uncertain value.

Burnden Leisure Limited was the shareholder of Bolton Wanderers Football & Athletic Club ("BWFC").

On appointment, due to possible sanctions from the Football League, an accelerated sales process of the shares was undertaken.

On 8 September 2017, the shares were sold to an unconnected party, Inner Circle Investments Limited for the sum of £150,000.

Consideration was paid and received in full on completion.

CREDITORS: CLAIMS AND DISTRIBUTIONS

Since appointment, the Joint Liquidators have uploaded and maintained creditor information on the system and dealt with creditor correspondence and creditors' professional advisors.

Secured Creditor

The Company has no secured creditors.

Preferential creditors

The Company has no preferential creditors

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this Liquidation.

Crown Creditors

The statement of affairs did not include any monies owed to HMRC. To date, HMRC have not submitted a claim.

Unsecured creditors

The statement of affairs included one unsecured creditor with an estimated total liability of £8,000,000. A proof of debt has been received from the one unsecured creditor in the amount of £8,311,922.29.

Dividend prospects are presently uncertain. In the event that it may be possible to pay a dividend to unsecured creditors it is essential that you complete and return the proof of debt form attached at Appendix 5. A dividend cannot be paid to a creditor if a proof of debt form has not been completed.

Claims process

Due to the possible distribution to unsecured creditors, you are requested to submit claims to the address on the front of this report, marked for the attention of James Varney.

A Proof of Debt form is attached at Appendix 5.

OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

SIP2 - Initial Assessment of Potential Recoveries

As part of our duties as Joint Liquidators, we are obliged to review shortly after appointment all the information available to us and conduct an initial assessment of whether there are any matters which may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

The initial assessment identified matters that warranted further investigation. A creditor has raised a potential avenue of recovery which we are currently investigating. We cannot provide any further detail at this stage in order to avoid jeopardising this investigation.

Further Information

Creditors should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link:

<https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>

Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma LLP, including our complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information/>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk/>.

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.

THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 6 April 2017 together with the firm's current schedule of charge-out rates and chargeable disbursements may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees was fixed via a virtual meeting of Creditors on 30 November 2017 as follows:

- (i) The basis of time properly given by the Joint Liquidators and their staff in attending to matters arising in the Liquidation, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma LLP at the time the work is performed (plus VAT).

The Joint Liquidators' time costs incurred to date (whether or not they have been charged to the Liquidation estate) are compared with the original fees estimate as follows. The fee estimate covered the entire period of the liquidation.

For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period, see Appendix 3. A detailed narrative list of the work undertaken during the Review Period is provided at Appendix 4.

Work category	Original fees estimate			Actual time costs incurred during the Review Period		
	No. of hours	Blended hourly rate £ per hour	Total fees £	No. of hours	Average hourly rate £ per hour	Total time costs £
Administration and Planning	87.00	388.10	33,765.00	62.58	430.98	26,968.63
Creditors	30.00	321.67	9,650.00	11.40	297.81	3,395.00
Investigations	115.00	384.57	44,225.00	6.70	395.45	2,649.50
Cashiering	-	-	-	5.40	197.59	1,067.00
Realisation of Assets	10.00	345.00	3,450.00	0.30	28.50	95.00
TOTAL	242.00	376.41	91,090.00	86.38	394.89	34,108.63

The expenses incurred to date are compared with the original expenses estimate as follows:

Expenses	Original expenses estimate £	Actual expenses incurred in the Review Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Legal costs	45,000.00	49,000.00	In addition to budgeted fees to Pinsent Masons LLP, Mishcon de Reye where instructed to provide advice in connection with the liquidation.
Advertising	238.50	79.50	
Bonding	135.00	135.00	
Document Storage	100.00	-	
Postage	100.00	3.25	
Bank Charges	-	88.00	Quarterly bank charges for the use of the Insolvency Service Account.
Category 2 expenses			
Stationery & Photocopying	30.00	7.55	
Anti-Money-Laundering Check	12.00	12.00	
Mileage	100.00	-	
TOTAL	45,715.50	49,325.30	

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantuma LLP's current schedule of charge-out rates and chargeable disbursements referred to above. Creditors approved the payment of Category 2 disbursements on these bases on 30 November 2017.

Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, the Joint Liquidators consider that:

- the original fees estimate is unlikely to be exceeded; and
- the original expenses estimate has been exceeded for the reasons given above.

Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

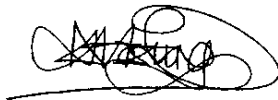
Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

Future actions to be taken in the Liquidation

The administration of the Liquidation will continue in order to finalise the following outstanding matters that are preventing this case from being closed: the conclusion of the aforementioned investigations.

Should you have any queries in regard to any of the above please do not hesitate to contact Tyler Treble on +44(0)20 7871 0328 or by e-mail at tyler.treble@quantuma.com

A handwritten signature in black ink, appearing to read 'Andrew Hosking', with a horizontal line drawn underneath it.

Andrew Hosking
Joint Liquidator

**Sports Shield BWFC Limited
(IN LIQUIDATION)****STATUTORY INFORMATION**

Company Name	Sports Shield BWFC Limited
Trading Address	
Court	High Court of Justice
Court Number & Year	2715 of 2017
Date of Appointment	22 August 2017
Joint Liquidators	Andrew Hosking Carl Jackson Quantuma LLP High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma LLP High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Company Number	09910069
Incorporation Date	09/12/2015

Appendix 2

**Sports Shield BWFC Limited
(IN LIQUIDATION)**

**THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT
AS AT 21 AUGUST 2018**

**Sports Shield BWFC Limited
(In Liquidation)**

**Joint Liquidators' Summary of Receipts and Payments
To 21 August 2018**

	Notes	Statement of Affairs (£)	Total (£)
<u>RECEIPTS</u>			
O.R. Petition Deposit			1,600.00
Shares & Investments			150,000.00
Bank Interest Net of Tax			85.03
			<hr/> 151,685.03
<u>PAYMENTS</u>			
O.R. General Fee			11,000.00
DTI Cheque Fees			0.75
Office Holders Fees			33,100.00
Legal Fees			49,000.00
VAT			16,435.90
Statutory Advertising			79.50
Bank Charges			88.00
			<hr/> 109,704.15
Net Receipts/(Payments)			<hr/> 41,980.88 <hr/>
<u>MADE UP AS FOLLOWS</u>			
ISA NIB	2		41980.88
			<hr/> 41,980.88 <hr/>

Notes

1. No Statement of Affairs was provided by the Official Receiver following appointment.
2. The balance of cash shown is held in an interest bearing account with the Insolvency Service.
3. This summary is to be read in conjunction with the Liquidator's report dated 20 September 2018.

Andrew Hosking
Joint Liquidator
20 September 2018

Appendix 3

**Sports Shield BWFC Limited
(IN LIQUIDATION)**

**SCHEDULE OF THE JOINT LIQUIDATORS' TIMECOSTS DURING THE REVIEW PERIOD AND THE
WHOLE PERIOD OF THE LIQUIDATION**

Time Entry - SLP9 Time & Cost Summary

6002147 - Sports Shield BWFC Limited
Project Code: POST
To: 21/08/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin. & Planning	47.58	2.90	9.40	2.70	62.58	26,968.63	430.98
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	2.80	2.60	5.40	1,067.00	197.59
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	3.40	8.00	0.00	11.40	3,395.00	297.81
Investigations	3.80	0.00	2.90	0.00	6.70	2,649.50	395.45
Pre Appointment	0.00	0.00	0.00	0.30	0.30	28.50	95.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	51.38	6.30	23.10	5.60	86.38	34,108.63	394.89
Total Fees Claimed						33,100.00	
Total Disbursements Claimed						0.00	

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursements

6002147 - Sports Shield BWFC Limited
Project Code: POST
To: 21/08/2018

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Amount
21/09/2017	Postage - Stationary and paper cost of 2 page creditors mail out to 5 recipients	3.50
27/11/2017	Postage - Creditors mail out to 3 recipients - cost of paper, stationary and letter head	2.10
Total		5.60

Appendix 4

Sports Shield BWFC Limited (IN LIQUIDATION)

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	Includes
ADMINISTRATION & PLANNING	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC, the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Obtaining a specific penalty bond.	
Recovering & Scheduling the company's books and records.	Collection and making an inventory of company books and records
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
Corporation Tax matters and returns.	Preparation and filing of Corporation Tax Returns
CREDITORS	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with Pension Schemes	Corresponding with the PPF and the Pensions Regulator
Reviewing and adjudicating creditors' claims - adjudicating claims & requesting additional information in support of claims	Agreeing allocation of realisations and costs between fixed and floating charges Receipt of POD Adjudicating POD Request further information from claimants regarding POD Preparation of correspondence to claimant advising outcome of adjudication Seeking solicitors' advice on the validity of complex claims. Dealing with unclaimed dividends

Description of work undertaken	Includes
Creditors' Decision Procedure	Preparation of meeting notices, proxies/voting forms and advertisements Notice of meeting to all known creditors Collate and examine proofs and proxies/votes to decide on resolutions Preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting. Responding to queries and questions following meeting Issuing notice of result of meeting.
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors	Preparing a fee estimate for inclusion with the report to creditors.
Interim Fee Report to Creditors	
<u>INVESTIGATIONS</u>	
SIP 2 Review - Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and directors Reconstruction of financial affairs of the company Reviewing company's books and records Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Liaising with the committee/creditors or major creditors about further action to be taken
Investigating & Pursuing Antecedent Transactions	
<u>REALISATION OF ASSETS</u>	
Sale of Shares	Liaising with potential purchasers Negotiating with intended purchaser Exchanges with solicitors to agree sale and purchase agreement
<u>CASHIERING</u>	
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments

Description of work undertaken	Includes
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments accounts at Companies House

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Staff	Charge out rates £
Partners	295 - 495
Directors	250 - 450
Senior Manager	225 - 375
Manager	200 - 250
Assistant Manager	185 - 265
Senior Administrator	175 – 215
Administrator	150 – 175
Assistant Administrator	100
Case Accountant	125
Junior Administrator	75 – 100
Support Staff/Executive Assistant	95 - 125

PROOF OF DEBT - GENERAL FORM

Sports Shield BWFC Limited

Date of winding-up: 21 August 2017

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO