In accordance with Rule 18 8 of the Insolvency (England & Wales) Rules 2016

WU07

Notice of progress report in a winding-up by the court



FRIDAY



A09

04/10/2019 COMPANIES HOUSE

#96

| 1 | Company details | |
|----------------------|----------------------------|--|
| Company number | 0 9 9 1 0 0 6 9 | → Filling in this form Please complete in typescript or ii |
| Company name in full | Sports Shield BWFC Limited | bold black capitals. |
| | | _ |
| 2 | Liquidator's name | |
| Full forename(s) | Andrew | |
| Surname | Hosking | |
| 3 | Liquidator's address | |
| Building name/number | High Holborn House | |
| Street | | |
| | | _ |
| Post town | 52-54 High Holborn | _ |
| County/Region | London | |
| Postcode | W C 1 V 6 R | _ |
| Country | | |
| 4 | Liquidator's name • | |
| Full forename(s) | Carl | Other liquidator Use this section to tell us about |
| Surname | Jackson | another liquidator. |
| 5 | Liquidator's address 🛭 | . |
| Building name/number | High Holborn House | Other liquidator Use this section to tell us about |
| Street | | another liquidator |
| | | _ |
| Post town | 52-54 High Holborn | |
| County/Region | London | _ |
| Postcode | WC1V6R | |
| Country | | _ |

WU07 Notice of progress report in a winding-up by the court

| 6 | Period of progress report |
|------------------------|-----------------------------------|
| From date | [2 2 [0 8 |
| To date | 1 |
| 7 | Progress report |
| | ☑ The progress report is attached |
| 8 | Sign and date |
| Liquidator's signature | X Signature X |
| Signature date | 0 3 7 0 2 0 1 9 |

Sports Shield BWFC Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

| Statement of Affairs £ | From 22/08/2018 To 21/08/2019 £ | From 22/08/2017 To 21/08/2019 £ |
|---------------------------|---------------------------------------|---------------------------------------|
| ASSET REALISATIONS | | |
| Bank Interest Net of Tax | 219.01 | 304.04 |
| O.R Petition Deposit | NIL | 1,600.00 |
| Shares & Investments | NIL | 150,000.00 |
| | 219.01 | 151,904.04 |
| COST OF REALISATIONS | | · |
| Bank Charges | 88.00 | 176.00 |
| Corporation Tax | 16.15 | 16.15 |
| DTI Cheque Fees | 3.60 | 4.35 |
| Legal Fees (1) | NIL | 49,000.00 |
| O.R. General Fee | NIL | 11,000.00 |
| Office Holders Fees | 7,742.63 | 40,842.63 |
| Statutory Advertising | 84.50 | 164.00 |
| VAT | 1,565.43 | 18,001.33 |
| | (9,500.31) | (119,204.46) |
| UNSECURED CREDITORS | , | , |
| Trade & Expense Creditors | 32,509.13 | 32,509.13 |
| · | (32,509.13) | (32,509.13) |
| | (41,790.43) | 190.45 |
| REPRESENTED BY ISA NIB | | 190.45 |
| | | 190.45 |

Note:

Sports Shield BWFC Limited

(In Compulsory Liquidation)

("the Company")

THE JOINT LIQUIDATORS' PROGRESS REPORT

3 October 2019

This report has been prepared for the sole purpose of updating the members and creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Andrew Hosking and Carl Jackson of Quantuma LLP, High Holborn House, 52 – 54 High Holborn, London, WC1V 6RL were appointed Joint Liquidators of Sports Shield BWFC Limited on 22 August 2017.

Andrew Hosking is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Carl Jackson is licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales

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period of the Liquidation

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Review Period

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act" Insolvency Act 1986

"the Rules" Insolvency (England and Wales) Rules 2016

"the Joint Liquidators"

Andrew Hosking and Carl Jackson of Quantuma LLP

"the Company" Sports Shield BWFC Limited (in Liquidation)

"SIP" Statement of Insolvency Practice (England & Wales)

"Review Period" Period covered by the report from 22 August 2018 to 21

August 2019

INTRODUCTION

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since our last report dated 20 September 2018.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Andrew Hosking and Carl Jackson of Quantuma LLP were appointed Joint Liquidators of the Company on 22 August 2017 by the Secretary of State.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

THE PROGRESS OF THE LIQUIDATION

As previously reported, there were a number of matters which I was investigating. These investigations have been concluded and a final distribution was declared and paid to unsecured creditors.

The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period together with a summary of the transactions in the previous review period.

We have summarised the main asset realisations during the Review Period, together with details of costs incurred but as yet remaining unpaid.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included

- · Drafting and issuing the progress report to creditors,
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements,
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments, and
- Completing periodic tax returns

Realisation of assets

Shareholding in Burden Leisure Limited

As previously reported, upon the Joint Liquidators appointment and in accordance with the Official Receivers handover, the Company held a 37 00% shareholding in Burnden Leisure Limited of uncertain value.

Burnden Leisure Limited was the shareholder of Bolton Wanderers Football & Athletic Club ("BWFC").

On appointment, due to possible sanctions from the Football League, an accelerated sales process of the shares was undertaken

On 8 September 2017, the shares were sold to an unconnected party, Inner Circle Investments Limited for the sum of £150,000

Consideration was paid and received in full on completion

CREDITORS: CLAIMS AND DISTRIBUTIONS

Since appointment, the Joint Liquidators have uploaded and maintained creditor information on the system and dealt with creditor correspondence and creditors' professional advisors

Secured Creditor

The Company has no secured creditors

Preferential creditors

The Company has no preferential creditors

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to.

- 50% of net property up to £10,000,
- Plus, 20% of net property in excess of £10,000,
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any creditor after 15 September 2003 and consequently there will be no prescribed part in this Liquidation.

Crown Creditors

The statement of affairs did not include any monies owed to HMRC. To date, HMRC have not submitted a claim.

Unsecured creditors

The statement of affairs included one unsecured creditor with an estimated total liability of £8,000,000.

A proof of debt has been received from the one unsecured creditor in the amount of £4,239,775.

In total 0.00767p in the £ has been paid to unsecured creditors during the course of the Liquidation, as detailed below

| Date | Rate of Distribution | Amount Paid (£) |
|--------------|----------------------|-----------------|
| 28 May 2019 | 0.00485 | 20,554.08 |
| 30 July 2019 | 0.00282 | 11,955 05 |
| Total | 0.00767 | 32,509.13 |

No Further Dividend

I confirm that no further dividend will be distributed as the funds realised have already been distributed and used for meeting the final expenses of the Liquidation. The Joint Liquidator will now proceed to conclude the Liquidation

OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

SIP2 - Initial Assessment of Potential Recoveries

As part of our duties as Joint Liquidators, we are obliged to review shortly after appointment all the information available to us and conduct an initial assessment of whether there are any matters which may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

The initial assessment identified matters that warranted further investigation. A creditor has raised a potential avenue of recovery which we are currently investigating. We cannot provide any further detail at this stage in order to avoid jeopardising this investigation.

Further Information

Creditors should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link:

https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics
Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies

To comply with the Provision of Services Regulations, some general information about Quantuma LLP, including our complaints policy and Professional Indemnity Insurance, can be found at http://www.quantuma.com/legal-information/.

Information about this insolvency process may be found on the R3 website here http://www.creditorinsolvencyguide.co.uk/.

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/

THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 6 April 2017 together with the firm's current schedule of charge-out rates and chargeable disbursements may be found at https://www.quantuma.com/guide/creditors-guide-fees/.

A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees was fixed via a virtual meeting of Creditors on 30 November 2017 as follows

(i) The basis of time properly given by the Joint Liquidators and their staff in attending to matters arising in the Liquidation, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma LLP at the time the work is performed (plus VAT)

The Joint Liquidators' time costs incurred to date (whether or not they have been charged to the Liquidation estate) are compared with the original fees estimate as follows. The fee estimate covered the entire period of the liquidation.

For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period, see Appendix 3. A detailed narrative list of the work undertaken during the Review Period is provided at Appendix 4.

| | Orig | inal fees e | stimate | | time costs the Review | | Actual t | ime costs i date | ncurred to |
|-----------------------------|-----------------|--|--------------------|-----------------|--|------------------|-----------------|--|-----------------------------|
| Work category | No. of hours | Blended hourly rate £ per hour | Total fees £ | No. of hours | Average hourly rate £ per hour | Total time costs | No. of hours | Average hourly rate £ per hour | Total time costs £ |
| Administration and Planning | 87.00 | 388 10 | 33,765.00 | 7.80 | 152.37 | 1,188.50 | 70.67 | 398.83 | 28,185.63 |
| Creditors | 30.00 | 321.67 | 9,650.00 | 33.00 | 212.02 | 6,996.50 | 44.40 | 234.04 | 10,391.50 |
| Investigations | 115.00 | 384.57 | 44,225.00 | 2.00 | 221.75 | 443.50 | 8.70 | 355.52 | 3,093.00 |
| Realisation of Assets | 10.00 | 345.00 | 3,450 00 | 0.00 | 0 00 | 0 00 | 0.00 | 0 00 | 0.00 |
| Cashiering | - | - | - | 2 10 | 126.90 | 266 50 | 7.50 | 177.80 | 1,333.50 |
| Closing Procedures | - | - | - | 6.60 | 130 45 | 861 00 | 6 60 | 130 45 | 861.00 |
| TOTAL | 242.00 | 376.41 | 91,090.00 | 51.50 | 189.44 | 9,756.00 | 137.87 | 318.15 | 43,864.63 |

The expenses incurred to date are compared with the original expenses estimate as follows.

| Expenses | Original expenses estimate £ | Actual expenses incurred in the Review Period | Actual expenses incurred to date £ | Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate) |
|--------------------------------|------------------------------|---|------------------------------------|---|
| Legal costs | 45,000 00 | 0.00 | 49,000.00 | In addition to budgeted fees to Pinsent Masons LLP, Mishcon de Reye where instructed to provide advice in connection with the liquidation |
| Advertising | 238.50 | 84.50 | 164 00 | |
| Bonding | 135.00 | 0.00 | 135.00 | |
| Document Storage | 100.00 | 0 00 | 0 00 | |
| Postage | 100.00 | 2 28 | 13.08 | |
| Bank Charges | 0 | 88 00 | 176.00 | Quarterly bank charges for the use of the Insolvency Service Account |
| Category 2 expenses | | | | |
| Stationery & Photocopying | 30 00 | 3.20 | 3 20 | |
| Anti-Money-Laundering Check | 12.00 | 0.00 | 12.00 | |
| Mileage | 100.00 | 0.00 | 0.00 | |
| TOTAL | 45,715.50 | 177.98 | 49,503.28 | |

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantuma LLP's current schedule of charge-out rates and chargeable disbursements referred to above. Creditors approved the payment of Category 2 disbursements on these bases on 30 November 2017.

Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, the Joint Liquidators consider that:

- the original fees estimate is unlikely to be exceeded; and
- the original expenses estimate has been exceeded for the reasons given above.

Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more

orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports

Future actions to be taken in the Liquidation

All matters have been concluded and the Joint Liquidators will now seek to vacate office and obtain their release as Liquidators.

Should you have any queries in regard to any of the above please do not hesitate to contact James Varney on 020 3856 6720 or by e-mail at james varney@quantuma.com.

Andrew Hosking Joint Liquidator

Appendix 1

Sports Shield BWFC Limited (IN LIQUIDATION)

STATUTORY INFORMATION

| Company Name | Sports Shield BWFC Limited |
|---------------------------|--|
| Trading Address | |
| Court | High Court of Justice |
| Court Number & Year | 2715 of 2017 |
| Date of Appointment | 22 August 2017 |
| Joint Liquidators | Andrew Hosking and Carl Jackson Quantuma LLP High Holborn House, 52-54 High Holborn, London, WC1V 6RL |
| Registered office Address | c/o Quantuma LLP High Holborn House, 52-54 High Holborn, London, WC1V 6RL |
| Company Number | 09910069 |
| Incorporation Date | 09 December 2015 |
| | |

Appendix 2

Sports Shield BWFC Limited (IN LIQUIDATION)

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 21 AUGUST 2019

Sports Shield BWFC Limited (In Liquidation) JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT

| | Statement of affairs | From 22/08/2018 To 21/08/2019 | From 22/08/2017 To 21/08/2019 |
|---------------------------|----------------------|----------------------------------|----------------------------------|
| | £ | £ | £ |
| RECEIPTS | | | |
| O.R. Petition Deposit | | 0.00 | 1,600.00 |
| Shares & Investments | | 0.00 | 150,000.00 |
| Bank Interest Net of Tax | | 219 01 | 304.04 |
| | | 219 01 | 151,904.04 |
| <u>PAYMENTS</u> | | | |
| O.R General Fee | | 0.00 | (11,000 00) |
| DTI Cheque Fees | | (3 60) | (4.35) |
| Office Holders Fees | | (7,742 63) | (40,842.63) |
| Legal Fees (1) | | 0.00 | (49,000 00) |
| Corporation Tax | | (16.15) | (16 15) |
| VAT | | (1,565.43) | (18,001.33) |
| Statutory Advertising | | (84 50) | (164.00) |
| Bank Charges | | (88.00) | (176.00) |
| Trade & Expense Creditors | | (32,509 13) | (32,509.13) |
| | | (42,009 44) | (151,713.59) |
| Net Receipts/(Payments) | | (41,790.43) | 190.45 |
| MADE UP AS FOLLOWS | | _ | |
| ISA NIB | 2 | (41,790.43) | 190.45 |
| | | (41,790.43) | 190.45 |

<u>Note</u>

- 1. No Statement of Affairs was provided by the Official Receiver following appointment,
- 2. The balance of cash shown is held in an interest bearing account with the Insolvency Service, and
- 3. This summary is to be read in conjunction with the Liquidator's report dated 3 Ocotber 2019

Andrew Hosking Joint Liquidator 03 October 2019 Sports Shield BWFC Limited (IN LIQUIDATION)

SCHEDULE OF THE JOINT LIQUIDATORS' TIMECOSTS DURING THE REVIEW PERIOD AND THE WHOLE PERIOD OF THE LIQUIDATION

Time Entry - SIP9 Time & Cost Summary

6002147 - Sports Shield BWFC Limited Project Code POST From 22/08/2018 To 21/08/2019

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assustants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|---------------------------------|---------|---------|-------------------------------|-------------------------------|-------------|---------------|----------------------------|
| | | | | | | | |
| Admin & Planning | 000 | 1 80 | 0.40 | 4 70 | 90 | 1 098 50 | 159 20 |
| Case Specific Matters | 000 | 000 | 0,00 | 000 | 000 | 000 | 860 |
| Cashiering | 00 0 | 0000 | 00 0 | 2 10 | 2 10 | 266 50 | 126 90 |
| Closing Procedures | 000 | 080 | 000 | 5 80 | 9 90 | 86100 | 130 45 |
| Creditors | 000 | 5 80 | 16 50 | 10 70 | 33 00 | 6,996 50 | 212 02 |
| Investigations | 000 | 080 | 120 | 00 0 | 2 00 | 443 50 | 221 75 |
| Pre Appointment | 000 | 0000 | 00 0 | 00.00 | 000 | 000 | 800 |
| Realisation of Assets | 000 | 000 | 00 0 | 000 | 00 0 | 000 | 000 |
| Trading | 00 0 | 00 0 | 00 0 | 06.0 | 06 0 | 00 06 | 100 00 |
| Total Hours | 0.00 | 9.20 | 18.10 | 24.20 | 51.50 | 9,756.00 | 189.44 |
| Total Fees Clasmed | | | | | | 7,742 63 | |
| Total Disbursements Claimed | | | | | | 0.00 | |

Summary of chargeout rates for staff members involved with this case.

| Grade Category Partner Cuther Senior Professional | Minimum Rate 300 255 | Maximum Rate 525 475 | |
|---|----------------------------|----------------------|--|
| anager ssistants & Support Staff | 3/5 125 | 135 | |

Time Entry - SIP9 Time & Cost Summary Category 2 Disbursements

6002147 - Sports Shield BWFC Limited Project Code POST From 22/08/2018 To 21/08/2019 Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

| Amount | 120 2.00 | 3.20 |
|-----------------------|---|-------|
| Disbursement Category | Category 2 Category 2 | Total |
| Type and Purpose | Photocopying Photocopying Stationery Letters for mail out | |
| Transaction Date | 14/02/2019 14/02/2019 | |

Time Entry - SIP9 Time & Cost Summary

6002147 - Sports Shield BWFC Limited Project Code POST From 22/08/2017 To 21/08/2019

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|---------------------------------|---------|---------|-------------------------------|-------------------------------|-------------|---------------|----------------------------|
| | | | | | | | |
| Admin & Planning | 47 58 | 4 70 | 08 6 | 7 40 | 69 47 | 28,067 13 | 403 99 |
| Case Specific Matters | 000 | 000 | 000 | 00 0 | 000 | 00 0 | 000 |
| Cashiering | 000 | 000 | 2 80 | 4 70 | 7 50 | 1,333 50 | 177 80 |
| Closing Procedures | 0000 | 0.80 | 000 | 5 80 | 6 60 | 86100 | 130 45 |
| Creditors | 000 | 9.20 | 24 50 | 10 70 | 44 40 | 10,391 50 | 234 04 |
| Investigations | 3.80 | 080 | 4 10 | 00 0 | 8 70 | 3,093 00 | 355 52 |
| Pre Appointment | 000 | 000 | 0000 | 030 | 030 | 28 50 | 95 00 |
| Realisation of Assets | 000 | 000 | 00 0 | 00 0 | 00.0 | 00 0 | 000 |
| Trading | 00 0 | 00 0 | 00 0 | 06.0 | 06 0 | 00 06 | 100 00 |
| Total Hours | 51.38 | 15.50 | 41.20 | 29.80 | 137.87 | 43,864.63 | 318.15 |
| Total Fees Claumed | | | | | | 40,842.63 | |
| Total Disbursements Claimed | | | | | | 000 | |

Summary of chargeout rates for staff members involved with this case.

| nimum Rate Maximum Rate | | | 375 395 | - |
|-------------------------|--------|-------------------------|---------|--------------------------|
| ade Category Min | arther | her Senior Professional | mager | sistants & Support Staff |

Time Entry - SIP9 Time & Cost Summary Category 2 Disbursements

6002147 - Sports Shield BWFC Limited Project Code POST From 22/08/2017 To 21/08/2019 Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

| Transaction Date | Type and Purpose | Disbursement Category | Amount |
|--|---|--|--------------------------|
| 21/09/2017 27/11/2017 14/02/2019 14/02/2019 | Postage Stationary and paper cost of 2 page creditors mail out to 5 recipients Postage Creditors mail out to 3 recipients - cost of paper, stationary and letter head Photocopying Photocopying Stationery Letters for mail out | Category 2 Category 2 Category 2 Category 2 Category 2 | 350 210 120 200 |
| | | Total | 8.80 |

Version 15-03-18

DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

| Description of work undertaken | Includes | |
|---|---|--|
| | | |
| ADMINISTRATION & PLANNING | | |
| Administration & Planning - | | |
| Case strategy & completing file reviews and 6 months. | Discussions regarding strategies to be pursued Meetings with team members to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists | |
| VAT & Corporation Tax matters and returns. | Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns | |
| CREDITORS | | |
| Dealing with creditor correspondence, emails and telephone conversations. | Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post | |
| Final Accounts | | |
| Payment of Dividends - calculating, paying a dividend to creditors & issuing the declaration notice. | Preparation of distribution calculation Preparation of correspondence to creditors announcing declaration of distribution Preparation of cheques/BACS to pay distribution Preparation of correspondence to creditors enclosing payment of distribution Seeking unique tax reference from HMRC, submitting information on PAYE/NI deductions from employee distributions and paying over to HMRC | |
| Notice of Intended Dividend - issuing a notice of intended dividend to creditors and advertising where appropriate | Preparation of correspondence to creditors advising of intention to declare distribution Advertisement of notice of proposed distribution | |
| Reviewing and adjudicating creditors' claims - adjudicating claims & requesting additional information in support of claims | Agreeing allocation of realisations and costs between fixed and floating charges Receipt of POD Adjudicating POD Request further information from claimants regarding POD Preparation of correspondence to claimant advising outcome of adjudication Seeking solicitors' advice on the validity of complex claims Dealing with unclaimed dividends | |
| Annual/Progress Reports | Preparing, circulating and filing progress reports Disclosure of sales to connected parties | |

| Description of work undertaken | Includes |
|--|--|
| CASHIERING | |
| CASHICKING | |
| Opening, maintaining and managing the Office Holders' cashbook and bank account. | Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book |
| Dealing with cheque requisitions | Issuing cheques/BACS payments |
| Dealing with deposit forms | Banking remittances |
| Bank Reconciliations | |
| Preparing & Filing statutory Receipts & Payments accounts | Preparing and filing statutory receipts and payments accounts at Companies House |
| CLOSING PROCEDURES | |
| Preparing final statutory returns at Companies House / Court | |

Current Charge-out Rates of the staff who have worked on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken

Support staff include secretarial and administrative support

The minimum unit of time recorded is 6 minutes

Rates may have been subject to periodic increase

| co | Charge out rates | |
|-------------------------|------------------|--|
| Saii | £ | |
| Partners | 345 00 – 525 00 | |
| Directors | 315 00 – 475 00 | |
| Senior Manager | 265 00 - 395 00 | |
| Manager | 210 00 – 295 00 | |
| Assistant Manager | 195 00 – 280 00 | |
| Senior Administrator | 185 00 – 270 00 | |
| Administrator | 160 00 – 185 00 | |
| Assistant Administrator | 105 00 | |
| Case Accountant | 135 00 | |

WU07

Notice of progress report in a winding-up by the court

| Presenter information |
|--|
| You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. |
| Contact name James Varney |
| Company name Quantuma LLP |
| |
| Address High Holborn House |
| 52-54 High Holborn |
| |
| Post town London |
| County/Region |
| Postcode W C 1 V 6 R L |
| Country |
| DX |
| 020 3856 6720 |
| ✓ Checklist |
| We may return forms completed incorrectly or with information missing. |
| Please make sure you have remembered the following: The company name and number match the information held on the public Register. You have attached the required documents. You have signed the form. |

Important information

All information on this form will appear on the public record.

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse