

# ***LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY***

**FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 30<sup>TH</sup> NOVEMBER 2017**

***Company No. 09882967***

**TUESDAY**



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**COMPANIES HOUSE**

## **LIVERPPPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Status</b>	<p>The organisation is a community interest company limited by guarantee (registered in England and Wales, No. 09882967) incorporated on 20<sup>TH</sup> November 2015.</p> <p>The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association.</p>
<b>Board of Directors</b>	<p>Members of the Board of Directors during the year are listed below :</p> <p>Karen Caffrey Ann Mylie</p>
<b>Secretary</b>	<p>Di Burbidge</p>
<b>Registered Office:</b>	<p>8 Childwall Valley Road Childwall Liverpool L16 4PE</p>
<b>Accountants</b>	<p>Liverpool Charity and Voluntary Services, 151 Dale Street, Liverpool, L2 2AH</p>
<b>Bankers</b>	<p>National Westminster Bank PLC Liverpool, Fruit exchange Stevenson Way Wavertree L13 1NW</p>

**LIVERPPPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**  
**REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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We have pleasure in presenting the Directors' Annual Report for the year ended 30<sup>th</sup> November 2017.

**Principal Activity:** The principal activity of the community interest company is to ensure there is sustainable and proactive domiciliary care sector in Liverpool, supporting the successful implementation of Healthy Liverpool.

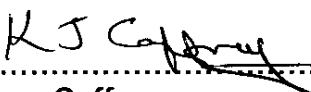
The directors who served during the period under review were:

**Directors:** Karen Caffrey  
Ann Mylie

**Secretary** Di Burbidge

This report has been prepared in accordance with the special provisions of Part XV of the Companies Act 2006 relating to small companies.

**Signed on behalf of the Board of Directors**

  
.....  
Karen Caffrey  
Director

Date: .....25.6.18.....

## **LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY STATEMENT OF DIRECTORS' RESPONSIBILITIES**

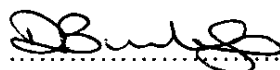
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The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board



.....

**Di Burbidge**  
**Secretary**

8 Childwall Valley Road  
Childwall  
Liverpool  
L16 4PE

Date: ..... 25.6.18 .....

**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**  
**PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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	Notes	2017 £	2016 £
Turnover	2	2,000	-
Cost of sales		(-)	(-)
<b>Gross profit</b>		2,000	-
Administrative expenses		(290)	(-)
<b>Operating profit</b>		1,710	-
Other interest receivable and similar income		-	-
<b>Profit on ordinary activities before taxation</b>	5	<b>1,710</b>	-
Taxation	4	(331)	(-)
<b>Profit on ordinary activities after taxation</b>	10	<b>1,379</b>	-
		=====	=====

The notes on pages 6 to 8 form part of these accounts. All the above amounts relate to continuing activities of the company

**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**

**BALANCE SHEET AS AT 30TH NOVEMBER 2017**

**Company No. 09882967**

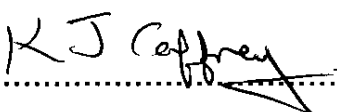
	Notes	30 <sup>th</sup> November 2017 £	30 <sup>th</sup> November 2016 £
<b>Fixed assets</b>			
Tangible fixed assets	7	-	-
<b>Current assets</b>			
Debtors	8	-	-
Cash at bank and in hand		1,985	-
		<u>1,985</u>	<u>-</u>
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	9	(606)	(-)
		<u>-----</u>	<u>-----</u>
<b>Net current liabilities</b>		1,379	-
		<u>-----</u>	<u>-----</u>
<b>Total assets less current liabilities</b>		<b>1,379</b>	<b>-</b>
		<u>=====</u>	<u>=====</u>
<b>Represented by reserves:</b>			
<b>Profit and Loss Account</b>	10	<b>1,379</b>	<b>-</b>
		<u>=====</u>	<u>=====</u>

For the year ending 30<sup>th</sup> November 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board on 25.6.18, and signed on their behalf by:



**Karen Caffrey**  
**Director**

**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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**1. Limited Liability**

The company is a community interest company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.00.

**2. Accounting Policies**

***Basis of Accounting***

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The accounts are prepared in sterling, which is the fundamental currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The company has taken advantage of the Update Bulletin 1 not to prepare a Statement of Cash Flows.

***Going Concern***

The Directors have reasonable expectation that the community interest company will be able to continue in operational existence for the foreseeable future and therefore consider it appropriate to prepare accounts on the going concern basis.

***Turnover***

Turnover represents income received during the year for membership fees.

***Fixed Assets***

Capital expenditure is treated as a fixed asset and depreciated to write off each asset over its estimated useful life.

***Other Accruals and Prepayments***

These are stated at the amounts becoming due or receivable.

***Taxation***

Except in the case of charitable grants, corporation tax arises on the ordinary activities of the company.

***Operating Leases***

Commitments under non-cancellable operating leases are charged to the Profit and Loss Account when payable.

**3. Audit**

Throughout the period the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. Members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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**4. Taxation**

The charge in the profit and loss account consists of:

	<b>2017</b>	<b>2016</b>
Corporation tax charge on the profit for the year	331	-
	=====	=====

**5. Profit on ordinary activities before taxation**

The profit on ordinary activities before taxation is stated after charging:

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Depreciation	-	-
Directors' Emoluments	-	-
	=====	=====
Staff Costs (inc. Directors' Emoluments):		
Salaries	-	-
Social security	-	-
	-----	-----
	-	-
	=====	=====

**6. Employees**

There were no employees during the year (2016: Nil).

There were no employees with emoluments above the rate of £60,000 per annum.

**7. Tangible Fixed Assets**

There were no fixed assets as at 30<sup>th</sup> November 2017 (2016: none).

**8. Debtors**

There were no debtors as at 30<sup>th</sup> November 2017 (2016: none).

**9. Creditors – amounts falling due within one year**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Accruals	275	-
Corporation Tax	331	-
	-----	-----
	<b>606</b>	-
	=====	=====



**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH NOVEMBER 2017**

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**10. Reserves**

**Profit and Loss Account**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Profit for the year	1,379	-
Balance brought forward at 1 <sup>st</sup> December 2016	-	-
<b>Balance carried forward at 30<sup>th</sup> November 2017</b>	<b>1,379</b>	<b>-</b>
	=====	=====

**11. Operating Lease Commitments**

There were no financial commitments falling due as at 30<sup>th</sup> November 2017 (2016: nil).

**12. Related Parties**

There were no material related party transactions during the year which require disclosure (2016: nil).

**13. Contingent Liabilities**

The company did not have any contingent liabilities at 30<sup>th</sup> November 2017 or 30<sup>th</sup> November 2016.

**15. Guarantees**

The company is a community interest company limited by guarantee with each member's liability not exceeding £1. At 30<sup>th</sup> November 2017 the company had 2 members, £2 (2016: 2 members: £2).

**LIVERPOOL HOME CARE PROVIDERS COMMUNITY INTEREST COMPANY**  
**DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30TH NOVEMBER 2017**

(This page does not form part of the statutory financial statements)

	<b>2017</b>		<b>2016</b>	
	£	£	£	£
<b>Turnover</b>				
Membership income		2,000		-
		-----		-----
<b>Total Income</b>		<b>2,000</b>		<b>-</b>
<b>Cost of Sales</b>		(-)		(-)
		-----		-----
<b>Gross Profit</b>		<b>2,000</b>		<b>-</b>
<b>Administrative Expenses</b>				
Companies house filing fee	15		-	
Accountancy	275		-	
	-----		-----	
		<b>(290)</b>		<b>(-)</b>
		-----		-----
<b>Operating profit</b>		<b>1,710</b>		<b>-</b>
Bank Interest		-		-
		-----		-----
<b>Profit on ordinary activities before taxation</b>		<b>1,710</b>		<b>-</b>
		-----		-----
Taxation		(331)		(-)
		-----		-----
<b>Profit on ordinary activities after taxation</b>		<b>1,379</b>		<b>-</b>
		=====		=====

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# CIC 34

## Community Interest Company Report

**For official use**  
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*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Liverpool Home Care Providers Community Interest  
Company

**Company Number**

09882967

**Year Ending**

30 November 2017

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The CIC was set up to ensure that there is a sustainable and proactive Home Care Sector in Liverpool supporting the successful implementation of Healthy Liverpool. Through the CIC, providers have worked together to support each other in:

- Ensuring high quality service provision for Liverpool citizens requiring home care and their families
- Ensuring services develop to meet the changing needs of citizens
- Informing the design and development of services to ensure practical delivery aspects are considered at the outset
- Driving practical, proactive innovation within services
- Providing a clear channel for highlighting areas of improvement in existing service delivery models
- Providing a single point of contact to enable close, proactive working with all local public bodies (Local Authority, CCG, Health Services etc)
- Supporting the development of skills to sustain future workforce requirements through working proactively with schools and training providers

The CIC Directors and member organisations worked collectively on an application to the Liverpool City Council for transformation funding to support the further development and sustainability of the CIC and to pilot a training programme for home care staff around adopting healthy lifestyle choices.

*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company's stakeholders include :

Member organisations ie Liverpool City Council preferred and approved domiciliary care providers

Liverpool City Council – Adult Social Services

Liverpool Clinical Commissioning Group – Neighbourhood MDT's

Liverpool Community Health

Stakeholder meetings are held every 6 weeks. The agenda is set and agreed by stakeholders prior to each meeting. The meetings are a platform for open discussion with commissioners, dissemination of information on regulatory changes, quality assurance, CQC updates and sharing of best practice.

Priority areas for the sector were identified and a funding application was written and submitted on behalf of the CIC to the local authority for the planning and facilitation of three workshops to commence June 2018 on Recruitment and Retention, Technology and Innovation and Medication Processes and Procedures.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

'no remuneration was received'


**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

'no transfer of assets other than for full consideration has been made'

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

25.6.18

Office held (delete as appropriate) ~~Director~~ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**