

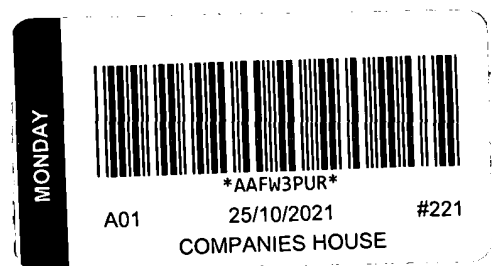
Registered Number:09849074

England and Wales

Museum In A Box C.I.C.

Report of the Director and Unaudited Financial Statements

For the year ended 28 February 2021



**Museum In A Box C.I.C.**  
**Contents Page**  
**For the year ended 28 February 2021**

Company Information	1
Director's Report	2
Independent Accountants' Report	3
Income and Expenditure Account	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 8
Trading and Profit and Loss Account	9

Museum In A Box C.I.C.  
Company Information  
For the year ended 28 February 2021

<b>Director</b>	Ms George Oates
<b>Registered Number</b>	09849074
<b>Registered Office</b>	60 West Street Bridport Dorset England DT6 3QP
<b>Accountants</b>	CoombeHope 60 West Street Bridport Dorset DT6 3QP

**Museum In A Box C.I.C.**  
**Director's Report**  
**For the year ended 28 February 2021**

The director presents her report and financial statements for the year ended 28 February 2021.

**Principal activities**

The principal activity of the company continued to be that of Cultural education

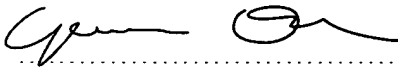
**Director**

The director who served the company throughout the year was as follows:

Ms George Oates

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors



Ms George Oates  
Director

Date: 02 October 2021

Museum In A Box C.I.C.  
Independent Accountants' Report  
For the year ended 28 February 2021

As described on the Statement of Financial Position you are responsible for the preparation of the financial statements for the year ended 28 February 2021 and you consider that the company is exempt from an audit under the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



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CoombeHope  
60 West Street  
Bridport  
Dorset  
DT6 3QP  
Date: 02 October 2021

Museum In A Box C.I.C.  
Income and Expenditure Account  
For the year ended 28 February 2021

	2021	2020
	£	£
<b>Turnover</b>	60,026	66,659
Cost of sales	(28,444)	(34,022)
<b>Gross profit</b>	<u>31,582</u>	<u>32,637</u>
Administrative expenses	(27,344)	(37,538)
Other operating income	10,000	769
<b>Operating profit</b>	<u>14,238</u>	<u>(4,132)</u>
Interest payable and similar charges	-	(17)
<b>Profit before taxation</b>	<u>14,238</u>	<u>(4,149)</u>
Taxation	-	(479)
<b>Profit for the financial year</b>	<u>14,238</u>	<u>(4,628)</u>

Museum In A Box C.I.C.  
Statement of Financial Position  
As at 28 February 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Property, plant and equipment	3	987	486
		<b>987</b>	<b>486</b>
<b>Current assets</b>			
Trade and other receivables	4	9,871	3,149
Cash and cash equivalents		12,817	2,900
		<b>22,688</b>	<b>6,049</b>
<b>Trade and other payables: amounts falling due within one year</b>	5	(12,323)	(9,364)
<b>Net current assets</b>		<b>10,365</b>	<b>(3,315)</b>
<b>Total assets less current liabilities</b>		<b>11,352</b>	<b>(2,829)</b>
<b>Provisions for liabilities</b>		(96)	(153)
<b>Net assets/liabilities</b>		<b>11,256</b>	<b>(2,982)</b>
<b>Capital and reserves</b>			
Called up share capital		100	100
Retained earnings		11,156	(3,082)
<b>Shareholders' funds</b>		<b>11,256</b>	<b>(2,982)</b>

For the year ended 28 February 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

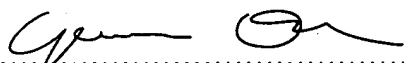
The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2021 in accordance with Section 476 of the Companies Act 2006

The director acknowledges her responsibilities for:

- ensuring that the company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Board on 02 October 2021 and were signed by:



Ms George Oates  
Director

Museum In A Box C.I.C.  
Notes to the Financial Statements  
For the year ended 28 February 2021

**Statutory Information**

Museum In A Box C.I.C. is a private limited company, limited by shares, domiciled in England and Wales, registration number 09849074.

Registered address:

60 West Street  
Bridport  
Dorset  
England  
DT6 3QP

The presentation currency is £ sterling.

**1. Accounting policies**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with the provisions of Section 1A of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical costs convention as modified by the revaluation of certain assets.

**2. Directors remuneration**

Directors' remuneration and other benefits paid/due to be paid is as follows:

	2021	2020
	£	£
Remuneration in respect of qualifying services	14,430	6,258
Company contributions to pension schemes	246	21
Payments for loss of office	246	21

**3. Property, plant and equipment**

Cost or valuation	Computer Equipment £
At 01 March 2020	2,656
Additions	748
At 28 February 2021	<u>3,404</u>
<b>Provision for depreciation and impairment</b>	
At 01 March 2020	2,170
Charge for year	247
At 28 February 2021	<u>2,417</u>
<b>Net book value</b>	
At 28 February 2021	<u>987</u>
At 29 February 2020	<u>486</u>



Museum In A Box C.I.C.  
Notes to the Financial Statements Continued  
For the year ended 28 February 2021

**4. Trade and other receivables**

	2021	2020
	£	£
Trade debtors	8,790	706
Other debtors	1,081	2,443
	<u>9,871</u>	<u>3,149</u>

**5. Trade and other payables: amounts falling due within one year**

	2021	2020
	£	£
Trade creditors	-	2,299
Taxation and social security	2,891	498
Other creditors	9,432	6,567
	<u>12,323</u>	<u>9,364</u>

**6. Average number of persons employed**

During the year the average number of employees was 2 (2020 : 2)

Museum In A Box C.I.C.  
Notes to the Financial Statements Continued  
For the year ended 28 February 2021

	2021	2020
	£	£
<b>Turnover</b>		
Sales	60,026	66,659
<b>Cost of Sales</b>		
Consultancy Fees	15,425	19,965
Direct Costs	13,019	14,057
	<u>(28,444)</u>	<u>(34,022)</u>
<b>Gross Profit</b>	<u>31,582</u>	<u>32,637</u>
<b>Administrative Expenses</b>		
Wages & Salaries	11,200	8,000
HMRC JRS Grant	(8,609)	-
PAYE & NI Contributions	-	707
Pension Contributions	243	45
Staff Training	90	-
Directors Salaries	14,430	6,258
Directors N.I.	-	61
Directors Pension Contributions	246	21
Accountancy Fees	1,216	1,017
Legal and Professional fees (allowable)	-	693
Rent	224	10,115
General Travel Expenses	135	1,760
Bank Charges	628	934
Exchange Rate Losses/Gains	-	309
Depreciation Charge: Computer Equipment	248	119
Advertising	204	353
Entertainment	231	555
General Insurance	-	50
Computer Expenses	2,051	1,832
Repairs & Renewals	518	427
Stationery & Postage	2,323	2,823
Telephone, Fax & Internet	781	875
Sundry Expenses	245	240
Subscriptions	629	344
Donations	311	-
	<u>(27,344)</u>	<u>(37,538)</u>
<b>Operating Profit</b>	<u>4,238</u>	<u>(4,901)</u>
<b>Other Operating Income</b>		
Government Grants	10,000	769
	<u>10,000</u>	<u>769</u>
<b>Interest Payable &amp; Similar Charges</b>		
Bank & Loan Interest	-	17
	<u>-</u>	<u>(17)</u>

Museum In A Box C.I.C.  
Trading and Profit and Loss Account  
For the year ended 28 February 2021

Profit on Ordinary Activities before Taxation

14,238

(4,149)

# CIC 34

## Community Interest Company Report

**For official use**  
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***Please  
complete in  
typescript, or  
in bold black  
capitals.***

**Company Name in  
full**

Museum In A Box C.I.C.

**Company Number**

09849074

**Year Ending**

28/02/2021

*(The date format is required in full)*

**Please ensure the company name is consistent with the company name entered on the accounts.**

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The last year was tough on Museum in a Box. Every school and museum on the planet closed in 2020, and they're our main customer base. So, we decided to approach the challenge proactively, by lying "fallow". Our web shop remained open, and we provided some PDF materials for "museums at home" initiatives for all the new home educators created by lockdowns and the pandemic. Sadly, we had to let go of our office space, and our junior designer who had been with us for four years. Roll on to September, when we got one of our biggest orders to date from the Royal Mint Museum, who were seeking to celebrate the 50th birthday of the decimalisation of currency by sending a Museum in a Box to any care home across the UK who asked for one. That's ended up being one of our most successful deployments, with a flock of 45 boxes being sent to over 500 care homes in the last six months or so. The boxes are proving very useful and simple in reminiscence therapy, and the Royal Mint Museum has placed a follow up order for another 30 boxes!

We have been able to accumulate enough capital in reserve to afford our third batch of boxes, and were hoping to make them available before the end of the 2021 calendar year, but we have been affected by the global chip shortage, so will have to wait for that to settle. Over 50% of the batch is already spoken for, and our customers are patient re: delay.

*(If applicable, please just state "A social audit report covering these points is attached").*

***(Please continue on separate continuation sheet if necessary.)***

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

We are in constant communication with our stakeholders, via email and our Slack group. It's been fantastic to watch and help Box deployments grow and develop. There are a few Boxes being used as part of a new theatre development in Walthamstow, in London, where local schoolchildren will interview older folks about their visits to the theatre in its previous incarnation, and we're looking forward to supporting that.

The Musical Museum in Brentford has installed Boxes in their gallery space so visitors can hear the sounds of the instruments too fragile to play.

We've been able to make several improvements to our web platform in the quieter phases too, which we've shared with all our stakeholders, who we basically classify as anyone with a Box.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

Full details of this are included in the accounts.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No Transfer of assets other than for full consideration has been made.

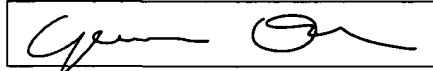
*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY (Please note this must be a live signature)**

(DD/MM/YY)

The original report must be signed by a director or secretary of the company

Signed



Date

18/10/2021

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

60 West Street

Bridport

Dorset, England

DT6 3QP

Tel

DX Number

DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

**(N.B. Please enclose a cheque for £15 payable to Companies House)**