

AD01

Change of registered office address

What this form is for
You may use this form to change a company's registered office address.

What this form is NOT for
You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP). To do this, please use form LL AD01's Change of registered office address of a limited liability partnership (LLP).

1 Company details

Company number	0	9	7	5	3	2	4	7
Company name in full	CICS Ltd							

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 New registered office address

The change in registered office address does not take effect until the Registrar has registered this notice.

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.

Building name/number	Anderson Brookes Insolvency Practitioners Ltd							
Street	6th Floor							
Post town	120 Bark Street							
County/Region	Bolton							
Postcode	B	L	1		2	A	X	

3 Signature

I am signing this form on behalf of the company.

Signature

Signature


This form may be signed by:
Director, Secretary, Person Authorised, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor.

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Presenter Information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Rikki Burton

Company name

Anderson Brookes Insolvency

Practitioners Limited

Address

6th & 7th Floor, 120 Bark Street,
Bolton, BL1 2AX

DX

Telephone

01204 255 051

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland.
- ☐ You have signed the form.

Important Information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth Floor, Edinburgh Quay2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
Or LP – 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N.R. Belfast 1.

Further information

For further information see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk