

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 9 6 8 9 0 8 5

Company name in full OneSelect Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Danny

Surname Dartnaill

### 3 Liquidator's address

Building name/number Thames Tower, Level 12

Street Station Road

Post town Reading

County/Region

Postcode R G 1 1 L X

Country

### 4 Liquidator's name ①

Full forename(s) Antony

Surname Nygate

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 55 Baker Street

Street

Post town London

County/Region

Postcode W 1 U 7 E U

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

LIQ03

Notice of progress report in voluntary winding up


**6** Period of progress report

From date	<sup>d</sup> 1	<sup>d</sup> 8	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 2	
To date	<sup>d</sup> 1	<sup>d</sup> 7	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 3	

**7** Progress report

<input checked="" type="checkbox"/> The progress report is attached	
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**8** Sign and date

Liquidator's signature	Signature <b>X</b> 	<b>X</b>							
Signature date	<sup>d</sup> 1	<sup>d</sup> 2	<sup>m</sup> 0	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 4	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Timothy Townley**

Company name **BDO LLP**

Address **5 Temple Square**

**Temple Street**

Post town **Liverpool**

County/Region

Postcode **L 2 5 R H**

Country

DX

Telephone **+44 (0) 1512 374 500**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# **OneSelect Limited** **In Creditors' Voluntary Liquidation**

Joint Liquidators' progress report from  
18 December 2022 to 17 December 2023

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# Glossary of terms

Abbreviation or term	Meaning
'Act'	Insolvency Act 1986
'Bank' or 'Natwest'	National Westminster Bank Plc
'HMRC'	HM Revenue & Customs
'Joint Liquidators' or 'we'	Danny Dartnail and Antony Nygate
'net property'	Floating charge realisations after costs and payment of preferential creditors in full
'Period'	18 December 2022 to 17 December 2023
'preferential creditors'	Claims for unpaid wages earned in the four months prior to Liquidation up to £800, holiday pay and unpaid pension contributions in certain circumstances
'Prescribed Part'	Where a company has granted a floating charge after 15 September 2003, under Section 176A of the Act a proportion of the net property available to a QFCH is set aside for the unsecured creditors of that company
'QFCH'	Qualifying Floating Charge Holder
'Report'	Prepared in accordance with Rules 18.3 and 18.7 of the Rules
'Rules'	Insolvency (England and Wales) Rules 2016
'SoLR'	Supplier of Last Resort
'secured creditors'	Creditors whose debt is secured, in accordance with Section 248 of the Act
'TEL'	Together Energy (Retail) Limited in Administration
'the Company'	OneSelect Limited
'unsecured creditors'	Creditors who are neither secured nor preferential

# Key information

## Background

Danny Dartnaill and Antony Nygate were appointed Joint Liquidators of the Company on 18 December 2019. The Company was previously in Administration.

## Purpose of the Report

This is the annual Report for the period from 18 December 2022 to 17 December 2023.

The main purpose of the Report is to provide you with an update on the progress of the Liquidation during the Period.

The Report can be reviewed in conjunction with all other reports regarding this Liquidation and the preceding Administration, on the [brportal.bdo.co.uk](http://brportal.bdo.co.uk) portal.

## Return to creditors

The table below summarises the anticipated outcome for creditors, based on our current understanding of the case. Please note these figures may be subject to change.

Class of creditor	Current estimate	Previous estimate
Secured creditor	Paid in full during preceding Administration	Paid in full during preceding Administration
Preferential creditors	N/A	N/A
Unsecured creditors <sup>1</sup>	Uncertain	Uncertain

1. The current estimate remains uncertain due to the number and value of creditors who have still to submit claims.

## What creditors need to do

We are seeking approval from the Company's creditors that the Joint Liquidators' remuneration be fixed on a time costs basis in accordance with the revised fees estimate at Appendix F.

Notice of a decision by correspondence procedure is attached at Appendix G. In order to vote, please complete the following:

- Voting form - Appendix H; and
- Proof of debt form (if not previously submitted) - Appendix I.

Please return the above forms by post to Ben Wightman, Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH or via email to [BRCMTLondonandSouthEast@bdo.co.uk](mailto:BRCMTLondonandSouthEast@bdo.co.uk) on or before 5 March 2024, the Decision Date.

If you have any queries regarding the revised fees estimate or need any assistance in completing the voting form, please contact Ben Wightman on the contact details below.

## Creditors' rights

An overview of the rights of creditors are detailed in Appendix B.

## Contact details

Contact: Ben Wightman  
Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH  
Email: BRCMTLondonandSouthEast@bdo.co.uk  
Reference: 00323056

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# Progress in the period

## Asset realisations

The receipts and payments account attached at Appendix C details the asset realisations during the Period.

### Book Debts

During the Period, £525 has been realised from book debt collections previously held in the client account of Opos Limited.

### Bank Interest Gross

Bank interest of £17,085 has been received during the Period on the funds held in the Liquidation bank account.

All recoverable assets have been realised.

## Distributions to creditors

### Secured creditors

There are no known secured creditors in this Liquidation. Natwest was paid in full during the preceding Administration.

### Preferential creditors

There are no known preferential creditors in this Liquidation.

### Prescribed Part

At the date of appointment, the Company had no outstanding floating charge security granted after 15 September 2003 and therefore the Prescribed Part will not apply in this Liquidation.

### Unsecured creditors

As detailed in the return to creditors section of the Report, it is anticipated that a dividend will be paid to unsecured creditors. However, the timing and quantum of any dividend is currently uncertain, due to the fact that a number of significant creditor claims are currently being progressed and adjudicated on.

Creditors will recall from our previous reports that an application to Court was made by certain Partners at Alvarez & Marsal Europe LLP who are Administrators of several other Energy Supply Companies, seeking directions regarding the ability of Ofgem and SoLRs to prove in the Liquidations of failed Energy Supply Companies.

Our solicitors have been monitoring the situation and a Judgment has been handed down stating that Ofgem could claim for unpaid renewables obligations and SoLRs could claim for customer credit balances they have honoured. This decision was not appealed by the parties involved. We have therefore contacted Ofgem and TEL to determine whether the decision affects their claims in this liquidation.

We are in the process of reviewing the claims received and it is our intention to issue a Notice of Intended Dividend shortly. Claims received to date total c£14.46m.

## Other matters

In addition to the above matters, we have dealt with all statutory matters required by legislation and administrative work incidental to our duties as Joint Liquidators in this Liquidation.

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### **Joint Administrators' remuneration**

Pre-Administration costs were approved on a time costs basis totalling £98,726.

Due to a transposition error, remuneration of £98,276 was drawn in the preceding Administration. To rectify this, during the Period a further £450 has been drawn as shown on the enclosed receipts and payments account at Appendix C.

### **Joint Liquidators' remuneration**

During the Period, time costs of £58,598 were incurred over 149 hours at an average rate of £392 per hour. The Joint Liquidators have drawn remuneration of £135,000 in line with the approval given, as shown on the enclosed receipts and payments account at Appendix C. Further fees of £15,000 plus VAT have been invoiced during the period but not paid and therefore are not showing on the R&P. This invoice has since been paid in full.

A detailed report of the time incurred by the Joint Liquidators and a narrative of the work done during the Period is attached in Appendix D.

The Joint Liquidators are seeking an increase to the previously approved fees estimate. A detailed report of the time incurred by the Joint Liquidators and a narrative of the work done during the Period is attached in Appendix D and a revised fees estimate is attached in Appendix F.

### **Joint Liquidators' expenses**

Expenses paid during the Period are detailed in the receipts and payments account at Appendix C.

A breakdown of expenses incurred is set out in Appendix E.

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## Future actions

The following matters will be undertaken before the Joint Liquidators can conclude the Liquidation:

- Finalise and agree the claims of unsecured creditors
  - Obtain Tax clearances from HMRC
  - Raise final Liquidation invoice
  - Submit final VAT return and process the VAT Refund
  - Issue Notice of Intended Dividend
  - Declare first and final dividend to unsecured creditors
  - Take steps to finalise the Liquidation and cease to act
-

# Appendix A

## Statutory information

### Information

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Company name	OneSelect Limited
Company registration number	09689085
Registered office	C/o BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH
Date of appointment	18 December 2019
Joint Liquidators	<p>Danny Dartnaill Antony Nygate</p> <p><i>Under the provisions of section 231 of the Act the Joint Liquidators carry out their functions jointly and severally meaning any action can be done by one Liquidator or by both of them.</i></p>
Joint Liquidators' address	BDO LLP, Thames Tower, Level 12, Station Road, Reading, RG1 1LX
Data Control and GDPR	Danny Dartnaill and Antony Nygate are authorised to act as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales in the UK. The Joint Liquidators are Data Controllers as defined by the General Data Protection Regulations. BDO LLP will act as Data Processor on the instruction of the Data Controllers. Personal data will be kept secure and processed only for matters relating to the Liquidation of OneSelect Limited. Please see the privacy statement at <a href="https://www.bdo.co.uk/en-gb/privacy-notice/insolvencies">https://www.bdo.co.uk/en-gb/privacy-notice/insolvencies</a>

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# Appendix B

## Creditors' rights

Within 21 days of receipt of the Report (1) a secured creditor, (2) an unsecured creditor with the concurrence of at least 5% in value (including the creditor in question) of the unsecured creditors; or (3) any unsecured creditor with the permission of court, may request in writing that the Joint Liquidators provide further information about their remuneration or expenses which are itemised in the Report.

Within 14 days of receipt of the request, the Joint Liquidators must provide all of the information asked for, unless they think that:

- the time or cost in preparing the information would be excessive, or
- disclosure of the information would be prejudicial to the conduct of the Liquidation or might reasonably be expected to lead to violence against any person, or
- the Joint Liquidators are subject to confidentiality obligations in respect of the information.

The Joint Liquidators must give reasons for not providing all of the requested information.

Any secured creditor or an unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors may, within eight weeks of receipt of the Report, make an application to court that the basis fixed for the Joint Liquidators' remuneration, the remuneration charged, or the expenses incurred by the Joint Liquidators, as set out in the Report, are excessive.

Copies of BDO LLP's charging and expenses policy, 'A Creditors' Guide to Liquidators' Fees' and information on the rights, duties and functions of a liquidation committee are available at <https://www.bdo.co.uk/en-gb/insights/advisory/business-restructuring/creditors-guides>.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency Practitioners. In the event that you make a complaint to us but are not satisfied with the response, then you should visit <https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.

The Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this Liquidation. A copy of the code can be found at <https://www.icaew.com/technical/ethics/icaew-code-of-ethics/icaew-code-of-ethics>.

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# Appendix C

Receipts and payments account

**OneSelect Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 18/12/2022 To 17/12/2023 £	From 18/12/2019 To 17/12/2023 £
	ASSET REALISATIONS	
	Surplus from Administration	2,313,061.38
	Book Debts	303,931.27
2,229,000.00	Cash at Bank	NIL
800,000.00	Admin VAT Refund	30,279.90
	Bank Interest Gross	42,457.72
1,017.00	Trade Debtors	NIL
		2,689,730.27
	COST OF REALISATIONS	
	Liquidator's Fees	165,000.00
	Liquidators Disbursements	120.00
	Professional Fees	900.00
	Administrator's fees	450.00
	Legal Fees (1)	24,445.50
	Corporation Tax	5,198.66
	Stationery & Postage	386.50
	Data Protection Fees	40.00
		(196,540.66)
3,030,017.00		2,493,189.61
	REPRESENTED BY	
	Bank 2 Current	2,493,189.61
		2,493,189.61

# Appendix D

## Joint Liquidators' remuneration

The Joint Liquidators' remuneration has been approved on a time costs basis.

Time costs of £58,598 have been incurred during the Period and a breakdown is detailed below, together with details of the work undertaken.

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. Rate £
Planning and strategy		1.50		0.15	2.10		3.75	1,702.20	453.92
General administration	17.00	12.40	2.25	1.10	29.00	9.70	71.45	30,738.00	430.20
Asset realisation/dealing		4.00			0.25		4.25	2,908.25	684.29
Creditors' claims		20.40			4.70	2.30	27.40	15,984.75	583.39
Reporting		4.75		1.50	1.10	3.75	11.10	4,172.50	375.90
Distribution and closure				0.55	1.95	28.90	31.40	3,092.30	98.48
<b>TOTAL</b>	<b>17.00</b>	<b>43.05</b>	<b>2.25</b>	<b>3.30</b>	<b>39.10</b>	<b>44.65</b>	<b>149.35</b>	<b>58,598.00</b>	<b>392.35</b>

Details of the work undertaken in the Period is detailed below.

### Planning and strategy

- Preparation of strategy documents
- General discussions on ongoing case strategy

### General administration

- Ongoing maintenance and reconciliation of the Liquidation bank account and other cashiering functions
- Preparation and completion of internal reviews
- Dealing with queries
- Preparing and submitting corporation tax returns
- Preparing and submitting VAT returns
- Dealing with Data protection registration

### Asset realisation

- Discussions with Opos Limited regarding book debt collections

### Creditor claims

- Processing of creditors' claim forms and entering onto IPS
- Dealing with creditor queries
- Review creditor position



## Reporting

- Preparation and distribution of the progress report to members and creditors

## Distribution and closure

- Agreement of unsecured creditors' claims
- Closure planning

The current charge out rates per hour of staff within the firm who may be involved in working on the Liquidation are as follows:

Grade	£
Partner	869-994
Director	417-834
Senior Manager	347-694
Manager	190-507
Senior Executive	152-354
Executive	93-186
BDO LLP tax department (max)	1,304

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## Cumulative time incurred to fees estimate comparison

Total time costs £181,910 have been incurred over the course of the Liquidation to 17 December 2023 as detailed below.

Activity	Estimated			Total Incurred		
	Hours	Average Rate £	Time costs £	Hours	Average Rate £	Time costs £
Steps on appointment	11.65	330.64	3,851.90	13.60	297.49	4,045.80
Planning and strategy	10.00	294.78	2,947.80	11.30	372.93	4,214.15
General administration	300.00	250.00	75,000.00	271.95	286.88	78,016.70
Asset realisation/dealing	125.00	500.00	62,500.00	88.05	522.89	46,040.05
Creditors' claims	80.00	400.00	32,000.00	58.05	516.86	30,004.00
Reporting	36.00	250.00	9,000.00	46.45	355.16	16,496.95
Distribution and closure	25.00	230.00	5,750.00	31.40	98.48	3,092.30
<b>TOTAL</b>	<b>587.65</b>	<b>325.11</b>	<b>191,049.70</b>	<b>520.80</b>	<b>349.29</b>	<b>181,909.95</b>

The Joint Liquidators expect to exceed the fees estimate of £191,049.70. This is primarily due to:

- Liaising with solicitors and taking advice regarding the Court directions being obtained by the Administrators of several other Energy Supply Companies regarding the ability of Ofgem and SoLRs to prove in the Liquidations of failed Energy Supply Companies.
- Dealing with ongoing creditor claims including liaising with TEL and Ofgem.
- Due the protracted position regarding the court directions referred to above, the Liquidation has taken longer than anticipated. This has resulted in additional statutory matters being undertaken, including bank reconciliations, tax returns etc. This is included in General administration above.
- It has also been necessary to undertake additional statutory annual reports.

A revised fees estimate is attached in Appendix F.

## Appendix E

### Joint Liquidators' expenses

The Joint Liquidators' expenses incurred and paid are detailed below.

	Estimated £	Incurred in Period 18/12/2022 to 17/12/2023 £	Total Incurred 18/12/2019 to 17/12/2023 £	Total Paid 18/12/2019 to 17/12/2023 £
Category 1				
Legal Fees (1)	-	2,538.00	24,445.50	24,445.50
Stationery & Postage	-	-	386.50	386.50
Data Protection Fees	-	-	40.00	40.00

1. Addleshaw Goddard LLP were selected due to their specific expertise in the Energy Sector and their previous dealings with SoLRs claiming for credit balances. As noted in previous reports, we were not expected to incur any further legal advice in the Liquidation, however, the Energy Sector has a number of industry specific issues that required specialised legal and/or professional advice.

The other expenses shown are self-explanatory

# Appendix F

## Revised fees estimate

The Joint Liquidators' revised fees estimate, totalling £206,993.95 is detailed below together with details of the additional work undertaken or is proposed to be undertaken.

	Incurred to date			Additional time			Revised fees estimate		
	Total hours	Average rate £	Time costs £	Total hours	Average rate £	Time costs £	Total hours	Average rate £	Time costs £
Steps on appointment	13.60	297.49	4,045.80	0.00	0.00	0.00	13.60	297.49	4,045.80
Planning and strategy	11.30	372.93	4,214.15	7.00	375.57	2,629.00	19.30	354.10	6,834.15
General administration	271.95	286.88	78,016.70	18.00	355.06	6,391.00	289.95	291.11	84,407.70
Asset realisation/dealing	88.05	522.89	46,040.05	0.00	0.00	0.00	88.05	522.89	46,040.05
Employee matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors' claims	58.05	516.86	30,004.00	18.50	258.51	4,782.50	76.55	454.43	34,786.50
Reporting	46.45	355.16	16,496.95	15.50	354.82	5,449.75	61.95	354.26	21,946.70
Distribution and closure	31.40	98.48	3,092.30	19.00	307.41	5,840.75	50.40	177.24	8,933.05
<b>TOTAL</b>	<b>520.80</b>	<b>349.29</b>	<b>181,909.95</b>	<b>79.00</b>	<b>317.52</b>	<b>25,084.00</b>	<b>599.80</b>	<b>345.10</b>	<b>206,993.95</b>

## Planning and strategy

- Preparation of strategy documents
- General discussions on ongoing case strategy

## General administration

- Ongoing maintenance and reconciliation of the Liquidation bank account and other cashiering functions
- Preparation and completion of internal reviews
- Dealing with general queries
- Ongoing communication with HMRC regarding tax clearances and refunds
- Preparing and submitting VAT returns
- Dealing with Data protection registration

## Creditors' claims

- Processing of creditors' claim forms
- Dealing with creditor queries
- Review creditor position and agreeing claims

## Reporting

- Preparation and distribution of the progress report to members and creditors

### **Distribution and closure**

- Agreement of unsecured creditors' claims
- Issuing Notices Of Intention to declare a dividend
- Calculation of dividend
- Declaration of first and final dividend to unsecured creditors
- Closure planning

The current charge out rates are detailed in Appendix D.

It is not anticipated that it will be necessary to seek approval for a further increase in the fees estimate.

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# Appendix G

## Notice of a decision by correspondence procedure - Rule 15.8

### OneSelect Limited - In Creditors' Voluntary Liquidation ('the Company')

Company registration number: 09689085

**NOTICE IS GIVEN** that I am proposing that the following decisions ('the Proposed Decisions') be considered by creditors of the Company ('the Creditors') by a decision by correspondence procedure:

1. That the Joint Liquidators' remuneration be approved on a time costs basis in accordance with the revised fees estimate totalling £206,993.95 circulated to creditors.
1. That a liquidation committee be established if sufficient creditors are willing to be members.

**Decision Date:** 5 March 2024

To vote on the Proposed Decisions please complete and return the attached voting form together with a proof of debt form (unless previously submitted) to me at the contact details below. If your voting form and completed proof of debt form are not received by me by the Decision Date your vote will not be counted.

You may also request that a physical meeting be held to consider the Proposed Decisions. If, by no later than five business days of delivery of this notice, either (i) 10% or more in value of Creditors, (ii) 10% or more in number of Creditors or (iii) 10 or more Creditors who are entitled to vote in this decision procedure request a physical meeting in writing and provide a proof of debt form (unless previously submitted), the decision by correspondence procedure will terminate and a physical meeting convened.

I must also receive any nominations for members to the liquidation committee together with a proof of debt form (unless previously submitted) by the Decision Date. Your nomination for membership to the committee will only be accepted if I am satisfied you are eligible to be a member in accordance with Rule 17.4 of the Insolvency (England and Wales) Rules 2016.

If your debt is treated as a small debt (less than £1,000), or you have opted out of receiving notices, you must still provide a proof of debt form (unless previously submitted) if voting on the Proposed Decisions, requesting a physical meeting or nominating a member for the committee.

You may apply to court to appeal any decision within 21 days of the Decision Date in accordance with Rule 15.35 of the Insolvency (England and Wales) Rules 2016.



Danny Dartnaill  
Joint Liquidator and Convener

Date: 12 February 2024

Contact: Ben Wightman  
Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH

Email: BRCMTLondonandSouthEast@bdo.co.uk  
Reference: 00323056

# Appendix H

Voting form

# Voting form

OneSelect Limited - In Creditors' Voluntary Liquidation ('the Company')  
Company registration number: 09689085  
Decision Date: 5 March 2024

Name of Creditor

Address

Email

## PROPOSED DECISIONS - I WISH TO VOTE AS INDICATED BELOW:

**\*Delete as applicable**

1. That the Joint Liquidators' remuneration be approved on a time costs basis in accordance with the revised fees estimate totalling £206,933.95 circulated to creditors.

For / Against\*

2. That a liquidation committee be established if sufficient creditors are willing to be members.

For / Against\*

## COMPLETE THIS SECTION ONLY IF YOU ARE SEEKING A LIQUIDATION COMMITTEE BE ESTABLISHED AND CONSENT TO BE A MEMBER OF THE COMMITTEE.

**\*Delete as applicable**

I consent to being a member of the liquidation committee.

Yes / No\*

I wish to nominate \_\_\_\_\_ \*\* (insert name) to act as my representative.

*\*\*A body corporate may be a member of a committee, but it cannot act otherwise by a representative*

Signature

Name (BLOCK CAPITALS)

Authority

Dated

Please complete and return this form together with a proof of debt form (unless previously submitted) to Ben Wightman, Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH or by email to [BRCMTLondonandSouthEast@bdo.co.uk](mailto:BRCMTLondonandSouthEast@bdo.co.uk) to be received no later than the Decision Date.



**Notes:**

A committee member may not be represented by:

- Another member of the committee;
- A person who is at the same time representing another committee member;
- A body corporate
- An undischarged bankrupt;
- A person whose estate has been sequestrated and who has not been discharged;
- A person to whom a moratorium period under a debt relief order applies;
- A person who is subject to a company directors' disqualification order or a company directors' disqualification undertaking; or
- A person who is subject to a bankruptcy restrictions order (including an interim order), a bankruptcy restrictions undertaking, a debt relief restrictions order (including an interim order) or a debt relief restrictions undertaking.

Please also note that the Joint Liquidators cannot act as a committee member's representative.

A liquidation committee must have at least three members and no more than five members.

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# Appendix I

Proof of debt form

# Proof of debt form

**OneSelect Limited - In Creditors' Voluntary Liquidation ('the Company')**

**Company registration number: 09689085**

**Relevant date: 17 December 2018**

**Name of Creditor**

*(If a company please also give company registration number and where registered)*

**Address of Creditor**

*including email address for correspondence*

**Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the relevant date.** £

*Note: Any trade or other discounts (except discount for immediate or early settlement) which would have been available to the Company but for the insolvency proceedings should be deducted from the above claim where relevant. Where any payment is made in relation to the claim or set-off applied after the relevant date, this should be deducted.*

**If amount in 3 above includes outstanding uncapitalised interest please state amount.** £

**Particulars of how and when debt incurred**

*(If you need more space append a continuation sheet to this form).*

**Particulars of any security held, the value of the security, and the date it was given.**

**Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.**

**Details of attached documents by reference to which the debt can be substantiated.**

**Signature of creditor**

**or person authorised to act on his behalf**

**Name (BLOCK CAPITALS)**

**Dated**

**Position with or in relation to creditor**

**Address of person signing**

*(if different from 2 above)*

Please complete and return this form to Ben Wightman, Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH or by email to [BRCMTLondonandSouthEast@bdo.co.uk](mailto:BRCMTLondonandSouthEast@bdo.co.uk).

