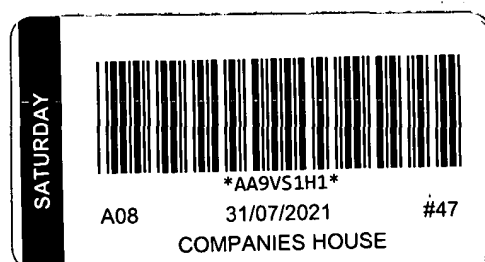


REGISTERED COMPANY NUMBER: 09649512 (England and Wales)  
REGISTERED CHARITY NUMBER: 1170043

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
BURSLEDON BRICKWORKS MUSEUM TRUST**

Rothmans LLP  
Chartered Accountants  
Avebury House  
St Peter Street  
Winchester  
Hampshire  
SO23 8BN



**BURSLEDON BRICKWORKS MUSEUM TRUST**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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# **BURSLEDON BRICKWORKS MUSEUM TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Bursledon Brickworks Museum Trust is a Company Limited by Guarantee and was registered as a charity by the Charity Commission on 4 November 2016. A lease with the owners of the site The Hampshire Buildings Preservation Trust ("HBPT") was signed on 18 January 2017, effective from 1 April 2016.

The Trust continues to engage in the conservation of the buildings and promotion of the Brickworks Museum as a visitor attraction.

The Museum had a very challenging year in 2020 with the Covid-19 pandemic restrictions in the UK being introduced in March at the time for normal seasonal opening of our heritage attraction to the general public. These restrictions of course continued throughout the remainder of the year in various forms allowing just occasional short periods when access to the public was permitted in small numbers. As well as the general public the Covid-19 restrictions also impacted severely on the staff and significant volunteer workforce who were unable to access the site and perform much needed projects and tasks.

Visitor numbers were consequentially low in the year but social media played a very significant part in continuing to raise the profile of the Museum and in providing education and events for the public.

When access was permitted for volunteers some smaller projects were progressed which had grant funding and these included: improvements to the shop and main entrance, adding two more rooms to the workers' cottages display, a WW1 project and its influence on the working men and women in the area, interpretation of the growing display of bricks, the reconstruction of part of the Pycroft Brickworks, and the development of a new miniature railway which will offer rides to visitors. Costumed interpretation also took place in 2020 which proved to be popular with visitors and the intention is to repeat this for 2021.

The New Foundations Project continued during the year with support from consultant help with building design, business planning and fundraising and culminated in a round 2 application to the National Lottery Heritage Fund in November 2020. Unfortunately we were advised in March 2021 that we were unsuccessful in receiving a grant award at this time, and therefore have put in motion plans for a revised scheme for the project for which we will seek grant funding in 2021 and 2022.

The Museum Forward Plan (an essential part of being accredited) was clearly delayed in 2020 due to the impact of Covid-19. This plan will be revisited in 2021, which process includes the trust, staff, volunteers and visitors, and revised from the outcomes of the pandemic in particular reviewing potential opportunities for new commercial income sources.

In late 2019 there was a visioning exercise held with external facilitators with the view to becoming The Museum of Bricks and Brickmaking. Those taking part included the trust, in-house consultants and key volunteers. This is an ongoing project which it was hoped to progress during 2020 but was delayed by the pandemic and thus further sessions will be held during 2021.

Finally, looking forward, the Museum re-opened in May 2021 and is seeking to extend its opening and event activities as further relaxation of the lockdown measures in the UK permits. Financially the extended closures in 2020 and into 2021 has drastically reduced the normal income budgeted for the period but mitigating measures have taken place in order to underpin the cash situation and reserves. In particular emergency funding and recovery funding has been applied for since the start of the pandemic and we have been successful in grant awards totalling £141k up to June 2021. This is sufficient funding to see us through to the end of 2021 and into 2022. Overall expenditure has been closely monitored and cut back where necessary and the whole financial situation will be regularly examined and reviewed as we move forward in these still uncertain times with the continuing effect of the pandemic.

## **BURSLEDON BRICKWORKS MUSEUM TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

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#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

The Trustees of the Bursledon Brickworks Museum Trust are aware of the published Guidance of the Charity Commission on Public Benefit and take that into account in encouraging the public to engage with this significant heritage asset. Visitors experience the history of the site and the history of brick making generally. Activities are included for all ages to help with engagement. School visits are encouraged as are specialist interest groups such as the University of the Third Age (U3A) and local history societies.

In particular the Brickworks Museum has continued to be successful in offering opportunities to people of all ages who have a disability or disadvantage to become involved in learning and creative activity. During 2020 the museum had five volunteers with varying disabilities. Most of them are younger than the average age for volunteering, two have suffered brain injuries, one has a physical disability and the others have learning difficulties. They work in teams alongside the regular volunteers.

In commenting on proposals of change to historic buildings the Trust considers that public access should be afforded, where possible, to experience and learn of heritage significance.

#### **FINANCIAL REVIEW**

##### **Financial position**

The financial result of the Trust for the year ended 31 December 2020 was a Net Income of £32,874 (2019: Net Income £10,336). The £22,538 improvement in the result has primarily arisen from £56,291 income from Covid-19 emergency and recovery grants, approximately £20,000 savings on consultants fees and overheads and £5,500 reduced spend on events as only one took place, partly offset by £37,000 lower admission income (impact of Covid-19) and £22,000 reduced commercial income (also due to Covid-19). The Net Assets position at 31 December 2020 was £86,751 (2019: £53,877), which fully relates to Unrestricted Funds and none to Restricted Funds at both year ends.

Looking ahead to the year 2021 and beyond the key emphasis of the Board is to generate moderate annual profit surpluses. These can then be reinvested in improvements to the infrastructure of the site to ensure the long term viability of the buildings and museum sustainability and to enhance the overall visitor experience. The significant New Foundations Project to fully restore two derelict drying sheds utilising forecast grant monies and other major donations is a key element of this plan as it would generate a regular income from office lettings and exhibition space well into the future. Fundraising campaigns, a range of interesting Covid-safe events and new commercial income sources are planned this year to complement the regular sources of income.

##### **Reserves policy**

The policy was reviewed and revised in 2020, and reserves are now held for:

- Restricted Funds, grants to the Brickworks Museum from funding bodies for museum project expenditure.
- A contingency of one years annual income of the Trust.
- Match funding for future projects of the Trust.

##### **Going concern**

The Trustees at each Board meeting are briefed in detail on the progress of the transactions, the current balances, the levels of reserves, and any future liabilities. On that basis, the Treasurer alerts the Trustees to anything that might indicate that the charity is not likely to become a going concern. The Trust's adoption and implementation of its Business Plan gives increased confidence that Bursledon Brickworks Museum Trust is likely to remain solvent and there are limited uncertainties of this charity's ability to continue.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Company is limited by guarantee (company number 09649512) as defined by the Companies Act 2006 and governed by a memorandum and articles of association and does not have any share capital. It is registered by the Charity Commission as charity number 1170043.

Overall responsibility is in the hands of the trustees.

## **BURSLEDON BRICKWORKS MUSEUM TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020**

---

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

During the year there were no changes of Trustee. For future recruitment, as the situation arises, a formal process of identifying skill gaps and advertising vacancies will be pursued.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

09649512 (England and Wales)

##### **Registered Charity number**

1170043

##### **Registered office**

Bursledon Brickworks Museum  
Coal Park Lane  
Swanwick  
Southampton  
Hampshire  
SO31 7GW

##### **Trustees**

Mrs E D Bell Retired  
Mrs J M Bevis Retired  
D M Hubbard Retired  
Mrs M P Johnston Retired  
P R West Retired Accountant  
A Fry Retired (resigned 10.3.21)  
G A Moore Retired (resigned 29.6.21)  
T D I J Bristow Director  
A G Upton Retired  
Dr G W Roberts Curator  
J D Gray Retired  
Dr P Worby Therapist (resigned 29.6.21)  
N D Atkinson MNM (appointed 29.6.21)  
A M Elford (appointed 29.6.21)

##### **Independent Examiner**

Rothmans LLP  
Chartered Accountants  
Avebury House  
St Peter Street  
Winchester  
Hampshire  
SO23 8BN

#### **EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

#### **TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees (who are also the directors of Bursledon Brickworks Museum Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**TRUSTEES' RESPONSIBILITY STATEMENT - continued**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 13/07/2021 and signed on its behalf by:



.....  
P R West - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BURSLEDON BRICKWORKS MUSEUM TRUST**

---

**Independent examiner's report to the trustees of Bursledon Brickworks Museum Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

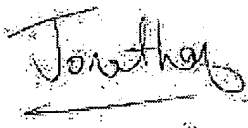
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Poulter  
FCA CTA  
Rothmans LLP  
Chartered Accountants  
Avebury House  
St Peter Street  
Winchester  
Hampshire  
SO23 8BN

29 July 2021

Date: .....

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		33,668	46,969	80,637	29,966
<b>Charitable activities</b>					
Museum		5,737	-	5,737	42,865
Other trading activities	2	2,434	-	2,434	21,146
Investment income	3	166	-	166	150
Other income		12,481	-	12,481	34,580
<b>Total</b>		<b>54,486</b>	<b>46,969</b>	<b>101,455</b>	<b>128,707</b>
<b>EXPENDITURE ON</b>					
Raising funds		657	-	657	8,933
<b>Charitable activities</b>					
Museum		20,955	46,969	67,924	109,438
Other		-	-	-	-
<b>Total</b>		<b>21,612</b>	<b>46,969</b>	<b>68,581</b>	<b>118,371</b>
<b>NET INCOME</b>		<b>32,874</b>	<b>-</b>	<b>32,874</b>	<b>10,336</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		53,877	-	53,877	43,541
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>86,751</b>	<b>-</b>	<b>86,751</b>	<b>53,877</b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements



**BURSLEDON BRICKWORKS MUSEUM TRUST**

**BALANCE SHEET  
31 DECEMBER 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	1,474	-	1,474	1,284
Investments	9	1	-	1	1
		<u>1,475</u>	<u>-</u>	<u>1,475</u>	<u>1,285</u>
<b>CURRENT ASSETS</b>					
Stocks	10	100	-	100	-
Debtors	11	24,878	8,950	33,828	27,572
Cash at bank and in hand		67,544	80,035	147,579	58,327
		<u>92,522</u>	<u>88,985</u>	<u>181,507</u>	<u>85,899</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(7,246)	(74,985)	(82,231)	(19,307)
<b>NET CURRENT ASSETS</b>		<u>85,276</u>	<u>14,000</u>	<u>99,276</u>	<u>66,592</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		86,751	14,000	100,751	67,877
<b>CREDITORS</b>					
Amounts falling due after more than one year	13	-	(14,000)	(14,000)	(14,000)
<b>NET ASSETS</b>		<u>86,751</u>	<u>-</u>	<u>86,751</u>	<u>53,877</u>
<b>FUNDS</b>	14				
Unrestricted funds				86,751	53,877
<b>TOTAL FUNDS</b>				<u>86,751</u>	<u>53,877</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**BALANCE SHEET - continued**  
**31 DECEMBER 2020**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....13/07/2021..... and were signed on its behalf by:

*PR West*

.....  
P R West - Trustee

The notes form part of these financial statements

## BURSLEDON BRICKWORKS MUSEUM TRUST

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', 'Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 33% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### **Investments**

Fixed asset investments are recognised at cost less impairment.

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**2. OTHER TRADING ACTIVITIES**

	2020	2019
	£	£
Shop income	248	1,598
Cafe takings	2,186	19,548
	<u>2,434</u>	<u>21,146</u>

**3. INVESTMENT INCOME**

	2020	2019
	£	£
Interest receivable	<u>166</u>	<u>150</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	<u>409</u>	<u>240</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses**

In the year to 31 December 2020, the following trustees claimed expense reimbursements:

P West £922 (2019: £77)

D Hubbard £765 (2019: £117)

G Moore £833 (2019: £Nil)

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

<u>2020</u>	<u>2019</u>
-------------	-------------

No employees received emoluments in excess of £60,000.

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	9,255	20,711	29,966
<b>Charitable activities</b>			
Museum	42,865	-	42,865
Other trading activities	21,146	-	21,146
Investment income	150	-	150
Other income	34,580	-	34,580
<b>Total</b>	<u>107,996</u>	<u>20,711</u>	<u>128,707</u>
 <b>EXPENDITURE ON</b>			
Raising funds	8,933	-	8,933
<b>Charitable activities</b>			
Museum	87,638	21,800	109,438
Other	-	-	-
<b>Total</b>	<u>96,571</u>	<u>21,800</u>	<u>118,371</u>
 <b>NET INCOME/(EXPENDITURE)</b>	<u>11,425</u>	<u>(1,089)</u>	<u>10,336</u>
<b>Transfers between funds</b>	<u>(1,089)</u>	<u>1,089</u>	<u>-</u>
<b>Net movement in funds</b>	10,336	-	10,336
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	43,541	-	43,541
 <b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>53,877</u></u>	<u><u>-</u></u>	<u><u>53,877</u></u>

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2020	1,570	-	1,570
Additions	-	599	599
	<u>1,570</u>	<u>599</u>	<u>2,169</u>
At 31 December 2020			
<b>DEPRECIATION</b>			
At 1 January 2020	286	-	286
Charge for year	393	16	409
	<u>679</u>	<u>16</u>	<u>695</u>
At 31 December 2020			
<b>NET BOOK VALUE</b>			
At 31 December 2020	<u>891</u>	<u>583</u>	<u>1,474</u>
At 31 December 2019	<u>1,284</u>	<u>-</u>	<u>1,284</u>

**9. FIXED ASSET INVESTMENTS**

	Shares in group undertaking £
<b>COST LESS IMPAIRMENT</b>	
At 1 January 2020 and 31 December 2020	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 December 2020	<u>1</u>
At 31 December 2019	<u>1</u>

There were no investment assets outside the UK.

**10. STOCKS**

	2020 £	2019 £
Stocks	<u>100</u>	<u>-</u>

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade debtors	-	1,127
Other debtors	6,911	-
Gift aid	2,917	2,771
Bursledon Brickworks Trading Limited	24,000	23,499
Prepayments	-	175
	<u>33,828</u>	<u>27,572</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade creditors	8,935	-
Accruals and deferred income	73,296	19,307
	<u>82,231</u>	<u>19,307</u>

**13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2020	2019
	£	£
Hampshire Buildings Preservation Trust	10,000	10,000
Other creditors	4,000	4,000
	<u>14,000</u>	<u>14,000</u>

**14. MOVEMENT IN FUNDS**

	At 1.1.20	Net	Transfers	At
	£	movement	between	31.12.20
		in funds	funds	£
		£	£	
<b>Unrestricted funds</b>				
General Fund	53,877	29,396	3,478	86,751
Fareham Borough Council - Retail & Hospitality Leisure Emergency Fund	-	3,478	(3,478)	-
	<u>53,877</u>	<u>32,874</u>	<u>-</u>	<u>86,751</u>
<b>TOTAL FUNDS</b>	<u>53,877</u>	<u>32,874</u>	<u>-</u>	<u>86,751</u>

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	29,486	(90)	29,396
Fareham Borough Council - Retail & Hospitality Leisure Emergency Fund	10,000	(6,522)	3,478
Arts Council England - Emergency Fund	15,000	(15,000)	-
	<u>54,486</u>	<u>(21,612)</u>	<u>32,874</u>
<b>Restricted funds</b>			
Groundworks - Tesco Bags	1,279	(1,279)	-
Brighton & Hove Council - Arts Award	1,080	(1,080)	-
Museum MOT Reinterpretation	1,003	(1,003)	-
WW1 Project - National Heritage	449	(449)	-
HCC Cottages upgrade	623	(623)	-
Groundworks UK Trains	6,853	(6,853)	-
NHLF - Heritage Emergency	27,701	(27,701)	-
AIM shop and reception upgrade	3,186	(3,186)	-
Pycroft Works	1,203	(1,203)	-
Arts Council England - Cultural Recovery Fund 1	3,592	(3,592)	-
	<u>46,969</u>	<u>(46,969)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>101,455</u>	<u>(68,581)</u>	<u>32,874</u>

**Comparatives for movement in funds**

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
<b>Unrestricted funds</b>				
General Fund	43,541	11,425	(1,089)	53,877
<b>Restricted funds</b>				
RDPE Leader Cafe Grant	-	(1,089)	1,089	-
<b>TOTAL FUNDS</b>	<u>43,541</u>	<u>10,336</u>	<u>-</u>	<u>53,877</u>



**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**14. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	107,996	(96,571)	11,425
<b>Restricted funds</b>			
Playground	13,539	(13,539)	-
Groundworks - Tesco Bags	53	(53)	-
Hampshire County Council - Wildlife Grant	208	(208)	-
Defibrillator	913	(913)	-
Brighton & Hove Council - Arts Award	115	(115)	-
Museum MOT Reinterpretation	2,272	(2,272)	-
RDPE Leader Cafe Grant	3,397	(4,486)	(1,089)
WW1 Project - National Heritage	214	(214)	-
	<u>20,711</u>	<u>(21,800)</u>	<u>(1,089)</u>
<b>TOTAL FUNDS</b>	<u>128,707</u>	<u>(118,371)</u>	<u>10,336</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
<b>Unrestricted funds</b>				
General Fund	43,541	40,821	2,389	86,751
Fareham Borough Council - Retail & Hospitality Leisure Emergency Fund	-	3,478	(3,478)	-
	<u>43,541</u>	<u>44,299</u>	<u>(1,089)</u>	<u>86,751</u>
<b>Restricted funds</b>				
RDPE Leader Cafe Grant	-	(1,089)	1,089	-
<b>TOTAL FUNDS</b>	<u>43,541</u>	<u>43,210</u>	<u>-</u>	<u>86,751</u>

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**14. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	137,482	(96,661)	40,821
Fareham Borough Council - Retail & Hospitality Leisure Emergency Fund	10,000	(6,522)	3,478
Arts Council England - Emergency Fund	15,000	(15,000)	-
	<u>162,482</u>	<u>(118,183)</u>	<u>44,299</u>
<b>Restricted funds</b>			
Playground	13,539	(13,539)	-
Groundworks - Tesco Bags	1,332	(1,332)	-
Hampshire County Council - Wildlife Grant	208	(208)	-
Defibrillator	913	(913)	-
Brighton & Hove Council - Arts Award	1,195	(1,195)	-
Museum MOT Reinterpretation	3,275	(3,275)	-
RDPE Leader Cafe Grant	3,397	(4,486)	(1,089)
WW1 Project - National Heritage	663	(663)	-
HCC Cottages upgrade	623	(623)	-
Groundworks UK Trains	6,853	(6,853)	-
NHLF - Heritage Emergency	27,701	(27,701)	-
AIM shop and reception upgrade	3,186	(3,186)	-
Pycroft Works	1,203	(1,203)	-
Arts Council England - Cultural Recovery Fund 1	3,592	(3,592)	-
	<u>67,680</u>	<u>(68,769)</u>	<u>(1,089)</u>
<b>TOTAL FUNDS</b>	<u>230,162</u>	<u>(186,952)</u>	<u>43,210</u>

**Transfers between funds**

During the year a transfer of £3,478 from the unrestricted Fareham Borough Council Retail & Hospitality Leisure Emergency Fund to the unrestricted General Fund took place. The grant provided by Fareham Borough Council was provided as support during the Covid-19 pandemic with no separate accountability required. Therefore, it was decided that it merely forms part of general funds and is indistinguishable from the General Fund and hence a transfer to the General Fund was appropriate.

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020**

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**15. RELATED PARTY DISCLOSURES**

A £10,000 loan was made from Hampshire Buildings Preservation Trust Limited (The) a registered charity (269378) to Bursledon Brickworks Museum Trust in 2018. This balance was outstanding as at 31 December 2020.

During the year a loan (net) of £24,000 (2019: £23,499) was made to a wholly owned subsidiary of Bursledon Brickworks Museum Trust, the trading company Bursledon Brickworks Trading Limited a company limited by shares (11576859), and the full amount was outstanding as at 31 December 2020.

During the 2019 year Mrs M P Johnston, a trustee of Bursledon Brickworks Museum Trust, made a loan to the charity of £2,000. This balance was outstanding as at 31 December 2020.

In the year to 31 December 2020, and in the year to 31 December 2019, no donations were received from trustees.

**16. CALLED UP SHARE CAPITAL**

The company has no share capital as it is limited by guarantee, each member promising to contribute the sum of £1 upon winding up.

**BURSLEDON BRICKWORKS MUSEUM TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	7,103	4,633
Gift aid	376	2,827
Grants	71,967	20,711
Subscriptions	1,191	1,795
	<hr/> 80,637	<hr/> 29,966
<b>Other trading activities</b>		
Shop income	248	1,598
Cafe takings	2,186	19,548
	<hr/> 2,434	<hr/> 21,146
<b>Investment income</b>		
Interest receivable	166	150
<b>Charitable activities</b>		
Other Income	1,234	3,442
Admissions & open day	3,156	33,859
Group visits	1,347	5,564
	<hr/> 5,737	<hr/> 42,865
<b>Other income</b>		
Exhibitions & talks	40	312
Table, room & site hire	11,540	22,883
Scrap metal sales	901	2,022
Beer festival	-	9,363
	<hr/> 12,481	<hr/> 34,580
<b>Total incoming resources</b>	101,455	128,707
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Catering / cafe purchases	524	8,277
Shop purchases	133	656
	<hr/> 657	<hr/> 8,933
<b>Charitable activities</b>		
Event expenses	922	6,344
Groundworks - Tesco Bags	1,279	53
Carried forward	2,201	6,397

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**BURSLEDON BRICKWORKS MUSEUM TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b>Charitable activities</b>		
Brought forward	2,201	6,397
Hampshire County Council - wildlife grant	-	208
Brighton & Hove Council - arts award	1,080	115
Defibrillator fund	-	913
LDPE - leader cafe grant	-	4,486
Museum MOT Reinterpretation	1,003	2,272
Playarea	-	13,539
WW1 Project - national heritage	449	214
HCC - cottages upgrade	623	-
AIM - Shop and Reception upgrade	3,186	-
Pycroft Works	1,203	-
Groundworks - Trains	6,853	-
	<hr/> 16,598	<hr/> 28,144
<b>Support costs</b>		
<b>Management</b>		
Consultants fees	22,193	50,760
Rates and water	988	700
Insurance	5,757	5,568
Light and heat	3,781	6,405
Telephone	1,368	1,585
Postage and stationery	1,163	1,862
Advertising	1,139	2,050
Sundries	219	13
Health & safety costs	723	430
Projects - railway	-	604
Repairs and renewals	6,981	4,918
Education costs	66	-
Computer costs	203	291
Subscriptions	287	293
Volunteer expenses	125	100
Cleaning	1,415	2,755
Projects - Museum	-	55
Security	392	-
Depn - Fixtures & Fittings	392	240
Depn - Computer Equipment	16	-
	<hr/> 47,208	<hr/> 78,629
<b>Other</b>		
Bank charges	-	25
Credit card charges	794	912
	<hr/> 794	<hr/> 937
<b>Governance costs</b>		
Legal & professional fees	-	(1,500)
Carried forward	-	(1,500)

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**BURSLEDON BRICKWORKS MUSEUM TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b>Governance costs</b>		
Brought forward	-	(1,500)
Accountancy fees	3,000	3,000
Under / (over) provision	324	228
	<u>3,324</u>	<u>1,728</u>
<b>Total resources expended</b>	<u>68,581</u>	<u>118,371</u>
<b>Net income</b>	<u>32,874</u>	<u>10,336</u>

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