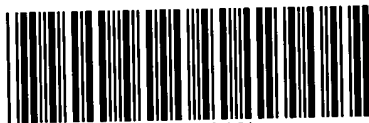


Company Registration No. 09625982 (England and Wales)

ELMWEY LEARNING TRUST
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

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ELMWEY LEARNING TRUST

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ELMWEY LEARNING TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Susan Cooper (Resigned 20 April 2017) Maria Cicero-Scott Anne Cullum (Accounting Officer) Vicki Macleod (Resigned 13 July 2017) Francis Nicholas (Chair of Trustees) Nathan Roberts Guy Solway Alan Wright Helen Cooper (Appointed 20 April 2017)
Members	Gordon Carlile (Resigned 3 February 2017) Vicki Macleod Francis Nicholas Karen Stainsby (Resigned 13 July 2017) Jack Janikowski (Appointed 15 December 2016) Alan Wright (Appointed 13 July 2017)
Senior leadership team	Anne Cullum - Executive Principal Peter Manns - Vice Principal Alison Shakespeare - Vice Principal Rebecca Harris - Business Manager
Company secretary	Rebecca Harris
Company registration number	09625982 (England and Wales)
Independent auditor	Wilkins Kennedy LLP Gladstone House 77-79 High Street Egham Surrey TW20 9HY
Bankers	NatWest Bank Plc 1 High Street Weybridge Surrey KT13 8UA
Solicitors	Browne Jacobson LLP 77 Gracechurch Street City of London EC3V 0AS

ELMWEY LEARNING TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2017

The Trustees present their annual report together with the financial statements and independent auditor's reports of the charitable company for the period 1 September 2016 to 31 August 2017. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an academy for pupils aged 11 to 18 serving a catchment area in Weybridge. It has a pupil capacity of 1109 and had a roll of 1285 in the school census on 6th October 2016.

Structure, governance and management

Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The trustees of ElmWey Learning Trust are also the directors of the charitable company for the purposes of company law. Details of the Trustees who served during the year are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

ElmWey Learning Trust is a member of the Department of Education Risk Protection Arrangement (RPA). This indemnified trustees against losses or claims. It is not possible to break down the overall £25 per pupil RPA contribution to reflect the trustees' liability element. Cover is provided up to an aggregate limit of £10 million during any one Membership Year.

Method of recruitment and appointment or election of Trustees

The members of the Trust shall comprise no less than 3 persons. Members cannot be employees of the Trust. The number of Trustees shall not be less than 3, but shall not be subject to a maximum.

Up to 5 trustees may be appointed by the members; the Executive Principal serves as a Trustee. A minimum of 2 parent trustees will be appointed unless there is a Local Governing Body that includes at least 2 parent members.

The Board of Trustees is responsible for setting out the Terms of Reference of the Local Advisory Board and formally appointing members of the Local Advisory Board.

The term of office for any trustee shall be 4 years. Subject to remaining eligible to be a particular type of trustee, a trustee may be reappointed or re-elected.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

Policies and procedures adopted for the induction and training of Trustees

New Trustees are provided with an Induction Pack outlining key information outlining their obligations under Companies and Charities Law. New trustees are registered with an external training provider, Babcock International who are a specialist training organisation which provides training, information and guidance for trustees, directors and governors. New trustees are also invited to a welcome meeting with the Chair of the Board and the Executive Principal and are provided the opportunity to meet other key members of the Executive Team.

A Disclosure and Barring Service Check (DBS) is undertaken for all new trustees and all trustees are entered onto the trust's register of interests by completing an appropriate declaration. The register of interests is reviewed annually at the start of each new financial year.

Trustees also complete a skills audit that is reviewed annually each year, this helps identify training needs. An annual training conference is held annually each March which is attended by the Board of Trustees.

Organisational structure

The Trust is governed by the Board of Trustees which delegates functions to the Executive Principal and the Local Advisory Board who are appointed by the Trustees as a committee of the Board. There is also a Senior Leadership Team at Heathside School who are supported by a layer of middle managers including subject and pastoral heads. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

A Scheme of Delegation has been put in place setting out the specific responsibilities of the Board of Trustees, the Local Advisory Board and the Executive Principal.

The Trustees are legally accountable to the Department of Education and other statutory bodies for the overall running of the Trust. They set the overall vision, strategy and objectives for the Trust and identify key performance indicators for both the Trust and Heathside School with a key focus on educational improvement. They are responsible for setting Trust wide policies on such matters as Finance, Human Resources, Safeguarding and overall governance and for reviewing recruitment, performance management and pay progression for the Executive Principal.

The Local Advisory Board monitors individual school performance and levels of student progress, agrees local policies i.e. student attendance and assessment policies and monitors local finance budgets. The Local Advisory Board oversee performance management and pay progression for Heathside School staff. Members of the Local Advisory Board also attend recruitment interview panels for senior leadership posts.

The Senior Leadership Team at Heathside School oversee the day to day operation of the school and are responsible for implementing the policies laid down by the Board of Trustees and the Local Advisory Board. The Senior Leadership Team are responsible for authorising expenditure within agreed financial limits and for appointing school staff. Some spending control is delegated to middle managers within agreed financial limits set out in the trust's financial policies.

Arrangements for setting pay and remuneration of key management personnel

Pay and remuneration for the Executive Principal is set and agreed each year following a review of performance against objectives by a Principal's Performance Review Committee. The committee comprises of no less than 2 trustees other than the Executive Principal and an externally appointed advisor who provides benchmarking information and guidance to Trustees.

For other senior managers performance is reviewed against objectives by the Executive Principal and proposals for pay progression are considered by a pay committee comprising at least three local advisory board members. Pay progression mirrors arrangements set out in School Teachers Pay and Condition document and Surrey Pay for senior leaders who are not members of teaching staff.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

Related parties and other connected charities and organisations

ElmWey Learning Trust has operated as a Multi-Academy Trust with Heathside School as the single academy since the conversion of Heathside School on 1st September 2015. There is no third party sponsor to the Trust.

There were no transactions with related parties during the year ended 31 August 2017.

Objectives and activities

Objects and aims

The principal objects of the Trust are specifically restricted to the following:

- to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing, by establishing, maintaining, carrying on, managing and developing schools offering a broad and balanced curriculum
- to promote for the benefit of the inhabitants of Weybridge and the surrounding areas the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

The Board of Trustees has established the following principles as the core vision and values of ElmWey Learning Trust:

To create a family of local schools committed to excellence and continuous improvement where all pupils:

- Inspired to learn and develop as rounded individuals able to play a positive role in society
- Encouraged to aim high and know they are valued, regardless of ability or background
- Enabled to take advantage of exceptional opportunities to fulfil their potential within their school and beyond

Where capable, innovative and inspiring leaders, teachers and support staff:

- Inspired to want the best for all pupils and schools within the Trust
- Encouraged to be innovative, collaborative and inspirational
- Enable to develop themselves and deliver exceptional outcomes

ElmWey Learning Trust aspires to being a model among trusts in all aspects of education, leadership, people development and governance.

Objectives, strategies and activities

The main objectives for Heathside School during the period ended 31 August 2017 are summarised below:

- to improve achievement for all groups of students, including disadvantaged students
- to ensure all teachers are at least 'good' and delivering differentiated, challenging and inspiring lessons for all
- to effect timely interventions to ensure all groups of students make the best possible progress
- to promote behaviour that is polite, positive and respectful leading to outstanding learning
- to provide a safe, secure environment where discrimination is not tolerated and where students and staff understand safeguarding and have awareness of the need to prevent radicalisation
- to provide outstanding educational experiences and careers information and guidance to ensure that students are well equipped for the next stage of their education, training or employment
- to support the highest aspirations and achievement for all students including disadvantaged students, the most able and those with Special Educational Needs and Disabilities
- to support students' spiritual, moral, social and cultural development, enabling them to maintain good mental and physical health and foster their understanding of life in modern Britain and British Values
- to empower leaders and middle leaders to share the core focus of improving teaching and learning and student outcomes through an outstanding curriculum and effective communication.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

Public benefit

The Trustees have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

Strategic report

Achievements and performance

ElmWey Learning Trust has secured a site for a new six form entry 11-16 non-selective Free School which will be called, Heathside, Walton-On-Thames. The new school was granted permission by the Department for Education following a successful application submitted by ElmWey Learning Trust in Wave 11. The Trust has been working with the Education and Skills Funding Agency (ESFA) to develop plans for the new school which is intended to open in September 2019 subject to consultation and planning. In the meantime, ElmWey will continue to work collaboratively with its other secondary and primary partners and develop opportunities to further the growth of the Trust.

Heathside School

Heathside School was the founder academy of ElmWey Learning Trust. Heathside is a mixed school with a comprehensive intake and is regularly oversubscribed (1st choice preferences for September 2018 intake were 280 compared to 322 in the previous year). Currently, there are 1257 students on roll (1055 in years 7-11 and 202 in the sixth form).

Partnerships

Via the 14-19 Partnership group Heathside works closely with the other three Elmbridge secondary schools and the two local post 16 colleges. A Careers Advisor and Alternative Learning Provision are provided through this group. In addition Heathside works closely with the Weybridge Cluster group, which ensures that Weybridge schools, across all phases, share good practice, moderate standards across phases and ensure smooth transition.

Teacher training

Heathside also works closely with a range of ITT providers ensuring that new entrants to the profession have high quality provision. St Mary's, Brunel and Kingston colleges regularly place students to train with Heathside. In addition, Heathside links with GEP in Guildford training SCITT and Researchers in Schools post graduates. Heathside provides the safeguarding training for all of GEP trainees and also leads the training for Esher High School on questioning.

Leadership development

Leadership development is extremely important to fulfilling Heathside's vision and building succession planning. Many staff have developed through following leadership courses such as NPQH, NPQSL and NPQML. Both teaching and support staff apply, via the professional study grant, to study for M.A.s and other professional external qualifications. Continuous professional development, closely linked to staffs' needs, builds on all elements towards improving teaching and learning. Following an initial drop-in lesson observation, the focus of performance management is developmental with staff aiming for delivering high quality lessons, evidenced via learning walks and further drop-ins where required.

The Principal as an Ofsted inspector, has been able to bring good practice back into the Trust and via Future Leaders has access to a wide range of best practice and school improvement experts.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

Key performance indicators

Heathside School – Key Stage 4 Results 2017

Number of pupils at the end of Key Stage 4	207
Progress 8	+0.41
Attainment 8	57.23
% achieving a strong pass in the English Baccalaureate (grade 5 or above in English/maths & grade C unreformed subjects)	44%
% achieving a standard pass in the English Baccalaureate (grade 4 or above in English/ maths & grade C or above in unreformed subjects). Please note that this is an additional measure and will not be published in October.	46%
% achieving a strong pass in English and maths (grade 5 or above)	71%
% achieving a standard pass in English and maths (grade 4 or above)	86%

Heathside School – Key Stage 5 Results 2017

Number of students at the end of 16-18 studies	120
Average point score per academic entry expressed as an A level grade	C+
Average point score per academic entry (new point system)	34.07
Academic value added score	0.10
% attaining A*-A	25%
% attaining A*-B	57%
% attaining A*-E	99%

Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the Board of Trustees continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

Financial review

Most of the Trust's income is obtained from the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the period ended 31 August 2017 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

The Trust also received grants for fixed assets from the ESFA. In accordance with the Charities Statement of Recommended Practice, Accounting and Reporting by Charities' (SORP 2015), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the period ended 31 August 2017, the total expenditure of £7,077,000 was met by recurrent income of £7,069,000. On the conversion of Heathside School to academy status on 1 September 2015, the Trust inherited net assets of £23,774,000 from Surrey County Council.

At 31 August 2017 the net book value of fixed assets was £24,556,000 as shown in note 12 to the financial statements. The assets were used exclusively for providing education and the associated support services to students of Heathside School.

The Trust's support staff is entitled to membership of the Local Government Pension Scheme. The academy's share of the scheme's assets is currently assessed to be less than its liabilities in the scheme and consequently the academy balance sheet shows a net liability of £1,790,000. Of this sum, £1,472,000 was inherited by the Trust from Surrey County Council on 1 September 2015.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

Reserves policy

The trustees review the reserve levels of the Trust annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of the reserves.

The trustees have determined the appropriate level of free reserves to be equivalent to 4-5% of general annual grant income, approximately £298,000.

The reason for this is to provide sufficient working capital to deal with unexpected emergencies such as urgent maintenance, to cover delays between spending and receipt of grants and to provide a cushion to cover the financial risks facing the Trust such as reductions in minimum funding guarantees, reductions in the Education Services Grant, the removal of sixth form transitional protections and anticipated fluctuations in sixth form numbers and funding.

As at 31 August 2017, free reserves amounted to £994,000, it is anticipated that much of this free reserve balance will be utilised over the course of the next 3 academic years as the Trust builds capacity to expand the scope of its operations and further enhances the educational facilities and services of the Trust.

In addition to the free reserves at 31 August 2017 the Trust held a fixed asset fund valued at £24,556,000. This comprised the net book value of the trust's tangible fixed assets.

Other restricted fund balances were £22k at 31 August 2017, with the exception of the LGPS fund, which reflects the deficit of £1,790,000.

The Trust's restricted pension reserve was in deficit at 31 August 2017. This deficit is not an immediate liability of the Trust. Instead, the deficit will be met through increased pension contributions on behalf of staff in the future. The results of the last full actuarial valuation of the Surrey Council Council Local Government Pension Scheme were released in early 2017, and as a result the Trust's contribution rate decreased.

Investment policy and powers

Under the Memorandum and Articles of Association the Trust has the power to invest funds not immediately required for its purposes in investments upon obtaining appropriate expert financial advice. The trustees have determined to put in place a Special Interest Bearing Bank Account for cash balances surplus to immediate needs. For the year ended 31 August 2017, the Trust's cash balances generated an average income return of 0.12%, which in the current economic climate the Trustees consider to be reasonable.

Principal risks and uncertainties

The financial risks which ElmWey Learning Trust is exposed to relates primarily to:

- Change in government and legislation
- Potential of reduced funding and cash flow
- Fluctuations in student numbers in the sixth form

A risk arises in relation to the defined benefit pension scheme due to the fact that there is a deficit of £1,790,000.

The trustees have a robust system of mid-term financial forecasting in place. Trustees and senior leaders ensure that they are well informed to ensure early awareness of political and legislative changes impacting on student numbers and cash flow. This combined with the Trust maintaining an appropriate level of reserves mitigates the risk and ensures that any changes can be responded to with appropriate and timely financial planning.

ELMWEY LEARNING TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

The trustees have assessed the major risks to which the Trust as a whole and Heathside School are exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the trust and its finances. Trustees have implemented a number of systems to assess the risks that both the Trust and school face especially in the operational areas (e.g. in relation to teaching, health and safety, bullying and school trips) and in relation to the control of finance. Operational procedures and internal financial controls are in place in order to minimise risk.

Where significant financial risk still remains, insurance cover has been put in place. The Trust has an effective system of internal financial controls and this is explained more detail in the Governance Statement on Page 10.

The principal risks and uncertainties that ElmWey Learning Trust faces are mitigated by the risk management process that the Trust has in place.

Plans for future periods

The Trust will continue striving to improve the levels of performance of its students at all levels and will continue its efforts to ensure all students are secure in their next steps on leaving Heathside School with regards to continuing in training or formal education. Heathside School will continue its objectives as set out in its development plan to ensure all groups of students consistently achieve their full potential and ensure timely interventions towards these aims.

The Trust will continue its plans to open its first Free School, Heathside, Walton-on-Thames in September 2019 and will seek to widen its role in further improving educational outcomes for all students within the family of local schools whether that is through schools joining the trust or through providing support to schools, in terms of leadership and management expertise, teaching capacity, ICT or finance consultancy.


Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

A resolution proposing that Wilkins Kennedy LLP be reappointed as auditor of the charitable company will be put to the members.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 5/12/2017 and signed on its behalf by:


Francis Nicholas
Chair of Trustees

ELMWEY LEARNING TRUST

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2017

Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that ElmWey Learning Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Executive Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between ElmWey Learning Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 3 times during the year. In addition to these formal meetings, the trustees took part in a number of informal working groups throughout the period. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustees	Meetings attended	Out of possible
Susan Cooper (Resigned 20 April 2017)	1	1
Maria Cicero-Scott	2	3
Anne Cullum (Accounting Officer)	3	3
Vicki Macleod (Resigned 13 July 2017)	3	3
Francis Nicholas (Chair of Trustees)	3	3
Nathan Roberts	2	3
Guy Solway	0	3
Alan Wright	3	3
Helen Cooper (Appointed 20 April 2017)	1	1

The academy trust undertook a full skills audit of its trustees in November 2016. Based on the results of the review, the academy trust has an adequate spread of skills and competencies across the Board of Trustees.

The audit and finance committee is a sub-committee of the main Board of Trustees.

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
Maria Cicero-Scott	3	3
Francis Nicholas (Chair of Trustees)	3	3
Nathan Roberts	3	3
Guy Solway	1	3
Alan Wright	3	3

Review of value for money

As accounting officer the Executive Principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

ELMWEY LEARNING TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- delivering consistently higher than national and LA average results at Key Stage 4 and 5
- regular financial monitoring and oversight ensuring a detailed analysis of variance is reported to trustees
- ensuring robust procurement processes utilising public sector frameworks to appoint new cleaning contractors, technical advisors and energy providers
- maximising income through provision of support services, lettings agreements and a successful grant application i.e. the TULK fund
- Undertaking a regular review of benchmarking data including the DfE Performance Tables and Academy Benchmarking data to measure, review and where appropriate adjust expenditure levels e.g. through restructuring of staffing provision.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in ElmWey Learning Trust for the period 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the audit and finance committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting Key Performance Indicators (KPIs) to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided to appoint Wilkins Kennedy LLP as internal auditor.

ELMWEY LEARNING TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- a review and reconciliation of grant income to ensure it is spent and accounted for in line with specified criteria.
- a review of accounting systems, policies and procedures to ensure security, robustness and adequate internal controls that comply with statutory guidelines, the funding agreement and the Academies Financial Handbook (AFH).
- an examination of financial roles and responsibilities, the register of pecuniary interests, the induction programme for trustees and the evaluation of their financial competencies
- that assets are correctly capitalised, protected and disposed of
- to ensure payroll is accurately calculated and recorded in the accounting systems
- that the website complies with current requirements for publicising academy documentation

On a termly basis, the internal auditor reports to the Board of Trustees through the audit and finance committee on the operation of the systems of control and on the discharge of the financial responsibilities of the Board of Trustees.

The internal auditor delivered the agreed programme of work during the year and no material control issues were identified.


Review of effectiveness

As accounting officer the Executive Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the audit and finance committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Trustees on 9/12/2017 and signed on its behalf by:



Anne Cullum
Accounting Officer



Francis Nicholas
Chair of Trustees

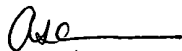
ELMWEY LEARNING TRUST

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2017

As accounting officer of ElmWey Learning Trust I have considered my responsibility to notify the academy trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the academy trust's Board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



Anne Cullum
Accounting Officer

5/12/2017

ELMWEY LEARNING TRUST

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2017

The trustees (who also act as governors for ElmWey Learning Trust and are also the directors of ElmWey Learning Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the Board of Trustees on 31/12/2017 and signed on its behalf by:


Francis Nicholas
Chair of Trustees

ELMWEY LEARNING TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ELMWEY LEARNING TRUST

Opinion

We have audited the financial statements of ElmWey Learning Trust (the 'academy trust') for the year ended 31 August 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

ELMWEY LEARNING TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ELMWEY LEARNING TRUST (CONTINUED)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report including the incorporated strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy trust, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

ELMWEY LEARNING TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ELMWEY LEARNING TRUST (CONTINUED)

Use of our report

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and the academy trust's members as a body, for our audit work, for this report, or for the opinions we have formed.



Kevin Walmsley (Senior Statutory Auditor)
for and on behalf of Wilkins Kennedy LLP

11.12.2017
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Statutory Auditor
Chartered Accountants

Gladstone House
77-79 High Street
Egham
Surrey
TW20 9HY

ELMWEY LEARNING TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ELMWEY LEARNING TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 26 June 2015 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by ElmWey Learning Trust during the period 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to ElmWey Learning Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the ElmWey Learning Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the ElmWey Learning Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of ElmWey Learning Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of ElmWey Learning Trust's funding agreement with the Secretary of State for Education dated 25 August 2015 and the Academies Financial Handbook, extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

Our work included identification and assessment of the design and operational effectiveness of the controls, policies and procedures that have been implemented to ensure compliance with the framework of authorities including high level financial control areas and areas assessed of presenting a higher risk of impropriety. We undertook detailed testing, based on our assessment of risk of material irregularity, where such controls, policies and procedures apply to classes of transactions. This work was integrated with our audit on the financial statements to the extent evidence from the conduct of that audit supports the regularity conclusion as well as additional testing based on our assessment of risk of material irregularity.

ELMWEY LEARNING TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ELMWEY LEARNING TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Wilkins Kennedy LLP

Reporting Accountant

Wilkins Kennedy LLP
Gladstone House
77-79 High Street
Egham
Surrey
TW20 9HY

Dated: *11.12.2017*

ELMWEY LEARNING TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2017

		Unrestricted Funds	Restricted funds:		Total	Total
	Notes	£'000	General	Fixed asset	2017	2016
		£'000	£'000	£'000	£'000	£'000
Income and endowments from:						
Donations and capital grants	3	26	-	209	235	229
Donations - transfer from local authority on conversion		-	-	-	-	23,774
Charitable activities:						
- Funding for educational operations	4	287	6,472	-	6,759	6,658
Other trading activities	5	73	-	-	73	69
Investments	6	2	-	-	2	5
Total income and endowments		388	6,472	209	7,069	30,735
Expenditure on:						
Charitable activities:						
- Educational operations	8	341	6,404	332	7,077	6,888
Total expenditure	7	341	6,404	332	7,077	6,888
Net income/(expenditure)		47	68	(123)	(8)	23,847
Transfers between funds		-	(226)	226	-	-
Other recognised gains and losses						
Actuarial gains/(losses) on defined benefit pension schemes	20	-	376	-	376	(433)
Net movement in funds		47	218	103	368	23,414
Reconciliation of funds						
Total funds brought forward		947	(1,986)	24,453	23,414	-
Total funds carried forward		994	(1,768)	24,556	23,782	23,414

ELMWEY LEARNING TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2017

Comparative information ended 31 August 2016	Notes	Unrestricted	Restricted funds:		Total
		Funds £'000	General £'000	Fixed asset £'000	2016 £'000
Income and endowments from:					
Donations and capital grants	3	21	-	208	229
Donations - transfer from local authority on conversion		856	(1,472)	24,390	23,774
Charitable activities:					
- Funding for educational operations	4	262	6,396	-	6,658
Other trading activities	5	69	-	-	69
Investments	6	5	-	-	5
Total income and endowments		<u>1,213</u>	<u>4,924</u>	<u>24,598</u>	<u>30,735</u>
Expenditure on:					
Charitable activities:					
- Educational operations	8	266	6,323	299	6,888
Total expenditure	7	<u>266</u>	<u>6,323</u>	<u>299</u>	<u>6,888</u>
Net income/(expenditure)		947	(1,399)	24,299	23,847
Transfers between funds		-	(154)	154	-
Other recognised gains and losses					
Actuarial losses on defined benefit pension schemes	20	-	(433)	-	(433)
Net movement in funds		947	(1,986)	24,453	23,414
Reconciliation of funds					
Total funds brought forward		-	-	-	-
Total funds carried forward		<u>947</u>	<u>(1,986)</u>	<u>24,453</u>	<u>23,414</u>

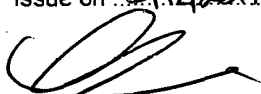
ELMWEY LEARNING TRUST

BALANCE SHEET

AS AT 31 AUGUST 2017

		2017		2016	
	Notes	£'000	£'000	£'000	£'000
Fixed assets					
Tangible assets	12		24,556		24,284
Current assets					
Debtors	13	218		281	
Cash at bank and in hand		1,489		1,485	
		<u>1,707</u>		<u>1,766</u>	
Current liabilities					
Creditors: amounts falling due within one year	14	(684)		(650)	
Net current assets			1,023		1,116
Total assets less current liabilities			25,579		25,400
Creditors: amounts falling due after more than one year	15		(7)		-
Net assets excluding pension liability			25,572		25,400
Defined benefit pension liability	20		(1,790)		(1,986)
Net assets			<u>23,782</u>		<u>23,414</u>
Funds of the academy trust:					
Restricted funds	18				
- Fixed asset funds			24,556		24,453
- Restricted income funds			22		-
- Pension reserve			(1,790)		(1,986)
Total restricted funds			22,788		22,467
Unrestricted income funds	18		994		947
Total funds			<u>23,782</u>		<u>23,414</u>

The financial statements set out on pages 19 to 40 were approved by the Board of Trustees and authorised for issue on 5/12/2017 and are signed on its behalf by:



Francis Nicholas
Chair of Trustees

Company Number 09625982

ELMWEY LEARNING TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2017

	Notes	2017 £'000	2016 £'000
Cash flows from operating activities			
Net cash provided by operating activities	21	389	322
Cash funds transferred on conversion		-	1,213
		<u>389</u>	<u>1,535</u>
Cash flows from investing activities			
Dividends, interest and rents from investments	2	5	
Capital grants from DfE and EFA	185	208	
Capital funding from sponsors and others	24	-	
Payments to acquire tangible fixed assets	(604)	(263)	
		<u>(393)</u>	<u>(50)</u>
Cash flows from financing activities			
Advance of other loan	8	-	
		<u>8</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period		<u>4</u>	<u>1,485</u>
Cash and cash equivalents at 1 September 2016		1,485	-
Cash and cash equivalents at 31 August 2017		<u><u>1,489</u></u>	<u><u>1,485</u></u>

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2017

1 Accounting policies

ElmWey Learning Trust is a charitable company. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the Trustees' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

ElmWey Learning Trust meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2017

1 Accounting policies

(Continued)

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

Upon becoming an academy trust, ownership of the school site was transferred to the charitable company. The buildings were recognised in the financial statements at their valuation under the depreciated replacement cost model and the land element on an existing use basis.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management, Trustees' meetings and reimbursed expenses.

1.5 Tangible fixed assets and depreciation

Individual assets costing £2,000 or more and groups of assets costing £5,000 or more, are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

1 Accounting policies

(Continued)

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Buildings	2%
Computer equipment	33%
Fixtures, fittings & equipment	20%

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Leasing commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.8 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

1 Accounting policies

(Continued)

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 20, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency.

1.12 Agency arrangements

The academy trust acts as an agent in distributing 16-19 bursary fund with the ESFA. Payments received from the ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The trust can use up to 5% of the allocation towards its own administrative costs and this is recognised in the statement of financial activities. The funds received and paid and any balances held are disclosed in note 25.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

No other judgments have been made in arriving at the figures disclosed in the trust's financial statements.

3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2017 £'000	Total 2016 £'000
Capital grants	-	209	209	208
Other donations	26	-	26	21
	<u>26</u>	<u>209</u>	<u>235</u>	<u>229</u>

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

4 Funding for the academy trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2017 £'000	Total 2016 £'000
DfE / ESFA grants				
General annual grant (GAG)	-	5,983	5,983	5,889
Other DfE / ESFA grants	-	159	159	125
	-	6,142	6,142	6,014
Other government grants				
Local authority grants	-	122	122	135
Other funds				
Other incoming resources	287	208	495	509
Total funding	287	6,472	6,759	6,658

5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2017 £'000	Total 2016 £'000
Hire of facilities	17	-	17	9
Catering income	56	-	56	60
	73	-	73	69

6 Investment income

	Unrestricted funds £'000	Restricted funds £'000	Total 2017 £'000	Total 2016 £'000
Short term deposits	2	-	2	5

7 Expenditure

	Staff costs £'000	Premises & equipment £'000	Other costs £'000	Total 2017 £'000	Total 2016 £'000
Academy's educational operations					
- Direct costs	4,426	247	785	5,458	5,374
- Allocated support costs	834	429	356	1,619	1,514
	5,260	676	1,141	7,077	6,888

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

7 Expenditure

(Continued)

Net income/(expenditure) for the year includes:	2017 £'000	2016 £'000
Fees payable to auditor for:		
- Audit	11	11
- Other services	5	4
Operating lease rentals	10	10
Depreciation of tangible fixed assets	332	299
Net interest on defined benefit pension liability	42	55
	<u> </u>	<u> </u>

8 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2017 £'000	Total 2016 £'000
Direct costs - educational operations	335	5,123	5,458	5,374
Support costs - educational operations	6	1,613	1,619	1,514
	<u>341</u>	<u>6,736</u>	<u>7,077</u>	<u>6,888</u>
			2017 £'000	2016 £'000
Analysis of support costs				
Support staff costs			834	745
Depreciation and amortisation			85	60
Technology costs			86	89
Premises costs			310	291
Other support costs			228	266
Governance costs			76	63
			<u>1,619</u>	<u>1,514</u>

9 Staff costs

	2017 £'000	2016 £'000
Wages and salaries	3,970	4,039
Social security costs	388	341
Operating costs of defined benefit pension schemes	851	749
Apprenticeship levy	2	-
Staff costs	<u>5,211</u>	<u>5,129</u>
Supply staff costs	12	17
Staff development and other staff costs	37	27
Total staff expenditure	<u>5,260</u>	<u>5,173</u>

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

9 Staff costs

(Continued)

Staff numbers

The average number of persons, by headcount, employed by the academy trust during the year was as follows:

	2017 Number	2016 Number
Teachers	70	71
Administration and support	60	62
Management	8	9
	<u>138</u>	<u>142</u>

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017 Number	2016 Number
£60,001 - £70,000	2	1
£70,001 - £80,000	-	1
£110,001 - £120,000	1	1
	<u>3</u>	<u>2</u>

Key management personnel

The key management personnel of the academy trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £364,149 (2016: £376,296).

10 Trustees' remuneration and expenses

The Executive Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Executive Principal and staff members under their contracts of employment, and not in respect of their services as Trustees. Other Trustees did not receive any payments, other than expenses, from the academy trust in respect of their role as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

A Cullum (Executive Principal)

Remuneration £115,000 - £120,000 (2016: £110,000 - £115,000)

Employer's pension contributions £15,000 - £20,000 (2016: £15,000 - £20,000)

During the year ended 31 August 2017, expenses totalling £2,023 were paid to three Trustees. Of this total, expenses reimbursed to the Executive Principal relating to her School role were £575 and in respect of her role as an Ofsted inspector were £1,319.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

11 Trustees and officers insurance

The Trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Trust business, and provides cover up to £10 million. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme for the period ended 31 August 2017.

12 Tangible fixed assets

	Buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£'000	£'000	£'000	£'000
Cost				
At 1 September 2016	24,374	184	25	24,583
Additions	453	58	93	604
At 31 August 2017	24,827	242	118	25,187
Depreciation				
At 1 September 2016	239	55	5	299
Charge for the year	247	75	10	332
At 31 August 2017	486	130	15	631
Net book value				
At 31 August 2017	24,341	112	103	24,556
At 31 August 2016	24,135	129	20	24,284

Included in land and buildings above is land valued at £12.257 million, which is not depreciated.

13 Debtors

	2017 £'000	2016 £'000
Trade debtors	3	21
VAT recoverable	47	48
Prepayments and accrued income	168	212
	218	281

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

14	Creditors: amounts falling due within one year	2017 £'000	2016 £'000
	Other loans	1	-
	Trade creditors	269	221
	Other taxation and social security	101	102
	Other creditors	90	87
	Accruals and deferred income	223	240
		<u>684</u>	<u>650</u>
15	Creditors: amounts falling due after more than one year	2017 £'000	2016 £'000
	Other loans	7	-
		<u>7</u>	<u>-</u>
	Analysis of loans		
	Wholly repayable within five years	8	-
	Less: included in current liabilities	(1)	-
		<u>7</u>	<u>-</u>
	Amounts included above	<u>7</u>	<u>-</u>
	Loan maturity		
	Debt due in one year or less	1	-
	Due in more than one year but not more than two years	1	-
	Due in more than two years but not more than five years	3	-
	Due in more than five years	3	-
		<u>8</u>	<u>-</u>

The Government loan was provided by Salix in 2017 in connection with a roof refurbishment project. The loan is interest free.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2017

16	Deferred income	2017 £'000	2016 £'000
	Deferred income is included within:		
	Creditors due within one year	83	122
		<u>83</u>	<u>122</u>
	Deferred income at 1 September 2016	122	-
	Released from previous years	(122)	-
	Amounts deferred in the year	83	122
		<u>83</u>	<u>122</u>
	Deferred income at 31 August 2017	83	122

As at 31 August 2017, the Trust held £32,000 of grant income (2016: £30,000) and £51,000 of trip income (2016: £92,000) received in advance for the 2017-18 financial year.

17	Financial instruments	2017 £'000	2016 £'000
	Carrying amount of financial assets		
	Debt instruments measured at amortised cost	3	21
		<u>3</u>	<u>21</u>
	Carrying amount of financial liabilities		
	Measured at amortised cost	507	426
		<u>507</u>	<u>426</u>

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

18 Funds

	Balance at 1 September 2016 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2017 £'000
Restricted general funds					
General Annual Grant	-	5,983	(5,757)	(226)	-
Other DfE / ESFA grants	-	159	(137)	-	22
Other government grants	-	122	(122)	-	-
Other restricted funds	-	208	(208)	-	-
Funds excluding pensions	-	6,472	(6,224)	(226)	22
Pension reserve	(1,986)	-	(180)	376	(1,790)
	(1,986)	6,472	(6,404)	150	(1,768)
Restricted fixed asset funds					
Transferred on conversion	24,107	-	(279)	-	23,828
DfE / ESFA capital grants	208	209	(8)	-	409
Capital expenditure from GAG	138	-	(45)	226	319
	24,453	209	(332)	226	24,556
Total restricted funds	22,467	6,681	(6,736)	376	22,788
Unrestricted funds					
General funds	947	388	(341)	-	994
Total funds	23,414	7,069	(7,077)	376	23,782

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant: Income received from the EFA to cover the normal running costs of the Trust. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

Other DfE/EFA grants: This includes Pupil Premium, Year 7 Catch Up and Pre-Opening Grant for the free school.

Other government grants: this includes SEN funding and Pupil Premium Funding from Surrey County Council.

Other restricted funds: includes non-grant income received that the Trust must apply for a particular purpose.

Transfers between funds represent tangible fixed assets purchased from GAG funding.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

18 Funds

(Continued)

Movements in funds - previous year

	Balance at 5 June 2015 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2016 £'000
Restricted general funds					
General Annual Grant	-	5,889	(5,735)	(154)	-
Other DfE / ESFA grants	-	125	(125)	-	-
Other government grants	-	135	(135)	-	-
Other restricted funds	-	247	(247)	-	-
Funds excluding pensions	-	6,396	(6,242)	(154)	-
Pension reserve	-	(1,472)	(81)	(433)	(1,986)
	-	4,924	(6,323)	(587)	(1,986)
Restricted fixed asset funds					
Transferred on conversion	-	24,390	(283)	-	24,107
DfE / ESFA capital grants	-	208	-	-	208
Capital expenditure from GAG	-	-	(16)	154	138
	-	24,598	(299)	154	24,453
Total restricted funds	-	29,522	(6,622)	(433)	22,467
Unrestricted funds					
General funds	-	1,213	(266)	-	947
Total funds	-	30,735	(6,888)	(433)	23,414

19 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2017 £'000
Fund balances at 31 August 2017 are represented by:				
Tangible fixed assets	-	-	24,556	24,556
Current assets	1,685	22	-	1,707
Creditors falling due within one year	(684)	-	-	(684)
Creditors falling due after one year	(7)	-	-	(7)
Defined benefit pension liability	-	(1,790)	-	(1,790)
	994	(1,768)	24,556	23,782

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

19 Analysis of net assets between funds

(Continued)

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2016 £'000
Fund balances at 31 August 2016 are represented by:				
Tangible fixed assets	-	-	24,284	24,284
Current assets	1,597	-	169	1,766
Creditors falling due within one year	(650)	-	-	(650)
Defined benefit pension liability	-	(1,986)	-	(1,986)
	<u>947</u>	<u>(1,986)</u>	<u>24,453</u>	<u>23,414</u>

20 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Surrey County Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2017.

Contributions amounting to £87,000 were payable to the schemes at 31 August 2017 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

20 Pensions and similar obligations

(Continued)

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to the TPS in the period amounted to £467,000 (2016: £477,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 22.3% for employers and 5.5% to 12.5% for employees. The estimated value of employer contributions for the forthcoming year is £199,000.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2017	2016
	£'000	£'000
Employer's contributions	245	243
Employees' contributions	55	56
	<hr/>	<hr/>
Total contributions	300	299
	<hr/>	<hr/>
 Principal actuarial assumptions	 2017	 2016
	%	%
Rate of increases in salaries	2.7	2.4
Rate of increase for pensions in payment	2.4	2.1
Discount rate	2.5	2.0
	<hr/>	<hr/>

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

20 Pensions and similar obligations

(Continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2017 Years	2016 Years
Retiring today		
- Males	22.5	22.5
- Females	24.6	24.6
Retiring in 20 years		
- Males	24.1	24.5
- Females	26.4	26.9

	2017 £'000	2016 £'000
Discount rate +0.5%	417	399
Salary increase +0.5%	109	142
Pension rate +0.5%	299	245

The academy trust's share of the assets in the scheme

	2017 Fair value £'000	2016 Fair value £'000
Equities	1,169	774
Bonds	237	175
Cash	63	21
Property	111	62
Total market value of assets	1,580	1,032
Actual return on scheme assets - gain/(loss)	261	125

Amounts recognised in the statement of financial activities

	2017 £'000	2016 £'000
Current service cost	383	269
Interest income	(23)	(28)
Interest cost	65	83
Total operating charge	425	324

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2017

20 Pensions and similar obligations (Continued)

Changes in the present value of defined benefit obligations	2017 £'000	2016 £'000
Obligations at 1 September 2016	3,018	-
Obligations acquired on conversion	-	2,080
Current service cost	383	269
Interest cost	65	83
Employee contributions	55	56
Actuarial (gain)/loss	(138)	530
Benefits paid	(13)	-
At 31 August 2017	3,370	3,018

Changes in the fair value of the academy trust's share of scheme assets

	2017 £'000	2016 £'000
Assets at 1 September 2016	1,032	-
Assets acquired on conversion	-	608
Interest income	23	28
Actuarial gain	238	97
Employer contributions	245	243
Employee contributions	55	56
Benefits paid	(13)	-
At 31 August 2017	1,580	1,032

21 Reconciliation of net income/(expenditure) to net cash flows from operating activities

	2017 £'000	2016 £'000
Net (expenditure)/income for the reporting period	(8)	23,847
Adjusted for:		
Net surplus on conversion to academy	-	(23,774)
Capital grants from DfE/ESFA and other capital income	(209)	(208)
Investment income receivable	(2)	(5)
Defined benefit pension costs less contributions payable	138	26
Defined benefit pension net finance cost	42	55
Depreciation of tangible fixed assets	332	299
Decrease/(increase) in debtors	63	(281)
Increase in creditors	33	650
Stocks, debtors and creditors transferred on conversion	-	(287)
Net cash provided by operating activities	389	322

ELMWEY LEARNING TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

22 Commitments under operating leases

At 31 August 2017 the total future minimum lease payments under non-cancellable operating leases were as follows:

	2017 £'000	2016 £'000
Amounts due within one year	9	11
Amounts due in two and five years	17	26
	<u>26</u>	<u>37</u>

23 Related party transactions

No related party transactions took place in the period of account other than certain Trustees' remuneration and expenses already disclosed in note 10.

24 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

25 Agency arrangements

The academy trust distributes 16-19 bursary funds to students as an agent for ESFA. In the accounting period ended 31 August 2017, the brought forward balance from the year ended 31 August 2016 was £103, the trust received £7,839 and disbursed £5,406 from the fund. An amount of £2,536 is included in other creditors relating to undistributed funds that are repayable to ESFA.