RP04

Second filing of a document previously delivered



✓ What this form is for
You can only use this form to file
a second filing of a document
delivered under the Companies Act
2006 on or after 1 October 2009
that held inaccuracies

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register What this form is NOT for You cannot use this form to a second filing of a docume delivered under the Company 1985 regardless of when it delivered

A second filing of a docume cannot be filed where it is correcting information that was originally not properly delivered. Form RP01 must be used in these circumstances



A19 19/05/2016 COMPANIES HOUSE

r 6 #12:

	san appear on the register be used in these circumstances	
1	Company details	
Company number	0 9 4 7 1 7 6 4	→ Filling in this form
Company name in ful	HINTON DESIGN AND BUILD LIMITED	 Please complete in typescript or in boid black capitals
• •		All fields are mandatory unless
	<u> </u>	specified or indicated by *
2	Description of the original document	
Document type •	AR01 of d d d d d d d d d d d d d d d d d d d	Description of the original document Please enter the document type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day
Date of registration of the original document		
3	Applicable documents	
	This form only applies to the following forms	
	AP01 Appointment of director	
	AP02 Appointment of corporate director	
	AP03 Appointment of secretary	
	AP04 Appointment of corporate secretary	
	CH01 Change of director's details	
	CH02 Change of corporate director's details	
	CH03 Change of secretary's details	
	CH04 Change of corporate secretary's details	
	TM01 Termination of appointment of director	
	TM02 Termination of appointment of secretary	
	SH01 Return of allotment of shares	
	AR01 Annual Return	
4	Section 243 Exemption®	
	If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s)	If you are currently in the process of applying for or have been granted

your usual residential address, please post this form along with the updated

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

document(s) to the address below

CHFP000 04/11 Version 1 0

or CH01)

a Section 243 exemption, you

may wish to check that you have

not entered your usual residential address as the service address in

the accompanying form (e.g. AP01

RP04

Second filing of a document previously delivered

Presenter information	Important information		
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.		
visible to searchers of the public record	☑ Where to send		
Contact name KATE COREY	You may return this form to any Companies House		
Company name AGS ACCOUNTANTS	address, however for expediency we advise you to return it to the appropriate address below		
Address UNIT 1 CASTLE COURT 2	For companies registered in England and Wales The Registrar of Companies, Companies House,		
CASTLE GATE WAY	Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff		
Post town DUDLEY	For companies registered in Scotland The Registrar of Companies, Companies House,		
County/Region	Fourth floor, Edinburgh Quay 2,		
Postcode DY14RH	139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1		
Country	or LP - 4 Edinburgh 2 (Legal Post)		
DX	For companies registered in Northern Ireland		
Felephone 01384 217222	The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG		
✓ Checklist	DX 481 N R Belfast 1		
We may return forms completed incorrectly or	Section 243 exemption		
with information missing.	If you are applying for or have been granted a section 243 exemption, please post this whole form to the		
Please make sure you have remembered the	different postal address below The Registrar of Companies, PO Box 4082,		
following The company name and number match the	Cardiff, CF14 3WE		
information held on the public Register			
You can only use this form to file a second filing of a document delivered to the Registrar of Companies	<i>i</i> Further information		
under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies	For further information, please see the guidance notes		
If you are updating a document where you have previously paid a fee, do not send a fee along with	on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk		
this form You have enclosed the second filed document(s)	This form is available in an		
If the company to which this document relates has signed up to the PROOF (PROtected Online Filing)	alternative format. Please visit the		
scheme, you must also deliver with this form, and	forms page on the website at		

www.companieshouse.gov.uk

scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent

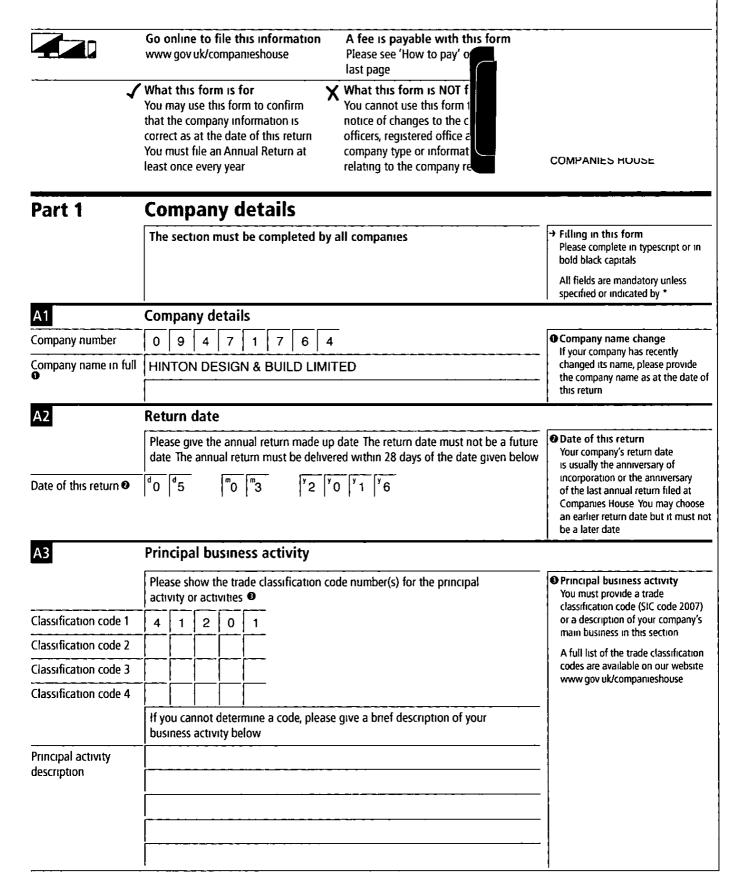
for paper filing '

In accordance with Section 854 of the Companies Act 2006

AR01 2015

Annual Return





A4	Company type •				
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked) Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital				
A5	Registered office address ®				
Building name/number	THE OLD COUNCIL CHAMBERS	Change of registered office This must agree with the address			
Street	HALFORD STREET	that is held on the Companies House record at the date of this return			
Post town	TAMWORTH	If the registered office address has changed, you should complete form			
 County/Region	STAFFORDSHIRE	AD01 and submit it together with this annual return			
Postcode	B 7 9 7 R B				
A6	Single alternative inspection location (SAIL) of the company re	cords (if applicable)			
Building name/number		⊕ SAIL address			
Street		This must agree with the address that is held on the Companies House record at the date of this return			
Post town		If the address has changed, you should complete form AD02 and submit it together with this annual			
County/Region		return			
Postcode					
A7	Location of company records o				
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6 Register of people with significant control Register of members Register of directors Directors' service contracts Directors' indemnities Register of secretaries Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of capital by private company Register of debenture holders Report to members of outcome of investigation by public company into interests in its shares Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	O Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section Certain records must be kept by every company while other records are only kept by certain company types where appropriate If the records are not kept at the SAIL address, they must be available at the registered office If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return			

Part 2 Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House

Corporate officers

- → For a corporate secretary, go to Section B1
- → For a corporate director, go to Section C1

Individual officers

- → For a secretary who is an individual, go to Section D1
- → For a director who is an individual, go to Section E1 and also complete Part 3

New appointments

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return.

- AP01 for directors who are individuals
- AP02 for a corporate director
- AP03 for secretaries who are individuals
- AP04 for a corporate secretary

Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return

- CH01 for changes to details of directors who are individuals
- CH02 for changes to details of a corporate director
- CH03 for changes to details of secretary who are individuals
- CH04 for changes to details of a corporate secretary

Continuation pages Please use a continuation page if you need to enter more officer details

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Annual Return

Corporate secretary

B1	Corporate secretary's details •		
	Please use this section for corporate secretaries of the company For a secretary who is an individual, complete Section D1-D2	OCorporate secretary appointments You cannot use this form to appoint	
Corporate body/firm name		a corporate secretary To do this, please complete form AP04 and submit it together with this annual return	
Building name/number		Corporate secretary details	
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have	
Post town		not notified us, please complete form CH04	
County/Region		This information will appear on the public record	
Postcode		Continuation pages	
Country		Please use a continuation page if you need to enter more officer details	
B2	Location of the registry of the corporate body or firm		
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section B3 only → No Complete Section B4 only		
В3	EEA companies [©]	<u> </u>	
(a), a) ,	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse	
Where the company/ firm is registered 9		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)	
Registration number			
B4	Non-EEA companies		
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in	
Legal form of the corporate body or firm		that register	
Governing law			
If applicable, where the company/firm is registered •			
If applicable, the registration number			

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Annual Return

Corporate director

C1	Corporate director's details •	
Constant Late	Please use this section for corporate directors of the company For a director who is an individual, complete Section E1-E2 and Part 3	O Corporate director appointments You cannot use this form to appoint a corporate director To do this, please complete form APO2 and
Corporate body/firm name		submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH02
Post town		This information will appear on the
County/Region		public record
Postcode		Continuation pages Please use a continuation page
Country		if you need to enter more officer details.
C2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only	
C 3	EEA companies ®	
Where the company	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
Where the company/ firm is registered		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		7
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

Secretary

D1	Secretary's details •	
	Please use this section for individual secretaries of the company For a corporate secretary, complete Section B1-B4	• Secretary appointments You may not use this form to appoint a secretary To do this,
Title*		please complete form AP03 and submit it together with this annual
Full forename(s)		return
Surname		Corporate details Please use Section B1-B4 to enter
Former name(s) •		corporate secretary details
		Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03
		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
D2	Secretary's service address •	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		 Company's Registered Office' in the address
County/Region		This information will appear on the
Postcode		public record
Country		-

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	MR	complete form AP01 and submit it together with this annual return
Full forename(s)	ANDREW BERIC	Corporate details
Surname	ELWELL	Please use Section C1-C4 to enter corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	ENGLAND	since the last annual return and have not notified us, please complete form CH01
Nationality	BRITISH	• Former name(s)
Month/year of birth Business occupation (if any)	X X	Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this
. ,		return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address o	<u> </u>
Building name/number	AGS	O Service address
Street	UNIT 1 CASTLE COURT 2	if you have previously notified Companies House that the service
	CASTLE GATE WAY	address is at 'The Company's Registered Office', please state 'The
Post town	DUDLEY	Company's Registered Office' in the address
County/Region	WEST MIDLANDS	This information will appear on the public record
Postcode	D Y 1 4 R H	public record
Country	ENGLAND	

Director		
E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	MR	complete form AP01 and submit it together with this annual return
Full forename(s)	JAMES LEON	Corporate details
Surname	HINTON	Please use Section C1-C4 to enter corporate director details
Former name(s)		Director details All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01 ② Former name(s)
Month/year of birth ■	X X ^m 0 ^m 1	Please provide any previous names (including maiden or married names)
Business occupation (if any)	DIRECTOR	which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only Continuation pages Please use a continuation page if you need to enter more officer
E2	Director's service address®	details
		3 Service address
Street	HALFORD STREET	If you have previously notified Companies House that the service
		address is at 'The Company's Registered Office', please state 'The
Post town TAMWORTH		Company's Registered Office' in the address
County/Region	STAFFORDSHIRE	This information will appear on the public record
Postcode	B 7 9 7 R B	public record
Country		

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Annual Return

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details
Surname		Please use Section C1-C4 to enter corporate director details
Former name(s)		Director details All details must agree with those previously notified to Companies
Country/State of residence Nationality		House If you have made changes since the last annual return and have not notified us, please complete form CH01
	X X m m v y y	② Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details.
E2	Director's service address •	
Building name/number		O Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		 Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		pasie record
Country		_

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details
Former name(s) 2		Director details All details must agree with those previously notified to Companies
Country/State of residence Nationality		House If you have made changes since the last annual return and have not notified us, please complete form CH01
Month/year of birth	X X m m y y y y	② Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details.
E2	Director's service address ©	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		
Country		
		•

D			

E1	Director's details ⁰	· · · · · · · · · · · · · · · · · · ·
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form APO1 and submit it together with this annual return
Full forename(s)		Corporate details
Surname		Please use Section C1-C4 to enter corporate director details
Former name(s) ®		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence Nationality		since the last annual return and have not notified us, please complete form CH01
	X X	② Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Month and year of birth Please provide month and year only Provide full date of birth in Part 3 only
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address [©]	
Building name/number		Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		_ `
Country		

E1	Director's details •	
	Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*		complete form AP01 and submit it together with this annual return
Full forename(s)		Corporate details Please use Section C1-C4 to enter
Surname		corporate director details.
Former name(s) 🛭		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence		since the last annual return and have not notified us, please complete form CH01
Nationality Month/year of birth	<u> </u>	② Former name(s)
Business occupation (if any)		Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return
		Continuation pages Please use a continuation page if you need to enter more officer details
E2	Director's service address ©	
Building name/number		O Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address
County/Region		This information will appear on the public record
Postcode		
Country		
		:

Part 4	Statement of capital o					
	→ Yes Com	pany have share capital? Complete the sections below and the following Part 5 Go to Part 6 (Signature)			This should reflect the company's capital status at the made up date of this annual return	
F1	Share capital in	pound sterling (E)			
Please complete the ta If all your issued capita			d in pound sterling and then go to Section F4			
Class of shares (E.g. Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🛈	Aggregate nominal value ①
ORDINARY		1	0	100		£ 100
						£
• "						£
						£
			Totals	100	-	£ 100
F2	Share capital in	other currencies				
Please complete the ta Please complete a sepa			In other currencies			
Currency						
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🛭	Aggregate nominal value •
				!		
			Totals			
Currency				 		
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share	Amount (if any) unpaid on each share	Number of shares Aggregate nomina		Aggregate nominal value 4
		<u> </u>	Totals			
F3	Totals			1		<u> </u>
	Please give the total		d total aggregate nominal	value of	Please l	ggregate nominal value ist total aggregate values in
Total number of shares	different currencies separate					
Total aggregate nominal value §	100					
 Including both the noming share premium Total number of issued signs 		Number of shares issue nominal value of each:	share Plea	ntinuation Page ase use a Statem e if necessary		tal continuation

F4	Statement of capital (Voting rights)		
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2		
Class of share	£1 ORDINARY		
Voting rights	EACH SHARE IS ENTITLED TO ONE VOTE IN ANY CIRCUMSTANCES EACH SHARE IS ENTITLED PARI PASSU TO DIVIDEND PAYMENTS OR ANY OTHER DISTRIBUTION EACH SHARE IS ENTITLED PARI PASSU TO PARTICIPATE IN A DISTRIBUTION ARISING FROM A WINDING UP OF THE COMPANY		
Class of share			
Voting rights			
Class of share			
Voting rights			
Class of share			
Voting rights			

Part 5	Shareholders				
	Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 6 (Signature)				
G1	Companies with share capital				
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below ● No go to Section G2 'Past and present shareholders' Yes go to Question 2	A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK The current UK recognize investment exchanges and regulate markets can be found at www.fsa.gov.uk/register/exchanges.do			
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to Section G2 'Past and present shareholders'				
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return' Yes go to Part 6 'Signature'	DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)			
G2	List of past and present shareholders ©				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below There were no shareholder changes in this period. Go to Part 6 (Signature) A full list of shareholders is enclosed A list of shareholder changes is enclosed	This section only applies to companies answering 'No' in Section G1			
	How is the list of shareholders enclosed. Please tick the appropriate box below The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders'.				
	The list of shareholders is enclosed in another format. Go to Part 6 (Signature)				

G3

List of past and present shareholders O

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

		Shares or stock	Shares or stock transfer	red (if apprentiate)
		currently held	anales of Stock transferi	ей (п арргорпате)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
ANDREW ELWELL	£1 ORDINARY	25	25	28 / 02 / 2016
WENDY ELWELL	£1 ORIDNARY	25		1 1
JAMES HINTON	£1 ORIDNARY	25	25	27 / 03 / 2015
HAYLEY HINTON	£1 ORDINARY	25		1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1

G4

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Part 6	Signature				
	This must be completed by all companies	O Societas Europaea If the form is being filed on behalf			
	I am signing this form on behalf of the company	of a Societas Europaea (SE) please delete 'director' and insert details			
Signature	X Min	of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006			
	This form may be signed by Director • , Secretary, Person authorised • , Charity commission receiver and manager, CIC manager, Judicial factor	the companies acc 2000			



Do not cover this barcode

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

COLEY KATE COLEY
Company name ASS
Address UNITI/CASTLE COLETS
CASTLE GATE WAY
Post town DUDGY
County/Region
Postcode DY14RH
Country
DX
Telephone 01384 2177.22

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
 ☐ You have not used this form to make changes to the
- registered office address

 You have not used this form to make changes to
- You have not used this form to make changes to secretary and director details
- You have provided the full date of birth for all individual directors in Part 3
- You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- ☐ You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record

£ How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House'

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse