

Registered number: 09378112

**The Moorlands Primary Federation**

Trustees' report and financial statements

For the Year Ended 31 August 2018



**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

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**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Reference and administrative details**  
**For the Year Ended 31 August 2018**

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**Members**

Church of England Central Education Trust  
Ms C Richardson (resigned 30 November 2017)  
Mr P Chell  
Ms K Hulse  
Mr JS Ratcliffe  
Rev L Lucking (appointed 1 December 2017)

**Trustees**

Mr P Chell, Chair of Trustees<sup>1</sup>  
Mr J Eccles, Executive Head Teacher, Accounting officer<sup>1</sup>  
Mrs M Bateman  
Mr N Chesters<sup>1</sup>  
Mr B Fabi (appointed 18 October 2017)  
Mr S Hill (resigned 19 September 2018)<sup>1</sup>  
Ms K Hulse<sup>1</sup>  
Dr S Langridge (appointed 18 October 2017)  
Mrs T Perrins (appointed 5 October 2017, resigned 3 September 2018)  
Mr JS Ratcliffe<sup>1</sup>  
Mr L Yates

<sup>1</sup> Members of the HR and Finance Committee

**Company registered number**

09378112

**Company name**

The Moorlands Primary Federation

**Principal and registered office**

St Werburgh's C.E.(A) Primary School, Holt Lane, Kingsley, Stoke-on-Trent, Staffordshire, ST10 2BA

**Senior management team (also known as The Federation Leadership Team (FLT))**

J Eccles, Executive Head Teacher  
A Brayford, Head Teacher at St. Werburgh's C. E. (A) Primary School  
K Abbots, School Leader Dilhorne Endowed C. E. (A) Primary School  
N Ainsworth, School Leader at The Valley Primary School  
A Cooper, Federation Administration Leader (until August 2018)  
B Adamson, School Leader Great Wood Community Primary School (from September 2017)  
K Clowes, School Leader Bishop Rawle CofE (A) Primary School (from September 2017)  
M Eyden, Deputy Business Manager (from March 2018)  
S Carr, Federation Business Manager (from July 2018)

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Reference and administrative details of the academy trust, its trustees and advisers  
For the Year Ended 31 August 2018**

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**Advisers (continued)**

**Independent auditors**

Dains LLP, Suite 2, Albion House, 2 Etruria Office Village, Forge Lane, Etruria, Stoke on Trent, ST1 5RQ

**Bankers**

Lloyds Bank, PO Box 1000, Andover, BX1 1LT

**Solicitors**

Geldards, Pride Place, Derby, DE24 8QR

**The Moorlands Primary Federation  
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**Trustees' report  
For the Year Ended 31 August 2018**

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The trustees who are also the directors the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2018.

The academy trust operates an academy for pupils aged 4 – 11 serving a catchment area of the Staffordshire Moorlands. Each school has a capacity of:

St. Werburgh's CE (A) Primary School - 154  
Bishop Rawle CofE (A) Primary School - 210  
Dilhorne Endowed CE (A) Primary School - 63  
The Valley Primary School - 63  
Great Wood Community Primary School – 105

Number on roll:

St. Werburgh's CE (A) Primary School - 146  
Bishop Rawle CofE. (A) Primary School - 148  
Dilhorne Endowed CE (A) Primary School - 59  
The Valley Primary School - 52  
Great Wood Community Primary School – 104

**Structure, governance and management**

**Constitution**

The Moorlands Primary Federation was incorporated on 7 January 2015 as a company limited by guarantee (company number 9378112) and an exempt charity. On 1 September 2015, St. Werburgh's C. E. (A) Primary School, Dilhorne Endowed C. E. (A) Primary School and The Valley Primary School converted from Local Authority schools to The Moorlands Primary Federation. The Multi-Academy Trust (MAT) was formed with the agreement of the full Governing Body and adoption of the Memorandum and Articles of Association. On 1 September 2017 two additional schools joined the MAT, Great Wood Primary School (as a converter academy) and Bishop Rawle C. E. (A) Primary School (as a sponsored academy) at the request of the Diocese of Lichfield, Staffordshire Local Authority and the Department for Education. The Charitable Company's memorandum and articles of association are the primary governing documents of the academy trust.

The Directors of The Moorlands Primary Federation are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as The Moorlands Primary Federation. Details of the Directors and Members who served throughout the year, except as noted, are included in the Reference and Administrative Details on page 1.

**Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**Trustees' indemnities**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000.

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Trustees' report (continued)  
For the Year Ended 31 August 2018**

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**Recruitment and appointment of new Directors**

Directors are appointed by our Members. The term of office for any Director is four years and thereafter they may be re-appointed. The make-up of the Board includes experienced professionals, many of whom have a detailed understanding of the operational and legal requirements of running a large institution. New Directors are expected to be able to bring a track record of governance with them.

**Policies and procedures adopted for the induction and training of Trustees**

An induction programme is in place for new Directors which enables them to gain an understanding of the ethos, values and strategic direction of the Company, as well as the responsibilities of charity Directors. Directors are also encouraged to make visits to each Academy and participate in governance training programmes.

**Organisational structure**

The Moorlands Primary Federation has established a unified governance structure to enable its efficient running. The structure consists of five members and six Directors. The Trust Board is then divided into the following committees:

- Human Resources and Finance;
- Pupil Welfare and Achievement;
- Premises, Health and Safety;
- Admissions, Appeals and Discipline.

The aim of the governance structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Directors are responsible for making major decisions about the strategic direction of the Company, ensuring that its aims are met and its ethos is maintained. Specifically, this includes setting general policy, adopting an annual plan and budget, monitoring the Company's financial performance and educational outcomes, making senior staff appointments and approving major investment programmes.

The Federation Leadership Team (FLT) consist of the School Leaders at each Academy. These teams are responsible for the day-to-day operation of the Academies, in particular organising the teaching staff, facilities and pupils. The FLT also has the Federation Administration Leader.

A comprehensive scheme of delegated authority laid down by the Directors defines the various limits of financial commitment which can be incurred by the Executive. It also sets out how detailed financial management should be carried out in each Academy.

**Arrangements for setting pay and remuneration of key management personnel**

The Trust uses amended version of the Staffordshire County Council Pay Policy, amended by our Human Resources Advisor - Principal HR Partner Limited. We also use Teacher and support staff pay scales and profiles from Staffordshire County Council.

The salary of all staff including members of the leadership team is established by our Human Resources and Finance Committee. The leadership team is performance managed by our Executive Headteacher and the Executive Headteacher's performance management is reviewed by our external provider.

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Trustees' report (continued)  
For the Year Ended 31 August 2018**

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**Trade union facility time**

**Relevant union officials**

|                                                                       |   |
|-----------------------------------------------------------------------|---|
| Number of employees who were relevant union officials during the year | - |
| Full-time equivalent employee number                                  | - |

**Percentage of time spent on facility time**

| Percentage of time | Number of employees |
|--------------------|---------------------|
| 0%                 | -                   |
| 1%-50%             | -                   |
| 51%-99%            | -                   |
| 100%               | -                   |

**Percentage of pay bill spent on facility time**

£

|                                                     |   |   |
|-----------------------------------------------------|---|---|
| Total cost of facility time                         | - |   |
| Total pay bill                                      | - |   |
| Percentage of total pay bill spent on facility time | - | % |

**Paid trade union activities**

|                                                                                             |   |   |
|---------------------------------------------------------------------------------------------|---|---|
| Time spent on paid trade union activities as a percentage of total paid facility time hours | - | % |
|---------------------------------------------------------------------------------------------|---|---|

**Related Parties and other Connected Charities and Organisations**

St. Werburgh's C. E. (A) Primary School 'houses' the Kingsley Kingfishers Before and After school Care Club plus nursery on its grounds. This organisation is privately operated and a lease (including fees) is in place between The Moorlands Primary Federation and the private organisation. This model is replicated at Dilhorne Endowed C. E. (A) Primary School with the same organisation. Bishop Rawle C. E. (A) Primary School also has the same provision onsite in two separate buildings operated by Pathways private nursery. This arrangement also has a lease including fees.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Trustees' report (continued)**  
**For the Year Ended 31 August 2018**

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**Objectives and Activities**

**Our Values**

**Trust** – Trust lies at the heart of all relationships. *By trusting in God we ourselves become trustworthy just as He is.*

*Psalm 20:7 'Some trust in chariots and some in horses, but we trust in the name of the LORD our God'.*

**Mindful** – Being mindful of others leads to a heart of compassion; compassion leads to a desire to act for the good of all.

*Peter 3:8 'Finally, all of you, live in harmony with one another; be sympathetic, love as brothers and sisters, be compassionate and humble'.*

**Peace** – Peace and harmony lead to a stable and secure community where all are nurtured and can flourish.

*Matthew 5:19 'Blessed are the peacemakers, for they will be called the children of God.'*

**Friendship** – Barriers are broken down in a loving, friendly community based around God.

*Ecclesiastes 4:10 'if one falls down, a friend can lift him up'.*

*Italic text refers to our Anglican schools only.*

**The aims of our Trust are as follows:**

- To provide high-quality education in each of our schools.
- To serve our respective communities and fulfil the Statement of Entitlement from the Board of Education/National Society.
- Provide every child with new life-enriching experiences, instilling a passion and desire for learning.
- Develop a highly-skilled teaching and learning team sharing good practice.
- Further develop our MAT into a robust and resilient high-performing organisation.
- To secure the financial future of all our schools including the exploration of new business partnerships.
- As a sponsor academy, offer schools strategic leadership and a 'system' of school improvement.



**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Trustees' report (continued)**  
**For the Year Ended 31 August 2018**

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**Objectives and Activities (continued)**

**The objectives of our Trust are as follows:**

- Each school will have a School Leader who will be responsible for the day-to-day running of each site. In our larger schools, in support of School Leaders, there may be Deputies/Assistants, Senior Leaders or Key Stage Leaders.
- School Leaders will be accountable to the Executive Principal (EXP), who will be accountable to The Moorlands Primary Federation Trust Board.
- Appropriate School policies will be shared to avoid unnecessary repetition and to ensure best practice, whilst not 'cloning' each school as the uniqueness of each should be celebrated.
- Our Federation Subject Leaders (FSL) - including SLE and subject leaders will be proactive in their work to raise standards. Their work will be organised via our annual Cycle of School Improvement strategic plan. The FSLs will report to the EXP (regularly) and Pupil Welfare, Learning and Achievement Committee on a termly basis.
- Every child will be set individual, realistic-yet-challenging attainment targets and their progress towards these targets will be regularly monitored and reviewed.
- Children who do not make expected progress within a designated time, will receive bespoke high-quality intervention.
- Highly-skilled Learning Support staff will be deployed where necessary to bring about rapid progress.
- Parents and carers will be supported to 'co-educate' as we equip them with insightful information on their child's achievement to date and instruction on how best to support them further. Individual school Parent Forums, facilitate greater depth and higher-quality communication.
- Our teaching and learning team will be held accountable for pupil achievement through half-termly Pupil Progress Reviews linked to robust Performance Management.
- The assessment of all children will be fit for purpose, thorough, accurate and lead future learning. Our use of teacher assessment, standardisation, moderation, standardised testing, plus extensive collaborative work, quality assures the accuracy of our assessment process.
- As a Multi Academy Trust (MAT) we will provide a bespoke broad and balanced curriculum that provides high-quality opportunities for all children – meeting the needs of our learners.

**Public benefit**

Consideration has been given to Charity Commission guidance on public benefit when reviewing these objectives, aims and activities.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Trustees' report (continued)**  
**For the Year Ended 31 August 2018**

**Strategic report**

**Achievements and performance**

**Key performance indicators**

**Reception class Data 2018** (\*)A 'Good Level of Development' is achieved when children attain 'expected' or 'exceeding' grades in all Prime Areas and all Literacy and Mathematics areas. The number in brackets on the top row are class sizes.

|                                                                           | St Werburghs<br>(26) | Dilthorne<br>(12) | The Valley<br>(7) | Great<br>Wood (20) | Bishop<br>Rawle (21) | National<br>2017 |
|---------------------------------------------------------------------------|----------------------|-------------------|-------------------|--------------------|----------------------|------------------|
| % of good level of development achieved (*)                               | 88%                  | 83%               | 63%               | 85%                | 76%                  | 70%              |
| EYFS Profile Average 2018                                                 | 41                   | 39                | 34                | 35                 | 34                   | 34               |
| % of 'expected' or 'exceeding in reading                                  | 92%                  | 92%               | 75%               | 90%                | 81%                  | 77%              |
| % of 'expected' or 'exceeding in writing                                  | 88%                  | 92%               | 63%               | 85%                | 76%                  | 73%              |
| % of 'expected' or 'exceeding in number                                   | 92%                  | 92%               | 88%               | 90%                | 86%                  | 79%              |
| % of children attaining expected or exceeding in all 17 areas of learning | 88%                  | 83%               | 63%               | 85%                | 76%                  | 69%              |

**Year 1 Phonics Screening Test Results 2018**

|                              | St Werburghs<br>(19)            | Dilthorne (8)                    | The Valley (5)     | Great Wood<br>(10) | Bishop Rawle<br>(16) |
|------------------------------|---------------------------------|----------------------------------|--------------------|--------------------|----------------------|
| Year 1 2018 results          | 79%<br>5% one mark off pass     | 63%                              | 80%                | 100%               | 100%                 |
| Year 2 resit test results    | 0% (2) 50%<br>one mark off pass | 33% (6)<br>17% one mark off pass | 100% (1)           | 100% (3)           | 100% (2)             |
| Year 3+ resit test results   | 0                               | 50%(3)                           | 100% Year 4<br>(1) | N                  | NA                   |
| National Year 1 2017 results | 81%                             |                                  |                    |                    |                      |

The Moorlands Primary Federation  
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Trustees' report (continued)  
For the Year Ended 31 August 2018

Year 2 Assessment Data 2018

| Reading                                           |                     |                |               |                 |                   |               |
|---------------------------------------------------|---------------------|----------------|---------------|-----------------|-------------------|---------------|
|                                                   | St. Werburgh's (15) | The Valley (8) | Dilhorne (13) | Great Wood (16) | Bishop Rawle (15) | National 2017 |
| Teacher Assessment (working at expected or above) | 87%                 | 88%            | 75%           | 94%             | 80%               | 76%           |
| Below expected progress                           | 13%                 | 14%            | 17%           | 25%             | 7%                |               |
| Expected progress                                 | 80%                 | 86%            | 83%           | 63%             | 60%               |               |
| Above expected progress                           | 7%                  |                | 0%            | 13%             | 33%               |               |

| Writing                                           |                     |                |               |                 |                   |               |
|---------------------------------------------------|---------------------|----------------|---------------|-----------------|-------------------|---------------|
|                                                   | St. Werburgh's (15) | The Valley (8) | Dilhorne (13) | Great Wood (16) | Bishop Rawle (15) | National 2017 |
| Teacher Assessment (working at expected or above) | 80%                 | 63%            | 69%           | 81%             | 73%               | 68%           |
| Below expected progress                           | 20%                 | 43%            | 25%           | 44%             | 7%                |               |
| Expected progress                                 | 80%                 | 67%            | 75%           | 50%             | 87%               |               |
| Above expected progress                           | 0%                  | 0%             | 0%            | 6%              | 7%                |               |

| SPaG                        |                     |                |               |                 |                   |               |
|-----------------------------|---------------------|----------------|---------------|-----------------|-------------------|---------------|
|                             | St. Werburgh's (15) | The Valley (8) | Dilhorne (13) | Great Wood (16) | Bishop Rawle (15) | National 2017 |
| Test Results (100 or above) | 87%                 | 50%            | 77%           | 75%             | 80%               |               |

| Maths                                             |                     |                |               |                 |                   |               |
|---------------------------------------------------|---------------------|----------------|---------------|-----------------|-------------------|---------------|
|                                                   | St. Werburgh's (15) | The Valley (8) | Dilhorne (13) | Great Wood (16) | Bishop Rawle (15) | National 2017 |
| Teacher Assessment (working at expected or above) | 87%                 | 63%            | 77%           | 94%             | 93%               | 75%           |
| Below expected progress                           | 7%                  | 43%            | 17%           | 25%             | 0%                |               |
| Expected progress                                 | 93%                 | 43%            | 83%           | 63%             | 53%               |               |
| Above expected progress                           | 0%                  | 14%            | 0%            | 13%             | 47%               |               |

Year 6 Assessment Data 2018

| Reading                                           |                     |                |               |                 |                   |          |
|---------------------------------------------------|---------------------|----------------|---------------|-----------------|-------------------|----------|
|                                                   | St. Werburgh's (15) | The Valley (2) | Dilhorne (10) | Great Wood (12) | Bishop Rawle (19) | National |
| Test Results (100 or above)                       | 73%                 | 100%           | 90%           | 100%            | 79%               | 75%      |
|                                                   | 47% higher level    |                |               |                 |                   |          |
| Teacher Assessment (working at expected or above) | 80%                 | 100%           | 90%           | 100%            | 79%               |          |
| Average Scaled Score                              | 106.5               | 113            | 106           | 106.8           | 103.1             | 105      |
| Below expected progress                           | 13%                 | 0%             | 0%            | 8%              | 33%               |          |
| Expected progress                                 | 87%                 | 50%            | 75%           | 92%             | 67%               |          |
| Above expected progress                           | 33%                 | 50%            | 25%           | 8%              | 0%                |          |

The Moorlands Primary Federation  
(A Company Limited by Guarantee)

Trustees' report (continued)  
For the Year Ended 31 August 2018

| Writing                                           |                           |                   |                  |                       |                         |          |
|---------------------------------------------------|---------------------------|-------------------|------------------|-----------------------|-------------------------|----------|
|                                                   | St.<br>Werburgh's<br>(15) | The<br>Valley (2) | Dilhorne<br>(10) | Great<br>Wood<br>(12) | Bishop<br>Rawle<br>(19) | National |
| Teacher Assessment (working at expected or above) | 80%<br>33% higher level   | 100%              | 80%              | 83%                   | 68%                     | 78%      |
| Below expected progress                           | 7%                        | 0%                | 13%              | 17%                   | 17%                     |          |
| Expected progress                                 | 93%                       | 50%               | 88%              | 83%                   | 83%                     |          |
| Above expected progress                           | 13%                       | 50%               | 0%               | 25%                   | 6%                      |          |

| Spelling Punctuation and Grammar |                           |                   |                  |                       |                         |          |
|----------------------------------|---------------------------|-------------------|------------------|-----------------------|-------------------------|----------|
|                                  | St.<br>Werburgh's<br>(15) | The<br>Valley (2) | Dilhorne<br>(10) | Great<br>Wood<br>(12) | Bishop<br>Rawle<br>(19) | National |
| Test Results (100 or above)      | 80%<br>60% higher level   | 100%              | 90%              | 92%                   | 63%*                    | 78%      |
| Average Scaled Score             | 108.5                     | 109               | 104.5            | 109.3                 | 106.4                   | 104      |

| Maths                                             |                           |                   |                  |                       |                         |          |
|---------------------------------------------------|---------------------------|-------------------|------------------|-----------------------|-------------------------|----------|
|                                                   | St.<br>Werburgh's<br>(15) | The<br>Valley (2) | Dilhorne<br>(10) | Great<br>Wood<br>(12) | Bishop<br>Rawle<br>(19) | National |
| Test Results (100 or above)                       | 93%<br>27% higher level   | 100%              | 90%              | 92%                   | 84%                     | 76%      |
| Teacher Assessment (working at expected or above) | 80%                       | 100%              | 90%              | 100%                  | 84%                     |          |
| Average Scaled Score                              | 106.7                     | 109               | 103.3            | 107.1                 | 103.4                   | 106      |
| Below expected progress                           | 7%                        | 0%                | 0%               | 17%                   | 17%                     |          |
| Expected progress                                 | 93%                       | 50%               | 88%              | 83%                   | 83%                     |          |
| Above expected progress                           | 20%                       | 50%               | 13%              | 25%                   | 11%                     |          |

| Reading, Writing and Maths combined |                           |                   |                 |                    |                      |          |
|-------------------------------------|---------------------------|-------------------|-----------------|--------------------|----------------------|----------|
|                                     | St.<br>Werburgh's<br>(23) | The Valley<br>(5) | Dilhorne<br>(4) | Great Wood<br>(14) | Bishop Rawle<br>(19) | National |
|                                     | 73%                       | 100%              | 75%             | 75%                | 53%                  | 64%      |

\*four children scored 99

### Going concern

After making appropriate enquiries, the board of trustees (directors) has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Trustees' report (continued)**  
**For the Year Ended 31 August 2018**

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**Financial review**

The Trust has a strong financial governance oversight. The Trust has an annual financial health check provided by The Cheadle Academy. They review the financial systems and procedures in place and their findings are reported back to the Trustees and Directors of the Trust.

The Human Resources and Finance committee receives comprehensive termly reports.

A strict scheme of delegation is adhered to.

The academy's key source of funding is the General Annual Grant (GAG) from the Education and skills funding agency (ESFA). Funding from the ESFA is shown as restricted funds in the statement of Financial Activities. During the year to 31 August 2018, the Academy received GAG of £2,133,433 in addition to other income sources. The analysis of specific grants and income received can be seen within notes 2 to 5 to the financial statements.

During the year to 31 August 2018, total resources expended are £2,770,563 excluding depreciation. Depreciation of £132,271 has been charged during the year against restricted fixed asset fund.

The excess of income over expenditure for the period (excluding the movement in the pension reserve and restricted fixed asset funds) was £114,868.

At the 31 August 2018, the net book value of tangible fixed assets totalled £3,327,343 and movements in tangible fixed assets are shown in note 13 to the financial statements. The assets were used exclusively for providing education and associated support services to the students of the Academy.

**Reserves policy**

Any reserves are held in accordance with the requirements laid down in the Master Funding Agreement and by the Education Funding Agency. The directors will review the level of reserves and the policy for reserves annually.

Current reserves at the 31 August 2018 amount to £442,844 (excluding the pension reserve and restricted fixed asset fund).

**Investments policy**

The Moorlands Primary Federation has a policy on investment. It has been agreed by the Directors that there is one main bank account, one investment account, and five separate imprest accounts (one for The Valley Primary School, Great Wood Primary School, Bishop Rawle C. E. (A) Primary School, St Werburgh's C. E. (A) Primary School and Dilhorne Endowed C. E. (A) Primary School).

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Trustees' report (continued)  
For the Year Ended 31 August 2018**

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**Principal risks and uncertainties**

The Directors have assessed the major risks to which The Moorlands Primary Federation is exposed and are working to mitigate and eliminate these risks. In order to do this the risk management process involves the production of a detailed risk register accompanied by a range of mitigating strategies including ensuring policies are up to date, and that relevant members of Leadership Team are assigned to own each risk. The internal audit process is designed to test these mitigating strategies.

The remit of the Human Resources and Finance Committee is to ensure risks are identified, mitigating activities are in place and audited. The Directors also plays a key role in risk mitigation working alongside the Executive Headteacher and School Leaders to highlight exposures and ensure processes are in place to manage them.

Main areas of focus are:

- Long term financial planning;
- Health and Safety;
- Safeguarding;
- Business Continuity planning;
- Financial Fraud;
- Financial Risks and Uncertainties – including future funding environment, impact of inflation, pension scheme deficits, student numbers on roll, and building condition.

The main risks facing the company are:

- Changes to Government policy in relation to both education and funding;
- Volatility in pupil recruitment.

The overall risk register is comprehensive and deals with a wider range of matters.

**Fundraising**

Bishop Rawle C. E. (A) Primary School, St. Werburgh's C. E. (A) Primary School, Dilhorne Endowed C. E (A) Primary School and Great Wood Primary School all boast letting arrangements that generate regular income. Where possible costs are standardised across the Trust. Where there is variation in charges, this is due to covering overheads such as staff or cleaning. The majority of our lettings benefit either our pupils directly or local community.

**Future developments**

There are no significant future developments pending for the academic year 2018/19.

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Trustees' report (continued)  
For the Year Ended 31 August 2018**

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**Disclosure of information to auditors**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of trustees, as the company directors, on **14.12.18** and signed on its behalf by:



**Mr P Chell  
Chair of Trustees**

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Governance Statement**

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**Scope of Responsibility**

As Directors, we acknowledge we have overall responsibility for ensuring that The Moorlands Primary Federation has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of trustees has delegated the day-to-day responsibility to the Executive Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Moorlands Primary Federation and the Secretary of State for Education. They are also responsible for reporting to the Board of trustees any material weaknesses or breakdowns in internal control.

**Governance**

The information on governance included here supplements that described in the Director's report and in the Statement of Directors' responsibilities. The Board of trustees has formally met 4 times during the year. Attendance during the year at meetings of the Board of trustees was as follows:

| Trustee                                                    | Meetings attended | Out of a possible |
|------------------------------------------------------------|-------------------|-------------------|
| Mr P Chell, Chair of Trustees                              | 4                 | 4                 |
| Mr J Eccles, Executive Head Teacher,<br>Accounting officer | 4                 | 4                 |
| Mrs M Bateman                                              | 4                 | 4                 |
| Mr N Chesters                                              | 3                 | 4                 |
| Mr B Fabi                                                  | 4                 | 4                 |
| Mr S Hill                                                  | 4                 | 4                 |
| Ms K Hulse                                                 | 4                 | 4                 |
| Dr S Langridge                                             | 4                 | 4                 |
| Mrs T Perrins                                              | 3                 | 4                 |
| Mr JS Ratcliffe                                            | 3                 | 4                 |
| Mr L Yates                                                 | 3                 | 4                 |

The Human Resources and Finance Committee is a sub-committee of the main board of Trustees. Its purpose includes:

- Establishing and monitoring procedures and policies for sound budgetary control;
- Reviewing and developing staffing policies and procedures;
- Reporting regularly on the schools' finances to the whole Governing Body;
- Formulating and reviewing the schools' staffing structure and reviewing pay scales on an annual basis.

Attendance at meetings in the year was as follows:

| Trustee                                                    | Meetings attended | Out of a possible |
|------------------------------------------------------------|-------------------|-------------------|
| Mr P Chell, Chair of Trustees                              | 3                 | 3                 |
| Ms K Hulse                                                 | 3                 | 3                 |
| Mr JS Ratcliffe                                            | 3                 | 3                 |
| Mr S Hill                                                  | 3                 | 3                 |
| Mr N Chesters                                              | 2                 | 3                 |
| Mr J Eccles, Executive Head Teacher,<br>Accounting officer | 3                 | 3                 |



**Governance Statement (continued)**

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**Review of Value for Money**

As Accounting Officer, the Executive Head Teacher has responsibility for ensuring that the charitable company delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the charitable company's use of its resources has provided good value for money during each academic year, and reports to the Board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the charitable company has delivered improved value for money during the year by:

- All Service Level Agreements are reviewed on an annual basis for best value. We subsequently changed our grounds maintenance provider who offered a cheaper agreement.
- With significant purchases such as laptops, touchscreen TVs, football kits, tables and chairs etc, we always seek three quotes. We have purchased items as a 'Trust' and not individual schools to gain advantages of company offers with: touchscreen TVs, exercise books, photocopying paper and salt/grit.
- We have also seen an increase in the number of smaller purchases from internet based companies who can often provide cheaper goods than previously used suppliers.

**The Purpose of the System of Internal Control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of charitable company policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Moorlands Primary Federation for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

**Capacity to Handle Risk**

The Board of trustees has reviewed the key risks to which the charitable company is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the charitable company's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of trustees.

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Governance Statement (continued)**

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**The Risk and Control Framework**

The charitable company's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of trustees;
- regular reviews by the Human Resources and Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of trustees has considered the need for a specific internal audit function and has decided to appoint The Cheadle Academy as Responsible Officer.

The reviewer's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular, the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of bank reconciliations

On a half year basis, the reviewer reports to the board of trustees, through the human resources and finance committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

The committee confirm that the reviews have taken place during the year and reports including recommendations have been discussed at the committee meetings. The committee have confirmed that appropriate action has been taken to address the recommendations raised.

**Review of Effectiveness**

As Accounting Officer, the Executive Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of Mrs Sandra Atkinson (School Business Manager) of The Cheadle Academy;
- the work of the external auditors;
- the work of the Office Managers/School Secretaries within the charitable company who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Responsible Officer and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of trustees on 14.12.18 and signed on their behalf, by:



**Mr P Chell**  
Chair of Trustees



**Mr J Eccles**  
Accounting Officer

**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Statement on Regularity, Propriety and Compliance**

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As Accounting Officer of The Moorlands Primary Federation I have considered my responsibility to notify the academy trust board and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board and ESFA.



**Mr J Eccles  
Accounting Officer**

14.12.18

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Statement of Trustees' responsibilities**  
**For the Year Ended 31 August 2018**

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of trustees and signed on its behalf by:



**Mr P Chell**  
**Chair of Trustees**

Date: 14/12/18

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Independent auditors' report on the financial statements to the members of The Moorlands Primary Federation**

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**Opinion**

We have audited the financial statements of The Moorlands Primary Federation (the 'academy trust') for the year ended 31 August 2018 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Independent auditors' report on the financial statements to the members of The Moorlands Primary Federation**

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**Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Independent auditors' report on the financial statements to the members of The Moorlands Primary Federation**

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**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**Use of our report**

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

*Dains LLP*

Simon Hawkins (Senior statutory auditor)

for and on behalf of

**Dains LLP**

Statutory Auditor  
Chartered Accountants

Suite 2, Albion House  
2 Etruria Office Village  
Forge Lane  
Etruria

Stoke on Trent  
ST1 5RQ

Date:

*14.12.18*

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Independent reporting accountants' assurance report on regularity to The Moorlands Primary Federation and the Education & Skills Funding Agency**

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In accordance with the terms of our engagement letter dated 21 September 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Moorlands Primary Federation during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Moorlands Primary Federation and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Moorlands Primary Federation and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Moorlands Primary Federation and the ESFA, for our work, for this report, or for the conclusion we have formed.

**Respective responsibilities of The Moorlands Primary Federation's accounting officer and the reporting accountant**

The Accounting Officer is responsible, under the requirements of The Moorlands Primary Federation's funding agreement with the Secretary of State for Education dated 24 August 2015, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.



**The Moorlands Primary Federation  
(A Company Limited by Guarantee)**

**Independent reporting accountants' assurance report on regularity to The Moorlands Primary Federation and the Education & Skills Funding Agency (continued)**

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**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Dains LLP*

**Dains LLP**

Statutory Auditor  
Chartered Accountants

Suite 2, Albion House  
2 Etruria Office Village  
Forge Lane  
Etruria  
Stoke on Trent  
ST1 5RQ

Date: *14.12.18*

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Statement of financial activities incorporating income and expenditure account**  
**For the Year Ended 31 August 2018**

|                                                                                    | Note | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|------------------------------------------------------------------------------------|------|------------------------------------|----------------------------------|-------------------------------------------------|-----------------------------|-----------------------------|
| <b>Income from:</b>                                                                |      |                                    |                                  |                                                 |                             |                             |
| Donations & capital grants:                                                        |      |                                    |                                  |                                                 |                             |                             |
| Transfer from local authority<br>on conversion                                     | 2    | 110,965                            | (553,000)                        | 1,885,805                                       | 1,443,770                   | -                           |
| Other donations and capital<br>grants                                              | 2    | 2,029                              | -                                | 45,403                                          | 47,432                      | 530,233                     |
| Charitable activities:                                                             | 3    |                                    |                                  |                                                 |                             |                             |
| Funding for the academy<br>trust's educational operations                          |      | -                                  | 2,597,266                        | -                                               | 2,597,266                   | 1,454,257                   |
| Other trading activities                                                           | 4    | 59,230                             | -                                | -                                               | 59,230                      | 83,966                      |
| Investments                                                                        | 5    | 230                                | -                                | -                                               | 230                         | 284                         |
| <b>Total income</b>                                                                |      | <b>172,454</b>                     | <b>2,044,266</b>                 | <b>1,931,208</b>                                | <b>4,147,928</b>            | <b>2,068,740</b>            |
| <b>Expenditure on:</b>                                                             |      |                                    |                                  |                                                 |                             |                             |
| Raising funds                                                                      |      | 7,608                              | -                                | -                                               | 7,608                       | 75,428                      |
| Charitable activities:                                                             |      |                                    |                                  |                                                 |                             |                             |
| Academy trust educational<br>operations                                            |      | -                                  | 2,762,955                        | 132,271                                         | 2,895,226                   | 1,501,120                   |
| <b>Total expenditure</b>                                                           | 7    | <b>7,608</b>                       | <b>2,762,955</b>                 | <b>132,271</b>                                  | <b>2,902,834</b>            | <b>1,576,548</b>            |
| <b>Net income / (expenditure)<br/>before transfers</b>                             |      | <b>164,846</b>                     | <b>(718,689)</b>                 | <b>1,798,937</b>                                | <b>1,245,094</b>            | <b>492,192</b>              |
| Transfers between Funds                                                            | 16   | (71,819)                           | 67,530                           | 4,289                                           | -                           | -                           |
| <b>Net income / (expenditure)<br/>before other recognised<br/>gains and losses</b> |      | <b>93,027</b>                      | <b>(651,159)</b>                 | <b>1,803,226</b>                                | <b>1,245,094</b>            | <b>492,192</b>              |
| Actuarial gains/(losses) on<br>defined benefit pension<br>schemes                  | 22   | -                                  | 272,000                          | -                                               | 272,000                     | (8,000)                     |
| <b>Net movement in funds</b>                                                       |      | <b>93,027</b>                      | <b>(379,159)</b>                 | <b>1,803,226</b>                                | <b>1,517,094</b>            | <b>484,192</b>              |
| <b>Reconciliation of funds:</b>                                                    |      |                                    |                                  |                                                 |                             |                             |
| Total funds brought forward                                                        |      | 221,737                            | (562,761)                        | 1,575,246                                       | 1,234,222                   | 750,030                     |
| <b>Total funds carried forward</b>                                                 |      | <b>314,764</b>                     | <b>(941,920)</b>                 | <b>3,378,472</b>                                | <b>2,751,316</b>            | <b>1,234,222</b>            |

The notes on pages 27 to 55 form part of these financial statements.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**  
**Registered number: 09378112**

**Balance sheet**  
**As at 31 August 2018**

|                                                        | Note | £                  | 2018<br>£               | £                | 2017<br>£               |
|--------------------------------------------------------|------|--------------------|-------------------------|------------------|-------------------------|
| <b>Fixed assets</b>                                    |      |                    |                         |                  |                         |
| Tangible assets                                        | 13   |                    | 3,327,343               |                  | 1,253,742               |
| <b>Current assets</b>                                  |      |                    |                         |                  |                         |
| Debtors                                                | 14   | 97,670             |                         | 289,317          |                         |
| Cash at bank and in hand                               |      | 684,779            |                         | 767,219          |                         |
|                                                        |      | <u>782,449</u>     |                         | <u>1,056,536</u> |                         |
| <b>Creditors: amounts falling due within one year</b>  | 15   | <u>(288,476)</u>   |                         | <u>(407,056)</u> |                         |
| <b>Net current assets</b>                              |      |                    | <u>493,973</u>          |                  | <u>649,480</u>          |
| <b>Total assets less current liabilities</b>           |      |                    | <u>3,821,316</u>        |                  | <u>1,903,222</u>        |
| Defined benefit pension scheme liability               | 22   | (1,070,000)        |                         | (669,000)        |                         |
| <b>Net assets including pension scheme liabilities</b> |      |                    | <u><u>2,751,316</u></u> |                  | <u><u>1,234,222</u></u> |
| <b>Funds of the academy</b>                            |      |                    |                         |                  |                         |
| Restricted income funds:                               |      |                    |                         |                  |                         |
| Restricted income funds                                | 16   | 128,080            |                         | 106,239          |                         |
| Restricted fixed asset funds                           | 16   | <u>3,378,472</u>   |                         | <u>1,575,246</u> |                         |
| Restricted income funds excluding pension liability    |      | <u>3,506,552</u>   |                         | <u>1,681,485</u> |                         |
| Pension reserve                                        |      | <u>(1,070,000)</u> |                         | <u>(669,000)</u> |                         |
| Total restricted income funds                          |      |                    | <u>2,436,552</u>        |                  | <u>1,012,485</u>        |
| Unrestricted income funds                              | 16   |                    | <u>314,764</u>          |                  | <u>221,737</u>          |
| <b>Total funds</b>                                     |      |                    | <u><u>2,751,316</u></u> |                  | <u><u>1,234,222</u></u> |

The financial statements on pages 24 to 55 were approved by the Trustees, and authorised for issue, on 16.12.18 and are signed on their behalf, by:

Mr P Chell  
Chair of Trustees



The notes on pages 27 to 55 form part of these financial statements.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Statement of cash flows**  
**For the Year Ended 31 August 2018**

|                                                            | Note | 2018<br>£             | 2017<br>£             |
|------------------------------------------------------------|------|-----------------------|-----------------------|
| <b>Cash flows from operating activities</b>                |      |                       |                       |
| Net cash (used in)/provided by operating activities        | 18   | <u>(58,989)</u>       | <u>86,480</u>         |
| <b>Cash flows from investing activities:</b>               |      |                       |                       |
| Dividends, interest and rents from investments             |      | 230                   | 284                   |
| Purchase of tangible fixed assets                          |      | (390,950)             | (350,365)             |
| Capital grants from DfE Group                              |      | 256,304               | 521,887               |
| Cash transferred on conversion to an academy trust         |      | 110,965               | -                     |
| <b>Net cash (used in)/provided by investing activities</b> |      | <u>(23,451)</u>       | <u>171,806</u>        |
| <b>Change in cash and cash equivalents in the year</b>     |      | <b>(82,440)</b>       | <b>258,286</b>        |
| Cash and cash equivalents brought forward                  |      | <u>767,219</u>        | <u>508,933</u>        |
| <b>Cash and cash equivalents carried forward</b>           | 19   | <u><b>684,779</b></u> | <u><b>767,219</b></u> |

The notes on pages 27 to 55 form part of these financial statements.

**The Moorlands Primary Federation**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

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**1. Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

**1.1 Basis of preparation of financial statements**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Moorlands Primary Federation constitutes a public benefit entity as defined by FRS 102.

**1.2 Going concern**

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**1. Accounting policies (continued)**

**1.3 Income**

All income is recognised once the academy trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of financial activities incorporating income and expenditure account in the period in which it is receivable, where receipt is probable and it is measurable.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities are costs incurred on the academy trust's educational operations, including support costs and those costs relating to the governance of the academy trust appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

**1. Accounting policies (continued)**

**1.5 Tangible fixed assets and depreciation**

All assets costing more than £1,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

|                               |   |                        |
|-------------------------------|---|------------------------|
| Long-term leasehold land      | - | 0.8% straight line     |
| Long-term leasehold buildings | - | 2% straight line       |
| Fixtures and fittings         | - | 10% straight line      |
| Motor vehicles                | - | 20% straight line      |
| Computer equipment            | - | 33% straight line      |
| Building improvements         | - | 10 - 25% straight line |

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

**1.6 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.8 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1. Accounting policies (continued)**

**1.9 Liabilities and provisions**

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.10 Financial instruments**

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

**1.11 Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.



**1. Accounting policies (continued)**

**1.12 Pensions**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 22, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**1. Accounting policies (continued)**

**1.13 Conversion to an academy trust**

The conversion from a state maintained school to an academy trust involved the transfer of identifiable assets and liabilities and the operation of the school for £NIL consideration. The substance of the transfer is that of a gift and it has been accounted for on that basis as set out below.

The assets and liabilities transferred on conversion from Bishop Rawle CofE (A) Primary School and Great Wood Community Primary School to an academy trust have been valued at their fair value. The fair value has been derived based on that of equivalent items. The amounts have been recognised under the appropriate balance sheet categories, with a corresponding amount recognised in Donations - transfer from local authority on conversion in the Statement of financial activities incorporating income and expenditure account and analysed under unrestricted funds, restricted general funds and restricted fixed asset funds.

**Leasehold land and buildings**

On the transfer date of 1 September 2017, the Federation was gifted the school site at Great Wood Community Primary School by Staffordshire County Council on a 125 year lease. The value is based upon the valuation provided by FHP using the depreciated replacement cost method of valuation. The school site has been credited as a donation in the Restricted Fixed Asset Funds column of the Statement of Financial Activities and is included within tangible fixed assets on the balance sheet.

**Other fixed assets**

Other fixed assets comprising building improvement and computer equipment have been credited as a donation in the Restricted Fixed Asset Funds column of the Statement of Financial Activities and are included within tangible fixed assets on the balance sheet.

**Local Government Pension Scheme (LGPS) deficit**

The obligation relating to the employees in the LGPS scheme that were transferred as part of the conversion from the maintained schools were transferred to the Federation on 1 September 2017. The deficit on the Local Government Pension schemes has been debited as a donation in the Restricted General Funds column of the Statement of Financial Activities and included within the LGPS liability on the balance sheet.

**Cash**

Cash balances at 1 September 2017 in respect of the maintained schools, governor fund and school funds were transferred to the Federation. These cash balances have been credited as a donation in the Statement of Financial Activities under the Unrestricted Funds column and included within the cash and bank balances on the balance sheet.

Further details of the transaction are set out in note 20.

**1.14 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

**1. Accounting policies (continued)**

**1.15 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

**Local Government Pension Scheme**

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 22, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**Leasehold land and buildings**

Under 125 year lease:

The long term leasehold land and buildings within the accounts relates to the academy premises which were donated to the academy on conversion on a 125 year lease from Staffordshire County Council. The leasehold land and buildings were valued using depreciated replacement cost for specialised assets. These are being depreciated in accordance with the depreciation policies set out in note 1. No annual charge is made for the use of the land and buildings under the terms of the lease, based on management not being able to reliably measure the open market rate.

2 year licence

The academy trust company occupies:

- (a) land provided to it by the Local Authority under a 125 year lease;
- (b) land provided to it by site trustees under a mere licence (also referred to as a Church Supplemental Agreement) which contains a two year notice period.

In respect of:

- (a) a figure is entered that reflects advice taken on the value of the lease;
- (b) having considered the fact that the academy trust company occupies the land and such buildings as may be or may come to be erected on it by a mere licence that transfers to the academy trust no rights or control over the site save that of occupying it at the will of the site trustees under the terms of the relevant site trust, the directors have concluded that the value of the land and buildings occupied by the academy trust company will not be recognised on the balance sheet of the company.

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**2. Income from donations and capital grants**

|                       | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|-----------------------|------------------------------------|----------------------------------|-------------------------------------------------|-----------------------------|-----------------------------|
| Donated on conversion | 110,965                            | (553,000)                        | 1,885,805                                       | 1,443,770                   | -                           |
| Donations             | 2,029                              | -                                | -                                               | 2,029                       | 8,346                       |
| Capital Grants        | -                                  | -                                | 45,403                                          | 45,403                      | 521,887                     |
| Subtotal              | 2,029                              | -                                | 45,403                                          | 47,432                      | 530,233                     |
|                       | 112,994                            | (553,000)                        | 1,931,208                                       | 1,491,202                   | 530,233                     |
| <b>Total 2017</b>     | 8,346                              | -                                | 521,887                                         | 530,233                     |                             |

**The Moorlands Primary Federation**  
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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**3. Funding for Academy's educational operations**

|                                | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|--------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>DfE/ESFA grants</b>         |                                    |                                  |                             |                             |
| General Annual Grant (GAG)     | -                                  | 2,133,433                        | 2,133,433                   | 1,114,740                   |
| Start-up grants                | -                                  | -                                | -                           | 95,000                      |
| Other DfE/ESFA grants          | -                                  | 307,251                          | 307,251                     | 121,952                     |
|                                | -                                  | 2,440,684                        | 2,440,684                   | 1,331,692                   |
| <b>Other government grants</b> |                                    |                                  |                             |                             |
| Local authority grants         | -                                  | 23,154                           | 23,154                      | 13,968                      |
| Special educational projects   | -                                  | 62,116                           | 62,116                      | 58,156                      |
|                                | -                                  | 85,270                           | 85,270                      | 72,124                      |
| <b>Other funding</b>           |                                    |                                  |                             |                             |
| Other income                   | -                                  | 6,254                            | 6,254                       | 9,049                       |
| Catering income                | -                                  | 39,020                           | 39,020                      | 20,137                      |
| Educational trip income        | -                                  | 26,038                           | 26,038                      | 21,255                      |
|                                | -                                  | 71,312                           | 71,312                      | 50,441                      |
|                                | -                                  | 2,597,266                        | 2,597,266                   | 1,454,257                   |
| <b>Total 2017</b>              | -                                  | 1,454,257                        | 1,454,257                   |                             |

**4. Other trading activities**

|                                 | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|---------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Teachers insurance income       | 6,600                              | -                                | 6,600                       | -                           |
| Music services                  | 7,672                              | -                                | 7,672                       | -                           |
| Lettings income                 | 17,671                             | -                                | 17,671                      | 3,920                       |
| Teachers miscellaneous income   | -                                  | -                                | -                           | 64,183                      |
| Training and consultancy income | 7,608                              | -                                | 7,608                       | 11,244                      |
| Other income                    | 19,679                             | -                                | 19,679                      | 4,619                       |
|                                 | 59,230                             | -                                | 59,230                      | 83,966                      |
| <b>Total 2017</b>               | 83,966                             | -                                | 83,966                      |                             |

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

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**5. Investment income**

|                   | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|-------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Investment income | 230                                | -                                | 230                         | 284                         |
|                   | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Total 2017</b> | 284                                | -                                | 284                         |                             |
|                   | <hr/>                              | <hr/>                            | <hr/>                       |                             |

**The Moorlands Primary Federation**  
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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**6. Charitable activities**

|                                               | Total<br>funds<br>2018<br>£ | Total<br>funds<br>2017<br>£ |
|-----------------------------------------------|-----------------------------|-----------------------------|
| <b>Direct costs - educational operations</b>  |                             |                             |
| Wages and salaries                            | 1,306,981                   | 658,392                     |
| National insurance                            | 112,445                     | 63,646                      |
| Pension cost                                  | 307,485                     | 171,162                     |
| Depreciation                                  | 14,385                      | 11,010                      |
| Technology costs                              | 24,373                      | 19,781                      |
| Educational supplies                          | 20,832                      | 13,669                      |
| Educational consultancy                       | 29,103                      | 20,614                      |
| Educational trip costs                        | 20,487                      | 14,503                      |
| Other direct costs                            | 62,761                      | 38,549                      |
|                                               | <u>1,898,852</u>            | <u>1,011,326</u>            |
| <b>Support costs - educational operations</b> |                             |                             |
| Wages and salaries                            | 250,832                     | 117,745                     |
| National insurance                            | 16,674                      | 8,535                       |
| Pension cost                                  | 47,977                      | 26,837                      |
| Depreciation                                  | 117,885                     | 39,464                      |
| LGPS net finance costs                        | 32,000                      | 13,000                      |
| Technology costs                              | 50,417                      | 37,939                      |
| Staff development                             | 6,713                       | 2,802                       |
| Consultancy                                   | 21,741                      | 31,053                      |
| Recruitment and support                       | 645                         | 647                         |
| Maintenance of premises and equipment         | 33,698                      | 21,504                      |
| Cleaning                                      | 94,796                      | 41,910                      |
| Rent and rates                                | 7,156                       | 2,718                       |
| Energy costs                                  | 53,844                      | 24,135                      |
| Insurance                                     | 33,221                      | 17,927                      |
| Catering                                      | 169,022                     | 69,999                      |
| Bank interest and charges                     | 96                          | 96                          |
| Governance costs                              | 28,893                      | 19,327                      |
| Transport                                     | 2,130                       | 1,271                       |
| Other support costs                           | 28,634                      | 12,885                      |
|                                               | <u>996,374</u>              | <u>489,794</u>              |
|                                               | <u><u>2,895,226</u></u>     | <u><u>1,501,120</u></u>     |

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**7. Expenditure**

|                                             | <b>Staff costs</b><br><b>2018</b><br><b>£</b> | <b>Premises</b><br><b>2018</b><br><b>£</b> | <b>Other costs</b><br><b>2018</b><br><b>£</b> | <b>Total</b><br><b>2018</b><br><b>£</b> | <b>Total</b><br><b>2017</b><br><b>£</b> |
|---------------------------------------------|-----------------------------------------------|--------------------------------------------|-----------------------------------------------|-----------------------------------------|-----------------------------------------|
| Expenditure on raising funds - direct costs | <b>7,608</b>                                  | -                                          | -                                             | <b>7,608</b>                            | 75,428                                  |
| Academy's educational Operations:           |                                               |                                            |                                               |                                         |                                         |
| Direct costs                                | <b>1,726,911</b>                              | -                                          | <b>171,941</b>                                | <b>1,898,852</b>                        | 1,011,326                               |
| Support costs                               | <b>315,483</b>                                | <b>254,435</b>                             | <b>426,456</b>                                | <b>996,374</b>                          | 489,794                                 |
|                                             | <b>2,050,002</b>                              | <b>254,435</b>                             | <b>598,397</b>                                | <b>2,902,834</b>                        | 1,576,548                               |
| <b>Total 2017</b>                           | <b>1,121,745</b>                              | <b>93,571</b>                              | <b>361,232</b>                                | <b>1,576,548</b>                        |                                         |

**8. Net income/(expenditure)**

This is stated after charging:

|                                         | <b>2018</b><br><b>£</b> | <b>2017</b><br><b>£</b> |
|-----------------------------------------|-------------------------|-------------------------|
| Depreciation of tangible fixed assets:  |                         |                         |
| - owned by the charity                  | <b>132,271</b>          | 50,475                  |
| Auditors' remuneration - audit          | <b>11,500</b>           | 6,700                   |
| Auditors' remuneration - other services | <b>2,100</b>            | 1,870                   |
| Operating lease rentals                 | <b>4,415</b>            | 1,556                   |



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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**9. Staff**

**a. Staff costs**

Staff costs were as follows:

|                                                    | 2018<br>£        | 2017<br>£        |
|----------------------------------------------------|------------------|------------------|
| Wages and salaries                                 | 1,527,382        | 846,973          |
| Social security costs                              | 129,119          | 72,181           |
| Operating costs of defined benefit pension schemes | 355,462          | 197,999          |
|                                                    | <u>2,011,963</u> | <u>1,117,153</u> |
| Agency staff costs                                 | 38,039           | 4,592            |
|                                                    | <u>2,050,002</u> | <u>1,121,745</u> |

**b. Staff numbers**

The average number of persons employed by the academy trust during the year was as follows:

|                            | 2018<br>No. | 2017<br>No. |
|----------------------------|-------------|-------------|
| Teaching staff             | 22          | 8           |
| Administration and support | 46          | 31          |
| Management                 | 8           | 7           |
|                            | <u>76</u>   | <u>46</u>   |

**c. Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

|                               | 2018<br>No. | 2017<br>No. |
|-------------------------------|-------------|-------------|
| In the band £70,001 - £80,000 | 0           | 1           |
| In the band £80,001 - £90,000 | 1           | 0           |

**d. Key management personnel**

The key management personnel of the academy trust comprise the trust and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employers national insurance costs) received by key management personnel for their services to the academy trust was £496,551 (2017 - £414,368)

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**10. Central services**

The academy trust has provided the following central services to its academies during the year:

- Financial services
- Professional services
- Human resources

The academy trust charges for these services on the following basis:

15% of General Annual Grant (GAG)

The actual amounts charged during the year were as follows:

|                                          | 2018           | 2017           |
|------------------------------------------|----------------|----------------|
|                                          | £              | £              |
| St Werburgh's C.E (A) Primary School     | 84,965         | 151,959        |
| Dilhorne Endowed C.E. (A) Primary School | 42,467         | 63,438         |
| The Valley Primary School                | 30,993         | 51,145         |
| Bishops Rawle CofE (A) Primary School    | 91,092         | -              |
| Great Wood Community Primary School      | 64,636         | -              |
| Total                                    | <u>314,153</u> | <u>266,542</u> |

**11. Trustees' remuneration and expenses**

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The Executive Head Teacher and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Executive Head Teacher and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

|                                                  | 2018          | 2017          |
|--------------------------------------------------|---------------|---------------|
|                                                  | £             | £             |
| Mr J Eccles, Executive Head Teacher Remuneration | 80,000-85,000 | 75,000-80,000 |
| Pension contributions paid                       | 10,000-15,000 | 10,000-15,000 |

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year ended 31 August 2018, expenses totalling £984 (2017 - £NIL) were reimbursed to 1 Trustee (2017 - 0).

**12. Trustees' and Officers' Insurance**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**13. Tangible fixed assets**

|                            | Long-term<br>leasehold<br>property<br>£ | Building<br>improve-<br>ments<br>£ | Fixture and<br>fittings<br>£ | Motor<br>vehicles<br>£ | Computer<br>equipment<br>£ | Total<br>£ |
|----------------------------|-----------------------------------------|------------------------------------|------------------------------|------------------------|----------------------------|------------|
| <b>Cost</b>                |                                         |                                    |                              |                        |                            |            |
| At 1 September 2017        | 753,457                                 | 480,352                            | 29,994                       | 23,981                 | 38,032                     | 1,325,816  |
| Additions                  | -                                       | 296,584                            | 614                          | -                      | 22,869                     | 320,067    |
| Transfers on<br>conversion | 1,880,000                               | 2,282                              | -                            | -                      | 3,523                      | 1,885,805  |
| At 31 August 2018          | 2,633,457                               | 779,218                            | 30,608                       | 23,981                 | 64,424                     | 3,531,688  |
| <b>Depreciation</b>        |                                         |                                    |                              |                        |                            |            |
| At 1 September 2017        | 22,352                                  | 19,218                             | 4,910                        | 5,496                  | 20,098                     | 72,074     |
| Charge for the year        | 42,896                                  | 61,089                             | 3,060                        | 5,995                  | 19,231                     | 132,271    |
| At 31 August 2018          | 65,248                                  | 80,307                             | 7,970                        | 11,491                 | 39,329                     | 204,345    |
| <b>Net book value</b>      |                                         |                                    |                              |                        |                            |            |
| At 31 August 2018          | 2,568,209                               | 698,911                            | 22,638                       | 12,490                 | 25,095                     | 3,327,343  |
| At 31 August 2017          | 731,105                                 | 461,134                            | 25,084                       | 18,485                 | 17,934                     | 1,253,742  |

**14. Debtors**

|                                | 2018<br>£     | 2017<br>£      |
|--------------------------------|---------------|----------------|
| Trade debtors                  | 3,262         | 920            |
| VAT recoverable                | 34,894        | 45,968         |
| Other debtors                  | 244           | 244            |
| Prepayments and accrued income | 59,270        | 242,185        |
|                                | <u>97,670</u> | <u>289,317</u> |

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**Notes to the financial statements**  
**For the Year Ended 31 August 2018**

**15. Creditors: Amounts falling due within one year**

|                                      | 2018<br>£      | 2017<br>£      |
|--------------------------------------|----------------|----------------|
| Trade creditors                      | 134,453        | 241,808        |
| Other taxation and social security   | 36,925         | 19,567         |
| Other creditors                      | 34,341         | 18,890         |
| Accruals and deferred income         | 82,757         | 126,791        |
|                                      | <u>288,476</u> | <u>407,056</u> |
|                                      | 2018<br>£      | 2017<br>£      |
| <b>Deferred income</b>               |                |                |
| Deferred income at 1 September 2017  | 44,130         | 33,244         |
| Resources deferred during the year   | 63,847         | 44,130         |
| Amounts released from previous years | (44,130)       | (33,244)       |
| Deferred income at 31 August 2018    | <u>63,847</u>  | <u>44,130</u>  |

At the balance sheet date the academy trust was holding funds received in advance for grants that relate to the 2018/19 academic year.

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**Notes to the financial statements**  
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**16. Statement of funds**

|                                                  | Balance at<br>1<br>September<br>2017<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31 August<br>2018<br>£ |
|--------------------------------------------------|-------------------------------------------|-------------|------------------|--------------------------|-------------------------|--------------------------------------|
| <b>Unrestricted funds</b>                        |                                           |             |                  |                          |                         |                                      |
| Unrestricted funds                               | 221,737                                   | 172,454     | (7,608)          | (71,819)                 | -                       | 314,764                              |
| <b>Restricted funds</b>                          |                                           |             |                  |                          |                         |                                      |
| General Annual Grant                             | 32,814                                    | 2,133,433   | (2,172,611)      | 78,165                   | -                       | 71,801                               |
| Other Dfe/ ESFA                                  | 5,455                                     | 307,251     | (274,558)        | -                        | -                       | 38,148                               |
| Other Government grants                          | -                                         | 85,270      | (85,270)         | -                        | -                       | -                                    |
| ESFA start up grants                             | 67,970                                    | -           | (57,335)         | (10,635)                 | -                       | -                                    |
| Other income                                     | -                                         | 71,312      | (53,181)         | -                        | -                       | 18,131                               |
| Pension reserve                                  | (669,000)                                 | (553,000)   | (120,000)        | -                        | 272,000                 | (1,070,000)                          |
|                                                  | (562,761)                                 | 2,044,266   | (2,762,955)      | 67,530                   | 272,000                 | (941,920)                            |
| <b>Restricted fixed asset funds</b>              |                                           |             |                  |                          |                         |                                      |
| Donations from local<br>authority                | 765,254                                   | 1,885,805   | (54,104)         | (9,031)                  | -                       | 2,587,924                            |
| Other DfE capital grants                         | 726,295                                   | -           | (56,461)         | (4,946)                  | -                       | 664,888                              |
| Devolved formula capital                         | 23,595                                    | 45,403      | (8,395)          | 12,027                   | -                       | 72,630                               |
| Capital expenditure from<br>ESFA start up grants | 53,461                                    | -           | (12,403)         | 6,467                    | -                       | 47,525                               |
| Capital expenditure from<br>GAG                  | 6,641                                     | -           | (908)            | (228)                    | -                       | 5,505                                |
|                                                  | 1,575,246                                 | 1,931,208   | (132,271)        | 4,289                    | -                       | 3,378,472                            |
| Total restricted funds                           | 1,012,485                                 | 3,975,474   | (2,895,226)      | 71,819                   | 272,000                 | 2,436,552                            |
| Total of funds                                   | 1,234,222                                 | 4,147,928   | (2,902,834)      | -                        | 272,000                 | 2,751,316                            |

The specific purposes for which the funds are to be applied are as follows:

**Unrestricted General Funds**

This fund represents those resources which may be used towards meeting any of the charitable objectives at the discretion of the trustees.

**Restricted General Funds**

This funds represents grants received for the academy trust's operational activities and development.

**Pension reserve**

This fund represents the academy trust's share of the pension liability arising on the LGPS pension fund.

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**16. Statement of funds (continued)**

**Restricted Fixed Asset Funds**

These funds relates to grant funding received from the ESFA to carry out works of a capital nature and also the donation of the leasehold land and buildings from the local authority on a 125 year lease and a small amount of capital expenditure from GAG and other government grants.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

**Analysis of academies by fund balance**

Fund balances at 31 August 2018 were allocated as follows:

|                                                   | <b>Total<br/>2018<br/>£</b> | <b>Total<br/>2017<br/>£</b> |
|---------------------------------------------------|-----------------------------|-----------------------------|
| St. Werburgh's C.E (A) Primary School             | 67,168                      | 79,640                      |
| Dilhorne Endowed C.E. (A) Primary School          | 103,107                     | 71,083                      |
| The Valley Primary School                         | 104,067                     | 65,291                      |
| Bishop Rawle CofE (A) Primary School              | 49,575                      | -                           |
| Great Wood Community Primary School               | 109,761                     | -                           |
| Federation funds                                  | 9,166                       | 111,962                     |
| Total before fixed asset fund and pension reserve | <b>442,844</b>              | 327,976                     |
| Restricted fixed asset fund                       | <b>3,378,472</b>            | 1,575,246                   |
| Pension reserve                                   | <b>(1,070,000)</b>          | (669,000)                   |
| Total                                             | <b>2,751,316</b>            | 1,234,222                   |

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**For the Year Ended 31 August 2018**

**16. Statement of funds (continued)**

**Analysis of academies by cost**

Expenditure incurred by each academy during the year was as follows:

|                                                | Teaching<br>and<br>educational<br>support<br>staff costs<br>£ | Other<br>support<br>staff costs<br>£ | Educational<br>supplies<br>£ | Other costs<br>excluding<br>depreciat-<br>ion<br>£ | Total<br>2018<br>£ | Total<br>2017<br>£ |
|------------------------------------------------|---------------------------------------------------------------|--------------------------------------|------------------------------|----------------------------------------------------|--------------------|--------------------|
| St. Werburgh's C.E<br>(A) Primary<br>School    | 439,782                                                       | 29,182                               | 7,386                        | 135,543                                            | 611,893            | 636,925            |
| Dilhorne Endowed<br>C.E. (A) Primary<br>School | 176,710                                                       | 38,793                               | 2,428                        | 75,939                                             | 293,870            | 246,053            |
| The Valley Primary<br>School                   | 148,874                                                       | 24,994                               | 2,435                        | 71,451                                             | 247,754            | 240,891            |
| Bishop Rawle CofE<br>(A) Primary<br>School     | 446,056                                                       | 69,325                               | 2,713                        | 143,717                                            | 661,811            | -                  |
| Great Wood<br>Community<br>Primary School      | 248,209                                                       | 45,505                               | 2,422                        | 118,238                                            | 414,374            | -                  |
| Federation costs                               | 179,280                                                       | 115,292                              | 3,448                        | 122,842                                            | 420,862            | 340,204            |
|                                                | <u>1,638,911</u>                                              | <u>323,091</u>                       | <u>20,832</u>                | <u>667,730</u>                                     | <u>2,650,564</u>   | <u>1,464,073</u>   |

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**For the Year Ended 31 August 2018**

**16. Statement of funds (continued)**

**Statement of funds - prior year**

|                                                  | Balance at<br>1<br>September<br>2016<br>£ | Income<br>£ | Expenditure<br>£ | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31 August<br>2017<br>£ |
|--------------------------------------------------|-------------------------------------------|-------------|------------------|--------------------------|-------------------------|--------------------------------------|
| <b>General funds</b>                             |                                           |             |                  |                          |                         |                                      |
| Unrestricted funds                               | 211,210                                   | 92,596      | (75,428)         | (6,641)                  | -                       | 221,737                              |
| <b>Restricted funds</b>                          |                                           |             |                  |                          |                         |                                      |
| General Annual Grant                             | -                                         | 1,114,740   | (1,081,926)      | -                        | -                       | 32,814                               |
| Other Dfe/ ESFA                                  | 14,424                                    | 121,952     | (130,921)        | -                        | -                       | 5,455                                |
| Other Government grants                          | -                                         | 72,124      | (72,124)         | -                        | -                       | -                                    |
| ESFA start up grants                             | 57,088                                    | 95,000      | (50,077)         | (34,041)                 | -                       | 67,970                               |
| Other income                                     | 3,156                                     | 50,441      | (53,597)         | -                        | -                       | -                                    |
| Pension reserve                                  | (599,000)                                 | -           | (62,000)         | -                        | (8,000)                 | (669,000)                            |
|                                                  | (524,332)                                 | 1,454,257   | (1,450,645)      | (34,041)                 | (8,000)                 | (562,761)                            |
| <b>Restricted fixed asset funds</b>              |                                           |             |                  |                          |                         |                                      |
| Donations from local<br>authority                | 776,430                                   | -           | (11,176)         | -                        | -                       | 765,254                              |
| Other DfE capital grants                         | 238,068                                   | 507,350     | (19,123)         | -                        | -                       | 726,295                              |
| Devolved formula capital                         | 29,234                                    | 14,537      | (20,176)         | -                        | -                       | 23,595                               |
| Capital expenditure from<br>ESFA start up grants | 19,420                                    | -           | -                | 34,041                   | -                       | 53,461                               |
| Capital expenditure from<br>GAG                  | -                                         | -           | -                | 6,641                    | -                       | 6,641                                |
|                                                  | 1,063,152                                 | 521,887     | (50,475)         | 40,682                   | -                       | 1,575,246                            |
| Total restricted funds                           | 538,820                                   | 1,976,144   | (1,501,120)      | 6,641                    | (8,000)                 | 1,012,485                            |
| Total of funds                                   | 750,030                                   | 2,068,740   | (1,576,548)      | -                        | (8,000)                 | 1,234,222                            |



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A current year 12 months and prior year 12 months combined position is as follows:

|                                                  | Balance at<br>1<br>September<br>2016<br>£ | Income<br>£      | Expenditure<br>£   | Transfers<br>in/out<br>£ | Gains/<br>(Losses)<br>£ | Balance at<br>31 August<br>2018<br>£ |
|--------------------------------------------------|-------------------------------------------|------------------|--------------------|--------------------------|-------------------------|--------------------------------------|
| <b>Unrestricted funds</b>                        |                                           |                  |                    |                          |                         |                                      |
| Unrestricted funds                               | 211,210                                   | 265,050          | (83,036)           | (78,460)                 | -                       | 314,764                              |
| <b>Restricted funds</b>                          |                                           |                  |                    |                          |                         |                                      |
| General Annual Grant                             | -                                         | 3,248,173        | (3,254,537)        | 78,165                   | -                       | 71,801                               |
| Other Dfe/ ESFA                                  | 14,424                                    | 429,203          | (405,479)          | -                        | -                       | 38,148                               |
| Other Government grants                          | -                                         | 157,394          | (157,394)          | -                        | -                       | -                                    |
| ESFA start up grants                             | 57,088                                    | 95,000           | (107,412)          | (44,676)                 | -                       | -                                    |
| Other income                                     | 3,156                                     | 121,753          | (106,778)          | -                        | -                       | 18,131                               |
| Pension reserve                                  | (599,000)                                 | (553,000)        | (182,000)          | -                        | 264,000                 | (1,070,000)                          |
|                                                  | (524,332)                                 | 3,498,523        | (4,213,600)        | 33,489                   | 264,000                 | (941,920)                            |
| <b>Restricted fixed asset funds</b>              |                                           |                  |                    |                          |                         |                                      |
| Donations from local<br>authority                | 776,430                                   | 1,885,805        | (65,280)           | (9,031)                  | -                       | 2,587,924                            |
| Other DfE capital grants                         | 238,068                                   | 507,350          | (75,584)           | (4,946)                  | -                       | 664,888                              |
| Devolved formula capital                         | 29,234                                    | 59,940           | (28,571)           | 12,027                   | -                       | 72,630                               |
| Capital expenditure from<br>ESFA start up grants | 19,420                                    | -                | (12,403)           | 40,508                   | -                       | 47,525                               |
| Capital expenditure from<br>GAG                  | -                                         | -                | (908)              | 6,413                    | -                       | 5,505                                |
|                                                  | 1,063,152                                 | 2,453,095        | (182,746)          | 44,971                   | -                       | 3,378,472                            |
|                                                  | 538,820                                   | 5,951,618        | (4,396,346)        | 78,460                   | 264,000                 | 2,436,552                            |
| <b>Total of funds</b>                            | <b>750,030</b>                            | <b>6,216,668</b> | <b>(4,479,382)</b> | <b>-</b>                 | <b>264,000</b>          | <b>2,751,316</b>                     |

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**17. Analysis of net assets between funds**

|                                        | Unrestricted<br>funds<br>2018<br>£ | Restricted<br>funds<br>2018<br>£ | Restricted<br>fixed asset<br>funds<br>2018<br>£ | Total<br>funds<br>2018<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|-------------------------------------------------|-----------------------------|
| Tangible fixed assets                  | -                                  | -                                | 3,327,343                                       | 3,327,343                   |
| Current assets                         | 314,764                            | 416,556                          | 51,129                                          | 782,449                     |
| Creditors due within one year          | -                                  | (288,476)                        | -                                               | (288,476)                   |
| Provisions for liabilities and charges | -                                  | (1,070,000)                      | -                                               | (1,070,000)                 |
|                                        | <u>314,764</u>                     | <u>(941,920)</u>                 | <u>3,378,472</u>                                | <u>2,751,316</u>            |

**Analysis of net assets between funds - prior year**

|                                        | Unrestricted<br>funds<br>2017<br>£ | Restricted<br>funds<br>2017<br>£ | Restricted<br>fixed asset<br>funds<br>2017<br>£ | Total<br>funds<br>2017<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|-------------------------------------------------|-----------------------------|
| Tangible fixed assets                  | -                                  | -                                | 1,253,742                                       | 1,253,742                   |
| Current assets                         | 221,737                            | 513,295                          | 321,504                                         | 1,056,536                   |
| Creditors due within one year          | -                                  | (407,056)                        | -                                               | (407,056)                   |
| Provisions for liabilities and charges | -                                  | (669,000)                        | -                                               | (669,000)                   |
|                                        | <u>221,737</u>                     | <u>(562,761)</u>                 | <u>1,575,246</u>                                | <u>1,234,222</u>            |

**18. Reconciliation of net movement in funds to net cash flow from operating activities**

|                                                                       | 2018<br>£       | 2017<br>£     |
|-----------------------------------------------------------------------|-----------------|---------------|
| Net income for the year (as per Statement of Financial Activities)    | 1,245,094       | 492,192       |
| <b>Adjustment for:</b>                                                |                 |               |
| Depreciation charges                                                  | 132,271         | 50,475        |
| Dividends, interest and rents from investments                        | (230)           | (284)         |
| Increase in debtors                                                   | (13,006)        | (200,465)     |
| (Decrease)/increase in creditors                                      | (53,945)        | 204,449       |
| Capital grants from DfE and other capital income                      | (45,403)        | (521,887)     |
| Defined benefit pension scheme obligation inherited                   | 553,000         | -             |
| Defined benefit pension scheme cost less contributions payable        | 88,000          | 49,000        |
| Defined benefit pension scheme finance cost                           | 32,000          | 13,000        |
| Net gain on assets and liabilities from local authority on conversion | (1,885,805)     | -             |
| Cash transferred on conversion to an academy trust                    | (110,965)       | -             |
| <b>Net cash (used in)/provided by operating activities</b>            | <u>(58,989)</u> | <u>86,480</u> |

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**19. Analysis of cash and cash equivalents**

|              | 2018<br>£      | 2017<br>£      |
|--------------|----------------|----------------|
| Cash in hand | 684,779        | 767,219        |
| Total        | <u>684,779</u> | <u>767,219</u> |

**20. Conversion to an academy trust**

On 1 September 2017 Bishop Rawle CofE (A) Primary School and Great Wood Community Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to The Moorlands Primary Federation from Staffordshire County Council for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of financial activities incorporating income and expenditure account as Donations - transfer from local authority on conversion.

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of financial activities incorporating income and expenditure account.

|                                                | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Restricted<br>fixed asset<br>funds<br>£ | Total<br>funds<br>£ |
|------------------------------------------------|----------------------------|--------------------------|-----------------------------------------|---------------------|
| Tangible fixed assets                          |                            |                          |                                         |                     |
| Leasehold land and buildings                   | -                          | -                        | 1,880,000                               | 1,880,000           |
| Other tangible fixed assets                    | -                          | -                        | 5,805                                   | 5,805               |
| Budget surplus/(deficit) on LA funds           | 83,324                     | -                        | -                                       | 83,324              |
| Budget surplus/(deficit) on other school funds | 27,641                     | -                        | -                                       | 27,641              |
| LGPS pension surplus/(deficit)                 | -                          | (553,000)                | -                                       | (553,000)           |
| Net assets/(liabilities)                       | <u>110,965</u>             | <u>(553,000)</u>         | <u>1,885,805</u>                        | <u>1,443,770</u>    |

The above net assets/(liabilities) include £110,965 that were transferred as cash.

The Great Wood Community Primary School leasehold land and buildings, being the school land, building and playing fields have been transferred on 125 year lease from Staffordshire County Council. The basis for this valuation is detailed in the accounting policies in note 1.

The LGPS pension deficit represents the deficit at 1 September 2017 for Bishop Rawle CofE (A) Primary School and Great Wood Community Primary School in respect of employees of the maintained schools that have transferred to the federation. The basis of this valuation is detailed in the accounting policies in note 1.

The fair value of cash and transferred tangible fixed assets are documented below. The LGPS pension deficit is not included in the table below as the amount transferred on conversion is shown above for the trust as a whole.

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**Conversion to an academy trust (continued)**

**Bishop Rawle CofE (A) Primary School**

On 1 September 2017 Bishop Rawle CofE (A) Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to The Moorlands Primary Federation from Staffordshire County Council.

|                                      | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Restricted<br>fixed asset<br>funds<br>£ | Total<br>funds<br>£ |
|--------------------------------------|----------------------------|--------------------------|-----------------------------------------|---------------------|
| Tangible fixed assets                |                            |                          |                                         |                     |
| Other tangible fixed assets          | -                          | -                        | 5,805                                   | 5,805               |
| Budget surplus on LA funds           | 24,897                     | -                        | -                                       | 24,897              |
| Budget surplus on other school funds | 21,999                     | -                        | -                                       | 21,999              |
| Net assets (excluding LPGS deficit)  | <u>46,896</u>              | <u>-</u>                 | <u>5,805</u>                            | <u>52,701</u>       |

The above net assets include £46,896 that were transferred as cash.

**Great Wood Community Primary School**

On 1 September 2017 Great Wood Community Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to The Moorlands Primary Federation from Staffordshire County Council.

|                                      | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Restricted<br>fixed asset<br>funds<br>£ | Total<br>funds<br>£ |
|--------------------------------------|----------------------------|--------------------------|-----------------------------------------|---------------------|
| Tangible fixed assets                |                            |                          |                                         |                     |
| Leasehold land and buildings         | -                          | -                        | 1,880,000                               | 1,880,000           |
| Budget surplus on LA funds           | 58,427                     | -                        | -                                       | 58,427              |
| Budget surplus on other school funds | 5,642                      | -                        | -                                       | 5,642               |
| Net assets (excluding LPGS deficit)  | <u>64,069</u>              | <u>-</u>                 | <u>1,880,000</u>                        | <u>1,944,069</u>    |

The above net assets include £64,069 that were transferred as cash.

The leasehold land and buildings have been transferred on a 125 year lease from Staffordshire County Council. The basis for valuation is detailed in the accounting policies in note 1.

**21. Capital commitments**

At 31 August 2018 the academy trust had capital commitments as follows:

|                                                               | 2018<br>£     | 2017<br>£ |
|---------------------------------------------------------------|---------------|-----------|
| Contracted for but not provided in these financial statements | <u>19,530</u> | <u>-</u>  |

## **22. Pension commitments**

The academy trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Staffordshire Pension Fund. Both are Multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £33,625 were payable to the schemes at 31 August 2018 (2017 - £18,811) and are included within creditors.

### **Teachers' Pension Scheme**

#### **Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### **Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £160,000 (2017 - £89,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website ([www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx](http://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx)).

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**22. Pension commitments (continued)**

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £131,000 (2017 - £79,000), of which employer's contributions totalled £104,000 (2017 - £62,000) and employees' contributions totalled £27,000 (2017 - £17,000). The agreed contribution rates for future years are 23.2% for employers and 2.7% - 6.25% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

|                                                          | <b>2018</b>    | <b>2017</b> |
|----------------------------------------------------------|----------------|-------------|
| Discount rate for scheme liabilities                     | <b>2.30 %</b>  | 2.50 %      |
| Rate of increase in salaries                             | <b>2.70 %</b>  | 2.80 %      |
| Rate of increase for pensions                            | <b>2.80 %</b>  | 2.40 %      |
| Commutation of pensions to lump sums - post 1 April 2008 | <b>75.00 %</b> | 75.00 %     |
| Commutation of pensions to lump sums - pre 1 April 2008  | <b>50.00 %</b> | 50.00 %     |

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

|                      | <b>2018</b> | <b>2017</b> |
|----------------------|-------------|-------------|
| Retiring today       |             |             |
| Males                | <b>22.1</b> | 22.1        |
| Females              | <b>24.1</b> | 24.4        |
| Retiring in 20 years |             |             |
| Males                | <b>24.1</b> | 24.1        |
| Females              | <b>26.4</b> | 26.4        |

|                             | <b>At 31 August<br/>2018</b> | <b>At 31 August<br/>2017</b> |
|-----------------------------|------------------------------|------------------------------|
| <b>Sensitivity analysis</b> | <b>£</b>                     | <b>£</b>                     |
| Discount rate -0.5%         | <b>290,000</b>               | 154,000                      |
| Salary rate +0.5%           | <b>58,000</b>                | 31,000                       |
| Pension rate +0.5%          | <b>228,000</b>               | 120,000                      |

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**22. Pension commitments (continued)**

The academy trust's share of the assets in the scheme was:

|                              | Fair value at<br>31 August<br>2018<br>£ | Fair value at<br>31 August<br>2017<br>£ |
|------------------------------|-----------------------------------------|-----------------------------------------|
| Equities                     | 802,000                                 | 385,000                                 |
| Corporate bonds              | 218,000                                 | 61,000                                  |
| Property                     | 92,000                                  | 40,000                                  |
| Cash and other liquid assets | 34,000                                  | 20,000                                  |
| Total market value of assets | <u>1,146,000</u>                        | <u>506,000</u>                          |

The actual return on scheme assets was £34,000 (2017 - £40,000).

The amounts recognised in the Statement of financial activities incorporating income and expenditure account are as follows:

|                                | 2018<br>£        | 2017<br>£        |
|--------------------------------|------------------|------------------|
| Current service cost           | (192,000)        | (111,000)        |
| Interest income                | 25,000           | 7,000            |
| Interest cost                  | (57,000)         | (20,000)         |
| Total                          | <u>(224,000)</u> | <u>(124,000)</u> |
| Actual return on scheme assets | <u>34,000</u>    | <u>40,000</u>    |

Movements in the present value of the defined benefit obligation were as follows:

|                                                      | 2018<br>£        | 2017<br>£        |
|------------------------------------------------------|------------------|------------------|
| Opening defined benefit obligation                   | 1,175,000        | 903,000          |
| Defined benefit obligation transferred on conversion | 1,006,000        | -                |
| Current service cost                                 | 192,000          | 111,000          |
| Interest cost                                        | 57,000           | 20,000           |
| Employee contributions                               | 27,000           | 17,000           |
| Actuarial (gains)/losses                             | (230,000)        | 142,000          |
| Benefits paid                                        | (11,000)         | (18,000)         |
| Closing defined benefit obligation                   | <u>2,216,000</u> | <u>1,175,000</u> |

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**22. Pension commitments (continued)**

Movements in the fair value of the academy trust's share of scheme assets:

|                                                       | 2018<br>£        | 2017<br>£      |
|-------------------------------------------------------|------------------|----------------|
| Opening fair value of scheme assets                   | 506,000          | 304,000        |
| Fair value of scheme assets transferred on conversion | 453,000          | -              |
| Interest income                                       | 25,000           | 7,000          |
| Actuarial gains                                       | 42,000           | 134,000        |
| Employer contributions                                | 104,000          | 62,000         |
| Employee contributions                                | 27,000           | 17,000         |
| Benefits paid                                         | (11,000)         | (18,000)       |
|                                                       | <u>1,146,000</u> | <u>506,000</u> |
| Closing fair value of scheme assets                   | <u>1,146,000</u> | <u>506,000</u> |

**23. Operating lease commitments**

At 31 August 2018 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

|                         | 2018<br>£  | 2017<br>£    |
|-------------------------|------------|--------------|
| <b>Amounts payable:</b> |            |              |
| Within 1 year           | 408        | 2,454        |
| Between 1 and 5 years   | -          | 408          |
|                         | <u>408</u> | <u>2,862</u> |
| Total                   | <u>408</u> | <u>2,862</u> |

**24. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.



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**25. Related party transactions**

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

Lichfield Diocesan Board of Education - a company which is a member of the Federation:

The Academy trust purchased services from Lichfield Diocesan Board of Education totalling £3,013 (2017 - £1,180) during the year. There were no amounts outstanding at 31 August 2018 (2017 - £nil).

Kingsley and Dilhorne Kingfishers in which Lee Yates is a committee member and secretary:

The Academy trust sold services totalling £4,560 (2017 - £3,600). There were no amounts outstanding at the 31 August 2018 (2017 - £Nil).

Perrins Design Associates Ltd in which Tina Perrins is the spouse of a Director and shareholder:

Tina Perrins was appointed as a trustee on 5 October 2017 and resigned on 3 September 2018. The work of Perrins Design Associates Ltd was commissioned by the third party project managers for The Valley boiler and heating capital project. The work carried out by Perrins Design Associates Ltd was completed prior to 1 September 2017, the cost of £5,437 (2017 - £nil) has been capitalised during the year. There were no amounts outstanding at the 31 August 2018 (2017 - £Nil).

The Academy trust made the sales and purchases at arms length in accordance with its financial regulations.

In entering into the transactions the trust has complied with the requirements of the Academies Financial Handbook 2017.