

AA01

Change of accounting reference date



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk



WEDNESDAY

☒ **What this form is for**
You may use this form
to change the accounting reference
date relating to either the current, or
the immediately previous,
accounting period.

☐ **What this form is NOT for**
You cannot use this form to
- change a period for which
accounts are already overdue
- extend a period beyond 18
months unless the company is in
administration.

A34 *A400QLJ5* #65
COMPANIES HOUSE
A11 *A3YY4FCO* #72
COMPANIES HOUSE

1 Company details

Company number **9 2 4 3 1 9 9**
Company name in full **OAKWELL CAPITAL LIMITED**

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,
accounting period. ①

Accounting period
ending on

31 10 2015 (R&W)

① **Date of period you wish to change**

The current period means the
present accounting period which
has not yet come to an end.

The immediately previous period
means the period immediately
preceding your present accounting
period.

3 New accounting reference date ②

Has the accounting reference period been shortened or extended?

- **Shortened.** Please complete 'Date shortened so as to end on'.
- **Extended.** Please complete 'Date extended so as to end on'.

Please enter the date the accounting reference period has been shortened to.

Date **Shortened** so as
to end on

31 10 2015

or

Please enter the date the accounting reference period has been extended to.

Date **Extended** so as
to end on

31 10 2015

② **New accounting reference date**

If you wish to move the end of your
current, or immediately previous,
reference period to an earlier date,
please insert the required date in the
box marked 'Shortened'.

If you wish to move the end of your
current, or immediately previous,
reference period to a later date,
please insert the required date in the
box marked 'Extended'.

You cannot change a period for
which the accounts are overdue.

You cannot extend a period beyond
18 months unless the company is in
administration.

1. Name of the person	[Name]	[Name]
2. Address	[Address]	[Address]
3. Date of birth	[Date]	[Date]
4. Date of death	[Date]	[Date]
5. Cause of death	[Cause]	[Cause]
6. Date of burial	[Date]	[Date]
7. Date of cremation	[Date]	[Date]
8. Date of interment	[Date]	[Date]
9. Date of exhumation	[Date]	[Date]
10. Date of reinterment	[Date]	[Date]
11. Date of removal	[Date]	[Date]
12. Date of return	[Date]	[Date]
13. Date of disposal	[Date]	[Date]
14. Date of burial	[Date]	[Date]
15. Date of cremation	[Date]	[Date]

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Extending more than once in five years ❶

Have you extended the accounting reference period more than once in five years?

→ **Yes.** Please complete the section below.

→ **No.** Please go to **Section 5.**

❶ Extending more than once in five years

You only need to complete this section if you have extended your accounting reference period more than once in five years.

Extending more than once in five years

You **may not** extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box.

- ☐ The company is in administration.
- ☐ You have specific approval from the Secretary of State (please enclose a copy).
- ☐ You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.
- ☐ You are submitting the form on behalf of an overseas company.

5

Signature

I am signing this form on behalf of the company.

Signature

Signature

X



X

This form may be signed by:

Director ❷, Secretary, Person authorised ❸, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

❷ Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial data and for providing a clear audit trail.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps involved in entering data into the system, including the use of standardized codes and the requirement for double-checking entries.

3. The third part of the document addresses the issue of data security. It discusses the measures in place to protect sensitive information from unauthorized access and the importance of regular security audits.

4. The fourth part of the document covers the topic of data backup and recovery. It explains the frequency of backups and the procedures for restoring data in the event of a system failure.

5. The fifth part of the document discusses the role of the finance department in the overall business operations. It highlights the department's responsibility for providing accurate financial information to management and for ensuring compliance with relevant regulations.

6. The sixth part of the document provides a summary of the key points discussed in the previous sections. It reiterates the importance of accurate record-keeping and the need for strict adherence to the established procedures.

7. The seventh part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial data and for providing a clear audit trail.

8. The eighth part of the document outlines the specific procedures for recording transactions. It details the steps involved in entering data into the system, including the use of standardized codes and the requirement for double-checking entries.

9. The ninth part of the document addresses the issue of data security. It discusses the measures in place to protect sensitive information from unauthorized access and the importance of regular security audits.

10. The tenth part of the document covers the topic of data backup and recovery. It explains the frequency of backups and the procedures for restoring data in the event of a system failure.

11. The eleventh part of the document discusses the role of the finance department in the overall business operations. It highlights the department's responsibility for providing accurate financial information to management and for ensuring compliance with relevant regulations.

12. The twelfth part of the document provides a summary of the key points discussed in the previous sections. It reiterates the importance of accurate record-keeping and the need for strict adherence to the established procedures.

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

GIBSON BOOTH
Chartered Accountants
NEW COURT

Post town

ABBNEY ROAD NORTH
SHEPLEY

County/Region

WIDDERSFIELD HD8 8BJ

Postcode

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed section 2.
- ☐ You have entered the new accounting reference date in section 3.
- ☐ You have completed section 4 (if appropriate).
- ☐ You have signed the form.
- ☐ You have checked your filing deadline through WebCheck at www.companieshouse.gov.uk

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk