Registered number: 09242285

OUR PARKLIFE C.I.C.

(A company limited by guarantee)

UNAUDITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

10 14/11/2023 COMPANIES HOUSE

COMPANY INFORMATION

DIRECTORS

G Parry
B Coles
C Conroy
T Burns
M Ellis

M Ellis B Binnell

COMPANY SECRETARY

P Moens

REGISTERED NUMBER

09242285

REGISTERED OFFICE

Q10 Office

Quorum Business Park

Benton Lane

Newcastle-upon-Tyne Tyne and Wear NE12 8BU

CONTENTS

	Page
Directors' report	. 1-2
Directors' responsibilities statement	3
Income statement	4
Statement of financial position	5
Statement of changes in equity	6
Notes to the financial statements	7 - 12

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Directors present their report and the financial statements for the year ended 31 December 2022.

PRINCIPAL ACTIVITIES

The principal activity of Our Parklife C.I.C. ("the Company") is the delivery of the regeneration legacy commitments related to the management of the Queen Elizabeth Olympic Park estate and many of its venues.

DIRECTORS

The Directors who served during the year and up to the date of signing the financial statements were:

- J Quinn (resigned 29 September 2022)
- G Parry
- A Kauffman (resigned 21 January 2022)
- **B** Coles
- J Hitchin (resigned 18 November 2022)
- C Conroy
- T Burns
- M Ellis (appointed 22 February 2022)
- B Binnell (appointed 22 February 2022)

FINANCIAL INSTRUMENTS

The Company monitors its exposure to risk on an ongoing basis. The Company's activities do not expose it to any material price risk, cash flow risk or foreign exchange risk. Owing to the nature of the Company's business and the assets and liabilities contained within the balance sheet, the financial risks the Directors consider relevant to the Company are credit risk and liquidity risk. The Company has not used financial instruments to manage its exposure to these risks.

Credit risk

Credit risk arises on the Company's principal financial assets, which are cash at bank. The credit risk associated with cash is limited, as the Company uses financial institutions with a high credit rating for banking requirements.

Liquidity risk

The Company is exposed to liquidity risk on its financial liabilities, including amounts owed to related parties. In order to maintain liquidity to ensure sufficient funds are available for ongoing operations and future developments, the Company has access to banking facilities and loans from related parties.

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

In preparing this report, the Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Board on 23 May 2023 and signed on its behalf.

C Conroy Director

DIRECTORS' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

The Directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have prepared the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent; and,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INCOME STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	2022 £000	2021 £000
Turnover		141	49
Cost of sales		(56)	-
Gross profit	-	85	49
Administrative expenses		(30)	(18)
Other operating income		10	-
Operating profit	3	65	31
Tax on profit	4	(12)	(6)
Profit for the financial year		53	25
	_		

There were no recognised gains and losses for 2022 or 2021 other than those included in the income statement.

The notes on pages 7 to 12 form part of these financial statements.

OUR PARKLIFE C.I.C.

(A company limited by guarantee) REGISTERED NUMBER: 09242285

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

Current assets	Note	2022 £000	2021 £000
Debtors: amounts falling due within one year	5	-	4
Cash at bank and in hand		362	301
Creditors: amounts falling due within one year	6	(139)	(135)
Net current assets		223	170
Total assets less current liabilities	_	223	170
Net assets		223	170
Capital and reserves	_		
Profit and loss account	8	223	170
		223	170

The Directors consider that the Company is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board and were signed on its behalf on 23 May 2023.

C Conroy Director

The notes on pages 7 to 12 form part of these financial statements.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2022

	Profit and loss account £000	Total equity £000
At 1 January 2021	145	145
Comprehensive income for the year		,
Profit for the financial year	25	25
Total comprehensive income for the year	25	25
At 1 January 2022	170	170
Comprehensive income for the year		
Profit for the financial year	53	53
Total comprehensive income for the year	53	53
At 31 December 2022	223	223

The notes on pages 7 to 12 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. GENERAL INFORMATION

The financial statements of Our Parklife C.I.C. for the year ended 31 December 2022 were authorised for issue by the Board of Directors on 23 May 2023 and the statement of financial position was signed on the board's behalf by C Conroy.

The Company is a private company limited by guarantee and a community interest company, incorporated and domiciled in the United Kingdom. The address of its registered office is Q10 Office, Quorum Business Park, Benton Lane, Newcastle-upon-Tyne, Tyne and Wear, NE12 8BU.

2. ACCOUNTING POLICIES

2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The functional and presentation currency of the Company is Pounds Sterling ("£") and all values in these financial statements are rounded to the nearest thousand pounds ("£'000") except when otherwise indicated.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies.

The following principal accounting policies have been applied:

2.2 GOING CONCERN

The Directors have reviewed the future prospects of the Company and have concluded that it is appropriate to adopt the going concern basis in preparing the financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

2. ACCOUNTING POLICIES (CONTINUED)

2.3 REVENUE

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Sale of goods

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the Company has transferred the significant risks and rewards of ownership to the buyer;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the transaction; and,
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and,
- the costs incurred and the costs to complete the contract can be measured reliably.

2.4 GOVERNMENT GRANTS

Grants are accounted under the accruals model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to profit or loss at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the income statement in the same period as the related expenditure.

2.5 TAXATION

Tax is recognised in profit or loss except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

2. ACCOUNTING POLICIES (CONTINUED)

2.6 DEBTORS

Short-term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.7 CASH AND CASH EQUIVALENTS

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.8 CREDITORS

Short-term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.9 FINANCIAL INSTRUMENTS

The Company only enters into basic financial instruments transactions, which in the case of this company, results only in the recognition of amounts owed to related parties.

Debt instruments that are payable within one year are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration, expected to be paid.

3. OPERATING PROFIT

The Company has no employees (2021: none). The Company does not directly employ any staff. All employees hold contracts of employment with other related parties, with the costs allocated to the Company via an overhead recharge. The Directors received no remuneration for their services to the Company during the year (2021: £nil).

OUR PARKLIFE C.I.C.

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

4. TAXATION

Corporation tax	2022 £000	2021 £000
Corporation tax		
Current tax on profits for the year	12	6
Total current tax	12	6
Deferred tax		
Total deferred tax		
Total deletted tax		

FACTORS AFFECTING TAX CHARGE FOR THE YEAR

The tax assessed for the year is the same as (2021: the same as) the standard rate of corporation tax in the UK of 19% (2021: 19%) as set out below:

	2022 £000	2021 £000
Profit before tax	65	31
Profit multiplied by standard rate of corporation tax in the UK of 19% (2020: 19%) Effects of:	12	6
Total tax charge for the year	12	6

FACTORS THAT MAY AFFECT FUTURE TAX CHARGES

Legislation introduced in the Finance Act 2020 (enacted on 22 July 2020) repealed a planned reduction of the main rate of UK corporation tax, thereby maintaining the current rate of 19%. The Finance Act 2022 included measures to support economic recovery as a result of the ongoing COVID-19 pandemic. These included an increase to the UK's main corporation tax rate to 25%, which came into effect from 1 April 2023. Deferred taxes on the balance sheet have been measured at the corporation tax rate that will be effective when they are expected to be realised.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

5.	DEBTORS		
		2022 £000	2021 £000
	Amounts owed by related parties	-	3
	Prepayments and accrued income	-	1
	•		4
6.	CREDITORS: Amounts falling due within one year		
		2022 £000	2021 £000
	Trade creditors	2	-
	Corporation tax	12	6
	Accruals and deferred income	125	129
	-	139	135
	Included within 'accruals and deferred income' are two grants, the funds of allocated to investment activities that contribute to the long-term viability Company.	of which are rest	ricted and
7.	allocated to investment activities that contribute to the long-term viability	of which are rest	ricted and
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

8. RESERVES

Profit and loss account

The profit and loss account records the cumulative amount of profits and losses.

9. COMPANY STATUS

The Company is a private company limited by guarantee and a community interest company and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the Company in the event of liquidation.

10. RELATED PARTY TRANSACTIONS

Equans Services Limited as one of the founding partners of Our Parklife C.I.C. has provided a range of core company functions such as financial, procurement, HR, commercial, premises and office overheads. This is estimated at approximately £34,620 (2021: £34,620). Equans Services Limited has provided this value in kind in order to support Our Parklife C.I.C. develop into a sustainable organisation. In addition to this the leadership and management of Our Parklife C.I.C. totals £62,000 (2021: £62,000) and is not directly captured in the Company's financial statements.

The Company had an outstanding debtor balance of £nil (2021: debtor balance of £3,000) with Equans Services Limited. This is included in note 5.

11. CONTROLLING PARTY

The Company has been established under a joint venture agreement between Equans Services Limited, Groundwork London, Renaisi Limited and idverde UK Limited and therefore there is no one controlling party.

CIC 34

Community Interest Company Report

	•	
	For official use (Please leave blank)	
Please complete in	Company Name in full	Our Parklife C-I-C
typescript, or in bold black capitals.	Company Number	9242285
	Year Ending	(31/12/22)
		(The date format is required in full)

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Within its eighth full year of operation, Our Parklife has continued to deliver a range of services and programmes on and around Queen Elizabeth Olympic Park which have directly benefitted the local community. From an extensive volunteer programme to supporting educational activities, facilitating employment services and running tours, Our Parklife is deeply committed to ensuring local communities benefit from the opportunities available to them on the Park. In 2022, the Park celebrated 10 years on since hosting the 2012 Olympic and Paralympic Games and volunteers played a major part in this legacy.

2022 Highlights include:

- 10,549 hours of volunteering
- Over 690 volunteers
- Over £1.5 million* of Social Value created through delivery and support of a range of volunteering, employment, training and educational activities
- 19,400 visitors welcomed and supported at the Information Point
- 1,150 mobility service customers assisted through the buggy, scooter and wheelchair services
- Facilitated 17 Education and Careers visits
- Delivered 39 tours for schools, with over 1,500 attendees
- Supported 9 apprentices, in Electrical and Maintenance, Horticulture and Landscaping.
- Facilitated local employment with an average of 66% of EQUANS and *i*dverde's workforce live locally, 34% female, 8% live with a declared disability and 58% are from a BAME background
- Creation of a brand-new role 'Welcoming Buddy Volunteer' to deliver the Welcoming Wellbeing Walks successful grant, inviting local people living with the refugee status to come and join us on wellbeing walks and workshops around Queen Elizabeth Olympic Park
- Launch and management of a Community Garden at Hackney Bridge providing a valuable growing space with a programme of supervised activities
- Over 800 hours of volunteering dedicated to support the Park's anniversary events
- Delivery on a successful grant, the Oral History Project, to celebrate the Park's '10 years on' with:
 - o 18 volunteers trained to interview
 - Over 50 local residents, Park Champions and Park workers were interviewed to capture their memories of the area since before the Games
 - o Over 30 hours of audio have been recorded
- * Calculated using National TOMs Social Value Framework associated with Employment, training and skills programmes combined with the Social Value of our Volunteer Programme calculated based on the New Economy Manchester Study (2014)

The Park Champion Volunteer Programme

Our Parklife delivers the Park Champion Volunteer Programme on the Queen Elizabeth Olympic Park on behalf of the London Legacy Development Corporation and other stakeholders on and around Queen Elizabeth Olympic Park. Now entering its eighth year the Park Champion Programme has evolved and developed with the Park into an extensive and inclusive programme, benefiting over 690 volunteers from all walks of life. The volunteers are a valued and dynamic team, engaging in over 7 different roles, supporting all aspects of the Park's day to day life. This includes delivering customer and mobility services, tending to the iconic Parklands,

energising visitors at events and delivering tours for private groups and members of the public. Volunteers also support on a range of educational activities involving schools, colleges, universities and special interest groups.

Employment and Training

Our Parklife partners EQUANS and idverde jointly employ approximately 120 people on the Park and work hard to ensure that recruitment is focussed locally. Our Parklife facilitates a range of employment programmes for local people on the Park, targeting underrepresented groups. The training and employment support that is provided to the Park Champion Volunteers can often be the next step for volunteers who are keen to gain experience in certain industries.

Education and Careers

Our Parklife delivered 17 education and careers visits for schools and colleges focussing on Energy and Sustainability, Conservation and Biodiversity and Facilities Management. These engaging and dynamic sessions bring topics to life such as renewable and decentralised energy systems, the Park's sustainability story, and a range of other environmental topics. In 2022, Our Parklife also participated in East Summer School, delivering two sessions focussed on raising awareness of the impact of green spaces on wellbeing.

Tour Delivery

Throughout 2022, Our Parklife has developed its touring services further. With a team of 52 guides, over 75 walking tours have been delivered, attended by over 1,800 people. An additional 9 cycling tours have been delivered in partnership with a Park stakeholder, attended by over 100 people.

Customer and Mobility Services

The Our Parklife team provides dedicated Customer and Mobility Services from the Park's Information Point. Duty Managers are supported by a passionate team of volunteers who, in 2022, provided over 6,300 hours of their time – welcoming visitors both local and international to the Park every day of the week. Their extensive knowledge about their Park exudes along with pride and enthusiasm ensuring that all visitors get the most out of their visit. In 2022, the team supported over 19,400 visitors, which includes (day to day) visitors from all over the world, event goers, football supporters, school trips, contractors, those working on the Park, art and nature lovers, Olympic legacy enthusiasts, students and many more.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Our Parklife engages with a range of stakeholders as part of its diverse activities. Aligning with its core mission and purpose as a CIC, it listens to and involves its stakeholders in decision making in a range of ways.

1. Key Groups

1.1 Volunteers

We currently have over 600 volunteers registered on our database and over 700 people on our mailing list who have registered an interest in receiving updates from us about our volunteering activities. Volunteers can provide feedback on every shift directly with the staff team as well as via our online system. We also organise 'Meet the manager' sessions to enable volunteers to provide feedback on our programme as well as targeted meetups for groups of volunteers trained and committed to certain areas such as Community Guiding and Conservation. All volunteers are invited to complete our 'end of year' survey which covers many aspects of the programme, from Diversity and Inclusion, training and employment to shifts availabilities and future opportunities. At the beginning of each year, a 'Looking ahead' session is organised with the client to present all future plans and events coming up to the volunteers. It is always well attended and is also an opportunity for the volunteers to ask their questions and provide their feedback directly to the client.

1.2 Employees both existing and prospective

Our Parklife supports a range of employers in the Park. Whilst some of the usual programmes did not take place in 2022, Our Parklife supported by ensuring that employment opportunities are targeted on underrepresented groups in the local area. Our Parklife also supports in the delivery of Apprenticeships, sharing of employment opportunities, delivery of training and development activities as well as supporting key employee engagement events.

1.3 Representation at local forums and panels

The Park Panel consultation (led by LLDC)

The Park Champion volunteers are a key stakeholder group and are represented on the Park Panel. This group is composed of representatives from local organisations, interest groups and businesses and provide feedback on a range of issues associated with the Park's development. The Park Panel representative acts as a conduit for issues that concern the Park Champions as well as feeding back from the LLDC.

The Park Engagement Group (led by LLDC)

Our Parklife continues to attend and input into bimonthly Park Engagement group meetings where operators, developers, organisations, institutions and local authority representatives with a Community development remit meet to discuss their activities, share ideas and collaborate on projects.

Hackney Wick and Fish Island Cultural Interest Group (HWFI CIG)

Our Parklife attends monthly meetings hosted by the HWFI CIG – a local interest group representing the diverse interests of the Hackney Wick and Fish Island Community. Being a key local group directly adjacent to the Park it represents a key community that Our Parklife has an interest in serving.

Our founding Partners

Our Parklife Community Interest Company (CIC) is a truly innovative joint venture being the first CIC to bring together skills and experience from the private, charitable and social enterprise sectors in one organisation. Our four founding partners are:

- 2 EQUANS, the principal contractor for estates and facilities management
- 3 idverde, the parklands management sub-contractor to EQUANS
- 4 Renaisi, a local social enterprise specialising in regeneration
- 5 Groundwork London, an environmental and social regeneration charity

A board of directors met quarterly to discuss issues affecting the company and progress services and programmes that allow it to fulfil its mission and Community purpose.

1.4 Collaboration and partnership working with other Park stakeholders

In previous years, we secured grants for projects which have enabled us to further engage with local communities in 2022 through an Oral History project, a community garden 'Mobile Garden' and the Welcoming Wellbeing Walks project.

Our Parklife continuously promotes its services to the local community which generates enquiries and interest from local groups and new entities.

2. Methods of consultation

2.1 Annual Feedback survey results from our volunteers

Our volunteers actively shape the programme that we deliver. In 2022, we surveyed our volunteers about different aspects of the programme, from Diversity and Inclusion, buddying up opportunities to training and employment. The results of the survey will steer key actions and priorities for 2023.

Some headline responses from the survey were:

- o 85% agree with the statement "Diversity & inclusion is one of Our Parklife's stated values and/or priority areas."
- o 87% agree with the statement "I am comfortable talking about my background and cultural experiences with other volunteers and the Our Parklife team."
- o 90% agree with the statement "The Park Champion programme commits to take strict action against discrimination."
- o 88% would be happy to buddy up with another volunteer who may not be as confident with English
- o 76% agree that "Having volunteering experience will help you secure a job"
- Volunteers have improved their skills whilst volunteering: 87% communication, 92% teamwork, 82% selfmanagement
- o 85% say that volunteering has improved their well-being by doing something worthwhile and 85% say that it has improved their general happiness

2.2 Events

Throughout the year we organise and attend a range of events that help us engage with local stakeholders. As part of the volunteer programme we organise a range of get-togethers that provide the volunteers with the opportunity to meet the Our Parklife team and each other. We also attend a range of careers days, volunteer fairs and consultation events held by other park partners.

2.3 Social Media

Our Parklife continues to promote its activities and achievements on its website, through social media channels such as Twitter and Instagram. We currently have 1,094 followers on Twitter and 516 followers on Instagram. We also rebranded our website in 2020 to improve our web presence and update our visual identity. In 2022, a kickstart placement joined the Our Parklife team to help boost our presence on social media and engage further with the local communities by bringing fresh and creative ideas from a young local perspective. It increased our Instagram engagement by 72% and increased our followers by 40%.

2.4 Visitor Feedback

The team running our customer and mobility services receive regular feedback about the Park, its activities and events. Our team receives regular feedback about our mobility services which ensures that visitors can access the entire Park.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that

No remuneration was received.

"no remuneration was received" below.

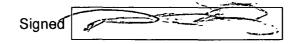
PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY (Please note this must be a live signature)

The original report must be signed by a director or secretary of the company



Date 23/8/23

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this is information is incorrect.

Office held	Office held (delete as appropriate) Director/Secretary		
· · ·			
	Tel		
DX Number	DX Exchange		

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

When you have completed and signed the form, please attach it to the accounts and send both forms <u>by post</u> to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

(N.B. Please enclose a cheque for £15 payable to Companies House)