In accordance with Section 87 of the Companies Act 2006.

## Change of registered office address



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for You may use this form to change a company's registered office address.

What this form is NOT f You cannot use this form the registered office addr Limited Liability Partners! do this, please use form ! Change of registered offi a limited liability partner



24/12/2015 COMPANIES HOUSE

-	Company	details

Company number

Company name in full

All fields are mandatory unless

New registered office address •

The change in registered office address does not take effect until the Registrar has registered this notice.

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.

Building name/number

Post town County/Region

Street

Postcode

→ Filling in this form

Please complete in typescript or in bold black capitals.

specified or indicated by 1

Change of registered office For England and Wales companies,

provided must be in Wales.

in England or Wales.

the address provided can either be

For Welsh companies, the address

For companies registered in Scotland

or Northern Ireland, the address provided must be in Scotland or

Northern Ireland respectively.

Signature

I am signing this form on behalf of the company.

Signature

X

This form may be signed by:

Director . Secretary, Person Authorised . Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

Person authorised

X

Under either section 270 or 274 of the Companies Act 2006.

### AD01

#### Change of registered office address

Presenter information
You do not have to give any contact information, but you do it will help Companies House if there is a quer on the form. The contact information you give will be visible to searchers of the public record.
Contact name
Company name
· ·
Address
Past town
County/Region
Postcode
Country
DX
Telephone .
✓ Checklist
We may return forms completed incorrectly or with information missing.
Please make sure you have remembered the

# following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- ☐ You have signed the form.

#### Important information

Please note that all information on this form will appear on the public record.

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

#### For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House,

Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk