
BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

UNAUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020

SATURDAY



AA1MW1QR

A18

03/04/2021

#259

COMPANIES HOUSE

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

CONTENTS

	Page
Company information	1
Directors' report	2 - 6
Accountants' report	7
Income and expenditure account	8
Balance sheet	9
Notes to the financial statements	10 - 14

The following pages do not form part of the statutory financial statements:

Detailed income and expenditure account and summaries	15 - 16
--	---------

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

COMPANY INFORMATION

DIRECTORS

I Barrett
S Roberts
D Mellor
J Longhurst
J Carey
J Cleeton
M Saddiq
E Lithander (appointed 27 October 2020)
Z Sear
E Maunganidze
J Ferrow
B Jones (appointed 2 April 2020)

REGISTERED NUMBER

09062455

REGISTERED OFFICE

Portwall Place
Portwall Lane
Bristol
BS1 6NA

ACCOUNTANTS

Smith & Williamson LLP
Accountants
Portwall Place
Portwall Lane
Bristol
BS1 6NA

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MAY 2020

The directors present their report and the financial statements for the year ended 31 May 2020.

Message from Chair:

Although there have been many positive developments during this period, our plans and those of our members have been somewhat overshadowed and disrupted by the COVID-19 pandemic and its impacts on our city. Despite the many challenges faced, the goals for Bristol to become a carbon neutral and nature-rich city that delivers for all remain as relevant as ever as we consider the city's recovery, and we have so appreciated the continued commitment and participation of Partnership members during such a difficult time.

Working collectively, and having a strong sense of community, have never felt more important. Against the backdrop of a global pandemic, and with a spotlight on widening inequalities and persisting racial injustices locally and internationally, we are reassured by the spirit, ambition and direction that the city continues to show.

We have noticed the increase in calls for urgent action from all parts of Bristol and have continued to shape our programme to ensure that opportunities to participate in climate and ecological discussions and action are broadened and deepened. We would like to thank our members for their continued engagement with the Partnership, and for the commitment and support of our supporting members, both longstanding and new. We are looking forward to continuing our work together and embarking on the ambitious projects we have in the pipeline during 2020-21 and beyond.

Mohammed Saddiq, independent Chair of Bristol Green Capital Partnership CIC

Message from the Chief Operating Officer:

This thriving network is an enormous asset for Bristol as we plan for recovery from the pandemic that has presented so many challenges and will continue to do so. Collaboration to achieve change has never been more needed, or more welcome, and we are looking forward to a year of action, working together with Partnership members.

Our small staff team will continue to organise events that support the network to meet, share ideas and take action - such as our regular Green Mingles - offering a chance for those with an interest in sustainability to come together, and our gatherings – to explore specific issues in more depth. This next year we are launching several ambitious projects, including the next phase of the Black & Green Ambassadors project with our partner Ujima Radio CIC, a Community Climate Action project which will empower six communities of Bristol to plan their response to the climate emergency, and a new Climate Action programme, which will support organisations at all stages of their climate action journey to reduce carbon emissions in their own operations. Plus, we will continue our work with partners on Bristol's bid to be a Gold Sustainable Food City - harnessing the city's collective energy to ensure we create a food system that is greener, fairer, healthier and more resilient.

And although our network has reached 1,000 members, there is of course room for many more to be involved, and to take action!

Lizzi Testani, Chief Operating Officer of Bristol Green Capital Partnership CIC

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2020

PRINCIPAL ACTIVITIES

Bristol Green Capital Partnership community interest company (BGCP CIC) was established to support the vision and mission of Bristol Green Capital Partnership - is a unique network of member organisations committed to working towards the shared vision of an environmentally sustainable city with a high quality of life for all.

Our mission is to support Partnership members and promote environmental sustainability throughout Bristol and the West of England, providing a leadership voice and enabling collaboration and collective action across sectors towards our shared vision.

We do this by:

Enabling: Supporting the Partnership network of now over 950 organisations – enabling collaboration, information and skills-sharing, and collective action.

Amplifying: Showcasing innovation and best practice, and broadening the reach of environmental sustainability initiatives within and beyond Bristol and the West of England.

Influencing: Engaging with policy-makers and decision-making processes to ensure city, regional and national frameworks support our shared vision.

How We Did This In 2019/2020:

136 new member organisations joined the Partnership, we maintained an e-newsletter list of over 3,000 people, received over 28,600 visitors to our website and reached over 640,000 timelines on social media. We had more than 1,100 attendances from more than 360 organisations at Partnership Gatherings, workshops and forums - helping people to connect, share ideas and collaborate.

Working collaboratively with partners from both within and beyond the Partnership community, we delivered a varied programme of activities and projects to further our mission:

Going For Gold & Bristol Food Kind

In collaboration with Bristol Food Network and Bristol City Council, we worked with citizens, organisations and the food sector to support the cities ambitions for greener, more resilient, fairer, and healthier food system. We hosted a series of Going for Gold Business Breakfasts focused and a dedicated website enabled users to log, track and update any changes they make around food, and features resources, case studies and ideas to support and inspire action. Following the COVID-19 pandemic, we launched the #BristolFoodKind campaign, to offer practical ideas of how to shop, reduce waste and grow at home to benefit our own well-being and the wider community, and contribute to the city's food response to the pandemic.

Supporting A One City Approach

We provided secretariat for the One City Environment Board throughout 2019-20, and in response to a body of evidence about the city's emissions, resilience and options to reduce carbon emissions, the board released the One City Climate Strategy. This provides a roadmap for Bristol to become carbon neutral and climate resilient by 2030 and outlines the radical and urgent changes that are needed to support this - particularly in areas of heat decarbonisation and transport.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2020

We supported the establishment of the Bristol Advisory Committee on Climate Change (BACCC) via an independent panel and open expression of interest process and provided secretariat. This independent committee has been meeting monthly since it was formed and has acted quickly to provide technical input and advice to the One City thematic boards, Bristol City Council and other stakeholders on mitigating greenhouse gas emissions and adapting to climate change, as well as contextualising insights from national Committee on Climate Change (CCC) recommendations and reports locally.

The Spark Forum

The Spark Forum continued to enable members to connect, collaborate and to create impact, becoming a firm favourite in the Partnership's calendar. The third Spark Forum event in September 2019 saw a powerful keynote speech, followed by innovative pitches from Partnership members of ideas that needed support from others to make them a success. An Impact Report of the first year of the Spark Forum, produced by members of the volunteer Spark Committee, highlighted the diverse range of pitches heard, the tangible impact achieved through the connections made, and the positive feedback from attendees.

Bristol's Decade of Transformation

In January 2020, 165 people representing organisations of different sizes and sectors attended our 'Bristol's Decade of Transformation' gathering to review the evidence of what action is needed for Bristol to become carbon neutral by 2030. A range of inspiring talks and detailed presentations provided members with the most accurate picture of Bristol's emissions to date, along with the reality of the transformative change needed for the city to reach its carbon neutral goal. Attendees also heard why protecting and enabling nature to thrive is vital to our future. Workshops enabled members to feed into the One City Climate Strategy and consider their contributions to Bristol's response to the climate and ecological emergencies. This event followed the earlier publication of two 'primers' to encourage and support organisations to take action in response to the twin climate and ecological emergencies.

Supporting a thriving network

Alongside these key initiatives, the Partnership's core programme in 2019/20 continued to bring members together around sustainability themes and issues, adapting the programme in early 2020 to engage members online and re-focusing our efforts to ensure sustainability is at the heart of Bristol's recovery.

Our member survey aided understanding of how the pandemic was affecting progress on sustainability issues, and a creative session co-hosted with TEDxBristol explored community, business and governance perspectives, with attendees sharing hopes, concerns and opportunities for early action to achieve a sustainable recovery.

The monthly Green Mingle, both in person and online, reached record numbers with regular attendances of 100+ people, and member forums the Sustainable Transport Network (STN) and the Waste and Resources Action Group (WRAG) continued to offer members a collaborative space to share information, identify opportunities, and work through challenges together, as well as feeding into the One City Plan.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2020

OUR GOVERNANCE

The work of BGCP CIC in this period was supported primarily by our Supporting Members. Founding supporter member organisations are Avon Wildlife Trust; Centre for Sustainable Energy; Bristol City Council; Resource Futures; Sustrans; Triodos Bank; University of Bristol; University of the West of England, Bristol; and Business West – The Initiative. Further Supporting Members during this period were Bristol Water, Burges Salmon, Jacobs and Unite the Union.

In addition to these member contributions, the CIC received significant in-kind support from GENECO and Smith and Williamson. It received further in-kind and financial support in the form of grants, sponsorship and service level agreements which enabled us to deliver our programme of activities and initiatives.

A board of directors governs the company. During the year, this initially comprised of 8 directors drawn from the group of founding supporter member organisations, alongside 2 directors elected by members to help represent the wider membership, two co-opted Board members and a director serving as Chair.

DIRECTORS

The directors who served during the year were:

I Barrett
S Roberts
J Stephenson (resigned 2 April 2020)
D Mellor
J Longhurst
J Carey
J Cleeton
M Saddiq
C Dunford (resigned 30 June 2020)
A Orpen (resigned 27 October 2020)
Z Sear
E Maunganidze
J Ferrow
B Jones (appointed 2 April 2020)

No remuneration was received by directors in their company roles, and no compensation was required.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2020

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

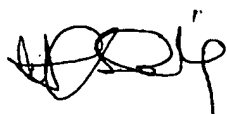
- select suitable accounting policies for the company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANIES NOTE

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf.



M Saddiq
Director

Date: 23/03/2021

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE
UNAUDITED STATUTORY FINANCIAL STATEMENTS OF
BRISTOL GREEN CAPITAL PARTNERSHIP CIC FOR THE YEAR ENDED 31 MAY 2020**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Bristol Green Capital Partnership CIC for the year ended 31 May 2020 which comprise the income and expenditure account, the balance sheet and the related notes from the company's accounting records and from information and explanations you have given us.

We are subject to the ethical and other professional requirements of the Institute of Chartered Accountants in England and Wales (ICAEW), which are detailed at <https://www.icaew.com/regulations>.

It is your duty to ensure that Bristol Green Capital Partnership CIC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus or deficit of Bristol Green Capital Partnership CIC. You consider that Bristol Green Capital Partnership CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or review of the financial statements of Bristol Green Capital Partnership CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Use of this report

This report is made solely to the board of directors of Bristol Green Capital Partnership CIC, as a body, in accordance with the terms of our engagement letter dated 22 February 2021. Our work has been undertaken solely to prepare for your approval the financial statements of Bristol Green Capital Partnership CIC and state those matters that we have agreed to state to the board of directors of Bristol Green Capital Partnership CIC, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bristol Green Capital Partnership CIC and its board of directors, as a body, for our work or for this report.

Smith & Williamson

Smith & Williamson (Mar 29, 2021 10:33 GMT+1)

Smith & Williamson LLP

Accountants

Portwall Place
Portwall Lane
Bristol
BS1 6NA

Date: 29/03/2021

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2020**

	2020 £	2019 £
Service income	5,027	-
Gross profit	5,027	-
Administrative expenses	(146,165)	(142,975)
Other operating income	191,497	183,206
Operating surplus	50,359	40,231
Tax on profit	(32)	-
Surplus for the financial year	50,327	40,231

There were no recognised gains and losses for 2020 or 2019 other than those included in the income & expenditure account.

The notes on pages 10 to 14 form part of these financial statements.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)
REGISTERED NUMBER: 09062455

BALANCE SHEET
AS AT 31 MAY 2020

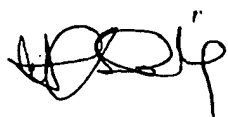
	Note	2020 £	2019 £
Fixed assets			
Tangible assets	5	854	535
		<u>854</u>	<u>535</u>
Current assets			
Debtors: amounts falling due within one year	6	9,346	21,603
Cash at bank and in hand		212,010	149,253
		<u>221,356</u>	<u>170,856</u>
Creditors: amounts falling due within one year	7	(5,357)	(4,865)
Net current assets		<u>215,999</u>	<u>165,991</u>
Total assets less current liabilities		<u>216,853</u>	<u>166,526</u>
Net assets		<u>216,853</u>	<u>166,526</u>
Capital and reserves			
Income and expenditure account		216,853	166,526
		<u>216,853</u>	<u>166,526</u>

The directors consider that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 23/03/2021



M Saddiq
Director

The notes on pages 10 to 14 form part of these financial statements.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020

1. General information

Bristol Green Capital Partnership CIC is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is located at 4th Floor, Portwall Place, Portwall Lane, Bristol, BS1 6NA and its registered number is 09062455.

2. Accounting policies

2.1 Basis of preparation of financial statements

These financial statements are prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" as applied in the context of the small entities regime and the Companies Act (2006).

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies.

The financial statements have been prepared on a going concern basis.

The following principal accounting policies have been applied:

2.2 Going concern

The financial statements have been prepared on a going concern basis. The Directors have carefully reviewed the future prospects of the CIC and its future cash flows, including an assessment of the potential impact of the COVID-19 pandemic. The full impact of the COVID-19 pandemic on the CIC remains uncertain and as a result unquantifiable at this stage. Nevertheless, having assessed this the Directors are confident that the CIC has adequate resources to continue in operational existence for the foreseeable future being at least the next 12 months from signing of these financial statements. For this reason the Directors continue to adopt the going concern basis for the preparation of the Financial Statements.

It should be noted that the aim of Bristol Green Capital Partnership is to be not-for-profit. It is an organisation that receives regular contributions for its activities from Supporting Members, the majority of which are represented through their directorships in the company. The company is therefore ultimately reliant upon the support of Supporting Members and income generation from a range of sources (e.g. sponsorship income etc.), of whom the company is confident of continued support. The financial statements have therefore been prepared on the going concern basis.

2.3 Income and surplus

The company is a not-for-profit organisation. It raises funds by way of grants, sponsorship income and contributions from its Supporting Members in order to finance its activities. Contributions from the Supporting Members, sponsorship and other income is recognised in the period in which it is received. The treatment of grant income is detailed in note 2.6. The treatment of service income is detailed in note 2.4.

Whilst a surplus may arise in a particular period, the aim is to break even over time. Therefore the surplus or deficit shown in the income and expenditure account is likely to fluctuate year on year with a direct link to timing of income received vs projects committed to in the same accounting period.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020

2. Accounting policies (continued)

2.4 Service income

Revenue from service delivery agreements are recognised in the period in which the services are provided.

Service income is recognised to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Service income is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

2.5 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the most appropriate method:

Depreciation is provided on the following basis:

Fixtures and fittings	- 3 years straight line
Computer equipment	- 3 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

2.6 Grant income

Grants relating to tangible fixed assets are treated as deferred income and released to the income and expenditure account over the expected useful lives of the assets concerned. Other grants are credited to the income and expenditure account as the related expenditure is incurred.

2.7 Taxation

Tax is recognised in profit or loss except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date in the countries where the company operates and generates income.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020

2. Accounting policies (continued)

2.8 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.9 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.10 Financial instruments

The company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in ordinary shares.

2.11 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.12 Pensions

Defined contribution pension plan

The company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payment obligations.

The contributions are recognised as an expense in profit or loss when they fall due. Amounts not paid are shown in accruals as a liability in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

3. Employees

The average monthly number of employees, including directors, during the year was 18 (2019 - 15).

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020**

4. Taxation

Factors affecting the tax charge for the current and future periods

The company is a not-for-profit organisation. It raises funds by way of grants, sponsorship income and contributions from its Supporting Members in order to finance its activities. Whilst a surplus may arise in a particular period, the aim is to break even over time and so in the opinion of the board of directors the company's activities do not constitute that of a trade. Consequently the directors consider that no corporation tax liability arises other than in respect of service income.

Consequently, whilst there are no specific tax concessions for Community Interest Companies, the directors consider that no corporation tax liability arises other than that in respect of service income.

5. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 June 2019	632	3,742	4,374
Additions	-	1,006	1,006
At 31 May 2020	632	4,748	5,380
Depreciation			
At 1 June 2019	632	3,207	3,839
Charge for the year on owned assets	-	687	687
At 31 May 2020	632	3,894	4,526
Net book value			
At 31 May 2020	-	854	854
At 31 May 2019	-	535	535

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2020

6. Debtors

	2020 £	2019 £
Other debtors	3,870	15,370
Prepayments and accrued income	5,476	6,233
	<u>9,346</u>	<u>21,603</u>

7. Creditors: Amounts falling due within one year

	2020 £	2019 £
Corporation tax	32	-
Other creditors	474	252
Accruals and deferred income	4,851	4,613
	<u>5,357</u>	<u>4,865</u>

8. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

9. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,475 (2019 - £1,847). Contributions totalling £474 (2019 - £Nil) were payable to the fund at the balance sheet date.

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MAY 2020

	2020 £	2019 £
Turnover	5,027	-
Other operating income	191,497	183,206
Less: overheads		
Administration expenses	(146,165)	(142,975)
Tax on profit on ordinary activities	(32)	-
Surplus for the year	<u>50,327</u>	<u>40,231</u>

BRISTOL GREEN CAPITAL PARTNERSHIP CIC
(A company limited by guarantee)

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2020**

	2020 £	2019 £
Turnover		
Service Income	5,027	-
	<u>5,027</u>	<u>-</u>
	<u><u>5,027</u></u>	<u><u>-</u></u>
	2020 £	2019 £
Other operating income		
Grant Income	77	-
Sponsorship Income	16,420	20,206
Supporting Members' contributions for this year	133,000	107,125
Supporting Members' contributions for next year	42,000	55,875
	<u>191,497</u>	<u>183,206</u>
	<u><u>191,497</u></u>	<u><u>183,206</u></u>
	2020 £	2019 £
Administration expenses		
Staff salaries and NIC	114,519	108,953
Staff pension costs	2,865	1,847
Staff training and recruitment expenses	1,108	-
Events programme, meetings & projects	9,901	5,522
Travel and subsistence	489	415
Office consumables incl. software and stationery	1,212	1,029
Telephone	543	644
Marketing communications e.g website & consultancy	2,797	12,157
Business services and professional fees	1,722	15
Accountancy fees	4,590	4,500
Bank charges	34	30
Bad debts	-	80
Sundry expenses	27	27
Rent	5,159	6,335
Insurances	512	502
Depreciation	687	919
	<u>146,165</u>	<u>142,975</u>
	<u><u>146,165</u></u>	<u><u>142,975</u></u>

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

Bristol Green Capital Partnership CIC

Company Number

09062455

Year Ending

31/05/20

(The date format is required in full)

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

See attached document.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company consults with its stakeholders regularly to involve them in the activities and ongoing development of the Partnership's work. Key stakeholders during this period included the members of the Partnership (with now over 1,000 organisations signed up to the network), the company directors and supporting members, as well as various programme collaborators.

The CIC Board of Directors comprises of eight directors drawn from the group of founding supporter member organisations, alongside up to two directors elected by members to help represent the wider membership, two co-opted Board members and a director serving as Chair – with additional representation from Bristol City Council as an invitee.

Founding Supporting Members are Avon Wildlife Trust, Business West, Centre for Sustainable Energy, Resource Futures, Sustrans, Triodos Bank, University of Bristol, University of the West of England, Bristol and Bristol City Council. Further Supporting Members during this period also include Bristol Water, Burges Salmon, Jacob and Unite the Union. We receive significant in-kind support from Smith & Williamson, who provide an ongoing accountancy and tax advisory service on a pro-bono basis, and GENeco, whose Managing Director Chairs our Board of Directors.

A range of mechanisms were used to enable consultation during this period:

- ☐ an annual membership survey, where key findings are shared back with the membership community
- ☐ the company member directors and elected directors on the CIC Board representing the wider membership, where key decisions were consulted on
- ☐ a committee to lead and oversee the activities of The Spark Forum, a membership-driven initiative
- ☐ ongoing dialogue with members through a range of themed forums and events, including the Sustainable Transport Network and Waste & Resources Action Group and a new Sustainable Planning Group
- ☐ established advisory and/or steering groups established for specific projects, including the Black & Green Ambassadors programme and Community Climate Action programme

The company engages in an ongoing dialogue and process of evaluation and monitoring with stakeholders to ensure its activities achieve their objectives and benefit the Bristol Green Capital Partnership community and their collective mission. Examples include:

- i) Regular contact between members, directors and staff team at formal meetings and events (in person and online) as well as a broad range of informal opportunities, including the 'Green Mingle'.
- ii) Ongoing newsletter feeds and social media engagement – amplifying news, ideas and information for and between members.
- iii) Collecting, analysing, and acting on feedback gathered from event and programme participants using feedback forms, testimonials, or case studies

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS’ REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received, you must state that “no remuneration was received” below.

no remuneration was received

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

no transfer of assets other than for full consideration has been made


(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY (Please note this must be a live signature)

(DD/MM/YY)

The original report must be signed by a director or secretary of the company

Signed



Date

23/03/2021

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Bristol Green Capital Partnership CIC

Portwall Place

Portwall Lane

Bristol, BS1 6NA

Tel

DX Number

DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Message from Chair:

Although there have been many positive developments during this period, our plans and those of our members have been somewhat overshadowed and disrupted by the COVID-19 pandemic and its impacts on our city. Despite the many challenges faced, the goals for Bristol to become a carbon neutral and nature-rich city that delivers for all remain as relevant as ever as we consider the city's recovery, and we have so appreciated the continued commitment and participation of Partnership members during such a difficult time.

Working collectively, and having a strong sense of community, have never felt more important. Against the backdrop of a global pandemic, and with a spotlight on widening inequalities and persisting racial injustices locally and internationally, we are reassured by the spirit, ambition and direction that the city continues to show.

We have noticed the increase in calls for urgent action from all parts of Bristol and have continued to shape our programme to ensure that opportunities to participate in climate and ecological discussions and action are broadened and deepened. We would like to thank our members for their continued engagement with the Partnership, and for the commitment and support of our supporting members, both longstanding and new. We are looking forward to continuing our work together and embarking on the ambitious projects we have in the pipeline during 2020-21 and beyond.

Mohammed Saddiq, independent Chair of Bristol Green Capital Partnership CIC

Message from the Chief Operating Officer:

This thriving network is an enormous asset for Bristol as we plan for recovery from the pandemic that has presented so many challenges and will continue to do so. Collaboration to achieve change has never been more needed, or more welcome, and we are looking forward to a year of action, working together with Partnership members.

Our small staff team will continue to organise events that support the network to meet, share ideas and take action - such as our regular Green Mingles - offering a chance for those with an interest in sustainability to come together, and our gatherings - to explore specific issues in more depth. This next year we are launching several ambitious projects, including the next phase of the Black & Green Ambassadors project with our partner Ujima Radio CIC, a Community Climate Action project which will empower six communities of Bristol to plan their response to the climate emergency, and a new Climate Action programme, which will support organisations at all stages of their climate action journey to reduce carbon emissions in their own operations. Plus, we will continue our work with partners on Bristol's bid to be a Gold Sustainable Food City - harnessing the city's collective energy to ensure we create a food system that is greener, fairer, healthier and more resilient.

And although our network has reached 1,000 members, there is of course room for many more to be involved, and to take action!

Lizzi Testani, Chief Operating Officer of Bristol Green Capital Partnership CIC

PRINCIPAL ACTIVITIES

Bristol Green Capital Partnership community interest company (BGCP CIC) was established to support the vision and mission of Bristol Green Capital Partnership - is a unique network of member organisations committed to working towards the shared vision of an environmentally sustainable city with a high quality of life for all.

Our mission is to support Partnership members and promote environmental sustainability throughout Bristol and the West of England, providing a leadership voice and enabling collaboration and collective action across sectors towards our shared vision.

We do this by:

Enabling: Supporting the Partnership network of now over 950 organisations – enabling collaboration, information and skills-sharing, and collective action

Amplifying: Showcasing innovation and best practice, and broadening the reach of environmental sustainability initiatives within and beyond Bristol and the West of England

Influencing: Engaging with policy-makers and decision-making processes to ensure city, regional and national frameworks support our shared vision.

How we did this in 2019/2020:

136 new member organisations joined the Partnership, we maintained an e-newsletter list of over 3,000 people, received over 28,600 visitors to our website and reached over 640,000 timelines on social media. We had more than 1,100 attendances from more than 360 organisations at Partnership Gatherings, workshops and forums - helping people to connect, share ideas and collaborate.

Working collaboratively with partners from both within and beyond the Partnership community, we delivered a varied programme of activities and projects to further our mission:

Going for Gold & Bristol Food Kind

In collaboration with Bristol Food Network and Bristol City Council, we worked with citizens, organisations and the food sector to support the cities ambitions for greener, more resilient, fairer, and healthier food system. We hosted a series of Going for Gold Business Breakfasts focused and a dedicated website enabled users to log, track and update any changes they make around food, and features resources, case studies and ideas to support and inspire action. Following the Covid-19 pandemic, we launched the #BristolFoodKind campaign, to offer practical ideas of how to shop, reduce waste and grow at home to benefit our own well-being and the wider community, and contribute to the city's food response to the pandemic.

Supporting a One City Approach

We provided secretariat for the One City Environment Board throughout 2019-20, and in response to a body of evidence about the city's emissions, resilience and options to reduce carbon emissions, the board released the One City Climate Strategy. This provides a roadmap for Bristol to become carbon neutral and climate resilient by 2030 and outlines the radical and urgent changes that are needed to support this – particularly in areas of heat decarbonisation and transport.

We supported the establishment of the Bristol Advisory Committee on Climate Change (BACCC) via an independent panel and open expression of interest process and provided secretariat. This independent committee has been meeting monthly since it was formed and has acted quickly to

provide technical input and advice to the One City thematic boards, Bristol City Council and other stakeholders on mitigating greenhouse gas emissions and adapting to climate change, as well as contextualising insights from national Committee on Climate Change (CCC) recommendations and reports locally.

The Spark Forum

The Spark Forum continued to enable members to connect, collaborate and to create impact, becoming a firm favourite in the Partnership's calendar. The third Spark Forum event in September 2019 saw a powerful keynote speech, followed by innovative pitches from Partnership members of ideas that needed support from others to make them a success. An Impact Report of the first year of the Spark Forum, produced by members of the volunteer Spark Committee, highlighted the diverse range of pitches heard, the tangible impact achieved through the connections made, and the positive feedback from attendees.

Bristol's Decade of Transformation

In January 2020, 165 people representing organisations of different sizes and sectors attended our 'Bristol's Decade of Transformation' gathering to review the evidence of what action is needed for Bristol to become carbon neutral by 2030. A range of inspiring talks and detailed presentations provided members with the most accurate picture of Bristol's emissions to date, along with the reality of the transformative change needed for the city to reach its carbon neutral goal. Attendees also heard why protecting and enabling nature to thrive is vital to our future. Workshops enabled members to feed into the One City Climate Strategy and consider their contributions to Bristol's response to the climate and ecological emergencies. This event followed the earlier publication of two 'primers' to encourage and support organisations to take action in response to the twin climate and ecological emergencies.

Supporting a thriving network

Alongside these key initiatives, the Partnership's core programme in 2019/20 continued to bring members together around sustainability themes and issues, adapting the programme in early 2020 to engage members online and re-focusing our efforts to ensure sustainability is at the heart of Bristol's recovery.

Our member survey aided understanding of how the pandemic was affecting progress on sustainability issues, and a creative session co-hosted with TEDxBristol explored community, business and governance perspectives, with attendees sharing hopes, concerns and opportunities for early action to achieve a sustainable recovery

The monthly Green Mingle, both in person and online, reached record numbers with regular attendances of 100+ people, and member forums the Sustainable Transport Network (STN) and the Waste and Resources Action Group (WRAG) continued to offer members a collaborative space to share information, identify opportunities, and work through challenges together, as well as feeding into the One City Plan.

Our Governance

The work of BGCP CIC in this period was supported primarily by our Supporting Members. Founding supporter member organisations are Avon Wildlife Trust; Centre for Sustainable Energy; Bristol City Council; Resource Futures; Sustrans; Triodos Bank; University of Bristol; University of the West of

England, Bristol; and Business West – The Initiative. Further Supporting Members during this period were Bristol Water, Burges Salmon, Jacobs and Unite the Union.

In addition to these member contributions, the CIC received significant in-kind support from GENECO and Smith and Williamson. It received further in-kind and financial support in the form of grants, sponsorship and service level agreements which enabled us to deliver our programme of activities and initiatives.

A board of directors governs the company. During the year, this initially comprised of 8 directors drawn from the group of founding supporter member organisations, alongside 2 directors elected by members to help represent the wider membership, two co-opted Board members and a director serving as Chair.

THE FOLLOWING PEOPLE SERVED AS DIRECTORS DURING 2019/20:

Ian Barrett, Avon Wildlife Trust (alternate director Amy Coulthard)

Joy Carey, Bristol Food Network

James Cleeton, Sustrans (alternate director Jon Usher)

Chris Dunford, We The Curious (former member-elected director)

Jessica Ferrow, Twelve / Independent Sustainability Consultant (current member-elected director)

Bethan Jones, Resource Futures

Professor Jim Longhurst, University of the West of England, Bristol

Manu Maunganidze, Nature Youth Connection and Education (NYCE)

David Mellor, Business West: The Initiative (alternate director Nina Skubala)

Guy Orpen, University of Bristol (alternate director Martin Parker)

Simon Roberts, Centre for Sustainable Energy

Mohammed Saddiq, GENeco (Chair)

Zoe Sear, Triodos Bank (alternate director Hannah Sturman and Amy Robinson)

Jane Stephenson, Resource Futures