

AD01

Change of registered office address



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
a company's registered office
address.

☐ **What this form is NOT**
You cannot use this form
the registered office add
Limited Liability Partners
do this, please use form
Change of registered off
a limited liability partner

THURSDAY



A28 28/01/2016 #284
COMPANIES HOUSE

1 Company details

Company number 0 8 9 8 4 4 3 3

Company name in full 31 Agency Limited

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 New registered office address

The change in registered office address does not take effect until the Registrar
has registered this notice.

A person may validly serve any document on the company at its previous
registered office for 14 days from the date that a change of registered office is
registered.

Building name/number 823 Salisbury house

Street 29 Finsbury Circus

Post town London

County/Region

Postcode E C 2 M 5 Q Q

① **Change of registered office**
For England and Wales companies,
the address provided can either be
in England or Wales.

For Welsh companies, the address
provided must be in Wales.

For companies registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively.

3 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:
Director ①, Secretary, Person Authorised ①, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor.

② Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

③ Person authorised

Under either section 270 or 274 of
the Companies Act 2006.

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TODA

Continued on p. 107

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- ☐ You have signed the form.



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

1. The first part of the report discusses the background of the project and the objectives of the study. It also outlines the scope of the work and the limitations of the study.

2. The second part of the report describes the methodology used in the study. This includes a detailed description of the data collection methods, the sample size, and the statistical techniques used to analyze the data.

3. The third part of the report presents the results of the study. This includes a summary of the findings, a discussion of the results, and a comparison of the results with the objectives of the study.

4. The fourth part of the report discusses the conclusions of the study and the implications of the findings. It also provides recommendations for future research and for the application of the findings in practice.

5. The fifth part of the report is a conclusion. It summarizes the main findings of the study and provides a final statement on the importance of the research.

6. The sixth part of the report is a list of references. It includes a list of all the sources used in the study, including books, articles, and other documents.

7. The seventh part of the report is an appendix. It contains additional information that is not included in the main body of the report, such as raw data, detailed calculations, and other supporting materials.

8. The eighth part of the report is a glossary. It defines the key terms and concepts used in the study, ensuring that the reader has a clear understanding of the terminology.

9. The ninth part of the report is a bibliography. It lists all the sources used in the study, including books, articles, and other documents.

10. The tenth part of the report is a list of figures and tables. It provides a summary of all the visual elements used in the study, including charts, graphs, and tables.

11. The eleventh part of the report is a list of abbreviations. It defines the abbreviations used throughout the report, ensuring that the reader can understand the shorthand used in the text.

12. The twelfth part of the report is a list of acronyms. It defines the acronyms used throughout the report, ensuring that the reader can understand the shorthand used in the text.

13. The thirteenth part of the report is a list of symbols. It defines the symbols used throughout the report, ensuring that the reader can understand the shorthand used in the text.

14. The fourteenth part of the report is a list of units. It defines the units used throughout the report, ensuring that the reader can understand the shorthand used in the text.

15. The fifteenth part of the report is a list of variables. It defines the variables used throughout the report, ensuring that the reader can understand the shorthand used in the text.