

# AM10

## Notice of administrator's progress report



Companies House

SATURDAY



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18/03/2023

#231

COMPANIES HOUSE

### 1 Company details

Company number 0 8 8 8 5 1 5 8

Company name in full Viking Inspection Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) Gareth

Surname James Lewis

### 3 Administrator's address

Building name/number Suite E10

Street Joseph's Well

Post town Westgate

County/Region Leeds

Postcode L S 3 1 A B

Country

### 4 Administrator's name

Full forename(s)

Surname

Other administrator  
Use this section to tell us about  
another administrator.

### 5 Administrator's address

Building name/number

Street

Post town

County/Region

Postcode

Country

Other administrator  
Use this section to tell us about  
another administrator.

# AM10

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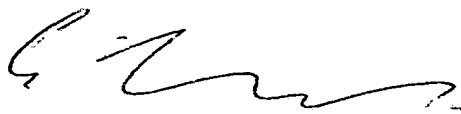
### 6 Period of progress report

From date	<sup>d</sup> 1 <sup>y</sup> 1	<sup>m</sup> 0 <sup>m</sup> 7	<sup>y</sup> 2 <sup>y</sup> 0 <sup>y</sup> 2 <sup>y</sup> 2	
To date	<sup>d</sup> 1 <sup>d</sup> 0	<sup>m</sup> 0 <sup>m</sup> 1	<sup>y</sup> 2 <sup>y</sup> 0 <sup>y</sup> 2 <sup>y</sup> 3	

### 7 Progress report

☒ I attach a copy of the progress report

### 8 Sign and date

Administrator's signature	<div>Signature</div> <div>X  X</div>			
Signature date	<sup>d</sup> 2 <sup>d</sup> 0	<sup>m</sup> 0 <sup>m</sup> 1	<sup>y</sup> 2 <sup>y</sup> 0 <sup>y</sup> 2 <sup>y</sup> 3	

# AM10

## Notice of administrator's progress report



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Shri Ramaswamy									
Company name	Lewis Business Recovery & Insolvency									
Address	Suite E10									
Joseph's Well										
Post town	Westgate									
County/Region	Leeds									
Postcode	L	S	3		1	A	B			
Country										
DX										
Telephone	0113 2459444									



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**ADMINISTRATOR'S FIRST PROGRESS REPORT**

**Viking Inspection Limited - In Administration**

**For the Period from**

**11 July 2022 to 10 January 2023**

**("the Period")**

## **CONTENTS**

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2. The Administrator
3. Progress during the Period and Receipts and Payments
4. Investigations
5. Remuneration and Expenses
6. Estimated outcome for creditors / distributions
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8. Creditors' Rights
9. Conclusion

## **APPENDICES**

- Appendix A     Receipts and Payments Account for the Period from 11 July 2022 to 10 January 2023.
- Appendix B     Time costs analysis for the Period from 11 July 2022 to 10 January 2023, in accordance with Statement of Insolvency Practice 9.

## 1. STATUTORY INFORMATION

<b>Name of Company:</b>	Viking Inspection Limited	
<b>Date of Incorporation:</b>	11 February 2014	
<b>Company registered number:</b>	08885158	
<b>Company registered office:</b>	Suite E10, Joseph's Well, Westgate, Leeds, LS3 1AB	
<b>Former registered office:</b>	Unit 1 Lancaster Gate Holton- Le- Clay Grimsby, South Humberside DN36 5YS	
<b>Director</b>	<b>Date Appointed</b>	<b>Date Resigned</b>
Stephen Delves	11 February 2014	N/A
Yvonne Delves	10 May 2019	N/A
<b>Shareholder</b>	<b>Shares Held</b>	
Stephen Delves	30 Ordinary Shares	
Christopher Rowlands	30 Ordinary Shares	
Francis Wonderley	40 Ordinary Shares	

## 2. THE ADMINISTRATOR

<b>Administrator:</b>	Gareth James Lewis, Licensed Insolvency Practitioner of Lewis Business Recovery and Insolvency, Suite E10, Joseph's Well, Westgate, Leeds, LS3 1AB
<b>Date of appointment:</b>	11 July 2022
<b>Administrators' contact details:</b>	0113 245 9444 or info@lewisbri.co.uk
<b>Court:</b>	High Court of Justice, Business & Property Courts in Leeds,
<b>Court Case Number:</b>	000473 of 2022
<b>Person(s) making appointment / application:</b>	The Director, in accordance with Paragraph 22 of Schedule B1 of the Insolvency Act 1986.

### 3. PROGRESS DURING THE PERIOD AND RECEIPTS AND PAYMENTS

Attached at Appendix A is a copy of the Receipts and Payments Account for the Period from 11 July 2022 to 10 January 2023.

The progress and movement on the account is explained as follows:

#### **Asset Realisations**

##### **Pre- Packaged Sale**

As previously reported in the Administrator's proposals, a sale of the Company's tangible and intangible assets was completed on 11 July 2022.

The sum of £125,000 for all Tangible Assets (less purchasers' responsibility to settle finance agreements of £17,917) resulting in net proceeds of £107,083.

And the sum of £49,719 for the Intangible Assets was attributed to the sale and has been paid in full.

The above sums have also been received from Wardhadaway.

No further realisations will be made in this regard.

##### **Cash at Bank**

At cessation of trade, the Company's bank account had a credit balance of £5,253.

This amount has been realised in full.

No further realisations will be made in this regard.

##### **Reassigned Book Debts**

As previously reported in the Administrator's proposals, eCapital owned book debts pursuant to its factoring account of £104,823. £32,650 had been advanced to the Company which left a potential surplus.

eCapital charged an early termination/ recoveries fee for the sum of £18,012.10 and remitted the surplus balance of £42,640.75 to the Administrator.

eCapital also reassigned the remaining debts to the Company and the Administrator will seek to collect in these remaining book debts.

##### **Bank Interest Gross**

Bank interest totalling £28.56 on funds banked into the Administration case account has been received.

## 4. INVESTIGATIONS

An Administrator is required to carry out work which complies with the requirements of the Company Directors Disqualification Act 1986. Whilst this work may not necessarily bring about any financial benefit to the creditors (unless potential recoveries are identified) I must carry it out.

In accordance with Statement of Insolvency Practice 2 - Investigations by Officeholders in Administration and insolvent Liquidations, I have conducted an initial review of the Company records and completed the online questionnaire regarding the conduct of the Directors to the Department for Business, Energy and Industrial Strategy (DBEIS), as provided by them. The submission and the outcome thereof is confidential and I cannot disclose this to you.

It should be noted, The Administrators investigations of the banking and accounting records are currently underway.

## 5. REMUNERATION AND EXPENSES

### **Pre-Administration Costs**

Full details regarding the Pre-Administration Costs ("costs") were included in the Administrator's Proposals. The costs were confirmed to creditors to be £54,738.90 plus VAT.

On 14 November 2022, The Administrator's Pre Administration Costs were approved by HM Revenue and Customs ("HMRC"), in their capacity as the Company's preferential creditors.

All Pre- Administration costs have been paid in full.

### **Administrator's Remuneration**

The Administrator's remuneration be fixed as a combination of a set amount of £30,000 and 20% of total asset realisations.

On 14 November 2022, HMRC agreed to the Administrator's remuneration.

To 10 January 2023, we have drawn a total sum of £91,723.03 on account of our remuneration.

### Time Costs Analysis

From the date of appointment, on 11 July 2022 to 10 January 2023, a total of 124.10 hours has been spent at an average charge out rate of £205.83, bringing total time costs to £25,543.50. In accordance with Statement of Insolvency Practice 9, a full breakdown and description of these time costs is attached at Appendix B.



Administrator's Expenses

During the Period, the following Expenses have been incurred by the Administrator: -

	This Period	
	Incurred	Paid
	£	£
<b>Category 1 Expenses</b>		
Statutory Advertising	82.00	82.00
Bordereau	396.00	396.00
Postage	65.88	65.88
<b>Category 2 Expenses</b>		
Nil	Nil	Nil
<b>TOTAL</b>	<b>543.88</b>	<b>543.88</b>

## 6. ESTIMATED OUTCOME FOR CREDITORS / DISTRIBUTIONS

### Secured Creditor

Advantage Commercial Finance (North) Limited t/a eCapital were a secured creditor in respect of monies advanced pursuant to their factoring facility, and a fixed and floating charge was registered on 21 February 2020.

Advantage Commercial Finance (North) Limited t/a eCapital have now been paid in full.

### Preferential Creditors

Preferential creditors are former employees of the Company and the Government's RPS, in respect of arrears of wages, outstanding holiday pay and pension contribution arrears. Their claims are subject to provisions set out in insolvency legislation.

The Company's employees were transferred upon completion under TUPE regulations, A contribution of £5,000 towards the final payroll period from 1 July to 11 July 2022 had been made to the purchaser in satisfaction of any liabilities prior to the sale of the business and assets.

Therefore, there are no employee claims in this matter.

### Secondary Preferential Creditors

As of 1 December 2020, the category of secondary preferential creditors has been introduced. This category consists of amounts owed to HM Revenue & Customs which have been received by the Company and not paid over to HMRC and include unpaid VAT, unpaid employees' PAYE and National Insurance contributions, student loan deductions and construction industry scheme deductions.

The Estimated Financial details secondary preferential creditors in the sum of £358,772. Based on current estimates, it is anticipated that secondary preferential creditors may receive a distribution. However, at this stage the actual quantum and timing of any dividend is unknown.

### **Prescribed part for the unsecured creditors s176A Insolvency Act 1986**

Section 176A of the Insolvency Act 1986 requires the Administrator to set aside a prescribed amount of the Company's assets for the benefit of unsecured creditors in cases, where the Company gave a 'floating charge' over its assets to a lender on or after 15 September 2003, which is known as the Prescribed Part Fund. A Company's net property is left after paying preferential creditors and costs and expenses of the Administration, but before paying the lender who holds the floating charge. The Prescribed Part Fund shall not apply where the Company's net property is less than £10,000.

Where the Company's net property is greater than £10,000, an Administrator will set aside:

- 50% of the first £10,000 of the net property plus;
- 20% of the remaining net property, to a maximum Prescribed Part of £800,000.

Based on current estimates, the Prescribed Part fund is anticipated not to apply.

### ***Unsecured Creditors***

To date, unsecured claims totalling £73,418 have been received.

Based on current estimates, there will be insufficient asset realisations to enable a distribution to unsecured creditors in this matter.

The Administrator will confirm this position in the next required progress report, or sooner if events permit the Administrator to do so.

## **7. ENDING THE ADMINISTRATION**

The Administrator's Statement of Proposals were approved by creditors on 11 August 2022, following a Decision by Deemed Consent. The Proposals envisaged an exit from Administration by way of Dissolution if no funds are available for distribution or an exit from Administration by way of Creditors Voluntary Liquidation if funds permit a distribution to unsecured creditors.

Currently, the two exit routes above remain the same however a distribution to unsecured creditors is still uncertain.

Creditors are reminded that I will be discharged from liability under Paragraph 98(3) of Schedule B1 Insolvency Act 1986, immediately upon my appointment as Administrator ceasing to have effect.

## 8. CREDITORS' RIGHTS

Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors), may request in writing that the administrator provide further information about my remuneration or expenses (other than pre-administration costs) which have been itemised in this progress report.

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors), may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for my remuneration as Administrator is inappropriate and/or the remuneration charged or the expenses incurred by me as Administrator, as set out in this progress report, are excessive.

## 9. CONCLUSION

During the next period, the Administrator and his team will attempt to conclude all investigation matters and realise remaining book debts.

Yours faithfully  
For Viking Inspection Limited (In Administration)



**Gareth James Lewis**  
Administrator

*Gareth James Lewis is licensed as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association.*

## Appendix A

## Receipts and Payments Account for the Period

Viking Inspection Limited

(In Administration)

## Administrator's Summary of Receipts and Payments (Cash Basis)

Statement of Affairs	From 11 July 2022 To 10 January 2023	From 11 July 2022 To 10 January 2023
£	£	£
<b>ASSET REALISATIONS</b>		
Tangible Assets	107,083.16	107,083.16
WIP	24,719.50	24,719.50
Intellectual Property and Commercial Records	1.00	1.00
Customer Contracts	1.00	1.00
Goodwill	24,998.00	24,998.00
Cash at Bank	5,252.70	5,252.70
Bank Interest Gross	28.56	28.56
Book Debts	42,640.75	42,640.75
	<u>204,724.67</u>	<u>204,724.67</u>
<b>COSTS OF REALISATION</b>		
Office Holders Fees	91,723.03	91,723.03
Office Holders Expenses	543.88	543.88
Agents/Valuers Fees	17,879.00	17,879.00
Legal Fees	20,294.00	20,294.00
Legal Disbursements	233.64	233.64
	<u>(130,673.55)</u>	<u>(130,673.55)</u>
<u>0.00</u>	<u>74,051.12</u>	<u>74,051.12</u>
<b>REPRESENTED BY</b>		
Vat Receivable		26,104.71
Bank 1 Current		69,363.04
Vat Payable		(21,416.63)
		<u>74,051.12</u>

Gareth James Lewis  
Administrator

## Appendix B

## Time Cost Analysis in Accordance with Statement of Insolvency Practice 9

## Time Entry - Detailed SIP9 Time &amp; Cost Summary

Viking Inspection Limited - 2014395

11 July 2022 to 10 January 2023

By Project Code: 'POST - Post-appointment'

Classification of Work Function	Director	Manager	Other Senior Professional	Assistants & Support Staff	SIP9 Additional 1	SIP9 Additional 2	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Billing	0.00	0.00	1.80	4.70	0.00	0.00	6.50	821.50	126.38
Cashiering	0.00	0.00	2.40	5.80	0.00	0.00	8.20	1,045.40	127.49
Statutory	14.10	4.00	54.90	1.90	0.00	0.00	74.90	15,565.70	220.37
Strategy/Review	2.70	2.40	0.30	0.00	0.00	0.00	5.40	1,763.10	326.50
Tax	0.30	0.00	1.20	0.00	0.00	0.00	1.50	329.70	219.80
Administration & Planning	17.10	6.40	60.60	12.40	0.00	0.00	96.50	20,465.40	212.08
Creditors	0.40	0.00	13.60	2.30	0.00	0.00	16.30	2,809.70	172.37
Reporting to creditors	0.00	0.00	1.50	0.80	0.00	0.00	2.30	351.10	152.65
Creditors	0.40	0.00	15.10	3.10	0.00	0.00	18.60	3,160.80	169.94
D Form	1.00	0.00	0.70	0.00	0.00	0.00	1.70	514.90	302.88
Investigations	0.00	0.00	5.80	0.00	0.00	0.00	5.80	815.90	140.67
Investigations	1.00	0.00	6.50	0.00	0.00	0.00	7.50	1,330.80	177.44
Book debts	0.50	0.00	0.00	0.00	0.00	0.00	0.50	195.50	391.00
Chattel assets	0.30	0.00	0.00	0.00	0.00	0.00	0.30	117.30	391.00
Other asset realisations	0.70	0.00	0.00	0.00	0.00	0.00	0.70	273.70	391.00
Realisation of Assets	1.50	0.00	0.00	0.00	0.00	0.00	1.50	586.50	391.00
Total Hours	20.00	6.40	82.20	15.50	0.00	0.00	124.10	25,543.50	205.83
Total Fees Claimed								91,723.03	
Total Expenses Claimed								543.88	

n/a - Denotes time recorded under that section with no sub-analysis code specified

### Summary of Work Undertaken by the Administrator

Work undertaken on cases is recorded in 6 minute units and is recorded by reference to time spent and the nature of work carried out. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done.

The current charge out rates are as follows: -

From 1 January 2019 to 30 June 2022	
Grade	Rate per hour
	£
Directors	365
Managers	220-290
Technical Staff	125-200
Assistants	100

From 1 July 2022 onwards	
Grade	Rate per hour
	£
Directors	391
Managers	235-310
Technical Staff	134-214
Assistants	107

#### **Investigations**

- Reviewing the Company's financial records;
- Reviewing the Company's bank statements;
- Investigations into the director's conduct; and
- Preparing and submitting the report to the Insolvency Service.

#### **Realisation of assets**

- Liasing with eCapital
- Realising cash at bank
- Sale of other tangible assets; and
- Liaising with Agents/Solicitors.

#### **Creditors**

- Recording and maintaining the list of creditors;
- Responding to creditor queries;
- Correspondence and telephone calls with creditors;
- Submitting all initial filings with HMRC
- Reviewing and admission of creditors' claims; and
- Reporting to creditors.

#### **Cashiering**

- Opening an appropriate bank account
- Obtaining a specific bond
- Monthly bank statement reconciliation
- Dealing with receipts into the account
- Dealing with payments out of the account
- Accounting for transactions
- Preparing returns to HMRC in relation to VAT and other tax matters

## Category 1 and 2 Disbursements

Disbursements are categorised as either category 1 or category 2.

### *Category 1 disbursements*

External supplies of services which are specifically identifiable to the case, where these are paid by Lewis Business Recovery & Insolvency approval is not required.

### *Category 2 disbursements*

Shared or allocated costs incurred by Lewis Business Recovery & Insolvency which are rechargeable to the case.

### Disbursements policy

#### Category 1

<b>Bordereau/ insurance</b>	Charged at cost
<b>Case advertising</b>	As per advertisers/ agents invoice
<b>Courier</b>	Charged at cost
<b>DTI IVA registration fee</b>	Charged at cost (in relevant cases)
<b>Land Registry/ Searches</b>	As per Land Registry, agents or Companies House invoice
<b>Postage</b>	Charged at cost
<b>Post re-direction</b>	Charged at cost
<b>Subsistence</b>	Charged at cost
<b>Travel</b>	Charged at cost for public transport and taxis.
<b>Storage</b>	Pro-rata per number of boxes per storage charge invoice where an external records storage provider provides this facility to the firm.
<b>Room hire</b>	Where appropriate, external room hire at cost.

#### Category 2

<b>Room hire</b>	£75 for room hire made available in-house for case specific meetings. Charge is only be made when attendance of debtor/ director and/or creditors is likely and a meeting room has been set aside. Where appropriate, external room hire at cost (Category 1).
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<b>Travel</b>	Charged at cost for public transport and taxis.
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Car travel charged at 45p per mile