

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 8 8 8 3 1 1 3

Company name in full Perch Management Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Paul

Surname Bailey

3 Liquidator's address

Building name/number Sussex Innovation

Street 12-16 Addiscombe Road

Post town Croydon

County/Region

Postcode C R 0 0 X T

Country

4 Liquidator's name ①

Full forename(s) Matthew

Surname Reeds

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number Sussex Innovation

Street 12-16 Addiscombe Road

Post town Croydon

County/Region

Postcode C R 0 0 X T


Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6	Period of progress report																
From date	^d	1	^d	7	^m	1	^m	1	^y	2	^y	0	^y	2	^y	2	
To date	^d	1	^d	6	^m	1	^m	1	^y	2	^y	0	^y	2	^y	3	
7	Progress report																
	<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date																
Liquidator's signature	Signature																
	 X												X				
Signature date	^d	1	^d	2	^m	0	^m	1	^y	2	^y	0	^y	2	^y	4	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Matthew Reeds**

Company name **Bailey Ahmad Limited**

Address **Sussex Innovation**

12-16 Addiscombe Road

Post town **Croydon**

County/Region

Postcode

C	R	O			O	X	T
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Country

DX

Telephone **020 8662 6070**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Joint Liquidators' Annual Progress Report to Creditors & Members

Perch Management Limited
- In **Creditors' Voluntary** Liquidation

Reporting period from 17 November 2022 to 16 November
2023

12 January 2024

PERCH MANAGEMENT LIMITED - IN LIQUIDATION

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APPENDICES

- A** Receipts and Payments Account for the Period from 17 November 2022 to 16 November 2023
- B** Additional information in relation to Joint Liquidators' Fees, Expenses & the use of Subcontractors

1 Introduction and Statutory Information

- 1.1 Paul Bailey and Matthew Reeds of Bailey Ahmad Limited, Sussex Innovation, 12-16 Addiscombe Road, Croydon, CR0 0XT, were appointed Joint Liquidators of Perch Management Limited (the Company) on 17 November 2022.
- 1.2 We are authorised to act as an insolvency practitioners in the UK by the ICAEW and are bound by the Insolvency Code of Ethics when carrying out work relating to insolvency appointments.
- 1.3 In the event of case related queries, please contact Molly Dunn on telephone number 0208 662 6070 or by email via molly.dunn@babr.co.uk.
- 1.4 This progress report provides an update on the conduct of the Liquidation for the period from 17 November 2022 to 16 November 2023 (the Period).
- 1.5 Information about the way that the firm will use, and store personal data on insolvency appointments can be found at <https://babr.co.uk/information-for-stakeholders>. If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.6 The principal trading address of the Company was The Cottage Pierremont Park, Pierremont Avenue, Broadstairs, CT10 1JX.
- 1.7 The registered office of the Company has been changed to Sussex Innovation, 12-16 Addiscombe Road, Croydon, CR0 0XT and its registered number is 08883113.

2 Receipts and Payments

- 2.1 At Appendix A is my Receipts and Payments Account covering the Period of this report.
- 2.2 In Section 3 below, you will find an update on the progress made during the Period in realising the Company's assets and dealing with its affairs. I would, however, bring the following matters about the receipts and payments during the Period to your attention:

3 Progress of the Liquidation

- 3.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period and an explanation of the work done by the Liquidator and his staff.
- 3.2 We have dealt with the following matters during the period of this report:
 - Preparing, circulating, and filing the annual progress report
 - Dealing with ad hoc creditor communication (by post, email and telephone)
 - Carrying out case reviews and regular bond reviews
 - Carrying out monthly bank reconciliations
 - Cashiering matters (including posting transactions to the estate cash book)
 - Attaining information for Directors Loan Accounts (DLA) from Company records
 - Communicating with Directors regarding the repayment of DLAs
 - Liaising with the Company bank to retrieve copy statements and balances
- 3.3 Further detail on the work carried out during the period of this report can be found below.

Administration (including statutory compliance & reporting)

- 3.4 An office holder must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work we anticipated would need to be done in this area was outlined in my initial fees estimate/information which was previously agreed by creditors.
- 3.5 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidators.
- 3.6 As noted in our initial fees estimate/information, this work will not necessarily bring any financial benefit to creditors but is required on every case by statute.

Realisation of Assets

Cash at bank

The sum of £0.30 was received from the Company bank NatWest in relation to the credit left in the bank account.

3.7 Directors Loan Accounts

The Statement of Affairs Listed Directors Loan Accounts outstanding however it was unclear at the time in the Company's records how much the Directors owed in respect of this. The Joint Liquidators have made the necessary enquires in order to ascertain the balance of the loans taken out by three directors. It was established that the amounts owed had a book value of £32,430. Work has been undertaken liaising with each director separately about affordability to repay and settlements have been or are in the process of being reached.

To date we have received the sum of £2,060 in settlements from two directors and continue to communicate with the directors regarding the affordability of repayments for the outstanding amounts.

3.8 Book Debts

These were listed on the statement of affairs with a book value of £1,508. To date no realisations have been made.

- 3.9 It is not anticipated that the work the Liquidators have carried out to deal with the Company's assets will provide a financial benefit to creditors. This is because the value of the recoverable assets are likely to be insufficient to produce a financial benefit after the associated costs of realisation are taken into consideration.

Creditors (claims and distributions)

- 3.10 Further information on the anticipated outcome for creditors in this case can be found at section 3 of this report. Liquidators are not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 3.11 Since 1 December 2020, claims from preferential creditors now fall into one of two categories, either ordinary (typically involving employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal, which rank equally among themselves), or secondary (which are claims by HMRC for VAT or other relevant tax deductions such as PAYE and employee NIC deductions, together with student loans and CIS deductions, which also rank equally among themselves). Ordinary preferential claims

rank ahead of secondary preferential claims and all preferential creditors must be paid in full before any distribution can be made to the unsecured creditors of a company.

- 3.12 Work undertaken by a Liquidator in dealing with a company's creditors may only therefore bring a financial benefit to certain classes of creditor such as a secured creditor or the preferential creditors, however a Liquidator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidator in dealing with those claims.
- 3.13 More information on the anticipated outcome for all classes of creditor in this case can be found in Section 4 below.

Investigations

- 3.14 Some of the work Liquidators are required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 (CDDA 1986) and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidators can pursue for the benefit of creditors.
- 3.15 We can confirm that we have submitted a report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986. As this is a confidential report, we are unable to disclose the contents.
- 3.16 Shortly after appointment, we made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account any information provided by creditors. Our investigations have not revealed any issues requiring further report or any further potential recoveries which could be pursued for the benefit of creditors.

Matters still to be dealt with

- Continue to pursue settlement of the outstanding Director Loan Accounts
- Continue to seek to collect the outstanding book debts.

4 Creditors

Preferential Creditors

- 4.2 A summary of the ordinary and secondary preferential claims in the liquidation and details of any distributions paid to date can be found below:

Secondary preferential claims	Agreed Claim £	Statement of Affairs Claim £	Dividend paid p in the £1	Date dividend paid
VAT (HMRC)	-	9,732.21	-	-
PAYE, Employee NIC & CIS deductions (HMRC)	-	11,741.91	-	-

- 4.3 No dividend to any class of preferential creditor is anticipated.

Unsecured Creditors

- 4.4 The Company's statement of affairs indicated there were 7 creditors whose debts totalled £88,497.96. To date, I have received claims totalling £40,126.43 from 3 creditors.
- 4.5 The Company did not grant any floating charges to a secured creditor. Accordingly, there is no requirement to create a fund out of the Company's net floating charge property for unsecured creditors (known as the Prescribed Part), which only applies to charges created after 15 September 2003.

5 Joint Liquidators' Remuneration

- 5.1 Creditors approved that the basis of the Liquidators' remuneration be fixed as a set amount of £10,000. My fees estimate/information was originally provided to creditors when the basis of my remuneration was approved and was based on information available to me at that time.
- 5.2 No remuneration has been drawn to date.
- 5.3 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from <https://babr.co.uk/information-for-stakeholders>,

6 Creditors' Rights

- 6.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.
- 6.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidators, as set out in this progress report, are excessive.

7 Next Report

- 7.1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final account.
- 7.2 If you have any queries in relation to the contents of this report, I can be contacted by telephone on 0208 662 6070 or by email at creditors@babr.co.uk.

Yours faithfully



Matthew Reeds MABRP
Joint Liquidator

Appendix A

Perch Management Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 17/11/2022 To 16/11/2023 £	From 17/11/2022 To 16/11/2023 £
	ASSET REALISATIONS		
1,508.00	Book debts	NIL	NIL
	Cash at bank	0.30	0.30
Uncertain	Director's Loan Account - J Richardson	NIL	NIL
Uncertain	Director's Loan Account - N Russell	860.00	860.00
Uncertain	Director's Loan Account - S Davis	1,200.00	1,200.00
		2,060.30	2,060.30
	SECONDARY PREFERENTIAL CREDITORS		
(11,741.91)	HMRC - PAYE	NIL	NIL
(9,732.21)	HMRC - VAT	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(23,344.38)	Bounce Bank Loan	NIL	NIL
(43,679.46)	Trade and expense creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(102.00)	Ordinary shareholders	NIL	NIL
		NIL	NIL
(87,091.96)		2,060.30	2,060.30
	REPRESENTED BY		
	Bank Current		2,060.30
			2,060.30

Appendix B

Additional Information in Relation to the Liquidator's Fees, Expenses & the use of Subcontractors

Staff Allocation and the use of Subcontractors

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

We have not utilised the services of any subcontractors on this case.

Professional Advisors

On this assignment we have not utilised the services of any professional advisors on this case.

Liquidator's Expenses

The estimate of expenses which were anticipated at the outset of the liquidation was provided to creditors when the basis of my fees was approved. The table below compares the anticipated costs against those incurred to date.

Category 1 expenses

These expenses do not require prior approval by creditors. The type of expenses that may be charged to a case as a Category 1 expense generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, external room hire and external storage costs. Also chargeable, will be any properly reimbursed expenses incurred by personnel in connection with the case. These expenses may include expenses which are payments first met by an office holder and then reimbursed from the estate.

Expense	Estimated overall cost £	Paid in Prior Period £	Paid in the period covered by this report £	Incurred but not paid to date £
Statutory advertising	249	Nil	Nil	249
Specific Penalty Bond	40	Nil	Nil	40

Category 2 expenses

These expenses do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may therefore include payments to associates of the office holder or shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis. Details of Category 2 expenses charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors.

The Joint Liquidators have not incurred or drawn any Category 2 disbursements during this period.