



For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1	Company details	
Company number	08814847	→ Filling in this form Please complete in typescript or in bold black capitals.
Company name in full	Billingham Consultancy Services Ltd	
2	Liquidator's name	
Full forename(s)	Timothy Frank	
Surname	Corfield	
3	Liquidator's address	
Building name/number	26/28 Goodall Street	
Street	Walsall	
Post town	West Midlands	
County/Region		
Postcode	WS11QL	
Country		
4	Liquidator's name ①	
Full forename(s)		① Other liquidator Use this section to tell us about another liquidator.
Surname		
5	Liquidator's address ②	
Building name/number		② Other liquidator Use this section to tell us about another liquidator.
Street		
Post town		
County/Region		
Postcode		
Country		

6 Liquidator's release

☐ Tick if one or more creditors objected to liquidator's release.

:

7 Final account

☒ I attach a copy of the final account.

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

d

d

m

m

y

y

y

y

0

2

0

8

2

0

2

3

Billingham Consultancy Services Ltd
(In Liquidation)
Liquidator's Abstract of Receipts & Payments
From 13 June 2022 To 2 June 2023

Statement of Affairs £		£	£
	UNSECURED CREDITORS		
(250.00)	Trade & Expense Creditors	NIL	
(20,000.00)	Nat West: Bounceback Loan	NIL	
(9,000.00)	H M Revenue & Customs	NIL	
			NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	
			NIL
(29,350.00)			NIL
	REPRESENTED BY		
			NIL



Timothy Frank Corfield
Liquidator

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Tony Bufton**

Company name **Griffin & King Insolvency**

Address **26/28 Goodall Street**

Walsall

Post town **West Midlands**

County/Region

Postcode **W S 1 1 Q L**

Country

DX

Telephone **01922 722205**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Billingham Consultancy Services Ltd
In Creditors' Voluntary Liquidation

Liquidator's Final Account to the Company & Creditors'
pursuant to Section 106 of the Insolvency Act 1986 and in accordance with Rules 6.28
and 18.14 of the Insolvency (England and Wales) Rules 2016

The Liquidator has completed his administration of the above liquidation and the affairs of the company are fully wound-up. Accordingly, we enclose the Liquidator's Final Account and Notice to Members and Creditors.

In accordance with rule 6.28(5) as the Liquidator is not required to prepare or deliver any Progress Report which may become due in the period between the date to which the Final Account is made up to, and the date the Final Account is delivered to the Registrar of Companies under section 106(3)(a).

The Final Account covers the period 13 June 2022 to 2 June 2023.

Statutory Information

Company Name	Billingham Consultancy Services Ltd
Former Company Name(s)	N/A
Trading Name(s)	None
Company Number	08814847
Date of Incorporation	13 December 2013
Former Registered Office	37a Anchor Road, Aldridge, Walsall, WS9 8PT
Former Trading Address	Nash Hill Cottage, Kilpeck, Hereford, HR2 9DW
Current Registered Office	26/28 Goodall Street, Walsall, West Midlands, WS1 1QL
Name of Liquidator	Timothy Frank Corfield
Address of Liquidator	Griffin & King, 26/28 Goodall Street, Walsall, West Midlands WS1 1QL
IP Number	8202
Date of Appointment of Liquidator	13 June 2022
Change(s) in Liquidator	None
Liquidation Committee	None
Basis of Fees Approved	None sought – insufficient funds available.

Background to the Liquidation

The Company was incorporated on 13 December 2013, trading as a consultancy service. It primarily provided contract quality assurance services, mainly to the aerospace industry. Its work was severely affected by Covid and substantially declined as a result. No work was received since February 2021.

Receipt of furlough payments and a Bounceback loan from Barclays enabled the Company to "trade" through the pandemic but there were no funds remaining to continue trading thereafter. The Company traded from the Directors' residential address to reduce overheads, which had allowed the Directors to see what might develop over the period of the pandemic.

With no prospect of work levels improving, a decision was made to place the Company into Liquidation.

The estimated total deficiency as at the date of liquidation was £29,350 arising mainly from the Barclays loan.

Progress and Work Undertaken during the Period Covered by this Report

Liquidator's Receipts & Payments Account

An abstract of receipts and payments is attached at Appendix A for the period from 13 June 2022 to 2 June 2023.

Creditors should be aware that no assets were disclosed by the Directors on the Statement of Affairs as at 13 June 2022 and accordingly there have been no receipts or payments during the period.

Realisation of Assets and Investigations

Below we outline the progress and work undertaken in the realisation of assets, together with further investigations undertaken:

Asset realisations

At cessation of trade the company had no assets either specifically pledged or unencumbered.

There are no assets that remain to be realised.

Statutory Reporting and Investigation

Based on our initial assessment of the affairs of the business and of the conduct of the director, the Liquidator's initial strategy was to undertake a detailed review of the company's financial & accounting records, require the directors to complete various questionnaires and to source information from creditors or other stakeholders. The company's registered office was changed to that of this insolvency practice.

Having regard to his responsibilities and requirements to co-operate with the Liquidator, the Director has not delivered-up any books & records of the company

Where records delivered-up by the director were incomplete or otherwise valueless, the Liquidator has sourced other supporting information from the company's bank and where appropriate, from the company's accountant, payroll bureau, pension provider or other financial advisers.

Certain investigations may continue on review of these records as they are received.

a. Statutory Reporting

The Liquidator has a statutory obligation to consider the director's conduct. Our initial investigation strategy has enabled the Liquidator to submit his report to the Insolvency Service, an Executive Agency of the Department for Business Innovation & Skills in accordance with the requirements of the Company Directors' Disqualification Act 1986.

b. Investigations

We have continued to follow our initial strategy and undertaken a detailed examination of the transactions included within the company books and records provided to us and relevant banking information provided by external parties.

We have undertaken to investigate where assets have been sold in the 12 months prior to liquidation, and can report the following:

- Our investigations have not revealed any sale of assets in the 12 months prior to liquidation. No recovery for creditors is expected in this regard.

The Liquidator's investigations have revealed no undisclosed assets or antecedent transactions from which any recoveries could be made.

Transactions with Connected Parties

There are no connected party transactions to disclose.

Prescribed Part for Unsecured Debts

With effect from 15th September 2003, where a floating charge has been created after this date, an element of the company's net property is available for the satisfaction of unsecured debts ("the prescribed part") under section 176A of the Insolvency Act 1986 (as introduced by the Enterprise Act 2002). In this case there is no floating charge and therefore section 176A of the Insolvency Act 1986 does not apply.

Dividend Prospects to Creditors

Creditors should be aware that the Liquidator is obliged to deal with a number of matters in relation to creditors to comply with both the legislative and best practice requirements, and to ensure creditors are kept informed (unless they have opted-out). Creditors will only derive a financial benefit from this work on cases where a dividend has been or will be paid. The work includes matters such as:

- Preparation and issue of progress reports and associated documentation
- Maintenance of schedules of preferential and unsecured creditors
- Dealing with emails, correspondence and telephone calls
- Review & adjudication of claims, if necessary
- Calculation and payment of dividends to one or more classes of creditors, if any.

	Statement of Affairs	Claims Received to Date
	£	£
Preferential Creditors	-	-
HMRC Secondary Preferential Creditor	-	-
Floating Charge Creditor	-	-
Non-Preferential Unsecured Creditors	£29,350.00	£20,000.00

In order to minimise the costs associated with an insolvency procedure, it is our policy to only agree the claims of creditors in the event that a distribution is declared, or it is anticipated that one will be declared.

In accordance with rule 14.37 the Liquidator provided notice on 12 May 2023 to creditors that no dividend will be declared in this winding-up and that no funds have been realised. Accordingly, the Liquidator confirms that creditor claims have not been verified or agreed.

Creditors Liquidation Committee

A creditors committee was not formed.

Work Done During This Reporting Period

As outlined in the asset section of this report, the Liquidator has realised all known assets of the company. Work in relation to investigations and statutory reporting is also complete.

Certain aspects of the work that the Liquidator must undertake is derived from the underlying legal and regulatory framework for insolvency appointments of this nature. This work does not usually result in any direct financial benefit to creditors however, it is a necessary aspect of work in relation case management & control, best practice and compliance with other related legal obligations. It includes matters such as:-

- Preparation & filing of statutory documentation following appointment
- Preparation and issue of progress reports and associated documentation
- Periodic written internal case reviews
- On-going case planning and strategy with staff
- Maintaining & updating the case information on the practice insolvency software
- Maintenance of cashing records, preparation of receipts & payments account
- On-going taxation returns & obligations
- On-going consideration of ethical matters and anti-money laundering regulations
- General administrative matters and routine correspondence
- Compliance with other associated legislation
- Submissions relating to the Liquidator's specific bond

In accordance with Insolvency Practitioners (Amendment) Regulations 2015 sufficient records are maintained to show and explain the administration of the case and the decisions materially affecting the liquidation, including time records.

Attached at Appendix C is a specific summary explanation of the work that has been undertaken in this reporting period (by category) by the Liquidator.

Work Still to be Done

Closing formalities, filing at Companies House, release of IP bond, admin and housekeeping tasks including final reviews and checklists. This work is necessary by statute or best practice and no financial benefit is derived for creditors.

The extent of the work still to be done is based on the assumption that:-

- The eight week prescribed period expires without any request for information under rule 18.9 or any application to Court under that rule or under rule 18.3.
- The Liquidator is released at the same time as vacating office, upon expiry of the prescribed period.

Professional Advisers / Agents

The Liquidator has not used professional advisers in this matter.

Payments made to the Liquidator other than out of the assets of the liquidation

The expenses of the production of the Statement of Affairs and of the Deemed Consent procedure were agreed by the Company in the sum of £3,000 plus VAT. The amount of £3,300 was received on account from the company and a further £300 subsequently paid by the directors, Paul and Samantha Billingham from personal funds.

Expenses of Statement of Affairs

It is disclosed to creditors that the expenses of the production of the Statement of Affairs and of the Deemed Consent procedure in the sum of £3,000 plus VAT was paid to Griffin & King by the Company and on behalf of the company by Paul and Samantha Billingham, following the Company giving instructions to Griffin & King to proceed with the winding-up.

Basis of Remuneration and Quantum

For information purposes only, creditors are advised that the time costs of the liquidation during this reporting period total £4,888.00, representing 20.80 hours at an average hourly rate of £235.00 as computed by reference to the practice charge-out rates at Appendix B.

Due to the paucity of funds, no decision has been sought from creditors, to determine and fix the basis of the Liquidator's remuneration. There are insufficient company assets with which to meet the Liquidator's time costs. The remaining time costs are irrecoverable.

Attached at Appendix C is a specific summary explanation of the work that has been undertaken in the administration of the winding-up (by category) by the Liquidator.

A Guide to Liquidator's fees is available at: <https://www.icaew.com/-/media/corporate/files/technical/insolvency/creditors-guides/2017/liquidations-creditor-fee-guide-6-april-2017.ashx?la=en> If you do not have access to online services, a copy can be provided upon request.

Expenses / Disbursements

Information relating to the practice expenses' charging policy is attached at Appendix B.

Expenses (disbursements) are defined as category 1 and category 2 as follows:

- Category 1 expenses are payments to persons/entities providing the service to which the expense relates who are not an associate of the office holder. No approval is required for such category 1 expenses before being paid.
- Category 2 expenses are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

The definition of "associate" has been refined to align with the Insolvency Ethical Code, so that we must look beyond the strict statutory definition of "associate" and look at those who may be perceived to be associated.

Where it is proposed that the liquidation will pay the expenses of a person or entity who is deemed to be an associate, the form and nature of any professional or personal relationship between the Liquidator and these associates must be disclosed.

The Liquidator confirms that all expenses are correctly attributable to the liquidation and do not relate to the general overheads of the insolvency practice.

Appropriate information regarding all the persons or entities who have charged expenses (or still to charge expenses) to the liquidation, together identification of their new category of expense, is provided at Appendix E.

The following category 1 expenses have been incurred, and/or are still expected to be incurred in the liquidation:

<u>Category 1 Expenses To Whom Paid or Payable</u>	<u>Incurred In This Period</u>	<u>Paid In This Period</u>	<u>Estimated Still to be incurred</u>
Marsh Limited	40.00	40.00	0.00
Courts Advertising Ltd	188.20	188.20	0.00
Total (plus VAT where appropriate)	£218.20	*£218.20	£0.00

*Paid by Griffin & King

These category 1 expenses are considered fair and reasonable reflections of the work necessarily and properly undertaken, and proportionate to this liquidation appointment. Where category 1 expenses have

been met or partially met by the Liquidator's practice, they have been or will be, recovered from the liquidation as and when funds were available.

The following category 2 expenses that have been incurred to date and/or are still expected to be incurred are as follows:

<u>Category 2 Expenses To Whom Paid or Payable</u>	<u>Incurred In This Period</u>	<u>Paid In This Period</u>	<u>Estimated Still to be incurred</u>
Griffin & King Limited and Goodall Management Ltd – Charged Per Appendix B	11.81	0.00	6.00
Totals (plus VAT)	£11.81	£0.00	£6.00

Information relating to the practice expenses' charging policy is attached at Appendix B.

No category 2 expenses have been paid from the winding-up during this reporting period, or any prior period.

As there are no company assets with which to discharge these disbursements & expenses, they have been met by the Liquidator's practice and not recovered from the company.

Liquidator's Release

In the case of a creditors winding-up, where the Liquidator has produced an account of the winding-up under section 106 (final account), the Liquidator vacates office as soon as the Liquidator has complied with section 106(3) (requirement to send final account etc. to the Registrar of Companies).

In accordance with rule 6.28(2) creditors are given notice that:

- (a) The Liquidator confirms that the affairs of the company are fully wound-up.
- (b) Under rule 18.9 creditors have a right to request further information about the Liquidator's remuneration and expenses.
- (c) Under rule 18.34 creditors have the right to challenge the Liquidator's remuneration and expenses on the grounds that it is or are, in all the circumstances, excessive or inappropriate.
- (d) Creditors may object to the release of the Liquidator, by giving notice in writing to the Liquidator before the end of the prescribed period.
- (e) The prescribed period is the period ending at the later of –
 - i) Eight weeks after delivery of the Final Account and Notice, or
 - ii) If any request for information under rule 18.9 or any application to Court under that rule or rule 18.34 is made, when that request or application is fully determined.
- (f) The Liquidator will vacate office under section 171(7) on delivering to the Registrar of Companies the Final Account and Notice saying whether any creditor has objected to his release.
- (g) The Liquidator will be released under section 173(2)(e)(ii) at the same time as vacating office, unless any of the company's creditors objected to the Liquidator's release.

Further information is provided to creditors at Appendix D with regard to the relevant conditions and time limits in relation to rules 18.9 and 18.34.

Contact details or Further Information

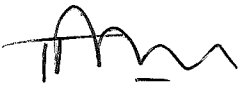
If any creditor requires further explanation on any aspect of the Progress Report they should telephone Tony Bufton who will be able to deal with such enquiries.

Documents required to be sent or delivered to the Liquidator and/or the Convenor can be sent or delivered by:

Hand or Post to - Griffin & King, 26-28 Goodall Street, Walsall, West Midlands WS1 1QL

Fax to - 01922 639480

Email to - enquiries@griffinandking.co.uk

Signed 
Timothy F Corfield - Liquidator

Dated: 2 June 2023

Billingham Consultancy Services Ltd ("the Company")
In Creditors' Voluntary Liquidation

Liquidator's Notice to Creditors' in accordance with
Rule 6.28(2) of the Insolvency (England & Wales) Rules 2016

NOTICE IS HEREBY GIVEN THAT:

- (a) The Liquidator confirms that the affairs of the company are fully wound-up.
- (b) Under rule 18.9 creditors have a right to request further information about the Liquidator's remuneration and expenses.
- (c) Under rule 18.34 creditors have the right to challenge the Liquidator's remuneration and expenses on the grounds that it is or are, in all the circumstances, excessive or inappropriate.
- (d) Creditors may object to the release of the Liquidator, by giving notice in writing to the Liquidator before the end of the prescribed period.
- (e) The prescribed period is the period ending at the later of –
 - i) Eight weeks after delivery of the Notice, or
 - ii) If any request for information under rule 18.9 or any application to Court under that rule or rule 18.34 is made, when that request or application is fully determined.
- (f) The Liquidator will vacate office under section 171(7) on delivering to the Registrar of Companies the Final Account and Notice saying whether any creditor has objected to his release.
- (g) The Liquidator will be released under section 173(2)(e)(ii) at the same time as vacating office, unless any of the company's creditors objected to the Liquidator's release.

Signed:
Timothy Frank Corfield
Liquidator

Dated: 2 June 2023

Billingham Consultancy Services Ltd
(In Liquidation)
LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT

APPENDIX A

Statement of affairs £	From 13/06/2022 To 02/06/2023 £	From 13/06/2022 To 02/06/2023 £
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RECEIPTS

	0.00	0.00
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PAYMENTS

Trade & Expense Creditors	(250.00)	0.00
Nat West: Bounceback Loan	(20,000.00)	0.00
H M Revenue & Customs	(9,000.00)	0.00
Ordinary Shareholders	(100.00)	0.00

	0.00	0.00
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Net Receipts/(Payments)	0.00	0.00
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MADE UP AS FOLLOWS

	0.00	0.00
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GRIFFIN & KING**PRACTICE CHARGE OUT RATES PER HOUR**

Grade	£ 2019 - 2022
Insolvency Practitioner	395
Managers	285 to 345
Senior Case Administrators	175 to 260
Administrators & Junior Administrators	135 to 160
Junior Staff	85 to 135

Matters of particular complexity requiring responsibility of an exceptional kind will be dealt with by the Appointee personally or his senior staff. Where possible and in order to maximise cost effectiveness of the work performed the routine administration of the case is carried out by administrators and junior staff under the supervision of senior staff and/or the Appointee.

All charge-out rates are subject to periodic review. Any material amendments to charge-out rates will be disclosed to creditors at subsequent reporting obligations. Charges in relation to secretarial / IT support are accounted for as an overhead cost of the insolvency practice and not charged separately to the case.

Time is charged by the Appointee and individual staff to the category of work undertaken, in time units of 6 minutes (being one tenth of an hour).

INFORMATION RELATING TO EXPENSES

Category 1 expenses are payments to persons or entities providing the service to which the expense relates who are not an associate of the Appointee. No approval is required for such category 1 expenses before being paid.

Category 2 expenses are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as the Appointee's remuneration.

Further information on the form and nature of the relationship and association between the Appointee and the persons or entities who have charged expenses for services (or propose to charge expenses for services) that are category 2 expenses is provided separately.

Detailed below is the basis of charge of a number of category 2 expenses that may be charged to the case. These expenses are not general overheads of the Appointee's insolvency practice. These expenses have an element of shared costs, however they are capable of being allocated and attributed to the case.

<u>Expense</u>	<u>Cost</u>	<u>Basis of Calculation of Cost</u>
Postage for all circulars and notices to creditors by mail	The cost is dependent on the class, size & weight	This is the actual cost of the franked mail items charged to the account of Goodall Management Ltd for services provided by Royal Mail or other postal services provider
Plain white copy paper for all circulars and notices to creditors by mail	£0.00532 per sheet *	This is the actual cost of an individual sheet of white copy paper supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd
Window envelopes for all circulars and notices to creditors by mail	£0.06608 per window envelope *	This is the actual cost of a C4 window envelope supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd.
Archive storage boxes for the books and records	£4.00 per archive storage box *	This is the actual cost of an individual archive storage box supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd
Griffin & King staff mileage, parking, train fare or other travel costs	HMRC approved mileage allowance for cars & vans - 45p per mile	This is the number of miles multiplied by the current HMRC approved mileage allowance. Other travel / parking expenses are based on the actual cost incurred by the staff member in connection with the appointment
Issue date - 1 April 2021	* Plus VAT at the prevailing rate	

Appendix C

A Summary of Work Undertaken or Still to be Undertaken (by category).

Classification (or category) of Work	Type of Activity
Administration, planning & control - Undertaken	Compliance related to Ethical, Money Laundering & Bribery Act legislation. Compliance with statutory & other legislative requirements or functions. Recovery of books & records, mail re-direction. Administrative case set-up & maintenance, case strategy review, case reviews, maintenance of records. Statutory responsibilities to Companies House & relevant advertising. Drafting of fee, annual and other reports, reviewing communications sent & received. IP bonding arrangements, dealing with Crown departments & submission of relevant returns, financial control & bank reconciliations.
Administration, planning & control - Still to be Undertaken	Compliance related to Ethical, Money Laundering & Bribery Act legislation. Compliance with statutory & other legislative requirements or functions. Administrative case maintenance, case strategy review and maintenance of records. Statutory responsibilities to Companies House and other relevant bodies. Drafting final report, reviewing communications sent & received. IP bonding arrangements, dealing with Crown departments & submission of relevant final returns. Financial control & bank reconciliation. Seeking appropriate Crown clearances, final checklists and vacation of office.
Asset Realisation - Undertaken	Dealings with director, accountant, bank, & other interested parties. Enquiry into all assets & valuations.
Asset Realisation – Still to be Undertaken	None
Creditor Administration - Undertaken	Scheduling & agreement of claims, correspondence with creditors, dealings & reports to the creditors & dividend review.
Creditor Administration – Still to be Undertaken	Correspondence with creditors, dealing with final enquiries and admin tasks.
Creditor Distribution – Undertaken	None
Creditor Distribution – Still to be Undertaken	None
Employee Administration - Undertaken	Dealing with, and assisting employees, relevant returns, P45s, pension matters, submission of claims to the National Insurance Fund (RPO), review RPO claim & employee residual claims.
Employee Administration – Still to be Undertaken	None
Investigations - Undertaken	Review of directors' conduct, scrutiny of books & records and accounts, reporting obligations to the Insolvency Service, dealings with directors & other reporting parties, identification of antecedent transactions, breaches of the Insolvency Act, Companies Act or other legislative requirements.
Investigations – Still to be Undertaken	None
Trading	None
Specific Case Matters	None

Creditors' and members' requests for further information in administration, winding up and bankruptcy

18.9.—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
- (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
- (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
- (d) any unsecured creditor with the permission of the court; or

(e) any member of the company in a members' voluntary winding up with the permission of the court.

(2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.

(3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—

- (a) providing all of the information requested;
- (b) providing some of the information requested; or
- (c) declining to provide the information requested.

(4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—

- (a) the time or cost of preparation of the information would be excessive; or
- (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
- (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
- (d) the office-holder is subject to an obligation of confidentiality in relation to the information.

(5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

(6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—

- (a) the office-holder giving reasons for not providing all of the information requested; or
- (b) the expiry of the 14 days within which an office-holder must respond to a request.

(7) The court may make such order as it thinks just on an application under paragraph (6).

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

18.34.—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
- (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or

(c) the expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

- (a) a secured creditor,
- (b) an unsecured creditor with either—
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
- (c) in a members' voluntary winding up—
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (ii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

Information to Creditors on the Category of Expenses

Billingham Consultancy Services Ltd

<u>Name of Person or Entity</u>	<u>Nature of Service Provided to the Estate</u> <u>Form of Association for Category 2 Expenses</u>	<u>An Associate or Perceived to be an Associate under SIP9</u>
Marsh Ltd	Specialist insolvency insurer, providing a Specific Penalty Bond or other necessary insurance.	Not an Associate – Category 1
Courts Advertising Ltd	Specialist legal & public notice advertising agency placing statutory adverts in the London Gazette and/or local papers.	Not an Associate – Category 1
Griffin & King Limited t/a Griffin & King	<p>This company is the insolvency practice of T F Corfield.</p> <p>T F Corfield has a legal association with this company as he is the sole director and 100% shareholder.</p> <p>This company may recharge the cost of copy paper, envelopes & archive storage boxes, which whilst having an element of shared cost, are capable of being allocated and attributed to this case.</p> <p>This company may recharge the cost of staff mileage, parking, train fare or other travel costs, which are directly attributable to this case.</p> <p>Information on the calculation of the basis of charge is provided at Appendix B.</p>	Yes an Associate – Category 2
Goodall Management Limited	<p>This company manages the serviced offices in Walsall occupied by the insolvency practice of Griffin & King Ltd.</p> <p>T F Corfield has a legal association with this company as he is the sole director and 50% shareholder.</p> <p>This company may recharge the cost of postage (franked mail), which whilst having an element of shared cost, is capable of being allocated and attributed to this case.</p> <p>Information on the calculation of the basis of charge is provided at Appendix B.</p>	Yes an Associate – Category 2