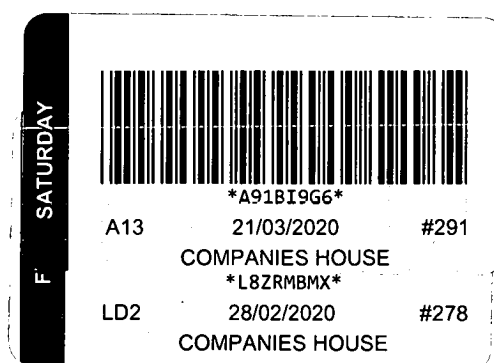


**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**



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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**CONTENTS**

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	Page
<b>Reference and Administrative Details</b>	1 - 2
<b>Trustees' Report</b>	3 - 13
<b>Governance Statement</b>	14 - 18
<b>Statement on Regularity, Propriety and Compliance</b>	19
<b>Statement of Trustees' Responsibilities</b>	20
<b>Independent Auditors' Report on the Financial Statements</b>	21 - 23
<b>Independent Reporting Accountant's Report on Regularity</b>	24 - 25
<b>Statement of Financial Activities Incorporating Income and Expenditure Account</b>	26
<b>Balance Sheet</b>	27 - 28
<b>Statement of Cash Flows</b>	29
<b>Notes to the Financial Statements</b>	30 - 55

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

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<b>Members</b>	Alison Morgan Vincent Chan Andrew Henderson Neil Mackenzie Kerry McSweeney
<b>Trustees</b>	Andrew Henderson, Vice Chair Alison Morgan, Chair Vincent Chan (resigned 11 July 2019) Smit Bhat Adam Ward (resigned 6 December 2018) Sophie Skelley (resigned 11 July 2019) Robert Veale, Headteacher Phil Luff Neil Mackenzie Amanda Lawrence Kerry McSweeney Anna Carroll (appointed 28 September 2018) Carl Knightly (appointed 28 September 2018)

**Company registered number** 08795464

**Company name** Atwood Primary Academy

**Principal and registered office** Limpsfield Road  
South Croydon  
CR2 9EE

**Chief executive officer** Robert Veale

**Senior management team** Robert Veale, Headteacher  
Nina Gambier, Assistant Headteacher  
Kate Standing, Assistant Headteacher  
Hannah Colbron, Inclusion Manager  
Michaela Groves, School Business Manager

**Independent auditors** Landau Baker Limited  
Chartered accountants  
Statutory auditors  
Mountcliff House  
154 Brent Street  
London  
NW4 2DR

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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<b>Bankers</b>	National Westminster Bank plc P O Box 957 Warlingham Surrey CR6 9NR
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<b>Solicitors</b>	Winckworth Sherwood Minerva House 5 Montagu Close London SE1 9BB
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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a Trustees' report and a directors' report under company law.

The trust operates an Academy for pupils aged 3 to 11 years serving a catchment area in Sanderstead, South London. It has a pupil capacity of 472 and had a roll of 464 in the school census in October 2018.

**Structure, governance and management**

**a. Constitution**

The academy is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum of Association is the primary governing document of the academy.

The Trustees of Atwood Primary Academy are also the directors of the charitable company for the purposes of company law.

The charitable company is known as Atwood Primary Academy.

Details of the Trustees who served during the year, and to the date these accounts are approved are included in the Reference and administrative details on page 1.

**b. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**c. Trustees' indemnities**

[Trustees benefit from indemnity insurance to cover the liability of the trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the academy trust. This is provided that any such insurance shall not extend to any claim arising from any act or omission which the trustees knew to be a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the trustees in their capacity as Directors of the Academy. The limit of this indemnity is £10,000,000.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Structure, governance and management (continued)**

**d. Method of recruitment and appointment or election of Trustees**

The management of the academy is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The Academy's Board of Trustees comprises:  
5 members

These posts will be held by:

- Chair of Governors
- Vice-Chair of Governors
- Chair of the Resources Committee
- Chair of the TLA Committee
- Finance Governor

**Board of Trustees**

1 Ex-officio member

The Headteacher

Up to 7 Local Community Trustees

Candidates are proposed by the Full Governing Board. Signatory trustees and the Headteacher meet and interview candidates and propose the appointment to the Full Governing Board.

1 Staff Trustee

This post is elected by all members of staff who are not teachers at the school. The Headteacher will conduct the election.

1 Teacher Trustee

This post is elected by all members of the teaching staff. The Headteacher will conduct the election.

Up to 6 Parent Trustees

These posts will be elected by the parent body. Any parent who has a child registered at the school on the day of election shall be eligible to vote. The election will be organised by the Headteacher according to procedures already established.

The appointment of the clerk is agreed annually at the first Governing Board meeting of the autumn term.  
Total possible trustees = 16

The term of office for any governor is 4 years. This time limit does not apply to the Headteacher. Subject to remaining eligible to be a particular governor, any governor may be reappointed or re-elected.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Structure, governance and management (continued)**

**e. Policies adopted for the induction and training of Trustees**

During the period under review the Governors held 11 full board meetings. The training and induction provided for new Governors will depend on their existing experience. All new Governors will be given a tour of the Academy and the chance to meet with staff and students. All relevant Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Governors. These are all available on the Governor section of the Academy's server — to which Governors have access. As there are normally only two or three new Governors a period, induction tends to be done informally and is tailored specifically to the individual. Governors have the opportunity to attend 'Governor Training' and other courses relevant to their roles as the school purchases a governors' service level agreement from Octavo. This enables all governors to attend courses provided.

**f. Organisational structure**

The structure consists of three levels: the Governors, Senior Leadership Team and Year Group Leaders. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Governors are responsible for approving general policies, adopting an annual plan and budget, monitoring the Academy by the use of budgets and making major decisions about the direction of the Academy, capital expenditure and senior staff appointments. The Governing Board usually meet monthly, with a focus on Finance, Audit and Resources, Teaching Learning & Assessment and Full Board Business. Governors establish an overall framework for the governance of the academy and determine membership, terms of reference and procedures of committees. The Governing Board receives reports, including policies, from its committees for ratification. It monitors the activities of the committees through the minutes of their meetings. Over a limited timescale, Governors may also establish working groups to perform specific tasks.

The Senior Leadership Team comprises the Headteacher, the Assistant Head Teachers, School Business Manager, a senior teacher and the Inclusion Manager. These leaders manage the Academy at an executive level implementing the policies laid down by the Governors and reporting back to them. As a group, the Senior Leadership Team is responsible for the authorisation of spending within agreed budgets and the appointment of staff, though interview panels for middle and senior leader posts will contain a Governor. Some spending control is devolved to subject coordinators.

The Headteacher is the Accounting Officer.

Scheme of delegation of Financial Powers

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Structure, governance and management (continued)**

**g. Arrangements for setting pay and remuneration of key management personnel**

When proposals are made for new appointments of key management personnel, all aspects including setting pay and remuneration, are considered by the Pay and Personnel Committee for appropriate recommendation to the full Governing Board. Decisions may be informed by budget constraints and any current prevailing national pay information.

Existing senior staff are performance managed by the Headteacher who will make annual recommendations for any changes to pay and remuneration to the Pay and Personnel Committee for consideration in the context of the Academy Pay Policy. The Pay and Personnel Committee then makes appropriate recommendation for approval and then ratification by the full Governing Board.

The Headteacher's performance is reviewed by the Headteacher's Performance Management panel appointed annually by the Governing Board. The panel then makes a recommendation to the Pay and Personnel Committee for consideration and approval by the full Governing Board.

**h. Risk Management**

The Academy has a formal risk management process to assess business risks and to implement risk management strategies. This process involves identifying the types of risk the Academy faces, scoring and prioritising the risks in terms of their potential operational and financial impact, assessing the likelihood of occurrence and identifying means of mitigating the risks. A risk register is maintained and reviewed on a regular basis.

The Governors have implemented a number of systems to assess risks that the school faces, especially in the operational areas (e.g. in relation to teaching, health and safety and in relation to the control of finance). The Governors have introduced systems, including operational procedures and internal financial controls in order to minimise risk. This are documented in the Scheme of Delegation, Asset and Accounting Policy, Whistleblowing and Gifts and Hospitality Policy, where significant financial risk still remains, Governors have ensured there is adequate insurance cover.

**i. Principal Activities**

The principal activity of the academy is to provide free education for pupils of different abilities between the ages of 3-11 years who are registered at the school at any time. The internal management of the school is delegated to the Headteacher. Trustees of the school have a duty to set the vision and direction for the school to:

Ensure clarity of vision, ethos and strategic direction;  
Hold the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff;  
Oversee the financial performance of the school and to make sure its money is well spent.

**Objectives and activities**

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Objectives and activities (continued)**

**a. Objects and aims**

The object of the Academy is specifically restricted to the following

- a) To advance the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.
- b) To promote for the benefit of the inhabitants of the areas served by the Academy the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity of disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**Our Mission is**

To establish a caring and challenging school where all pupils feel valued by:

- Offering exceptional teaching and learning opportunities;
- Developing a love of learning and engagement in school life;
- Valuing and celebrating our rich and diverse culture and promoting equal opportunities.
- Developing strong partnerships and positive relationships with parents, carers and the wider community.

**Core Values of the School**

After consultation with parents, Governors, staff and pupils, the school selected a set of core values. Values are the frameworks of our lives.

Our core values are:

Learning  
Diversity  
Enthusiasm  
Respect  
Achievement  
Teamwork  
Friendship

These values form the foundations for spiritual, moral, social, cultural and intellectual development of our pupils. The values provide a key means through which our vision becomes part of everyday life at Atwood.

**Our Vision — what we want to achieve**

"To provide outstanding education and care that allows every child to reach his or her potential, regardless of background."

Atwood Primary Academy is a safe, healthy and nurturing environment for all our pupils, their families and our community. We encourage every child to believe in themselves, discover their own strengths and to achieve their potential through a rich, stimulating and varied curriculum. The school motto is "Nothing is Impossible."

The Academy Trust aims to ensure the maintenance and continued development of outstanding educational provision through enhancing resource provision and securing maximum flexibility in curriculum and related policies.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Objectives and activities (continued)**

**b. Objectives, strategies and activities**

The Academy produces a yearly School Development Plan (SDP). The SDP is approved at an annual SDP review. The SDP outlines all the key objectives, including all educational plans and targets for the year. Activities are also influenced by significant challenges and opportunities arising from national changes in education policy and funding. Governors are responsible for monitoring objectives appropriate to their remit.

The priorities for the year are:

1. To recruit, develop, support and retain teachers
2. To strengthen leadership at all levels
3. To drive sustainable school improvement
4. To embed rigorous standards, curriculum and assessment
5. Ensure that the academy's financial position strengthens in period of financial uncertainty, so that the educational offer, including the development of the estate, improves for all pupils

**Equal opportunities policy**

The Governors recognise that equal opportunities should be an integral part of good practice within the school. The Academy aims to establish equal opportunity in all areas of its activities including creating a working environment in which the contribution and needs of all members of the school community are fully valued.

**Disabilities**

The Academy complies fully with Disability Discrimination Act regulations and welcomes any child or adult with a disability.

**c. Public benefit**

The Governors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commissioners general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

The school supports other schools through the delivery of professional development and the sharing of practice and knowledge to ultimately benefit the wider community.

**Strategic report**

**Achievements and performance**

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Strategic report (continued)**

**Achievements and performance (continued)**

**a. Key performance indicators**

The Academy is full and heavily subscribed with potential applicants for 60 places. The total number of pupils in the year ending August 2019 is 428, excluding the Nursery. As the Academy is full, there is a waiting list. In 2018, Governors took the decision to increase, Year 3 and Year 5 to 32 in each class, thus admitting an additional 8 pupils. This will be reviewed on a year by year basis.

We are very proud of our results. It is testament to excellent pastoral care, teaching, leadership and governance that Atwood continues to improve and go from strength to strength, as well as the support every child receives from home.

Academic

achievement is only a part of what we do at Atwood and it is notable that performance has been strong in a variety of sports including cross-country, swimming, football and netball and good performances in the Croydon Athletics Championships.

In the arts, the school has built upon the 'Arts Mark' award which was awarded in 2015 by developing the children's skills in textile arts.

Lion Radio commenced in January 2018 broadcasting weekly shows which are hosted on our website. Our children also 'cut' their first CD track using cutting edge technology. Lion Radio was nominated for the Most Innovative Radio Station of the Year award as part of the Young Arias and was a runner up. The team visited the Radio Theatre in Broadcasting House in June 2019.

Years 5 and 6 performed an excellent production of The Wizard of Oz in July and thrilled their audience.

Monty, our miniature Dachshund has now been with us since May 2018. He has settled very well and our children are very much enjoying his presence around the school.

The Friends of Atwood (FOAP) organised a Summer Fair, Fireworks Event and Christmas Fair. All were extremely successful and well attended and raised money to purchase additional resources for the school.

**b. Going concern**

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the 'Statement of Accounting policies'.

**Financial review**

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Strategic report (continued)**

**Financial review (continued)**

**a. Financial report for the period**

Most of the Academy's income is obtained from the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, some of which are restricted to particular purposes. The grants received from the ESFA during the period ended 31 August 2018 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the ESFA. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2005), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the period ended 31 August 2018, total expenditure of £2,150,622 was met by recurrent grant funding from the ESFA together with other incoming resources. The excess of expenditure over income for the period (excluding restricted fixed asset and pension deficit), was £557. This balance is budgeted to be largely utilised for the educational benefit of pupils on roll at the Academy. As there are no longer substantial grants for capital projects, money will need to be reserved for major future projects. The school will use opportunities for bidding wherever possible.

At 31 August 2018, the net book value of fixed assets was £9,707,309. and movements in tangible fixed assets are shown in note 15 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

The land, buildings (except the Children's Centre) and other assets were previously owned by Atwood Primary School and were transferred to Atwood Primary Academy on 1st January 2014. Land and buildings were professionally valued on 1 January 2014 at £9,893,761. Other assets have been included in the financial statements at a best estimate, taking into account purchase price and remaining useful lives.

The Academy has taken on the deficit in the Local Government Pension Scheme in respect of its non-teaching staff transferred on conversion. The deficit is incorporated within the Statement of Financial Activity with details in note to the financial statements.

Key financial policies reviewed during the period include the Statement of Governors' responsibilities, Statement of Internal Control, Financial Procedures Manual, which lays out the framework for financial management, including financial responsibilities of the trustees, principal managers, budget holders and other staff as well as delegated authority for spending. Other policies, including Asset Management, Whistleblowing and Investment, are reviewing and updated regularly.

**b. Investment policy**

Governors are committed to ensuring that all funds under their control are managed in such a way as to maximise return whilst minimising risk. Any cash not required for operating expenses would be placed on deposit at the most favorable rate available from providers covered by the Financial Services Compensation Scheme. Day to day management of the surplus funds is delegated to the Head Teacher within strict guidelines approved by Governors.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Strategic report (continued)**

**Financial review (continued)**

**c. Principal risks and uncertainties**

The financial risks to which Atwood Primary Academy is exposed to relate primarily to:

Changes in government and legislation;  
Potential of reduced funding and cash flow;  
Reduction in student numbers.

Governors examine the school's financial health formally every term, reviewing performance against budgets and overall expenditure by means of regular updates at Full Governors' Meetings. The Governors also regularly review accounts reports and cash flow to ensure sufficient funds are held to cover all known and anticipated commitments.

At the year end, the Academy had no significant liabilities arising for trade creditors or debtors where there would be significant commitments.

Governors recognise that the Local Government Pension Scheme which is set out in note 23 to the Financial Statements represents a significant potential liability. The Governors consider that the Academy is able to meet its current known annual contribution commitments. This risk is being regularly monitored by the Academy and trustees working with the scheme managers and actuaries.

The principal risks and uncertainties facing the Academy are as follows:

Financial – the Academy has considerable reliance on continued Government funding through the ESFA. In the last year 90% of the Academy's incoming resources was ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

Reserves balance – balance carried forward falls short of Governing Board policy on reserves. This may occur following unforeseen expenditure and would mean less leeway for covering future expenditure.

Failures in governance and/or management – the risk in this area arises from potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks through assurances by independent agents.

Reputational – the continuing success of the Academy is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk Trustees ensure that student success and achievement are closely monitored and reviewed.

Safeguarding and child protection – the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline.

Staffing – the success of the Academy is reliant on the quality of its staff and so the Trustees monitor and review policies and procedures to ensure continued strong recruitment, development and training of staff as well as ensuring there is clear succession planning.

Fraud and mismanagement of funds – The Academy has appointed a Responsible Officer/internal auditor to carry out checks on financial systems. Finance staff receive training to keep them up to date with financial

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Strategic report (continued)**

**Financial review (continued)**

practice requirements and develop their skills in this area.

The Academy has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness. A risk register is maintained and reviewed and updated on a regular basis.

**d. Reserves Policy**

The Governors review the reserve levels of the Academy annually. The Governors feel it is important that funding received during a financial year is spent for the benefit of the pupils on roll at that time, whilst recognising the need for prudent accounting. Governors have determined that the appropriate level of free cash reserves in any one year should be approximately £95,000.

**Fundraising**

The academy engages in fundraising throughout the academic year, both for specific projects and to augment the annual education budget. The main fundraising events are the annual summer and Christmas fayres and smaller fundraising events during the year.

**Future**

Developments

Teaching and Learning

1. To improve writing outcomes for all children with a particular focus on writing increasing the proportion of children working at 'greater depth', closing the gender gap by concentrating on the learning sequence, reasons for writing (including writing through other subjects and contexts), the acquisition of a broader vocabulary and the application of more accurate spelling skills.
2. To strengthen the well-being of staff in order to have a positive impact on pupils' outcomes.
3. To strengthen subject leadership to ensure school improvement continues by focusing on the impact of actions.
4. To develop and implement the Atwood Curriculum to ensure that its Intention, Implementation and Impact are of the highest quality and bespoke for Atwood children.
5. To embed and further develop a robust culture of Safeguarding.
6. To generate an extra £50k in funds each year to support curriculum spending and to improve the financial stability of the school with the long term aim being to improve reserves to £100k. To work with a suitable 3rd party in order to secure capital funding to improve the school premises.

Full details of our plans for the future are given in our Academy Development Plan which is available from the school.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**Funds held as custodian on behalf of others**

The Academy and its Trustees do not act as the Custodian Trustees of any other Charity.

**Disclosure of information to auditors**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the board of Trustees, as the company directors, on 5 December 2019 and signed on its behalf by:

Alison Morgan  
Chair of Trustees



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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**GOVERNANCE STATEMENT**

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**Scope of responsibility**

As Trustees, we acknowledge we have overall responsibility for ensuring that Atwood Primary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of Trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Atwood Primary Academy and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**GOVERNANCE STATEMENT (CONTINUED)**

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**Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of Trustees has formally met 11 times during the year. Attendance during the year at meetings of the board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Andrew Henderson	6	11
Alison Morgan, Chair	11	11
Vincent Chan (resigned 11 July 2019)	11	11
Samit Bhat	8	11
Adam Ward (resigned 6 December 2018)	0	4
Sophie Skelley (resigned 11 July 2019)	7	11
Robert Veale	11	11
Phil Luff	5	11
Neil Mackenzie	9	11
Amanda Lawrence	11	11
Kerry McSweeney	11	11
Anna Carroll (joined 28 September 2018)	10	10
Carl Knightly (joined 28 September 2018)	9	10

The Trustees undertake a self-assessment at least annually. These reviews are based substantially around the National Governors' Association's '20 questions for the Governing Board to ask itself'. The reviews are used to highlight areas that require additional development and attention. The impact of the Full Governing Body (FGB) committee and any sub-committee is reviewed and monitored as part of these reviews.

The self-assessment in the 12 months to 31 August 2019 involved updating the work done the previous year and was carried out on an ongoing basis throughout the year.

As a result of these and earlier reviews there has been:-

- Recruitment of additional community and parent governors;
- Publication of 2 Governor news letters for staff and parents/carers;
- All Governors invited to attend all committees;
- Update of the skills audit in July 2019;
- An external governance effectiveness review in July 2019 carried out by Octavo our external training partner.

Actions that will be implemented in 2019/20 will include:-

- Recruit additional community and staff governors with appropriate skill sets;
- Implement the recommendations from the external review in order of priority;
- Review the strategic direction of the school and possible partnership with other schools, in the context of current government policies
- Produce a succession plan for key, long term Governors;

The governing body will undertake the next review in January 2020. This will be used to inform the mid-year Governors' Strategy Meeting to be held with the senior leaders in school in the Spring term of 2020.

The committee structure was amended in the first half of 2015 from a single committee (the Full Governing Body) meeting monthly to a structure where the Full Governing Body (FGB) met at least once a term supported by a Resources Committee (RC) and a Teaching, Learning and Assessment Committee (TLA) both of which

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**GOVERNANCE STATEMENT (CONTINUED)**

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**Governance (continued)**

also met at least once per term. However, we found that this resulted in a disconnect between finance decisions and discussions relating to TLA. So, for 2018/19, all Governors have attended all meetings and there have been no sub-committees except for Pay & Personnel (P&P) and the Head Teachers Performance Management (HTPM) sub-committees.

There is no separate audit committee but the work involved will be incorporated in GB meetings with a Resource focus for 2019/20.

**Review of value for money**

As accounting officer, the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Collaborating with other local schools in order to sharing resources and training/development opportunities for staff to reduce costs – e.g. implementing a 'shared DPO' solution to reduce the cost of implementing GDPR;
- Increasing usage of school premises by third parties to maximise letting income;
- Use of staff benchmarking data when compiling the 2019/20 budget;
- Using other solutions to allow the discontinuation of the Fronter licence;

**The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Atwood Primary Academy for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

**Capacity to handle risk**

The board of Trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Trustees.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**GOVERNANCE STATEMENT (CONTINUED)**

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**The Risk and Control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Trustees
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

The board of Trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees have appointed

- Landau Baker Limited, the external auditors, to perform additional checks.
- Neil Mackenzie, a Trustee, as Responsible Officer (RO)

The appointees' role includes giving advice on financial matters and performing a range of checks on the academy's financial systems.

The appointees report to the board of trustees on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

The Board of Trustees can confirm that Landau Baker have delivered their schedule of work as planned, provided details of any material control issues arising as a result of their work. During the current and previous period the following material issues were identified:

- The bank reconciliation as at 31 August 2018 did not tie up to the nominal ledger. After the bank reconciliation has been prepared reviewed and signed the accounting period should be closed.
- Certain statutory information was not included on the Academy Trust's website (e.g. pecuniary interest of trustees and members).
- Payroll costs per the payroll report to March 2019 did not agree to the payroll costs per the nominal ledger. We recommend that the academy should reconcile the payroll costs every month and identify and explain any differences.

The RO has implemented a timetable of regular School visits and random checks of the internal controls will form part of these visits. A report is sent to Governors, the Headteacher and the SBM after each visit.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**GOVERNANCE STATEMENT (CONTINUED)**

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**Review of effectiveness**

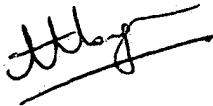
As accounting officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:-

- the work of the external auditors and responsible officer;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

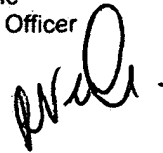
The accounting officer has been advised of the implications of the result of their review of the system of internal control by the external auditors and a plan to address weaknesses if they arise and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of Trustees on 5 December 2019 and signed on their behalf by:

Alison Morgan  
Chair of Trustees



Robert Veale  
Accounting Officer



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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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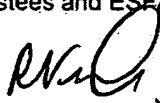
**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

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As accounting officer of Atwood Primary Academy trust I have considered my responsibility to notify the board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the board of Trustees are able to identify any material irregular or improper use of all funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.



Robert Veale  
Accounting Officer  
Date: 5 December 2019

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**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 AUGUST 2019**

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

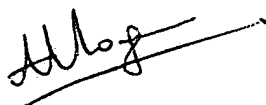
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of Trustees on 5 December 2019 and signed on its behalf by:

Alison Morgan  
Chair of Trustees



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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
ATWOOD PRIMARY ACADEMY**

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**Opinion**

We have audited the financial statements of Atwood Primary Academy (the 'academy') for the year ended 31 August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
ATWOOD PRIMARY ACADEMY (CONTINUED)**

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**Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Other information includes the Reference and Administrative Details, the Trustees' Report including the Strategic Report, and the Governance Statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
ATWOOD PRIMARY ACADEMY (CONTINUED)**

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**Responsibilities of trustees**

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

**Use of our report**

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Michael Durst (Senior Statutory Auditor)

*M Durst for Landau Baker Limited*

for and on behalf of

**Landau Baker Limited**

Chartered accountants  
Statutory auditors

Mountcliff House  
154 Brent Street  
London  
NW4 2DR

5 December 2019

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ATWOOD  
PRIMARY ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 10 March 2014 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Atwood Primary Academy during the year 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Atwood Primary Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Atwood Primary Academy and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Atwood Primary Academy and ESFA, for our work, for this report, or for the conclusion we have formed.

**Respective responsibilities of Atwood Primary Academy's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Atwood Primary Academy's funding agreement with the Secretary of State for Education dated 19 December 2013 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ATWOOD  
PRIMARY ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)**

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**Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

The work undertaken to draw to our conclusion includes:

- review of management reporting documents.
- review of Trustees/Governors meeting minutes.
- confirming compliance with the Academy Trust's Scheme of Delegation.
- compliance with delegated authorities.
- consideration of whether any personal benefit has been derived from the Academy Trust's transactions by staff or related parties.
- adherence to tendering policies.

**Conclusion**

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Landau Baker Limited*

**Reporting Accountant**

**Landau Baker Limited**

Mountcliff House  
154 Brent Street  
London  
NW4 2DR

Date: 5 December 2019

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 AUGUST 2019**

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £	Total funds 2018 £
<b>Income from:</b>						
Donations and capital grants	3	26,646	-	21,025	47,671	269,618
Charitable activities		-	1,928,905	-	1,928,905	1,844,453
Other trading activities		-	201,250	-	201,250	182,701
<b>Total income</b>		<b>26,646</b>	<b>2,130,155</b>	<b>21,025</b>	<b>2,177,826</b>	<b>2,296,772</b>
<b>Expenditure on:</b>						
Raising funds		-	186,315	-	186,315	177,098
Charitable activities	7	-	1,998,007	140,948	2,138,955	2,078,140
<b>Total expenditure</b>		<b>-</b>	<b>2,184,322</b>	<b>140,948</b>	<b>2,325,270</b>	<b>2,255,238</b>
<b>Net movement in funds before other recognised gains/(losses)</b>		<b>26,646</b>	<b>(54,167)</b>	<b>(119,923)</b>	<b>(147,444)</b>	<b>41,534</b>
<b>Other recognised gains/(losses):</b>						
Actuarial losses on defined benefit pension schemes	25	-	(306,000)	-	(306,000)	118,000
<b>Net movement in funds</b>		<b>26,646</b>	<b>(360,167)</b>	<b>(119,923)</b>	<b>(453,444)</b>	<b>159,534</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward		49,299	(669,019)	9,905,878	9,286,158	9,126,624
Net movement in funds		26,646	(360,167)	(119,923)	(453,444)	159,534
<b>Total funds carried forward</b>		<b>75,945</b>	<b>(1,029,186)</b>	<b>9,785,955</b>	<b>8,832,714</b>	<b>9,286,158</b>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**BALANCE SHEET**  
**AS AT 31 AUGUST 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	13	9,785,763	9,707,309
		<u>9,785,763</u>	<u>9,707,309</u>
<b>Current assets</b>			
Debtors	14	113,605	87,061
Cash at bank and in hand		260,470	411,729
		<u>374,075</u>	<u>498,790</u>
Creditors: amounts falling due within one year	15	(234,060)	(235,941)
<b>Net current assets</b>		<u>140,015</u>	<u>262,849</u>
<b>Total assets less current liabilities</b>		<u>9,925,778</u>	<u>9,970,158</u>
Creditors: amounts falling due after more than one year	16	(9,064)	-
<b>Net assets excluding pension liability</b>		<u>9,916,714</u>	<u>9,970,158</u>
Defined benefit pension scheme liability	25	(1,084,000)	(684,000)
<b>Total net assets</b>		<u><u>8,832,714</u></u>	<u><u>9,286,158</u></u>
<b>Funds of the academy</b>			
<b>Restricted funds:</b>			
Fixed asset funds	18	9,785,955	9,905,878
Restricted income funds	18	54,814	14,981
		<u>9,840,769</u>	<u>9,920,859</u>
Restricted funds excluding pension asset	18	9,840,769	9,920,859
Pension reserve	18	(1,084,000)	(684,000)
<b>Total restricted funds</b>	18	<u>8,756,769</u>	<u>9,236,859</u>
<b>Unrestricted income funds</b>	18	<u>75,945</u>	<u>49,299</u>
<b>Total funds</b>		<u><u>8,832,714</u></u>	<u><u>9,286,158</u></u>

The financial statements on pages 26 to 55 were approved by the Trustees, and authorised for issue on 05 December 2019 and are signed on their behalf, by:

Alison Morgan  
Chair of Trustees



**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

**BALANCE SHEET (CONTINUED)**  
**AS AT 31 AUGUST 2019**

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

	Note	2019 £	2018 £
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	20	16,241	73,383
<b>Cash flows from investing activities</b>	22	(177,859)	198,569
<b>Cash flows from financing activities</b>	21	10,359	-
<b>Change in cash and cash equivalents in the year</b>		<b>(151,259)</b>	<b>271,952</b>
Cash and cash equivalents at the beginning of the year		411,729	139,777
<b>Cash and cash equivalents at the end of the year</b>	23	<b>260,470</b>	<b>411,729</b>

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements of the academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Atwood Primary Academy meets the definition of a public benefit entity under FRS 102.

**1.2 Going concern**

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Income**

All incoming resources are recognised when the academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

- **Sponsorship income**

Sponsorship income provided to the academy which amounts to a donation is recognised in the Statement of Financial Activities in the year in which it is receivable (where there are no performance-related conditions) where receipt is probable and it can be measured reliably.

- **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**1. Accounting policies (continued)**

**1.3 Income (continued)**

- **Other income**

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the academy has provided the goods or services.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

- **Expenditure on raising funds**

This includes all expenditure incurred by the academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

- **Charitable activities**

These are costs incurred on the academy's educational operations, including support costs and costs relating to the governance of the academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

**1.5 Tangible fixed assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**1. Accounting policies (continued)**

**1.5 Tangible fixed assets (continued)**

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	- 50 years (buildings only)
Furniture and fixtures	- 7 years
Computer equipment	- 3 years

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

**1.6 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.9 Liabilities**

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**1. Accounting policies (continued)**

**1.10 Financial instruments**

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement bases are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 15 and 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the academy's wholly owned subsidiary are held at face value less any impairment.

**1.11 Taxation**

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.12 Pensions**

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

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**1. Accounting policies (continued)**

**1.12 Pensions (continued)**

and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**1.13 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

**2. Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 25, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 August 2019 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

**3. Income from donations and capital grants**

	Unrestricted funds 2019 £	Restricted funds - class ii 2019 £	Total funds 2019 £
Donations	26,646	-	26,646
Capital Grants	-	21,025	21,025
	<u>26,646</u>	<u>21,025</u>	<u>47,671</u>

	Unrestricted funds 2018 £	Restricted funds - class ii 2018 £	Total funds 2018 £
Donations	15,016	-	15,016
Capital Grants	-	254,602	254,602
	<u>15,016</u>	<u>254,602</u>	<u>269,618</u>

**4. Funding for the academy's educational activities**

	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
<b>DfE/ESFA grants</b>			
GAG	1,524,017	1,524,017	1,517,055
Other ESFA grants	164,427	164,427	159,411
	<u>1,688,444</u>	<u>1,688,444</u>	<u>1,676,466</u>
<b>Other government grants</b>			
LA and other government grants	240,461	240,461	167,987
	<u>240,461</u>	<u>240,461</u>	<u>167,987</u>
	<u>1,928,905</u>	<u>1,928,905</u>	<u>1,844,453</u>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

**4. Funding for the academy's educational activities (continued)**

**5. Income from other trading activities**

	<b>Restricted funds 2019 £</b>	<b>Total funds 2019 £</b>	<i>Total funds 2018 £</i>
Trips and activities	44,075	<b>44,075</b>	29,480
Lettings	17,443	<b>17,443</b>	15,437
Catering	50,830	<b>50,830</b>	44,560
Other income	88,902	<b>88,902</b>	93,224
	<u>201,250</u>	<u><b>201,250</b></u>	<u>182,701</u>

**6. Expenditure**

	<b>Staff Costs 2019 £</b>	<b>Premises 2019 £</b>	<b>Other 2019 £</b>	<b>Total 2019 £</b>
Expenditure on raising funds				
Direct costs	39,323	-	146,992	<b>186,315</b>
Educational activities:				
Direct costs	1,277,915	-	145,755	<b>1,423,670</b>
Allocated support costs	369,555	133,434	212,296	<b>715,285</b>
	<u>1,686,793</u>	<u>133,434</u>	<u>505,043</u>	<u><b>2,325,270</b></u>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Restricted funds 2019 £</b>	<b>Total funds 2019 £</b>	<i>Total funds 2018 £</i>
Educational activities	2,117,955	<b>2,117,955</b>	2,060,140
Pension cost	21,000	<b>21,000</b>	18,000

**8. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2019 £</b>	<b>Support costs 2019 £</b>	<b>Total funds 2019 £</b>
Educational activities	1,423,670	715,285	<b>2,138,955</b>

	<i>Activities undertaken directly 2018 £</i>	<i>Support costs 2018 £</i>	<i>Total funds 2018 £</i>
Educational activities	1,410,998	667,142	<b>2,078,140</b>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	Educational activities 2019 £	Total funds 2019 £	Total funds 2018 £
Staff costs	1,277,915	1,277,915	1,288,415
Educational supplies	113,413	113,413	93,617
Technology costs	10,683	10,683	14,452
Staff development & training	10,775	10,775	9,461
Educational consultancy	8,428	8,428	3,010
Other staff costs	2,456	2,456	2,043
	<u>1,423,670</u>	<u>1,423,670</u>	<u>1,410,998</u>

**Analysis of support costs**

	Educational activities 2019 £	Total funds 2019 £	Total funds 2018 £
Pension finance cost	21,000	21,000	18,000
Staff costs	369,555	369,555	383,248
Depreciation	120,430	120,430	105,511
Maintenance of premises & equipment	71,146	71,146	52,854
Cleaning	9,095	9,095	6,799
Rent and rates	15,155	15,155	13,735
Energy	19,437	19,437	15,101
Security and transport	10,488	10,488	8,567
Technology costs	18,923	18,923	13,501
Other support costs	11,378	11,378	14,220
Governance costs	7,575	7,575	6,481
Insurance	18,601	18,601	11,923
Professional fees	22,502	22,502	17,202
	<u>715,285</u>	<u>715,285</u>	<u>667,142</u>

**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

**9. Net income/(expenditure)**

Net income/(expenditure) for the year includes:

	2019 £	2018 £
Operating lease rentals	6,075	6,679
Depreciation of tangible fixed assets	120,430	105,511
Fees paid to auditors for:		
- audit	4,000	4,000
- other services	3,575	2,050
	<u>          </u>	<u>          </u>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**10. Staff costs**

**a. Staff costs**

Staff costs during the year were as follows:

	2019 £	2018 £
Wages and salaries	1,286,698	1,300,778
Social security costs	104,469	84,842
Pension costs	295,626	327,936
	<u>1,686,793</u>	<u>1,713,556</u>

**b. Staff numbers**

The average number of persons employed by the academy during the year was as follows:

	2019 No.	2018 No.
Management	6	6
Teachers	18	18
Administration and support	32	22
	<u>56</u>	<u>46</u>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**10. Staff costs (continued)**

**c. Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 No.	2018 No.
In the band £70,001 - £80,000	1	1

**d. Key management personnel**

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £287,471 (2018: £320,729).

**11. Trustees' remuneration and expenses**

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2019 £	2018 £
Robert J Veale	Remuneration	75,000 -	75,000 -
		80,000	80,000
	Pension contributions paid	5,000 -	5,000 -
		10,000	10,000
Amanda Lawrence	Remuneration	10,000 -	10,000 -
		15,000	15,000
	Pension contributions paid	0 - 5,000	0 - 5,000
Luke Simons	Remuneration		25,000 -
			30,000
Sophie Skelley	Remuneration	30,000 -	25,000 -
		35,000	30,000
	Pension contributions paid	0 - 5,000	0 - 5,000

During the year ended 31 August 2019, no Trustee expenses have been incurred (2018 - £NIL).

**12. Trustees' and Officers' insurance**

In accordance with normal commercial practice, the academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000 on any one claim. The cost of this insurance is included in the total insurance cost.

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**13. Tangible fixed assets**

	Freehold property £	Assets under construction £	Furniture and fixtures £	Computer equipment £	Total £
<b>Cost or valuation</b>					
At 1 September 2018	9,893,761	53,100	173,724	93,872	10,214,457
Additions	194,896	-	3,988	-	198,884
Transfers between classes	-	(53,100)	53,100	-	-
At 31 August 2019	10,088,657	-	230,812	93,872	10,413,341
<b>Depreciation</b>					
At 1 September 2018	332,090	-	95,057	80,001	507,148
Charge for the year	79,769	-	33,033	7,628	120,430
At 31 August 2019	411,859	-	128,090	87,629	627,578
<b>Net book value</b>					
At 31 August 2019	9,676,798	-	102,722	6,243	9,785,763
At 31 August 2018	9,561,671	53,100	78,667	13,871	9,707,309

**14. Debtors**

	2019 £	2018 £
<b>Due within one year</b>		
Trade debtors	1,490	380
Other debtors	4,330	34,692
Prepayments and accrued income	107,785	51,989
	113,605	87,061

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**15. Creditors: Amounts falling due within one year**

	2019 £	2018 £
Other loans	1,295	-
Trade creditors	-	18,120
Other taxation and social security	27,608	28,285
Accruals and deferred income	205,157	189,536
	<u>234,060</u>	<u>235,941</u>
	2019 £	2018 £
Deferred income at 1 September 2018	100,556	91,813
Resources deferred during the year	110,469	100,556
Amounts released from previous periods	(100,556)	(91,813)
	<u>110,469</u>	<u>100,556</u>

At the balance sheet date the academy was holding funds received in advance for ESFA income of £62,109 and other income of £48,360.

**16. Creditors: Amounts falling due after more than one year**

	2019 £	2018 £
Other loans	<u>9,064</u>	<u>-</u>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**17. Financial instruments**

	2019 £	2018 £
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	260,470	411,729
Financial assets that are debt instruments measured at amortised cost	79,734	28,710
	<u>340,204</u>	<u>440,439</u>
	2019 £	2018 £
<b>Financial liabilities</b>		
Financial liabilities measured at amortised cost	<u>(105,047)</u>	<u>(107,100)</u>

Financial assets measured at fair value through income and expenditure comprise bank and cash balances.

Financial assets that are debt instruments measured at amortised cost comprise trade debtors and VAT recoverable.

Financial liabilities measured at amortised cost comprise taxation and social security and accruals.

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**18. Statement of funds**

	Balance at 1 September 2018 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 August 2019 £
<b>Unrestricted funds</b>					
General Funds - all funds	49,299	26,646	-	-	75,945
<b>Restricted general funds</b>					
GAG	14,981	1,524,017	(1,484,184)	-	54,814
Pupil premium	-	74,023	(74,023)	-	-
Other ESFA funding	-	70,794	(70,794)	-	-
PE & Sports funding	-	19,610	(19,610)	-	-
SEN funding (LA)	-	101,268	(101,268)	-	-
Other grants	-	139,193	(139,193)	-	-
General funds	-	201,250	(201,250)	-	-
Pension reserve	(684,000)	-	(94,000)	(306,000)	(1,084,000)
	<u>(669,019)</u>	<u>2,130,155</u>	<u>(2,184,322)</u>	<u>(306,000)</u>	<u>(1,029,186)</u>
<b>Restricted fixed asset funds</b>					
Restricted Fixed Asset Funds - all funds	9,905,878	-	(140,948)	-	9,764,930
Devolved Formula Capital	-	21,025	-	-	21,025
	<u>9,905,878</u>	<u>21,025</u>	<u>(140,948)</u>	<u>-</u>	<u>9,785,955</u>
<b>Total Restricted funds</b>	<u>9,236,859</u>	<u>2,151,180</u>	<u>(2,325,270)</u>	<u>(306,000)</u>	<u>8,756,769</u>
<b>Total funds</b>	<u>9,286,158</u>	<u>2,177,826</u>	<u>(2,325,270)</u>	<u>(306,000)</u>	<u>8,832,714</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted fixed asset funds have been increased by capital grants provided by the DfE and reduced by depreciation charges.

Restricted general funds have been increased by revenue grants provided by the DfE and reduced by expenditure incurred in the operation of the academy.

The restricted funds can only be used in terms of limitations imposed within the Funding Agreement with the DfE and the terms of any specific grant.

Unrestricted funds have been increased by voluntary contributions by parents.

**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

**18. Statement of funds (continued)**

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**18. Statement of funds (continued)**

Comparative information in respect of the preceding year is as follows:

	<i>Balance at 1 September 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 August 2018 £</i>
<b>Unrestricted funds</b>					
General Funds - all funds	34,283	15,016	-	-	49,299
<b>Restricted general funds</b>					
GAG	30,554	1,517,055	(1,532,628)	-	14,981
Pupil premium	-	70,708	(70,708)	-	-
Other ESFA funding	-	69,483	(69,483)	-	-
PE & Sports funding	-	19,220	(19,220)	-	-
SEN funding (LA)	-	52,534	(52,534)	-	-
Other grants	-	115,453	(115,453)	-	-
General funds	-	182,701	(182,701)	-	-
Pension reserve	(695,000)	-	(107,000)	118,000	(684,000)
	(664,446)	2,027,154	(2,149,727)	118,000	(669,019)
<b>Restricted fixed asset funds</b>					
Restricted Fixed Asset Funds - all funds	9,756,787	-	(105,511)	-	9,651,276
Devolved Formula Capital	-	9,018	-	-	9,018
Condition Improvement Fund	-	245,584	-	-	245,584
	9,756,787	254,602	(105,511)	-	9,905,878
<b>Total Restricted funds</b>	9,092,341	2,281,756	(2,255,238)	118,000	9,236,859
<b>Total funds</b>	9,126,624	2,296,772	(2,255,238)	118,000	9,286,158

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**19. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2019 £	Restricted funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £
Tangible fixed assets	-	-	9,785,763	9,785,763
Current assets	75,945	297,938	192	374,075
Creditors due within one year	-	(234,060)	-	(234,060)
Creditors due in more than one year	-	(9,064)	-	(9,064)
Provisions for liabilities and charges	-	(1,084,000)	-	(1,084,000)
<b>Total</b>	<b>75,945</b>	<b>(1,029,186)</b>	<b>9,785,955</b>	<b>8,832,714</b>

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	9,707,309	9,707,309
Current assets	49,299	250,922	198,569	498,790
Creditors due within one year	-	(235,941)	-	(235,941)
Provisions for liabilities and charges	-	(684,000)	-	(684,000)
<b>Total</b>	<b>49,299</b>	<b>(669,019)</b>	<b>9,905,878</b>	<b>9,286,158</b>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

**20. Reconciliation of net (expenditure)/income to net cash flow from operating activities**

	2019 £	2018 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(147,444)	41,534
<b>Adjustments for:</b>		
Depreciation	120,430	105,511
Capital grants from DfE and other capital income	(21,025)	(254,602)
Defined benefit pension scheme cost less contributions payable	73,000	89,000
Defined benefit pension scheme finance cost	21,000	18,000
(Increase)/decrease in debtors	(26,544)	1,264
(Decrease)/increase in creditors	(3,176)	72,676
<b>Net cash provided by operating activities</b>	<b>16,241</b>	<b>73,383</b>

**21. Cash flows from financing activities**

	2019 £	2018 £
Cash inflows from new borrowing	10,359	-
<b>Net cash provided by financing activities</b>	<b>10,359</b>	<b>-</b>

**22. Cash flows from investing activities**

	2019 £	2018 £
Purchase of tangible fixed assets	(198,884)	(56,033)
Capital grants from DfE	21,025	254,602
<b>Net cash (used in)/provided by investing activities</b>	<b>(177,859)</b>	<b>198,569</b>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee).

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**23. Analysis of cash and cash equivalents**

	2019 £	2018 £
Cash in hand	260,470	411,729
<b>Total cash and cash equivalents</b>	<b>260,470</b>	<b>411,729</b>

**24. Capital commitments**

	2019 £	2018 £
Contracted for but not provided in these financial statements	-	192,484

**25. Pension commitments**

The academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Croydon County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 August 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**25. Pension commitments (continued)**

**Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

**The Teachers' Pension Budgeting and Valuation Account**

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

**Valuation of the Teachers' Pension Scheme**

The latest valuation of the Teachers' Pension Scheme has now taken place, in line with directions issued by HM Treasury and using membership data as at 31 March 2016. As a result of this valuation TPS employers will pay an increased contribution rate of 23.68% from September 2019 (this includes the administration levy of 0.8%). The timing of the implementation is to align its introduction with employers' budget planning cycles. Until then, employers will pay the current rate of 16.48%.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website- <https://www.teacherspensions.co.uk/public/login.aspx>.

**Scheme Changes**

The arrangements for a reformed Teachers' Pension Scheme, in line with the recommendations made by Lord Hutton, in particular the introduction of a Career Average Revalued Earnings (CARE) scheme, were implemented from 1 April 2015.

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**25. Pension commitments (continued)**

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

The employer's pension costs paid to TPS in the year amounted to £114,992 (2018 - £124,671).

A copy of the valuation report and supporting documentation is on the [Teachers' Pensions website](#).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2019 was £147,000 (2018 - £161,000), of which employer's contributions totalled £118,000 (2018 - £130,000) and employees' contributions totalled £ 29,000 (2018 - £31,000). The agreed contribution rates for future years are 23.5% per cent for employers and 7.5% and 12.5% per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

**Principal actuarial assumptions**

	2019 %	2018 %
Rate of increase in salaries	2.80	2.90
Rate of increase for pensions in payment/inflation	2.30	2.40
Discount rate for scheme liabilities	1.80	2.80

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2019 Years	2018 Years
<i>Retiring today</i>		
Males	22.3	22.3
Females	24.4	24.4
<i>Retiring in 20 years</i>		
Males	24.0	24.0
Females	26.2	26.2

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**25. Pension commitments (continued)**

**Sensitivity analysis**

The academy's share of the assets in the scheme was:

	<b>At 31 August 2019</b>	<i>At 31 August 2018</i>
	£	£
Equities	487,940	421,740
Property	110,180	71,280
Cash and other liquid assets	7,870	5,940
Bonds	181,010	95,040
<b>Total market value of assets</b>	<b>787,000</b>	<b>594,000</b>

The actual return on scheme assets was £40,000 (2018 - £29,000).

The amounts recognised in the Statement of Financial Activities are as follows:

	<b>2019</b>	<i>2018</i>
	£	£
Current service cost	(191,000)	(219,000)
Interest income	18,000	12,000
Interest cost	(39,000)	(30,000)
<b>Total amount recognised in the Statement of Financial Activities</b>	<b>(212,000)</b>	<b>(237,000)</b>

Changes in the present value of the defined benefit obligations were as follows:

	<b>2019</b>	<i>2018</i>
	£	£
<b>At 1 September</b>	<b>1,278,000</b>	<b>1,097,000</b>
Current service cost	191,000	219,000
Interest cost	39,000	30,000
Employee contributions	29,000	31,000
Actuarial losses/(gains)	346,000	(89,000)
Benefits paid	(12,000)	(10,000)
<b>At 31 August</b>	<b>1,871,000</b>	<b>1,278,000</b>

**ATWOOD PRIMARY ACADEMY**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2019**

**25. Pension commitments (continued)**

Changes in the fair value of the academy's share of scheme assets were as follows:

	2019 £	2018 £
<b>At 1 September</b>	<b>594,000</b>	<b>402,000</b>
Interest income	18,000	12,000
Actuarial gains	40,000	29,000
Employer contributions	118,000	130,000
Employee contributions	29,000	31,000
Benefits paid	(12,000)	(10,000)
<b>At 31 August</b>	<b>787,000</b>	<b>594,000</b>

**26. Operating lease commitments**

At 31 August 2019 the academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2018 £
Not later than 1 year	6,679
Later than 1 year and not later than 5 years	2,791
	<u>9,470</u>

**27. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

**28. Related party transactions**

Owing to the nature of the academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which a trustee has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy's financial regulations and normal procurement procedures.

No related party transaction took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 10.

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**ATWOOD PRIMARY ACADEMY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**

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**29. CONNECTED CHARITIES**

The academy is connected to Friends of Atwood Primary, a registered charity (registered number 1112103). The charity organises and runs fundraising activities and social events for the benefit of pupils of Atwood Primary Academy and their families. The charity donated the sum of £9,420 (2018: £15,016) to the academy during the year ended 31 August 2019.