

Registered number: 08674626

Data Orchard C.I.C

UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 02/09/2017

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Data Orchard C.I.C

**ACCOUNTS
FOR THE YEAR ENDED 02/09/2017**

DIRECTORS

Mrs C D Worthy
Mrs M A Spinks
Mr A J Cramp
Mrs S K Chandrasekara
Mrs M E Bassett
Mr C H Attwood
Mr C J Gooding
Ms S S Basker

REGISTERED OFFICE

Staunton-On-Wye
Lower House Business Park
Hereford
Herefordshire
HR4 7LR

COMPANY DETAILS

Community interest company limited by guarantee registered in EW - England and Wales, registered number 08674626

Data Orchard C.I.C

**ACCOUNTS
FOR THE YEAR ENDED 02/09/2017**

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Data Orchard C.I.C

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS
OF DATA ORCHARD C.I.C , FOR THE YEAR ENDED 02/09/2017**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Data Orchard C.I.C for the year ended 02/09/2017 as set out on pages 4 to 5 from the company's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Directors of Data Orchard C.I.C , as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Data Orchard C.I.C and state those matters that we have agreed to state to the Board of Directors of Data Orchard C.I.C , as a body, in this report, in accordance with the requirements of the as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Data Orchard C.I.C and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Data Orchard C.I.C has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Data Orchard C.I.C . You consider that Data Orchard C.I.C is exempt from the statutory audit requirement for the year .

We have not been instructed to carry out an audit or a review of the accounts of Data Orchard C.I.C . For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Data Orchard C.I.C

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 02/09/2017**

| | 2017 | 2016 |
|---------------------------------------|---------------------|---------------------|
| | £ | £ |
| Turnover | 84,284 | 102,507 |
| Other income | 9,621 | 6 |
| Cost of raw materials and consumables | (31,422) | (64,040) |
| Staff costs | (42,954) | (22,762) |
| Other charges | (10,281) | (13,998) |
| Tax | (1,817) | (343) |
| Profit | <u>7,431</u> | <u>1,370</u> |

Data Orchard C.I.C

Registered Number: 08674626

BALANCE SHEET AT 02/09/2017

| | 2017 | 2016 |
|--|----------|----------|
| | £ | £ |
| Fixed assets | - | 225 |
| Current assets | 38,854 | 22,335 |
| Creditors: amounts falling due within one year | (15,578) | (11,785) |
| Net Current Assets | 23,276 | 10,550 |
| Total assets less current liabilities | 23,276 | 10,775 |
| Accruals and deferred income | 5,070 | - |
| Net Assets | 18,206 | 10,775 |
| Capital and reserves | 18,206 | 10,775 |

For the year ending 02/09/2017 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the micro-entities regime.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 23/05/2018 and signed on their behalf
by



Mrs M A Spinks
Director

Data Orchard C.I.C

**TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 02/09/2017**

| | 2017 | 2016 |
|---|---------------|---------------|
| | £ | £ |
| Turnover | 84,284 | 102,507 |
| Cost of Sales: | | |
| Purchases | 31,422 | 64,040 |
| Direct employment costs | 42,954 | 22,762 |
| | <u>74,376</u> | <u>86,802</u> |
| | 74,376 | 86,802 |
| Gross Profit | 9,908 | 15,705 |
| Other operating income | 9,621 | - |
| | <u>19,529</u> | <u>15,705</u> |
| Less: | | |
| Distribution costs | 1,030 | 6,993 |
| Administrative expenses | 9,251 | 7,005 |
| Interest receivable and similar income | - | (6) |
| | <u>10,281</u> | <u>13,992</u> |
| Net profit for the year before taxation | 9,248 | 1,713 |
| Taxation | 1,817 | 343 |
| Net profit for the year after taxation | 7,431 | 1,370 |
| Retained profits brought forward | 10,775 | 9,405 |
| Retained profits carried forward | <u>18,206</u> | <u>10,775</u> |

This page does not form part of the Company's Statutory Accounts and is prepared for the information of the Directors only.

Data Orchard C.I.C

**PROFIT AND LOSS ACCOUNT SUMMARIES
FOR THE YEAR ENDED 02/09/2017**

| | 2017 | 2016 |
|------------------------------------|---------------|---------------|
| | £ | £ |
| Cost of sales - purchases: | | |
| Materials | - | 489 |
| Subcontractors | 31,422 | 19,144 |
| Services | - | 44,407 |
| | <u>31,422</u> | <u>64,040</u> |
| Cost of sales - employment: | | |
| Gross wages | <u>42,954</u> | <u>22,762</u> |
| | <u>42,954</u> | <u>22,762</u> |
| Distribution Costs: | | |
| Advertising and sales promotion | 445 | 772 |
| Marketing | - | 120 |
| Venue Hire | - | 1,571 |
| Travel | 551 | 3,150 |
| Business entertaining | 34 | - |
| Deductions | - | 1,380 |
| | <u>1,030</u> | <u>6,993</u> |

Data Orchard C.I.C

**PROFIT AND LOSS ACCOUNT SUMMARIES
FOR THE YEAR ENDED 02/09/2017**

| | 2017 | 2016 |
|----------------------------------|--------------|--------------|
| Administrative Expenses: | | |
| Insurance | 427 | 587 |
| Rent | 1,000 | - |
| Training | - | 40 |
| Computer costs | 1,806 | - |
| Accountancy fees | 1,280 | - |
| Professional fees | 829 | 3,944 |
| Technology | - | 265 |
| Postage | 41 | 15 |
| Printing | 1,724 | 561 |
| Stationery & office supplies | - | 291 |
| Telephone | 1,902 | 458 |
| Subscriptions | 307 | - |
| Bank charges | - | (96) |
| Sundry expenses | (65) | - |
| Software | - | 664 |
| Research and Development: | | |
| Memberships | - | 276 |
| | <u>9,251</u> | <u>7,005</u> |

This page does not form part of the Company's Statutory Accounts and is prepared for the information of the Directors only.

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

| |
|--|
| |
|--|

*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

Data Orchard C.I.C.

Company Number

8674626

Year Ending

2 September 2017

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Over the past year (September 2016 -August 2017) Data Orchard has benefited communities and society in the following ways:

- Supported 24 community groups to develop their Neighbourhood Development Plans in parishes and towns in Herefordshire, Shropshire and Worcestershire. In addition, we provided 54 hours of free good-practice advice in community led planning e.g. in questionnaire design, survey logistics, and community engagement.
- Public Open Data Platform: We continued to contribute to the development of a county-wide data hub for Herefordshire for sharing data to measure and monitor progress towards sustainability (<https://www.brightspacefoundation.org.uk/data-indicators>). As a partner in the Sustainable Route Map, we advised and supported development the of indicators and identification of data sources (<https://old.datahub.io/organization/hdata>). We are now engaged in efforts to fill the data gaps – particularly in access to health and social care, social cohesion, social capital and volunteering.
- Research into the critical factors in making a voluntary and community project a success; and whether these can be replicated across Worcestershire. Commissioned by Worcestershire Voices the umbrella body for the sector.
- Published a freely available social sector Data Maturity framework for measuring where organisations are on the journey towards improvement and increased data capabilities along with our national charity partners DataKind UK. (<http://dataevolution.org.uk/the-framework/>)
- Disseminated our 2017 research about data in the social sector involving over 200 charities and social enterprises (<http://dataevolution.org.uk/wp-content/uploads/sites/8/2017/01/Data-Evolution-Summary-Report-Jan2017v1-1.pdf>) Also published available support for charities and social enterprises to get help with data (<http://dataevolution.org.uk/get-help-with-data/>)
- Joined with NESTA to deliver a 'Dash Through Data Maturity' seminar to leaders and funders in the charity and social enterprises sector including Esmee Fairbairn Foundation, Big Society Capital, Access the Foundation for Social Investment, Shelter, Social Enterprise UK, NCVO, Ambition UK.
- Participated in Cabinet Office Race Disparity Data Consultation. Presented a workshop on Big Data at the national charity finance group's event "IT, Data Insight and Cybersecurity Conference". Invited to participate in the *Stanford Center on Philanthropy* and Civil Society 'Data World Tour' event in London.
- Contributed to local economy and by providing employment for 17 local people, using services of local businesses, and venues.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Data Orchards' stakeholders are any community group or organisation looking for help with their data, to achieve their aims (usually social good). On completion of projects, most clients are sent a feedback form which allows them to say what they thought of the service which they received. Here are the key points from the respondents so far:

- The customers are generally very happy and very supportive of our company.
- People choose to work with us primarily because of our knowledge of the subject/issue.
- Our net promotor score is 80% i.e. 80% of our clients would be described as promoters and highly likely to recommend us to a friend or colleague.
- Key ways clients planned to use our research in the future were to: inform future planning and strategy, improve services and products, and communicate their impact.

We are using our client feedback and the results of our research on the needs of our client groups to design new products and services to meet their needs.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

The aggregate amount of emoluments paid to or receivable by Directors in respect of qualifying services was £42,954 (please note that Directors are also employees).

There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Madeleine Spinks

Date

24th May
2018

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Madeleine Spinks

Lower House Business Park

Staunton-on-Wye, HR4 7LR

Tel: 01432 800523

DX Number

DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)