

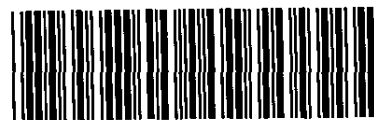
# LIQ03

## Notice of progress report in voluntary winding up



Companies House

FRIDAY



A22 \*A7HUDA2X\* #98  
02/11/2018  
COMPANIES HOUSE

### 1 Company details

Company number 0 8 5 9 9 2 3 7  
Company name in full KPF Security Services Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Martin Richard  
Surname Buttriss

### 3 Liquidator's address

Building name/number Alma Park, Woodway Lane  
Street Claybrooke Parva  
Post town Lutterworth  
County/Region Leicestershire  
Postcode L E 1 7 5 F B  
Country

### 4 Liquidator's name ①

Full forename(s) Richard Frank  
Surname Simms

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number Alma Park, Woodway Lane  
Street Claybrooke Parva  
Post town Lutterworth  
County/Region Leicestershire  
Postcode L E 1 7 5 F B  
Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

**6** Period of progress report

From date	d	0	5	m	0	9	y	2	0	1	7
To date	d	0	4	m	0	9	y	2	0	1	8

**7** Progress report

☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date	d	0	1	m	1	1	y	2	0	1	8
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**KPF Security Services Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £		From 05/09/2017 To 04/09/2018 £	From 05/09/2016 To 04/09/2018 £
	<b>SECURED ASSETS</b>		
9,991.80	Book Debts	NIL	NIL
		NIL	NIL
	<b>SECURED CREDITORS</b>		
(14,822.16)	Bibby Financial Services Lt	NIL	NIL
		NIL	NIL
	<b>ASSET REALISATIONS</b>		
5,000.00	Cash at Bank	NIL	5,610.01
	Bank Interest Gross	0.09	0.09
1,500.00	Cash in Hand	NIL	1,500.00
		0.09	7,110.10
	<b>COST OF REALISATIONS</b>		
	Preparation of S. of A.	(33.83)	2,966.17
	Office Holders Fees	125.00	3,925.00
	Legal Fees (1)	135.00	157.00
	Statutory Advertising	41.67	41.67
		(267.84)	(7,089.84)
	<b>UNSECURED CREDITORS</b>		
(38,271.97)	Trade & Expense Creditors	NIL	NIL
(1,987.20)	Employees	NIL	NIL
(68,987.17)	H M Revenue & Customs (VAT)	NIL	NIL
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
(1.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(107,577.70)</b>		<b>(267.75)</b>	<b>20.26</b>
	<b>REPRESENTED BY</b>		
	Vat Receivable		20.23
	Interest Bearing Current A/C		0.03
			<b>20.26</b>

## **KPF Security Services Limited – In Creditors' Voluntary Liquidation**

### **LIQUIDATORS' PROGRESS REPORT TO CREDITORS AND MEMBERS**

**For the period 5 September 2017 to 4 September 2018**

#### **EXECUTIVE SUMMARY**

My duties and functions as Liquidator are the realisations of the Company's assets, the agreement of claims of creditors, investigations of the director's conduct and the Company's affairs generally and the eventual distribution of the Liquidation funds between the creditors in accordance with their legal entitlements.

#### **STATUTORY INFORMATION**

Company name:	KPF Security Services Limited
Registered office:	F A Simms & Partners Limited Alma Park, Woodway Lane Claybrooke Parva Leicestershire, LE17 5FB
Former registered office:	Unit 5 18 Sandall Road Wisbech Cambridgeshire PE13 2RS
Registered number:	08599237
Joint Liquidators' names:	Martin Richard Buttriss and Richard Frank Simms
Joint Liquidators' address:	Alma Park, Woodway Lane, Claybrooke Parva, Lutterworth, Leicestershire, LE17 5FB
Joint Liquidators' date of appointment:	5 September 2016
Actions of Joint Liquidators'	Any act required or authorised under any enactment to be done by a Liquidator may be done by either or both of the Liquidators acting jointly or alone.

#### **LIQUIDATORS' ACTIONS SINCE LAST REPORT**

Martin Richard Buttriss and Richard Frank Simms were appointed as Joint Liquidators of KPF Security Services Limited on 5 September 2016.

As previously reported, the Joint Liquidators have commenced their investigations into the Director's conduct and have submitted all the required reports accordingly.

These investigations remain ongoing and in the last reporting period the Joint Liquidators have instructed Howes Percival LLP to assist with moving these investigations forward.

There is certain work that I am required by the insolvency legislation to undertake work in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken since my last progress report is contained in Appendix no 1.

## RECEIPTS AND PAYMENTS

My Receipts & Payments Account for the period from 5 September 2016 to 4 September 2018 and 5 September 2017 to 4 September 2018 is attached at Appendix 2.

The balance of funds are held in an interest bearing estate bank account.

## ASSETS

**I have detailed below all movements in realisations and costs since the date of my last report. All previous reports are still available to download from [www.fasimms.co.uk](http://www.fasimms.co.uk) download which detail any previous realisations and costs. If you require a hard copy of these reports please do not hesitate to contact this office.**

### Book Debts

The Statement of Affairs for the Company listed book debts with a book value of £13,322.40 and an estimated to realise figure of £9,991.80. The debtors were factored with Bibby Financial Services Ltd ("Bibby") who are creditors in the liquidation in the sum of £14,822.16.

Since the Company was placed into liquidation Bibby have continually attempted to seek collection of the outstanding book debts however, Bibby have informed the Joint Liquidators that no collections have been made to date. Bibby have also stated that it is unlikely that any funds will be realised in this matter and therefore the book debts will not be recovered.

### Cash at Bank

*The Director's Statement of Affairs indicated that the cash at bank would realise £5,000.00. The sum of £5,610.01 was received from National Westminster Bank Plc following liquidation.*

No funds have been received during the period of this report and no further realisations are anticipated in this respect.

### Bank Interest Gross

Since the appointment all funds have been held in interest bearing accounts and interest totalling £0.09 has been received in the reporting period 5 September 2016 to 4 September 2018.

### Cash in Hand

The Statement of Affairs listed Cash in Hand, in the sum of £1,500.00, which represented funds held in the FA Simms & Partners Ltd Client Account at the date of liquidation in respect of a contribution from the Company towards the costs of the Liquidation. This sum was received prior to the appointment and was subsequently transferred to the Liquidation estate following appointment. No further funds are expected to be received.

## LIABILITIES

### Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has granted a Fixed and Floating Charge Debenture to Bibby Financial Services Ltd on 8 October 2015. The charge has not been validated by the solicitors to date.

The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case the charge detailed above would give rise to the prescribed part, however, the net realisations are less than £10,000.00 and therefore the Prescribed Part will not apply.

No claim has been received from Bibby Financial Services Ltd to date and, as such, no payments have been made to them.

### Preferential Creditors

The Company had no preferential creditors at the date when ceased to trade.

### Crown Creditors

The statement of affairs showed a liability to H M Revenue & Customs ("HMRC") of £68,987.17. HMRC's final claim of £102,842.46 has been received. The reason for the higher claim is due to a larger VAT debt than expected. There is also an outstanding PAYE liability which was not included in the Statement of Affairs.

### Non-preferential unsecured Creditors

The statement of affairs included 6 non-preferential unsecured creditors with an estimated total liability of £40,259.17. I have received claims from 4 creditors at a total of £25,461.29. I have not received claims from 3 creditors with original estimated claims in the statement of affairs of £12,988.80.

## **DIVIDEND PROSPECTS**

### Secured creditors

There are currently insufficient funds to make a dividend distribution to secured creditors. Any future dividend distribution will depend upon realisations and although this is unlikely, should a dividend become payable we will notify creditors accordingly.

### Preferential creditors

As previously reported, the Company had no preferential creditors on the date of the Liquidation.

### Floating charge creditors

As previously advised, the Company gave a floating charge to Bibby Financial Services Ltd on 8 October 2015 and the prescribed part provisions will apply.

Since the Company's net property is less than £10,000, the insolvency legislation does not require me to distribute the prescribed part of the net property to creditors if I think that the costs of distributing the prescribed part would be disproportionate to the benefits to creditors. I am of the view that the costs of distribution would be disproportionate and so will not be making a distribution of the prescribed part of the net property to non-preferential unsecured creditors.

## **INVESTIGATION INTO THE AFFAIRS OF THE COMPANY**

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved.

I recovered, listed and reviewed the Company's accounting records; obtained and reviewed copy bank statements for the 24 months prior to the Company ceasing to trade from the Company's bankers; and compared the information in the Company's last set of accounts with that contained in the statement of affairs lodged in the liquidation and made enquiries about the reasons for the changes.

As advised in my previous annual report to creditors I identified a number of matters that required further consideration during my statutory investigations and I raised these matters with the Company's director, however, no response was received.

During the course of the current reporting period I instructed solicitors, Messrs Howes Percival, to assist with investigations.

As a result of these investigations a claim was issued against the Company's director in respect of an overdrawn directors' loan account and various transactions challengeable as either transactions at undervalue and/or preferences and misfeasance and a Final Order was made by the District Judge at

Birmingham District Registry on 29 January 2018 for the total sum of £64,139.74 (inclusive of interest) and £5,625.00 for costs.

A Statutory Demand was served on the director personally on 24 May 2018 for the sum of £69,764.74 plus interest and costs. The director responded confirming that it was his intention to apply to have the Demand set aside. No further communication was received from the director nor was an Application to set aside the Demand submitted.

I am currently reviewing options with our solicitors in respect of enforcing the order obtained.

I can confirm that none of the above action has been funded by third parties. It is currently uncertain whether finalising of the above matter will result in benefit to creditors, however, further information will be provided within the next report.

Within three months of my appointment as Liquidator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make them unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

### **PRE-APPOINTMENT REMUNERATION**

The members and creditors previously authorised the payment of a fee of £3,000.00 for my assistance with preparing the statement of affairs and holding the meeting of creditors on 5 September 2016.

The fee for preparing the statement of affairs and convening and holding the meeting of creditors was paid partially by the Company's Director and partially from first realisations on appointment and is shown in the enclosed receipts and payments account.

### **LIQUIDATORS' REMUNERATION**

My remuneration was approved on a time cost basis based on a fees estimate of £16,290.00. The fees estimate acts as a cap and I cannot draw remuneration in excess of that estimate without first seeking approval from the creditors. My total time costs in the period 5 September 2016 to 4 September 2018 amount to £14,018.00, representing 102.33 of hours work at a blended charge out rate of £135.99 per hour, of which £3,572.50, representing 21.93 of hours work, was charged in the period 5 September 2017 to 4 September 2018, at a blended charge out rate of £162.90 per hour. The actual blended charge out rate incurred compares with the estimated blended charge out rate of £155.89 in my fees estimate.

I have drawn £3,884.40 in the period 5 September 2016 to 4 September 2018 of which £84.40 was drawn in the period 5 September 2017 to 4 September 2018.

As indicated in the approved fees estimate, the following areas of work will be charged on a time cost basis: namely administration and cashiering, investigations, creditors and realisation of assets. The following explains about the areas of work undertaken on a time cost basis, whilst full information about the work that I will undertake on a time cost basis is contained in Appendix 1.

#### **Administration:**

This represents the work that is involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

To date the time incurred in this category is lower than the amount estimated, however, it is anticipated that during the remainder of the assignment further time will be incurred in this category which will be in line with the amounts estimated.

#### Investigations:

The insolvency legislation gives the office holder powers to take recovery action in respect of what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency procedure and also in respect of matters such as misfeasance and wrongful trading. The office holder is required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors and the time costs recorded represent the costs of undertaking such an initial investigation. If potential recoveries or matters for further investigation are identified then the office holder will need to incur additional time costs to investigate them in detail and to bring recovery actions where necessary, and further information will be provided to creditors and approval for an increase in fees will be made as necessary. Such recovery actions will be for the benefit of the creditors and the office holder will provide an estimate of that benefit if an increase in fees is necessary.

The office holder is also required by legislation to report to the Department for Business, Energy and Industrial Strategy on the conduct of the directors and the work to enable them to comply with this statutory obligation is of no direct benefit to the creditors, although it may identify potential recovery actions.

To date, the time incurred in this category has exceeded the estimate provided. Further time may be incurred and this will be dependent on the outcome of the Solicitors findings and whether any action is taken.

#### Realisation of Assets:

This is the work that needs to be undertaken to protect and then realise the known assets in the case. If this work is undertaken, the office holder anticipates that the assets will realise the estimated to realise amounts provided to creditors.

To date the time incurred in this category is lower than the amount estimated, however, it is anticipated that during the course of the assignment further time will be incurred in this category which will be in line with the amounts estimated.

#### Creditors:

Claims of creditors - the office holder needs to maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder will also have to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of his statutory functions.

To date the time incurred in this category is lower than the amount estimated. Further time may be incurred and this will be dependent on the outcome of the Solicitors findings and whether any action is taken.

#### Case specific matters:

The time incurred in this category was not anticipated at the time of providing the fee estimate to creditors and relates to time spent in dealing with the Company's pension scheme. The scheme has now been closed and no further time is anticipated in this respect

The time incurred in this category was not anticipated at the time of providing the fee estimate to creditors and relates to time spent in dealing with the Company's pension scheme. The scheme has now been closed and no further time is anticipated in this respect.



A detailed schedule of my time costs incurred in the period 5 September 2016 to 4 September 2018 and 5 September 2017 to 4 September 2018 is attached as Appendix 2 and a comparison with my original fees estimate is detailed below:

Category	Estimated Time Costs	Actual Time Costs in the period 5 September 2016 to 4 September 2018	Actual Time Costs in the period 5 September 2017 to 4 September 2018	Difference
	£	£	£	£
Administration & Planning including Cashiering	8,817.50	7,773.00	3,060.50	1,044.50
Case Specific Matters	Nil	30.50	Nil	(30.50)
Creditors	2,522.50	823.50	Nil	1,729.00
Investigations	2,212.50	4,801.00	312.00	(2,588.50)
Realisation of Assets	2,737.50	590.00	200.00	2,147.50
<b>Total</b>	<b>16,290.00</b>	<b>14,018.00</b>	<b>3,572.50</b>	<b>2,302.00</b>

As at 31 October 2018 I anticipate that the total time costs I will incur in this matter, in respect of the categories of work for which I am being remunerated on a time cost basis, will exceed the total estimated remuneration I set out in my fees estimate when my remuneration was authorised by the creditors. However, this is dependent on the findings of the Solicitors and whether action will be commenced.

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. A copy of 'A Creditors Guide to Liquidators' Fees' also published by R3, together with an explanatory note which shows F A Simms & Partners Limited's fee policy are available at the link [www.fasimms.co.uk/download](http://www.fasimms.co.uk/download). Please note that there are different versions of the Guidance Notes and in this case you should refer to the October 2015 version.

## LIQUIDATORS' EXPENSES

I have incurred expenses in the period 5 September 2016 to 4 September 2018 of £9,415.92 of which £4,379.00 was incurred in the period 5 September 2017 to 4 September 2018.

I have drawn £198.67 to date of which £176.67 was drawn in the period 5 September 2017 to 4 September 2018.

I have incurred the following expenses (Category 1 Disbursements) in the periods 5 September 2016 to 4 September 2018 and 5 September 2017 to 4 September 2018.

Type of Category 1 disbursements	Amount incurred/accrued in the reporting period 5 September 2016 to 4 September 2018	Amount incurred/accrued in the reporting period 5 September 2017 to 4 September 2018	Paid	Outstanding
	£	£	£	£
Insolvency Bond	40.00	Nil	Nil	40.00
Legal Fees	9,156.00	4,379.00	157.00	8,999.00
IT Charges	25.00	Nil	Nil	25.00
Statutory Advertising	194.92	Nil	41.67	153.25
<b>Total</b>	<b>9,415.92</b>	<b>4,379.00</b>	<b>198.67</b>	<b>9,217.25</b>

I have not incurred any Category 2 Disbursements in the period since my appointment as Liquidator.

I have used the following agents or professional advisors in the reporting period:

Professional Advisor	Nature of Work	Basis of Fees
Howes Percival LLP formerly Summers Nigh Law LLP	Solicitors	Hourly rate plus disbursements

Howes Percival LLP (formerly Summers Nigh Law LLP) were instructed to assist with continuing the investigations into the transactions undertaken by the Company in the 2 year period leading to the Liquidation.

The choice of professionals was based on my perception of their experience and ability to perform this type of work and the complexity and nature of the assignment. I also considered that the basis on which they will charge their fees represented value for money. I have reviewed the charges they have made and am satisfied that they are reasonable in the circumstances of this case.

Below is a comparison between the estimated expenses and the expenses incurred in the period since my appointment as Liquidator.

Nature of expense	Estimated expenses	Expenses incurred to date
	£	£
Insolvency Bond	40.00	40.00
Storage Costs	80.00	Nil
Statutory Advertising	168.94	194.92
IT Charges	25.00	25.00
Legal Fees	Nil	9,156.00
Company Search	5.00	Nil
<b>Total</b>	<b>£318.94</b>	<b>£9,415.92</b>

As at 31 October 2018 then, as you can see from the information provided in this report, the expenses I have incurred in this matter have exceeded the total expenses I estimated I would incur when my remuneration was authorised by the creditors. The reason I have exceeded the expenses estimate is due to the instruction of Howes Percival LLP (formerly Summers Nigh Law LLP) in relation to their work on the continuation of our investigations. This was not originally anticipated in my expenses estimate.

#### FURTHER INFORMATION

An unsecured creditor may, with the permission of the Court, or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Joint Liquidators' remuneration and expenses within 21 days of their receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the Court, or with the concurrence of 10% in value of the unsecured creditors (including the creditor in question), apply to Court to challenge the amount of remuneration charged by the Joint Liquidators as being excessive, and/or the basis of the Joint Liquidators' remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

To comply with the Provision of Services Regulations, some general information about F A Simms & Partners Limited can be found at [www.fasimms.co.uk/download](http://www.fasimms.co.uk/download).

During the course of F A Simms & Partners Limited's engagement with the Company prior to the formal appointment of an officeholder, the Board and/or the shareholders of the Company may disclose personal data to us in order that we may provide our services to the Company. The

processing of personal data is regulated in the UK by the General Data Protection Regulation EU 2016/679, as supplemented by the Data Protection Act 2018, together with other laws which relate to privacy and electronic communications. In this clause, we refer to these laws as "Data Protection Law". In providing our services, we act as an independent controller and are, therefore, responsible for complying with Data Protection Law in respect of any personal data we process in providing our services to the Company. Our privacy statement can also be accessed at [www.fasimms.co.uk/download](http://www.fasimms.co.uk/download), explains how we process personal data. The Company is also an independent controller responsible for complying with Data Protection Law in respect of the personal data you process and, accordingly, where you disclose personal data to us you confirm that such disclosure is fair and lawful and otherwise does not contravene Data Protection Law. Terms used in this clause bear the same meanings as are ascribed to them in Data Protection Law.

## **SUMMARY**

The Liquidation will remain open until our investigations have concluded and at present I am unable to estimate how long it will take for these matters to be resolved. Once all investigation matters have been dealt with the Liquidation will be finalised and our files will be closed.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Kirsty Taylor on 01455 555 444, or by email at [ktaylor@fasimms.com](mailto:ktaylor@fasimms.com).



**Martin Richard Buttriss**  
**JOINT LIQUIDATOR**

## **Appendix 1**

### **Administration:**

Dealing with all routine correspondence and emails relating to the case.  
Maintaining and managing the office holder's estate bank account.  
Maintaining and managing the office holder's cashbook.  
Undertaking regular reconciliations of the bank account containing estate funds.  
Reviewing the adequacy of the specific penalty bond on a quarterly basis.  
Undertaking periodic reviews of the progress of the case.  
Overseeing and controlling the work done on the case by case administrators.  
Preparing, reviewing and issuing annual progress reports to creditors and members.  
Filing returns at Companies House.  
Preparing and filing VAT returns.  
Preparing and filing Corporation Tax returns.  
Seeking closure clearance from HMRC and other relevant parties.  
Preparing, reviewing and issuing final reports to creditors and members.  
Preparing the final account.  
Filing final returns at Companies House.

### **Realisation of assets:**

Corresponding with debtors and attempting to collect outstanding book debts.  
Corresponding with solicitors to assist in the realisation of assets.

### **Investigations:**

Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors

**KPF Security Services Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £		From 05/09/2017 To 04/09/2018 £	From 05/09/2016 To 04/09/2018 £
	<b>SECURED ASSETS</b>		
9,991.80	Book Debts	NIL	NIL
		NIL	NIL
	<b>SECURED CREDITORS</b>		
(14,822.16)	Bibby Financial Services Lt	NIL	NIL
		NIL	NIL
	<b>ASSET REALISATIONS</b>		
5,000.00	Cash at Bank	NIL	5,610.01
	Bank Interest Gross	0.09	0.09
1,500.00	Cash in Hand	NIL	1,500.00
		0.09	7,110.10
	<b>COST OF REALISATIONS</b>		
	Preparation of S. of A.	NIL	3,000.00
	Office Holders Fees	84.40	3,884.40
	Legal Fees (1)	135.00	157.00
	Statutory Advertising	41.67	41.67
		(261.07)	(7,083.07)
	<b>UNSECURED CREDITORS</b>		
(38,271.97)	Trade & Expense Creditors	NIL	NIL
(1,987.20)	Employees	NIL	NIL
(68,987.17)	H M Revenue & Customs (VAT)	NIL	NIL
		NIL	NIL
	<b>DISTRIBUTIONS</b>		
(1.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(107,577.70)</b>		<b>(260.98)</b>	<b>27.03</b>
	<b>REPRESENTED BY</b>		
	Vat Receivable		27.00
	Interest Bearing Current A/C		0.03
			<b>27.03</b>

# Time Entry - SIP9 Time & Cost Summary

9817 - KPF Security Services Limited  
Project Code: POST  
From 05/09/2017 To 04/09/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	6.10	0.63	9.30	2.20	18.23	3,060.50	167.88
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	0.00	1.70	1.00	0.00	2.70	312.00	115.56
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.50	0.00	0.50	0.00	1.00	200.00	200.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>6.60</b>	<b>2.33</b>	<b>10.80</b>	<b>2.20</b>	<b>21.93</b>	<b>3,572.50</b>	<b>162.90</b>
<b>Total Fees Claimed</b>						<b>3,925.00</b>	
<b>Total Disbursements Claimed</b>						<b>41.67</b>	

# Time Entry - SIP9 Time & Cost Summary

9817 - KPF Security Services Limited  
 Project Code: POST  
 From: 05/09/2016 To: 04/09/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	11.80	4.53	25.40	11.10	52.83	7,773.00	147.13
Case Specific Matters	0.00	0.20	0.10	0.00	0.30	30.50	101.67
Creditors	1.50	0.00	2.30	1.90	5.70	823.50	144.47
Investigations	3.10	1.70	23.80	12.10	40.70	4,801.00	117.96
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	1.60	0.00	1.20	0.00	2.80	590.00	210.71
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>18.00</b>	<b>6.43</b>	<b>52.80</b>	<b>25.10</b>	<b>102.33</b>	<b>14,018.00</b>	<b>136.99</b>
<b>Total Fees Claimed</b>						<b>3,925.00</b>	
<b>Total Disbursements Claimed</b>						<b>41.67</b>	

LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Kirsty Taylor
Company name	F A Simms & Partners Limited
Address	Alma Park, Woodway Lane Claybrooke Parva
Post town	Lutterworth
County/Region	Leicestershire
Postcode	L E 1 7 5 F B
Country	
DX	
Telephone	01455 555 444



**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

All information on this form will appear on the public record.



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)