In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03 Notice of progress report in voluntary winding up



For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details	
Company number	0 8 5 9 9 2 3 7	→ Filling in this form
Company name in full	KPF Security Services Limited	Please complete in typescript or in bold black capitals.
	,	
2	Liquidator's name	<u>·</u>
Full forename(s)	Richard Frank	
Surname	Simms	
3	Liquidator's address	
Building name/number	Alma Park, Woodway Lane	
Street	Claybrooke Parva	
Post town	Lutterworth	
County/Region	Leicestershire	
Postcode	L E 1 7 5 F B	
Country		
4	Liquidator's name •	
Full forename(s)		Other liquidator Use this section to tell us about
Surname		another liquidator.
5	Liquidator's address 🛭	
Building name/number		Other liquidator Use this section to tell us about
Street		another liquidator.
Post town		
County/Region		
Postcode		
Country		

LIQ03 Notice of progress report in voluntary winding up

6	Period of progress report
From date	$\begin{bmatrix} \frac{1}{0} & \frac{1}{5} & \frac{1}{0} & \frac{1}{9} \end{bmatrix} = \begin{bmatrix} \frac{1}{2} & \frac{1}{2} & \frac{1}{9} \end{bmatrix}$
To date	$\begin{bmatrix} {}^{d}_{0} & {}^{d}_{4} & {}^{m}_{0} & {}^{m}_{9} & {}^{y}_{2} & {}^{y}_{0} & {}^{y}_{2} & {}^{y}_{0} \end{bmatrix}$
7	Progress report
	☑ The progress report is attached
8	Sign and date
Liquidator's signature	X Richard Simms X
Signature date	

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Georgia Flower
Company name	F A Simms & Partners Limited
Address	Alma Park, Woodway Lane
	Claybrooke Parva
Post town	Lutterworth
County/Region	Leicestershire
Postcode	L E 1 7 5 F B
Country	
DX	
Telephone	01455 555 444

1

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

i Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

KPF Security Services Limited (In Liquidation) Liquidator's Summary of Receipts & Payments

NIL
NIL
NIL
NIL
0.23
5,610.01
1,500.00
420.10
7,530.34
,
157.00
4,275.00
2,966.17
41.67
(7,439.84)
,
NIL
NIL
NIL
NIL
NIL
NIL
90.50
0.27
90.23
90.50



02 November 2020

Private and Confidential Our ref : RFS/GF/II/9817

Reply to: Georgia Flower

email: gflower@fasimms.com

Dear Sirs

KPF Security Services Limited ("the Company") - In Creditors' Voluntary Liquidation

This is my report to members and creditors following the 4th anniversary of my appointment as Liquidator. This report should be read in conjunction with my previous progress reports.

As Insolvency Practitioners, when carrying out all professional work relating to an insolvency appointment, I am bound by the Insolvency Code of Ethics, as well as by the regulations of our professional body. More details about these matters and general information about F A Simms & Partners Limited that is of relevance to creditors can be found at www.fasimms.co.uk/download.

I can confirm that we have not identified any threats to the ethical fundamental principles in respect of this case.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Georgia Flower by email at gflower@fasimms.com, or by phone on 01455 555 494.

Yours faithfully

Richard Simms

Richard Frank Simms LIQUIDATOR

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KPF Security Services Limited – In Creditors' Voluntary Liquidation

LIQUIDATORS' PROGRESS REPORT TO CREDITORS AND MEMBERS

For the period 05 September 2019 to 04 September 2020

EXECUTIVE SUMMARY

- Richard Frank Simms and Martin Buttriss were appointed as Joint Liquidators of the Company on 05 September 2016.
- The appointment was confirmed by the creditors.
- On 21 August 2019, Martin Buttriss resigned from F A Simms & Partners Limited and was duly released from his office as Liquidator, following an application to the court. A copy of the order is available at Companies House.
- No dividend has been received from Mr Fish's IVA to date

STATUTORY INFORMATION

Company name: KPF Security Services Limited

Registered office: F A Simms & Partners Limited

Alma Park Woodway Lane Claybrooke Parva Leicestershire LE17 5FB

Former registered office: Unit 5

18 Sandall Road

Wisbech

Cambridgeshire PE13 2RS

Registered number: 08599237

Liquidator's names: Richard Frank Simms

Liquidator's address: Alma Park, Woodway Lane, Claybrooke Parva, Lutterworth,

Leicestershire, LE17 5FB

Liquidator's date of appointment: 05 September 2016

There was previously a Joint Liquidator, Martin Richard Buttriss, who took his release on 21 August 2019 by order made in proceedings number CR-2019-005570 in the High Court of Justice, Business and Property Courts of England and Wales.

LIQUIDATORS' ACTIONS SINCE LAST REPORT

Since my last report, an exceptional circumstances review was proposed by Creditfix in light of the Covid-19 pandemic. Taking into consideration the extensions made to the government's furlough scheme, Creditfix withdrew the planned meeting for review once the economic landscape and the governments future plans are clearer.

I can confirm that to date we have not received a dividend from Mr Fish's IVA.

There is certain work that I am required by the insolvency legislation to undertake work in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken since my last progress report is contained in Appendix 1.

RECEIPTS AND PAYMENTS

My Receipts & Payments Account for the period from 05 September 2019 to 04 September 2020 is attached at Appendix 2.

The balance of funds is held in an interest-bearing estate bank account.

ASSETS

There have been no movements in realisations and costs since the date of my last report. All previous reports are still available to download from www.fasimms.co.uk.download which detail any previous realisations and costs. If you require a hard copy of these reports please do not hesitate to contact this office.

LIABILITIES

Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies showed that the Company has granted a Fixed and Floating Charge Debenture to Bibby Financial Services Ltd on 8 October 2015. The charge has not been validated by the solicitors to date.

The legislation requires that if the Company has created a floating charge after 15 September 2003, a prescribed part of the Company's net property (i.e. the money that would otherwise be available to the charge holder) should be ring-fenced for distribution to unsecured creditors. In this case the charge detailed above would give rise to the prescribed part, however, the net realisations are less than £10,000.00 and therefore the Prescribed Part will not apply.

No claim has been received from Bibby Financial Services Ltd to date and, as such, no payments have been made to them.

Preferential Creditors

The Company had no preferential creditors at the date of ceasing to trade.

Crown Creditors

The statement of affairs showed a liability to H M Revenue & Customs ("HMRC") of £68,987.17. HMRC's final claim of £102,842.46 has been received. The reason for the higher claim is due to a larger VAT debt than expected. There is also an outstanding PAYE liability which was not included in the Statement of Affairs.

Non-preferential unsecured Creditors

The statement of affairs included 6 non-preferential unsecured creditors with an estimated total liability of £40,259.17. I have received claims from 4 creditors at a total of £25,461.29. I have not received claims from 3 creditors with original estimated claims in the statement of affairs of £12,988.80.

DIVIDEND PROSPECTS

Secured creditors

There are currently insufficient funds to make a dividend distribution to secured creditors. Any future dividend distribution will depend upon realisations and although this is unlikely, should a dividend become payable we will notify creditors accordingly.

Preferential creditors

As previously reported, the Company had no preferential creditors on the date of the Liquidation.

Floating charge creditors

As previously advised, the Company gave a floating charge to Bibby Financial Services Ltd on 08 October 2015 and the prescribed part provisions will apply.

Since the Company's net property is less than £10,000, the insolvency legislation does not require me to distribute the prescribed part of the net property to creditors if I think that the costs of distributing the prescribed part would be disproportionate to the benefits to creditors. I am of the view that the costs of distribution would be disproportionate and so will not be making a distribution of the prescribed part of the net property to non-preferential unsecured creditors.

INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I can confirm that my investigations have been concluded and the Company's claim has been admitted to the IVA of Mr Fish.

PRE-APPOINTMENT REMUNERATION

The members and creditors previously authorised the payment of a fee of £3,000.00 for my assistance with preparing the statement of affairs and holding the meeting of creditors on 05 September 2016.

The fee for preparing the statement of affairs and convening and holding the meeting of creditors was paid partially by the Company's Director and partially from first realisations on appointment and is shown in the enclosed receipts and payments account.

LIQUIDATORS' REMUNERATION

My remuneration was approved on a time cost basis based on a fee estimate of £16,290.00. The fees estimate acts as a cap, and I cannot draw remuneration in excess of that estimate without first seeking approval from the creditors. My total time costs in the period 05 September 2016 to 04 September 2020 amount to £19,630.50, representing 140.03 of hours work at a blended charge out rate of £140.19 per hour, of which £2,308.00 representing 16.15 of hours work, was charged in the period 05 September 2019 to 04 September 2020, at a blended charge out rate of £142.91 per hour. The actual blended charge out rate incurred compares with the estimated blended charge out rate of £155.89 in my fees estimate.

I have drawn £4,275.00 in the period 05 September 2016 to 04 September 2020 of which £350.00 was drawn in the period 05 September 2019 to 04 September 2020.

As indicated in the approved fees estimate, the following areas of work will be charged on a time cost basis: namely Administration & Planning including Cashiering, Investigations, Creditors and Realisation of assets. The following explains about the areas of work undertaken on a time cost basis, whilst full information about the work that I will undertake on a time cost basis is contained in Appendix 1.

Administration:

This represents the work that is involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

To date the time incurred in this category is lower than the amount estimated, however, it is anticipated that during the remainder of the assignment further time will be incurred in this category which will be in line with the amounts estimated.

Investigations:

The insolvency legislation gives the office holder powers to take recovery action in respect of what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency procedure and also in respect of matters such as misfeasance and wrongful trading. The office holder is required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors and the time costs recorded represent the costs of undertaking such an initial investigation. If potential recoveries or matters for further investigation are identified then the office holder will need to incur additional time costs to investigate them in detail and to bring recovery actions where necessary and further information will be provided to creditors and approval for an increase in fees will be made as necessary. Such recovery actions will be for the benefit of the creditors and the office holder will provide an estimate of that benefit if an increase in fees is necessary.

The office holder is also required by legislation to report to the Department for Business, Energy and Industrial Strategy on the conduct of the directors and the work to enable them to comply with this statutory obligation is of no direct benefit to the creditors, although it may identify potential recovery actions.

To date, the time incurred in this category has exceeded the estimate provided.

Realisation of Assets:

This is the work that needs to be undertaken to protect and then realise the known assets in the case. If this work is undertaken, the office holder anticipates that the assets will realise the estimated to realise amounts provided to creditors.

To date the time incurred in this category is lower than the amount estimated, however, it is anticipated that during the course of the assignment further time will be incurred in this category which will be in line with the amounts estimated.

Creditors:

Claims of creditors - the office holder needs to maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder will also have to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of his statutory functions.

To date the time incurred in this category is lower than the amount estimated. Further time may be incurred, and this will be dependent on the outcome of the Solicitors findings and whether any action is taken.

Case specific matters:

The time incurred in this category was not anticipated at the time of providing the fee estimate to creditors and relates to time spent in dealing with the Company's pension scheme. The scheme has now been closed and no further time is anticipated in this respect.

The time incurred in this category was not anticipated at the time of providing the fee estimate to creditors and relates to time spent in dealing with the Company's pension scheme. The scheme has now been closed and no further time is anticipated in this respect.

A detailed schedule of my time costs incurred in the period 05 September 2016 to 04 September 2020 and 05 September 2019 to 04 September 2020 is attached as Appendix 2 and a comparison with my original fees estimate is detailed below:

Category	Estimated Time Costs	Actual Time Costs in the period 05 September 2016 to 04 September 2020	Actual Time Costs in the period 05 September 2019 to 04 September 2020	Difference
	£	£	£	£
Administration & Planning including Cashiering	8,817.50	12,781.50	2,056.00	(3,964.00)
Case Specific Matters	Nil	30.50	Nil	(30.50)
Creditors	2,522.50	878.50	Nil	1,644.00
Investigations	2,212.50	5,021.00	Nil	(2,808.50)
Realisation of Assets	2,737.50	919.00	252.00	1,818.50
Total	16,290.00	19,630.50	2,308.00	(3,340.50)

As at 02 November 2020 my total time costs I will incur in this matter, in respect of the categories of work for which I am being remunerated on a time cost basis, has exceeded the total estimated remuneration I set out in my fees estimate when my remuneration was authorised by the creditors. Due to the estimated amount to be received from the IVA we will not be requesting a fee increase at this time.

Further information about creditors' rights can be obtained by visiting the creditors' information microsite published by the Association of Business Recovery Professionals (R3) at http://www.creditorinsolvencyguide.co.uk/. A copy of 'A Creditors Guide to Liquidators' Fees' also published by R3, together with an explanatory note which shows F A Simms & Partners Limited's fee policy are available at the link www.fasimms.co.uk/download. Please note that there are different versions of the Guidance Notes and in this case, you should refer to the October 2015 version.

LIQUIDATORS' EXPENSES

I have incurred expenses in the period 05 September 2016 to 04 September 2020 of £19,433.42 of which £9,652.35 was incurred in the period 05 September 2019 to 04 September 2020.

I have drawn £198.67 to date of which £Nil was drawn in the period 05 September 2019 to 04 September 2020.

I have incurred the following expenses (Category 1 Disbursements) in the periods 05 September 2016 to 04 September 2020 and 05 September 2019 to 04 September 2020.

Type of Category 1 disbursements	Amount incurred/accrued in the reporting period 05 September 2016 to 04 September 2020	Amount incurred/accrued in the reporting period 05 September 2019 to 04 September 2020	Paid	Outstanding
	£	£	£	£
Insolvency Bond	40.00	Nil	Nil	40.00
Legal Fees	19,023.25	9,652.35	157.00	18,866.25
IT Charges	25.00	Nil	Nil	25.00
Statutory Advertising	194.92	Nil	41.67	153.25
Court Fees	150.00	Nil	Nil	150.00
Total	19,433.42	9,652.35	198.67	19,234.45

I have not incurred any Category 2 Disbursements in the period since my appointment as Liquidator.

I have used the following agents or professional advisors in the reporting period:

Professional Advisor	Nature of Work	Basis of Fees
Howes Percival LLP formerly Summers Nigh Law LLP	Solicitors	Hourly rate plus disbursements

Howes Percival LLP (formerly Summers Nigh Law LLP) was instructed to assist with continuing the investigations into the transactions undertaken by the Company in the 2-year period leading to the Liquidation.

The choice of professionals was based on my perception of their experience and ability to perform this type of work and the complexity and nature of the assignment. I also considered that the basis on which they will charge their fees represented value for money. I have reviewed the charges they have made and are satisfied that they are reasonable in the circumstances of this case.

Below is a comparison between the estimated expenses and the expenses incurred in the period since my appointment as Liquidator.

Nature of expense	Estimated	Expenses incurred
	expenses	to date
	£	£
Insolvency Bond	40.00	40.00
Storage Costs	80.00	Nil
Statutory Advertising	168.94	194.92
IT Charges	25.00	25.00
Legal Fees	Nil	19,023.25
Company Search	5.00	Nil
Court Fee	Nil	150.00
Total	£318.94	£19,433.42

As you can see from the information provided in this report, the expenses I have incurred in this matter have exceeded the total expenses I estimated I would incur when my remuneration was authorised by the creditors. The reason I have exceeded the expenses estimate is due to the instruction of Howes Percival LLP (formerly Summers Nigh Law LLP) in relation to their work on the continuation of our investigations. This was not originally anticipated in my expenses estimate.

FURTHER INFORMATION

An unsecured creditor may, with the permission of the Court, or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Liquidator's remuneration and expenses within 21 days of their receipt of this report. Any secured creditor may request the same details in the same time limit.

To comply with the Provision of Services Regulations, some general information about F A Simms & Partners Limited can be found at www.fasimms.co.uk/download.

During the course of F A Simms & Partners Limited's engagement with the Company prior to the formal appointment of an officeholder, the Board and/or the shareholders of the Company may disclose personal data to us in order that we may provide our services to the Company. The processing of personal data is regulated in the UK by the General Data Protection Regulation EU 2016/679, as supplemented by the Data Protection Act 2018, together with other laws which relate to privacy and electronic communications. In this clause, we refer to these laws as "Data Protection Law". In providing our services, we act as an independent controller and are, therefore, responsible for complying with Data Protection Law in respect of any personal data we process in providing our services to the Company. Our privacy statement can also be accessed at www.fasimms.co.uk/download, explains how we process personal data. The Company is also an independent controller responsible for complying with Data Protection Law in respect of the personal data you process and, accordingly, where you disclose personal data to us you confirm that such disclosure is fair and lawful and otherwise does not contravene Data Protection Law. Terms used in this clause bear the same meanings as are ascribed to them in Data Protection Law.

SUMMARY

The Liquidation will remain open until all realisations in respect of the director's loan account are received. I estimate that this will take approximately 5 years and once resolved the Liquidation will be finalised and our files will be closed.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Georgia Flower on 01455 555 494, or by email at gflower@fasimms.com.

Richard Simms

Richard Frank Simms LIQUIDATOR

Appendix 1

Administration:

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

Dealing with all routine correspondence and emails relating to the case.

Maintaining and managing the office holder's estate bank account.

Maintaining and managing the office holder's cashbook.

Undertaking regular reconciliations of the bank account containing estate funds.

Reviewing the adequacy of the specific penalty bond on a quarterly basis.

Undertaking periodic reviews of the progress of the case.

Overseeing and controlling the work done on the case by case administrators.

Preparing, reviewing and issuing annual progress reports to creditors and members.

Filing returns at Companies House.

Preparing and filing VAT returns.

Preparing and filing Corporation Tax returns.

Realisation of assets:

Correspondence with Creditfix regarding the IVA

KPF Security Services Limited (In Liquidation) Liquidator's Summary of Receipts & Payments

	From 05/09/2019 To 04/09/2020 £	From 05/09/2016 To 04/09/2020 £
		
SETS		
		NIL
	NIL	NIL
ial Services Lt		NIL
	NIL	NIL
		0.23
		5,610.01
		1,500.00
nd		420.10
	0.01	7,530.34
ALISATIONS		
1)	NIL	157.00
s Fees	350.00	4,275.00
of S. of A.	NIL	2,966.17
vertising	NIL	41.67
	(350.00)	(7,439.84)
CREDITORS		
	NIL	NIL
e & Customs (VAT)	NIL	NIL
ense Creditors	NIL	NIL
	NIL	NIL
NS		
reholders	NIL	NIL
	NIL	NIL
	(349.99)	90.50
		0.27
ole		90.23
	s Fees of S. of A. vertising CREDITORS e & Customs (VAT) ense Creditors	SETS NIL NIL

Time Entry - SIP9 Time & Cost Summary

9817 - KPF Security Services Limited Project Code: POST From: 05/09/2019 To: 04/09/2020

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	2.00	7.80	0.35	4.20	14.35	2,056.00	143.28
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	1.80	0.00	0.00	1.80	252.00	140.00
Trading	0.00	0.00	0.00	0.00	00.00	0.00	0.00
Total Hours	2.00	09:6	0.35	4.20	16.15	2,308.00	142.91
Total Fees Claimed						350.00	
Total Disbursements Claimed						0.00	

Time Entry - SIP9 Time & Cost Summary

9817 - KPF Security Services Limited Project Code: POST From: 05/09/2016 To: 04/09/2020

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	19.10	22.43	28.15	16.15	85.83	12,781.50	148.92
Case Specific Matters	0.00	0.20	0.10	0.00	0.30	30.50	101.67
Creditors	1.50	0.50	2.30	1.90	6.20	878.50	141.69
Investigations	3.10	3.70	23.80	12.10	42.70	5,021.00	117.59
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	00.00
Realisation of Assets	1.80	2.00	1.20	0.00	5.00	919.00	183.80
Trading	0.00	0.00	0.00	0.00	00.00	0.00	00.00
Total Hours	25.50	28.83	55.55	30.15	140.03	19,630.50	140.19
Total Fees Claimed						4,241.17	
Total Disbursements Claimed						41.67	