

2.17B

The Insolvency Act 1986

Statement of administrator's proposals

Name of Company
24 7 Resource Recovery Ltd

Company number
08591533

In the
High Court of Justice, Chancery Division, Leeds District Registry
(full name of court)

Court case number
1282 of 2014

(a) Insert full
name(s) and
address(es) of
administrator(s)

We (a)
John Russell
The P&A Partnership Limited
93 Queen Street
Sheffield
S1 1WF
DX 10616 Sheffield

Ashleigh William Fletcher
The P&A Partnership Limited
93 Queen Street
Sheffield
S1 1WF
DX 10616 Sheffield

*Delete as
applicable

attach a copy of our proposals in respect of the administration of the above company

A copy of these proposals was sent to all known creditors on

(b) 15 January 2015

Signed

Joint Administrator

Dated

15 January 2015

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

John Russell
The P&A Partnership Limited
93 Queen Street
Sheffield
S1 1WF
DX 10616 Sheffield

0114 2755033

DX Number 10616
DX Exchange Sheffield

The contact information that you will put

When you have completed and signed this form, please send it to the
Registrar of Companies at -
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff



COMPANIES HOUSE

24 7 RESOURCE RECOVERY LTD

Joint Administrators appointed on 10 December 2014
The Joint Administrators act as agents of the company without personal liability

Correspondence to the Joint Administrator of 24 7 Resource Recovery Ltd

Registered Office 93 Queen Street, Sheffield, S1 1WF

Telephone 0114 275 5033 Facsimile 0114 276 8556

Registered in England & Wales - Company No 08591533

TO ALL KNOWN CREDITORS

Our Ref 2392D14/ADM08A03/G/CD/KK

Date 15 January 2015

Contact Kerry Kosowski

Dear Sirs

24 7 RESOURCE RECOVERY LTD - IN ADMINISTRATION ("the Company")

I wrote to all creditors on 15 January 2015 to explain that I, together with my partner Ashleigh Wilham Fletcher, was appointed Joint Administrator to the Company on 10 December 2014

In accordance with statutory requirements, I now enclose with this letter my Report and Statement of Proposals, which includes information on the background to the Administration and the actions that have been taken since my appointment

The purpose of an Administration is to achieve one of the following objectives

- (a) Rescuing the Company as a going concern, or
- (b) Achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration), or
- (c) Realising property in order to make a distribution to one or more secured or preferential creditors

The third objective is being pursued in this case, for the reasons set out in the attached report

The following documentation is now available for viewing or downloading from our creditor portal -

- The Joint Administrators' Proposals for achieving the purpose of the Administration,
- Form 2 21B – Creditors' Request for a Meeting,
- Enquiry into the Company's Insolvency,
- Proof of Debt Form, and
- Creditors' guide to the fees, expenses and disbursements charged by The P&A Partnership Limited

Our Credit Portal can be accessed at www.thepandagroup.co.uk

User name: ResourceRecovery
Password: EdM28R

I think that the Company has insufficient property to enable it to make a distribution to its unsecured creditors. As a result and in accordance with Paragraph 52 (1) (b) of Schedule B1 of the Insolvency Act 1986, I am not required to convene an initial meeting of the Company's creditors.

Although there is no requirement to convene an initial meeting of the Company's creditors, there are certain matters which require specific approval including the agreement to the basis of the Administrator's remuneration (which may include any unpaid pre-administration costs) and the discharge from liability of the Administrator upon his ceasing to act. Approval will be sought from the secured and preferential creditors in this regard.

Creditors whose debts amount to at least 10% of the total debts of the Company may however request that an initial meeting be convened. If you wish to make such a request, please complete the enclosed form (Form 2.21B) and return it to my office.

Please note that any requests for an initial creditors meeting must be made by 28 January 2015 and must include details of the purpose of the proposed meeting. In the absence of any such request, the proposals will be deemed approved.

Any creditor requesting a meeting will be responsible for depositing a sum with the Administrator ahead of the meeting, to cover the costs associated with the holding of it. The meeting may subsequently resolve that these costs be payable out of the assets of the Company as an expense of the administration in which case the deposit would be repaid.

Creditors are invited to provide information regarding potential recoveries for the estate or information regarding the way in which the Company's business has been conducted. If you wish to bring any matters to my attention, please forward details to me in writing or alternatively complete the attached questionnaire.

Should you prefer a hard copy of the documentation, or have any queries in this regard, please do not hesitate to contact Kerry Kosowski.

Yours faithfully
for and on behalf of 24 7 Resource Recovery Ltd



John Russell
Joint Administrator
Acting as an agent of the Company
without personal liability

Enc

**24 7 RESOURCE RECOVERY LTD
IN ADMINISTRATION**

**Joint Administrator's Statement of Proposals to Creditors
pursuant to Paragraph 49 of Schedule B1 to the
Insolvency Act**

**John Russell & Ashleigh William Fletcher
Joint Administrators**

**The P&A Partnership Limited
93 Queen Street
Sheffield
S1 1WF**

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IN THE MATTER OF 24 7 RESOURCE RECOVERY LTD ("the Company")

AND

IN THE MATTER OF THE INSOLVENCY ACT 1986

**STATEMENT OF JOINT ADMINISTRATORS' PROPOSALS
PURSUANT TO PARAGRAPH 49 OF SCHEDULE B1
TO THE INSOLVENCY ACT 1986**

1 INTRODUCTION

- 1 1 On 10 December 2014, the secured creditor, Leumi ABL Limited ("Leumi") filed a Notice of Appointment of Administrators pursuant to Paragraphs 14 & 18 of Schedule B1 to the Act. John Russell and Ashleigh William Fletcher of The P&A Partnership Limited, 93 Queen Street, Sheffield S1 1WF were appointed Joint Administrators of the Company.
- 1 2 The Joint Administrators are licensed to act as Insolvency Practitioners in the UK by the Insolvency Practitioners Association. In accordance with Paragraph 100 (2) of Schedule B1 to the Act, the Joint Administrators may exercise any or all of their functions acting jointly or alone.
- 1 3 It is considered that the EC Regulation on insolvency proceedings will apply and that these proceedings will be the main proceedings as defined in Article 3 of the EC Regulation.
- 1 4 The Administration is registered in the High Court of Justice, Chancery Division, Leeds District Registry under reference number 1282 of 2014.
- 1 5 This document sets out the Joint Administrators' proposals for achieving the purpose of the Administration as required by Paragraph 49 of Schedule B1 to the Insolvency Act 1986 (the Act).

2. STATUTORY INFORMATION

Company name	24 7 Resource Recovery Ltd
Registered address	93 Queen Street Sheffield S1 1WF Formerly - Scotch Park Trading Estate Forge Lane Off Canal Road Leeds LS12 2PY
Other trading names of the Company	None
Company number	08591533
Date of incorporation	1 July 2013
Objects	Refuse disposal, sanitation etc

Authorised capital	1 ordinary share of £1 each
Issued capital	1 ordinary share of £1 each
Shareholders	Gillian Anne Littleton - 1 ordinary share
Debenture holder	Leumi hold a debenture dated 29 September 2014 incorporating fixed and floating charges
Director	Gillian Anne Littleton
Company Secretary	None

3. ADMINISTRATION OBJECTIVE

3 1 The Joint Administrators of the Company must perform their functions with the purpose of achieving one of the following objectives -

- firstly, rescuing the Company as a going concern,
- secondly, achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration), or
- thirdly, realising property in order to make a distribution to one or more secured or preferential creditors

3 2 The first objective of Administration, namely rescuing the existing Company as a going concern, could not be achieved due to the extent of its insolvent status

3 3 The second objective of Administration, namely, achieving a better result for the Company's creditors as a whole than would be likely if the Company was wound up without first being in Administration, cannot be achieved given the anticipated level of realisations and indebtedness of the secured creditor

3 4 Notwithstanding the above, the third objective of Administration will be achieved, as it is anticipated there will be a distribution to the secured creditor, Leumi, through the collection of outstanding book debts, under the terms of their Invoice Discounting Agreement with the Company

3 5 It is anticipated that realisations from the Company's assets will be insufficient to enable a distribution to be made to the unsecured creditors, other than possibly through the Prescribed Part, and therefore we do not intend to convene an initial creditors' meeting. This is to minimise the costs of the Administration

4. CIRCUMSTANCES SURROUNDING THE APPOINTMENT OF THE JOINT ADMINISTRATORS

4 1 The information provided in paragraphs 4 2 to 4 7 is based upon the Company records as no explanations have been provided by the director, despite attempting to make contact. Therefore, the Administrators are unable to vouch for the accuracy of the information. We cannot therefore be held personally liable for errors or misstatement of fact contained therein

4 2 The Company was incorporated on 1 July 2013 with Mr P A Valaitis being appointed as sole director and shareholder

4 3 Operating in the waste collection sector, the Company traded from premises situated at Scotch Park Trading Estate, Forge Lane, Off Canal Road, Leeds LS12 2PY

- 4 4 On 2 August 2013, Mr P A Valaitis resigned as director and transferred his shareholding to Miss C H Liversidge who was subsequently appointed director on 5 August 2013. Miss C H Liversidge acted as director for a period of six months and then resigned as director and transferred her shareholding to the current director, Mrs G A Littleton. Mrs G A Littleton was appointed director on 3 February 2014.
- 4 5 The P&A Partnership Limited were approached by the Company's secured creditor, Leumi, who expressed their concerns and their intention to appoint Administrators over the Company.
- 4 6 Therefore, steps were taken immediately to appoint Administrators with John Russell and Ashleigh William Fletcher being appointed as Joint Administrators on 10 December 2014.
- 4 7 Since our appointment as Administrators, the director has not co-operated fully with the process and therefore, the above information is of a limited nature.

5. STATEMENT OF AFFAIRS

- 5 1 A Statement of the Company's Affairs has not yet been provided by the director. Notwithstanding this, we continue to chase the director for submission of this document as it is a statutory requirement. Attached as Appendix A is a summary of the Estimated Financial Position of the Company as at 10 December 2014, together with a list of creditors names and addresses along with details of their debts (including details of any security held by them).

6. ADMINISTRATION STRATEGY

- 6 1 As detailed in Paragraph 4 5, Leumi had taken the decision to appoint Administrators due to the invoice discounting facility not being operated in the correct manner, by the Company.
- 6 2 Shortly prior to our appointment, following a brief discussion with the director, she advised that the Company's employees had transferred to Bulk Logistics Yorkshire Limited ("Bulk") the week commencing 8 December 2014. During this conversation it was agreed that a site visit would take place upon appointment to discuss the options available, realisation strategies and liaise with the employees.
- 6 3 We attended the Company's premises on 10 December 2014, prior to our formal appointment being confirmed, to meet with the director, Gillian Littleton, in order that we were able to discuss the potential options available and the strategies going forward in relation to the Administration, including liaising with the Company's employees, in readiness for the appointment being effected. However, the director was not accommodating and requested that we leave site as she advised we had no authority to be present as the Company had been requested to vacate the premises by the landlord and we were not formally appointed.
- 6 4 On the afternoon of 10 December 2014, we were appointed Joint Administrators over the Company by Leumi, the Company's secured creditor.
- 6 5 Therefore, we returned to the Company's premises and were advised that the director was no longer present. Therefore, as we had been advised earlier on in the day that the Company had no occupational rights to the site, we made an inventory of the Company's books and records and uplifted these from site.
- 6 6 Following a review of the Company's books and records, a schedule of assets was compiled which required clarification of ownership i.e. whether these were Company assets or third party owned assets. Therefore, our agents, Charterfields Limited ("Charterfields") Independent International Asset Consultants, wrote to the director requesting clarification on this point.
- 6 7 Despite chasing letters being sent to the director and also requests for the director to attending a meeting to discuss matters, no response was forthcoming. In addition, letters were sent to both the Company's landlord and Bulk, requesting confirmation with regard to the Company's occupational rights and details of whether a sale of the Company's business and assets had been completed given all employees had allegedly transferred the week commencing 8 December 2014 to Bulk. Again, no response was forthcoming.

- 6 8 Therefore, we instructed our solicitors, Clarion Solicitors ("Clarion"), to issue letters to the director, the landlord and Bulk. Such request was made to the director in conjunction with Section 234-236 of The Insolvency Act 1986 with a request for information being sent to the landlord and Bulk to be received within 14 days.
- 6 9 No response was forthcoming from either party therefore, 7 day letters were issued to the landlord and Bulk advising should no response be received, we reserve the right to issue proceedings pursuant to Section 234-236 of The Insolvency Act 1986.
- 6 10 Subsequently, a response has been received by Clarion from Bulk advising that they are currently in the process of collating the information requested and preparing a response. Bulk have however requested a 21 day extension to provide such information. The Joint Administrators have agreed to a 14 day extension.
- 6 11 In addition, a response has been received from the director direct to the Administrators, providing limited information therefore, we are currently in the process of preparing a response asking for further clarification.
- 6 12 With regard to pursuing the director further, once our response has been compiled and sent, we will await the director's response. In the event an adequate response is not received, we will review what options we have available to us to pursue the director further.
- 6 13 The unsecured creditors were circulated with the initial notice of appointment on 17 December 2014, providing confirmation of our appointment.
- 6 14 A further review of the Company's assets was carried out based on the information collected from site and the Sage back up which was obtained. These detailed a number of assets including motor vehicles, plant and machinery, office equipment, fixtures and fittings and stock.
- 6 15 It has transpired that the majority of the motor vehicles were subject to third party ownership by way of hire/lease agreements. This information was obtained from the Company's books and records and Sage. However, we have been unable to locate information in relation to nine of the motor vehicles. Therefore, we assume that these are also subject to third party ownership.
- 6 16 With regard to plant and machinery, a large proportion of this is also subject to third party ownership with Asset Finance. Again, we are uncertain as to the ownership of seven items of plant and machinery.
- 6 17 The records would suggest that the office furniture and equipment and fixtures and fittings could potentially be owned by the Company. These assets have a cost price totalling £15,471.28 per the Company's Sage records however, we have no documentary evidence to support that these are owned by the Company. In addition, no valuation has been obtained on these assets and depreciation has not been taken into account.
- 6 18 Upon speaking with our agents, Charterfields, they have advised that based on the above information, the costs associated with attending site, locating and uplifting the assets together with transport, storage and auction costs, would not be cost beneficial. Issues in respect of rental liability could also arise upon attending site given we are unaware of what occupational rights the Company may have.
- 6 19 In addition to the above assets, the Company's Sage records detailed year end stock as at 31 August 2014 totalling £90,846.
- 6 20 Given the nature of the Company's business, we do not anticipate receiving any retention of title claims in this matter.
- 6 21 Again, we have requested clarification of what stock this relates to together with confirmation of the assets held by the Company from the director, within our response detailed at paragraph 6.11.

- 6 22 Information in relation to the assets and stock detailed above are also included within the information request sent to Bulk. Therefore, we will review our options upon expiry of the 14 day deadline provided to Bulk, as mentioned at paragraph 6 10
- 6 23 The Company's book debts were subject to a confidential invoice discounting facility with Leumi. As at the date of our appointment, we have been advised that the Company's debtor ledger totalled £296,053 55 with the sum of £98,277 16 due to Leumi. This amount does not include any termination charges Leumi are entitled to levy under their agreement
- 6 24 Leumi have advised that they anticipate realisations to be in the region of £32,648 56 which will result in a shortfall of £65,628 60. Leumi have advised that this is due to either outstanding balances being paid previously, credited or the balance not existing
- 6 25 To date, collections total £28,732. We do not anticipate any surplus funds being available from this source
- 6 26 As detailed at paragraph 6 3, the director advised the Joint Administrators that the Company had no occupational rights as the landlord had requested the Company to vacate the premises. Therefore, we have written to the landlord requesting confirmation on this point. To date, no response has been forthcoming
- 6 27 Therefore, as detailed at paragraph 6 8, we instructed our solicitors to write to the landlords, in order that the position could be clarified

7. JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS

- 7 1 A summary of the Joint Administrators' Receipts and Payments covering the period between 10 December 2014 to 15 January 2015 is attached as Appendix B

8. PRE-APPOINTMENT PROFESSIONAL FEES

- 8 1 Prior to our appointment, The P&A Partnership Limited was instructed by the secured creditor, Leumi, to place the Company into Administration, following concerns raised by Leumi in relation to the invoice discounting facility not being operated in the correct manner by the Company. Given the nature of the appointment, we were unable to carry out a review of the Company's affairs prior to our appointment and were unable to advise what assets were in the possession of the Company
- 8 2 Pre-appointment fees and expenses incurred by the Joint Administrators are as follows -
- 8 2 1 The P&A Partnership Limited incurred costs and disbursements totalling £2,145 40 and £35 02 respectively, during the pre-appointment period. Attached at Appendix C is a SIP 9 time analysis which provides a breakdown of these costs. The work we undertook during this period predominantly consisted of discussing potential case strategies in readiness for the appointment, liaising with our solicitors, Clarion and our agents', Charterfields, in preparing the appointment documentation and potential site presence to review and secure the Company's assets. In addition, discussions were held with the secured creditor regarding the appointment and preparing the relevant engagement and conflict checks on the director and the Company, setting the case up on our system and travelling to site
- 8 2 2 As detailed above, Charterfields were instructed to review and value the Company's business and assets, provide their recommendations for a potential disposal strategy and undertake negotiations with any potential purchaser on our behalf. Charterfields fees are to be limited to 10% of the sales consideration which is payable on a paid when paid basis. Consequently, all of Charterfields' remuneration will be allocated to the post-appointment period as no realisations were achieved prior to our appointment

8 2 3 Clarion were instructed to assist in preparing the formal documentation required to appoint the Administrators. Clarion also provided general advice in relation to the validity of the secured creditors security and obtaining access to the Company's premises. Clarions' fees are to be calculated on a time cost basis and fees totalling £2,641 plus disbursements of £50 were incurred during the pre-appointment period. No payments have been made to Clarion, to date.

8 3 The payment of the above pre-appointment costs is subject to the approval of the Company's secured creditor and is separate to the approval of the remuneration of our post-appointment costs and resolutions detailed at section 9.

8 4 However, on the basis that the Joint Administrators do not anticipate that there will be sufficient realisations to enable their post-appointment time costs to be recovered in full they do not propose to seek any authority to draw their pre-appointment time costs in this matter.

8 5 In relation to Clarion's pre-appointment costs, these are subject to the approval of the secured creditor.

9. POST APPOINTMENT PROFESSIONAL FEES

9 1 Attached at Appendix D is a SIP 9 time analysis showing that our post-appointment time costs to date total £19,938.20.

9 2 A guide to the fees, expenses and disbursements charged by The P&A Partnership Limited is attached to this document. A Creditors' Guide to Fees is available and provides explanations of creditors' rights. This can be accessed via the Internet at <http://www.thepandagroup.co.uk/requirements> or alternatively a copy can be requested by telephoning The P&A Partnership Limited Help Desk +44 (0)114 275 5033.

9 3 The payment of our post-appointment remuneration is subject to the approval of the Company's secured creditor and is separate to the approval of the resolutions detailed in sections 8 and 10. We therefore propose the following resolutions in respect of our post-appointment remuneration.

9 3 1 The basis of remuneration may be fixed as one or more of the following basis:

- On a time cost basis by reference to the time properly given by the insolvency practitioner and their staff,
- As a percentage of the value of assets realised and/or distributed,
- As a set amount,
- Or any combination of the above.

9 3 3 In these circumstances, there are no funds to distribute to the unsecured creditors and therefore the approval of the Joint Administrators' remuneration will fall upon each secured creditor of the company or where a distribution is made or proposed to the preferential creditors, with the approval of each secured creditor and the preferential creditors whose debts amount to more than 50% of the preferential debts, disregarding those preferential creditors who do not respond to an invitation to give or withhold approval. It is proposed that remuneration of the Joint Administrators shall be fixed at a set amount to be agreed by Leumi in due course. This will be fixed by reference to the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration to be determined by the rates applied by the firm of The P&A Partnership Limited for work of this nature from time to time as shown in Appendix E,

9 3 4 the Administrators will be authorised to pay the costs (fees and expenses) of the Appointor in connection with the appointment of the Administrators and any other person in giving notice of intention to appoint Administrators, in accordance with the order of priority scheduled in Rule 2.67 of the Rules,

- 9 3 5 the Joint Administrators may from time to time draw fees on account of their remuneration based on the method of calculation set out above
- 9 3 6 the Joint Administrators are to be reimbursed for any expenses or necessary disbursements properly charged or incurred in the course of carrying out their duties in this matter and these expenses include category 1 disbursements of legal and agents' fees and other direct costs
- 9 3 7 The Joint Administrators are authorised to be reimbursed for category 2 disbursements for services provided by their firm in accordance with Statement of Insolvency Practice 9 as shown in their disbursements policy at Appendix F

9 4 Additional post-appointment professional costs are as follows -

- 9 4 1 As stated at paragraph 8 2 2, we have retained the services of Charterfields and they are to be paid a fee equating to 10% of the sales consideration plus disbursements. However, at present no assets have been realised and we do not anticipate that any will be realised. Therefore, Charterfields are to be paid on an hourly basis of £150 per hour for work carried out to date in chasing the director for various information in connection with the assets. To date, Charterfields have outstanding time costs totalling £225. No disbursements have been incurred.
- 9 4 2 Clarion remain instructed to provide legal advice and are currently assisting with the preparation of potential 234-236 application notices against the director and Bulk, to deliver up information as requested previously by both the Joint Administrators and Clarion. In addition, Clarion are currently attempting to liaise with the landlord and Counsel to obtain advice in relation to a potential transfer of the Company's business and assets to Bulk, and what options are available. Clarion's fee will be calculated on a time cost basis and outstanding costs incurred to date total £1,786. Clarion estimated future fees are to be in the region of £2,650 based on the above potential action.

- 9 5 The remuneration of Charterfields and Clarion's post-appointment costs is a category 1 disbursement and approval of these costs is covered by the resolution proposed at paragraph 9 3 6

10. JOINT ADMINISTRATORS' PROPOSALS TO ACHIEVE THE PURPOSE OF THE ADMINISTRATION

- 10 1 The Joint Administrators make the following proposals for achieving the purpose set out in Paragraph 3 of Schedule B1 to the Insolvency Act 1986
 - 10 1 1 to realise the property in order to make a distribution to the secured creditor, through the collection of outstanding book debts, under the terms of their Invoice Discounting Agreement with the Company,
 - 10 1 2 in addition, they do all other things and generally exercise all powers as Joint Administrators as they in their discretion consider desirable or expedient in order to achieve the purpose of the Administration, to protect and preserve the assets of the Company or maximise the realisation of those assets in the interests of the Company's creditors as a whole,
 - 10 1 3 a creditors' committee be established,
 - 10 1 4 the Joint Administrators may seek an extension of the Administration period if necessary. This is likely to be in circumstances where a further period of time is required in order realise assets which are located and confirmed as being the Company's, by way of an auction sale,
 - 10 1 5 upon completion of the proposal at 10 1 above and upon the settlement of the Administration expenses and liabilities, the Joint Administrators propose that they file the requisite notice pursuant to Paragraph 83 of Schedule B1 to the Act to ensure that the Company is placed into Creditors Voluntary Liquidation so as to facilitate any distribution to the creditors of the Company. It is further proposed that the Joint Administrators be appointed as Joint Liquidators of the Company

In accordance with Section 231 of the Act, should the nominated Liquidators be appointed, they may exercise any or all of the functions of the Joint Liquidators, jointly or alone

Creditors should note that in accordance with Paragraph 83(7)(a) of Schedule B1 to the Act and Rule 2.117A(2)(b) of the Rules, they may nominate a different person as the proposed Liquidator, provided that the nomination is made after receipt of these proposals and before the proposals are approved,

You should note that if the Joint Administrators consider it more expedient to make a distribution to the unsecured creditors in the Administration, they may seek an order of the court to permit this rather than proceeding to liquidation if all other matters are concluded. If permission is granted, the Company will exit into dissolution once the distribution has been made and the Administration concluded.

- 10.1.6 it is highly unlikely that the Company will proceed into Liquidation however, given the uncertainties surrounding the Company's assets and the potential of a sale of the Company's business to Bulk, this is detailed as a potential exit route
- 10.1.7 in the event the Joint Administrators conclude that the Company's property is insufficient to permit any or further distributions to its creditors, then the Joint Administrators will seek the dissolution of the Company pursuant to Paragraph 84 of Schedule B1,
- 10.1.8 The Company's affairs will continue to be managed by the Joint Administrators and their agents and such management will be financed from the realisation of the Company's assets within the Administration,
- 10.1.9 Subject to the approval of creditors the Joint Administrators will be discharged from liability pursuant to Paragraph 98 of Schedule B1 to the Insolvency Act 1986, directly after their appointment as Joint Administrators ceases to have effect

11. ESTIMATED OUTCOME

11.1 Secured Creditor (s)

As at the date of our appointment, the Company was indebted to Leumi in the approximate sum of £95,012.09, as advised by Leumi. The outstanding balance related to an invoice discounting facility. It is anticipated that Leumi will suffer a shortfall in the approximate sum of £61,001.17

11.2 Preferential Creditors

We were advised by the Company's director that, the Company's thirty five employees were transferred to Bulk prior to our appointment, the week commencing 8 December 2014

We have requested confirmation of this together with a copy of the TUPE transfer letter issued to all employees, from both the director and Bulk. However, we have yet to receive any response from either party. Based on this information, we do not anticipate any liabilities arising from this source.

A request for this information will be included within any potential 234-236 application to Court.

11.3 Unsecured Creditors

The Company's books and records indicate that the claims of the unsecured creditors amount to £209,893.07

As stated above, we do not anticipate that realisation will be sufficient to enable a dividend to be paid to unsecured creditors.

- 11.4 Within the Act there are provisions for a fund, called the Prescribed Part, to be set aside for distribution to the unsecured creditors. The fund is calculated on the net realisations of property subject to a floating charge contained in a debenture created on or after 15 September 2003. The floating charge was created on 29 September 2014 therefore, the above provisions will apply.

As stated above, at present it is currently uncertain as to whether the Company has any realisable chattel assets. Should our investigations lead to realisations in this respect, the Prescribed Part may apply; however, the quantum of the Prescribed Part will be dependent upon the level of realisations achieved.

If no assets are found to be available, the Prescribed Part will not apply.

The above is on the basis that the secured creditor, Leumi, is to suffer a significant shortfall and that no funds have been or are anticipated to be realised.

12. FUTURE REPORTING

- 12.1 We are required to provide a progress report within one month of the expiry of the first six months of the Administration.

Dated this 15th day of January 2015



John Russell
Joint Administrator
Acting as agent of the Company
without personal liability

24 7 RESOURCE RECOVERY LTD – IN ADMINISTRATION

APPENDIX A

JOINT ADMINISTRATORS ESTIMATED STATEMENT OF AFFAIRS

Please note that the list of unsecured creditors included with the Joint Administrators' estimated Statement of Affairs has been prepared using the information contained within the Company's books and records as at the date of the Joint Administrators' appointment. The Joint Administrators are not responsible for any inaccuracies contained within this list of creditors.

For Data Protection purposes the Joint Administrators have not disclosed addresses where a creditor is deemed to be a private individual rather than a company.

Any creditor whose details were not contained within the Company's books and records, but has subsequently advised the Joint Administrators of a claim against the Company, will be shown in the creditors' list as being owed a nil balance.

All creditors are reminded to complete and return the enclosed Proof of Debt Form in order to formally lodge their claim as an unsecured creditor of the Company.

Insolvency Act 1986

24 7 Resource Recovery Ltd
Estimated Statement Of Affairs as at 10 December 2014

	Book Value £	Estimated to Realise £	£
ASSETS			
Book Debts	296,053 55	32,648 56	
Leumi ABL Limited		(98,277 16)	
Deficiency c/d		(65,628 60)	
Plant & Machinery	15,622 36		Uncertain
Office Furniture & Equipment	15,471 28		Uncertain
Motor Vehicles	Uncertain		Uncertain
Stock	90,846 00		Uncertain
			<u>NIL</u>
LIABILITIES			
PREFERENTIAL CREDITORS -			
			<u>NIL</u>
			NIL
DEBTS SECURED BY FLOATING CHARGE PRE 15 SEPTEMBER 2003			
OTHER PRE 15 SEPTEMBER 2003 FLOATING CHARGE CREDITORS			
			<u>NIL</u>
			NIL
Estimated prescribed part of net property where applicable (to carry forward)			
			<u>NIL</u>
			NIL
DEBTS SECURED BY FLOATING CHARGE POST 15 SEPTEMBER 2003			
Deficiency b/d		65,628 60	
			<u>65,628 60</u>
			(65,628 60)
Estimated prescribed part of net property where applicable (brought down)			
			<u>NIL</u>
			NIL
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)			
Trade & Expense Creditors		209,893 07	
HM Revenue & Customs - PAYE/NIC		11,900 21	
HM Revenue & Customs - VAT		44,087 16	
			<u>265,880 44</u>
Estimated deficiency/surplus as regards non-preferential creditors			
(excluding any shortfall in respect of F C's post 14 September 2003)			(265,880 44)
Shortfall in respect of F C's post 14 September 2003 (brought down)			<u>65,628 60</u>
			(331,509 04)
Issued and called up capital			
Ordinary Shareholders		1 00	
			<u>1 00</u>
TOTAL SURPLUS/(DEFICIENCY)			<u>(331,510 04)</u>

The P&A Partnership Limited
24 7 Resource Recovery Ltd
B - Company Creditors

Key	Name	Address	£
C700	707 Resource Management	Courtyard West, Warfebank House, Warfebank Business Centre, Ilkley Road, Otley, West Yorkshire, LS21 3JP	848 64
CA00	A and R Logistics services	62 Albert Road, Halifax, HX2 0DF	193 05
CA01	Accent Wire Limited	Mill Street, Bradford, West Yorkshire, BD6 3HS	4,455 04
CA02	Ace Fire Equipment	Ace Fire Equipment, 9 Belle Vue Street, Batley, West Yorkshire, WF17 8DD	1,724 40
CA03	Associated Waste Management Ltd	St Bernard's Mill, Geldard Road, Leeds, LS27 7NA	448 56
CA04	Atkin's LGV Training Limited	Atkin's LGV Training Limited, 571 Bradford Road, Birkinshaw, Bradford, BD11 2AQ	2,366 00
CA05	ADT Engineering Services	60A Broad Lane, Collins Green, Warrington, WA5 4AB	0 00
CB00	BT Plc	Dept W, Durham TE, Providence Row, Durham, DH1 1RR	0 00
CB01	Baclays Bank Plc	93-95 Main Street, Garforth, Leeds, LS25 1AF	144 95
CB02	Barnfather Wire Ltd	Barnfather Wire, Willenhall Road, Darlaston, Wednesbury, West Midlands, WS10 8JG	2,400 66
CB03	BMI Vehicle Hire	Strategic House, Strawberry Lane, Willenhall, WV13 3RS	0 00
CB04	Boocock Commercials	C/o Lloyds Bank Commercial Finance Ltd, PO Box 10484, Harlow, Essex, CM20 9GY	1,614 00
CB05	Borders Recycling Ltd	Suite 2 Beaufort Park, Anick Road, Hexham, Northumberland, NE46 4TU	0 00
CB06	Braham & Murray	Collabear Farm, Tawstock, Barnstaple, Devon, EX31 3JW	4,089 60
CB07	BS Associates Limited	White Croft Business Centre, White Croft Business Park, Lancaster, LA1 1SW	18,101 36
CB08	Bulk Logistics Yorkshire Limited	Scotch Park Trading Estate, Forge Lane, Leeds, LS12 2PY	26,512 88
CB09	BWS	263 Whitehall Road, Leeds, LS12 2PY	4,533 72
CC00	CDP Plant Limited	Rear of Cammac Coal, Dunston road, Sheepbridge, Chesterfield, Derbyshire, S41 9RL	8,100 00
CC01	chartmaster	42 Lady Heton Drive, Mirfield, West Yorkshire, WF14 9EQ	101 40
CC02	City Centre Containers Ltd	Tower House, Stopgate Lane, Liverpool, Merseyside, L33 4XY	0 00
CC03	Clarion	Elizabeth House, 13-19 Queens Street, Leeds, West Yorkshire, LS1 2TW	600 00
CC04	CMS Group	Unit 2 Calder Close, Calder Park, Wakefield, England, WF4 3BA	4,394 98
CC05	Collease Truck & Trailer Rentals Limited	Manchester Depot Elevator Road, Trafford Park, Manchester, M17 1BR	4,440 00
CC06	Complete Office Solutions UK Ltd	Daughters Court, Silkwood Park, Wakefield, WF5 9TQ	1,339 80
CC07	Copyform Limited	4 Milestone Court, Stanningley, Leeds, West Yorkshire, LS28 6HE	430 71
CC08	Cougar Signs Ltd	Clayton Business Centre, Midland Road, Leeds, LS10 2RJ	3,300 00
CC09	Craggs Energy	The Craggs Country Business Park, Cragg Vale, Hebdon Bridge, West yorkshire, HX7 5TT	3,067 37
CC0A	CRJ Services Limited	c/o RBS Invoice Finance Ltd, Smith House, PO Box 50, Elmwood Ave , Feltham, Middlesex TW13 7QD	9,789 12

The P&A Partnership Limited
24 7 Resource Recovery Ltd
B - Company Creditors

Key	Name	Address	£
CC0B	Crossroads Truck & Bus	Pheasant Drive, Birstall, Batley, West Yorkshire, WF17 9LR	0 00
CD00	D Brash & Sons Limited	37 Stamperland Crescent, Clarkston, Glasgow, G76 8LH	1,424 16
CD01	Databarracks Ltd	Databarracks Ltd, Arxcis House, Number 6, 9 Park Hill, London, SW4 9NS	110 88
CD02	Diamond Waste and Plant Limited	14 Apex Business Centre, Brighton road, Rhyll, North Wales, LL18 3HD	0 07
CD03	Duport Associates Ltd	2nd Floor, 5 High Street, Westbury on Tyfym, Bristol, BS9 3BY	0 00
CE00	ECA Total Services Ltd	34 Brindley Road, Manchester, M16 9HQ	0 30
CE01	Eden Springs (UK) Limited	Hamilton International Technology Park, £ Livingstone Boulevard, Glasgow, G72 0BP	2,116 78
CE02	EE Limited (T Mobile)	Triden Place, Mosquito Way, Hatfield, AL10 9BW	0 00
CE03	Euler Hermes UK	1 Canada Square, London, E14 5DX	0 00
CF00	Farnell	Canel Road, Leeds, LS12 2TU	56 28
CF01	Fellow Environmental Limited	Suite & The Granary, 50 Barton road, Worsley, manchester, M308DA	1,107 00
CF02	Forge Recycling	Scotch Park Trading Estate, Forge Lane, Leeds, LS12 2PY	567 60
CG00	Gaskells Waste Services Limited	17 Foster Street, Liverpool, Merseyside, L20 8XE	0 00
CG01	Green Zone Facilities Management	The Corner House, Brunel Drive, Newark-on-Trent, Nottinghamshire, NG24 2EG	2,463 18
CG02	Global Autocare Limited	Gelder Road, Leeds, LS12 6LZ	0 00
CH00	HM Revenue & Customs - VAT	National Insolvency Unit, 5th Floor Regian House, James Street, LIVERPOOL, L75 1AD	0 00
CH01	HM Revenue & Customs	ICHU, RM BP3202, Benton Park View, Longbenton, NEWCASTLE UPON TYNE, NE98 1ZZ	0 00
CH02	HM Revenue & Customs	Voluntary Arrangement Section, Debt Management & Insolvency, Durrington Bridge House, Barrington Road, Worthing, West Sussex, BN12 4SE	0 00
CH03	Hargreaves Services Ltd	West Terrace, Esh Winning, Durham, DH7 9PT	0 00
CH04	Hunter Group	Scotland Yard, Queens Mill Road, Huddersfield, West Yorkshire, HD1 3PG	919 80
CJ00	J & H Sales International	11A Cambridge Park, Wanstead, London, E11 2PU	716 88
CJ01	Jeff Skinner Skip Hire Ltd	The Siding, Copley Hill, Leeds, LS12 1HY	525 60
CJ02	John Mason Printers	Park Avenue, Skipton, North Yorkshire, BD23 1PN	43 20
CL00	Land Polymers Ltd	108 Halifax Road, Batley, WF17 7RB	0 00
CL01	Leeds City Council	PO Box 60, Leeds, LS2 8JR	17,079 82
CL02	Liftec Leeds Ltd	Manor Works, King Street, Drighlington, Bradford, BD11 1LH	0 01
CL03	Leumi ABL Limited	Pacific House, 126 Dyke Road, Brighton, East Sussex, BN1 3TE	0 00
CM00	M & S Tyres	Pontefract Road, Stourton, Leeds, West Yorkshire, LS10 1SB	0 00

The P&A Partnership Limited
24 7 Resource Recovery Ltd
B - Company Creditors

Key	Name	Address	£
CM01	Mckinstry Skip Hire	81-83 Belfast Road, Natts Corner, Crumlin, BT29 4TL	0 30
CM02	Middleton Engineering Ltd	Ashcott Road, Meare, Glastonbury, Somerset, BA6 9SU	1,093 35
CM03	Ministry of Justice	MOJ Shared Services, PO Box 781, Newport, Gwent, NP20 9BB	403 94
CM04	MTS Group Limited	Unit 2, Silkwood Park, Flanshaw Way, Wakefield, West Yorkshire, WF2 9LP	5,441 41
CN00	The National Insurance Fund	Insolvency Service, Finance Redundancy Payments Team, Cannon House, 18 Priory Queensway, Birmingham B4 6BS	0 00
CN01	N L Commercials	16B Brown Lane, Leeds, LS11 0DS	14,117 51
CN02	N Power	PO Box 583, Hull, HU5 1YU	1,366 06
CN03	Nemark Professional IT Services Ltd	Doncaster Business Innovation Centre, Ten Pound Walk, Doncaster, South Yorkshire, DN4 5HX	1,144 50
CN04	Network Telecoms (UK) Limited	Communications House, Hardley Park, Telford, TF1 6QJ	263 18
CN05	Northern Transport	Hill House Sidings, Alder Street, Huddersfield, West Yorkshire, HD1 6LD	5,000 00
CO00	Office Watercoolers Limited	Waterloo House, 112-116 Amgleyse Court, Tower Business Park, Rugeley, Staffordshire, WS15 1UL	84 60
CP00	Penfold Power Ltd t/a Power Rental	Strand Road, Washington Parade, Bootle, Merseyside, L20 1AA	0 02
CP01	Peter Winn Tyres Limited	1 Garths End, York, East Yorkshire, YO42 2HZ	0 00
CP02	Pudsey Transport Ltd	C/o HSBC Invoice Finance (UK) Ltd, Farncombe Road, Worthing, West Sussex, BN11 2BW	2,034 00
CR00	Recycling UK Ltd	11 Alveston Business Park, Middlewich Road, Nantwich, Cheshire, CW5 6PF	3,741 52
CR01	Richard Smedley Chartered Accountants	Oakford House, 291 Low Lane, Horsforth, Leeds, LS18 5NU	255 60
CR02	RNB Commercials Ltd	RNB Commercials Ltd, 36 Greenhey Place, East Gillbrands Industrial Estate, Skelmersdale, WN8 9SA	0 00
CR03	Romero Insurance Brokers	Romero Insurance Brokers Limited, Romero House, 8 Airport West, Lancaster Way, Yeadon, Leeds, LS19 7ZA	21,541 28
CR04	Rothdean Limited	Station street, Cinderford, GL14 2LG	0 00
CR05	Radar Legal	13 Waterside Business Park, Livingston Road, Hesse, HU13 8EG	4,511 10
CS00	Sage (UK) Limited	Sage (UK) Limited, North Park, Newcastle Upon Tyne, NE13 9AA	0 00
CS01	Secure Destruction Services	Unit 2, 1 Industrial Street, Bingley, BD16 4JH	2,354 20
CS02	Simpson Miller Solicitors	27 St Pauls Street, Leeds, West Yorkshire, LS1 2JG	0 00
CS03	Specialist Trailer Hire Ltd	Bell Hill, Wood Lane, Rothwell, Leeds, LS26 0RS	0 00

The P&A Partnership Limited
24 7 Resource Recovery Ltd
B - Company Creditors

Key	Name	Address	£
CS04	Stan Ellis Waste Paper Collections	Crows Nest Farm, Barnsley Road, Flockton, West Yorkshire, WF4 4BY	7 20
CS05	Stephenson Bros (Haulage) Ltd	Nirvana Farm, Tyersal Avenue, Bradford, BD4 8HL	694 06
CT00	Team Impression Limited	1 Lockwood Close, Leeds, LS11 5UU	11,048 04
CT01	Tees Recycling	Ryecroft Farm, Harden, Bingley, BD16 1DH	0 00
CT02	Tradpak recycling	1 Branchpeth Place, Armley Road, Leeds, West Yorkshire, LS12 2EH	135 00
CT03	Transprint UK Ltd	Wortley Moor Lane, Wortley Moor Lane Trading Estate, Leeds, LS12 4HX	836 40
CU00	UK Fuels Limited	Eurosales Centre, Herald Park, Herald Drive, Crewe, Cheshire, CW1 6EG	0 00
CV00	VMI Safety Ltd	Unit C Tadman Streey, Wakfield, West Yorkshire, WF1 5QU	0 00
CV01	Vodafone	Vodafone House, The Connection, Newbury, Berkshire, RG14 2FN	0 00
CW00	Windsor Engineering (Hull) Ltd	Citadel Trading Park, Citadel Way, Hull, HU9 1TQ	3,692 00
CY00	Yorkshire Water	1 Midpoint, Midpoint Business Park, Thornbury, Bradford, BD3 7AY	0 00
91 Entries Totalling			209,893.07

24 7 RESOURCE RECOVERY LTD – IN ADMINISTRATION

APPENDIX B

**JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD
10 DECEMBER 2014 TO 15 JANUARY 2015**

24 7 Resource Recovery Ltd
(In Administration)

Joint Administrators' Abstract Of Receipts And Payments
To 15 January 2015

RECEIPTS	Statement of Affairs (£)	Total (£)
Book Debts	32,648 56	NIL
Plant & Machinery	Uncertain	NIL
Office Furniture & Equipment	Uncertain	NIL
Motor Vehicles	Uncertain	NIL
Stock	Uncertain	NIL
		<hr/>
		0 00
		<hr/>
PAYMENTS		
Leumi ABL Limited	(98,277 16)	NIL
Trade & Expense Creditors	(209,893 07)	NIL
HM Revenue & Customs - PAYE/NIC	(11,900 21)	NIL
HM Revenue & Customs - VAT	(44,087 16)	NIL
Ordinary Shareholders	(1 00)	NIL
		<hr/>
		0 00
		<hr/>
Net Receipts/(Payments)		0 00
		<hr/>

MADE UP AS FOLLOWS

0 00

John Russell
Joint Administrator

24 7 RESOURCE RECOVERY LTD – IN ADMINISTRATION

APPENDIX C

SIP 9 TIME COST ANALYSIS- PRE-APPOINTMENT COSTS

SIP 9 - Time & Cost Summary
 Period 09/12/2014 09/12/2014

Time Summary

Classification of work function	Hours					Time Cost (£)	Average Hourly Rate (£)
	Partner	Manager	Other Senior Professionals	Assistants	Total Hours		
Administration & Planning	0 00	0 20	8 40	0 50	9 10	1,685 40	185 21
Investigations	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Realisation of Assets	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	0 00	2 00	0 00	0 00	2 00	460 00	230 00
Case Specific Matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Pre Sip9 Time Recording	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Hours	0 00	2 20	8 40	0 50	11 10	2,145 40	193 28
Total Time Costs (£)	0 00	521 00	1,604 40	20 00			

24 7 RESOURCE RECOVERY LTD – IN ADMINISTRATION

APPENDIX D

SIP 9 TIME COST ANALYSIS- POST-APPOINTMENT COSTS

SIP 9 - Time & Cost Summary

Period 10/12/2014 14/01/2015

Time Summary

Classification of work function	Hours					Time Cost (£)	Average Hourly Rate (£)
	Partner	Manager	Other Senior Professionals	Assistants	Total Hours		
Administration & Planning	13 70	0 80	21 60	0 50	36 60	8,919 10	243 69
Investigations	0 00	0 00	10 50	0 00	10 50	2,005 50	191 00
Realisation of Assets	0 20	0 00	13 60	0 00	13 80	2,664 60	193 09
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	3 40	6 40	4 60	1 00	15 40	3,529 60	229 19
Case Specific Matters	0 00	0 30	14 40	0 00	14 70	2,819 40	191 80
Pre Sip9 Time Recording	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Hours	17 30	7 50	64 70	1 50	91 00	19,938 20	219 10
Total Time Costs (£)	5,795 50	1,725 00	12,357 70	60 00			

24 7 RESOURCE RECOVERY LTD – IN ADMINISTRATION

APPENDIX E

**CREDITORS GUIDE TO THE FEES, EXPENSES AND DISBURSEMENT CHARGED BY THE P&A
PARTNERSHIP LIMITED RATES APPLICABLE FROM THE 1 MARCH 2014**

Creditors Guide to the Fees, Expenses and Disbursements charged by The P&A Partnership Limited
Rates applicable from the 1st March 2014

Details of Insolvency Practitioners Licensing Bodies

John Russell, Andrew Philip Wood, Gareth David Rusling, Ashleigh William Fletcher and Jeremy Michael Bennett are all licensed by the Insolvency Practitioners Association of Valiant House, 4-10 Heneage Lane, London, EC3A 5DQ. Derek Ewan Simpson is licensed by The Institute of Chartered Accountants of Scotland of CA House, 21 Haymarkets Yard, Edinburgh EH12 5BH.

Insolvency Practitioners Fees

The Insolvency Rules 1986 entitles the Insolvency Practitioner to receive remuneration for his services and sets out the basis of how such remuneration shall be fixed which includes a percentage of the assets realised and monies distributed to creditors, a set amount, by reference to the time properly given by the office holders, their Directors and staff in attending to matters arising, or one or more of the above bases and different basis may be fixed for different things. Where it has been agreed by resolution of the secured creditors, a creditor's committee or creditors generally, that the office holders remuneration will be calculated by reference to a time basis, then such remuneration will be calculated in units of 6 minutes at the following hourly standard rates -

Grade	Total Hourly Standard Rates £	Total Hourly Complex Rates £
Directors	335-450	495 – 600
Senior Manager & Managers	230-305	320 – 440
Administrators	191-230	
Assistants	40-191	

These are our current hourly charge out rates and are exclusive of value added tax. Rates are reviewed annually and creditors will be advised of any alteration thereto. In cases of exceptional complexity or risk, the insolvency practitioner reserves the right to obtain authority from the secured creditors, creditor's committee or the creditors generally, that their remuneration on such time as is agreed shall be charged on the above higher hourly complex rate.

Debt Collection, Contested Asset Recovery and Related Services

Contested debt collection will be referred to P&A Receivables Services PLC, an associated company of The P&A Partnership Limited and its dedicated legal firm James Peters & Co. The fees of P&A Receivables Services PLC shall be charged by reference to the time properly given by their staff, such fees will be calculated in units of 6 minutes at the hourly rate of £80. P&A Receivables Services PLC may also be used to recover items such as plant and machinery, to locate debtors and to serve documents. The fees for work of this nature will be calculated in accordance with P&A Receivables Services PLC's standard rates.

James Peters & Co fees will be charged by reference to time costs properly incurred, calculated in 6 minute units at an hourly rate of between £111 and £217, plus their disbursements. These fees are in accordance with the guideline rates for summary assessment of costs following consultation between the legal profession and the Designated Civil Judge and are typical of legal firms in this geographical area.

Expenses and Disbursements

The payment of **Category 1** disbursements will be a charge against the estate to recover the actual cost of the disbursement paid out in respect of the administration of the estate, typically statutory advertising, searches, external room hire or travel expenses. A separate amount will be charged by way of an expense to recover the cost of **Category 2** disbursements for services provided by the insolvency practitioner's firm. Category 2 disbursements will include storage of company's books and records at the insolvency practitioner's own storage facility. The books and records will be stored in banker's boxes and a storage fee will be charged at the rate of £7.50 per box per month. This charge covers the transportation of records from the company's premises, storage, retrieval of books and records in storage for administration purposes and the destruction of such books and records after the first anniversary of the completion of the insolvency administration. Travelling by motor vehicle on business for the administration of the insolvency will be charged to the estate per mile at the appropriate rate currently published by the "AA" for the type of vehicle and engine size used. All circulars will be sent out by first class post and the actual postage costs will be charged as an expense to the estate.

Introduction to Lending Sources

The P&A Partnership Limited may make referrals to P&A Lender Services Ltd ('PALS') being an associated company. PALS and its authorised representatives are not authorised under the Financial Services and Markets Act 2000 or by the Financial Services Authority to provide specific investment advice but they may be able to introduce funding seeking parties ('FSP's') to one or more reputable lending services ('Lender').

In such circumstances where any party associated with the referral is subsequently subject to any formal insolvency procedure and the Directors of The P&A Partnership Limited are appointed office holders in relation to any formal insolvency, then any arrangement fees or commissions or payments becoming due to PALS (if any) from any Lender in respect of the acquisition or future trading of the business and assets of the insolvent party, will be paid into the realisation fund in the formal insolvency for the benefit of creditors.