

Company Registration No. 08484553 (England and Wales)

**ABBOTS HALL PRIMARY ACADEMY**  
**(A COMPANY LIMITED BY GUARANTEE)**

**GOVERNORS' REPORT AND AUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2019**



# **ABBOTS HALL PRIMARY ACADEMY**

## **CONTENTS**

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	<b>Page</b>
Reference and administrative details	1 - 2
Governors' report	3 - 13
Governance statement	14 - 16
Statement on regularity, propriety and compliance	17
Statement of governors' responsibilities	18
Independent auditor's report on the financial statements	19 - 21
Independent reporting accountant's report on regularity	22 - 23
Statement of financial activities including income and expenditure account	24 - 25
Balance sheet	26
Statement of cash flows	27
Notes to the financial statements including accounting policies	28 - 45

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# **ABBOTS HALL PRIMARY ACADEMY**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

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### **Members**

Mrs R L Garner  
Mr M R J Trett

### **Governors**

Mrs E A Brown  
Mrs R L Garner (Chair of Governors)  
Mrs K A Jago  
Mr B P J Robins (Resigned 1 July 2019)  
Mrs R M Steel  
Mr M R J Trett  
Mrs N J Tunbridge  
Miss G V Ward  
Mrs L James (Accounting Officer)  
Mrs S M George  
Mrs J Forkner (Academy Business Manager)  
Mrs L Wright (Resigned 28 October 2019)

All Governors are Members as per the Academy's underlying articles

### **Senior management team**

Mr J Arnold	- Assistant Headteacher responsible for KS2
Mrs L James	- Headteacher
Mrs J Forkner	- Academy Business Manager
Mr S Holmes	- Assistant Headteacher responsible for KS1

### **Company secretary**

Mrs J Forkner

### **Company registration number**

08484553 (England and Wales)

### **Registered office**

Abbots Hall Primary School  
Abbotts Drive  
Stanford Le Hope  
Essex  
SS17 7BW  
United Kingdom

### **Independent auditor**

Wilkins Kennedy Audit Services  
1-5 Nelson Street  
Southend on Sea  
Essex  
SS1 1EG

# **ABBOTS HALL PRIMARY ACADEMY**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

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### **Bankers**

Barclays Bank PLC  
Leicester  
Leicestershire  
LE87 2BB  
United Kingdom

Lloyds Bank  
34 High Street  
Grays  
Essex  
RM17 6LX

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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The governors present their annual report together with the financial statements and independent auditor's report of the charitable company for the period 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an Academy for pupils aged 4 to 11 servicing a catchment area in Stanford-Le-Hope, Essex. It has a pupil capacity of 210 and had roll of 232 in the Summer school census on 16th May 2019.

#### **Structure, governance and management**

##### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The charitable company is known as Abbots Hall Primary Academy.

The governors are the trustees of Abbots Hall Primary Academy and are also the directors of the charitable company for the purposes of company law. Details of the governors who served during the year are included in the Reference and Administrative Details on page 1.

Abbots Hall Primary Academy was incorporated on 12th April 2013 and obtained Academy status from 1st May 2013.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

##### Governors' indemnities

In accordance with normal commercial practice the Academy has purchased insurance to protect governors and officers from claims arising from negligent acts errors or omissions occurring whilst on Academy business. The insurance provides cover up to £5,000,000 in any one period.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### Method of recruitment and appointment or election of governors

The members of the Academy Trust shall comprise the signatories to the Memorandum, 1 person appointed by the Secretary of State, in the event that the Secretary of State appoints a person for this purpose, the Chairman of the Governors and any person appointed under Article 16.

The number of Governors shall not be less than 3, but shall not be subject to a maximum. The first Governors were those named in the initial Memorandum. The Abbots Hall Primary Academy Trust shall have the following Governors;

- up to 11 Governors and 1 Associate member
- 4 Co-opted Governors;
- 1 Partnership Governors;
- 5 Parent Governors;
- 1 Staff Governors;
- the Headteacher, any Additional Governors if appointed under Article 62,62A or 68A; and any Further Governors if appointed under Article 63 or Article 68A.

A Co-opted Governor can be appointed as a Governor by being co-opted by Governors who themselves are not co-opted. The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if the number of Governors who are employed by the Academy Trust would thereby exceed one third of the total number of Governors (including the Head Teacher).

Each of the persons entitled to appoint members above shall have the right, from time to time by written notice delivered to the Office, to remove any Member appointed by them and to appoint a replacement member to fill a vacancy whether resulting from such removal or otherwise.

The term of office for any Governor shall be 4 years, save that this time limit shall not apply to the Headteacher. Subject to remaining eligible to be a particular type of Governor, any Governor may be re-appointed or re-elected.

When a vacancy occurs on the Governing Board an advert will be placed on the school's website, and if applicable, [www.governorsforschools.org.uk](http://www.governorsforschools.org.uk), [www.inspiringgovernance.org](http://www.inspiringgovernance.org) and/or other volunteer bureaux and governor recruitment agencies, professional, trade or community organisations (or any such other relevant body that might be thought suitable), or by personal contact to an individual. Adverts will be distributed to parents, staff and alumnae.

The Governor role description, skills specification and induction summary will be published on the vacancies page of the school website together with the governor meeting dates for the academic year. Applicants will be invited to complete a short application form and submit a brief CV and Skills Audit.

#### Policies and procedures adopted for the induction and training of governors

The training and induction provided for new Governors depends on their existing experience. All new Governors are given a tour of the School and the chance to meet with staff and pupils. All Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Governors. Induction tends to be done informally and is tailored specifically to the individual.

During their terms of office all Governors receive additional training, including from external training providers. Governors also undertake Governor visits to the School and meet with staff on a regular basis to keep themselves informed and updated.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### Organisational structure

The Structure consists of three levels: the Governors, the Senior Leadership Team, and the Curriculum Leaders. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Governors are responsible for setting general policy, adopting a School Improvement Plan and budget, monitoring the Academy by the use of budgets and making major decisions about the direction of the Academy, capital expenditure and senior staff appointments. During the year under review the Governors held 3 Full Governing Board Meetings. The Governing Board also appointed four standing sub-committees; Standards Committee, the Resources Committee, the Every Child Matters Committee and the Premises Committee (the functions of which are referred to in the Governance Statement on page 15). The Governing Board also appoints other sub-committees as required. The Governing Board has also appointed a Clerk who attends at Governing Board meetings and who assists and advises Governors as appropriate.

The Senior Leadership Team comprises the Headteacher (The Accounting Officer), two Assistant Headteachers and the Academy Business Manager. These leaders control the Academy at an executive level implementing the policies laid down by the Governors and reporting back to them. As a group, the Senior Leadership Team is responsible for the authorisation of spending within agreed budgets and the appointment of staff, though appointment panels for senior leader posts will contain at least one Governor. Some spending control is devolved to Curriculum Team Leaders, which a Senior Leader must countersign.

#### Arrangements for setting pay and remuneration of key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of a report entity, directly or indirectly, including any director. This definition includes Academy trustees and those staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day to day running of the Academy trust.

The Academy has a rigorous appraisal system in place which is monitored by the trustees. The Academy adheres to the national School Teachers Pay and Conditions document and Local Government pay scales.

#### Related parties and other connected charities and organisations

1. Abbots Hall Primary Academy is part of a collaborative working group known as the Inspirational Learning Trust (ILT).

This year the group has worked together in the following ways:

- The ILT has worked with Ofsted to develop effective Peer to Peer monitoring across the Academies.
- Academies across the ILT have moderated teacher assessments for accuracy.
- We have shared performance information openly to promote common expertise, quality assure and share expertise for the benefit for all the pupils attending an ILT institution.
- We have shared professional development opportunities.
- Schools have explored opportunities for cost savings through joint procurement of goods and services ensuring best financial values are upheld.

2. Abbots Hall Primary Academy works together with parents to provide children with resources and experiences that will enrich their education and enjoyment of learning. The Abbots Hall Primary Academy PTA is a charitable group who organise fund raising opportunities for the whole school community. Last year these included; Summer and Christmas Fairs, Discos and many other events that raised funds for the school community.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### **Objectives and activities**

#### Objects and aims

Abbots Hall Primary Academy is currently a one-form entry Primary School with pupil admission numbers of 210 pupils organised in seven classes. Following the decision taken to support the Local Authority by taking an additional class in 2016-17, the school currently has two classes in Year 2 temporarily increasing our capacity to 60 pupils for this cohort.

The principal activity of the Academy is to advance for the public benefit education in the United Kingdom, in particular, but without prejudice to the generality of the foregoing, by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

#### **Our vision**

We are all academically, socially and emotionally prepared for our own unique journey.

#### **Our main curriculum aims are:**

- Provide equal opportunities for all children, regardless of their background and starting points, to gain knowledge, skills and character and make significant progress across the range of concepts taught in the School Curriculum.
- Encourage children to develop a sense of personal growth through character development, enabling them to become global citizens and socially responsible. They will develop key characteristics through the celebration of our values.
- Develop children's application of knowledge through carefully planned, high quality questioning and activities where a wide range of thinking skills are required. These skills are accessed by the Abbots Hall 'Thinking Skills'.
- Prepare children for their own unique journey by encouraging them, through the curriculum, to become reflective, effective learners.



# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### Objectives, strategies and activities

The main objectives of Abbots Hall Primary Academy during the year ending 31st August 2019 –

#### Leadership and Management

Leadership and Management

To embed the roles of middle leaders so they set consistent high expectations for all stakeholders and are held accountable for standards in their area of responsibility.

- The HT can show that middle leaders plan strategically, effectively and success criteria (goals/targets) in plans are met.
- The HT can demonstrate that work scrutiny and assessment in foundation subjects shows clear progression across each key stage to national expectations and that work is pitched correctly to challenge all abilities.
- Middle leaders can demonstrate the impact of their leadership so high standards are evident in all subjects.

#### Teaching, Learning and Assessment

Ensure that the quality of teaching is both consistent and effective, so pupils thrive.

- Teaching over time monitoring grades all teaching as at least good.
- Teaching over time monitoring grades 50% of teaching as outstanding.
- The HT has evidence from work scrutiny, pupil voice and observations that:
- Assessment for learning enables pupils to review their work.
- Teaching is pitched well for all groups, so it builds on what pupils, know, do and understand.
- Pupils feel they have engaging learning and support through assessment and feedback which develops independent learning.

#### Pupils' Outcomes

To continue to raise achievement in reading, writing and mathematics across the school, consolidating 2018 KS2 improvements, especially for disadvantaged pupils, through ensuring high expectations and outstanding teaching and learning. Standards in reading, writing, mathematics, GPS and phonics at EYFS, Y1, KS1 and KS2 are above national outcomes at ARE and GD (by 10% at KS2).

- Targets for all year groups are met (within - 5%) - attach targets to appraisal document.
- The HT can show that progress for each year group is strong from key stage starting points (e.g. national data at KS1).
- The performance and progress of key groups (disadvantaged pupils\*) compares well to all pupils and others. This includes disadvantaged pupils who achieved GD at the previous key stage at least maintaining this.

#### Pupils' personal development and welfare

To ensure that the school changing the long-term culture of a school, and embedding an ethos where mental health is regarded as the responsibility of all.

#### Safeguarding

To ensure the school's safeguarding arrangements continue to be robust and effective.

Activities during this report period have included:

#### Leadership and Management

During the 2018/19 year the academy's leadership has focused on the development of subject middle leaders. Using our establish monitoring cycle, leaders learnt triangulation and micro-monitoring skills. These skills were used to further develop all subjects across the curriculum through accurate identification of strengths and weaknesses.

Thorough curriculum evaluation evidenced subject strengths and weaknesses leading to a significant redesign of our computing curriculum. Music and MFL were also identified as needing development and these are a focus for 2019/20.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### Teaching, Learning and Assessment

We continue to prioritise the development of teachers' pedagogy and constantly reviewing our systems and structures to ensure they are highly effective. Teachers constantly review the learning sequences they have planned to maximise learning. They also carefully consider their use of questioning to ensure they support and challenge, embedding pupils' learning. This year we have focused on developing a layered approach to questioning, ensuring all pupils during the lesson are encouraged to reinforce concepts and make links to other learning.

### Pupil welfare and Safeguarding

The school achieved the Wellbeing for School award, successfully ending an 18-month assessment period. We also continued to prioritise character education and focus on providing enhanced curricular opportunities.

The Governors believe that equality at our school should permeate all aspects of school life and is the responsibility of every member of the school and wider community. Every member of the school community should feel safe, secure, valued and of equal worth. At Abbots Hall Primary Academy equality is a key principle for treating all people the same irrespective of their gender, ethnicity, disability, religious beliefs/faith tradition, sexual orientation, age or any other of the protected characteristics.

### Public benefit

The Governors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aim and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The Academy admits 30 pupils into 1 Reception class on the basis of the following criteria in priority order:

1. SEND (pupils with EHC Plans) and Looked After Children- automatically offered a place
2. Exceptional medical grounds
3. Siblings in catchment - automatically offered a place
4. Siblings
5. Catchment
6. Parental preference

# ABBOTS HALL PRIMARY ACADEMY

## GOVERNORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### Strategic report

#### Achievements and performance

##### Charitable activities

Year 6 – Children's achievement and progress is shown by their scores in the tests and teacher assessments and by the amount of progress made in Key Stage 2. There are two measures of achievement, the percentage of pupils reaching the national standard in Reading, Writing, Mathematics, Reading/Writing/Maths combined and English grammar, punctuation and spelling.

##### End of Key Stage 2 Outcomes 2019

Subject	Reading		Writing		EGPS		Maths	
	Sch	Nat	Sch	Nat	Sch	Nat	Sch	Nat
ARE(GDS)	80(27)	73(27)	83(20)	78(20)	93(37)	78(36)	97(17)	79(27)
Average Scaled Score	104.9	104.4	n/a	n/a	107.6	106.3	106.6	105.8
Progress	0.10	0.03	0.06	0.03	n/q	n/a	1.29	0.03

##### End of Key Stage 1 Outcomes 2019

Year 2 – Children's attainment and progress is evidenced using Teacher Assessment against a national standard. This process is supported by formal testing and the outcomes from these are shared with parents.

Attainment and achievement at the end of KS1 continues and to be broadly in line with the national average.

#### School Priorities for 2019-20

##### The Quality of Education:

- Pupils develop detailed knowledge and skills and as a result, achieve very well. This is reflected in results from national tests that exceed government expectations at ARE and GD.
- Pupils' work across the curriculum is consistently of a high quality with emphasis on Music, PSHE, Computing and MfL.
- The school's curriculum intent and implementation are embedded securely and consistently across the school, so teachers have a firm and common understanding of the school's curriculum intent and what it means for their practice. All subjects are evaluated as being at least good.
- The HT can explain how pupils acquire the cultural capital they need to achieve well in future learning

##### Behaviours and attitude:

- The school's new behaviour policy is consistently across the school further enhancing the pupils' excellent conduct.
- Pupils have high attendance, come to school on time and are punctual to lessons. The school takes appropriate, swift and effective action where this is not the case.
- School values are embedded with all members of the school community.

##### Personal Development:

- Pupils have an age-appropriate understanding of healthy relationships.
- The school prepares pupils for life in modern Britain effectively, developing their understanding of the fundamental British values of democracy, the rule of law, individual liberty, tolerance and respect.
- The school provides pupils with meaningful opportunities to understand how to be responsible, respectful, active citizens who contribute positively to society.

##### Leadership and Management:

- Subject leaders are highly effective as shown in outcomes, progress in books and pupils' attitudes to subjects.
- Middle leaders are contributing to key aspects in the school improvement plan and some are able to step up to the SLT when required.
- New to roles are inducted well so they are able to have maximum impact on their area of responsibility (safeguarding, family support, special needs, English).
- Extending the reach and influence of the school.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### Key performance indicators

The main Key Performance Indicators (KPI) is the Ofsted Framework for Inspection and the Academy evaluates each area on a regular basis.

Inspectors use key judgements. These are the:

- Overall effectiveness
- Effectiveness of Leadership and Management
- Quality of teaching, learning and assessment
- Personal development, behaviour and welfare
- Outcomes for children and learners
- The effectiveness of early years and sixth form provision, where applicable

In addition, inspectors must also consider:

- the spiritual, moral, social and cultural development of pupils at the school (this includes British Values);
- the extent to which the education provided by the school meets the needs of the range of pupils at the school, and in particular the needs of:
  - pupils who have a disability for the purposes of the Equality Act 2010;
  - pupils who have special educational needs.

In March 2016, the Academy was inspected by Ofsted as part of its section 8 evaluation schedule. A key outcome from this inspection was that there was judged to have been a 'significant improvement in teaching, learning and assessment' since the current Headteacher had taken up post. The subsequent letter published identified the following strengths:

- pupils enjoy school, attend regularly and develop good attitudes to learning
- the quality of teaching, learning and assessment is typically good
- pupils make good progress in reading, writing and mathematics
- disadvantaged pupils are well supported, make good progress and achieve well.

Next steps for the Academy Leaders and Governors should ensure that:

1. greater challenge is provided for all pupils in subjects such as science, geography, art and history
2. regular and rigorous checks are made on the quality of teaching and learning in all curriculum areas.

#### Going concern

After making appropriate enquiries, the Governing Board has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

#### **Financial review**

Most of the Academy's income is obtained from the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, some of which are restricted to particular purposes. The grants received from the ESFA during the year ended 31 August 2019 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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The Academy also receives grants for fixed assets from the ESFA. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2005), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the year ended 31 August 2019, total expenditure of £1,403k (2018: £1,367k) was met by recurrent grant funding from the ESFA together with other incoming resources. The deficit of expenditure over income for the year (excluding restricted fixed asset funds and transfers to restricted fixed asset funds) was £172k (2018: £63k)

At 31 August 2019 the net book value of fixed assets was £1,899k (2018: £1,700k) Movements in tangible fixed assets are shown in note 11 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

The Pension Fund, in which the Academy participates, The Academy's share of the fund's assets and liabilities shows a deficit of £768k (2018: £605k) at 31 August 2019. Of this sum, £360k was inherited by Abbots Hall Primary Academy from Thurrock Council on 1 May 2013 the date the local authority's staff transferred to employment with the Academy.

#### **Financial and Risk Management Objectives and Policies**

The financial risks to which Abbots Hall Primary Academy is exposed to relate primarily to a shortfall in pupil numbers, cash flow, government funding changes and policy.

A risk arises in relation to the defined benefit pension scheme, due to the fact that there is a deficit of £768k.

#### Reserves policy

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves.

The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. The Academy's current level of free reserves is £31k (2018: £153k) (total funds less the amount held in fixed assets and restricted funds). The Academy will review the reserves policy on an annual basis. The Academy are saving for future years budgets.

The Academy held fund balances at 31 August 2019 of £1,219k (2018: £1,248k) comprising £1,188k (2018: £1,095k) of restricted funds and £31k (2018: £153k) of unrestricted general funds. Of the restricted funds, £1,932k (2018: £1,700k) is represented by tangible fixed assets. The pension reserve which is considered part of restricted funds was £768k (2018: £605k) in deficit.

#### Investment policy and powers

Under the Memorandum and Articles of Association, the Academy has the power to invest in the name of the Academy Trust such part of the funds as they may see fit. The Academy aims to have a positive cash balance to cover eventualities and unforeseen expenses not budgeted for and hence not included in the cash flow. It is the responsibility of the School Management to generate as much bank interest as possible from any cash balances that the school may have. Investments though must guarantee complete integrity of funds and be consistent with the ethos, aims and objectives of the school. Investments other than bank deposits must be approved by the Governing Board before being entered into.

#### Principal risks and uncertainties

The principal risks and uncertainties that Abbots Hall Primary Academy faces are mitigated by the risk management process that the Academy Trust has in place reviewing the school's risk register on a regular basis.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy, and its finances. By creating and maintaining a Risk Register that covers operations, governance, reputation, finance, IT and staffing risk, the Governors have introduced systems including operational procedures and internal financial controls in order to minimise risk. Where significant financial risk still remains they have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement on page 14.

Key Areas of Risk Identified:

### **Central Funding**

The Academy has recognised that central funding for the foreseeable future will be under pressure due to the increasing funding responsibilities i.e. pension/NI increases. The Board of Governors has identified the financial implications and have developed a staffing structure that will limit the need for redundancies in the future. The school has also built a healthy Reserves Policy to ensure that all future commitments will be met in the medium term. The academy continues to benchmark and closely monitor budget areas and make savings where possible.

### **Recruitment**

The South-East has been particularly affected by a shortage of teachers and currently recruitment is a significant area for concern. The Academy has worked closely with its partners, including the Local Authority, to develop longer term recruitment strategies that include supporting a LA Recruitment website and supporting initiatives such as the Apprentice Teacher Scheme to negate this issue.

### **LA High Need Funding Deficit**

The Academy has become aware of both deficits and future funding concerns in the Local Authority regarding the High Needs Funding. There is a risk that this could potentially affect future budget setting if there is a requirement for schools across the authority to reimburse this over a period of time.

### **Raising Funds**

The majority of fundraising for the Trust is undertaken by the Parent School Association, this is a separate body to the Trust but is subject to the same provisions of the Charities Act 2016.

The Trust undertakes a few fundraising activities each year, these include both Summer and Christmas fetes, discos, non-uniform days (although these funds are raised for other nominated charities) and various raffles. These activities are closely monitored and set up in line with accepted fundraising practice.

The Trust monitors its small fundraising activities through attendance to PTA meetings and has plans to introduce, via the ECM Committee, a more formal robust review of the periodic budget reports by this committee. No complaints have ever been received for any fundraising activities at the school. The Trust only ever asks for voluntary contributions towards its fundraising and would never discriminate against any student or parent who did not want to contribute towards any activity. Fundraising requests tend to be made via letter and not face to face so we do not place undue pressure on individuals to donate.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNORS' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Plans for future periods**

Abbots Hall Primary Academy will continue striving to improve the levels of performance of its pupils at all levels and will continue its efforts to ensure its pupils are well prepared for secondary school when they leave the Academy.

Abbots Hall Primary Academy has a very clear understanding of its strengths and areas for development based on rigorous analysis of data and monitoring of teaching and learning combined with working with external advisors.

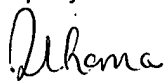
The School Improvement Plan (SIP) has all the correct areas identified for improvement and is based on regular analysis of data which is carefully analysed by the Head Teacher and the senior staff with the support of external advisors and experienced Governors. The SDP is regularly monitored and amended annually by the SLT and Governors. It is underpinned by appropriate budget links.

### **Auditor**

In so far as the governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The governors' report, incorporating a strategic report, was approved by order of the board of governors, as the company directors, on 25 November 2019 and signed on its behalf by:



Mrs R L Garner  
**Chair of Governors**

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNANCE STATEMENT**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Scope of responsibility**

As governors we acknowledge we have overall responsibility for ensuring that Abbots Hall Primary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of governors has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Abbots Hall Primary Academy and the Secretary of State for Education. They are also responsible for reporting to the board of governors any material weaknesses or breakdowns in internal control.

### **Governance**

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The board of governors has formally met three times during the year. Attendance during the year at meetings of the board of governors was as follows:

<b>Governors</b>	<b>Meetings attended</b>	<b>Out of possible</b>
Mrs E A Brown	2	3
Mrs R L Garner (Chair of Governors)	2	3
Mrs K A Jago	2	3
Mr B P J Robins (Resigned 1 July 2019)	3	3
Mrs R M Steel	3	3
Mr M R J Trett	3	3
Mrs N J Tunbridge	3	3
Miss G V Ward	3	3
Mrs L James (Accounting Officer)	3	3
Mrs S M George	1	3
Mrs J Forkner (Academy Business Manager)	1	3
Mrs L Wright (Resigned 28 October 2019)	2	3

In 2019/20, the Governing Board meetings will be changed from a termly Full Governing Board meeting and associated committee meeting structure to a half termly Governing Board meeting. We have made this change to remove any operational elements of the governing members work to ensure governors' work in a full strategic manner.

In preparation for the expiration of the Terms of office of parent governors in the autumn, the Governing Board reviewed its constitutional set up, in order to future proof the governance structure and ensure appropriate oversight of the Trust Board.

To ensure the core roles of strategic leadership, accountability and oversight of the schools finances, members will undertake responsibilities and report back to the board. The full board will meet twice each term. The NGA skills audit will be completed by all governors and reviewed in the spring term to assess the needs of the Governing Board to inform training and recruitment. A further evaluation will be undertaken in the summer term to review the effectiveness and working practice of the board.



# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **Review of value for money**

I accept that as Accounting Officer of Abbots Hall Academy, I am responsible and accountable for ensuring that the Academy delivers good value in the use of public resources. I understand that Value for Money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

I have considered how the Trust's use of its resources has provided good value for money during the academic year and have reported to the Board of Governors where value of money including the use of benchmarking data where appropriate.

### **Value for Money Report**

Over the last financial period 2018-19, Abbots Hall Primary Academy has continued to take a wide range of steps to ensure that the education standards and levels of attainment for all pupils have continued to improve.

- The Academy has, within the Inspirational Learning Trust, continued to move towards working collaboratively with the other Academies within the Trust to look at economies of scale when making purchases and well as procuring joint CPD opportunities. In 2018-19 and the finance teams from across three schools continue to work together seeking further savings through the use of the financial benchmarking and joint procurement.
- During 2018-19 the school has effectively increased its existing wrap around care provision, enhancing and extending the services offered in a cost-efficient manner.
- The school continues in its effective marketing strategy to promote paid lettings generating revenue for the school. Leases include; playgroups, sports clubs, LA/other school meetings and occasional use as a training venue.

The Academy has internal controls in place to ensure strict financial procedures are followed. A Responsible Governor is appointed to make independent checks against a detailed schedule of checks. In addition to this, the Academy receives periodic monitoring visits from independent accountants. The management team (including Governors) receives regular budget reports which are analysed to identify areas of overspend and underspend. Regular monitoring ensures the best use of resources and prevents waste. Bank balances are carefully monitored.

There is a constant desire within the Academy to improve through better systems that lead to better outcomes for pupils. Value for Money is a key part of ensuring we are able to do this.

### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Abbots Hall Primary Academy for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements.

### **Capacity to handle risk**

The board of governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of governors is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of governors.

# **ABBOTS HALL PRIMARY ACADEMY**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of governors;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Governing Board has considered the need for a specific internal audit function and has decided:

- not to appoint an internal auditor. However, the trustees have appointed K Jago, a trustee, to perform monitoring and peer review on a regular basis.
- Going forwards for 2019/20, the Governing Board will continue with these regular monitoring visits but will also engage the services of a previous Chair of Finance to carry out a strategic overview of the Finance functions on a termly basis for the Board of Governors.

The reviewer's role includes giving advice on financial matters and performing a range of checks on the Academy trusts' systems (that includes testing payroll, purchasing, control and bank accounts). On a quarterly basis the reviewer reports to the board of trustees on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities. All planned work was carried out and no material control issues were discovered.

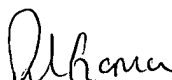
### **Review of effectiveness**

As accounting officer the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal reviewer;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Resources Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of governors on 25 November 2019 and signed on its behalf by:



Mrs R L Garner  
Chair of Governors



Mrs L James  
Accounting Officer

# **ABBOTS HALL PRIMARY ACADEMY**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2019**

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As accounting officer of Abbots Hall Primary Academy I have considered my responsibility to notify the academy trust board of governors and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust's board of governors are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of governors and ESFA.



**Mrs L James**  
**Accounting Officer**

25 November 2019

# **ABBOTS HALL PRIMARY ACADEMY**

## **STATEMENT OF GOVERNORS' RESPONSIBILITIES**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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The governors (who act as trustees for Abbots Hall Primary Academy and are also the directors of Abbots Hall Primary Academy for the purposes of company law) are responsible for preparing the governors' report and the financial statements in accordance with the Academies Accounts Direction 2018 to 2019 published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare financial statements for each financial year. Under company law, the governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of governors on 25 November 2019 and signed on its behalf by:



Mrs R L Garner  
Chair of Governors

# **ABBOTS HALL PRIMARY ACADEMY**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ABBOTS HALL PRIMARY ACADEMY**

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### **Opinion**

We have audited the financial statements of Abbots Hall Primary Academy for the year ended 31 August 2019 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The governors are responsible for the other information, which comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **ABBOTS HALL PRIMARY ACADEMY**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ABBOTS HALL PRIMARY ACADEMY (CONTINUED)**

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report including the incorporated strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the governors' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the governors' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of governors**

As explained more fully in the statement of governors' responsibilities, the governors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# ABBOTS HALL PRIMARY ACADEMY

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ABBOTS HALL PRIMARY ACADEMY (CONTINUED)

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### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Wilkins Kennedy Audit Services*

**Mandy Wilson FCA (Senior Statutory Auditor)**  
**for and on behalf of Wilkins Kennedy Audit Services**

18/12/2019

**Statutory Auditor**

1-5 Nelson Street  
Southend on Sea  
Essex  
SS1 1EG

# **ABBOTS HALL PRIMARY ACADEMY**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ABBOTS HALL PRIMARY ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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In accordance with the terms of our engagement letter dated 20 September 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Abbots Hall Primary Academy during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Abbots Hall Primary Academy and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Abbots Hall Primary Academy and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Abbots Hall Primary Academy and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Abbots Hall Primary Academy's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Abbots Hall Primary Academy's funding agreement with the Secretary of State for Education dated 1 May 2013 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

Our work included identification and assessment of the design and operational effectiveness of the controls, policies and procedures that have been implemented to ensure compliance with the framework of authorities including high level financial control areas and areas assessed of presenting a higher risk of impropriety. We undertook detailed testing, based on our assessment of risk of material irregularity, where such controls, policies and procedures apply to classes of transactions. This work was integrated with our audit on the financial statements to the extent evidence from the conduct of that audit supports the regularity conclusion as well as additional testing based on our assessment of risk of material irregularity.



# **ABBOTS HALL PRIMARY ACADEMY**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ABBOTS HALL PRIMARY ACADEMY AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)**

***FOR THE YEAR ENDED 31 AUGUST 2019***

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### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Wilkins Kennedy Audit Services*

### **Reporting Accountant**

Wilkins Kennedy Audit Services  
1-5 Nelson Street  
Southend on Sea  
Essex  
SS1 1EG

Dated: 25 November 2019

# ABBOTS HALL PRIMARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2019 £'000	Total 2018 £'000
<b>Income and endowments from:</b>						
Donations and capital grants	3	19	-	290	309	24
Charitable activities:						
- Funding for educational operations	4	-	1,051	-	1,051	1,126
Other trading activities	5	103	-	-	103	93
<b>Total</b>		<u>122</u>	<u>1,051</u>	<u>290</u>	<u>1,463</u>	<u>1,243</u>
<b>Expenditure on:</b>						
Charitable activities:						
- Educational operations	7	102	1,243	58	1,403	1,367
<b>Total</b>	6	<u>102</u>	<u>1,243</u>	<u>58</u>	<u>1,403</u>	<u>1,367</u>
<b>Net income/(expenditure)</b>		20	(192)	232	60	(124)
Transfers between funds	15	(142)	142	-	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial (losses)/gains on defined benefit pension schemes	17	-	(89)	-	(89)	127
<b>Net movement in funds</b>		<u>(122)</u>	<u>(139)</u>	<u>232</u>	<u>(29)</u>	<u>3</u>
<b>Reconciliation of funds</b>						
Total funds brought forward		153	(605)	1,700	1,248	1,245
Total funds carried forward		<u>31</u>	<u>(744)</u>	<u>1,932</u>	<u>1,219</u>	<u>1,248</u>

# ABBOTS HALL PRIMARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

Comparative year information Year ended 31 August 2018	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2018 £'000
<b>Income and endowments from:</b>					
Donations and capital grants	3	16	-	8	24
Charitable activities:					
- Funding for educational operations	4	-	1,126	-	1,126
Other trading activities	5	93	-	-	93
<b>Total</b>		<u>109</u>	<u>1,126</u>	<u>8</u>	<u>1,243</u>
<b>Expenditure on:</b>					
Charitable activities:					
- Educational operations	7	75	1,223	69	1,367
<b>Total</b>	6	<u>75</u>	<u>1,223</u>	<u>69</u>	<u>1,367</u>
<b>Net income/(expenditure)</b>		34	(97)	(61)	(124)
Transfers between funds	15	(33)	21	12	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	17	-	127	-	127
<b>Net movement in funds</b>		1	51	(49)	3
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>152</u>	<u>(656)</u>	<u>1,749</u>	<u>1,245</u>
Total funds carried forward		<u>153</u>	<u>(605)</u>	<u>1,700</u>	<u>1,248</u>

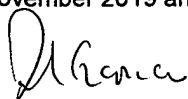
# ABBOTS HALL PRIMARY ACADEMY

## BALANCE SHEET

AS AT 31 AUGUST 2019

		2019		2018	
	Notes	£'000	£'000	£'000	£'000
<b>Fixed assets</b>					
Tangible assets	11		1,899		1,700
<b>Current assets</b>					
Debtors	12	248		53	
Cash at bank and in hand		87		177	
		<u>335</u>		<u>230</u>	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	13	(247)		(77)	
<b>Net current assets</b>			88		153
<b>Net assets excluding pension liability</b>			1,987		1,853
Defined benefit pension scheme liability	17		(768)		(605)
<b>Total net assets</b>			<u>1,219</u>		<u>1,248</u>
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	15				
- Fixed asset funds			1,932		1,700
- Restricted income funds			24		-
- Pension reserve			(768)		(605)
<b>Total restricted funds</b>			<u>1,188</u>		<u>1,095</u>
<b>Unrestricted income funds</b>	15		31		153
<b>Total funds</b>			<u>1,219</u>		<u>1,248</u>

The financial statements on pages 24 to 45 were approved by the governors and authorised for issue on 25 November 2019 and are signed on their behalf by:



Mrs R L Garner  
Chair of Governors

Company Number 08484553

# ABBOTS HALL PRIMARY ACADEMY

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2019

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	Notes	2019 £'000	2018 £'000
<b>Cash flows from operating activities</b>			
Net cash (used in)/provided by operating activities	18	(123)	84
<b>Cash flows from investing activities</b>			
Capital grants from DfE Group		290	8
Purchase of tangible fixed assets		(257)	(20)
<b>Net cash provided by/(used in) investing activities</b>		33	(12)
<b>Net (decrease)/increase in cash and cash equivalents in the reporting period</b>		(90)	72
Cash and cash equivalents at beginning of the year		177	105
<b>Cash and cash equivalents at end of the year</b>		87	177

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# **ABBOTS HALL PRIMARY ACADEMY**

## **NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **1 Accounting policies**

Abbots Hall Primary Academy is a charitable company. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the governors' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Abbots Hall Primary Academy meets the definition of a public benefit entity under FRS 102.

#### **1.2 Going concern**

The governors assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

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### 1 Accounting policies

(Continued)

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

#### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### Transfer of Lease

On conversion to Academy status the Local Authority gifted the school buildings to the Academy Trust with a 125 year long term lease. The properties have been professionally valued as at the date of transfer. The valuation is underpinned by SORP 2005 and has adopted the Depreciated Replacement Cost (DRC) for specialist property and the land uses the market value. As the buildings are of a specialist nature then a Depreciated Replacement Cost method has been used to calculate the fair value of the buildings.

#### Interest receivable

Interest receivable is included within the Statement of Financial Activities on a receivable basis.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 1 Accounting policies

(Continued)

#### 1.5 Tangible fixed assets and depreciation

Assets costing £750 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	2% Straight Line
Assets under construction	No depreciation charge
Computer equipment	33% Straight Line
Fixtures, fittings & equipment	20% Straight Line

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leased assets

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

#### 1.8 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.



# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2019

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#### 1 Accounting policies

(Continued)

##### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education Funding Agency/Department for Education.

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 11 for the carrying amount of the property plant and equipment, and note 1.5 for the useful economic lives for each class of assets.

#### LGPS

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 17, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Critical areas of judgement

There are no critical areas of judgement.

### 3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2019 £'000	Total 2018 £'000
Trips	15	-	15	13
Capital grants	-	290	290	8
Other donations	4	-	4	3
	<u>19</u>	<u>290</u>	<u>309</u>	<u>24</u>

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2019 £'000	Total 2018 £'000
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	898	898	951
Other DfE group grants	-	124	124	120
	-	1,022	1,022	1,071
<b>Other government grants</b>				
Local authority grants	-	29	29	55
<b>Total funding</b>	-	1,051	1,051	1,126

### 5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2019 £'000	Total 2018 £'000
Lettings income	11	-	11	13
Catering income	65	-	65	57
Sundry income	27	-	27	23
	103	-	103	93

### 6 Expenditure

	Staff costs £'000	Non Pay Expenditure Premises £'000	Other £'000	Total 2019 £'000	Total 2018 £'000
<b>Academy's educational operations</b>					
- Direct costs	790	58	113	961	926
- Allocated support costs	249	80	113	442	441
	1,039	138	226	1,403	1,367

Net income/(expenditure) for the year includes:

	2019 £'000	2018 £'000
Fees payable to auditor for:		
- Audit	5	5
- Other services	1	1
Depreciation of tangible fixed assets	58	69
Net interest on defined benefit pension liability	16	16

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 7 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2019 £'000	Total 2018 £'000
<b>Direct costs</b>				
Educational operations	48	913	961	926
<b>Support costs</b>				
Educational operations	54	388	442	441
	<u>102</u>	<u>1,301</u>	<u>1,403</u>	<u>1,367</u>
<b>Analysis of costs</b>			<b>2019</b>	<b>2018</b>
			<b>£'000</b>	<b>£'000</b>
<b>Direct costs</b>				
Teaching and educational support staff costs			790	758
Depreciation			58	69
Technology costs			17	14
Educational supplies and services			96	85
			<u>961</u>	<u>926</u>
<b>Support costs</b>				
Support staff costs			249	244
Maintenance of premises and equipment			62	65
Insurance			13	16
Security and transport			5	4
Catering			54	55
Finance costs			16	16
Other support costs			37	35
Governance costs			6	6
			<u>442</u>	<u>441</u>

### 8 Staff

#### Staff costs

Staff costs during the year were:

	2019 £'000	2018 £'000
Wages and salaries	793	754
Social security costs	61	54
Pension costs	185	175
	<u>1,039</u>	<u>983</u>
Amounts paid to employees	1,039	983
Agency staff costs	-	19
	<u>-</u>	<u>19</u>
Total staff expenditure	<u>1,039</u>	<u>1,002</u>

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 8 Staff

(Continued)

#### Staff numbers

The average number of persons, by headcount, employed by the academy trust during the year was as follows:

	2019 Number	2018 Number
Teachers	7	9
Administration and support	16	19
Management	4	4
	<u>27</u>	<u>32</u>

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 Number	2018 Number
£60,001 - £70,000	<u>1</u>	<u>1</u>

#### Key management personnel

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £260,179 (2018: £252,146)

# **ABBOTS HALL PRIMARY ACADEMY**

## **NOTES TO THE ACCOUNTS (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### **9 Governors' remuneration and expenses**

The Headteacher and staff Governors only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff and not in respect of their services as Governors. Other Governors did not receive any payments. The Governors who received remuneration are:

L James (Headteacher) Remuneration £65,000 - £70,000  
(2018: L James (Headteacher) Remuneration £60,000 - £65,000)  
L James (Headteacher) Employer's pension contributions £10,000 - £15,000  
(2018: L James (Headteacher) Employer's pension contributions £10,000 - £15,000)

S George Remuneration £15,000 - £20,000  
(2018: S George Remuneration £15,000 - £20,000)  
S George Employer's pension contributions £0 - £5,000  
(2018: S George Employer's pension contributions £0 - £5,000)

J Forkner Remuneration £40,000 - £45,000  
(2018: J Forkner Remuneration £40,000 - £45,000)  
J Forkner Employer's pension contributions £5,000 - £10,000  
(2018: J Forkner Employer's pension contributions £5,000 - £10,000)

G Ward Remuneration £15,000 - £20,000  
(2018: G Ward Remuneration £5,000 - £10,000)  
G Ward Employer's pension contributions £0 - £5,000  
(2018: G Ward Employer's pension contributions £0 - £5,000)

#### **Governors' expenses**

There were no governors' expenses paid for the year ended 31 August 2019 nor for the year ended 31 August 2018.

#### **10 Governors and officers insurance**

In accordance with normal commercial practice, the academy trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £5,000,000 on any one claim and the cost for the year ended 31 August 2019 was £265 (2018: £265).

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 11 Tangible fixed assets

	Land and buildings	Assets under constructio n	Computer equipment	Fixtures, fittings & equipment	Total
	£'000	£'000	£'000	£'000	£'000
<b>Cost</b>					
At 1 September 2018	1,963	-	104	240	2,307
Additions	-	240	15	2	257
	<u>1,963</u>	<u>240</u>	<u>119</u>	<u>242</u>	<u>2,564</u>
At 31 August 2019	1,963	240	119	242	2,564
<b>Depreciation</b>					
At 1 September 2018	298	-	99	210	607
Charge for the year	36	-	9	13	58
	<u>334</u>	<u>-</u>	<u>108</u>	<u>223</u>	<u>665</u>
At 31 August 2019	334	-	108	223	665
<b>Net book value</b>					
At 31 August 2019	<u>1,629</u>	<u>240</u>	<u>11</u>	<u>19</u>	<u>1,899</u>
At 31 August 2018	<u>1,665</u>	<u>-</u>	<u>5</u>	<u>30</u>	<u>1,700</u>

Land and Buildings additions relate to the roof replacement works.

### 12 Debtors

	2019 £'000	2018 £'000
Trade debtors	4	-
VAT recoverable	25	13
Prepayments and accrued income	219	40
	<u>248</u>	<u>53</u>

### 13 Creditors: amounts falling due within one year

	2019 £'000	2018 £'000
Other taxation and social security	17	16
Other creditors	16	15
Accruals and deferred income	214	46
	<u>247</u>	<u>77</u>

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2019

<b>14 Deferred income</b>	<b>2019</b>	<b>2018</b>
	<b>£'000</b>	<b>£'000</b>
Deferred income is included within:		
Creditors due within one year	17	20
	<u>17</u>	<u>20</u>
Deferred income at 1 September 2018	20	15
Released from previous years	(20)	(15)
Resources deferred in the year	17	20
	<u>17</u>	<u>20</u>
<b>Deferred income at 31 August 2019</b>	<b>17</b>	<b>20</b>
	<u>17</u>	<u>20</u>

At the balance sheet date the academy trust was holding funds received in advance for Free School Meals and rates paid in advance.

<b>15 Funds</b>	<b>Balance at</b>			<b>Gains,</b>	<b>Balance at</b>
	<b>1 September</b>	<b>Income</b>	<b>Expenditure</b>	<b>losses and</b>	<b>31 August</b>
	<b>2018</b>	<b>£'000</b>	<b>£'000</b>	<b>transfers</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Restricted general funds</b>					
General Annual Grant (GAG)	(19)	898	(1,021)	142	-
Other DfE / ESFA grants	19	124	(119)	-	24
Other government grants	-	29	(29)	-	-
Pension reserve	(605)	-	(74)	(89)	(768)
	<u>(605)</u>	<u>1,051</u>	<u>(1,243)</u>	<u>53</u>	<u>(744)</u>
<b>Restricted fixed asset funds</b>					
DfE group capital grants	1,700	290	(58)	-	1,932
	<u>1,700</u>	<u>290</u>	<u>(58)</u>	<u>-</u>	<u>1,932</u>
<b>Total restricted funds</b>	<u>1,095</u>	<u>1,341</u>	<u>(1,301)</u>	<u>53</u>	<u>1,188</u>
<b>Unrestricted funds</b>					
General funds	153	122	(102)	(142)	31
	<u>153</u>	<u>122</u>	<u>(102)</u>	<u>(142)</u>	<u>31</u>
<b>Total funds</b>	<u>1,248</u>	<u>1,463</u>	<u>(1,403)</u>	<u>(89)</u>	<u>1,219</u>



# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2019

### 15 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2017 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2018 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	951	(991)	21	(19)
Other DfE / ESFA grants	-	120	(101)	-	19
Other government grants	-	55	(55)	-	-
Pension reserve	(656)	-	(76)	127	(605)
	<u>(656)</u>	<u>1,126</u>	<u>(1,223)</u>	<u>148</u>	<u>(605)</u>
<b>Restricted fixed asset funds</b>					
DfE group capital grants	1,749	8	(69)	12	1,700
	<u>1,749</u>	<u>8</u>	<u>(69)</u>	<u>12</u>	<u>1,700</u>
<b>Total restricted funds</b>	<u>1,093</u>	<u>1,134</u>	<u>(1,292)</u>	<u>160</u>	<u>1,095</u>
<b>Unrestricted funds</b>					
General funds	152	109	(75)	(33)	153
	<u>152</u>	<u>109</u>	<u>(75)</u>	<u>(33)</u>	<u>153</u>
<b>Total funds</b>	<u>1,245</u>	<u>1,243</u>	<u>(1,367)</u>	<u>127</u>	<u>1,248</u>

### 16 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2019 are represented by:</b>				
Tangible fixed assets	-	-	1,899	1,899
Current assets	278	24	33	335
Creditors falling due within one year	(247)	-	-	(247)
Defined benefit pension liability	-	(768)	-	(768)
<b>Total net assets</b>	<u>31</u>	<u>(744)</u>	<u>1,932</u>	<u>1,219</u>

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 16 Analysis of net assets between funds

(Continued)

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2018 are represented by:</b>				
Tangible fixed assets	-	-	1,700	1,700
Current assets	230	-	-	230
Creditors falling due within one year	(77)	-	-	(77)
Defined benefit pension liability	-	(605)	-	(605)
<b>Total net assets</b>	<b>153</b>	<b>(605)</b>	<b>1,700</b>	<b>1,248</b>

### 17 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Essex County Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

##### The Teachers' Pension Budgeting and Valuation Account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

# **ABBOTS HALL PRIMARY ACADEMY**

## **NOTES TO THE ACCOUNTS (CONTINUED)**

### **FOR THE YEAR ENDED 31 AUGUST 2019**

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#### **17 Pensions and similar obligations**

**(Continued)**

##### **Valuation of the Teachers' Pension Scheme**

The latest valuation of the Teachers' Pension Scheme has now taken place, in line with directions issued by HM Treasury and using membership data as at 31 March 2016. As a result of this valuation TPS employers will pay an increased contribution rate of 23.68% from September 2019 (this includes the administration levy of 0.08%). The timing of the implementation is to align its introduction with employers' budget planning cycles. Until then, employers will pay the current rate of 16.48%.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

The employer's pension costs paid to the TPS in the period amounted to £61k (2018: £57k).

##### **Scheme Changes**

The arrangements for a reformed Teachers' Pension Scheme, in line with the recommendations made by Lord Hutton, in particular the introduction of a Career Average Revalued Earnings (CARE) scheme, were implemented from 1 April 2015.

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

##### **Local Government Pension Scheme**

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 17.1% for employers and 1.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 17 Pensions and similar obligations

(Continued)

Total contributions made	2019 £'000	2018 £'000
Employer's contributions	63	56
Employees' contributions	18	17
Total contributions	81	73

Principal actuarial assumptions	2019 %	2018 %
Rate of increases in salaries	3.7	3.8
Rate of increase for pensions in payment	2.2	2.3
Discount rate	1.85	2.65

The current mortality assumptions include sufficient allowance for future improvements in mortality rates.  
The assumed life expectations on retirement age 65 are:

	2019 Years	2018 Years
Retiring today		
- Males	21.3	22.3
- Females	23.6	24.8
Retiring in 20 years		
- Males	23	24.5
- Females	25.4	27.1

Scheme liabilities would have been affected by changes in assumptions as follows:

The academy trust's share of the assets in the scheme	2019 Fair value £'000	2018 Fair value £'000
Equities	392	322
Gilts	34	27
Other bonds	35	29
Cash	18	17
Property	50	45
Other assets	93	64
Total market value of assets	622	504
Actual return on scheme assets - gain/(loss)	44	27

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 17 Pensions and similar obligations

(Continued)

Amounts recognised in the statement of financial activities	2019 £'000	2018 £'000
Current service cost	109	116
Past service cost	12	-
Interest income	(14)	(12)
Interest cost	30	28
Total operating charge	137	132
Changes in the present value of defined benefit obligations	2019 £'000	2018 £'000
Obligations at 1 September 2018	1,109	1,066
Current service cost	109	116
Interest cost	30	28
Employee contributions	18	17
Actuarial loss/(gain)	119	(112)
Benefits paid	(7)	(6)
Past service cost	12	-
At 31 August 2019	1,390	1,109
Changes in the fair value of the academy trust's share of scheme assets	2019 £'000	2018 £'000
Assets at 1 September 2018	504	410
Interest income	14	12
Actuarial gain	30	15
Employer contributions	63	56
Employee contributions	18	17
Benefits paid	(7)	(6)
At 31 August 2019	622	504

# ABBOTS HALL PRIMARY ACADEMY

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

### 18 Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2019 £'000	2018 £'000
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	60	(124)
Adjusted for:		
Capital grants from DfE and other capital income	(290)	(8)
Defined benefit pension costs less contributions payable	58	60
Defined benefit pension scheme finance cost	16	16
Depreciation of tangible fixed assets	58	69
(Increase)/decrease in debtors	(195)	57
Increase in creditors	170	14
<b>Net cash (used in)/provided by operating activities</b>	<b>(123)</b>	<b>84</b>

### 19 Contingent liabilities

During the period of the Funding Agreement, in the event of the sale or disposal by other means of any asset for which a Government capital grant was received, the Academy is required either to re-invest the proceeds or to repay to the Secretary of State for Children, Schools and Families the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the secretary of state.

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the Academy serving notice, the Academy shall repay to the Secretary of State sums determined by reference to:

- the value at that time of the Academy's site and premises and other assets held for the purpose of the Academy; and
- the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement.

As no such events occurred during the year nor are likely to occur in the foreseeable future, the accounts do not contain any provision against contingent liabilities.

### 20 Capital commitments

	2019 £'000	2018 £'000
Expenditure contracted for but not provided in the financial statements	287	-

The academy is committed to a further £287k of costs in relation to the urgent heating distribution replacement works that commenced in the year.

# **ABBOTS HALL PRIMARY ACADEMY**

## **NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2019**

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### **21 Related party transactions**

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted in accordance with the trust's financial regulations and normal procurement procedures. The following related party transactions took place in the period of account:

Mr P.A.Arnold - Company owned by P Arnold who is father to J Arnold (SLT member)

- The Academy used services (building repairs and maintenance) from P.A.Arnold totalling £5,272 (2018: £9,995) during the year. At the year end there was no balance outstanding (2018: £4,000).

- In entering into the transactions the Academy has complied with the requirements of the Academies Financial Handbook.

### **22 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.