In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

# LIQ03 Notice of progress report in voluntary winding up





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# LIQ03

Notice of progress report in voluntary winding up

## Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Rachel Brewester **B&C** Associates Limited Address Concorde House Grenville Place Post town Mill Hill County/Region London Postcode $N \mid W$ S Country DX Telephone 020 8906 7730 Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following: The company name and number match the information held on the public Register. You have attached the required documents. You have signed the form.

# Important information

All information on this form will appear on the public record.

## ☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

## Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Liquidator's Annual Progress Report to Creditors & Members

Arnold Solutions Limited - In Liquidation

Date of Report - 7 May 2019

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- 2 Progress of the Liquidation
- 3 Creditors
- 4 Liquidator's Remuneration
- 5 Creditors' Rights
- 6 Next Report

#### **APPENDICES**

- A Receipts and Payments Account for the Period from 19 April 2018 to 18 April 2019 and Cumulative Receipts and Payments Account since the Liquidator's Appointment
- B Additional information in relation to Liquidator's Fees, Expenses & Disbursements

#### 1 Introduction and Statutory Information

- 1.1 I, Jeffrey Mark Brenner of B&C Associates Limited, Concorde House, Grenville Place, Mill Hill, London, NW7 3SA, was appointed as Liquidator of Arnold Solutions Limited (the Company) on 19 April 2016. This progress report covers the period from 19 April 2018 to 18 April 2019 (the Period) and should be read in conjunction with any previous progress reports which have been issued.
- 1.2 Information about the way that we will use, and store personal data on insolvency appointments can be found in the attached Privacy Notice.
- 1.3 The principal trading address of the Company was Vision House, 3 Dee Road, Richmond, Surrey, TW9 2JN.
- 1.4 The registered office of the Company has been changed to c/o B&C Associates Limited, Concorde House, Grenville Place, Mill Hill, London, NW7 3SA, and its registered number is 08451846.
- 1.5 J M Brenner was appointed Liquidator of 38 Companies (the **Companies'**) with common directors/shareholders, between 19 April 2016 and 31 August 2016.

#### 2 Progress of the Liquidation

- 2.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period.
- 2.2 At Appendix A is my Receipts and Payments Account for the Period. Also attached at Appendix A is a cumulative Receipts and Payments Account from the date of my appointment as Liquidator to the end of the Period.

#### 2.3 The time spent on this case relates to the following matters:

- (i) Attending to correspondence and telephone calls with creditors
- (ii) Recording and acknowledging creditor claims
- (iii) Investigation into the affairs of the company
- (iv) Preparation and submission of Statutory report to the Secretary of State
- (v) Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act
- (vi) Updating the Insolvency Practitioners System
- (vii) Review and Statutory compliance which includes submissions to Companies House
- (viii) Ongoing correspondence with HMRC
- (ix) Correspondence with Solicitors
- (x) Dealing with Settlement

#### Administration (including statutory compliance & reporting)

- An office holder must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work I anticipated would need to be done in this area was outlined to creditors in my initial fees estimate/information.
- 2.5 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidator.
- As noted in my initial fees information, this work will not necessarily bring any financial benefit to creditors, but is required on every case by statute.

#### Realisation of Assets

All assets and in particular the settlement with Al Karam Consulting DWC LLC were realised in previous periods and have been detailed in previous reports.

#### 2.7 Bank Interest Gross

The sum of £1.37p was received from the funds held in the Liquidation account.

2.8 It is considered that the work the Liquidator and his staff have undertaken to date may bring a financial benefit to creditors. This may be a distribution to secured creditors of the Company only (from which a Prescribed Part fund may be derived for the benefit of unsecured creditors) or may, depending on realisations and the extent of any 3<sup>rd</sup> party security, result in a distribution to the preferential and unsecured creditors of the Company.

#### Creditors (claims and distributions)

- 2.9 Further information on the anticipated outcome for creditors in this case can be found at section 3 of this report. A Liquidator is not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 2.10 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal.
- 2.11 The above work will not necessarily bring any financial benefit to creditors generally, however a Liquidator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidator in dealing with those claims.
- 2.12 I consider the following matters worth noting in my report to creditors at this stage:
  - There are 4 unsecured creditors' claims in this case with a value per the director's statement of affairs of £223,532. To date all the creditors claims have been received totalling £403,544.55.
  - Based on present information, a dividend to creditors does not appear likely.
  - There are no secured creditors.
  - HMRC are currently disputing the claim received from one of the Creditors.

#### Investigations

- 2.13 You may recall from my first progress report to creditors that some of the work the Liquidator is required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 (CDDA 1986) and Statement of Insolvency Practice 2 Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidator can pursue for the benefit of creditors.
- 2.14 My report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986 was submitted during the first year of the liquidation and is confidential.
- 2.15 Since my last progress report, I would advise that no further asset realisations have come to light that may be pursued by me for the benefit of creditors.

#### Matters still to be dealt with

2.16 All substantive matters relating to the winding-up have now been concluded, however HMRC have requested that the liquidation is not concluded at this stage.

#### 3 Creditors

#### **Unsecured Creditors**

- 3.1 I have received claims totalling £403,544.55 from 4 creditors.
- 3.2 I would confirm that it is anticipated there will be insufficient funds realised after defraying the expenses of the liquidation to pay a dividend to unsecured creditors.

#### 4 Liquidator's Remuneration

- 4.1 The Creditors approved that the bases of the Liquidator's remuneration be a fixed fee and percentage of realisations. The fixed fee was to be set at £8,000 plus VAT as well as 5% of realisations on cash balances, 10% of realisations on tangible assets and book debts and 40% of realisations on assets not detailed on the Statement of Affairs. My fees information was originally provided to creditors when the basis of my remuneration was approved and was based on information available to me at that time.
- 4.2 The Liquidator has not drawn any fees to date.
- 4.3 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from www.icaew.com/en/technical/insolvency/creditors-guides.
- 4.4 Attached as Appendix B is additional information in relation to the Liquidator's fees, expenses and disbursements, including where relevant, information on the use of subcontractors and professional advisers.

#### 5 Creditors' Rights

- 5.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report.
- Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidator, as set out in this progress report, are excessive.

#### 6 Next Report

- 6.1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final account.
- 6.2 Should you have any queries in relation to the contents of this report please contact Rachel Brewester of this office on 020 8906 7730 or by email at rachel@bcassociates.uk.com.

J M BRENNER LIQUIDATOR

#### **APPENDIX A**

# RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD AND CUMULATIVE FROM THE DATE OF APPOINTMENT

# Arnold Solutions Limited (In Liquidation) Liquidator's Summary of Receipts & Payments

From 19/04/2016 To 18/04/2019	From 19/04/2018 To 18/04/2019		Statement of Affairs
	£		£
		ASSET REALISATIONS	
1.37	0.29	Bank Interest Gross	
4,085.23	NIL	Cash held on appointment	4,085.00
192.11	NIL	Refund of Payment	
1,052.64	NIL	Settlement	
5,331.35	0.29		
		COST OF REALISATIONS	
346.29	28.94	Office Holders Expenses	
4,900.00	295.64	Statement of affairs fee	
(5,246.29	(324.58)		
	·	UNSECURED CREDITORS	
NIL	NIL	Al Karam Consulting DWC LLC	172,814.00)
NIL	NIL	H M Revenue & Customs - PAYE/NIC	(30,000.00)
NIL	NiL	H M Revenue & Customs - VAT	(20,000.00)
NIL	NIL	Premium Credit Limited	(718.00)
NIL	NIL		
		DISTRIBUTIONS	
NII	NIL	Ordinary Shareholders	(1.00)
NII	NIL		
85.06	(324.29)		219,448.00)
		REPRESENTED BY	
79.27		Bank 1 Current Account	
5.79		Vat Receivable	
85.00			

Jeffrey Mark Brenner
Liquidator

# ADDITIONAL INFORMATION IN RELATION TO THE LIQUIDATOR'S FEES, EXPENSES & DISBURSEMENTS

#### Staff Allocation and the Use of Sub-Contractors

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

We are not proposing to utilise the services of any sub-contractors in this case.

#### **Professional Advisors**

On this assignment, we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Serve State Champace	Charles of the Samuel S
MHA Sprecher Grier Limited (legal advice)	Hourly rate and disbursements
Aspire Business Partnership LLP (professional advice)	Fixed Fee

Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

#### Liquidator's Expenses & Disbursements

The estimate of expenses (including disbursements) which were anticipated at the outset of the liquidation was provided to creditors when the basis of my fees were approved, a copy of which is set out below:

	£
Statutory Advertising	250.00
Specific Bond	72.00
Companies House – Statutory Products	20.00
Initial case set up cost	10.00
IPS Accounting system charge	15.00
Telephone	10.00
Mileage	200.00
Meeting room	50.00
Letters and faxes	100.00
Circularisation to creditors and others	150.00
Agents costs	500.00
Legal costs	1,000.00

#### Current position of Liquidator's expenses

An analysis of the expenses paid to the date of this report, together with those incurred but not paid at the date of this report is provided below:

	Paid in prior period £	Paid in the period covered by this report	Incurred but not paid to date £	Total anticipated cost £
Category 1 disbursements	1	· · · · · · · · · · · · · · · · · · ·		·
Statutory Advertising	-	-	220.50	220.50
Specific penalty bond	-	-	72.00	72.00
Legal Fees	291.05	28.94	-	500.00
Professional Fees	26.30	-	-	500.00
Category 2 disbursements		·		<u> </u>
Initial Case set up costs	-	-	10.00	10.00
IPS Accounting System charge	-	-	15.00	15.00
Telephone	-	-	10.00	10.00
Circularisation to creditors and others	-	-	105.30	110.00
Total	317.35	28.94	432.80	1,437.50

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case. These disbursements are included in the tables of expenses above.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors. Any Category 2 disbursements incurred are specifically highlighted in the tables of expenses above.

## **Privacy Notice**

#### Use of personal information

We process personal information to enable us to carry out our work as insolvency practitioners which includes processing data that was held by companies/individuals before our appointment together with data collected during an insolvency procedure or a fixed charge receivership. Our legal obligation to process personal data arises from work we are required to carry out under insolvency and other related legislation.

Insolvency practitioners are Data Controllers of personal data in so far as defined by data protection legislation. B & C Associates Limited will act as Data Processor on their instructions about personal data in relation to an insolvency procedure or fixed charge receivership.

Personal data will be kept secure and processed only for matters relating to the insolvency procedure being dealt with.

#### The data we may process

The personal data insolvency practitioners may process in most cases will be basic details that may identify an individual and will typically be sufficient to allow us to carry out our work as insolvency practitioners, for example, dealing with the claims of individuals who are owed monies by the companies/individuals over whom we have been appointed.

However, insolvency practitioners may be appointed over entities that process personal data that is considered more sensitive, for example health records and this sensitive data will usually have been created before our appointment. Although we will take appropriate steps to safeguard sensitive data (or to destroy it where it is appropriate to do so), subject to limited exceptions, for example, where we identify previous conduct and/or action that requires further investigation, we will not be processing sensitive data.

#### Sharing information

We may share personal data with third parties where we are under a legal or regulatory duty to do so, or it is necessary for the purposes of undertaking our work as insolvency practitioners. We may also share personal data to lawfully assist the police or other law enforcement agencies with the prevention and detection of crime, where disclosure is necessary to protect the safety or security of any persons and/or otherwise as permitted by the law.

#### How long will we hold it?

Personal data will be retained for as long as any legislative or regulatory requirement requires us to hold it. Typically, this may be up to 6 years after which it will be destroyed.

#### What are your rights?

You have the right to receive the information contained in this document about how your personal data may be processed by us.

You also have the right to know that we may be processing your personal data and, in most circumstances, to have information about the personal data of yours that we hold, and you can ask for certain other details such as what purpose we may process your data for and how long we will hold it.

Individuals have the right to request that incorrect or incomplete data is corrected and in certain circumstances, you may request that we erase any personal data on you which may be held or processed as part of our work as insolvency practitioners. If you have any complaints about how we handle your personal data, please contact Jeffrey Brenner via <a href="mailto:jeff@bcassociates.uk.com">jeff@bcassociates.uk.com</a> so we can resolve the issue, where possible. You also have the right to lodge a complaint about any use of your information with the Information Commissioners Office (ICO), the UK data protection regulator.