

# AP01

## Appointment of director



Companies House

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to appoint  
an individual as a director

☐ **What this form is NOT for**  
You cannot use the form to  
appoint a corporate director. To do this  
please use form AP02 'Appointment  
of corporate director'

THURSDAY



DSR

\*D4032BB7\*

29/01/2015

#1

COMPANIES HOUSE

### 1 Company details

Company number   
Company name in full COMMUNITY LED INITIATIVES C I C

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Date of director's appointment

Date of appointment

### 3 New director's details

Title\* DR  
Full forename(s) RUTH  
Surname ARMSTRONG  
Former name(s) <sup>①</sup>  
Country/State of residence <sup>②</sup> ENGLAND  
Nationality BRITISH  
Date of birth   
Business occupation (if any) <sup>③</sup> ACADEMIC

#### ① Former name(s)

Please provide any previous names  
which have been used for business  
purposes in the past 20 years.

Married women do not need to give  
former names unless previously used  
for business purposes

Continue in section 6 if required

#### ② Country/State of residence

This is in respect of your usual  
residential address as stated in  
Section 4a

#### ③ Business occupation

If you have a business occupation,  
please enter here. If you do not,  
please leave blank

### 4 New director's service address <sup>④</sup>

Please complete your service address below. You must also complete your usual  
residential address in Section 4a

Building name/number 52-56  
Street WARRINGTON STREET  
Post town ASHTON UNDER LYNE  
County/Region GREATER MANCHESTER  
Postcode O L 6   
Country ENGLAND

#### ④ Service address

This is the address that will appear  
on the public record. This does not  
have to be your usual residential  
address.

Please state 'The Company's  
Registered Office' if your service  
address is recorded in the company's  
register of directors as the  
company's registered office

If you provide your residential  
address here it will appear on the  
public record

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Companies, 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

Company details

Company name

Details of director's appointment

New director's details

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

New director's details

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985

For use in the section 171 of the Companies Act 1985



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**Signatures**

I consent to act as director of the above named company		
New director's signature	Signature <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	<b>● Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.  <b>● Person authorised</b> Under either section 270 or 274 of the Companies Act 2006
Authorising signature	Signature <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/> G. SECRETARY	
This form may be signed and authorised by Director ●, Secretary, Person authorised ●, Administrator, Administrative Receiver, Receiver, Receiver manager, Charitable commission receiver and manager, CIC manager, Judicial factor		

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**Additional former names** (continued from Section 3)

Former names ●	MRS RUTH ARMSTRONG DE NAVARRO	<b>● Additional former names</b> Use this space to enter any additional names.

Signatures

Director of the Office

Director of the Office

X

X

X

X

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## Appointment of director

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **ROBERT JOHN MUIRHEAD**

Company name **KYLEMORE BUSINESS SERVICES**

**LIMITED**

Address **13 CARTMEL CLOSE**

**HAZEL GROVE**

Post town **STOCKPORT**

Country/Region **GREATER MANCHESTER**

Postcode **S K 7 5 A R**

Country **ENGLAND**

DX

Telephone **01614569746**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- ☐ You have provided a correct date of birth
- ☐ You have completed the date of appointment
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- ☐ The new director has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Section 243 exemption**

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.

**Further information**

For further information please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**

Important information

Please note that all information on this form is for the use of the public sector only. It is not to be used for any other purpose. Information is to be used for the purpose of the public sector only.

Where to send

You may return this form to any of the following addresses. However, for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales  
The Registrar of Companies, Companies House  
The Registry, 20 Moorgate, London EC2A 4PU  
DX 270 270

For companies registered in Scotland  
The Registrar of Companies, Companies House  
The Registry, 20 Moorgate, London EC2A 4PU  
DX 270 270

For companies registered in Northern Ireland  
The Registrar of Companies, Companies House  
The Registry, 20 Moorgate, London EC2A 4PU  
DX 270 270

Section 243 exemption

If you are claiming a section 243 exemption, please complete this section. If you are not claiming a section 243 exemption, please leave this section blank.

Further information

For more information, please visit the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

Present information

Please provide the following information:

Blank area for providing information.

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have completed the following:

- 1. The form is completed correctly.
- 2. The form is signed by the appropriate person.
- 3. The form is dated.
- 4. The form is accompanied by the correct fee.
- 5. The form is accompanied by the correct documents.
- 6. The form is accompanied by the correct evidence.
- 7. The form is accompanied by the correct information.
- 8. The form is accompanied by the correct details.
- 9. The form is accompanied by the correct data.
- 10. The form is accompanied by the correct facts.
- 11. The form is accompanied by the correct figures.
- 12. The form is accompanied by the correct names.
- 13. The form is accompanied by the correct addresses.
- 14. The form is accompanied by the correct telephone numbers.
- 15. The form is accompanied by the correct email addresses.
- 16. The form is accompanied by the correct websites.
- 17. The form is accompanied by the correct social media links.
- 18. The form is accompanied by the correct references.
- 19. The form is accompanied by the correct recommendations.
- 20. The form is accompanied by the correct testimonials.