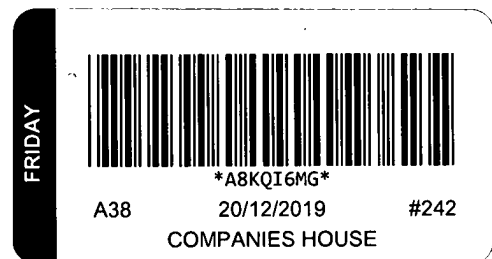


SATEDA Limited
(A company limited by guarantee)

Unaudited

Trustees' Report and Financial Statements

For the year ended 31 March 2019



SATEDA Limited
(A company limited by guarantee)

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SATEDA Limited
(A company limited by guarantee)

Trustees' report**For the year ended 31 March 2019**

Reference and administrative details of the Charity, its Trustees and Advisers

Trustees J Garnon-Williams, Chair
J Hopkins, Vice Chair
A Rabey
U McCabe

Company registered number 8419608

Registered office Swale House
East Street
Sittingbourne
Kent
ME10 3HT

Chief executive officer Dr. Liza Thompson

Independent examiner Allan Hickie BSc FCA
UHY Hacker Young
Chartered Accountants
Thames House
Roman Square
Sittingbourne
Kent
ME10 4BJ

Bankers Lloyds Bank Plc
49 High Street
Canterbury
Kent
CT1 2SE

SATEDA Limited
(A company limited by guarantee)

Trustees' report

For the year ended 31 March 2019

The Trustees present their Report together with the financial statements for the year ended 31 March 2019 for SATEDA Limited ("SATEDA" / "the Charity").

The Trustees, who are also the Directors of the charitable company for the purposes of company law, confirm that the Trustees' Report and financial statements of SATEDA comply with the provisions set out in Charities SORP (FRS 102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 192) (effective 1 January 2015), the Companies Act 2006 and its Articles of Association.

OBJECTIVES AND ACTIVITIES

SATEDA provides direct access to support, advocacy and advice for victims of domestic abuse through a range of services. We are proud to offer a full journey of support for victims/survivors of domestic abuse: assisting people with remaining safe whilst in an abusive relationship, helping them to safely exit an abusive relationship when they are ready and providing support in their recovery and when they are rebuilding their lives after abuse. We offer survivors of abuse the opportunity to be part of SATEDA, as volunteers, where they can use their experiences to help others; finding their own voices.

The purposes of the charity as set out in our governing document are:

- To relieve the needs of people who are victims of domestic violence and abuse in particular but not exclusively by the provision of advice, information, counselling and programmes of support.
- To advance education for the public benefit in particular but not exclusively by working with schools and other groups in delivering programmes that support the development of school age children in subjects including healthy relationships and teenage health subjects.

Through individual support work, a telephone support programme for people who are unable to attend meetings, counselling, group programmes – of Freedom Programme and Power2Change groups – and a volunteering programme, we strive to offer a journey of support which increases choices for victims of domestic abuse – enabling them to take back control, break free and live a life without fear.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit and Code of Governance when reviewing our aims and objectives, governance arrangements and in planning our future activities.

ACHIEVEMENTS AND PERFORMANCE

As a result of working with SATEDA the overall outcome across our programmes are...

97%	59%	69%
improved emotional wellbeing	reduction in physical and verbal abuse	felt safer
50%	82%	58%
cessation of abuse	improved quality of life	better housing situation
	91%	
	success rate for obtaining a civil order	

SATEDA Limited
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Trustees' report

For the year ended 31 March 2019

Our journey of support to victims / survivors of domestic abuse throughout the year to 31 March 2019 comprised the following:

Outreach One to One Support – 'Staying safe & becoming free'

Throughout this stage of support we assign a worker to each individual who will either meet victims in person, or talk over the phone. Their support worker will provide advice, advocacy and emotional support to help them on their journey towards freedom. Whether that is helping with a housing issue, finance or legal proceedings, their job is to support victims to stay safe in the relationship and to safely leave it if that's what they choose to do.

SATEDA is proud to have supported 405 clients with One to One Support during 2018/2019. Of those helped, the following outcomes were reported:

96%	90%	93%
reported abuse as reducing	assessed as risk being reduced	felt safer
82%	94%	96%
their children were safer	they could cope better	improved emotional wellbeing
98%	84%	86%
felt more confident in accessing local services	improved financial situation	improved housing situation
	99%	
	increased quality of life	

Support2Court programme – 'With you each step of the way'

As part of our Support2Court programme, we support victims to apply for a protective order through the civil courts. One of our trained Mackenzie friends can write the victim's statement, helping them to submit this to court, and accompany them to court hearings. Where required, we can also support victims through child arrangement proceedings.

SATEDA is proud to have supported 257 women during 2018/2019. Of those helped, the following outcomes were reported:

100%	100%	90%
felt safer	their children feel safer	went on to be supported by SATEDA's other services

SATEDA Limited
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Trustees' report

For the year ended 31 March 2019

Groups Programme

SATEDA offered two group programmes throughout 2018/19:

1) Freedom Programme – 'Recover'

The Freedom Programme is a 12 week programme, designed by Pat Craven and delivered to strict specifications nationally. The programme offers an insight into the tactics of an abuser, allowing women attending to recognise abusive behaviours in future relationships. The group setting also allows the women to make new friends and in time they are able to offer one another support with their journey to freedom from abuse.

Thanks to the Big Lottery, SATEDA is pleased to be delivering the Freedom Programme across the whole of Swale.

During 2018/19 82 women completed the Freedom Programme. Self-reported outcomes from the Freedom Programme – from week one to week twelve:

<p>"I feel confident"</p> <p>4% start – finish 36%</p>	<p>"I understand my self/feelings"</p> <p>18% start – finish 54%</p>	<p>"I deserve respect"</p> <p>62% start – finish 90%</p>
<p>"I feel safe in my home"</p> <p>38% start – finish 72%</p>	<p>"I feel that my children are safe"</p> <p>50% start – finish 74%</p>	<p>"I feel that I can identify abuse"</p> <p>22% start – finish 56%</p>
<p>"I feel hopeful for the future"</p> <p>18% start – finish 56%</p>		<p>"I feel I am not to blame for conflicts"</p> <p>10% start – finish 26%</p>

Some of the comments:

"I feel I am in the right place with the right people, who can relate and understand"

"I feel this is a really good programme to build my self-esteem and meet others to understand I am not alone"

"I am seeing a lot more things now I have been to group"

"I had normalised my ex's behaviour to such extent that I didn't even realised it was abusive. I have gained a huge amount from the Freedom programme and I am very grateful"

"I feel one day I would be able to trust another man due to this course"

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Trustees' report

For the year ended 31 March 2019

2) Power2Change Programme – 'Rebuild'

The Power2Change Programme is a follow on from the Freedom Programme. Run specifically for survivors of domestic abuse, it aims to boost self-esteem and confidence which is based on the belief that women working together in a safe, friendly and non-judgemental environment can change their lives for the better.

This programme involves a weekly 2-hour session over a period of 14 weeks. It involves guest speakers and community projects organised by the participants. The programme is self-led by previous participants and evolves with the needs of each group.

During 2018/19 62 women completed the Power2Change Programme.

Self-reported outcomes from the Power2Change Programme:

92%	84%	70%
said the group was "excellent"	felt better in themselves	rated their self-esteem as better
54%		70%
said they no longer felt isolated		said their social network had grown

Power2Change group events included:

Weekly: yoga sessions, gardening club, art&craft club, running club
 One off events: self-defence, adult education visits, Kent Fire and Rescue Talks, visit to National Ballet

Following the Programme, 8 Power2change participants became regular volunteers with SATEDA.

During the time women were being supported by the above groups, 28 children were provided with free crèche space - amounting to 232 hours.

Employability Programme

All volunteers provide a vital service within charities, but our volunteers are different. Most of them have experienced domestic abuse, and they want to use their traumatic experiences to help others. The involvement of volunteers, with lived experience of domestic abuse, in all areas of service is delivery is what we believe sets SATEDA apart from other organisations.

Our volunteers will never forget what has happened to them, (we don't ask them to) in fact some are still experiencing harassment from ex-partners, however they still choose to come along and help others – this in turn helps them to remember that they are valued, and worthy, their experiences were not their fault and they will not let their abusers hold them back any longer. The Employability Programme invites survivors to undertake a volunteer role within SATEDA, alongside a programme of training and support.

All of this aims to give people confidence, self-esteem and work-place skills in order to get employment (whether with SATEDA or elsewhere) as part of living a full life after abuse.

This is why the Employability Programme is important – just because someone has accessed a support worker, counselling, freedom programme, Power2Change, Support2Court (all of the services we offer people affected by abuse) – it does not mean that they will never need support again – working as a volunteer, and being supported by the volunteer coordinators offers them an ongoing part of their journey – a journey we will take with them.

SATEDA Limited
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Trustees' report

For the year ended 31 March 2019

Employability Programme (continued)

On 26 March 2018 we were proud to be awarded Winner of the 'Outstanding Achievement Award' at the Swale Volunteering Awards. This recognition for our volunteers came at a difficult time, when continuation funding for the volunteer coordinator posts was being sought and amid reductions in funding to small local charities delivering domestic abuse services.

During 2018/2019 – 50 volunteers trained and provided volunteering throughout SATEDA. 100% of those volunteers told us they had improved self-esteem and reduced isolation. By the end of December 2018, which was the end of the three year pilot phase of the Employability Programme, SATEDA had helped 32 volunteers into work.

FINANCIAL REVIEW

Results for the year

During the year SATEDA received total income of £420,798 (2018: £360,866), of which £388,047 (2018: 289,959) comprised donations and legacies, £31,975 (2018: £68,044) was attributable to charitable activities relating to training provided to educate on domestic abuse matters and £776 (2018: £2,413) from fundraising activities.

Expenditure incurred for 2018/19 totalled £378,400 (2018: £326,544) of which £378,184 (2018: £322,686) related to charitable activities. Staff costs is a major cost for SATEDA and in 2018/19 salaries and associated costs totalled £300,592 (2018: £263,585), being 79% of SATEDA's total expenditure (2018: 81%).

This resulted in SATEDA achieving a net deficit of £42,398 for the financial year under review (£34,322). This figure is inflated by a £70,000 grant over two years from The Tudor Trust which was notified to SATEDA during 2018 but for which the funds had not yet been drawn upon as it is to be used for salaries in 2019 and 2020. As the grant meets the income recognition criteria as set out in the Charities SORP (FRS 102) it has been included in the Charity's income for the year. Without this grant, SATEDA would have incurred a deficit of £27,602 for the year.

Total funds as at 31 March 2019 were £282,556 (2018: £240,158) of which £201,026 represented unrestricted funds (2018: £238,562) and £81,530 represented restricted funds (2018: £1,596). Of the restricted funds carried forward at 31 March 2019, £70,000 relates to a two year grant awarded by The Tudor Trust in August 2018 to be allocated against the Project Coordinator's salary in 2019 and 2020. Free reserves, representing unrestricted funds less tangible fixed assets, totalled £198,221 (2018: £236,966).

Reserves policy

In considering the position of SATEDA, the board has concluded that sudden catastrophic failure leading to unplanned closure is very unlikely, so a more realistic assessment of risk is to consider what funding may not be renewed and the impact that this will have upon staff and services. We have concluded that assessing that risk for an 18 month period gives sufficient resilience to retain core staff and continue to deliver core services, as long as the policy is reviewed each year.

During the annual review, all grants which are due to end within the coming 18 months will be taken into consideration and a matrix will be used to determine the level of funding to be kept in reserves to cover the project or staffing needs which are reliant on that funding.

SATEDA Limited
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Trustees' report

For the year ended 31 March 2019

Reserves policy (continued)

Likelihood of cessation of funding	Impact	No of months in reserves
Low	Low	Redundancy level
Low	Med	3 months
Low	High	6 months
Med	Med	3 months
High	Med	3 months
Med	Low	Redundancy level
High	Low	Redundancy level
High	High	6 months

This policy was adopted by the board of trustees in August 2019

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

SATEDA Limited (Support & Action to End Domestic Abuse) was established in 2009 and achieved charitable status in 2014. SATEDA is a charitable company which is limited by guarantee and is constituted by its Articles of Association dated 10 December 2013.

Recruitment and election of trustees

When a vacancy in the Trustee Board occurs, care is taken to ensure that new Trustees are able to contribute effectively alongside the existing board by providing complimentary skills. Since the year end, a skills audit of the current Board of Trustees has been undertaken and areas in which Trustees require more experience have been identified. Steps are being taken to recruit new members to the Trustee Board to fulfil these requirements.

Small companies' exemption

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by order of the members of the board of Trustees on 17 December 2019 and signed on their behalf by:



J Garnon-Williams, Chair of Trustees

SATEDA Limited
(A company limited by guarantee)

Statement of Trustees' responsibilities
For the year ended 31 March 2019

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



J Garnon-Williams
(Chair of Trustees)

Date: 17 December 2019

SATEDA Limited
(A company limited by guarantee)

Independent Examiner's Report
For the year ended 31 March 2019

Independent Examiner's Report to the Trustees of SATEDA Limited ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2019.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Allan Hickie

Dated:

18 December 2019

BSc FCA

UHY Hacker Young
Chartered Accountants
Thames House
Roman Square
Sittingbourne
Kent
ME10 4BJ

SATEDA Limited
(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
For the year ended 31 March 2019

		Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Note				
Income from:					
Donations and legacies	4	33,497	354,550	388,047	289,959
Charitable activities	5	31,975	-	31,975	68,044
Other trading activities	6	776	-	776	2,413
Other income	7	-	-	-	450
Total income		66,248	354,550	420,798	360,866
Expenditure on:					
Raising funds		216	-	216	3,858
Charitable activities	8	93,634	284,550	378,184	322,686
Total expenditure		93,850	284,550	378,400	326,544
Net movement in funds		(27,602)	70,000	42,398	34,322
Reconciliation of funds:					
Total funds brought forward		240,158	-	240,158	205,836
Net movement in funds		(27,602)	70,000	42,398	34,322
Total funds carried forward		212,556	70,000	282,556	240,158

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 23 form part of these financial statements.

SATEDA Limited
(A company limited by guarantee)
Registered number: 8419608

Balance sheet
As at 31 March 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	13	2,805	1,596
Current assets			
Debtors	14	72,846	12,525
Cash at bank and in hand		210,834	226,037
		<u>283,680</u>	<u>238,562</u>
Creditors: amounts falling due within one year	15	(3,929)	-
Net current assets		<u>279,751</u>	<u>238,562</u>
Total net assets		<u><u>282,556</u></u>	<u><u>240,158</u></u>
Charity funds			
Restricted funds	16	70,000	-
Unrestricted funds	16	212,556	240,158
Total funds		<u><u>282,556</u></u>	<u><u>240,158</u></u>

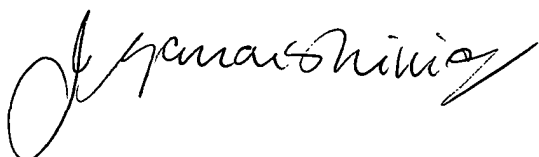
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



J Garnon-Williams
 (Chair of Trustees)

Date: 17 December 2019

The notes on pages 12 to 23 form part of these financial statements.

SATEDA Limited
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

1. General information

The charitable company is a private company, limited by guarantee and incorporated in England. Its registered office is Swale House, East Street, Sittingbourne, Kent, ME10 3HT.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

This is the first time SATEDA has prepared financial statements in accordance with the Charities SORP (FRS 102) as previous years' financial statements were prepared on the receipts and payments basis. Comparatives have been represented accordingly.

SATEDA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfillment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

SATEDA Limited
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Notes to the financial statements
For the year ended 31 March 2019

2. Accounting policies (continued)

2.4 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Volunteers

As detailed in the Trustees' Report, SATEDA benefits greatly from the support of its volunteers. In accordance with FRS102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not included in the financial statements.

2.6 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	-	33%
Computer equipment	-	33%

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.10 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

SATEDA Limited
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Notes to the financial statements
For the year ended 31 March 2019

2. Accounting policies (continued)

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical areas of judgment:

There are no significant judgements in relation to the above accounting policies that have a material impact on the financial statements.

4. Income from donations and legacies

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations	3,468	-	3,468	3,972
Grants	30,029	354,550	384,579	285,987
	<u>33,497</u>	<u>354,550</u>	<u>388,047</u>	<u>289,959</u>
<i>Analysis of 2018 total by fund</i>	<u>27,468</u>	<u>262,491</u>	<u>289,959</u>	

SATEDA Limited
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

5. Income from charitable activities by type of income

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Education and prevention	31,975	31,975	68,044

In 2018, the total income from charitable activities related to the unrestricted fund.

6. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Fundraising income	776	776	2,413

In 2018, the total fundraising income related to the unrestricted fund.

7. Other income

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Other income	-	-	450

In 2018, the total other income related to the unrestricted fund.

SATEDA Limited
(A company limited by guarantee)

Notes to the financial statements
For the year ended 31 March 2019

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Education and prevention	35,841	10,879	46,720	21,659
Support work	52,569	193,906	246,475	252,646
Groups	5,224	79,765	84,989	48,381
	<u>93,634</u>	<u>284,550</u>	<u>378,184</u>	<u>322,686</u>
<i>Analysis of 2018 total by fund</i>	<u>60,195</u>	<u>262,491</u>	<u>322,686</u>	

9. Analysis of expenditure by activities

	Direct costs 2019 £	Support costs 2019 £	Total funds 2019 £	Total funds 2018 £
Education and prevention	25,134	21,586	46,720	21,659
Support work	140,222	106,253	246,475	252,646
Groups	47,583	37,406	84,989	48,381
	<u>212,939</u>	<u>165,245</u>	<u>378,184</u>	<u>322,686</u>
<i>Total 2018</i>	<u>195,403</u>	<u>127,283</u>	<u>322,686</u>	

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9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Education and prevention 2019 £	Support work 2019 £	Groups 2019 £	Total funds 2019 £	Total funds 2018 £
Staff costs	20,984	133,775	47,043	201,802	184,851
Other staff costs	-	1,483	-	1,483	701
Counselling costs	-	-	-	-	140
Training costs	-	4,964	540	5,504	7,191
Workshop costs	4,150	-	-	4,150	2,520
	<u>25,134</u>	<u>140,222</u>	<u>47,583</u>	<u>212,939</u>	<u>195,403</u>
<i>Analysis of 2018 total by activity</i>	<u>15,123</u>	<u>139,094</u>	<u>41,186</u>	<u>195,403</u>	

Analysis of support costs

	Education and prevention 2019 £	Support work 2019 £	Groups 2019 £	Total funds 2019 £	Total funds 2018 £
Staff costs	9,879	64,214	24,697	98,790	78,734
Room Hire	-	8,695	2,924	11,619	7,687
Postage printing and stationery	24	161	61	246	230
Travel costs	4,887	2,405	2,923	10,215	9,170
Other staff costs	2,214	1,338	-	3,552	3,239
Training costs	2,465	914	-	3,379	2,779
Computer costs	53	2,411	-	2,464	3,085
Consultancy costs	501	3,255	1,252	5,008	3,388
Rent	-	12,640	1,638	14,278	8,395
Other support costs	592	3,851	1,481	5,924	4,989
Insurance	115	753	289	1,157	594
Telephone	429	2,792	1,073	4,294	4,052
Bank charges	13	132	33	178	143
Depreciation	180	1,171	450	1,801	798
Accountancy fees	234	1,521	585	2,340	-
	<u>21,586</u>	<u>106,253</u>	<u>37,406</u>	<u>165,245</u>	<u>127,283</u>
<i>Analysis of 2018 total by activity</i>	<u>15,929</u>	<u>80,927</u>	<u>30,427</u>	<u>127,283</u>	

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9. Analysis of expenditure by activities (continued)

Support costs that can not be allocated directly have been attributed on the following basis:

- Education and prevention - 10%
- Support work - 65%
- Groups - 25%

Volunteering activities have been allocated under support.

10. Independent examiner's remuneration

	2019 £	2018 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	2,340	75

11. Staff costs

	2019 £	2018 £
Wages and salaries	277,402	263,585
Social security costs	18,470	-
Contribution to defined contribution pension schemes	4,720	-
	<u>300,592</u>	<u>263,585</u>

The average number of persons employed by the Charity during the year was as follows:

	2019 No.	2018 No.
Employees	19	19

No employee received total employee benefits (excluding employer's pension contributions) in excess of £60,000 in either year. SATEDA considers its key management personnel comprise the Trustees, the Chief Executive Officer and the Business Development Manager. The total employment benefits (including employer pension contributions) received by key management personnel for their services to the charity was £68,271.

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2018 - £NIL).

During the year ended 31 March 2019 expenses totalling £41 were reimbursed, or paid directly, to 1 Trustee (2018 - £75 to 1 Trustee) in respect of travel costs.

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13. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2018	-	2,394	2,394
Additions	100	2,910	3,010
At 31 March 2019	100	5,304	5,404
Depreciation			
At 1 April 2018	-	798	798
Charge for the year	33	1,768	1,801
At 31 March 2019	33	2,566	2,599
Net book value			
At 31 March 2019	67	2,738	2,805
At 31 March 2018	-	1,596	1,596

14. Debtors

	2019 £	2018 £
Due within one year		
Trade debtors	350	11,059
Other debtors	127	927
Prepayments and accrued income	72,369	539
	72,846	12,525

15. Creditors: Amounts falling due within one year

	2019 £	2018 £
Accruals	3,929	-

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Notes to the financial statements
For the year ended 31 March 2019

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2018 £	Income £	Expenditure £	Balance at 31 March 2019 £
Unrestricted funds				
Unrestricted fund	240,158	66,248	(93,850)	212,556
Restricted funds				
The Tudor Trust	-	105,000	(35,000)	70,000
The Big Lottery Fund	-	151,121	(151,121)	-
Lloyds Bank Foundation	-	22,490	(22,490)	-
Woodward Trust	-	1,000	(1,000)	-
Department for Digital, Culture, Media & Sport	-	37,248	(37,248)	-
Groundwork UK	-	3,725	(3,725)	-
People's Health Trust	-	2,366	(2,366)	-
Kent Community Foundation	-	5,000	(5,000)	-
People's Postcode Trust	-	18,000	(18,000)	-
MIND	-	8,600	(8,600)	-
	-	354,550	(284,550)	70,000
Total of funds	240,158	420,798	(378,400)	282,556

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Notes to the financial statements
For the year ended 31 March 2019

16. Statement of funds (continued)

Description, nature and purpose of funds:

Unrestricted funds

Funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds

The Tudor Trust - Grant awarded towards Project Coordinator salary to support SATEDA's work in Medway. The balance carried forward is a result of a grant awarded in 2018 and will be used to cover staff costs over the next two years.

Big Lottery Fund - Funding to cover various programmes, including the Freedom Programme, a part of the 'Recover' element of support that SATEDA provides to its clients; and the Employability Programme.

Lloyds Bank Foundation - Grant funding towards the salary costs of a senior support worker and rent.

Woodward Trust - Grant funding towards the 'Switch Up' project.

Department for Digital, Culture, Media & Sport - Grant funding towards the costs of the Support2Court project.

Groundwork UK - Grant funding towards the costs of the gardening club.

People's Health Trust - Grant funding towards the cost of the Power2Change, part of SATEDA's group activities.

Kent Community Foundation - This is a complex needs grant.

People's Postcode Trust - Grant funding to cover salary costs.

MIND - Grant funding towards the Peer Mentoring Project, a part of SATEDA's support activities.

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Notes to the financial statements
For the year ended 31 March 2019

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2018 £</i>
Unrestricted funds				
General Funds - all funds	210,465	98,375	(68,682)	240,158
Restricted funds				
The Big Lottery Fund	-	140,212	(140,212)	-
Lloyds Bank Foundation	-	22,524	(22,524)	-
Department for Digital, Culture, Media & Sport	-	20,313	(20,313)	-
People's Health Trust	-	30,759	(30,759)	-
Kent Community Foundation	-	4,560	(4,560)	-
ROSA Fun	-	2,000	(2,000)	-
Kent Police	-	7,299	(7,299)	-
Brook Fund Trust	-	19,527	(19,527)	-
Optivo	-	2,000	(2,000)	-
National Foundation for Youth Music	-	504	(504)	-
Moat Housing	-	12,793	(12,793)	-
	-	262,491	(262,491)	-
Total of funds	210,465	360,866	(331,173)	240,158

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	2,805	-	2,805
Current assets	213,680	70,000	283,680
Creditors due within one year	(3,929)	-	(3,929)
Total	212,556	70,000	282,556

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17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2018 £</i>	<i>Total funds 2018 £</i>
Tangible fixed assets	1,596	1,596
Current assets	238,562	238,562
Total	<u>240,158</u>	<u>240,158</u>

18. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. £nil (2018: £nil) were payable to the fund at the balance sheet date and are included in creditors.

19. Operating lease commitments

The Charity had no commitments under non-cancellable operating leases at 31 March 2019.

20. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

21. Related party transactions

During the year there were no related party transactions.