



FILE COPY

**CERTIFICATE OF INCORPORATION
OF A
PRIVATE LIMITED COMPANY**

Company No. 8291664

The Registrar of Companies for England and Wales, hereby certifies that

THE PARK ART FOUNDATION

is this day incorporated under the Companies Act 2006 as a private company, that the company is limited by guarantee, and the situation of its registered office is in England/Wales

Given at Companies House on **13th November 2012**



N08291664N



Companies House



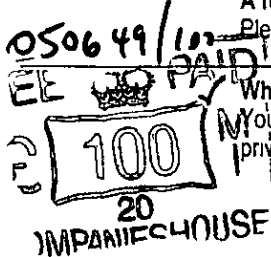
**THE OFFICIAL SEAL OF THE
REGISTRAR OF COMPANIES**

IN01

Application to register a company



A fee is payable with this form.
Please see 'How to pay' on the last page



What this form is for
You may use this form to register a
private or public company

X What this form is NOT for
You cannot use this form to register
a limited liability partnership. If
this, please use form LL IN01

TUESDAY



L1LMBZG3

LD1

13/11/2012

#327

COMPANIES HOUSE

Part 1 Company details

A1

Company name

To check if a company name is available use our WebCheck service and select
the 'Company Name Availability Search' option

www.companieshouse.gov.uk/info

Please show the proposed company name below

Proposed company
name in full ①

THE PARK ART FOUNDATION

For official use

8291664

→ Filling in this form

Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

① Duplicate names

Duplicate names are not permitted
A list of registered names can
be found on our website. There
are various rules that may affect
your choice of name. More
information on this is available in
our guidance booklet GP1 at
www.companieshouse.gov.uk

A2

Company name restrictions ②

Please tick the box only if the proposed company name contains sensitive
or restricted words or expressions that require you to seek comments of a
government department or other specified body

☐ I confirm that the proposed company name contains sensitive or restricted
words or expressions and that approval, where appropriate, has been
sought of a government department or other specified body and I attach a
copy of their response

② Company name restrictions

A list of sensitive or restricted
words or expressions that require
consent can be found in our
guidance booklet GP1 at
www.companieshouse.gov.uk

A3

Exemption from name ending with 'Limited' or 'Cyfyngedig' ③

Please tick the box if you wish to apply for exemption from the requirement to
have the name ending with 'Limited', 'Cyfyngedig' or permitted alternative

☒ I confirm that the above proposed company meets the conditions for
exemption from the requirement to have a name ending with 'Limited',
'Cyfyngedig' or permitted alternative

③ Name ending exemption

Only private companies that are
limited by guarantee and meet other
specific requirements are eligible
to apply for this. For more details,
please go to our website
www.companieshouse.gov.uk

A4

Company type ④

Please tick the box that describes the proposed company type and members'
liability (only one box must be ticked)

- ☐ Public limited by shares
☐ Private limited by shares
☒ Private limited by guarantee
☐ Private unlimited with share capital
☐ Private unlimited without share capital

④ Company type

If you are unsure of your company's
type, please go to our website
www.companieshouse.gov.uk

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Application to register a company

A5**Situation of registered office ①**

Please tick the appropriate box below that describes the situation of the proposed registered office (only one box must be ticked)

- ☒ England and Wales
☐ Wales
☐ Scotland
☐ Northern Ireland

① Registered office

Every company must have a registered office and this is the address to which the Registrar will send correspondence

For England and Wales companies, the address must be in England or Wales

For Welsh, Scottish or Northern Ireland companies, the address must be in Wales, Scotland or Northern Ireland respectively

A6**Registered office address ②**

Please give the registered office address of your company

Building name/number 120

Street Salmon Street

Post town London

County/Region

Postcode N W 9 8 N L

② Registered office address

You must ensure that the address shown in this section is consistent with the situation indicated in section A5

You must provide an address in England or Wales for companies to be registered in England and Wales

You must provide an address in Wales, Scotland or Northern Ireland for companies to be registered in Wales, Scotland or Northern Ireland respectively

A7**Articles of association ③**

Please choose one option only and tick one box only

Option 1

I wish to adopt one of the following model articles in its entirety Please tick only **one** box

- ☐ Private limited by shares
☐ Private limited by guarantee
☐ Public company

Option 2

I wish to adopt the following model articles with additional and/or amended provisions I attach a copy of the additional and/or amended provision(s) Please tick only **one** box

- ☐ Private limited by shares
☐ Private limited by guarantee
☐ Public company

Option 3

☒ I wish to adopt entirely bespoke articles I attach a copy of the bespoke articles to this application

③ For details of which company type can adopt which model articles, please go to our website www.companieshouse.gov.uk

A8**Restricted company articles ④**

Please tick the box below if the company's articles are restricted

☐**④ Restricted company articles**

Restricted company articles are those containing provision for entrenchment For more details, please go to our website www.companieshouse.gov.uk

IN01

Application to register a company

Part 2**Proposed officers**

For private companies the appointment of a secretary is optional, however, if you do decide to appoint a company secretary you must provide the relevant details. Public companies are required to appoint at least one secretary.

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

For a secretary who is an individual, go to Section B1; For a corporate secretary, go to Section C1; For a director who is an individual, go to Section D1; For a corporate director, go to Section E1.

Secretary**B1****Secretary appointments ①**

Please use this section to list all the secretary appointments taken on formation.
For a corporate secretary, complete Sections C1-C5

Title *	
Full forename(s)	
Surname	
Former name(s) ②	

① Corporate appointments

For corporate secretary appointments, please complete section C1-C5 instead of section B.

Additional appointments

If you wish to appoint more than one secretary, please use the 'Secretary appointments' continuation page.

② Former name(s)

Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.

B2**Secretary's service address ③**

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

③ Service address

This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of secretaries as the company's registered office.

If you provide your residential address here it will appear on the public record.

B3**Signature ④**

I consent to act as secretary of the proposed company named in **Section A1**.

Signature	Signature X	X
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④ Signature

The person named above consents to act as secretary of the proposed company.

IN01

Application to register a company

Corporate secretary**C1****Corporate secretary appointments ①**

Please use this section to list all the corporate secretary appointments taken on formation

① Additional appointments

If you wish to appoint more than one corporate secretary, please use the 'Corporate secretary appointments' continuation page

Registered or principal address

This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (Legal Post in Scotland) number

Name of corporate body/firm

Building name/number

Street

Post town

County/Region

Postcode

Country

C2**Location of the registry of the corporate body or firm**

Is the corporate secretary registered within the European Economic Area (EEA)?

→ Yes Complete **Section C3** only→ No Complete **Section C4** only**C3****EEA companies ②**

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register

② EEAA full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk**③** This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)Where the company/firm is registered **③**

Registration number

C4**Non-EEA companies**

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register

④ Non EEA

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered **④**

Registration number

C5**Signature ⑤**I consent to act as secretary of the proposed company named in **Section A1**.**⑤ Signature**

The person named above consents to act as corporate secretary of the proposed company

Signature

Signature

X

X

IN01

Application to register a company

Director

D1

Director appointments ①

Please use this section to list all the director appointments taken on formation
For a corporate director, complete Sections E1-E5

Title *	Mrs
Full forename(s)	Andrea
Surname	Rose
Former name(s) ②	
Country/State of residence ③	United Kingdom
Nationality	British
Date of birth	d ⁰ d ² m ⁰ m ³ y ¹ y ⁹ y ⁴ y ⁸
Business occupation (if any) ④	Director of Visual Arts and Strategic Programmes

① Appointments

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

② Former name(s)

Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.

③ Country/State of residence

This is in respect of your usual residential address as stated in section D4.

④ Business occupation

If you have a business occupation, please enter here. If you do not, please leave blank.

Additional appointments

If you wish to appoint more than one director, please use the 'Director appointments' continuation page.

D2

Director's service address ⑤

Please complete the service address below. You must also fill in the director's usual residential address in Section D4.

Building name/number	The Company's Registered Office
Street	
Post town	
County/Region	
Postcode	
Country	

⑤ Service address

This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.

If you provide your residential address here it will appear on the public record.

D3

Signature ⑥

I consent to act as director of the proposed company named in Section A1.

Signature	Signature X <i>Andrea Rose</i> X
-----------	-------------------------------------

⑥ Signature

The person named above consents to act as director of the proposed company.

IN01

Application to register a company

Director

D1

Director appointments ①

Please use this section to list all the director appointments taken on formation
For a corporate director, complete Sections E1-E5

Title *	Mr
Full forename(s)	Alfred Marcel
Surname	Garfield
Former name(s) ②	
Country/State of residence ③	United Kingdom
Nationality	British
Date of birth	d 0 8 m 0 7 y 1 9 y 4 y 6
Business occupation (if any) ④	Chartered Accountant

① Appointments

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

② Former name(s)

Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.

③ Country/State of residence

This is in respect of your usual residential address as stated in Section D4.

④ Business occupation

If you have a business occupation, please enter here. If you do not, please leave blank.

Additional appointments

If you wish to appoint more than one director, please use the 'Director appointments' continuation page.

D2

Director's service address ⑤

Please complete the service address below. You must also fill in the director's usual residential address in Section D4.

Building name/number	The Company's Registered Office
Street	
Post town	
County/Region	
Postcode	
Country	

⑤ Service address

This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.

If you provide your residential address here it will appear on the public record.

D3

Signature ⑥

I consent to act as director of the proposed company named in Section A1

Signature	Signature
X	 X

⑥ Signature

The person named above consents to act as director of the proposed company.

IN01 - continuation page

Application to register a company

Director

D1

Director appointments ①

Please use this section to list all the directors of the company
For a corporate director, complete Sections E1-E5.

Title *	Mr
Full forename(s)	David
Surname	Kossoff
Former name(s) ②	
Country/State of residence ③	United Kingdom
Nationality	British
Date of birth	d1 d8 m0 m1 y1 y9 y5 y5
Business occupation (if any) ④	Director

- ① **Appointments**
Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.
- ② **Former name(s)**
Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.
- ③ **Country/State of residence**
This is in respect of your usual residential address as stated in Section D4.
- ④ **Business occupation**
If you have a business occupation, please enter here. If you do not, please leave blank.

D2

Director's service address ⑤

Please complete the service address below. You must also fill in the director's usual residential address in **Section D4**.

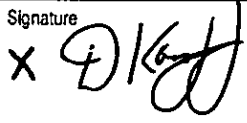
Building name/number	The Company's Registered Office
Street	
Post town	
County/Region	
Postcode	
Country	

- ⑤ **Service address**
This is the address that will appear on the public record. This does not have to be your usual residential address.
- Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.
- If you provide your residential address here it will appear on the public record.

D3

Signature ⑥

I consent to act as director of the proposed company named in **Section A1**.

Signature	Signature X  X
-----------	--

- ⑥ **Signature**
The person named above consents to act as director of the proposed company.

IN01

Application to register a company

Corporate director

E1

Corporate director appointments ①

Please use this section to list all the corporate directors taken on formation

Name of corporate body or firm

Building name/number

Street

Post town

County/Region

Postcode

Country

① Additional appointments

If you wish to appoint more than one corporate director, please use the 'Corporate director appointments' continuation page

Registered or principal address

This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (Legal Post in Scotland) number

E2

Location of the registry of the corporate body or firm

Is the corporate director registered within the European Economic Area (EEA)?

→ Yes Complete **Section E3** only

→ No Complete **Section E4** only

E3

EEA companies ②

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register

Where the company/firm is registered ③

Registration number

② EEA

A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk

③ This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

E4

Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered ④

If applicable, the registration number

④ Non-EEA

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register

E5

Signature ⑤

I consent to act as director of the proposed company named in **Section A1**.

Signature

Signature

X

X

⑤ Signature

The person named above consents to act as corporate director of the proposed company

IN01

Application to register a company

Part 3 Statement of capital

Does your company have share capital?

→ Yes Complete the sections below

→ No Go to **Part 4 (Statement of guarantee)**.**F1 Share capital in pound sterling (£)**

Please complete the table below to show each class of shares held in pound sterling
If all your issued capital is in sterling, only complete **Section F1** and then go to **Section F4**.

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ①	Amount (if any) unpaid on each share ①	Number of shares ②	Aggregate nominal value ③
				£
				£
				£
				£
Totals				£

F2 Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies
Please complete a separate table for each currency

Currency				
Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share ❶	Amount (if any) unpaid on each share ❶	Number of shares ❷	Aggregate nominal value ❸
Totals				

Currency				
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ❶	Amount (if any) unpaid on each share ❶	Number of shares ❷	Aggregate nominal value ❸
Totals				

F3 Totals

Please give the total number of shares and total aggregate nominal value of issued share capital

Total number of shares

Total aggregate
nominal value ④

④ Total aggregate nominal value
Please list total aggregate values in
different currencies separately. For
example £100 + €100 + \$10 etc

① Including both the nominal value and any
share premium③ Number of shares issued multiplied by
nominal value of each share

② Total number of issued shares in this class

Continuation Pages
Please use a Statement of Capital continuation
page if necessary

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Application to register a company

F4

Statement of capital (Prescribed particulars of rights attached to shares)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in **Sections F1 and F2**

Class of share

Prescribed particulars

1

1 Prescribed particulars of rights attached to shares

The particulars are

- a particulars of any voting rights, including rights that arise only in certain circumstances,
- b particulars of any rights, as respects dividends, to participate in a distribution,
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares

A separate table must be used for each class of share

Continuation pages

Please use the next page or a 'Statement of Capital (Prescribed particulars of rights attached to shares)' continuation page if necessary

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Application to register a company

Class of share		
Prescribed particulars 1		<p>1 Prescribed particulars of rights attached to shares</p> <p>The particulars are</p> <ul style="list-style-type: none">a particulars of any voting rights, including rights that arise only in certain circumstances,b particulars of any rights, as respects dividends, to participate in a distribution,c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), andd whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares <p>A separate table must be used for each class of share</p> <p>Continuation pages Please use a 'Statement of capital (Prescribed particulars of rights attached to shares)' continuation page if necessary</p>

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Application to register a company

F5

Initial shareholdings

This section should only be completed by companies incorporating with share capital

Please complete the details below for each subscriber

The addresses will appear on the public record. These do not need to be the subscribers' usual residential address

Initial shareholdings

Please list the company's subscribers in alphabetical order

Please use an 'Initial shareholdings' continuation page if necessary

Subscriber's details	Class of share	Number of shares	Currency	Nominal value of each share	Amount (if any) unpaid	Amount paid
Name						
Address						
Name						
Address						
Name						
Address						
Name						
Address						
Name						
Address						

IN01

Application to register a company

Part 4 Statement of guarantee

Is your company limited by guarantee?

→ **Yes** Complete the sections below→ **No** Go to **Part 5** (Statement of compliance)**G1****Subscribers**

Please complete this section if you are a subscriber of a company limited by guarantee. The following statement is being made by each and every person named below

I confirm that if the company is wound up while I am a member, or within one year after I cease to be a member, I will contribute to the assets of the company by such amount as may be required for

- payment of debts and liabilities of the company contracted before I cease to be a member,
- payment of costs, charges and expenses of winding up, and,
- adjustment of the rights of the contributors among ourselves, not exceeding the specified amount below

1 Name

Please use capital letters

2 Address

The addresses in this section will appear on the public record. They do not have to be the subscribers' usual residential address

3 Amount guaranteed

Any valid currency is permitted

Continuation pages

Please use a 'Subscribers' continuation page if necessary

Subscriber's details

Forename(s) 1	Andrea									
Surname 1	Rose									
Address 2	120 Salmon Street									
	London									
Postcode	N	W	9		8	N	L			
Amount guaranteed 3										£1 00

Subscriber's details

Forename(s) 1	Alfred Marcel									
Surname 1	Garfield									
Address 2	120 Salmon Street									
	London									
Postcode	N	W	9		8	N	L			
Amount guaranteed 3										£1 00

Subscriber's details

Forename(s) 1	David									
Surname 1	Kossoff									
Address 2	120 Salmon Street									
	London									
Postcode	N	W	9		8	N	L			
Amount guaranteed 3										£1.00

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Application to register a company

Subscriber's details

Forename(s) ①									
Surname ①									
Address ②									
Postcode	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Amount guaranteed ③									

Subscriber's details

Forename(s) ①									
Surname ①									
Address ②									
Postcode	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Amount guaranteed ③									

Subscriber's details

Forename(s) ①									
Surname ①									
Address ②									
Postcode	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Amount guaranteed ③									

Subscriber's details

Forename(s) ①									
Surname ①									
Address ②									
Postcode	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Amount guaranteed ③									

Subscriber's details

Forename(s) ①									
Surname ①									
Address ②									
Postcode	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Amount guaranteed ③									

① Name

Please use capital letters

② Address

The addresses in this section will appear on the public record. They do not have to be the subscribers' usual residential address.

③ Amount guaranteed

Any valid currency is permitted

Continuation pages

Please use a 'Subscribers' continuation page if necessary

IN01

Application to register a company

Part 5**Statement of compliance**

This section must be completed by all companies

Is the application by an agent on behalf of all the subscribers?

- **No** Go to **Section H1** (Statement of compliance delivered by the subscribers)
- **Yes** Go to **Section H2** (Statement of compliance delivered by an agent)

H1**Statement of compliance delivered by the subscribers ①**

Please complete this section if the application is not delivered by an agent for the subscribers of the memorandum of association

I confirm that the requirements of the Companies Act 2006 as to registration have been complied with

① Statement of compliance delivered by the subscribers
Every subscriber to the memorandum of association must sign the statement of compliance

Subscriber's signature

Signature

X

Andrew Rign

X

Subscriber's signature

Signature

X

David M. M. M. M.

X

Subscriber's signature

Signature

X

DKH

X

Subscriber's signature

Signature

X

X

Subscriber's signature

Signature

X

X

Subscriber's signature

Signature

X

X

Subscriber's signature

Signature

X

X

Subscriber's signature

Signature

X

X

IN01

Application to register a company

Subscriber's signature	Signature X	X	Continuation pages Please use a 'Statement of compliance delivered by the subscribers' continuation page if more subscribers need to sign
Subscriber's signature	Signature X	X	
Subscriber's signature	Signature X	X	
Subscriber's signature	Signature X	X	

H2	Statement of compliance delivered by an agent Please complete this section if this application is delivered by an agent for the subscribers to the memorandum of association	
Agent's name		
Building name/number		
Street		
Post town		
County/Region		
Postcode	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country		
	I confirm that the requirements of the Companies Act 2006 as to registration have been complied with	
Agent's signature	Signature X	X

IN01

Application to register a company

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name Charlotte Allan

Company name Fox Williams LLP

Address 10 Dominion Street

Post town London

County/Region

Postcode E C 2 M 2 E E

Country

DX

Telephone 020 7628 2594

**Certificate**

We will send your certificate to the presenters address (shown above) or if indicated to another address shown below

- ☐ At the registered office address (Given in Section A6)
☐ At the agents address (Given in Section H2)

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ You have checked that the proposed company name is available as well as the various rules that may affect your choice of name. More information can be found in guidance on our website
- ☐ If the name of the company is the same as one already on the register as permitted by The Company and Business Names (Miscellaneous Provisions) Regulations 2008, please attach consent
- ☐ You have used the correct appointment sections
- ☐ Any addresses given must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ The document has been signed, where indicated
- ☐ All relevant attachments have been included
- ☐ You have enclosed the Memorandum of Association
- ☐ You have enclosed the correct fee

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

**How to pay**

A fee is payable on this form.

Make cheques or postal orders payable to 'Companies House'. For information on fees, go to www.companieshouse.gov.uk

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE

**Further information**

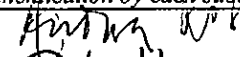


For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

COMPANY NOT HAVING A SHARE CAPITAL

Memorandum of association of The Park Art Foundation

Each subscriber to this memorandum of association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company

<u>Name of each subscriber</u>	<u>Authentication by each subscriber</u>
Andrea Rose	
David Kossoff	
Alfred Garfield	

Dated

13 / 11 / 2012

THE COMPANIES ACT 2006

PRIVATE COMPANY LIMITED BY GUARANTEE

ARTICLES OF ASSOCIATION

OF

THE PARK ART FOUNDATION



foxwilliams

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THE COMPANIES ACT 2006
PRIVATE COMPANY LIMITED BY SHARES
ARTICLES OF ASSOCIATION
OF
THE PARK ART FOUNDATION

IT IS AGREED as follows

1. NAME

The Company's name on the date of incorporation is "The Park Art Foundation"

2. INTERPRETATION

In these Articles, unless the context otherwise requires

"address"	means a postal address or an e-mail address (as the context requires),
"articles"	means the Company's articles of association
"the Company"	means the company incorporated with the name The Willesden Art Foundation,
"clear days"	in relation to the period of a notice, means a period excluding (i) the day when the notice is given or deemed to be given, and (ii) the day for which it is given or on which it is to take effect,
"the Commission"	means the Charity Commission for England and Wales,
"Companies Acts"	means the Companies Acts (as defined in section 2 of the Companies Act 2006) insofar as they apply to the Company,
"the directors"	means the directors of the Company (and, if the Company becomes a charity, the directors will become charity trustees as defined by section 177 of the Charities Act 2011),
"document"	includes, unless otherwise specified, any document sent or supplied in electronic form,
"electronic form"	has the meaning given in section 1168 of the Companies Act 2006,
"Objects"	has the meaning given to it in Article 4 1,

"officers"	includes the directors and the secretary (if any),
"secretary"	means any person appointed to perform the duties of the secretary of the Company, and
"the United Kingdom"	means Great Britain and Northern Ireland

- 2 1 Headings in these articles are used for convenience only and shall not affect the construction or interpretation of these articles
- 2 2 A reference in these articles to an "Article" is a reference to the relevant article of these articles unless expressly provided otherwise
- 2 3 Unless expressly provided otherwise, a reference to a statute, statutory provision or subordinate legislation is a reference to it as it is in force from time to time, taking account of
- 2 3 1 any subordinate legislation from time to time made under it, and
- 2 3 2 any amendment or re-enactment and includes any statute, statutory provision or subordinate legislation which it amends or re-enacts
- 2 4 Any phrase introduced by the terms "including", "include", "in particular" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms

3. **LIABILITY OF MEMBERS**

- 3 1 The liability of each member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Company in the event of its being wound up while he, she or it is a member or within one year after he, she or it ceases to be a member, for
- 3 1 1 payment of the Company's debts and liabilities incurred before he, she or it ceases to be a member,
- 3 1 2 payment of the costs, charges and expenses of winding up, and
- 3 1 3 adjustment of the rights of the contributories among themselves

4. **OBJECTS**

- 4 1 The Company's objects (the "**Objects**") are specifically limited to furthering the advancement of the arts, culture and heritage
- 4 2 The Company may engage in activities which the directors consider to be conducive or incidental to its Objects

5. **POWERS**

- 5 1 The Company has power to do anything which is calculated to further its Object or is conducive or incidental to doing so. In particular, the Company has power
- 5 1 1 to raise funds (in relation to which, if the Company becomes a charity, it must not in raising funds on or after it becomes a charity undertake any taxable permanent trading activity and must comply with any relevant statutory regulations),

- 5 1 2 to buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use,
- 5 1 3 to sell, lease or otherwise dispose of all or any part of the property belonging to the Company (and if the Company becomes a charity, it must in exercising this power on and after it becomes a charity, comply as appropriate with sections 117 and 122 of the Charities Act 2011),
- 5 1 4 to borrow money and to charge the whole or any part of the property belonging to the Company as security for repayment of the money borrowed or as security for a grant or the discharge of an obligation (and, if the Company becomes a charity, it must on and after it becomes a charity comply as appropriate with sections 124 - 126 of the Charities Act 2011 if it wishes to mortgage land),
- 5 1 5 to co-operate with charities, voluntary bodies and statutory authorities and exchange information and advice with them,
- 5 1 6 to establish or support any charitable trusts, associations or institutions formed for any of the purposes included in the Objects,
- 5 1 7 (if the Company has become a charity), to acquire, merge with or enter into any partnership or joint venture arrangement with any other charity,
- 5 1 8 to set aside income as a reserve against future expenditure but only in accordance with a written policy about reserves,
- 5 1 9 to employ and remunerate such staff as are necessary for carrying out the work of the Company The Company may employ or remunerate a director only to the extent it is permitted to do so by Article 7 and provided it complies with the conditions in that Article 7,
- 5 1 10 to
 - 5 1 10 1 deposit or invest funds,
 - 5 1 10 2 employ a professional fund-manager, and
 - 5 1 10 3 arrange for the investments or other property of the Company to be held in the name of a nominee,

in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000,
- 5 1 11 to provide indemnity insurance for the directors (provided that, if the Company becomes a charity, such indemnity insurance is obtained in respect of cover for periods on and after it becomes a charity in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011), and
- 5 1 12 to pay out of the funds of the Company the costs of forming and registering the Company as a company limited by guarantee (and, if applicable, as a charity)

6. APPLICATION OF INCOME AND PROPERTY

- 6 1 The income and property of the Company shall be applied solely towards the promotion of the Objects

6 2 A director

6 2 1 is entitled to be reimbursed from the property of the Company or may pay out of such property reasonable expenses properly incurred by him or her when acting on behalf of the Company,

6 2 2 may benefit from trustee indemnity insurance cover purchased at the Company's expense (provided that, if the Company becomes a charity, such benefit provided on and after it becomes a charity is in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011),

6 2 3 may receive an indemnity from the Company in the circumstances specified in article 33, and

6 2 4 may not receive any other benefit or payment unless it is authorised by article 7

6 3 Subject to article 7, none of the income or property of the Company may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the Company This does not prevent a member who is not also a director receiving

6 3 1 a benefit from the Company in the capacity of a beneficiary of the Company, or

6 3 2 reasonable and proper remuneration for any goods or services supplied to the Company

7. BENEFITS AND PAYMENTS TO COMPANY DIRECTORS AND CONNECTED PERSONS

General provisions

7 1 No director or connected person may

7 1 1 buy any goods or services from the Company on terms preferential to those applicable to members of the public,

7 1 2 sell goods, services, or any interest in land to the Company,

7 1 3 be employed by, or receive any remuneration from, the Company, or

7 1 4 receive any other financial benefit from the Company,

unless the payment is permitted by Article 7 2, or authorised by the Court or the Commission

In this Article a '**financial benefit**' means a benefit, direct or indirect, which is either money or has a monetary value

Scope and powers permitting directors' or connected persons' benefits

7 2 A director or connected person may

7 2 1 receive a benefit from the Company in the capacity of a beneficiary of the Company provided that a majority of the directors do not benefit in this way,

- 7 2 2 enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the Company (provided that, if the Company becomes a charity, all contracts entered into or having effect on and/or after it becomes a charity are permitted in accordance with, and subject to the conditions in, sections 185 and 186 of the Charities Act 2011 save that the Company is not required to adhere to Condition C of section 185(2) of the Charities Act 2011),
- 7 2 3 subject to Article 7 3, provide the Company with goods that are not supplied in connection with services provided to the Company by the director or connected person,
- 7 2 4 receive interest on money lent to the Company at a reasonable and proper rate which must be not more than the Bank of England bank rate (also known as the base rate),
- 7 2 5 receive rent for premises let by the director or connected person to the Company provided that the amount of the rent and the other terms of the lease are reasonable and proper and the director concerned withdraws from any meeting at which such a proposal or the rent or other terms of the lease are under discussion, and/or
- 7 2 6 take part in the normal trading and, where applicable, fundraising activities of the Company on the same terms as members of the public

Payment for supply of goods only - controls

- 7 3 The Company and its directors may only rely upon the authority provided by Article 7 2 if each of the following conditions is satisfied
 - 7 3 1 the amount or maximum amount of the payment for the goods is set out in an agreement in writing between the Company or its directors (as the case may be) and the director or connected person supplying the goods (**'the supplier'**) under which the supplier is to supply the goods in question to or on behalf of the Company,
 - 7 3 2 the amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question,
 - 7 3 3 the other directors are satisfied that it is in the best interests of the Company to contract with the supplier rather than with someone who is not a director or connected person. In reaching that decision the directors must balance the advantage of contracting with a director or connected person against the disadvantages of doing so,
 - 7 3 4 the supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the Company,
 - 7 3 5 the supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of directors is present at the meeting,
 - 7 3 6 the reason for their decision is recorded by the directors in the minutebook, and
 - 7 3 7 a majority of the directors then in office are not in receipt of remuneration or payments authorised by this Article 7

7 4 Meanings of certain words used in Articles 7 2 and 7 3

7 4 1 **'Company'** includes any company in which the Company

7 4 1 1 holds more than 50% of the shares, or

7 4 1 2 controls more than 50% of the voting rights attached to the shares, or

7 4 1 3 has the right to appoint one or more directors to the board of the company, and

7 4 2 **'connected person'** includes any person within the definition in article 37 (Interpretation)

8. DECLARATION OF DIRECTORS' INTERESTS

A director must declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Company or in any transaction or arrangement entered into by the Company which has not previously been declared. A director must absent himself or herself from any discussions of the Company directors in which it is possible that a conflict will arise between his or her duty to act solely in the interests of the Company and any personal interest (including but not limited to any personal financial interest)

9. CONFLICTS OF INTERESTS AND CONFLICTS OF LOYALTIES

9 1 If a conflict of interests arises for a director because of a duty of loyalty owed to another organisation or person and the conflict is not authorised by virtue of any other provision in the articles, the unconflicted directors may authorise such a conflict of interests where the following conditions apply

9 1 1 the conflicted director is absent from the part of the meeting at which there is discussion of any arrangement or transaction affecting that other organisation or person,

9 1 2 the conflicted director does not vote on any such matter and is not to be counted when considering whether a quorum of directors is present at the meeting, and

9 1 3 the unconflicted directors consider it is in the interests of the Company to authorise the conflict of interests in the circumstances applying

9 2 In this Article 9, a conflict of interests arising because of a duty of loyalty owed to another organisation or person only refers to such a conflict which does not involve a direct or indirect benefit of any nature to a director or to a connected person

10. MEMBERS

10 1 The subscribers to the memorandum of association are the first members of the Company

10 2 Membership is open to other individuals or organisations who

10 2 1 apply to the Company in the form required by the directors, and

10 2 2 are approved by the directors (approval being at the absolute discretion of the directors)

10 3 Membership is not transferable

10 4 The directors must keep a register of names and addresses of the members

11. CLASSES OF MEMBERSHIP

11 1 The directors may establish classes of membership with different rights and obligations and shall record the rights and obligations in the register of members

11 2 The directors may not directly or indirectly alter the rights or obligations attached to a class of membership

11 3 The rights attached to a class of membership may only be varied if

11 3 1 three-quarters of the members of that class consent in writing to the variation, or

11 3 2 a special resolution is passed at a separate general meeting of the members of that class agreeing to the variation

11 4 The provisions in the articles about general meetings shall apply to any meeting relating to the variation of the rights of any class of members

12. TERMINATION OF MEMBERSHIP

12 1 Membership is terminated if

12 1 1 the member dies or, if it is an organisation, ceases to exist,

12 1 2 the member resigns by written notice to the Company unless, after the resignation, there would be less than two members,

12 1 3 any sum due from the member to the Company is not paid in full within six months of it falling due, or

12 1 4 the member is removed from membership by a resolution of the directors that it is in the best interests of the Company that his or her or its membership is terminated A resolution to remove a member from membership may only be passed if

12 1 4 1 the member has been given at least twenty-one days' notice in writing of the meeting of the directors at which the resolution will be proposed and the reasons why it is to be proposed, and

12 1 4 2 the member or, at the option of the member, the member's representative (who need not be a member of the Company) has been allowed to make representations to the meeting

13. ANNUAL GENERAL MEETING

Subject to any rule to the contrary created by the Company under Article 34 3 1, the Company is not required to hold an annual general meeting but the directors may call and hold an annual general meeting at any time (provided that no more than one annual general meeting is held in each calendar year)

14. GENERAL MEETINGS

The directors may call a general meeting at any time

15. NOTICE OF GENERAL MEETINGS

- 15 1 The minimum period of notice required to hold either a general meeting or an annual general meeting of the Company is fourteen clear days
- 15 2 A general meeting may be called by shorter notice if it is so agreed by a majority in number of members having a right to attend and vote at the meeting, being a majority who together hold not less than 90 per cent of the total voting rights
- 15 3 The notice must specify the date time and place of the meeting and the general nature of the business to be transacted. If the meeting is to be an annual general meeting, the notice must say so. The notice must also contain a statement setting out the right of members to appoint a proxy under section 324 of the Companies Act 2006 and article 22
- 15 4 The notice must be given to all the members and to the directors and auditors
- 15 5 The proceedings at a meeting shall not be invalidated because a person who was entitled to receive notice of the meeting did not receive it because of an accidental omission by the Company

16. PROCEEDINGS AT GENERAL MEETINGS

- 16 1 No business shall be transacted at any general meeting unless a quorum is present
- 16 2 A quorum is
 - 16 2 1 any two members present in person or by proxy and entitled to vote upon the business to be conducted at the meeting, or
 - 16 2 2 one tenth of the total membership at the timewhichever is the greater
- 16 3 A member or members may participate in a general meeting by electronic means (including, without limitation, by telephone or video conference) provided the means of such participation are agreed with the chair of the meeting in advance of the meeting being held. Any member participating by electronic means must be able to hear the other member(s) of the meeting and the other member(s) of the meeting must be able to hear him. A member participating in a general meeting by electronic means will be deemed for all purposes to be present in person at the relevant meeting
- 16 4 If
 - 16 4 1 a quorum is not present within half an hour from the time appointed for the meeting, or
 - 16 4 2 during a meeting a quorum ceases to be present,the meeting shall be adjourned to such time and place as the directors shall determine
- 16 5 The directors must reconvene the meeting and must give at least seven clear days' notice of the reconvened meeting stating the date, time and place of the meeting
- 16 6 If no quorum is present at the reconvened meeting within fifteen minutes of the time specified for the start of the meeting the members present in person or by proxy at that time shall constitute the quorum for that meeting

- 16 7 General meetings shall be chaired by the person who has been appointed to chair meetings of the directors
- 16 8 If there is no such person or he or she is not present within fifteen minutes of the time appointed for the meeting a director nominated by the directors shall chair the meeting
- 16 9 If there is only one director present and willing to act, he or she shall chair the meeting
- 16 10 If no director is present and willing to chair the meeting within fifteen minutes after the time appointed for holding it, the members present in person or by proxy and entitled to vote shall choose one of their number to chair the meeting
- 16 11 The members present in person or by proxy at a meeting may resolve by ordinary resolution that the meeting shall be adjourned
- 16 12 The person who is chairing the meeting must decide the date, time and place at which the meeting is to be reconvened unless those details are specified in the resolution
- 16 13 No business shall be conducted at a reconvened meeting unless it could properly have been conducted at the meeting had the adjournment not taken place
- 16 14 If a meeting is adjourned by a resolution of the members for more than seven days, at least seven clear days' notice shall be given of the reconvened meeting stating the date, time and place of the meeting
- 16 15 Any vote at a meeting shall be decided by a show of hands unless before, or on the declaration of the result of, the show of hands a poll is demanded
- 16 15 1 by the person chairing the meeting,
- 16 15 2 by at least two members present in person or by proxy and having the right to vote at the meeting, or
- 16 15 3 by a member or members present in person or by proxy representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting
- 16 16 The chair of the meeting will ascertain, on a show of hands and on a poll, how each member participating in the meeting by electronic means wishes to cast his vote(s) and such vote(s) will be counted with the votes of the other members as if such member were physically present in person at the meeting
- 16 17 The declaration by the person who is chairing the meeting of the result of a vote shall be conclusive unless a poll is demanded
- 16 18 The result of the vote must be recorded in the minutes of the Company but the number or proportion of votes cast need not be recorded
- 16 19 A demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the person who is chairing the meeting
- 16 20 If the demand for a poll is withdrawn the demand shall not invalidate the result of a show of hands declared before the demand was made

- 16 21 A poll must be taken as the person who is chairing the meeting directs, who may appoint scrutineers (who need not be members) and who may fix a time and place for declaring the results of the poll
- 16 22 The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded
- 16 23 A poll demanded on the election of a person to chair a meeting or on a question of adjournment must be taken immediately
- 16 24 A poll demanded on any other question must be taken either immediately or at such time and place as the person who is chairing the meeting directs
- 16 25 The poll must be taken within thirty days after it has been demanded
- 16 26 If the poll is not taken immediately at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken
- 16 27 If a poll is demanded the meeting may continue to deal with any other business that may be conducted at the meeting

17. CONTENT OF PROXY NOTICES

- 17 1 Proxies may only validly be appointed by a notice in writing (a '**proxy notice**') which
- 17 1 1 states the name and address of the member appointing the proxy,
- 17 1 2 identifies the person appointed to be that member's proxy and the general meeting in relation to which that person is appointed,
- 17 1 3 is signed by or on behalf of the member appointing the proxy, or is authenticated in such manner as the directors may determine, and
- 17 1 4 is delivered to the Company in accordance with the articles and any instructions contained in the notice of the general meeting to which they relate
- 17 2 The Company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes
- 17 3 Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions
- 17 4 Unless a proxy notice indicates otherwise, it must be treated as
- 17 4 1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
- 17 4 2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself

18. DELIVERY OF PROXY NOTICES

- 18 1 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the Company by or on behalf of that person

- 18 2 An appointment under a proxy notice may be revoked by delivering to the Company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given
- 18 3 A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates
- 18 4 If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf

19. WRITTEN RESOLUTIONS

- 19 1 A resolution in writing agreed by a simple majority (or, in the case of a special resolution, by a majority of not less than 75%) of the members who would have been entitled to vote upon it had it been proposed at a general meeting shall be effective provided that
- 19 1 1 a copy of the proposed resolution has been sent to every eligible member,
- 19 1 2 a simple majority (or in the case of a special resolution a majority of not less than 75%) of members has signified its agreement to the resolution, and
- 19 1 3 it is contained in an authenticated document which has been received at the registered office within the period of 28 days beginning with the circulation date
- 19 2 A resolution in writing may comprise several copies to which one or more members have signified their agreement
- 19 3 In the case of a member that is an organisation, its authorised representative may signify its agreement

20. VOTES OF MEMBERS

- 20 1 Subject to article 11, every member, whether an individual or an organisation, shall have one vote
- 20 2 Any objection to the qualification of any voter must be raised at the meeting at which the vote is cast and the decision of the person who is chairing the meeting shall be final
- 20 3 Any organisation that is a member of the Company may nominate any person to act as its representative at any meeting of the Company
- 20 4 The organisation must give written notice to the Company of the name of its representative. The representative shall not be entitled to represent the organisation at any meeting unless the notice has been received by the Company. The representative may continue to represent the organisation until written notice to the contrary is received by the Company
- 20 5 Any notice given to the Company will be conclusive evidence that the representative is entitled to represent the organisation or that his or her authority has been revoked. The Company shall not be required to consider whether the representative has been properly appointed by the organisation

21. DIRECTORS

- 21 1 Each director must be a natural person aged 18 years or older
- 21 2 No one may be appointed a director if he or she would be disqualified from acting under the provisions of article 24
- 21 3 The minimum number of directors shall be two but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum
- 21 4 The first directors shall be those persons notified to Companies House at the time of the Company's incorporation as the directors of the Company
- 21 5 A director may not appoint an alternate director or anyone to act on his or her behalf at meetings of the directors

22. POWERS OF DIRECTORS

- 22 1 The directors shall manage the business of the Company and may exercise all the powers of the Company unless they are subject to any restrictions imposed by the Companies Acts, the articles or any special resolution
- 22 2 No alteration of the articles or any special resolution shall have retrospective effect to invalidate any prior act of the directors
- 22 3 Any meeting of directors at which a quorum is present at the time the relevant decision is made may exercise all the powers exercisable by the directors

23. APPOINTMENT OF DIRECTORS

- 23 1 The directors may appoint a person who is willing to act to be a director
- 23 2 The Company may by ordinary resolution appoint a person who is willing to act to be a director
- 23 3 All members who are entitled to receive notice of a general meeting must be given not less than seven nor more than twenty-eight clear days' notice of any resolution to be put to the meeting to appoint a director under Article 23 2
- 23 4 The appointment of a director, whether by the Company in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed by ordinary resolution in accordance with Article 21 3 as the maximum number of directors

24. DISQUALIFICATION AND REMOVAL OF DIRECTORS

- 24 1 A director shall cease to hold office if he or she
 - 24 1 1 ceases to be a director by virtue of any provision in the Companies Acts or is prohibited by law from being a director,
 - 24 1 2 is disqualified from acting as a trustee by virtue of sections 178 and 179 of the Charities Act 2011 (or any statutory re-enactment or modification of those provisions),
 - 24 1 3 ceases to be a member of the Company,
 - 24 1 4 becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs,

24 1 5 resigns as a director by notice to the Company (but only if at least two directors will remain in office when the notice of resignation is to take effect), or

24 1 6 is absent without the permission of the directors from all their meetings held within a period of six consecutive months and the directors resolve that his or her office be vacated

25. REMUNERATION OF DIRECTORS

The directors must not be paid any remuneration unless it is authorised by article 7

26. PROCEEDINGS OF DIRECTORS

26 1 The directors may regulate their proceedings as they think fit, subject to the provisions of the articles

26 2 Any director may call a meeting of the directors

26 3 The secretary (if any) must call a meeting of the directors if requested to do so by a director

26 4 Questions arising at a meeting shall be decided by a majority of votes

26 5 In the case of an equality of votes, the person who is chairing the meeting shall have a second or casting vote

26 6 A meeting may be held by suitable electronic means agreed by the directors in which each participant may communicate with all the other participants

26 7 No decision may be made by a meeting of the directors unless a quorum is present at the time the decision is purported to be made 'Present' includes being present by suitable electronic means agreed by the directors in which a participant or participants may communicate with all the other participants

26 8 The quorum shall be two or the number nearest to one-third of the total number of directors, whichever is the greater, or such larger number as may be decided from time to time by the directors

26 9 A director shall not be counted in the quorum present when any decision is made about a matter upon which that director is not entitled to vote

26 10 If the number of directors is less than the number fixed as the quorum, the continuing directors or director may act only for the purpose of filling vacancies or of calling a general meeting

26 11 The directors shall appoint a director to chair their meetings and may at any time revoke such appointment

26 12 If no-one has been appointed to chair meetings of the directors or if the person appointed is unwilling to preside or is not present within ten minutes after the time appointed for the meeting, the directors present may appoint one of their number to chair that meeting

26 13 The person appointed to chair meetings of the directors shall have no functions or powers except those conferred by the articles or delegated to him or her by the directors

26 14 A resolution in writing or in electronic form agreed by all of the directors entitled to receive notice of a meeting of the directors and to vote upon the resolution shall be as valid and effectual as if it had been passed at a meeting of the directors duly convened and held

26 15 The resolution in writing may comprise several documents containing the text of the resolution in like form to each of which one or more directors has signified their agreement

27. DELEGATION

27 1 The directors may delegate any of their powers or functions to a committee of two or more directors but the terms of any delegation must be recorded in the minute book

27 2 The directors may impose conditions when delegating, including the conditions that

27 2 1 the relevant powers are to be exercised exclusively by the committee to whom they delegate,

27 2 2 no expenditure may be incurred on behalf of the Company except in accordance with a budget previously agreed with the directors

27 3 The directors may revoke or alter a delegation

27 4 All acts and proceedings of any committees must be fully and promptly reported to the directors

28. VALIDITY OF DIRECTORS' DECISIONS

28 1 Subject to article 28 2, all acts done by a meeting of directors, or of a committee of directors, shall be valid notwithstanding the participation in any vote of a director

28 1 1 who was disqualified from holding office,

28 1 2 who had previously retired or who had been obliged by the constitution to vacate office, or

28 1 3 who was not entitled to vote on the matter, whether by reason of a conflict of interests or otherwise,

if without

28 1 4 the vote of that director, and

28 1 5 that director being counted in the quorum,

the decision has been made by a majority of the directors at a quorate meeting

28 2 Article 28 1 does not permit a director or a connected person to keep any benefit that may be conferred upon him or her by a resolution of the directors or of a committee of directors if, but for article 28 1, the resolution would have been void, or if the director has not complied with article 8

29. MINUTES

29 1 The directors must keep minutes of all

29 1 1 appointments of officers made by the directors,

29 1 2 proceedings at meetings of the Company,

- 29 1 3 meetings of the directors and committees of directors including
 - 29 1 3 1 the names of the directors present at the meeting,
 - 29 1 3 2 the decisions made at the meetings, and
 - 29 1 3 3 where appropriate the reasons for the decisions

30. ACCOUNTS

- 30 1 The directors must prepare for each financial year accounts as required by the Companies Acts. The accounts must be prepared to show a true and fair view and follow accounting standards issued or adopted by the Accounting Standards Board or its successors (and, if the Company becomes a charity, it shall on and after it becomes a charity adhere to the recommendations of applicable Statements of Recommended Practice published by the Commission)
- 30 2 The directors must keep accounting records as required by the Companies Act

31. ANNUAL REPORT AND RETURN AND REGISTER OF CHARITIES

- 31 1 This article 31 will only apply on and after the Company has become a charity
- 31 2 The directors must comply with the requirements of the Charities Act 2011 with regard to the
 - 31 2 1 transmission of a copy of the statements of account to the Commission,
 - 31 2 2 preparation of an Annual Report and the transmission of a copy of it to the Commission, and
 - 31 2 3 preparation of an Annual Return and its transmission to the Commission
- 31 3 The directors must notify the Commission promptly of any changes to the Company's entry on the Central Register of Charities

32. MEANS OF COMMUNICATION TO BE USED

- 32 1 Subject to the articles, anything sent or supplied by or to the Company under the articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company
- 32 2 Subject to the articles, any notice or document to be sent or supplied to a director in connection with the taking of decisions by directors may also be sent or supplied by the means by which that director has asked to be sent or supplied with such notices or documents for the time being
- 32 3 Any notice to be given to or by any person pursuant to the articles
 - 32 3 1 must be in writing, or
 - 32 3 2 must be given in electronic form
- 32 4 The Company may give any notice to a member either
 - 32 4 1 personally,
 - 32 4 2 by sending it by post in a prepaid envelope addressed to the member at his or her address,

- 32 4 3 by leaving it at the address of the member,
- 32 4 4 by giving it in electronic form to the member's address, or
- 32 4 5 by placing the notice on a website and providing the person with a notification in writing or in electronic form of the presence of the notice on the website. Where applicable, such notification must state that it concerns a notice of a Company meeting and must specify the place, date and time of such meeting.
- 32 5 A member who does not register an address with the Company or who registers only a postal address that is not within the United Kingdom shall not be entitled to receive any notice from the Company.
- 32 6 A member present in person at any meeting of the Company shall be deemed to have received notice of the meeting and of the purposes for which it was called.
- 32 7 In the case of a notice given in accordance Article 32 4 2, proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given in accordance with that Article 32 4 2.
- 32 8 Proof that an electronic form of notice was given shall be conclusive where the Company can demonstrate that it was properly addressed and sent, in accordance with section 1147 of the Companies Act 2006.
- 32 9 In accordance with section 1147 of the Companies Act 2006 notice shall be deemed to be given
 - 32 9 1 48 hours after the envelope containing it was posted, or
 - 32 9 2 in the case of an electronic form of communication, 48 hours after it was sent.

33. INDEMNITY

- 33 1 The Company shall indemnify a relevant director against any liability incurred in successfully defending legal proceedings in that capacity, or in connection with any application in which relief is granted by the Court from liability for negligence, default, or breach of duty or breach of trust in relation to the Company.
- 33 2 In this Article 33, a 'relevant director' means any director or former director of the Company.

34. RULES

- 34 1 This article 34 will only apply on and after the Company has become a charity.
- 34 2 The directors may from time to time make such reasonable and proper rules or bye laws as they may deem necessary or expedient for the proper conduct and management of the Company.
- 34 3 The bye laws may regulate the following matters but are not restricted to them
 - 34 3 1 whether the Company is required to hold an annual general meeting,
 - 34 3 2 the admission of members of the Company (including the admission of organisations to membership) and the rights and privileges of such members, and the entrance fees, subscriptions and other fees or payments to be made by members,

- 34 3 3 the conduct of members of the Company in relation to one another, and to the Company's employees and volunteers,
- 34 3 4 the setting aside of the whole or any part or parts of the Company's premises at any particular time or times or for any particular purpose or purposes,
- 34 3 5 the procedure at general meetings and meetings of the directors in so far as such procedure is not regulated by the Companies Acts or by the articles, and/or
- 34 3 6 generally, all such matters as are commonly the subject matter of company rules
- 34 4 The Company in general meeting has the power to alter, add to or repeal the rules or bye laws
- 34 5 The directors must adopt such means as they think sufficient to bring the rules and bye laws to the notice of members of the Company
- 34 6 The rules or bye laws shall be binding on all members of the Company No rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in, the articles

35. DISPUTES

If a dispute arises between members of the Company about the validity or propriety of anything done by the members of the Company under these articles, and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation

36. DISSOLUTION

- 36 1 The members of the Company may at any time before, and in expectation of, its dissolution or winding-up resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision has been made for them, shall on or before the dissolution or winding-up of the Company be applied or transferred in any of the following ways
 - 36 1 1 directly for the Objects,
 - 36 1 2 by transfer to any charity or charities for purposes similar to the Objects, or
 - 36 1 3 to any charity or charities for use for particular purposes that fall within the Objects
- 36 2 Subject to any such resolution of the members of the Company, the directors of the Company may at any time before and in expectation of its dissolution or winding-up resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision made for them, shall on or before dissolution of the Company be applied or transferred
 - 36 2 1 directly for the Objects,
 - 36 2 2 by transfer to any charity or charities for purposes similar to the Objects, or
 - 36 2 3 to any charity or charities for use for particular purposes that fall within the Objects

- 36 3 In no circumstances shall the net assets of the Company be paid to or distributed among the members of the Company (except to a member that is itself a charity) and if no resolution in accordance with Article 36 1 is passed by the members or the directors the net assets of the Company shall be applied for charitable purposes as directed by the Court or the Commission

37. INTERPRETATION

- 37 1 In articles 7, 9 2 and 28 2 '**connected person**' means

- 37 1 1 a child, parent, grandchild, grandparent, brother or sister of the director,
- 37 1 2 the spouse or civil partner of the director or of any person falling within Article 37 1 1 above,
- 37 1 3 a person carrying on business in partnership with the director or with any person falling within Articles 37 1 1 or 37 1 2 above,
- 37 1 4 an institution which is controlled by the director or any connected person falling within Articles 37 1 1 to 37 1 3 above,
- 37 1 5 an institution which is controlled by two or more persons falling within Article 37 1 4, when taken together,
- 37 1 6 a body corporate in which the director or any connected person falling Articles 37 1 1 to 37 1 3 has a substantial interest, or
- 37 1 7 a body corporate in which two or more persons falling within Article 37 1 6 who, when taken together, have a substantial interest

- 37 2 Sections 350 - 352 of the Charities Act 2011 apply for the purposes of interpreting the terms used in this article