(A company limited by guarantee)

Annual Report and Financial Statements

Year Ended 31 August 2018

Company Registration number: 08282488 (England and Wales)

\*A81RQS7

\*A81RQS7U\* 22/03/2019 COMPANIES HOUSE #20

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#### Reference and Administrative Details

Dr C J Duggleby (resigned 5 November 2017) Trustees (Directors)

Ms D L Proctor (resigned 21 March 2018)

Ms M F De Rhe-Philipe (resigned 12 October 2017)

Prof N J Silman (resigned 1 September 2018)

Mr D J Gale

Ms S Holmes (resigned 14 May 2018)

Mr J Blackburn (resigned 1 September 2017)

Mr M Waddington

Ms J Peel (resigned 6 July 2018)

Mr A M Tout Mr J Mulligan

Mr N Ferguson (appointed 1 September 2017)

Prof J Griffiths

Mr I Hatt (resigned 1 June 2018)

Mr P Whalley (appointed 1 September 2017) Ms C Hitchens (appointed 30 July 2018) Ms V White (appointed 30 January 2018)

**Company Secretary** Ms S Bowler

**Principal** Mr J Mulligan

**Team** 

Senior Management Mr J Mulligan, Principal

Mr M Trehy, Vice Principal Science - Employer Engagement

Mr E Scott, Vice Principal - Teaching and learning

Ms M Parra, Head of Student Services

Ms R Jackson, Business Manager (resigned 31 August 2018)

Principal and **Registered Office** 

Wilton Road Salisbury

Wiltshire SP2 7EU

Company

08282488

**Registration Number** 

Independent **Auditors** 

**PKF Francis Clark** Statutory Auditor Hitchcock House Hilltop Park **Devizes Road** Salisbury Wiltshire **SP3 4UF** 

# Reference and Administrative Details (continued)

**Bankers** 

Lloyds Bank Plc Salisbury

38 Blue Boar Row

Salisbury SP1 1DB

**Solicitors** 

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Trethowans

London Road Office Park

London Road Salisbury Wiltshire SP1 3HP

### Trustees' Report for the Year Ended 31 August 2018

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2018. The annual report serves the purposes of both a Trustees' report and a Directors' report under company law.

#### Structure, Governance and Management

South Wiltshire UTC Limited is a university technical college (UTC) founded under the Academies Act 2010. It was incorporated during its preopening phase as a company limited by guarantee and secured a Funding Agreement with the department for Education in July 2014. As a result, following satisfactory recruitment and final preopening checks, the status of the company automatically converted to that of an educational academy trust on opening, with its operations guided by the Academies Financial Handbook.

The UTC provides academic and technical education for young people aged 14-19 and has a core recruitment area defined by a 22 mile straight line distance from its site in Salisbury. It has a capacity of 600 and had 134 Students on roll in Years 10, 11, 12 and 13 at the October census point 2017/18, its second year of operation. In November 2017, it had 216 Students on roll.

#### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees of South Wiltshire UTC Limited are also directors of the charitable company for the purposes of company law. The charitable company is known as South Wiltshire UTC

Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' Indemnities

Trustees are indemnified by the clauses of the Department for Education's Risk Protection Arrangements that relate to Directors' and Officers' Liability.

#### Method of recruitment and appointment or election of Trustees

The Articles of Association give original member organisations the power to appoint new trustees. Member organisations have the right to nominate a replacement trustee in the event of a current trustee resigning and a full vote of members decides if the nomination is accepted. The election of trustees nominated by employees of the charitable trust and parents of students attending the charitable trust is overseen by the Independent Clerk to Governors based on a process approved by current trustees.

### Trustees' Report for the Year Ended 31 August 2018 (continued)

#### Policies and procedures adopted for the induction and training of Trustees

The Board has adopted Standing Orders and a Code of Conduct that commit the organisation to assessing the individual and collective training and development needs of the Governing Body. Formal skills audits inform the process and a Trustees' Training log is maintained by the independent Clerk. The Clerk also conducts formal induction of new members using a checklist approved by the Chair. This includes legal responsibilities for Directors/Governors/Trustees and a summary of the Nolan Principles as well as the UTC specific rules and policies.

#### Organisational Structure

The Board elects annually, a Chair and Vice chair and has appointed an Independent clerk. Trustees may sit on one or more of the Trustees' committees whose remits are set out in Board Standing Orders. For 2018, the governance structure was re-organised with the introduction of an Interim Executive Committee that meets 9 times per year. The Executive Committee has full designated powers. Interim Executive Committee (IEC) has full delegated authority of the Full Governing Body (FGB). The IEC will primarily focus upon the Post Ofsted Action Plan and school improvement, which will include student recruitment. The IEC can take decisions usually held for the FGB where failure to take the decisions could hold up the UTC operations; these actions must be noted in the next FGB meeting. The Full Governing Board meets three times per year. The only other committee will be a Pay Committee that will meet once in the Autumn term.

The powers of the trust Board, committees and South Wiltshire UTC executive are defined in a formal Scheme of Delegation.

The Board has appointed the Principal as its Accounting Officer.

#### Arrangements for setting pay and remuneration of key management personnel

The pay and remuneration of the academy's key personnel (those persons having authority for planning, directing and controlling the activities of the academy trust) are set by the Pay committee. In approving pay and conditions the Committee considered the specific pay points of key personnel on a remuneration scale that compared directly to national pay scales. Key personnel were defined as the academy trust's Senior Leadership Team and the trustees also set the remuneration level for the Clerk

#### Related Parties and other Connected Charities and Organisations

From 1st September 2018 to 31st August 2019, the UTC will be an associate member of the Activate Learning Educational Trust (ALET). The principal purpose of this membership is to provide leadership, school improvement and back office support and provision through a Service Level Agreement (SLA). The organisation continues to work with a number of educational networks including the Baker Dearing Trust. The Clerk maintains a standing register of interests

### Trustees' Report for the Year Ended 31 August 2018 (continued)

#### Objectives and activities

#### **Objects and Aims**

The objective of the UTC is to provide high quality academic and technical education for the benefit of any young person in academic years 10 to 13 (usually approximating to ages 14-19). As a state academy there are no fees and no entrance examination. The UTC's Admissions Policy sets out the number of places that will be available in each year leading up to full capacity (600) and sets out in detail, how places will be allocated in the event that applications exceed places.

The Education Brief prepared by the Trustees in preparation for its Funding Agreement with the Department for Education committed the UTC to being:

- **Aspirational** life changing and transformational for young people, rewarding and relevant for staff and sponsors.
- Inspirational enthusing the next generation of scientists, technicians and engineers.
- Innovative harnessing best industrial and educational practice and embedding professionalism.
- Inclusive welcoming all abilities, serving the whole community and meet the needs of a diverse group of employers.
- Relevant building the skills and attitudes young people need and employers want.

The beneficiaries of the trust are the students who attend and the benefits are the attainment of skills, knowledge, character traits and qualifications that allow them to progress successfully to their chosen careers, including via higher education and apprenticeships.

#### Objectives, strategies and activities

#### Reason for the Trust being established:

South Wiltshire UTC was a carefully thought out solution to a long standing gap in provision for young people in South Wiltshire. The economy of the area is rich in Defence and Protective Science industries and is home to much of the British Army and in both cases, this presence is increasing. The area's employer base includes world class organisations many of which offer extensive and high quality employment and apprenticeship opportunities, yet many struggle to attract local applicants with the necessary skills and attitudes.

Educational aspirations in the area have long been dominated by a narrowly defined concept of academic success and large numbers of young people travel out of the area in search of this. South Wiltshire UTC gives young people a high quality and high esteem route to success in technical occupations. It meets the needs of local employers and harnesses their energy, expertise and resources to bring education to life for the next generation of engineers, scientists and technicians.

### Trustees' Report for the Year Ended 31 August 2018 (continued)

#### Vision of learning

South Wiltshire UTC will create a learning environment where young people can develop the professional skills, competencies and behaviours that will serve them throughout their working life, whilst still focusing on the core business of attainment, progress and outcomes. We are aiming to best position our students for future progression into: apprenticeships, employment, further and higher education.

The curriculum will reflect the need to consider national attainment and progress targets, whilst providing both a broad based and specialist experience. Learning will be supported and contextualised by our employer partners. Students will have access to a wide range of learning experiences, working with teachers, fellow students and professionals. They will make links between different learning disciplines and take an integrated approach to applying their learning to employer led challenges, alongside developing core employability skills.

#### **Our Curriculum**

At capacity, the UTC will welcome around 600 students across four year groups (years 10-13).

In Key Stage 4 (age 14-16), all students study core curriculum subjects of English (Language and Literature), Mathematics, Science and Engineering. The core subjects give the students an opportunity to achieve up to seven subjects at GCSE or other recognised equivalent qualifications. They also have options to study up to two additional subjects which continue their STEM experience, such as Computer Science or Electronics or broaden their experience, such as Geography or Psychology. The curriculum also includes an integrated employability skills element, including three Industry Projects per year in Key Stage 4 and the development of social, health awareness and moral learning that reflects the Governments radicalisation prevention and fundamental British Values strategies. This is is supported by personal tutorial support, group assemblies, work placements and careers guidance.

In the 6th form, students can choose to follow a STEM focused academic A level route, including Maths, Physics, Chemistry, Biology and Electronics. A vocational pathway including Engineering, Computer Science and Applied Science, or opt for a combined academic and vocational route.

Throughout the UTC learning is, wherever possible, themed and contextualised around real business challenges set and supported by employers and educational sponsors. Students also have the opportunity to get involved in an extensive enrichment programme which includes the opportunity to join our Combined Cadet Force.

#### **Public Benefit**

In setting our objectives we have given due regard to the Charity Commissioner's general guidance on public benefit and in particular to the supplementary guidance on advancing education.

# Trustees' Report for the Year Ended 31 August 2018 (continued) Strategic Report

#### **Achievements and Performance**

Key Performance Indicators for 2017/18

The UTC made improvements to the outcomes in at Key Stage 4 compared to the previous year across all areas in 2018. Progress in English and maths at 4+ improved from 47-54% and there was significant improvements in many individual subjects including all sciences, computer science and engineering. The Progress 8 score was -1.2 which though significantly below average, was a 14% improvement on the previous year. Student attainment (Attainment 8) improved from 32 to 36.5. Attainment at post 16 stayed largely in line with the previous year for A level subjects and improved for Vocational engineering courses.

#### Key performance indicators

#### KS4

- 1. Percentage achieving 9-4 in English and maths: 54%
- 2. Percentage achieving 9-5 in English and maths: 29%
- 3. Progress 8: -1.2
- 4. Attainment 8: 36.5

#### KS5

#### A Levels

- 1. A\*-C = 37%
- 2. A\*-E = 45%

APS per A level student = 75

Vocational grade summary

- 1. Extended Diploma, average grade = Dist-, VA = 0.25
- 2. Subsidiary Diploma, average grade = Dist+, VA = 0.92

#### **Student Progression**

All students in both yr 11 and 13 progressed onto their next stage of education or employment and none were classified at NEET.

#### Recruitment

The UTC recruited 6% of its student capacity during the 2017/18 academic year, giving a total capacity of 22%.

# Trustees' Report for the Year Ended 31 August 2018 (continued) Strategic Report

#### **Financial Review**

Most of the Academy's income was obtained from the DfE via the ESFA in the form of grants, the use of which is restricted to the delivering of the Academy's objectives. The grants received from the DfE during the year ended 31 August 2018 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities. During the year ended 31 August 2018, total resources expended excluding depreciation was £1,788k and was largely covered by recurrent grant funding from the DfE, a post opening capital grant, together with other incoming resources of £1,568k.

The deficit across the unrestricted and restricted funds for the year before transfers is £287k which includes actuarial adjustments in relation to the service and interest costs on the pension scheme of £50k. After excluding these costs the deficit for the year is £237k.

At 31 August 2018, the net book value of fixed assets was £9,004k with total assets of £9,348k. the assets were used exclusively for providing education and the associated support services to the students of the academy.

The restricted general fund shows a deficit of £212k. The restricted fixed asset fund shows a surplus of £9,004k. Local Authority pension fund liability is £64k. Total restricted funds (including restricted fixed asset fund) are £8,728k. Unrestricted funds show a surplus of £42k.

#### Going concern

Low student recruitment in September 2017 has impacted on resources and placed the UTC into a deficit position. At present future student numbers are not known and therefore cast uncertainty on going concern as pupil numbers is the key driver for grant funding received from the ESFA. The UTC seeks to actively increase these numbers to ease the deficit position in future. All UTCs are subject to significant financial uncertainty since half of their cohort must be recruited afresh each academic year.

The UTC continues to engage with the ESFA regarding financial recovery and long term viability and has provided them with a financial forecast to August 2024. This forecast shows significant deficits are expected over the next three years before the UTC is in a position to run at a surplus and pupil numbers are at adequate levels.

The UTC is currently working with the ESFA to explore a range of partnership options. This has included engaging with a number of Multi Academy Trusts with the view to identifying a preferred partner in 2018. This would offer the UTC economic benefits such as economies of scale in purchasing, staffing and shared services. The UTC is supported by loans from the ESFA and with net current liabilities at year end of £60k, the UTC needs the continued support of the ESFA in respect of loans. A continued fall in pupil numbers would mean there is material uncertainty over the going concern basis used in the accounts.

The ESFA has agreed to provide the school with non recoverable deficit funding of up to £122,000 to assist with deficits in the period of January 2019 to March 2019. In order to receive this funding the school must adhere to a number of conditions including providing management accounts, cashflow forecasts and information on pupil numbers on a monthly basis.

In responding to the challenges facing the UTC the Governors have satisfied themselves that adoption of the going concern basis for the UTC is appropriate.

# Trustees' Report for the Year Ended 31 August 2018 (continued) Strategic Report

#### Reserves Policy

The UTC has a deficit of £170k across the unrestricted and restricted general funds at 31 August 2018. Given the uncertainties noted in the going concern section of the Trustees' Report the level of deficit is expected to increase. Over a five year period the UTC aims to increase pupil numbers to generate a surplus that will begin to reduce the overall deficit position. In the longer term the policy is to maintain a balanced budget.

#### Principal Risks and Uncertainties

The principal risks are:

Student numbers – failure to attract sufficient student numbers to ensure financial and curriculum viability given barriers to information for Year 9 parents and local over-capacity in Post 16 provision, this is a long term risk. This risk will be mitigated by a continual review of costs including staffing levels.

Financial – the need to return funding to the ESFA in 17/18 and 18/19 resulting from student numbers which fell below the level anticipated by the UTC's Funding Agreement as well as poor retention in Yr12. The UTC has considerable reliance on continued Government funding through the ESFA. Whilst this funding is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

Reputational - the ongoing success of the UTC is dependent on the ability to attract applicants in sufficient numbers. It will do this through a combination of improving outcomes and maintaining the highest educational standards, achieving excellent student progression into STEM related careers and education and offering students an experience that both engages and inspires. The Trustees have ensured that these will be closely monitored and reviewed through the modified governance structure for 2018/19.

Staffing - the success of the school is reliant on the quality of its staff, the Board has implemented policies and procedures to ensure effective assessment of staff performance. The development and training of staff is seen as a priority for 2018/19, driven through the engagement with the TEEP programme. Staff wellbeing and welfare needs to be a priority to both retain and attract high quality staff. The changes to the working day and degree of flexibility - allowing teachers to leave site at 4pm (it was previously 5pm) and work from home - introduced in 2017/18 was a factor in retaining key staff and the Board will continue to monitor staff wellbeing for 2018/19.

Safeguarding and Child Protection - the Board must ensure that the highest standards have been implemented in the areas of selection and monitoring of staff and in the drafting of safeguarding, health and safety and disciplinary policies

Partnerships - the Board has committed to exploring partnerships to increase capacity to support teaching and learning and find savings in operational fixed costs. The associate membership of ALET and commitment to continue to explore full MAT membership from 2019 is evidence of this.

Capital Build Legacy - delays in implementing a planning condition to build a pedestrian crossing due to protracted discussion with the Highways Agency, this is now being managed directly by the DFE/ Mott MacDonald with plans to complete the works during this academic (2018/19) year. Delays to the building of a new electricity substation to power the UTC and neighbouring houses due to legal delays outside the UTC's control (as with the crossing, now in the hands of the DFE/ Mott MacDonald).

### Trustees' Report for the Year Ended 31 August 2018 (continued)

### Strategic Report

The Trustees responded, during the course of 2015/16 to a number of recommendations raised by the Internal and External auditors aimed at improving financial management and reducing risks and uncertainties. 2016/17 has seen these processes embed and Budget Holders continue to be issued with a Budget Holder Handbook and the Academies Financial Handbook to support their knowledge in terms of budget approval.

Last year's adoption of tighter controls for petty cash handling (following a report commissioned from internal auditors) are being addressed but there are instances when the £20 upper limit is exceeded for emergency purchases. Business Manager and Finance Officer continue to remind all Budget Holders of this requirement.

#### Plans for future periods

Key Objectives for 2018/19

The UTC expects to see an on-going continual improvement in student outcomes for 2018.19

Key performance indicator targets

- 1. Percentage achieving 9-4 in English and maths: 64%
- 2. Percentage achieving 9-5 in English and maths: 45%
- 3. Progress 8: -0.2
- · 4. Attainment 8: 45

#### KS5

1. A\*-C = 45%

2. A\*-E = 100%

APS per A level student = 8-

Vocational grade summary

 $D^*-D = 40\%$ 

 $D^*-M = 60\%$ 

D\*-P = 100%

# Trustees' Report for the Year Ended 31 August 2018 (continued) Strategic Report

Attendance: 95%

Recruitment

To increase the retainment rates for our current students both Year 11 to Post 16 and Year 12 to 13. To increase the numbers of external students in both Year 10 ad 12 in the September 2018 enrolment.

Strategy to Achieve the UTC's Key Objectives for 2018/19

#### **ALET**

- 1. Access to increased and expert leadership capacity through the UTC's associate membership of ALET. In particular bringing increased capacity to support the monitoring and development of teaching and learning and support and scrutiny of strategic leadership. Membership will also bring access to a wider range of secondary and 14-19 networks and expertise.
- 2. To further develop teaching and learning practice through engagement with the TEEP programme.
- 3. A more rigorous QA system that tests the above strategies and policies with actions for continuous improvement.
- 4. To closely monitor attendance with clear stepped strategy for students whose attendance is below 95%. The SLT to monitor this on a weekly basis and review strategy and actions accordingly.
- 5. Continue to work with marketing partners, including local and ALET to target potential students using a combination direct marketing and social media.
- 6. To maintain and continue to promote the weekly open mornings so potential students and their parents can see the school in action.
- 7. To introduce additional open events throughout the year to continue to promote the UTC.
- 8. To continue to explore the potential of joining ALET as a full member of the MAT with a prospective start date of 1st September 2019.

#### **Auditor**

In so far as the Trustees are aware:

- · there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Trustees' Report, incorporating a Strategic Report, was approved by order of the Governing Body, as the company directors, on 19 December 2018 and signed on the board's behalf by:

Mr D J Gale Trustee

#### **Governance Statement**

#### Scope of Responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that South Wiltshire UTC Limited has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Governing Body has delegated the day-to-day responsibility to Mr J Mulligan, as Accounting Officer, for ensuring that financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between South Wiltshire UTC Limited and the Secretary of State for Education. They are also responsible for reporting to the Governing Body any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Governing Body has formally met 4 times during the year. Attendance during the year at meetings of the Governing Body was as follows:

Trustee	Meetings attended	Out of a possible
Dr C J Duggleby	4	4
Ms D L Proctor	2	3
Ms M F De Rhe-Philipe	. 0	1
Prof N J Silman	2	4
Mr D J Gale	3	4
Ms S Holmes	2	3
Ms J Peel	4	4
Mr A M Tout	2	4
Mr J Mulligan	4	4
Mr M Waddington	4	4
Mr I Hatt	1	3
Prof J Griffiths	3	4
Mr P Whalley	2	4
Mr N Ferguson	2	4
Ms C Hitchens	1	1
Ms V White	1	1

#### Governance reviews

The Finance and General Purposes Committee is a sub-committee of the main Governing Body. Its purpose is to oversee financial matters, health and safety and maintenance of the site and fabric of the UTC. The committee was established in June 2015. Attendance at meetings during the year was as follows:

### **Governance Statement (continued)**

Trustee	Meetings attended	Out of a possible
Ms D L Proctor	1	1
Mr J Mulligan	1	1
Mr A M Tout	1	1
Ms S Holmes	1	1

#### **Review of Value for Money**

As accounting officer the Principal has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

#### The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in South Wiltshire UTC Limited for the year ended 31 August 2018 and up to the date of approval of the annual report and financial statements.

#### Capacity to Handle Risk

The Governing Body has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Governing Body is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year ending 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Body.

#### The Risk and Control Framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Governing Body;
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- · setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;

### **Governance Statement (continued)**

· identification and management of risks.

The Governing Body has considered the need for a specific internal audit function and has decided:

· to appoint Wiltshire Council as internal auditor

The auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period include:

· testing of banking and income systems

The auditor reports to the Governing Body, through the finance committee on the operation of the systems of control and on the discharge of the Governing Body' financial responsibilities.

There were no material control or other issues reported by the Responsible Officer to date.

#### **Review of Effectiveness**

As Accounting Officer, Mr J Mulligan has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- · the work of the external auditor;
- the financial management and governance self assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and General Purposes Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Governing Body on 19 December 2018 and signed on its behalf by:

Mr D J Gale Trustee

Mr J Mulligan Accounting officer Trustee

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### Statement on Regularity, Propriety and Compliance

As Accounting Officer of South Wiltshire UTC Limited I have considered my responsibility to notify the academy trust Governing Body and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust Governing Body are able to identify any material irregular or improper use of all funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Governing Body and ESFA.

Mr J Mulligan Accounting officer

19 December 2018

### Statement of Trustees' Responsibilities

The Trustees (who are also directors of [South Wiltshire UTC Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies I Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academy Accounts Direction issued by the Education & Skills Funding Agency;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards [FRS 102] have been followed, subject to any
  material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Governing Body on 19 December 2018 and signed on its behalf by:

Mr D J Gale Trustee

# Independent Auditor's Report on the Financial Statements to the Members of South Wiltshire UTC Limited

#### Opinion

We have audited the financial statements of South Wiltshire UTC Limited (the 'Academy') for the year ended 31 August 2018, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Material uncertainty relating to going concern

Without qualifying our opinion, we draw attention to Note 1 of the financial statements, which sets out the factors with a significant impact on the charitable company's ability to continue as a going concern, specifically the implications of falling pupil numbers, the financial support provided by the ESFA and the need to move into a Multi Academy Trust. These conditions along with matters set out in Note 1, indicate the existence of material uncertainty that may cast doubt about the charitable company's ability to continue as a going concern.

#### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Independent Auditor's Report on the Financial Statements to the Members of South Wiltshire UTC Limited (continued)

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 16], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

# Independent Auditor's Report on the Financial Statements to the Members of South Wiltshire UTC Limited (continued)

#### Use of our report

This report is made solely to the Academy's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Members, as a body, for our audit work, for this report, or for the opinions we have formed.

Paul Giessler (Senior Statutory Auditor)
PKF Francis Clark, Statutory Auditor

Hitchcock House Hilltop Park Devizes Road Salisbury Wiltshire SP3 4UF

Date 20 Decembe 2018

# Independent Reporting Accountant's Assurance Report on Regularity to South Wiltshire UTC Limited and the Education & Skills Funding Agency

In accordance with the terms of our engagement letter dated 23 September 2013 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academy Accounts Direction issued by the Education & Skills Funding Agency, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by South Wiltshire UTC Limited during the period 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to South Wiltshire UTC Limited and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to South Wiltshire UTC Limited and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than South Wiltshire UTC Limited and the ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of the Governing Body's Accounting Officer and the reporting Accountant

The Accounting Officer is responsible, under the requirements of South Wiltshire UTC Limited's funding agreement with the Secretary of State for Education dated 14 July 2014 and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academy Accounts Direction issued by the Education & Skills Funding Agency issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Inspection and review of documentation providing evidence of governance procedures;
- Evaluation of the system of internal controls for authorisation and approval;
- Performing substantive tests on relevant transactions.

# Independent Reporting Accountant's Assurance Report on Regularity to South Wiltshire UTC Limited and the Education & Skills Funding Agency (continued)

#### Conclusion

In the course of our work nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2017 to 31 August 2018 has not been applied to purposes intended by Parliament and the financial transactions of not conform to the authorities which govern them.

ଯାଁ Giessler

or and on behalf of Francis Clark LLP, Chartered Accountants

Hitchcock House Hilltop Park Devizes Road Salisbury Wiltshire SP3 4UF

20 December 2018

# Statement of Financial Activities for the Year Ended 31 August 2018 (including Income and Expenditure Account)

	Note	Unrestricted Funds £ 000	Restricted General Funds £ 000	Restricted Fixed Asset Funds £ 000	2018 Total £ 000
Income and endowments f	rom:				
Donations and capital grants	2	-	-	13	13
Charitable activities: Funding for the Academy Trust's educational					
operations	4	-	1,499	-	1,499
Other trading activities	3	56_			56_
Total		56	1,499	13_	1,568
Expenditure on: Raising funds	5	54	-	-	54
Charitable activities: Academy trust educational operations	6		1,788	331	2,119
Total		54	1,788	331	2,173
Net income/(expenditure)		2	(289)	(318)	(605)
Transfers between funds		-	14	(14)	-
Other recognised gains and losses Actuarial loss on defined					
benefit pension schemes	21		46	-	46
Net movement in funds/(deficit)		2	(229)	(332)	(559)
Reconciliation of funds					
Total funds/(deficit) brought forward at 1 September 2017		41	(48)	9,336	9,329
Total funds/(deficit) carried forward at 31 August 2018		43	(277)	9,004	8,770

# Statement of Financial Activities for the Year Ended 31 August 2017 (including Income and Expenditure Account)

	Note	Unrestricted Funds £ 000	Restricted General Funds £ 000	Restricted Fixed Asset Funds £ 000	Total 2017 £ 000
Income and endowments f	rom:				
Donations and capital grants	2		-	144	144
Charitable activities: Funding for the Academy Trust's educational					
operations	4	-	1,950	-	1,950
Other trading activities	3	26		<u>-</u>	26
Total		26	1,950	144	2,120
Expenditure on: Raising funds	5	25	-	-	25
Charitable activities: Academy trust educational operations	6	-	1,991	331	2,322
Total		25	1,991	331	2,347
Net income/(expenditure)		1	(41)	(187)	(227)
Transfers between funds ·		-	(52)	52	-
Other recognised gains and losses					
Actuarial loss on defined benefit pension schemes	21		10	· <u>-</u>	10
Net movement in funds/(deficit)		1	(83)	(135)	(217)
Reconciliation of funds					
Total funds brought forward at 1 September 2016		40_	35	9,471	9,546
Total funds/(deficit) carried forward at 31 August 2017		41	. (48)	9,336	9,329

# (Registration number: 08282488) Balance Sheet as at 31 August 2018

	Note	2018 £ 000	2017 £ 000
Fixed assets			
Tangible assets	10	9,004	9,336
Current assets			
Debtors	11	82	388
Cash at bank and in hand		262	375
		344	763
Creditors: Amounts falling due within one year	12 _	(404)	(425)
Net current (liabilities)/assets	_	(60)	338
Total assets less current liabilities		8,944	9,674
Creditors: Amounts falling due after more than one year	13 _	(110)	(285)
Net assets excluding pension liability		8,834	9,389
Defined benefit pension scheme liability	21 _	(64)	(60)
Total assets	-	8,770	9,329
Funds of the Academy:			
Restricted funds		•	
Restricted general fund		(212)	12
Restricted fixed asset fund		9,004	9,336
Restricted pension fund	_	(64)	(60)
		8,728	9,288
Unrestricted funds			
Unrestricted general fund	_	42	41
Total funds		8,770	9,329

The financial statements on pages 22 to 47 were approved by the Trustees, and authorised for issue on 19 December 2018 and signed on their behalf by:

Mr D J Gale Trustee

# Statement of Cash Flows for the Year Ended 31 August 2018

	Note	2018 £ 000	2017 £ 000
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	17	(126)	348
Cash flows from investing activities	18	13	11
Change in cash and cash equivalents in the year		(113)	359
Cash and cash equivalents at 1 September	_	375	16
Cash and cash equivalents at 31 August	19 <u> </u>	262	375

# Notes to the Financial Statements for the Year Ended 31 August 2018

#### 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **Basis of preparation**

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academy Accounts Direction issued by the Education & Skills Funding Agency issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

South Wiltshire UTC Limited meets the definition of a public benefit entity under FRS 102.

#### Going concern

The accounts have been prepared on a going concern basis. Net assets of £8,770k primarily comprise fixed assets, including property, and net current liabilities at year end are £60k. There is also £110k included in long term creditors and repayable to the ESFA by September 2022.

All UTCs are subject to significant financial uncertainty since half of their cohort must be recruited afresh each academic year. This gives rise to financial pressure as income streams are uncertain and the UTC must already incur costs in terms of appropriate staffing levels. The UTC has provided the ESFA with a financial forecast to 31 August 2024. This forecast shows significant deficits are expected over the next four years before the UTC is in a position to run at a surplus and pupil numbers are at adequate levels.

The UTC continues to engage with the ESFA regarding financial recovery and long term viability and is exploring a range of partnership options. This has included engaging with a number of Multi Academy Trusts with the view to identifying a preferred partner in 2019. This would offer the UTC economic benefits such as economies of scale in purchasing, staffing and shared services. The UTC is supported by loans from the ESFA. The Governors have satisfied themselves that adoption of the going concern basis for the UTC is appropriate. However if pupil numbers continue to fall or a Multi Academy Trust is not found then there is material uncertainty over the ability of the company to continue as a going concern.

#### Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable, where the receipt is probable and it can be measured reliably.

#### **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### Tangible fixed assets

Assets costing £3,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Assets bought together as a set which are individually below the capitalisation limit are capitalised if the total value is significant enough that it would otherwise materially mislead the users of the financial statements.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the Academy Trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful lives, per the table below.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

#### **Asset class**

Leasehold Buildings Specialist Equipment IT Equipment Fixtures and Fittings

#### Depreciation method and rate

2% Straight Line 10% Straight Line 33% Straight Line 10% Straight Line

#### Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### **Provisions**

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

#### **Financial Instruments**

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 11. Prepayments are not financial instruments.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 12. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

#### Pension benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency or other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency.

#### Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

#### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Critical areas of judgement

A critical area of judgement is the recognition of trip income and costs as either restricted or unrestricted funds.

A critical area of judgement is whether the school has a constructive obligation in respect of a redundancy payment or not.

The school issues a member of staff a notice of termination of employment. This notice creates a constructive obligation between the member of staff and the school. At this point the school recognises an accrual or provision in the accounts for the expected redundancy payment.

#### 2 Donations and capital grants

Restricted		
fixed asset	2018	2017
funds	Total	Total
£ 000	£ 000	£ 000
13	13	144
	fixed asset funds £ 000	fixed asset 2018 funds Total £ 000 £ 000

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 3 Other trading activities

Total grants

J Other trading activities			
	Unrestricted funds £ 000	2018 Total £ 000	2017 Total £ 000
Hire of facilities	-	-	. 1
Recharges and reimbursements	14	14	25
Other income	42	42	
•	56	56	26
4 Funding for the Academy Trust's educationa	I operations		
	Restricted funds £ 000	Total 2018 £ 000	Total 2017 £ 000
DfE/ESFA revenue grants			
DfE Project Development Grant	5Ó	50	181
General Annual Grant (GAG)	1,159	1,159	1,478
Other DfE Grants	229	229	244
	1,438	1,438	1,903
Other government grants			
Local Authority Grants	31	31	39
Non-government grants and other income			
Trip Income	5	5	8
Special educational projects	25	25	
	30	30	8

1,499

1,499

1,950

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 5 Expenditure

		Non Pa		004=	
	Staff costs £ 000	Premises £ 000	Other costs £ 000	2018 Total £ 000	2017 Total £ 000
Expenditure on raising funds Direct costs	22	-	32	54	25
Academy's educational operations					
Direct costs Allocated support	1,044	331	128	1,503	1,564
costs	277	109	230	616	758
	1,343	440	390	2,173	2,347
Net income/(expend	liture) for the yea	ar includes:			
				2018 £ 000	2017 £ 000
Operating leases - pl	ant and machiner	у		21	32
Fees payable to audi	tor - audit			11	14
- other audit services			=	<u> 11</u>	8

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 6 Charitable activities

Direct costs - educational operations Support costs - educational operations		<b>Total</b> 2018 £ 000 1,503 616	<b>Total</b> 2017 € 000 1,564 758
		2,119	2,322
	Educational operations £ 000	Total 2018 £ 000	Total 2017 £ 000
Analysis of support costs			
Support staff costs	277	277	226
Technology costs	52	52	61
Premises costs	109	109	215
Other support costs	124	124	161
Governance costs	54	54	95
Total support costs	616	616	758
7 Staff			
Staff costs		2018 £ 000	2017 £ 000
Staff costs during the year were:			
Wages and salaries		965	899
Social security costs		93	88
Operating costs of defined benefit pension schemes		220	179
		1,278	1,166
Supply teacher costs		47	95
Staff restructuring costs		18_	
		1,343	1,261
		<del></del>	

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 7 Staff (continued)

	2018 £ 000	2017 £ 000
Staff restructuring costs comprise:		
Severance payments	18	_

#### Staff numbers

The average number of persons (including senior management team) employed by the Academy Trust during the year was as follows:

	2018 No	2017 No
Charitable Activities		
Teachers	14	17
Administration and support	20	12
Management	5	4
	39	33

#### **Higher paid staff**

The number of employees whose emoluments (excluding employer pension costs) exceeded £60,000 was:

	2018	2017
	No	No
£80,001 - £90,000	1	-

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £340,225 (2017: £311,425).

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 8 Related party transactions - Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

Mr J Mulligan (Principal):

Remuneration: £85,000 - £90,000 (2017 - £50,000 - £55,000)

Employer's pension contributions: £10,000 - £15,000 (2017 - £5,000 - £10,000)

Other related party transactions involving the Trustees are set out in note 22.

#### 9 Trustees' and officers' insurance

In accordance with normal commercial practice the Academy Trust has purchased insurance to protect Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business. The insurance provides cover up to £1,000,000 on any one claim. The cost of this insurance is not separately identifiable from information provided by the insurance provider. The cost is included in the total insurance cost and cannot be separately identified.

#### 10 Tangible fixed assets

	Leasehold land and buildings £ 000	Plant and equipment £ 000	Other tangible fixed asset £ 000	Total £ 000
Cost				
At 1 September 2017	9,153	331	512	9,996
At 31 August 2018	9,153	331	512	9,996
Depreciation				
At 1 September 2017	339	218	103	660
Charge for the year	172	51	109	332
At 31 August 2018	511	269	212	992
Net book value				
At 31 August 2018	8,642	62	300	9,004
At 31 August 2017	8,814	113	409	9,336

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 11 Debtors

	2018 £ 000	2017 £ 000
Trade debtors	2	_
Prepayments	37	23
Accrued grant and other income	24	14
VAT recoverable	19	351
·	<u>82</u>	388
12 Creditors: amounts falling due within one year		
	2018 £ 000	2017 £ 000
Trade creditors	66	57
Other taxation and social security	20	24
Other creditors	285	288
Pension scheme creditor	20	20
Accruals	13	32
Deferred income		4
	404	425
	2018 £ 000	2017 £ 000
Deferred income		
Deferred income at 1 September 2017	4	•
Resources deferred in the period	-	4
Amounts released from previous periods	(4)	
Deferred income at 31 August 2018		4

Included in other creditors is a loan of £285,000 from ESFA which is provided on the following terms: Interest free and repayable by November 2018.

#### 13 Creditors: amounts falling due after one year

		2018	2017
		£ 000	£ 000
Other creditors	•	110	285

Included in other creditors is a loan of £110,000 from ESFA which is provided on the following terms: Interest free and repayable by September 2022.

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 14 Funds

	Balance at 1 September 2017 £ 000	Incoming resources	Resources expended £ 000	Gains, losses and transfers £ 000	Balance at 31 August 2018 £ 000
Restricted general funds					
General Annual Grant (GAG)	9	1,159	(1,407)	15	(224)
Pupil Premium	3	29	(32)	-	-
UTC transition grant	•	200	(200)	-	-
DfE Project Development	-	50	(50)	-	-
LEA and other grants	-	56	(44)	-	12
Trips	_	5	(4)	<u>(1)</u>	
	12	1,499	(1,737)	14	(212)
Restricted fixed asset funds Restricted Fixed Asset Fund	9,336	13	(331)	(14)	9,004
Restricted pension funds					
Pension fund	(60)		(50)	46	(64)
Total restricted funds	9,288	1,512	(2,118)	46	8,728
Unrestricted funds					
Unrestricted general funds	41	56	(55)		42
Total funds	9,329	1,568	(2,173)	46	8,770

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

## 14 Funds (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2016 £ 000	Incoming resources £ 000	Resources expended £ 000	Gains, losses and transfers £ 000	Balance at 31 August 2017 £ 000
Restricted general funds					
General Annual Grant (GAG)	67	1,478	(1,484)	(52)	9
Pupil Premium	3	32	(32)	-	3
UTC transition grant	· -	200	(200)	-	-
DfE Project Development	-	181	(181)	-	-
LEA and other grants	-	<b>39</b>	(39)	_	-
Other ESFA/DfE grants	-	12	(12)	-	-
Trips		8	(8)		
	70	1,950	(1,956)	(52)	12
Restricted fixed asset funds Restricted Fixed Asset Fund	9,471	144	(331)	52	9,336
Restricted pension funds Pension fund	(35)	<u>-</u>	(35)	10_	(60)
Total restricted funds	9,506	2,094	(2,322)	10	9,288
Unrestricted funds Unrestricted general funds	40	26_	(25)		41
Total funds	9,546	2,120	(2,347)	10	9,329

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

## 14 Funds (continued)

A current year 12 months and prior year 12 months combined position is as follows:

	Balance at 1 September 2016 £ 000	Incoming resources £ 000	Resources expended £ 000	Gains, losses and transfers £ 000	Balance at 31 August 2018 £ 000
Restricted general funds					
General Annual Grant (GAG)	67	2,637	(2,891)	(37)	(224)
Pupil Premium	3	61	(64)	-	-
UTC transition grant	-	400	(400)	-	-
DfE Project Development	-	231	(231)	-	-
LEA and other grants	-	95	(83)	-	12
Other ESFA/DfE grants	-	12	(12)	-	-
Trips		13	(12)	(1)	
	70	3,449	(3,693)	(38)	(212)
Restricted fixed asset funds Restricted Fixed Asset Fund	9,471	157	(662)	38	9,004
Restricted pension funds					
Pension fund	(35)		(85)	56	(64)
Total restricted funds	9,506	3,606	(4,440)	56	8,728
Unrestricted funds					
Unrestricted general funds	40	82	(80)		42
Total funds	9,546	3,688	(4,520)	56	8,770

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 14 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant (GAG) - The Academy's principle funding stream received from the Education and Skills Funding Agency (ESFA).

The restricted general funds includes the project development grant from the ESFA.

The restricted fixed asset fund represents the value of the property leased to the UTC and further capital funding received during the year for the refurbishment of the property and equipment purchases. Additional assets are added to the fund as they are acquired and are written down by depreciation each year. A transfer is made from the GAG to cover any additional capital spend not funded by specific fixed asset funding received.

Pupil premium - DfE funding to address inequalities between children eligible for free school meals and their wealthier peers by ensuring that funding reaches the pupils who need it most.

Unrestricted funds are general donations and fundraising activities of the school and are used to support the provision of education within the academy.

Pension reserve - The deficit on the Local Government Pension Scheme has been recognised against restricted funds in order to match it against GAG as recommended by the Academies Accounts Direction.

#### 15 Analysis of net assets between funds

Fund balances at 31 August 2018 are represented by:

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds £ 000	Restricted general funds £ 000	Restricted fixed asset funds £ 000	Total funds £ 000
Tangible fixed assets	-	-	9,336	9,336
Current assets	. 41	722	-	763
Current liabilities	-	(425)	-	(425)
Creditors over 1 year	-	(285)	-	(285)
Pension scheme liability	_	(60)		(60)
Total net assets	41	(48)	9,336	9,329

Fund balances at 31 August 2018 are represented by:

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 15 Analysis of net assets between funds (continued)

	Unrestricted funds £ 000	Restricted general funds £ 000	Restricted fixed asset funds £ 000	Total funds £ 000
Tangible fixed assets	-	-	9,004	9,004
Current assets	42	302	-	344
Current liabilities	-	(404)	-	(404)
Creditors over 1 year	-	(110)	-	(110)
Pension scheme liability	_	(64)		(64)
Total net assets	42	(276)	9,004	8,770

#### 16 Financial commitments

#### Operating leases

At 31 August 2018 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £ 000	2017 £ 000
Ámounts due within one year		21

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 17 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities

	2018 £ 000	(As restated) 2017 £ 000
Net expenditure	(605)	(227)
Depreciation	332	332
Capital grants from DfE and other capital income	(13)	(144)
Defined benefit pension scheme cost less contributions payable	50	35
Decrease in debtors	306	1,346
Decrease in creditors	(196)	(994)
Net cash (used in)/provided by Operating Activities	(126)	348
18 Cash flows from investing activities		
	2018 £ 000	2017 £ 000
Purchase of tangible fixed assets	-	(133)
Capital grants from DfE Group	13	144
Net cash provided by investing activities	13	11
19 Analysis of cash and cash equivalents		
-	2018 £ 000	2017 £ 000
Cash at bank and in hand	262	375
Total cash and cash equivalents	262	375

#### 20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 21 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Wiltshire Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £(20,230) (2017 - £(19,981)) were payable to the schemes at 31 August and are included within creditors.

#### **Teachers' Pension Scheme**

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 21 Pension and similar obligations (continued)

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £115,014 (2017: £110,804).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £204,000 (2017 - £42,000), of which employer's contributions totalled £54,000 (2017 - £32,000) and employees' contributions totalled £150,000 (2017 - £10,000). The agreed contribution rates for future years are 25.4 per cent for employers and 5.5-7.3 per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

	<b>2018</b> %	2017 %
Rate of increase in salaries	2.60	2.70
Rate of increase for pensions in payment/inflation	2.30	2.40
Discount rate for scheme liabilities	2.80	2.50
Inflation assumptions (CPI)	2.30	2.40
RPI increases	3.30	3.40

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today .		
Males retiring today	22.50	22.50
Females retiring today	24.90	24.90
Retiring in 20 years		
Males retiring in 20 years	24.10	24.10
Females retiring in 20 years	26.70	26.70

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 21 Pension and similar obligations (continued)

Sensitivity analysis		
	At 31 August 2018 £000	At 31 August 2017 £000
Discount rate +0.5%	197	125
Discount rate -0.5%	283	181
Salary rate +0.5%	240	153
Salary rate -0.5%	240	153
Pension rate +0.5%	283	181
Pension rate -0.5%	197	125
The academy trust's share of the assets in the scheme were:		
	2018 £ 000	2017 £ 000
Equities	125	66
Other bonds	25	13
Property	23	12
Cash and other liquid assets	3	2
Total market value of assets	176	93
Amounts recognised in the statement of financial activities		
	2018 £ 000	2017 £ 000
Current service cost	102	65
Interest income	(3)	(1)
Interest cost	5	3
Total amount recognised in the SOFA	104	67
Changes in the present value of defined benefit obligations were a	as follows:	
	2017/18 £ 000	2016/17 £ 000
At start of period	153	83
Current service cost	102	65
Interest cost	5	3
Employee contributions	15	10
Actuarial (gain)/loss	(34)	(8)
Benefits paid	(1)	
At 31 August	240	153

# Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 21 Pension and similar obligations (continued)

Movements in the fair value of Academy Trust's share of scheme assets

	2017/18 £ 000	2016/17 £ 000
At start of period	93	48
Interest income	3	1
Actuarial gain/(loss)	12	2
Employer contributions	54	32
Employee contributions	15	10
Benefits paid	<u>(1)</u>	
At 31 August	176	93

#### Local government pension schemes

#### 22 Related party transactions

There were no related party transactions in the year, other than certain trustees' remuneration and expenses already disclosed in note 8.