


Company no : 08257363

DRAMATIZE CIC
(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED
31ST OCTOBER 2014

| | | | |
|---------------|---|------------|-----|
| WED FRIDAY |  | | |
| | *A45HQ25D* | | |
| | A25 | 17/04/2015 | #53 |
| | COMPANIES HOUSE | | |
| WED | ----- | | |
| | *A43XM67F* | | |
| | A07 | 25/03/2015 | #22 |
| | COMPANIES HOUSE | | |

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31ST OCTOBER 2014

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DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2014

LEGAL AND ADMINISTRATIVE INFORMATION

Charity name Dramatize CIC

Company registration number 08257363

Registered office 76 Nursery Road
Sunbury on Thames
Middlesex
TW16 6NE

Directors

Miss K Bradley

Miss J Smith

Accountants

Fairway Accountancy (Southern) Ltd
1 Minsterley Avenue
Shepperton
Middlesex
TW17 8QS

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31ST OCTOBER 2014

Structure, Governance and Management

Dramatize CIC is a company incorporated under the Companies Act 2006. It is governed by a memorandum. Dramatize is governed by the Board of Directors which

- Sets the policy of the CIC and manage policies, processes and decision making for the operational management of Dramatize.
- Determines strategy, including setting key objectives
- Makes major decisions about the use of finances
- Sets a framework for human resources policy

The Directors as at 31st October 2014 are as shown on page 1 (Legal and administrative information)

Objectives and Activities

The main objectives of Dramatize are

- To provide theatrical workshops for children and adults with learning disabilities.
- To provide a safe and secure environment for children and adults with learning disabilities
- To provide services for children and adults with learning disabilities and their families
- To further the personal development, and the social and cultural welfare of people with learning disabilities

Dramatize is a professionally run, fun and friendly Community Interest Company. Dramatize provide a range of theatrical workshops, events and educational programmes, catering for children and adults with learning disabilities aged 5 to 40, within both SEN and main stream schools and organisations. These aim to further personal progress through certified therapeutic methods, encouraging social interaction and exploring theatre in structured, upbeat sessions. Our Theatrical Day Service runs five days a week, fifty weeks of the year, for adults with learning disabilities.

DRAMATIZE CIC

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REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31ST OCTOBER 2014

Dramatize Vision

The vision that shapes our CIC is the promotion and fostering of our students well-being and personal development through the art of theatre. We aim to provide our students with a wide range of activities and opportunities to enable them to express themselves, their likes/dislikes within a safe and secure environment.

Dramatize Mission

Dramatize's mission is to support people with learning disabilities and their families and to support and challenge communities and society to ensure that the voices of people with learning disabilities will be heard.

Achievements and Performance

Our achievements and performance were :

- We have 9 students attending our day service during the week, as well as different students attending during school holidays. Our day service runs from 9am to 4pm, Monday to Friday, 50 weeks of the year.
- Through our provisions we have successfully worked with different organisations to broaden our students experiences and build relationships within the community.
- Our students have benefitted from improved social skills. One of our students who was very unsure of communicating was able to present to a group of 80 people using speech/sign.
- Through our day service we employ 8 members of staff.
- We offer work experience and volunteering opportunities in our day service provision working with local schools and colleges and employability.

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REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31ST OCTOBER 2014

Plans for future periods

Dramatize have identified objectives for the coming year, again which we will judge our success

- Increase the number of students attending our day service
- Further improve the quality of our day service
- Increase the work experience offered to individuals with learning disabilities
- Improve the quality and accessibility of our building

Financial Review

The CIC received income from the workshops and day service provision and a small amount in donations

As at 31st October 2014 the accounts show a surplus of funds which will be used to improve the quality of the day service in the coming year

There will also be additional staffing costs as more staff will be required to increase the number of students on the day service provision

Considering the short amount of time the CIC has operated in this financial year (2 months), the financial position is adequate and will enable them to continue into this year with a small amount of funds in the bank

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31ST OCTOBER 2014

Responsibilities of the Directors

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Directors should follow best practice and

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Small company provisions

This report has been prepared in accordance with the provision in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime

This report was approved by the board on 11.3.2015 and signed on its behalf



Miss J Smith
Director



Miss K Bradley
Director

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE PERIOD ENDED 31ST OCTOBER 2014

| | | UNRESTRICTED FUNDS 2014 £ | RESTRICTED FUNDS 2014 £ | TOTAL FUNDS 2014 £ | TOTAL FUNDS 2013 £ |
|--|--------------|--|--|---------------------------------------|---------------------------------------|
| | NOTES | | | | |
| Incoming Resources | | | | | |
| Incoming resources from generated funds : | | | | | |
| Donations and grants | 2 | - | - | - | 73 |
| Activities for generating funds : | | | | | |
| Workshops/day service | | 87990 | - | 87990 | 87990 |
| Investment income : | | | | | |
| Bank interest received | | 28 | - | 28 | 6 |
| Total incoming resources | | 88018 | - | 88018 | 18215 |
| Resources expended | | | | | |
| Costs of generating funds : | | | | | |
| Cost of services provided and other costs | 3 | 68392 | - | 68392 | 13405 |
| Governance costs | 3 | 2486 | - | 2486 | 492 |
| Taxation | 5 | 4291 | - | 4291 | - |
| Total resources expended | | 75169 | - | 75169 | 13897 |
| Net income for the year | | 12849 | - | 12849 | 4318 |
| Reconciliation of funds | | | | | |
| Total funds bought forward | | 4318 | - | 4318 | - |
| Total funds carried forward | | 17167 | - | 17167 | 4318 |

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

BALANCE SHEET AS AT 31ST OCTOBER 2014

| | Notes | 2014 | | 2013 | |
|------------------------------------|-------|--------|--------------|-------|-------------|
| | | £ | £ | £ | £ |
| Current Assets | | | | | |
| Debtors | 6 | 90 | | 90 | |
| Bank | | 20955 | | 4678 | |
| | | 21045 | | 4768 | |
| Creditors : amounts falling | | | | | |
| Due in one year | 7 | (3788) | | (360) | |
| Net Current Assets | | | 17257 | | 4408 |
| Net Assets | | | 17257 | | 4408 |
| | | | | | |
| Unrestricted funds | 8 | | | | |
| General funds | | | 17167 | | 4318 |
| Share capital | 9 | | 90 | | 90 |
| Total funds | | | 17257 | | 4408 |

For the year ending 31st October 2014 the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime


Miss J Smith
Director


Miss K Bradley
Director

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2014

1. Accounting Policies

The principal accounting policies which have been applied consistently throughout the year are as follows .

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Fund accounting

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the CIC

The CIC currently does not hold any designated or restricted funds

Incoming resources

All incoming resources are included in the statement of financial activities when the CIC has received the funds and also when the CIC is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income .

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the CIC, are recognised when the CIC becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the CIC where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from trading activities, i.e. workshops and day service are accounted for when earned.

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2014

1. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with running the workshops and day service, such as rent, staff costs, equipment.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the CIC and include accountancy fees and costs linked to the strategic management of the CIC.

2. Donations

There were no donations received in the year.

3. Total Resources Expended

Costs directly allocated to activities

| | £ |
|------------------|-------|
| Staff costs | 53194 |
| Premises costs | 10392 |
| Equipment | 3521 |
| Trips and drinks | 1285 |
| Governance | 2486 |
| Taxation | 4291 |
| Total | 75169 |

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2014

4. Directors remuneration & Related Party Transactions

The directors received the following remuneration in the period ended 31st October 2014:

| | |
|----------------|-------|
| Miss K Bradley | £6240 |
| Miss J Smith | £5460 |

No director or other person related to the charity had any personal interest in any contract or transaction entered into by the CIC during the year

5. Taxation

As a Community Interest Company, corporation tax is chargeable at 20% on any profits in the year
Therefore the CIC has a tax liability of £3428
There was also an under-provision for 2013 of £863 for the corporation tax for that year.

6. Debtors

The debtors relates to unpaid share capital

7. Creditors :Amounts falling due within one year

| | £ |
|------------------------------|------|
| Taxation | 3428 |
| Other creditors and accruals | 360 |
| Total | 3788 |

8. Movement in funds

At present all the CIC's funds are undesignated and there has been no movement in the year.

DRAMATIZE CIC

(A COMMUNITY INTEREST COMPANY LIMITED BY SHARES)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST OCTOBER 2014

9. Share Capital

| | Nominal Value | 2014 Number | 2014 £ | 2013 Number | 2013 £ |
|--|------------------|----------------|-----------|----------------|-----------|
| Allotted, called up Preference Shares | £1 each | 90 | 90 | 90 | 90 |
| Shares issued in the period | | | | | |
| Preference shares | £1 each | 90 | 90 | 90 | 90 |

022214/15

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

Company Number

Year Ending

DRAMATIZE CIC

08257 363

31.10.2014

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

THE COMPANY PROVIDES THEATRICAL WORKSHOPS FOR CHILDREN AND ADULTS WITH LEARNING DISABILITIES. THE COMPANY ALSO PROVIDES A DAY SERVICE WHICH CURRENTLY HAS 9 STUDENTS ATTENDING DURING THE WEEK. IN ADDITION TO THIS THERE ARE DIFFERENT STUDENTS ATTENDING DURING SCHOOL HOLIDAYS. WE HAVE SUCCESSFULLY IMPROVED THE PHYSICAL FITNESS AND SOCIAL SKILLS OF OUR STUDENTS. ONE STUDENT WHO WAS VERY UNSURE OF COMMUNICATING WAS ABLE TO PRESENT TO A GROUP OF 80 PEOPLE USING SPEECH/SIGN.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

THE COMPANY'S STAKEHOLDERS ARE STUDENTS AND THEIR FAMILIES WHO ATTEND THE DAY SERVICE AND/OR THEATRICAL WORKSHOPS. THE COMPANY RECEIVES CONSTANT FEEDBACK FROM THE STUDENTS AND THEIR FAMILIES, WHICH IS ALL POSITIVE. THE STUDENTS' PROGRESS IS ALSO CAREFULLY MONITORED AND RECORDED.

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below

THE AGGREGATE AMOUNT OF EMOLUMENTS PAID TO THE DIRECTORS OR RECEIVABLE BY THE DIRECTORS IN RESPECT OF QUALIFYING SERVICES WAS £11700 (AS SHOWN IN THE ACCOUNTS). THERE WERE NO TRANSACTIONS OR ARRANGEMENTS IN CONNECTION WITH THE REMUNERATION OF DIRECTORS OR COMPENSATION FOR DIRECTORS' LOSS OF OFFICE, WHICH REQUIRE TO BE DISCLOSED.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

NO TRANSFER OF ASSETS HAS BEEN MADE.

(Please continue on separate continuation sheet if necessary)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

11.3.2015

Office held (tick as appropriate)



Director



Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

| | |
|--|--------------------|
| Fairway Accountancy | |
| Chartered Certified Accountants & Registered Auditors | |
| 1 Minsterley Avenue Shepperton | |
| MIDDLESEX TW17 8QS | Phone 01932 781561 |
| DX Number | DX Exchange |

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG