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Company Registration No. 08165744 (England and Wales)

ORLEANS PARK SCHOOL
(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018



ORLEANS PARK SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

Governors

Ms E Ball* (Headteacher and Accounting Officer)
Mr R Atkins (Chair from 14 October 2015, retired 4 July 2018)
Mr A Dunlop
Mr A Gladstone*
Ms K O'Connor*
Mr J Riglin
Mr A Shoebridge*
Sir David Tanner CBE (Chair from 4 July 2018)
Mr L Mann*
Mrs E Stewart (Vice-Chair from 7 December 2017)
Ms J Baskerville
Mr J Bell
Ms S Mackenzie*
Mrs J Best*
Mrs K Miller*
Mrs E Pawsey*
Mr S Nevill (Appointed 20 June 2018)

* Denotes member of the Finance and Resources Committee

Senior management team

- Headteacher	Ms E M Ball
- Deputy Headteacher	Ms L Howarth
- Deputy Headteacher	Mr C Weightman
- School Business Manager	Mr J C Matthews

Company secretary

Mr J C Matthews

Company registration number

08165744 (England and Wales)

Registered office

Richmond Road
Twickenham
Middlesex
TW1 3BB

Independent auditor

RSM UK Audit LLP
Davidson House
Forbury Square
Reading
Berkshire
RG1 3EU

Bankers

Co-operative Bank
17 High Street
Kingston High Street
KT1 1LP

Solicitors

Browne Jacobson LLP
15th Floor
6 Bevis Marks
London
EC3A 7BA

ORLEANS PARK SCHOOL

GOVERNORS' REPORT

The Governors present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The principal activity of the Academy is to run a senior school (11 – 18) for boys and girls located in Twickenham Middlesex. We are an oversubscribed school with no set catchment area; however, the vast majority of students live within 1.6km of the school. Our admissions criteria meet the guidance set out in the Department for Education's Admissions Code and are in line with London Borough of Richmond upon Thames guidelines and the Pan-London Agreement.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The academy trust is a company limited by guarantee, not having share capital, and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governance documents of the academy trust.

Orleans Park School was originally a local authority operated school in Twickenham, Middlesex, which was founded in 1973 and converted to academy status on 1 September 2012. The charitable company was incorporated on 2 August 2012.

Orleans Park School is governed by the rules and regulations set down in its company Memorandum and Articles of Association dated 2 August 2012.

The Governors are the trustees of Orleans Park School and are also the directors of the charitable company for the purposes of company law. Details of the Governors who served during the year, and to the date these financial statements are approved, are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Governors' indemnities

The school has taken out a combined insurance policy that includes buildings and contents, and liability insurance covering employees, (including teaching and administrative staff and Governors), and third party cover arising from negligent acts errors and omissions where the school has a legal liability. The limit of indemnity for the main liability covers is £30m and for Governors Indemnity £5m. Other cover included in the policy is for personal accident, travel, and engineering plant and equipment. The total premium cost is £36,383.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Method of recruitment and appointment or election of Governors

The Governors have set up procedures that will enable regular reviews of the mix of skills that should be available to the Board. New Governors will then be sought with these skills, either as additional Governors or replacements when existing Governors stand down. It is anticipated that the great majority of new Governors will be drawn from the local community being either parents or guardians of pupils at the school or others that have shown an interest in the future well-being of the school and its pupils. Recruitment is therefore likely to be through a combination of approaches to individuals with known skills and by wider communications to those within Twickenham, Middlesex.

To ensure a proper representation of parents and staff, elections are held for parent and staff Governors. Parent Governors must have children who attend the school at the date of their election. The Local Authority may nominate one Governor.

New Governors will be appointed to the Board by the existing Governors for a term of 4 years. At the end of a 4 year term, retiring Governors are eligible for re-election or re-appointment for a further term.

New Governors receive information packs and meet with the Chair of Governors to discuss the role of Governors and the requirements of Orleans Park School. Individual Governors attend training courses and conferences organised by appropriate bodies in order to ensure their knowledge and understanding is fully up to date.

Policies and procedures adopted for the induction and training of Governors

Upon conversion, the Governing Body agreed to adopt the policies and procedures drafted by the Governance Committee of the previous Governing Body in March 2011. To supplement this, the School has a service level agreement with the local authority to provide support for governors. Governors sign the National Governors' Association "Code of Practice" which incorporates Nolan's "Seven Principles of Public Life".

Organisational structure

Orleans Park School is a company Limited by Guarantee and as such is regulated by the Companies Act 2006 as well as the corpus of law relating to academies. In this report the term "Governing Body" refers to what in Company Law parlance would be known as the Board of Directors, and the Governors' Committees are thus committees of that Board and such terms should be interpreted accordingly.

There are three Governing Body Committees with clear, annually reviewed, remits:

- Finance and Resources Committee;
- Pay and Personnel Committee; and
- Student and Community Committee.

The Governors have responsibility for setting and monitoring the overall strategic direction of the charitable company, approving decisions reserved to Governors and appointing key members of staff.

The Governors meet as a Board six times each year. All decisions referred to the Governors are taken by the Board as a whole. Board committees meet at least six times each year to consider detailed matters and recommend decisions to the full board.

1) Finance and Resources Committee (meets up to eleven times per year)

Budget setting

- To consider the School's sources of funding, and its commitments and to draft in consultation with the Headteacher and School Business Manager, an Annual Budget for approval by the Full Governing Body having regard to the proper management of the School, the requirements of the School Development Plan and the need to make appropriate forward planning.
- To receive and make recommendations on the broad budget headings and areas of expenditure to be adopted each year, including the level and use of any contingency fund or balances.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Organisational structure (continued)

1) Finance and Resources Committee (meets up to eleven times per year) (continued)

Budget monitoring and review

- To review the performance of the adopted Annual Budget on a regular basis and to hold the School to account in relation to any variations.
- To report any major variances or any evidence of fraud or mishandling of funds to the Governing Body, the Auditors, and if appropriate, other agencies.
- To approve virements within the Annual Budget that appear to the Committee to be appropriate.
- To review the overall performance of the Annual Budget at an appropriate point within the financial year and if appropriate to recommend changes to the Annual Budget to the Full Governing Body.
- To monitor spending of funds within the control of the School but not forming part of its Annual Budget.
- To monitor the spending of funds designated as carried forward from previous years' spending but committed to specific purposes.

From September 2018 there will be a standing item on the Full Governing Body agenda reporting on budget monitoring, cash flow and balances.

Strategic input

- To contribute to the formulation of the School's development plan, through the consideration of financial priorities and proposals, in consultation with the Headteacher, with the stated and agreed aims and objectives of the School.

Audit

- To consider and to make appropriate provision for the audit of the School's finances and the Committee's activities.
- To recommend to the Full Governing Body the appointment or reappointment of the auditors of the School and the Responsible Officer.
- To receive auditors' reports and to recommend to the Full Governing Body action as appropriate in response to audit findings.

Statutory compliance

- In consultation with the Headteacher and the Chair of Governors to draft and submit for approval to the Full Governing Body the Annual Governors Report to be appended to the School's Annual Report.
- In consultation with the School Business Manager to prepare the financial statements to form part of the Annual Report.
- To monitor compliance with the Companies Act 2006 and with the requirements of HM Revenue and of financial procedures, on a regular basis, including the implementation of bank account arrangements and, where appropriate to make recommendations for improvement.

Financial overview of other committees

- To liaise with and receive reports from the other committees of the Governing Body, as appropriate, and to make recommendations to those committees about the financial aspects of matters being considered by them statutory compliance.

Agreements affecting the School

- To monitor and review and where appropriate approve the entering into of contracts for the provision of services to the School having regard to the provisions made for them in the Annual Budget.

Policies

- To update and where appropriate draft policies pertaining to the matters with its remit or as shall be allocated to the Committee by the Governance Committee or Full Governing Body.

Emergency

- To consider, and if appropriate, ratify, or to refer to the Full Governing Body for ratification, emergency decisions having a financial implication taken by the Headteacher, the Chair of Governors, or other persons, which are outside of their remit as defined by the financial delegation matrix. Such emergency decisions must be taken in the best interest of the School.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Organisational structure (continued)

1) Finance and Resources Committee (meets up to eleven times per year) (continued)

Premises

- Monitors the provision of a secure and safe environment which is conducive to pupils' learning and well-being.
- Ensures that regulations are adhered to with regard to health and safety issues.
- Monitors site security / safeguarding.
- Monitors the maintenance of school buildings.
- Oversees the enhancement and improvement of the school site, subject to budgetary constraints.
- Monitors the arrangements for repairs and cleaning on the site.
- Monitors energy and utilities usage.
- Oversees all aspects of lettings/ dual use.
- Healthy eating / catering.
- School travel plan.

Self-review and evaluation

- To evaluate the Committee's effectiveness and to report this to the Governance Committee.
- To review the remit of the Committee and to make recommendations to the Full Governing Body for its updating.

2) Pay and Personnel Committee (meets six times per year)

- Holds the Headteacher to account for Pay and Personnel matters and reports to the Full Governing Body.
- Ensures that the parts of the Pay Policy relating to Teachers' salaries comply with the School Teachers' Pay and Conditions Document and Guidance Notes and the parts relating to support staff reflect the guidance given by the National Joint Council for local authority services in the "green book".
- Ensures that the confidentiality of individual salaries is protected through its working practice.
- Supports the Leadership Team in their work over the recruitment and retention of staff.

Arrangements for setting pay and remuneration of key management personnel

The Board of Governors is committed to following the nationally agreed Pay & Conditions for Teacher. The School has a Whole School Pay Policy, which is reviewed annually. The National Leadership Scales are used when setting salaries for the Senior Leadership Team.

The Pay and Personnel Committee oversees the work of the Pay Review Panel; whose terms of reference are:

- To ensure the aims of the pay policy are achieved in a fair and equitable manner.
- To work with the External Adviser where applicable.
- To make decisions on pay for all teaching staff (including Head, Deputy Heads and Assistant Heads) following recommendation, where appropriate, from the Headteacher.
- To be a point of referral on pay matters as necessary.
- Randomly, select sets of completed paperwork in order to monitor and quality assure the process of decision making. Review all pay increases.
- To minute the reasons for all its decisions.

3) Student and Community Committee (meets six times per year)

- Monitors the progress of the Teaching and Learning, Curriculum and Assessment elements of the School Development Plan (SDP) and Self Evaluation Form (SEF).
- Oversees the curriculum to ensure the delivery of the National Curriculum meets the needs of all pupils.
- Reviews the policies relevant to this committee and monitors their application.
- Makes recommendations for amendments to policies to Full Governing Body (FGB) for approval.
- Monitors examination results.
- Monitors the performance of individual departments.
- Reviews the Teaching and Learning, Curriculum and Assessment elements of the SEN provision.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Organisational structure (continued)

3) Student and Community Committee (meets six times per year) (continued)

- Provides a forum for detailed consideration by the Governing Body of pupil welfare issues, including child protection, pastoral care, personal, social and health education and extra-curricular activities, relevant policies, school practices, statutory requirements and LA guidance in relation to:
 - Admissions;
 - Attendance and punctuality;
 - Behaviour and anti-bullying;
 - Fixed term and permanent exclusions;
 - Child protection/safeguarding;
 - External agencies used in supporting pupils;
 - Race equality, diversity, equal opportunities and disability equality;
 - School Council/Pupil Voice;
 - School uniform;
 - Sex education, relationships and drugs awareness;
 - SEN;
 - Pupil Support Zone;
 - Extended schools/Extra Curricular Activities;
 - Community Link.
- Review Policies and Statements relating to the above; and
- Make recommendations to the Governing Body in respect of any or all of the above as appropriate.

Additionally, ad hoc groups of governors are established to consider specific issues and make recommendations to the board, for example around discipline, pupil exclusions and admissions.

The Headteacher is the Accounting Officer and works closely with both the other governors and the senior staff of Orleans Park School.

The day-to-day management of Orleans Park School rests with the Headteacher who has overall responsibility for the school. The Headteacher is responsible for leading the Senior Leadership Team (SLT), including the Deputy Heads and the School Business Manager.

Decisions are taken at meetings of the full board in consideration of reports and recommendations from Governors' committees and the Headteacher. Members of staff, in addition to the Headteacher and Deputy Heads, attend committee meetings to present reports in their areas of responsibility, for example curriculum development and special educational needs.

A committee of Governors, led by the Chair, undertakes the annual performance review of the Headteacher and monitors performance and achievements against targets.

Individual Governors assume responsibility for monitoring particular areas of school life, for example health and safety, special educational needs, and report thereon.

Throughout the management of the School and in the conduct of the Governing Body, the emphasis is on openness, accessibility and accountability. Governors are encouraged to, and do, participate fully in the work of the committees and the Governing Body and are encouraged to bring matters of concern before Governors.

Annually, after publication of examination results, Governors undertake a thorough review of the results and consider implications for the curriculum and pastoral activities within the school.

Each year the SLT meets to prepare the School Improvement Plan (SIP) and this is subsequently presented to Governors for consideration, challenge and approval. The plan details the strategic aims of the School and the key priorities which this year included targets for academic standards, embedding assessment and academic resilience and student well-being. An objective of the SLT is to ensure all round excellence within the school and the best possible education for students as well as good working conditions for staff. Once agreed, management has the responsibility of delivering the plan and reporting progress on a regular basis to the various committees and ultimately the Full Governing Body.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Organisational structure (continued)

3) Student and Community Committee (meets six times per year) (continued)

Coordinated with the objectives of the SIP is the annual financial plan and budget, which is the responsibility of the Headteacher and School Business Manager, who present it to the Finance & Resources Committee for consideration and challenge prior to making a recommendation to the Governors. Once approved, the School Business Manager monitors income and expenditure and will regularly report the financial status of the School to the Headteacher, Finance & Resources Committee, and the Full Governing Body.

Trade union facility time

Relevant union officials

Number of employees who were relevant union officials during the relevant period	2
Full-time equivalent employee number	1.80

Percentage of time spent on facility time

Percentage of time	Number of employees
0%	-
1%-50%	2
51%-99%	-
100%	-

Percentage of pay bill spent on facility time

Total cost of facility time	849
Total pay bill	5,952,000
Percentage of the total pay bill spent on facility time	-

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	-
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Related parties and co-operation with other organisations

The School Business Manager works closely with other School Business Managers in the local area to explore potential costs savings via economies of scale. Within this soft federation they take the lead on different projects e.g. purchasing insurance. This is not a formal agreement but allows the opportunity for all the schools to benefit from group discounts.

Risk reviews

The Board of Governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2017 to August 2018 and up to the date of approval of the Annual Report and financial statements. This process is regularly reviewed by the Board of Governors. See page 13 for further details.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

OBJECTIVES AND ACTIVITIES

Principal activities

Orleans Park School is a public benefit entity and this is reflected in the charitable objectives for which the charitable company was established are embedded in the governing document and outlined in the school improvement plan as follows:

To provide exceptional learning opportunities for our students by providing:

- Outstanding teaching and learning. The School aims to provide outstanding teaching to promote intellectual challenge and the highest possible achievement for all students.
- Care for the individual. The structures and ethos of the School ensure care for the individual and support the learning of each student.
- A fit place to learn. The School aims to provide an inspirational and well run environment in which students can learn and grow.
- Aspirational leadership. Every leader in the School keeps their area of responsibility under review and strives to be the best.

In our School, students:

1. Respect themselves, each other and the staff who work with them.
2. Develop independent learning skills and share responsibility for their progress and learning.
3. Seek and embrace every opportunity to be the best that they can be; striving for excellence.
4. Take responsibility for and have pride in themselves and their School.

All members of staff, Governors and parents/carers work together to:

1. Foster a community where everyone feels welcome, supported, valued and treated with respect.
2. Provide high quality teaching and learning opportunities for everyone.
3. Guide and support every pupil to be their very best in every way.
4. Take pride in the successes and achievements of every member of the School community.

To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum ("the Academy").

For further details see the principal activities above and on page 2.

Public benefit

The Governors have taken The Charity Commission's specific guidance on public benefit (contained within the guidance document "The Advancement of Education for the Public Benefit") into consideration in preparing their statements on public benefit contained within this Governors' annual report.

Benefits and Beneficiaries

In accordance with its charitable objectives, the charitable company strives to advance the education of the students attending the School. The charitable company's primary beneficiaries are therefore the students, and benefits to students are provided through continuing to maintain a high standard of education throughout the school.

Governors' Assessment of Public Benefit

In order to determine whether or not the charitable company has fulfilled its charitable objectives for public benefit, the Governors gather evidence of the success of Academy School's activities.

- Examination results measured against targets set at the beginning of each school year and national benchmarks.
- Progress made against the School Improvement Plan and budgets.
- Internal departmental inspections by the Senior Leadership Team.
- Headteacher reports to Governors covering all aspects of school operations, performance and staff and student welfare.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

STRATEGIC REPORT

Achievements and performance

Orleans Park School has experienced another very successful year. We are understandably proud of our many achievements. We were inspected by Ofsted in November 2017 and we rated as outstanding in all areas. 'Orleans Park excels in all aspects of provision for its students, Ofsted November 2017'.

We continue to be heavily oversubscribed and in 2017/18 received 1,414 applications for the 216 places available in year 7 in September 2018.

The Sixth Form opened to students in September 2014. Over the last 4 years we have steadily increased the number of students in the Sixth Form and we have just recruited 119 into Year 12, an increase of 20% on last year, so that there are now 219 students in the Sixth Form. We offered 24 'A' Level subjects across a wide range of subjects from September 2018.

The School made considerable progress on the priorities that it set itself this year. The Governing Body and the School's Leadership Team reviewed and updated the Strategic Priorities in June 2017.

The School offered many opportunities for trips, both local and residential, as well as many other extra-curricular activities. Ofsted cited that we offer 'An impressive range of extra-curricular opportunities, which enables pupils to develop many skills and interests.'

Trips included the Duke of Edinburgh Bronze, Silver and Gold expedition weekends, outdoor education whole year group residential trips to the woods and at the coast. We encourage all students to attend these trips. Foreign trips this year have included educational visits to Paris, Madrid, Hamburg, Brussels, Berlin, Iceland and a holiday skiing to Austria. Many day trips have been organised including theatre trips, professional sporting events and visits to various London museums and exhibitions.

We have once again achieved considerable sporting success during the year in a wide range of sports including football, tennis, volleyball, cricket and athletics. We are proud to have retained the overall Borough Championships in Cross Country and we were runners up in the Borough Athletics. We continue to keep close links with a number of clubs including Harlequins rugby, the local tennis and rowing clubs. Recently we have experienced significant success in Cricket including Borough U13 Cricket Champions and Middlesex Cup semi-finalists. A significant number of our students took part in the Richmond Team for the London Youth Games. We are delighted to report that we are National Champions in Bocca.

Over the last year we have organised numerous parenting sessions such as supporting your teenager, attachment in transition, exam anxiety, impact of social media on teenagers and mental health awareness. We also deliver French lessons delivered by our MFL teachers to our local primary schools.

Students have raised considerable amounts of money for a number of charities, both local and national, and took part in numerous student voice activities in school. We have different speakers delivering presentations on a variety of careers including working in Accident & Emergency, Blogging as a career, Film Editing, working for Charity etc.

In the 2018 GCSE public examinations Orleans Park continued its upward trend in attainment achieving its best ever results with 82% of students achieving 9 to 4 in English and mathematics and 23% of all grades being 9/8 and 40% of all grades were 9 to 7. Our Progress 8 and Attainment 8 measures have moved us this year for the first time into the 'well above average' category in the DfE National Performance tables so that we are in the top 10% of all schools nationally. In most of the School's progress measures we have exceeded the school's targets. Achievements in the core subjects are very strong and the percentage of pupils achieving the English Baccalaureate ("EBacc") was 60%, three times the national average.

In August 2018 we met all our targets for our A Level results, our progress measures indicate that we are in the top 30% of schools nationally, with 29% A*/A and 55% A* to B. A significant number of our students have gone on to study at Russell Group Universities, including two students to Oxbridge University and one student to Medical School.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Financial review

Financial and risk management objectives and policies

Careful budgeting and subsequent regular monitoring of income and expenditure mitigate financial risk. Cash flow is eased by monthly payments of the GAG by the ESFA and there are not usually any liquidity risks.

There were no significant events during the year that affected the financial performance or position of the School. GAG remained the principal source of funding, however there was a slight increase in generated income from lettings.

The cash balance was low as at 31 August due to payment of the majority of creditors in August to ease the transition to a new finance system.

The School has appropriate debtor controls in place.

Reserves policy

The Governors' policy is to generate reserves to provide funds to continue to enhance the educational facilities and to fund future development projects. The Governors review the reserves policy annually to ensure this aim can be achieved.

The Governors intend to utilise these reserves to improve the infrastructure of the School. The aim for the level of free reserves is £50,000. The Governors believe this to be an appropriate level for future plans and as noted below in the Going Concern disclosure, the Governors have set out plans to achieve this level of reserves. These plans should also address the current deficit within the GAG fund.

Investment policy

The School has established a series of Base Rate Reward Accounts with Barclays. These provide cover from any potential exposure i.e. the School has cash in two different banks and earns an interest rate of 1% above the Bank England Base Rate where no withdrawal is made in the calendar month.

Going concern

The Board of Governors has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future based on the following factors.

- As an Outstanding School (Ofsted Nov 2017) the Governors are confident that School will remain oversubscribed.
- Recruitment into the 6th Form was higher than expected in September 2018 and there are additional students in Year 7. In total, there are an additional 57 students in school from September 2018.
- The School is currently supporting another local Secondary School and is recharging the staff costs incurred in carrying out that support generating additional income.
- The School is forming a Teaching Alliance with other local Schools from September 2019, which will generate further income for the School.
- A new finance system has been adopted for the year beginning September 2018. To ease this transition, all creditors were paid in August, which resulted in a low cash balance on 31 August 2018 in comparison to the prior period.
- The Governors have set balanced budgets for 2018/19 and the two years subsequent to this.
- Consideration is to be given to increasing the PAN to 240 in 2020 (an additional 24 students) which will generate additional income for the School.

Therefore the Governors continue to adopt the going concern basis in the preparation of the financial statements.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Plans for future periods

Priority 1: To improve whole school performance and to ensure all students achieve above national average with a focus on SEN K, PP (with SEN K and/or High ability at KS2) (GCSE average 5.8 to 6.1) at KS5.

Outcome for learners: To achieve in line with other students nationally and to raise achievement for all groups of learners with appropriate destinations.

Section 1 Effectiveness of Leadership & Management

- Review student participation, impact of activities and pledges in school to develop further a sense of belonging, social and cultural development.
- Delivering effective CPD pathways to continue to develop Quality First Teaching to further improve Standards, support Technique and increase Challenge.

Section 2 Quality of Teaching, Learning & Assessment

- Including a focus on our priority groups (PP, SENK), Literacy (both spoken and written - closing the vocabulary gap) and Distributed (spaced) Practice to support students with retention and mastery.

Section 3 Personal Development, Behaviour & Welfare

- To review our behaviour for learning procedures.

Priority 2: To develop further assessment at KS3, KS4 and KS5

Outcome: To refine our assessment procedures to maximise student progress and to manage the impact on staff workload.

Section 1 Effectiveness of Leadership & Management

- To review assessment, feedback and homework.
- To continue and develop our moderation programme with other outstanding schools.
- All subjects have clear assessment points and objectives which are underpinned by whole school policy. This allows for active marking, teacher feedback, and students' written response to questions.
- To develop and implement department assessment calendars and department feedback policies which are underpinned by whole school principles.
- Development of department tracking sheets at all Key stages. Increase the focus on question level analysis at KS4 and KS5 to enable monitoring and early intervention.
- Rebranding of homework as Lesson prep - focus on departments developing quality prep at all key stages that accelerates learning in the classroom.
- Continue to develop use of Google classroom to facilitate student learning.
- To continue to develop high quality learning built on teachers understanding how their students make progress and how they can facilitate sustained progress.

Section 2 Quality of Teaching, Learning & Assessment

- All subjects have clear assessment points and objectives which are underpinned by whole school policy. This allows for active marking, teacher feedback, and students' written response to questions.
- To develop and implement department assessment calendars and department feedback policies which are underpinned by whole school principles.
- Development of department tracking sheets at all Key stages. Increase the focus on question level analysis at KS4 and KS5 to enable monitoring and early intervention.
- Rebranding of homework as Lesson prep - focus on departments developing quality prep at all key stages that accelerates learning in the classroom.
- Continue to develop use of Google classroom to facilitate student learning.
- To continue to develop high quality learning built on teachers understanding how their students make progress and how they can facilitate sustained progress.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Plans for future periods (continued)

Priority 3: To embed academic resilience and student well-being.

Outcomes for learners: Student attendance is above national average and persistent absence is below national average. Students understand all aspects of personal safety (with a focus on online safety and child exploitation) and keep themselves safe.

Section 1 Effectiveness of Leadership & Management

- To monitor and review the academic resilience of all groups of learners.
- To continue to maintain our low exclusion rates. To monitor our attendance in particular improve PP attendance and to reduce PP / PA.

Section 2 Quality of Teaching, Learning & Assessment

- Greater opportunities to encourage independent learning and challenge in lessons through effective 'prep' work for lessons, timed assessments, and challenging student underperformance.
- To ensure students' misconceptions are challenged and acted upon ensuring they also have strategies to cope with tasks that may push them out of their comfort zone.

Section 3 Personal Development, Behaviour & Welfare

- To support student mental well-being.
- To embed our sharing of information for parents/carers and staff on children's mental health, emotional wellbeing, resilience and exam stress.
- To continue to teach students to be safe online and understand the dangers of inappropriate use of mobile technology and social networking sites.

Priority 4: To recruit and retain quality staff and support the well-being of staff.

Outcomes for learners: To improve the quality of teaching and learning for all students.

Section 1 Effectiveness of Leadership & Management

- To focus on improving teacher recruitment, particularly shortage subjects.
- To further develop our Teacher Training programme, with the potential of setting up a School Direct partnership with a local university.
- To establish and brand a clear CPD programmes (NQT, RQT, Middle Leaders, Aspiring Senior Leaders) with flight paths.
- To look for opportunities to work with returning teachers or teachers retraining in a new subject so that they can teach in shortage subject areas (i.e. maths/science).
- To investigate opportunities to develop a training hub/lead school/training school.

ORLEANS PARK SCHOOL

GOVERNORS' REPORT (CONTINUED)

Principal risks and uncertainties

Risk is managed actively and indeed pro-actively, by identifying risk areas and avoiding them. Governor committees have the responsibility for monitoring the Academy's exposure to individual risks that are assigned to them within the following categories, and reporting them to the Full Governing Body:

- Strategic and Reputational risks (Student & Community);
- Operational risks (Finance & Resources);
- Compliance risks (Finance & Resources); and
- Financial risks (Finance and Pay & Personnel).

All risks are assessed and awarded grades that indicate "likelihood" and "potential impact". Steps to mitigate risks are also well documented.

Since July 2015 the following phrase has been added to all policies, following consideration of any appropriate heading of risk:

The School has a detailed Risk Register which the Governing Body uses to monitor and measure the impact of its decisions as well as informing its planning.

To ensure that Risk Management permeates the working of the Governing Body, this policy is referenced in the Risk Register and the committee responsible for the policy should consider the "likeliness" and "impact" level for the appropriate risks.

Decrease in pupil numbers would reduce the School's income and therefore have a negative impact on the school budget. However, this is highly unlikely as the school has been regularly oversubscribed.

Any major establishment repairs required would have a negative impact on the school budget. However, regular maintenance work and inspections mitigate the likelihood of such unexpected events.

The annual budget includes a contingency line should any of the above events occur.

See page 10 for financial and risk management objectives and policies.

Fundraising

Parents are asked to contribute to the "School Fund" via the Newsletter. There are no commercial participators/professional fundraisers involved and the fundraising conforms to recognised standards.

There have been no fundraising complaints during the year. The request to parents is not unreasonably intrusive or persistent and does not put parents under undue pressure to donate.


AUDITOR

The auditor, RSM UK Audit LLP, is deemed to be re-appointed under section 487 (2) of the Companies Act 2006.

Statement as to disclosure of information to auditor

The Governors have confirmed that, as far as they are aware, there is no relevant audit information of which the auditor is unaware. Each of the Governors have confirmed that they have taken all the steps that they ought to have taken as Governors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

The Governors' report is approved by order of the Board of Governors and the strategic report (included therein) is approved by the Board of Governors in their capacity as the directors at a meeting on 4/12/18 and signed on its behalf by:


.....
Sir David Tanner CBE
Chair

ORLEANS PARK SCHOOL

GOVERNANCE STATEMENT

Scope of responsibility

As Governors we acknowledge we have overall responsibility for ensuring that Orleans Park School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Orleans Park School and the Secretary of State for Education. The Accounting Officer is also responsible for reporting to the Board of Governors any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Governors' report and in the statement of Governors' responsibilities. The Board of Governors has formally met 6 times during the year (the AGM took place alongside one of these 6 meetings). Attendance during the year at meetings of the Board of Governors was as follows:

Governors	Meetings attended (during the school year)	Out of a possible
Ms E Ball (Headteacher and Accounting Officer)	6	6
Mr R Atkins (Resigned 4 July 2018)	4	6
Mr A Dunlop	5	6
Mr A Gladstone	6	6
Ms K O'Connor	5	6
Mr J Riglin	2	6
Mr A Shoebridge	5	6
Sir David Tanner CBE (Chair from 4 July 2018)	6	6
Mr L Mann	6	6
Mrs E Stewart (Vice-Chair)	6	6
Ms J Baskerville	5	6
Mr J Bell	3	6
Ms S Mackenzie	5	6
Mrs J Best	4	6
Mrs K Miller	6	6
Mrs E Pawsey	5	6
Mr S Nevill (Appointed 20 June 2018)	1	1

Governance reviews

Every year the Governing Body discusses the application of the Nolan Principles and confirms the value of these in providing a framework for Governors to work within.

A Skills Audit of the FGB was completed last term and gaps identified. The need to formalise annual self-evaluation and introduce a level of external review was acknowledged. Work will continue in 2018/19 to address these issues and to link the Skill Audits to the Risk Register. A Governance Panel is to be created in the new school year, whose focus will be to address any identified gaps in Governance.

ORLEANS PARK SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

The Finance and Resources Committee is a committee of the main board of trustees. Its purpose is outlined on page 4 of this report.

Attendance at meetings in the year was as follows:

Governors	Meetings attended (during the school year)	Out of a possible
Ms E Ball (Headteacher and Accounting Officer)	10	10
Mr A Gladstone	8	10
Ms K O'Connor	9	10
Mr A Shoebridge	7	10
Mr L Mann	10	10
Ms S Mackenzie	10	10
Mrs J Best	10	10
Mrs K Miller	9	9
Mrs E Pawsey	8	10

In the new school year, the Chair will become an ex-officio member and attend meetings as necessary.

Review of value for money

As Accounting Officer, the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Governors where value for money can be improved, including the use of benchmarking data where available. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- The Governor Committees (Finance & Resources, Pay & Personnel and School & Community) work to ensure that Orleans Park achieves value for money via their listed responsibilities.
- The school employs a full time School Business Manager (SBM) who is part of the Senior Leadership Team and therefore has a strategic view of everything the school is seeking to achieve.
- Middle managers across the school are regularly challenged to ensure they are achieving value for money.
- The SBM works with other local School Business Managers;
 - Sharing best practice.
 - Conducting benchmarking exercises.
 - Working to find financial savings e.g. the "buying power" of this loose confederation achieved savings in the procurement of a new catering contract.
- Retaining and adding to an inspirational staff team.
- Rigorous tracking of pupil progress and achievement to ensure interventions and support are targeted to realise best outcomes.
- All pupil premium pupils achieving the expected progress in reading, writing and mathematics.
- The creative curriculum and the extra curriculum activities provide pupils with the opportunity to develop both academically and emotionally.

ORLEANS PARK SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Orleans Park School for the period 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Governing Body has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Governing Body is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Body.

The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Governing Body;
- regular reviews by the Finance and General Purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and the
- identification and management of risks.

The Board of Governors has considered the need for a specific internal audit function and has decided not to appoint an internal auditor.

A supplementary programme of work is conducted by RSM Risk Assurance LLP, reviewing the financial controls in place and comparing them to the Academies Financial Handbook and the Charity Commission's publication CC8 "Internal Financial Controls for Charities". This review of Core Financial Controls was tailored to assess the procedures and controls in place within the Academy to mitigate these risks. The outcomes of this process are reported to the Finance Committee and FGB and no issues have been noted during the year under review.

Review of effectiveness

As Accounting Officer, Ms E M Ball has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- The work of the external auditor;
- The financial management and governance self-assessment process; and
- The work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

ORLEANS PARK SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the finance and general purposes committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the Board of Governors on 24/12/13 and signed on its behalf by:



Ms E Ball

Headteacher and Accounting Officer



Sir David Tanner CBE
Chair

ORLEANS PARK SCHOOL


STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Orleans Park School I have considered my responsibility to notify the academy trust Board of Governors and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust's Board of Governors are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Governors and ESFA.

Ms E Ball
Accounting Officer



04/12/18

ORLEANS PARK SCHOOL

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors (who act as trustees for Orleans Park School and are also the directors of Orleans Park School for the purposes of company law) are responsible for preparing the Governors' report (including the strategic report) and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial year. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Governors are required to:

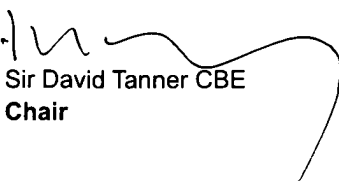
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors on 4/12/18 and signed on its behalf by:


Sir David Tanner CBE
Chair

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ORLEANS PARK SCHOOL

Opinion

We have audited the financial statements of Orleans Park School (the "charitable company") for the year ended 31 August 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice), and the Academies: Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. The Governors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report, which includes the Directors' Report and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report and the Strategic Report included within the Governors' Report have been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ORLEANS PARK SCHOOL (CONTINUED)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report or the Strategic Report included within the Governors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Governors

As explained more fully in the Statement of Governors' Responsibilities set out on page 19, the Governors (who act as trustees for the charitable activities of the charitable company are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RSM UK Audit LLP

Kerry Gallagher (Senior Statutory Auditor)
For and on behalf of RSM UK Audit LLP, Statutory Auditor
Chartered Accountants
Davidson House
Forbury Square
Reading
Berkshire, RG1 3EU

17 December 2018

ORLEANS PARK SCHOOL

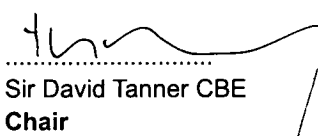
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2018

		Unrestricted Funds	Restricted General Funds	Restricted Fixed asset Funds	Total 2018	Total 2017
	Notes	£	£	£	£	£
Income from:						
Donations and capital grants	3	174,241	-	25,156	199,397	229,803
Charitable activities:						
- Funding for educational operations	4	373,706	6,871,894	-	7,245,600	7,432,167
Other trading activities	5	115,517	38,745	-	154,262	149,584
Investments	6	5	-	-	5	6
Total		663,469	6,910,639	25,156	7,599,264	7,811,560
Expenditure on:						
Raising funds	7	359,335	85,221	-	444,556	377,235
Charitable activities:						
- Educational operations	8	202,466	7,237,308	528,228	7,968,002	8,115,311
Total	7	561,801	7,322,529	528,228	8,412,558	8,492,546
Net income/(expenditure)		101,668	(411,890)	(503,072)	(813,294)	(680,986)
Transfers between funds	16	(264,746)	257,522	7,224	-	-
Other recognised gains/(losses)						
Actuarial gains/(losses) on defined benefit pension schemes	21	-	928,000	-	928,000	(368,000)
Net movement in funds		(163,078)	773,632	(495,848)	114,706	(1,048,986)
Reconciliation of funds						
Total funds brought forward		258,460	(2,720,825)	31,977,092	29,514,727	30,563,713
Total funds carried forward		95,382	(1,947,193)	31,481,244	29,629,433	29,514,727

ORLEANS PARK SCHOOL**BALANCE SHEET****AS AT 31 AUGUST 2018**

	Notes	2018		2017	
		£	£	£	£
Fixed assets					
Tangible assets	12		31,500,350		31,972,135
Current assets					
Debtors	13	156,194		335,049	
Cash at bank and in hand		45,391		219,014	
		<u>201,585</u>		<u>554,063</u>	
Current liabilities					
Creditors: amounts falling due within one year	14	(303,502)		(588,471)	
Net current liabilities			(101,917)		(34,408)
Net assets excluding pension liability			31,398,433		31,937,727
Defined benefit pension scheme liability	21		(1,769,000)		(2,423,000)
Net assets			<u>29,629,433</u>		<u>29,514,727</u>
Funds of the academy trust:					
Restricted funds	16				
- Restricted fixed asset funds			31,481,244		31,977,092
- Restricted income funds			(178,193)		(297,825)
- Pension reserve			(1,769,000)		(2,423,000)
Total restricted funds			<u>29,534,051</u>		<u>29,256,267</u>
Unrestricted income funds	16		95,382		258,460
Total funds			<u>29,629,433</u>		<u>29,514,727</u>

The financial statements on pages 22 to 44 were approved by the Board of Governors and authorised for issue on 4.12.18 and are signed on their behalf by:


 Sir David Tanner CBE
 Chair

ORLEANS PARK SCHOOL

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2018

	Notes	2018 £	£	2017 £	£
Cash flows from operating activities					
Net cash used in operating activities	19		(138,507)		(150,371)
Cash flows from investing activities					
Dividends, interest and rents from investments		5		6	
Capital funding received from sponsors and others		25,156		25,566	
Purchase of tangible fixed assets		(60,277)		-	
Net cash (used in)/provided by investing activities			(35,116)		25,572
Net decrease in cash and cash equivalents in the reporting period			(173,623)		(124,799)
Cash and cash equivalents at beginning of the year			219,014		343,813
Cash and cash equivalents at end of the year			45,391		219,014

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies

Orleans Park School is a private charitable company, limited by guarantee, incorporated and registered in England and Wales. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the Governors' report.

A summary of the principal accounting policies adopted (which have been applied consistently, are set out below).

Basis of preparation

The financial statements of the academy trust have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006. The academy trust is a public benefit entity under FRS 102 and has therefore applied the relevant public benefit requirements of FRS 102.

The financial statements are presented in sterling which is also the functional currency of the academy trust.

Monetary amounts in these financial statements are rounded to the nearest whole £1 except where otherwise indicated.

Going concern

The Governors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements. Based on the factors noted on page 10 within the Governors report, the Governors have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and that there are no material uncertainties about the academy trust's ability to continue as a going concern.

Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies (Continued)

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) when the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised at fair value of the consideration received or receivable in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

Interest receivable

Interest receivable is included in the statement of financial activities on a receivable basis, and is stated inclusive of related tax credits.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies (Continued)

Charitable activities

These are costs incurred on the academy trust's educational operations to further its charitable aims for the benefit of the beneficiaries, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management, Governors' meetings and reimbursed expenses.

Tangible fixed assets and depreciation

Assets costing £3,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Subsequent costs are capitalised only when it is probable that such costs will generate future economic benefits. All other costs of repairs and maintenance are charged to the statement of financial activities as incurred.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Land	over the term of the lease
Buildings	between 10 - 60 years
Computer equipment	3 years
Fixtures, fittings and equipment	between 3 and 10 years
Motor vehicles	10 years

A full year's depreciation is charged in the year of acquisition.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Leased assets

Rentals payable under operating leases are charged against the Statement of Financial Activities on a straight line basis over the period of the lease.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies (Continued)

Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'), which are multi-employer defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a projected unit method. The TPS is a multi-employer scheme but there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each reporting date. The amounts charged to net income are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

1 Accounting policies (Continued)

Financial instruments

The Academy Trust has chosen to adopt Sections 11 and 12 of FRS 102 in full in respect of financial instruments.

Financial assets and liabilities

Financial assets and liabilities are recognised when the Academy Trust becomes a party to the contractual provisions of the instrument.

Financial liabilities are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

All financial assets and liabilities are initially measured at transaction price (including transaction costs), unless the arrangement constitutes a financing transaction. A financial asset or financial liability that is payable or receivable in one year is measured at the undiscounted amount expected to be received or paid net of impairment, unless it is a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and financial liabilities are offset only when there is a current legally enforceable right to set off the recognised amounts and the intention to either settle on a net basis, or to realise the asset and settle the liability simultaneously.

Agency arrangements

The Academy Trust acts as an agent in distributing 16-19 bursary funds from the EFSA. Payments received from the EFSA and subsequent disbursements to students are excluded from the Statement of Financial Activities as the trust does not have control over the charitable application of the funds. The trust can use up to 5% of the allocation towards its own administration costs and this is recognised in the Statement of Financial Activities. The funds received and paid and any balances held are disclosed in note 23.

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Capital grants	-	25,156	25,156	25,566
Other donations	174,241	-	174,241	204,237
	<u>174,241</u>	<u>25,156</u>	<u>199,397</u>	<u>229,803</u>

The income from donations and capital grants was £199,397 (2017: £229,803) of which £174,241 was unrestricted (2017: £204,237) and £25,156 was restricted fixed assets (2017: £25,566).

4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
DfE / ESFA grants				
General annual grant (GAG)	-	6,070,737	6,070,737	6,261,598
Other DfE grants	-	224,916	224,916	222,239
	<u>-</u>	<u>6,295,653</u>	<u>6,295,653</u>	<u>6,483,837</u>
Other government grants				
Local authority grants	-	576,241	576,241	687,733
	<u>-</u>	<u>576,241</u>	<u>576,241</u>	<u>687,733</u>
Other income	373,706	-	373,706	260,597
	<u>373,706</u>	<u>6,871,894</u>	<u>7,245,600</u>	<u>7,432,167</u>

The income from funding for educational operations was £7,245,600 (2017: £7,432,167) of which £373,706 was unrestricted (2017: £260,597) and £6,871,894 was restricted (2017: £7,171,570).

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Hire of facilities	115,517	-	115,517	105,009
Income from recharge of services	-	31,745	31,745	44,575
Other income	-	7,000	7,000	-
	<u>115,517</u>	<u>38,745</u>	<u>154,262</u>	<u>149,584</u>

The income from other trading activities was £154,262 (2017: £149,584) of which £115,517 was unrestricted (2017: £105,009) and £38,745 was restricted (2017: £44,575).

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Interest from short term deposits	5	-	5	6
	<u>5</u>	<u>-</u>	<u>5</u>	<u>6</u>

The income from funding for investment income was £5 (2017: £6) of which £5 was unrestricted (2017: £6).

7 Expenditure

	Staff costs £	Non Pay Expenditure Premises £	Other £	Total 2018 £	Total 2017 £
Expenditure on raising funds					
- Direct costs	-	-	444,556	444,556	377,235
Academy's educational operations					
- Direct costs	5,076,879	-	282,497	5,359,376	5,504,605
- Allocated support costs	1,252,822	1,093,255	262,549	2,608,626	2,610,706
	<u>6,329,701</u>	<u>1,093,255</u>	<u>989,602</u>	<u>8,412,558</u>	<u>8,492,546</u>

The expenditure on raising funds was £444,556 (2017: £377,235) of which £359,335 was unrestricted (2017: £151,090) and £85,221 was restricted (2017: £226,145).

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

7 Expenditure (Continued)

Net income/(expenditure) for the year includes:	2018	2017
	£	£
Operating lease rentals	21,181	22,030
Depreciation of tangible fixed assets	532,062	518,856
Net interest on defined benefit pension liability	60,000	39,000
Fees payable to RSM UK Audit LLP and its associates in respect of both audit and non-audit services are as follows:		
- Audit	14,750	14,250
- Other services	6,200	4,500
- Internal audit services	2,355	2,066

8 Charitable activities

	Unrestricted funds	Restricted funds	Total	Total
	£	£	2018	2017
			£	£
Direct costs				
Educational operations	54,008	5,305,368	5,359,376	5,504,605
Support costs				
Educational operations	148,458	2,460,168	2,608,626	2,610,706
	<u>202,466</u>	<u>7,765,536</u>	<u>7,968,002</u>	<u>8,115,311</u>

The expenditure on educational operations was £7,968,002 (2017: £8,115,311) of which £202,466 was unrestricted (2017: £278), £7,237,308 was restricted (2017: £7,596,177) and £528,228 was restricted fixed assets (2017: £518,856).

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

8 Charitable activities (Continued)

Analysis of costs	2018 £	2017 £
Direct costs		
Teaching and educational support staff costs	5,055,099	5,186,576
Staff development	21,780	20,796
Technology costs	59,877	81,649
Educational supplies and services	118,467	109,514
Examination fees	86,655	98,912
Other direct costs	17,498	7,158
	<u>5,359,376</u>	<u>5,504,605</u>
Support costs		
Support staff costs	1,252,822	1,177,229
Depreciation	532,062	518,856
Recruitment and support	11,438	9,407
Maintenance of premises and equipment	157,269	172,900
Cleaning	189,605	174,578
Energy costs	114,935	108,302
Rent, rates and other occupancy costs	59,099	61,084
Insurance	36,833	35,987
Security and transport	8,191	11,338
Finance costs	60,000	39,000
Other support costs	165,422	283,775
Governance costs	20,950	18,250
	<u>2,608,626</u>	<u>2,610,706</u>

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

9 Staff

Staff costs

Staff costs during the year were:

	2018 £	2017 £
Wages and salaries	4,664,727	4,763,771
Social security costs	455,259	467,072
Pension costs	937,105	885,789
Staff costs	6,057,091	6,116,632
Agency staff costs	250,830	242,173
Staff restructuring costs	-	5,000
Staff development and other staff costs	21,780	20,796
Total staff expenditure	6,329,701	6,384,601

Staff restructuring costs comprise:

Redundancy payments	-	5,000
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Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2018 Number	2017 Number
Teachers	83	91
Administration and support	55	57
	138	148

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 Number	2017 Number
£60,001 - £70,000	2	4
£70,001 - £80,000	2	2
£90,001 - £100,000	-	1
£100,001 - £110,000	1	-

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

9 Staff (Continued)

Key management personnel

The key management personnel of the academy trust comprise the Governors and the senior management team. The senior management team consists of 10 staff members, including the Headteacher, Deputy Heads and Assistant Heads. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £824,029 (2017: £847,690).

10 Governors' remuneration and expenses

One or more of the Governors has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff Governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as Governors.

The value of Governors' remuneration and other benefits was as follows:

Ms E M Ball (principal) received remuneration of £103,101 (2017: £97,483) and pension contributions in the year amounted to £16,778 (2017: £16,065).

Mr A S Gladstone (staff governor) received remuneration of £51,987 (2017: £49,969) and pension contributions in the year amounted to £8,567 (2017: £8,235).

Ms K O'Connor (staff governor) received remuneration of £56,411 (2017: £54,974) and pension contributions in the year amounted to £9,159 (2017: £9,060).

Mrs J Best (staff governor) received remuneration of £18,511 (2017: £3,057) and pension contributions in the year amounted to £3,476 (2017: £639).

During the year, travel and subsistence payments totalling £Nil (2017: £Nil) were reimbursed or paid directly to no Governors (2017: no Governors).

Other related party transactions involving the Governors are set out within the related parties note.

11 Governors and officers insurance

In accordance with normal commercial practice, the academy trust has purchased insurance to protect Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the year ended 31 August 2018 was £36,833 (2017: £35,987).

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

12 Tangible fixed assets

	Land and buildings	Computer equipment	Fixtures, fittings and equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 September 2017	33,936,872	-	273,285	-	34,210,157
Additions	-	12,184	30,643	17,450	60,277
At 31 August 2018	33,936,872	12,184	303,928	17,450	34,270,434
Depreciation					
At 1 September 2017	2,134,946	-	103,076	-	2,238,022
Charge for the year	492,197	4,061	34,059	1,745	532,062
At 31 August 2018	2,627,143	4,061	137,135	1,745	2,770,084
Net book value					
At 31 August 2018	31,309,729	8,123	166,793	15,705	31,500,350
At 31 August 2017	31,801,926	-	170,209	-	31,972,135

13 Debtors

	2018 £	2017 £
Trade debtors	6,494	7,626
VAT recoverable	22,941	46,720
Prepayments and accrued income	126,759	280,703
	156,194	335,049

14 Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	18,561	172,627
Other taxation and social security	119,812	120,707
Other creditors	116,742	223,989
Accruals and deferred income	48,387	71,148
	303,502	588,471

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

15 Financial instruments

	2018 £	2017 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	72,239	218,807
Carrying amount of financial liabilities		
Measured at amortised cost	(183,690)	(464,481)

16 Funds

	Balance at 1 September 2017 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2018 £
Restricted general funds					
General Annual Grant (GAG)	(657,391)	6,070,737	(5,853,456)	261,917	(178,193)
Other DfE / ESFA grants	139,466	224,916	(364,382)	-	-
Other government grants	216,001	576,241	(787,847)	(4,395)	-
Other restricted funds	4,099	38,745	(42,844)	-	-
Pension reserve	(2,423,000)	-	(274,000)	928,000	(1,769,000)
	(2,720,825)	6,910,639	(7,322,529)	1,185,522	(1,947,193)
Restricted fixed asset funds					
DfE group capital grants	31,822,825	25,156	(501,425)	-	31,346,556
Capital expenditure from GAG	154,267	-	(25,338)	2,829	131,758
Other government capital grants	-	-	(1,465)	4,395	2,930
	31,977,092	25,156	(528,228)	7,224	31,481,244
Total restricted funds	29,256,267	6,935,795	(7,850,757)	1,192,746	29,534,051
Unrestricted funds					
General funds	258,460	663,469	(561,801)	(264,746)	95,382
Total funds	29,514,727	7,599,264	(8,412,558)	928,000	29,629,433

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

16 Funds (Continued)

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) represents the core funding for the educational activities of the school that has been provided to the Academy Trust via the Education Funding Agency by the Department for Education. The General Annual Grant Fund has been set up because the GAG must be used for the normal running costs of the academy.

The Governors intend to utilise these reserves to improve the infrastructure of the School. The aim for the level of free reserves is £50,000. The Governors believe this to be an appropriate level for future plans and as noted in the Going Concern disclosure on page 10, the Governors have set out plans to achieve this level of reserves. These plans should also address the current deficit within the GAG fund.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

The LGPS deficit fund has been created to separately identify the pension deficit inherited from the local authority upon conversion to academy status, and through which all the pension scheme movements are recognised.

The other DfE/ESFA fund includes funding for Pupil Premium, the other government grants fund includes funding for Special Educational Needs (SEN) and the other restricted fund includes all similar income that is restricted for use within the Academy's operations.

The restricted fixed asset fund includes the tangible assets gifted to the Academy from the Local Authority and other fixed assets acquired with restricted funds. Depreciation charged on these assets is allocated to the fund.

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2018

16 Funds (Continued)

Funds prior year

	Balance at 1 September 2016 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2017 £
Restricted general funds					
General Annual Grant (GAG)	18,649	6,261,598	(6,937,638)	-	(657,391)
Other DfE / ESFA grants	(58,064)	222,239	(45,318)	20,609	139,466
Other government grants	137,033	687,733	(608,765)	-	216,001
Other restricted funds	9,125	44,575	(49,601)	-	4,099
Pension reserve	(1,874,000)	-	(181,000)	(368,000)	(2,423,000)
	<u>(1,767,257)</u>	<u>7,216,145</u>	<u>(7,822,322)</u>	<u>(347,391)</u>	<u>(2,720,825)</u>
Restricted fixed asset funds					
DfE group capital grants	32,311,952	25,566	(494,084)	(20,609)	31,822,825
Capital expenditure from GAG	179,039	-	(24,772)	-	154,267
	<u>32,490,991</u>	<u>25,566</u>	<u>(518,856)</u>	<u>(20,609)</u>	<u>31,977,092</u>
Total restricted funds	<u>30,723,734</u>	<u>7,241,711</u>	<u>(8,341,178)</u>	<u>(368,000)</u>	<u>29,256,267</u>
Unrestricted funds					
General funds	(160,021)	569,849	(151,368)	-	258,460
Total funds	<u>30,563,713</u>	<u>7,811,560</u>	<u>(8,492,546)</u>	<u>(368,000)</u>	<u>29,514,727</u>

17 Analysis of net assets between funds

	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total Funds £
Fund balances at 31 August 2018 are represented by:				
Tangible fixed assets	24,063	-	31,476,287	31,500,350
Current assets	71,319	125,309	4,957	201,585
Creditors falling due within one year	-	(303,502)	-	(303,502)
Defined benefit pension liability	-	(1,769,000)	-	(1,769,000)
Total net assets	<u>95,382</u>	<u>(1,947,193)</u>	<u>31,481,244</u>	<u>29,629,433</u>

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

17 Analysis of net assets between funds (Continued)

	Unrestricted Funds	Restricted General Funds	Restricted Fixed asset Funds	Total Funds
	£	£	£	£
Fund balances at 31 August 2017 are represented by:				
Tangible fixed assets	-	-	31,972,135	31,972,135
Current assets	361,363	192,700	-	554,063
Creditors falling due within one year	(102,903)	(490,525)	4,957	(588,471)
Defined benefit pension liability	-	(2,423,000)	-	(2,423,000)
Total net assets	258,460	(2,720,825)	31,977,092	29,514,727

18 Commitments under operating leases

At 31 August 2018 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts due within one year	11,113	22,030
Amounts due between one and five years	-	197
	11,113	22,227

19 Reconciliation of net expenditure to net cash flow from operating activities

	2018 £	2017 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(813,294)	(680,986)
Adjusted for:		
Capital grants from DfE/ESFA and other capital income	(25,156)	(25,566)
Interest receivable	(5)	(6)
Defined benefit pension scheme cost less contributions payable	214,000	142,000
Defined benefit pension scheme finance cost	60,000	39,000
Depreciation of tangible fixed assets	532,062	518,856
Movements in working capital:		
Decrease/(increase) in debtors	178,855	(136,277)
(Decrease) in creditors	(284,969)	(7,392)
Net cash used in operating activities	(138,507)	(150,371)

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

21 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Richmond-on-Thames. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £95,855 (2017: £95,191) were payable to the schemes at 31 August 2018 and are included within creditors.

There are 4 Trustees (including 3 Staff Governors and the Accounting Officer) accruing retirement benefits.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions 2014.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published in June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2.0% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

21 Pension and similar obligations (Continued)

The TPS valuation for 2012 determined an employer rate of 16.48% (including a 0.08% administration fee), which was payable from September 2015. The next valuation of the TPS is currently underway based on March 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The pension costs paid to the TPS in the period amounted to £543,654 (2017: £505,257).

The TPS is a multi-employer pension scheme and there is insufficient information to account for the scheme as a defined benefit scheme so it is accounted for as a defined contribution scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The contribution rates for future years for employers and employees are yet to be agreed. The estimated value of employer contributions for the forthcoming year is £237,000.

The Academy has been asked to make additional contribution to the LGPS to fund the deficit. At the year end the Academy was committed to contributing £36,000 to the scheme for the year to 31 March 2019 of which £11,000 remains due after the year end.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2018 £	2017 £
Employer's contributions	225,000	246,000
Employees' contributions	62,000	65,000
Total contributions	287,000	311,000

Principal actuarial assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March 2016 updated to 31 August 2018 by a qualified independent actuary.

	2018 %	2017 %
Rate of increase in salaries	3.3	3.6
Rate of increase for pensions in payment/inflation	2.3	2.7
Discount rate for scheme liabilities	2.65	2.6

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

21 Pension and similar obligations (Continued)

The assumed life expectations on retirement age 65 are:

	2018 Years	2017 Years
Retiring today		
- Males	24.5	24.4
- Females	26.1	26.0
Retiring in 20 years		
- Males	26.8	26.7
- Females	28.5	28.3

The academy trust's share of the assets in the scheme

	2018 Fair value £	2017 Fair value £
Equities	3,586,000	3,472,000
Bonds	542,000	489,000
Cash	30,000	32,000
Gilts	210,000	217,000
Property	183,000	144,000
Other assets	809,000	419,000
Total fair value of assets	5,360,000	4,773,000

The actual return on scheme assets was £345,000 (2017: £778,000).

Amount recognised in the Statement of Financial Activities

	2018 £	2017 £
Current service cost	437,000	384,000
Net interest cost	60,000	39,000
Plan introductions, changes, gain/(loss) on curtailment and gain/(loss) on settlement	2,000	4,000
Total operating charge	499,000	427,000

ORLEANS PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2018

21 Pension and similar obligations (Continued)

Changes in the present value of defined benefit obligations	2018 £
At 1 September 2017	7,196,000
Current service cost	437,000
Interest cost	187,000
Employee contributions	62,000
Actuarial (gain)/loss	(710,000)
Benefits paid	(43,000)
At 31 August 2018	7,129,000

Changes in the fair value of the academy trust's share of scheme assets

	2018 £
At 1 September 2017	4,773,000
Administration expenses	(2,000)
Interest income	127,000
Return on plan assets (excluding net interest on the net defined pension liability)	218,000
Employer contributions	225,000
Employee contributions	62,000
Benefits paid	(43,000)
At 31 August 2018	5,360,000

22 Related party transactions

Owing to the nature of the Academy Trust's operations and the composition of the board of Governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of Governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

No related party transactions took place in the year (2017: nil).

23 Agency arrangements

The Academy Trust distributes 16-19 bursary funds to students as an agent for EFSA. In the accounting period ended 31 August 2018 the trust received £18,915 and disbursed £12,862 from the fund. An amount of £15,747 is included in other creditors relating to undistributed funds that is repayable by EFSA.