

Company Registration No. 08137421 (England and Wales)

**ST FRANCIS XAVIER'S COLLEGE**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**GOVERNORS' REPORT AND AUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2023**

TUESDAY



\*ACIPHK3F\*

A05

19/12/2023

#72

COMPANIES HOUSE

# **ST FRANCIS XAVIER'S COLLEGE**

## **CONTENTS**

---

	<b>Page</b>
Reference and administrative details	1 - 2
Governors' report	3 - 10
Governance statement	11 - 15
Statement on regularity, propriety and compliance	16
Statement of governors' responsibilities	17
Independent auditor's report on the accounts	18 - 21
Independent reporting accountant's report on regularity	22 - 23
Statement of financial activities including income and expenditure account	24 - 25
Balance sheet	26
Statement of cash flows	27
Notes to the accounts including accounting policies	28 - 47

---

# ST FRANCIS XAVIER'S COLLEGE

## REFERENCE AND ADMINISTRATIVE DETAILS

---

### Members

Bro F Patterson (Resigned 21 September 2023)  
Mr D McCarthy  
L Le Touzo (Resigned 21 September 2023)  
Mr L Rippon (Resigned 1 October 2023)  
Dr A Keeley  
Bro J Hayes (Appointed 22 September 2023)  
Sis B Halligan (Appointed 22 September 2023)

### Governors

A Keeley (Appointed by members)  
N O'Hare (Appointed by members) (Resigned 6 July 2023)  
Bro F Patterson (Resigned 19 December 2022)  
L Riccio-Jones (Chair of Governors) (Resigned 22 September 2023)  
S Coleman (Parent governor) (Resigned 6 July 2023)  
A Austin (Parent governor) (Resigned 6 July 2023)  
D Hayes (Head Teacher/ Accounting Officer)  
L Le Touzo (Appointed by members) (Resigned 19 December 2022)  
J Owens (Chair of Governors from 3 October 2023)  
L Rippon (Appointed by members) (Resigned 19 December 2022)  
H Raley-Williams (Parent governor)  
R Coakley (Appointed by members) (Appointed 17 May 2023)  
K Forber (Parent governor) (Appointed 10 October 2022)  
J Mousley (Parent governor) (Appointed 10 October 2022)

### Senior management team

- Head Teacher
- Deputy Head Teacher
- Deputy Head Teacher
- Assistant Head Teacher
- Assistant Head Teacher
- Assistant Head Teacher
- Business Manager
- SENDCO (from 1 January 2023)
- Senior Pastoral Leader

D Hayes  
P Evans  
K Byrne  
K Arends  
K Lindop  
A Fitzsimons  
C Densmore  
C Liddy  
J Dudley

### Company secretary

D Banks

### Company registration number

08137421 (England and Wales)

### Registered office

Woolton Hill Road  
Liverpool  
L25 6EG

### Independent auditor

UHY Hacker Young Manchester LLP  
St James Building  
79 Oxford Street  
Manchester  
M1 6HT

# ST FRANCIS XAVIER'S COLLEGE

## REFERENCE AND ADMINISTRATIVE DETAILS

---

### **Bankers**

Lloyds Bank plc  
Liverpool Law Courts  
Merchants Court  
2-12 Lord Street  
Liverpool  
L2 1TS

### **Solicitors**

Hill Dickinson LLP  
50 Fountain Street  
Manchester  
M2 2AS

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2023

---

The governors present their annual report together with the accounts and auditor's report of the charitable company for the year 1 September 2022 to 31 August 2023. The annual report serves the purposes of both a trustees' report, and a directors' report and strategic report under company law.

The academy trust operates as an academy for pupils aged 11 to 19 serving a catchment area in South Liverpool. It has a pupil capacity of 980 for aged 11 to 16 and 250 for aged 16-19 and had a roll of 1,097 in the school census on 5 October 2023.

#### **Structure, governance and management**

##### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The governors of St Francis Xavier's College are also the directors of the charitable company for the purposes of company law. The governors act as the trustees for the charitable activities. The charitable company operates as St Francis Xavier's College.

In this report the term Member refers to a member of the Trust Board. The term Governor refers to a member of the Governing Board who is a Director and a Trustee. Details of the trustees and governors who served during the year, and to the date these accounts are approved are included in the Reference and Administrative Details on page 1.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### Governors' indemnities

The Trustees are indemnified in respect of their legal liability for financial losses arising as a result of a negligent act, accidental error or omission in the course of their official duties. The limit of this indemnity is £10,000,000.

##### Method of recruitment and appointment or election of governors

The Governing Board was reconstituted for July 2019 and all the Board members that continued renewed their terms of office. They all have a four year term that will be completed in July 2023. Three Governors subsequently resigned in July 2023.

The Academy shall have the following Governors as set out in its Articles of Association and funding agreement:

- Up to 10 Governors who are appointed by the Members
- A minimum of 2 up to 7 Parent Governors who are elected by the Parents of registered students at the college
- Up to 3 Staff governors, comprising up to 2 teachers and up to 1 support staff
- Up to 3 Co-Opted Governors

In 2022-2023 there were five Members who are entitled to nominate or appoint one or more Governors, they are detailed below:

Bro Francis Patterson  
Dr A Keeley  
L Le Touzo  
Mr D McCarthy  
Mr L Rippon

Governors are appointed for a four-year period, this time limit does not apply to the Head Teacher. The Head Teacher is an ex officio member of the Board of Governors. Subject to remaining eligible to be a particular type of Governor, any Governor can be re-appointed or re-elected.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### Policies and procedures adopted for the induction and training of governors

When appointing new Governors, the Members will consider the skills and experience of existing Governors in order to ensure that the Board has the necessary skills to contribute fully to the school's development.

There is a comprehensive Governor Induction Programme managed by the Company Secretary, tailored to the individual and includes a meeting with the Head Teacher, briefings by senior school staff, a tour of the school to meet staff and students and all necessary documentation for the fulfilment of the role.

The school has purchased Service Level Agreements with School Improvement Liverpool and the Archdiocese of Liverpool Secondary Schools' Trust. These both provide training for the Governing Board, as stand-alone sessions and also training sessions attached to Governing Board meetings.

A School Improvement Partner works with the school to offer guidance and support throughout the year as necessary and also to offer guidance for the Head Teacher's Appraisal.

#### Organisational structure

The Governing Board will establish an overall framework for the governance of the school and determine membership, terms of reference and procedures of committees and other groups. They receive reports including policies from its committees for ratification and monitor the activities of the committees through the minutes of their meetings. The Governing Board may from time to time establish working groups to perform specific tasks over a limited timescale.

There are 2 committees, meeting termly, all of whom are responsible for school policy, practice and performance and monitor aspects of the school work by discussion/review/challenge:

- Finance, Audit & Risk Committee– financial management, compliance with reporting and regulatory requirements, receiving reports from the Responsible Officer and drafting the annual budget. This committee will also meet to receive and approve the annual auditor's report.
- Education & Monitoring Committee – curriculum planning, target setting, behaviour & safety and assessment & examinations.

The following decisions are reserved for the Governors:

- To consider any proposals for changes to the status or constitution of the school and its committee structure.
- To appoint or remove the Chair and/or Vice Chair.
- To appoint the Head Teacher and Company Secretary.
- To approve the Development Plan and budget.

The Governors are responsible for setting general policy, adopting a development plan and budget, approving the statutory accounts, monitoring the school by the use of budgets and other data and making major decisions about the direction of the school, capital expenditure and staff appointments.

The Governors delegate responsibility for day to day leadership and management of the Academy to the Head Teacher and Senior Leadership Team.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### Arrangements for setting pay and remuneration of key management personnel

The School Teachers' Pay and Conditions Document (STPCD) applies to all key management personnel except the Business Manager. The Business Manager will be employed on the published National Joint Council (NJC) Local Government pay scale.

The Governing Board has adopted the Appraisal Policies from Liverpool City Council. All staff including the Senior Leadership Team have clear performance objectives, including for pupil progress. If all objectives are met, eligible staff will be awarded an incremental increase in line with the Pay Policy and the STPCD. This will be authorised by the Head Teacher on an annual basis before 31 October.

For the Head Teacher's Appraisal an appropriate committee will be constituted, who with the advice of the School Improvement Partner will make decisions regarding the authorisation of any pay progression for the Head Teacher. This will occur annually before 31 December.

The Governing Board is responsible for:

- Formal approval of the pay policy.
- Review of the pay award decisions to ensure that the Appraisal Policy and Pay Policy are implemented.
- Establishing a Pay Appeals Committee with delegated responsibility and authority to implement the relevant parts of the Pay Policy on its behalf.
- Appoint 3 members of the Governing Board to undertake the Head Teacher's appraisal and pay review on an annual basis.
- Reviewing and agreeing the school's budget including the staffing budget.
- Ensuring that all teacher's salaries (including that of the Head Teacher) are reviewed in line with statutory provision.

Any person employed to work at the school, other than the Head Teacher, must withdraw from any meeting at which the pay or appraisal of any other employee of the school is under discussion. The Head Teacher must withdraw from that part of the meeting where the subject of consideration is his or her own pay. A Governor must withdraw, where there is a conflict of interest or any doubt about his/her ability to act impartially.

No member of the Governing Board who is employed to work in the school shall be eligible for membership of this committee to review the Head Teacher's performance.

Where the committee has invited either a representative of the LA or an external adviser to attend and offer advice on the Head Teachers appraisal and the determination of the Head Teacher's pay, that person will withdraw at the same time as the Head Teacher while the committee reaches its decision. Any member of the committee required to withdraw will do so.

The Head Teacher is responsible for:

- Ensuring that staff performance is reviewed on an annual basis and always before 31 October, as per the relevant Appraisal Policies and Pay Policy.
- Where relevant, ensuring that pay recommendations for the Deputy Head Teachers and Assistant Head Teachers are made and submitted in accordance with the terms of the Pay Policy.
- Informing the Governing Board of appraisal and pay review decisions.
- Ensuring that staff are informed of the outcome of performance and pay decisions and of the right to appeal.
- Ensuring that all staff receive an annual statement of salary.
- Ensuring, when necessary, that staff are informed in writing when pay progression has not been successful, providing the reasons for failure to progress.

The Appeals Committee of the Governing Board is responsible for:

Making decisions on appeals regarding the Head Teachers decisions of failure to be pay progressed in accordance with the terms of the appeals procedures of the Pay Policy.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

The Appeals Committee of the Governing Board is responsible for:

Making decisions on appeals regarding the Head Teachers decisions of failure to be pay progressed in accordance with the terms of the appeals procedures of the Pay Policy.

#### Related parties and other connected charities and organisations

##### *Related Parties*

The Trustees of the Brothers of Christian Instruction owns the freehold of the college land and buildings and leases this to the Academy. The Academy leases its playing fields and other premises from the Trustees for Roman Catholic Purposes. There are no sponsors.

As an exempt charity, regulated by the principal regulator, the Department for Education (DfE), duties are placed on St Francis Xavier's Academy to act in the best interests of the trust's charitable objects and avoid conflicts of interests. We as trustees are aware of this obligation and are able to recognise what constitutes a conflict or related party transaction.

The academy trust will demonstrate that public funds have been used in an appropriate manner, protecting the reputations of the academy trust and its trustees and senior managers. We have introduced robust and effective measures to manage real and perceived conflicts to ensure prevention, identification, management and recording of conflicts of interest, backed up by policies. Management procedures are in place to support the decision making, reporting and recording of related party transactions, conflicts of interest and conflicts of loyalty for all senior staff, Members and Trustees.

The Academy Trust does not have any formal relationships with related parties or any other charities/companies/ organisations with which it cooperates in the pursuit of charitable activities.

The Senior Leadership Team continue to be an active part in the Liverpool and Liverpool Archdiocese Family of Schools and continue to attend local forums such as the Liverpool Association of Secondary Headteachers (LASH).

##### *Connected Parties*

The Academy has an active Parent Teacher Association; SFX PTA, which supports the work of the school and provides funds.

A SEND Independent School called SENDSCOPE has been established on the school premises. The Academy receives consultant SEND support in exchange for use in the room space.

##### *Community Organisations*

The Academy has strong collaborative links with its feeder primary schools, and other secondary schools within Liverpool and the Archdiocese of Liverpool.

The Head Teacher is a member of the Liverpool Association of Secondary Head Teachers (LASH). The school engages support and guidance from the Archdiocese of Liverpool Secondary School Improvement Trust (ALSSIT) and School Improvement Liverpool who also provide a School Improvement Partner to provide support to the Governing Board.

##### *Charities*

The school is active in supporting a range of local charities through fund raising activities in school.

##### *Trade Union facility time*

The Academy does not have any employees that are Trade Union representatives.

Trade unions are fully recognised and the Academy contributes towards pooled funds for trade union facility time.



# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### Objectives and activities

#### Objects and aims

The Academy is a caring, successful and improving school which currently has as its mission statement;

*"Life In All Its Fullness"*  
*John 10:10.*

The Academy provides students with a high quality Catholic education within a learning environment that gives them the best opportunity of the best possible life chances.

All that we do is rooted in Gospel Values and we strive to ensure that our young people have an aspiration to serve their community throughout their lives.

We aim to get the best for, and from, each student. We aim to enable each student to realise his or her full academic, spiritual, emotional, creative and physical potential, and to develop positive social and moral values.

We will endeavour to sustain the long term sustainability and continuity of Catholic education in our community.

Our Academy is a Catholic Christian community. Love, respect and compassion should be evident at all times.

#### Objectives

The priorities of the Academy Trust for the year were:-

- Ensure our school community understands and embraces our unique Catholic identity, charism and mission to "live life to the full".
- Further embed our curriculum, promoting a culture of high expectations, knowledge, challenge, ambition and achievement across school.
- Further embed our Xaverian school culture which is safe, orderly, routine rich, with minimal disruption to learning within a positive environment.
- Develop a personal Xaverian curriculum which supports students to develop and flourish in many diverse aspects of life, and provide them with the knowledge, character and cultural capital required to succeed in life.
- Governors and leaders at all levels model and uphold a shared demand for high expectations, to ensure the strongest collective effect on the quality of education and positive impact on students.
- Further increase Sixth Form admissions through the continued development and promotion of an ambitious curriculum, which demands a culture of high expectations, independence and success.
- Continue to ensure that our environment is safe, inspiring and sustainable, with underpinning operating practices that are robust, transparent and supportive whilst also demanding the best of everyone.

#### Strategies and activities for achieving the objectives

Since the last Governors' Report the Trust has continued to embed systems and policies established in the previous year, including:

- Sixth Form recruitment and quality assurance through an external review.
- Assessment cycle in the school.
- Quality assurance of the internal assessments. This includes a review of the written assessment tasks to ensure that they match the relevant Programme of Study.
- Standardisation of assessments to ensure that teachers are making accurate judgements regarding attainment levels.
- Further refined pastoral support systems to ensure a graduated response to behaviour management and support remains effective.
- Further enhanced SEND provision with the appointment of a new SENDCo.
- All Curriculum Leaders finalised their curriculum within their areas of responsibility to ensure that the students have access to learning that is ambitious, engaging, differentiated to suit ability and have opportunities for enhancement.
- Further expanded our connection to feeder primary schools to offer MFL support.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### Public benefit

The Governors confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charitable Company. The key public benefit delivered by the Academy Trust is the sustainability and development of high quality Catholic education.

#### **Strategic report**

##### Achievements and performance

The information below details the key performance indicators benchmarked against national criteria.

#### Key Performance Indicators - Pupils

Following the 2022 measures to support student outcomes, nationally the 2023 results reverted to be more comparable with 2019, pre pandemic outcomes. Our outcomes mirrored the national picture with the expected decline from the 2022 position. This was also the year group, who at post 16, did not sit GCSEs.

#### **Key Stage 4**

Measure	2022	2023
Progress 8 score	-0.39	-0.77
Attainment in English and maths – percentage of pupils achieving a grade 5+	44.4	37.9
Attainment 8 score	4.47	3.79
English Baccalaureate APS	4.07	3.46
The percentage of pupils that enter the EBacc	65.7%	53%
The percentage of pupils staying in education or going into employment after KS4	96%	98.3%

#### **Key Stage 5 (16-18)**

Measure	2022	2023
Attainment	C=	C-
Retention	59.6%	88%
Progress	-0.48 VA (29.54 APS)	-0.82VA (26.33 APS)

Although not where it has been in pre pandemic years, school attendance remained above national for the academic year at 92.48%, compared to 91.7% nationally and 20.5% persistent absenteeism, compared to 21.2% nationally.

The school leadership are aware of the areas within the school that require improvement and development. The Senior Leadership Team meet on a regular basis with the Curriculum Leaders and the Senior Leadership Team report to the Governors in the Education Committee meeting and the Governing Board meetings.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### Key performance indicators - Financial

The main financial performance indicator is the level of reserves held in the Balance Sheet to date. In particular, the management of spending against General Annual Grant (GAG) requires special attention. It is the Academy's management policy that in general terms the income received in any one year is spent for the benefit of those children in the school that year.

Management accounts are prepared monthly, some of the KPIs measured are:

- Staff costs to ESFA income
- Staff costs to total income
- Staff costs to expenditure
- Staff costs per pupil
- Average teacher cost
- Expenditure per pupil
- Expenditure to income

#### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

#### **Financial review**

Most of the Academy's income is obtained from Department for Education in the form of a General Annual Grant (GAG), the use of which is restricted to the objects of the Academy Trust. The GAG received during the year ended 31 August 2023 and the associated expenditure are shown as restricted funds in the statement of financial activities.

During the year ended 31 August 2023 total expenditure of £7,992,911 (excluding the fixed asset fund) was covered by grant funding from the DFE together with other incoming resources. The excess of expenditure over income for the year (excluding restricted fixed asset funds and pension reserve) was £183,148.

At 31 August 2023 the net book value of fixed assets was £17,804,540. Movements in tangible fixed assets are shown in notes 12 and 13 to the financial statements. The assets were used exclusively for providing education and the associated support services to the students of the Academy Trust.

#### Reserves policy

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The Academy is carrying a net surplus on funds excluding the pension scheme liability of £617,000, and at the end of the period has a reserves surplus of £157,190 on restricted funds.

The Governors have determined that the appropriate levels of free cash reserves should be approximately £250,000. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to deal with unexpected emergencies.

#### Investment policy

The Governors review on an annual basis the need to invest any substantial reserves.

The Governors are committed to ensuring that all funds under their control are managed in such a way as to maximise return whilst minimising risk.

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### Principal risks and uncertainties

The Academy Trust has undertaken further work during the year to develop and embed the system of internal control, including financial, operational and risk management, which is designed to protect the Academy Trust's assets and reputation.

A risk register is maintained and is reviewed annually by the Governors and more frequently where necessary. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the Trust and the actions being taken to reduce and mitigate the risks. Risks are to be prioritised using a consistent scoring system.

The Governors have identified and reviewed the following risk areas:

- Safeguarding
- Reputational
- Physical
- Infrastructure
- Governance
- Staffing
- Students
- Financial
- Business continuity

#### **Fundraising**

The Trust conducts fundraising activities which support income generation including lettings and school led events. All fundraising activity is administered via appropriate staff employed by the Academy Trust and support Trust objectives.

Occasionally the Academy Trust engages approved commercial participators within our fundraising activities such as school photography sessions and agency supply where the Trust receives a commission in line with the volume of sales activity.

#### **Plans for future periods**

The Academy Trust will continue to strive to improve the levels of performance of its students at all levels.

The Trust aims to:

- Fully implement the School Development Plan.
- Bring rapid improvements in all the areas identified.
- Complete and revisit the School Self-Assessment to measure progress in the areas of improvement.

#### **Funds held as custodian trustee on behalf of others**

The Academy and its Governors do not act as the custodian trustees of any other charity.

#### **Auditor**

In so far as the governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The governor's report, incorporating a strategic report, was approved by order of the members of the Governing Body on 15 December 2023 and signed on its behalf by:

*Jane Owens*

J Owens

**Chair of Governors**

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### Scope of responsibility

As the Governing Board, we acknowledge we have overall responsibility for ensuring that the Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Governing Board has delegated the day-to-day responsibility to the Head Teacher, as Accounting Officer, for ensuring the financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Francis Xavier's College and the Secretary of State for Education. They are also responsible for reporting to the governing body any material weakness or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The Governing Board has formally met 4 times during the year. Attendance during the year at meetings of the board of governors was as follows:

Governors	Meetings attended	Out of possible
A Keeley (Appointed by members)	4	4
N O'Hare (Appointed by members) (Resigned 6 July 2023)	4	4
Bro F Patterson (Resigned 19 December 2022)	0	2
L Riccio-Jones (Chair of Governors) (Resigned 22 September 2023)	3	4
S Coleman (Parent governor) (Resigned 6 July 2023)	4	4
A Austin (Parent governor) (Resigned 6 July 2023)	2	4
D Hayes (Head Teacher/ Accounting Officer)	4	4
L Le Touzo (Appointed by members) (Resigned 19 December 2022)	0	2
J Owens (Chair of Governors from 3 October 2023)	1	4
L Rippon (Appointed by members) (Resigned 19 December 2022)	0	2
H Raley-Williams (Parent governor)	3	4
R Coakley (Appointed by members) (Appointed 17 May 2023)	1	1
K Forber (Parent governor) (Appointed 10 October 2022)	2	3
J Mousley (Parent governor) (Appointed 10 October 2022)	1	3

During this year there were additions made to the Board to ensure greater focus on educational improvement. Two parent governors were appointed, both of whom are serving school senior leaders. A further governor was co-opted, who is also a serving school senior leader. At the end of the year, three long-standing governor's resigned as their term of office expired.

The main focus and challenge for the board this year has been the response to the DfE regarding transfer to a MAT, which has now been agreed.

# **ST FRANCIS XAVIER'S COLLEGE**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Conflicts of interest**

As an exempt charity, regulated by the principal regulator, the Department for Education (DfE), duties are placed on St Francis Xavier's Academy to act in the best interests of the trust's charitable objects and avoid conflicts of interests. We as trustees are aware of this obligation and are able to recognise what constitutes a conflict or related party transaction.

The academy trust will demonstrate that public funds have been used in an appropriate manner, protecting the reputations of the academy trust and its trustees and senior managers. We have introduced robust and effective measures to manage real and perceived conflicts to ensure prevention, identification, management and recording of conflicts of interest, backed up by policies. Management procedures are in place to support the decision making, reporting and recording of related party transactions, conflicts of interest and conflicts of loyalty for all senior staff, Members and Trustees.

The Academy Trust does not have any formal relationships with related parties or any other charities/companies/organisations with which it cooperates in the pursuit of charitable activities.

The Senior Leadership Team continue to be an active part in the Liverpool and Liverpool Archdiocese Family of Schools and continue to attend local forums such as the Liverpool Association of Secondary Headteachers (LASH).

### **Meetings**

Robust finance oversight is maintained through Full Governing body meetings, of which there were four in 2022/23, which included one meeting to receive the annual accounts. In addition to the full governing board meetings, the Finance, Audit and Risk Committee met four times during 2022/23. Also, the management accounts are circulated on a monthly basis to the Chair of Governors and Finance committee. Finally there is also one audit committee meeting to review the accounts ahead of the full governing body meeting.

### **Governance reviews**

Throughout this year the Academy Trust has been in discussion with the DfE regarding a future transfer to a Multi-Academy Trust. It was agreed in the summer term of 2023 that the College (SAT) would transfer to a local Catholic MAT by Spring 2024. At the same time, some Governor terms of office came to an end, and it was determined at the time to maintain the Board as was, as transfer to the MAT is imminent. For this reason, there has been no external review of Governance carried out as planned.

The Finance Committee is a sub-committee of the Governing Board and is constituted from members of the Governing Board.

The role of the Finance Committee is to advise the Governing Board on the comprehensiveness and effectiveness of the assurance framework. In particular, the Finance Committee advises and supports the Governing Board in fulfilling its roles and responsibilities, including its responsibility for providing the assurances required in the Accounting Officer's Statement of Regularity, Propriety and Compliance in the annual financial statements.

The Finance Committee has the authority to investigate any activity within its terms of reference, and has the right of access to obtain all the information and explanations it considers necessary, from whatever source, to fulfil its remit.

One of the key responsibilities of the Finance Committee is to review and monitor the budget and approve all key policies.

Attendance at the Finance Committee meetings was as follows:

# ST FRANCIS XAVIER'S COLLEGE

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

---

Governors	Meetings attended	Out of possible
A Keeley (Appointed by members)	3	4
N O'Hare (Appointed by members) (Resigned 6 July 2023)	3	4
L Riccio-Jones (Chair of Governors) (Resigned 22 September 2023)	4	4
D Hayes (Head Teacher/ Accounting Officer)	4	4
R Coakley (Appointed by members) (Appointed 17 May 2023)	1	1

### Review of value for money

As Accounting Officer of St Francis Xavier's College, the Head Teacher has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year.

The Academy benefits from the provision of an appropriately qualified Finance Committee which reviews key financial policies, systems and procedures, including the use of tenders. Auditors present reports on compliance to the Finance and Audit Committee.

The Finance Committee receive monthly management accounts. They have day to day access to all staff involved in purchasing and budget monitoring.

The Full Governing Board approves the budget each year and is mindful of the need to balance expenditure against income to ensure a secure financial foundation for the Academy Trust. The Governing Board also receives and approves the annual accounts and the external auditors' management report.

The Academy benchmarks financial performance against other academy trusts to demonstrate that the Trust provides good value for money.

Tender exercises are undertaken to ensure that high value contracts are assessed against the marketplace on a regular basis to ensure that long term contracts remain competitive.

All services and contracts are consistently appraised and negotiated to maintain value for money and quality of delivery. The academy will continue to compare its costs against other similar academies.

### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness.

The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The system of internal control has been in place in St Francis Xavier's College for the period 1 September 2022 to 31 August 2023 and up to the date of approval of the annual report and financial statements.

# **ST FRANCIS XAVIER'S COLLEGE**

## **GOVERNANCE STATEMENT (CONTINUED)**

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Capacity to handle risk**

The Governing Board has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks.

The Governing Board is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1 September 2022 to 31 August 2023 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Board.

### **The risk and control framework**

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the governing body;
- Regular reviews by the Finance Committee of reports presented which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- Setting targets to measure financial and other performance;
- Clearly defined purchasing (asset purchase or capital investment) guidelines;
- Identification and management of risks.

The Governing Board have appointed Haines Watts to carry out the internal audit function. The internal auditor's role includes giving advice on financial and other matters and performing a range of checks on the academy trust's financial systems.

In particular the checks carried out in the current period include;

- Testing of income systems and controls
- Testing of payroll systems and controls
- Testing of contracts and commitments

On a termly basis, the internal auditor reports to the board of governors, through the Finance Committee on the operation of the systems of control and on the discharge of the board of governors' financial responsibilities and prepares termly summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress. The work of the internal auditor has been in accordance with the requirements of the financial regulations and there were no items of significance reported.

### **Review of effectiveness**

As Accounting Officer, the Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- The work of the Internal Auditor
- The financial management and governance self-assessment process or the school resource management self-assessment tool.
- The work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.
- The work of the external auditor.
- Correspondence from ESFA e.g. financial noticed to improve/notice to improve (FNI/NTI) and 'minded to' letters.



# ST FRANCIS XAVIER'S COLLEGE

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by the order of the members of the governing body on 15 December 2023 and signed on its behalf by:

*David Hayes*

D Hayes

**Head Teacher/ Accounting Officer**

*Jane Owens*

J Owens

**Chair of Governors**

# ST FRANCIS XAVIER'S COLLEGE

## STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

As accounting officer of St Francis Xavier's College I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2022, including responsibilities for estates safety and management.

I confirm that I and the Governing Board are able to identify any material irregular or improper use of all funds by the Trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academy Trust Handbook 2022.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Governing Board and ESFA.

*David Hayes*

D Hayes

**Accounting Officer**

15 December 2023

# ST FRANCIS XAVIER'S COLLEGE

## STATEMENT OF GOVERNORS' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

The governors (who act as trustees for St Francis Xavier's College and are also the directors of St Francis Xavier's College for the purposes of company law) are responsible for preparing the governors' report and the accounts in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare accounts for each financial year. Under company law the governors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of governors on 15 December 2023 and signed on its behalf by:

*Jane Owens*  
J Owens  
Chair of Governors

# **ST FRANCIS XAVIER'S COLLEGE**

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST FRANCIS XAVIER'S COLLEGE**

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Opinion**

We have audited the accounts of St Francis Xavier's College for the year ended 31 August 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the accounts, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023 issued by the Education and Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the governors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the governors with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the annual report other than the accounts and our auditor's report thereon. The governors are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the accounts themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# ST FRANCIS XAVIER'S COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST FRANCIS XAVIER'S COLLEGE (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the governors' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the governors' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the governors' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of governors**

As explained more fully in the statement of governors' responsibilities, the governors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error. In preparing the accounts, the governors are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

**Extent to which the audit was considered capable of detecting irregularities including fraud**  
Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# ST FRANCIS XAVIER'S COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST FRANCIS XAVIER'S COLLEGE (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Identifying and assessing potential risks related to irregularities**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, we considered the following:

- The nature of the industry and sector, control environment and business performance.
- Any matters we identified having obtained and reviewed the company's documentation of their policies and procedures relating to:
- Identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- The internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- The matters discussed among the audit engagement team and involving relevant internal specialists, including tax, and industry specialists regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas: recognition of income and misappropriation of funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks the academy operates in, focussing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Academies Accounts Direction.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the academy's ability to operate or to avoid a material penalty.

Our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management and those charged with governance concerning actual and potential litigation claims;
- In addressing the risk of fraud through inappropriate recording of income, we review the existence and completeness of ESFA income and reconcile all other material income streams to third party evidence;
- We carry out a detailed review of deferred income, including a review of amounts released to income in the year.
- We review a sample of expenditure to ensure it has been appropriately authorised and that tender process have been followed where applicable;
- We carry out a review of the register of interests and minutes to ensure that all related parties have been disclosed adequately;
- In assessing the risk of fraud through management override of controls, testing the appropriateness of journal entries and assessing whether judgements made in making accounting estimates are indicative of potential bias.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

# ST FRANCIS XAVIER'S COLLEGE

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST FRANCIS XAVIER'S COLLEGE (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Zoe Duffy*

**Zoë Duffy BFP FCA (Senior Statutory Auditor)  
for and on behalf of UHY Hacker Young Manchester LLP**

18/12/2023  
.....

**Chartered Accountants  
Statutory Auditor**

St James Building  
79 Oxford Street  
Manchester  
M1 6HT

# **ST FRANCIS XAVIER'S COLLEGE**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST FRANCIS XAVIER'S COLLEGE AND THE EDUCATION AND SKILLS FUNDING AGENCY**

***FOR THE YEAR ENDED 31 AUGUST 2023***

---

In accordance with the terms of our engagement letter and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2022 to 2023, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by St Francis Xavier's College during the period 1 September 2022 to 31 August 2023 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St Francis Xavier's College and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the St Francis Xavier's College and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the St Francis Xavier's College and the ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of St Francis Xavier's College's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of St Francis Xavier's College's funding agreement with the Secretary of State for Education dated 20 February 2012 and the Academies Financial Handbook, extant from 1 September 2022, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2022 to 2023. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2022 to 31 August 2023 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

In line with the Framework and guide for External Auditors and Reporting Accountants of Academy Trusts issued April 2023, we have not performed any additional procedures regarding the academy trust's compliance with safeguarding, health and safety and estates management.



# ST FRANCIS XAVIER'S COLLEGE

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST FRANCIS XAVIER'S COLLEGE AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2023**

---

### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2022 to 31 August 2023 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Zoe Duffy*

### **Reporting Accountant**

UHY Hacker Young Manchester LLP

Dated: 18/12/2023 .....

# ST FRANCIS XAVIER'S COLLEGE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted funds £	Restricted funds: General £ Fixed asset £	Total 2023 £	Total 2022 £
<b>Income and endowments from:</b>					
Donations and capital grants	3	-	60,711	271,197	331,908
Charitable activities:					
- Funding for educational operations	4	-	7,388,481	-	7,388,481
Other trading activities	5	354,583	127,376	-	481,959
Investments	6	65	-	-	65
<b>Total</b>		<b>354,648</b>	<b>7,576,568</b>	<b>271,197</b>	<b>8,202,413</b>
<b>Expenditure on:</b>					
Charitable activities:					
- Educational operations	8	170,667	7,822,244	687,872	8,680,783
<b>Total</b>	7	<b>170,667</b>	<b>7,822,244</b>	<b>687,872</b>	<b>8,680,783</b>
<b>Net income/(expenditure)</b>		<b>183,981</b>	<b>(245,676)</b>	<b>(416,675)</b>	<b>(478,370)</b>
Transfers between funds	18	(183,981)	31,528	152,453	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	21	-	862,000	-	862,000
<b>Net movement in funds</b>		<b>-</b>	<b>647,852</b>	<b>(264,222)</b>	<b>383,630</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		-	(1,107,662)	17,582,799	16,475,137
Total funds carried forward		-	(459,810)	17,318,577	16,858,767

# ST FRANCIS XAVIER'S COLLEGE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

Comparative year information Year ended 31 August 2022	Notes	Unrestricted funds £	Restricted funds: General £	Fixed asset £	Total 2022 £
<b>Income and endowments from:</b>					
Donations and capital grants	3	-	11,365	1,149,817	1,161,182
Charitable activities:					
- Funding for educational operations	4	-	7,061,578	-	7,061,578
Other trading activities	5	340,070	84,072	-	424,142
Investments	6	83	-	-	83
<b>Total</b>		<u>340,153</u>	<u>7,157,015</u>	<u>1,149,817</u>	<u>8,646,985</u>
<b>Expenditure on:</b>					
Charitable activities:					
- Educational operations	8	159,985	7,595,798	577,964	8,333,747
<b>Total</b>	7	<u>159,985</u>	<u>7,595,798</u>	<u>577,964</u>	<u>8,333,747</u>
<b>Net income/(expenditure)</b>		180,168	(438,783)	571,853	313,238
Transfers between funds	18	(180,168)	134,310	45,858	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	21	-	2,218,000	-	2,218,000
<b>Net movement in funds</b>		-	1,913,527	617,711	2,531,238
<b>Reconciliation of funds</b>					
Total funds brought forward		-	(3,021,189)	16,965,088	13,943,899
Total funds carried forward		-	(1,107,662)	17,582,799	16,475,137

# ST FRANCIS XAVIER'S COLLEGE

## BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	12	17,154,540		17,438,762	
Investments	13	650,000		650,000	
		<u>17,804,540</u>		<u>18,088,762</u>	
<b>Current assets</b>					
Debtors	14	332,495		633,845	
Cash at bank and in hand		593,814		494,277	
		<u>926,309</u>		<u>1,128,122</u>	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	15	(830,082)		(848,747)	
<b>Net current assets</b>			96,227		279,375
<b>Total assets less current liabilities</b>			17,900,767		18,368,137
Creditors: amounts falling due after more than one year	16	(425,000)		(445,000)	
<b>Net assets excluding pension liability</b>			17,475,767		17,923,137
Defined benefit pension scheme liability	21	(617,000)		(1,448,000)	
<b>Total net assets</b>			<u>16,858,767</u>		<u>16,475,137</u>
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	18				
- Fixed asset funds		17,318,577		17,582,799	
- Restricted income funds		157,190		340,338	
- Pension reserve		(617,000)		(1,448,000)	
<b>Total restricted funds</b>		<u>16,858,767</u>		<u>16,475,137</u>	
<b>Unrestricted income funds</b>	18		-		-
<b>Total funds</b>			<u>16,858,767</u>		<u>16,475,137</u>

The accounts on pages 24 to 47 were approved by the governors and authorised for issue on 15 December 2023 and are signed on their behalf by:

*Jane Owens*  
J Owens  
Chair of Governors

Company registration number 08137421 (England and Wales)

# ST FRANCIS XAVIER'S COLLEGE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
<b>Cash flows from operating activities</b>					
Net cash (used in)/provided by operating activities	22		(44,868)		262,670
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		65		83	
Capital grants from DfE Group		567,990		821,445	
Purchase of tangible fixed assets		(403,650)		(1,175,676)	
<b>Net cash provided by/(used in) investing activities</b>			164,405		(354,148)
<b>Cash flows from financing activities</b>					
Repayment of other loan		(20,000)		(20,000)	
<b>Net cash used in financing activities</b>			(20,000)		(20,000)
<b>Net increase/(decrease) in cash and cash equivalents in the reporting period</b>			99,537		(111,478)
Cash and cash equivalents at beginning of the year			494,277		605,755
<b>Cash and cash equivalents at end of the year</b>			593,814		494,277

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

##### 1.1 Basis of preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2022 to 2023 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

St Francis Xavier's College meets the definition of a public benefit entity under FRS 102.

##### 1.2 Going concern

The governors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

##### 1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

###### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

###### Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

###### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

---

### 1 Accounting policies

(Continued)

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated fixed assets

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

### 1.5 Tangible fixed assets and depreciation

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line/reducing balance basis over its expected useful life, as follows:

Land and buildings	45 - 50 years straight line
Plant and machinery	25% reducing balance
Building adaptations	10 years straight line
Fixtures, fittings & equipment	25% reducing balance/3 years straight line

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

---

#### 1 Accounting policies

(Continued)

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

The majority of the land and buildings occupied by the Academy since conversion on 1 August 2012 are subject to a Supplemental Agreement between the beneficial owners (The Trustees of the Brother of Christian Instruction) and the Secretary of State. Under this agreement the land and buildings are made available at no cost for the use of the Academy for the shorter of, the duration of the funding agreement or, two years notice from the beneficial owners. In the opinion of the Governors, in substance, the Academy has the full future benefit of the land and buildings occupied and as such an asset representing this right of use has been included in the balance sheet at its value on conversion and is being depreciated over its useful economic life of 45 years. The land and buildings are capitalised on a depreciated replacement cost basis, with a land element of £528,000. Land is not depreciated.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leased assets

Rentals payable under operating leases are charged on a straight line basis over the period of the lease.

#### 1.8 Investments

Investment properties are included in the balance sheet at their open market value and are not depreciated, in accordance with FRS102.

#### 1.9 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

##### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.



# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

---

### 1 Accounting policies

(Continued)

#### 1.10 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.11 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a projected unit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education and Skills Funding Agency where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education and Skills Funding Agency.

#### 1.13 Agency Arrangements

The academy trust acts as an agent in distributing 16-19 bursary funds from ESFA. Payments received from ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The trust can use up to 5% of the allocation towards its own administration costs and this is recognised in the Statement of Financial Activities.

The funds received and paid and any balances held are disclosed in note 20.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

#### 1 Accounting policies

(Continued)

##### 1.14 Other loans

Other loans are recorded at amortised cost. The Academy considers this to be appropriate as the loan is a public benefit entity concessionary loan which is interest free.

#### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2023. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

The ultimate responsibility for setting the assumptions is that of the Academy Trust, as the employer, however each year the LGPS actuary proposes a standard set of assumptions as part of the valuation exercise, using their expert opinion, and which comply with the accounting requirements. The Academy Trust has, in practice with most employers, adopted the recommended actuarial assumptions following further consultation with its auditors to ensure these assumptions are reasonable and in line with those adopted by other academy trusts.

The key assumption is the discount rate, which is the estimated rate of long-term investment returns. This year the discount rate of 3.85% is slightly lower than the rate of 4.3% used in 2022. Since a lower discount rate means assets will grow less rapidly in the future, this results in higher current liabilities.

##### Critical areas of judgement

##### Useful economic lives of tangible assets

The annual depreciation charge for tangible fixed assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

#### 3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Capital grants	-	271,197	271,197	1,149,817
Other donations	-	60,711	60,711	11,365
	-	331,908	331,908	1,161,182

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>DfE/ESFA grants</b>				
General annual grant (GAG)	-	6,971,226	6,971,226	6,781,664
Other DfE/ESFA grants:				
- ITT bursaries grants	-	12,420	12,420	6,720
- Others	-	396,626	396,626	249,368
	-	7,380,272	7,380,272	7,037,752
<b>Other government grants</b>				
Local authority grants	-	8,209	8,209	23,826
<b>Total funding</b>	-	7,388,481	7,388,481	7,061,578

### 5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Hire of facilities	85,742	-	85,742	87,590
Catering income	268,841	-	268,841	252,480
Income from other schools	-	-	-	20,545
Trip income	-	109,963	109,963	6,302
Other income	-	17,413	17,413	57,225
	354,583	127,376	481,959	424,142

### 6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Other investment income	65	-	65	83

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

### 7 Expenditure

	Staff costs £	Non-pay expenditure Premises £	Other £	Total 2023 £	Total 2022 £
Academy's educational operations					
- Direct costs	4,845,791	319,369	724,797	5,889,957	5,656,126
- Allocated support costs	1,398,989	950,353	441,484	2,790,826	2,677,621
	<u>6,244,780</u>	<u>1,269,722</u>	<u>1,166,281</u>	<u>8,680,783</u>	<u>8,333,747</u>

#### Net income/(expenditure) for the year includes:

	2023 £	2022 £
Operating lease rentals	20,552	20,870
Depreciation of tangible fixed assets	687,872	577,964
Fees payable to auditor for:		
- Audit	11,385	10,350
- Other services	16,100	22,675
Net interest on defined benefit pension liability	<u>57,000</u>	<u>58,000</u>

### 8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>Direct costs</b>				
Educational operations	-	5,889,957	5,889,957	5,656,126
<b>Support costs</b>				
Educational operations	170,667	2,620,159	2,790,826	2,677,621
	<u>170,667</u>	<u>8,510,116</u>	<u>8,680,783</u>	<u>8,333,747</u>

#### Analysis of costs

	2023 £	2022 £
<b>Direct costs</b>		
Teaching and educational support staff costs	4,845,791	4,660,883
Staff development	7,793	5,753
Depreciation	319,369	267,733
Technology costs	58,498	65,548
Educational supplies and services	186,344	306,994
Examination fees	120,998	108,987
Educational consultancy	99,171	142,860
Other direct costs	251,993	97,368
	<u>5,889,957</u>	<u>5,656,126</u>
<b>Support costs</b>		
Support staff costs	1,312,185	1,349,375
Depreciation	368,503	310,231

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 8 Charitable activities

(Continued)

Technology costs	37,307	56,140
Recruitment and support	9,230	5,626
Maintenance of premises and equipment	105,199	67,622
Cleaning	7,130	16,814
Energy costs	244,134	285,738
Rent, rates and other occupancy costs	196,628	125,542
Insurance	26,048	24,548
Security and transport	2,711	7,389
Catering	170,667	159,985
Finance costs	57,000	58,000
Legal costs	60,599	48,402
Other support costs	74,102	46,641
Governance costs	119,383	115,568
	<u>2,790,826</u>	<u>2,677,621</u>

### 9 Staff

#### Staff costs

Staff costs during the year were:

	2023 £	2022 £
Wages and salaries	4,416,388	4,062,935
Social security costs	433,024	403,073
Pension costs	956,635	1,033,512
Staff costs - employees	<u>5,806,047</u>	<u>5,499,520</u>
Agency staff costs	410,473	561,084
Staff restructuring costs	28,260	30,000
	<u>6,244,780</u>	<u>6,090,604</u>
Staff development and other staff costs	12,887	7,950
Total staff expenditure	<u>6,257,667</u>	<u>6,098,554</u>

Staff restructuring costs comprise:

Severance payments	<u>28,260</u>	<u>30,000</u>
--------------------	---------------	---------------

#### Severance payments

The academy trust paid 5 severance payments in the year, disclosed in the following bands:

£0 - £25,000	5
--------------	---

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 9 Staff

(Continued)

#### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2023 Number	2022 Number
Teachers	65	63
Administration and support	69	68
Management	6	5
	<u>140</u>	<u>136</u>

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs and employer national insurance contributions) exceeded £60,000 was:

	2023 Number	2022 Number
In the band £60,001 - £70,000	3	3
In the band £70,001 - £80,000	3	2
In the band £100,000 - £110,000	<u>1</u>	<u>1</u>

#### Key management personnel

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £823,050 (2022: £644,304 ).

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

---

### 10 Governors' remuneration and expenses

The Principal and other staff governors only receive remuneration in respect of services they provide undertaking the roles of Principal and staff, and not in respect of their services as governors. Other governors did not receive any payments, other than expenses, from the academy trust in respect of their role as governors. During the year, travel and subsistence payments totalling £nil (2021 - £nil) were reimbursed to the governors.

The value of governors' remuneration and other benefits was as follows:

Mr D Hayes (Head Teacher):

Remuneration £105,000 - £110,000 (2022: £100,000 - £105,000)

Employer's pension contributions £25,000 - £30,000 (2022: £15,000 - £20,000)

Ms A Fitzsimmons (Staff trustee) (resigned 9 September 2021):

Remuneration £0 - £5,000 (2022: £0,000 - £5,000)

Employer's pension contributions £0,000 - £5,000 (2022: £10,000 - £15,000)

Ms G Butcher (Support staff trustee) (resigned 18 March 2021):

Remuneration £0 - £5,000 (2022: £0,000 - £5,000)

Employer's pension contributions £0 - £5,000 (2022: £0 - £5,000)

Mr P Evans (Interim accounting officer & staff trustee) (appointed 1 January 2021) (resigned 12 April 2021):

Remuneration £0 - £5,000 (2022: £0,000 - £5,000)

Employer's pension contributions £0 - £5,000 (2022: £5,000 - £10,000)

Other related party transactions involving the governors are set out within the related parties note.

### 11 Governors' and officers' insurance

In accordance with normal commercial practice, the academy trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £10,000,000 on any one claim. This expense is now covered by the Risk Protection Arrangement (RPA) paid to the ESFA.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 12 Tangible fixed assets

	Land and buildings	Plant and machinery	Building adaptations	Fixtures, fittings & equipment	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 September 2022	19,669,543	69,603	1,971,936	287,787	21,998,869
Additions	-	1,518	165,024	237,108	403,650
At 31 August 2023	19,669,543	71,121	2,136,960	524,895	22,402,519
<b>Depreciation</b>					
At 1 September 2022	3,650,296	61,286	658,344	190,181	4,560,107
Charge for the year	408,991	2,459	194,525	81,897	687,872
At 31 August 2023	4,059,287	63,745	852,869	272,078	5,247,979
<b>Net book value</b>					
At 31 August 2023	15,610,256	7,376	1,284,091	252,817	17,154,540
At 31 August 2022	16,019,247	8,317	1,313,592	97,606	17,438,762

The land and buildings inherited on conversion were valued by FHP Property Consultants in December 2013 on a depreciated replacement cost basis at £12,300,000, which includes a land element of £528,000 which is not depreciated.

In 2015/16 the new science block and upgrade of the existing sports hall and surrounding areas was completed and transferred to land and buildings. This was valued on an actual cost basis of £7,369,543 provided by Liverpool City Council.

### 13 Fixed asset investments

	Freehold investment property £
<b>Market value</b>	
At 1 September 2022 and 31 August 2023	650,000
<b>Historical cost:</b>	
At 31 August 2023	275,000
At 31 August 2022	275,000

The latest property valuation was performed by Fifield Glyn, a firm of Independent Chartered Surveyors on 30 July 2021, on an open market value basis. This valuation is considered to be the property's fair value at year end by the trustees. The valuation is in accordance with the RICS appraisal and valuation manual.



# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

### 14 Debtors

	2023 £	2022 £
Trade debtors	17,848	18,192
Other debtors	60,178	94,609
Prepayments and accrued income	254,469	521,044
	<u>332,495</u>	<u>633,845</u>

### 15 Creditors: amounts falling due within one year

	2023 £	2022 £
Other loans	20,000	20,000
Trade creditors	121,121	174,602
Other taxation and social security	210,007	199,369
Other creditors	41,801	41,158
Accruals and deferred income	437,153	413,618
	<u>830,082</u>	<u>848,747</u>

### 16 Creditors: amounts falling due after more than one year

	2023 £	2022 £
Other loans	<u>425,000</u>	<u>445,000</u>
<b>Analysis of loans</b>	<b>2023 £</b>	<b>2022 £</b>
Wholly repayable within five years	445,000	465,000
Less: included in current liabilities	<u>(20,000)</u>	<u>(20,000)</u>
Amounts included above	<u>425,000</u>	<u>445,000</u>
<b>Loan maturity</b>		
Debt due in one year or less	20,000	20,000
Due in more than one year but not more than two years	20,000	20,000
Due in more than two years but not more than five years	60,000	60,000
Due in more than five years	345,000	365,000
	<u>445,000</u>	<u>465,000</u>

Other loans includes an interest free 30 year loan to St Francis Xavier's College from the LCC to finance the school's contribution to the cost of the new science block. This loan is ESFA approved.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2023

#### 17 Deferred income

	2023 £	2022 £
Deferred income is included within:		
Creditors due within one year	316,773	13,545
Deferred income at 1 September 2022	13,545	31,677
Released from previous years	(13,545)	(31,677)
Resources deferred in the year	316,773	13,545
Deferred income at 31 August 2023	316,773	13,545

At the balance sheet date the academy trust was holding funds received in advance for DfC funding £13,298 (2022: £13,545), growth grant £23,925 (2022: £nil), CIF £261,729 (2022: £nil) and trip income £17,821 (2022: £nil).

#### 18 Funds

	Balance at 1 September 2022 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2023 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	340,338	6,971,226	(7,185,902)	31,528	157,190
Other DfE/ESFA grants	-	409,046	(409,046)	-	-
Other government grants	-	8,209	(8,209)	-	-
Other restricted funds	-	188,087	(188,087)	-	-
Pension reserve	(1,448,000)	-	(31,000)	862,000	(617,000)
	(1,107,662)	7,576,568	(7,822,244)	893,528	(459,810)
<b>Restricted fixed asset funds</b>					
DfE group capital grants	17,582,799	271,197	(687,872)	152,453	17,318,577
<b>Total restricted funds</b>	16,475,137	7,847,765	(8,510,116)	1,045,981	16,858,767
<b>Unrestricted funds</b>					
General funds	-	354,648	(170,667)	(183,981)	-
<b>Total funds</b>	16,475,137	8,202,413	(8,680,783)	862,000	16,858,767

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

### 18 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

- (i) General Annual Grant (GAG) must be used for the normal running costs of the academy.
- (ii) The other government grants fund is used to track grants provided by local and central government departments.
- (iii) The other restricted fund tracks grants, donations and other income arising from sources other than grants provided by central and local government departments.
- (iv) The pensions reserve is a restricted fund to account for the liability arising under the Local Government Pension Scheme.
- (v) The restricted fixed asset funds are carried forward to meet the specific costs of fixed asset projects and to cover the depreciation charges that will be required on these projects going forward as well as the current fixed assets held.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2023.

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2021 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2022 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	441,811	6,781,664	(7,017,447)	134,310	340,338
Other DfE/ESFA grants	-	256,088	(256,088)	-	-
Other government grants	-	23,826	(23,826)	-	-
Other restricted funds	-	95,437	(95,437)	-	-
Pension reserve	(3,463,000)	-	(203,000)	2,218,000	(1,448,000)
	<u>(3,021,189)</u>	<u>7,157,015</u>	<u>(7,595,798)</u>	<u>2,352,310</u>	<u>(1,107,662)</u>
<b>Restricted fixed asset funds</b>					
DfE group capital grants	16,965,088	1,149,817	(577,964)	45,858	17,582,799
	<u>16,965,088</u>	<u>1,149,817</u>	<u>(577,964)</u>	<u>45,858</u>	<u>17,582,799</u>
<b>Total restricted funds</b>	<u>13,943,899</u>	<u>8,306,832</u>	<u>(8,173,762)</u>	<u>2,398,168</u>	<u>16,475,137</u>
<b>Unrestricted funds</b>					
General funds	-	340,153	(159,985)	(180,168)	-
	<u>-</u>	<u>340,153</u>	<u>(159,985)</u>	<u>(180,168)</u>	<u>-</u>
<b>Total funds</b>	<u>13,943,899</u>	<u>8,646,985</u>	<u>(8,333,747)</u>	<u>2,218,000</u>	<u>16,475,137</u>

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 19 Analysis of net assets between funds

	Unrestricted Funds £	General £	Restricted funds: Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2023 are represented by:</b>				
Tangible fixed assets	-	-	17,154,540	17,154,540
Fixed asset investments	-	-	650,000	650,000
Current assets	23,907	902,402	-	926,309
Current liabilities	(23,907)	(745,212)	(60,963)	(830,082)
Non-current liabilities	-	-	(425,000)	(425,000)
Pension scheme liability	-	(617,000)	-	(617,000)
<b>Total net assets</b>	<b>-</b>	<b>(459,810)</b>	<b>17,318,577</b>	<b>16,858,767</b>

	Unrestricted Funds £	General £	Restricted funds: Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2022 are represented by:</b>				
Tangible fixed assets	-	-	17,438,762	17,438,762
Fixed asset investments	-	-	650,000	650,000
Current assets	-	1,128,122	-	1,128,122
Current liabilities	-	(787,784)	(60,963)	(848,747)
Non-current liabilities	-	-	(445,000)	(445,000)
Pension scheme liability	-	(1,448,000)	-	(1,448,000)
<b>Total net assets</b>	<b>-</b>	<b>(1,107,662)</b>	<b>17,582,799</b>	<b>16,475,137</b>

### 20 Agency Arrangements

The academy trust distributes 16-19 bursary funds to students as an agent for the ESFA. In the accounting period ending 31 August 2023 the trust received £12,627 (2022: £14,537) and disbursed £12,627 (2022: £14,537) from the fund, with the balance carried forward totalling £nil.

### 21 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Liverpool City Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2020, and that of the LGPS related to the period ended 31 March 2019:

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

---

### 21 Pension and similar obligations

(Continued)

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academy trusts. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 30 October 2023.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 28.68% of pensionable pay (including a 0.08% employer administration charge).
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £220,200 million giving a notional past service deficit of £39,800 million
- the SCAPE discount rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 1.7% above the rate of CPI, and is based on the Office for Budget Responsibility's forecast for long-term GDP growth.

The next valuation result is due to be implemented from 1 April 2027.

The employer's pension costs paid to TPS in the period amounted to £732,081 (2022: £673,352).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The agreed contribution rates for future years are 19.9% for employers and 5.5 - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 21 Pension and similar obligations

(Continued)

Total contributions made	2023 £	2022 £
Employer's contributions	292,000	262,000
Employees' contributions	70,000	60,000
Total contributions	362,000	322,000
Principal actuarial assumptions	2023 %	2022 %
Rate of increase in salaries	4.3	4.4
Rate of increase for pensions in payment/inflation	2.9	3
Discount rate for scheme liabilities	5.4	4.3
Inflation assumption (CPI)	2.8	2.9

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2023 Years	2022 Years
Retiring today		
- Males	20.9	22.4
- Females	24	25.9
Retiring in 20 years		
- Males	22.4	20.9
- Females	25.9	24

### Sensitivity analysis

	+0.05% discount rate	p.a.+0.25% inflation	p.a.+0.25% pay growth	p.a.1 increase in life expectancy	year in
	£	£	£	£	
Liabilities	4,446,000	5,007,000	4,849,000	4,911,000	
Assets	(4,195,000)	(4,195,000)	(4,195,000)	(4,195,000)	
Deficit/(surplus)	251,000	812,000	654,000	716,000	
Projected Service Cost for next year	168,000	205,000	192,000	197,000	
Projected Interest Cost for next year	7,000	36,000	27,000	31,000	

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

### 21 Pension and similar obligations

(Continued)

#### The academy trust's share of the assets in the scheme

	2023 Fair value £	2022 Fair value £
Equities	2,182,000	1,614,000
Government bonds	239,000	312,000
Other bonds	76,000	117,000
Cash/liquidity	46,000	74,000
Property	503,000	362,000
Other assets	1,149,000	871,000
Total market value of assets	<u>4,195,000</u>	<u>3,350,000</u>

The actual return on scheme assets was £647,000 (2022: £(147,000)).

#### Amount recognised in the statement of financial activities

	2023 £	2022 £
Current service cost	266,000	407,000
Interest income	(148,000)	(57,000)
Interest cost	205,000	115,000
Total operating charge	<u>323,000</u>	<u>465,000</u>

#### Changes in the present value of defined benefit obligations

	2023 £
At 1 September 2022	4,798,000
Current service cost	266,000
Interest cost	205,000
Employee contributions	70,000
Actuarial gain	(363,000)
Benefits paid	(164,000)
At 31 August 2023	<u>4,812,000</u>

# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

### 21 Pension and similar obligations

(Continued)

#### Changes in the fair value of the academy trust's share of scheme assets

	2023 £
At 1 September 2022	3,350,000
Interest income	142,000
Actuarial (gain)/loss	505,000
Employer contributions	292,000
Employee contributions	70,000
Benefits paid	(164,000)
At 31 August 2023	4,195,000

### 22 Reconciliation of net (expenditure)/income to net cash flow from operating activities

	Notes	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the statement of financial activities)		(478,370)	313,238
Adjusted for:			
Capital grants from DfE and other capital income		(271,197)	(1,149,817)
Investment income receivable	6	(65)	(83)
Defined benefit pension costs less contributions payable	21	(26,000)	145,000
Defined benefit pension scheme finance cost	21	57,000	58,000
Depreciation of tangible fixed assets		687,872	577,964
Decrease/(increase) in debtors		4,557	(23,048)
(Decrease)/increase in creditors		(18,665)	341,416
Net cash (used in)/provided by operating activities		(44,868)	262,670

### 23 Analysis of changes in net funds

	1 September 2022 £	Cash flows £	31 August 2023 £
Cash	494,277	99,537	593,814
Loans falling due within one year	(20,000)	-	(20,000)
Loans falling due after more than one year	(445,000)	20,000	(425,000)
	29,277	119,537	148,814



# ST FRANCIS XAVIER'S COLLEGE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

---

### 24 Long-term commitments

#### Operating leases

At 31 August 2023 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2023 £	2022 £
Amounts due within one year	35,258	18,978
Amounts due in two and five years	88,506	5,500
Amounts due after five years	69,462	-
	<u>193,226</u>	<u>24,478</u>

### 25 Related party transactions

Owing to the nature of the academy trust's operations and the composition of the board of governors being drawn from local public and private sector organisations, transactions may take place with organisations in which the academy trust has an interest.

All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures, with an elevated scrutiny given the existence of the connected parties.

The following related party transactions took place in the period of account:

During the year the academy received rental income of £8,592 (2022: £7,659) from A Wright, the daughter of Assistant Headteacher, K Lindop.

### 26 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.