

Company Registration No. 08114513 (England and Wales)



**APOLLO PARTNERSHIP TRUST  
(A COMPANY LIMITED BY GUARANTEE)  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**



# APOLLO PARTNERSHIP TRUST

## TRUST INFORMATION

---

### Members

S Phelps  
A Pritchard  
A Stephenson  
S Reed (resigned 1 June 2021)

### Trustees

M Worrell (Chairperson)  
J Knifton (Vice chairperson)  
R Cairns  
R Dennis (resigned 31 August 2021)  
J Patrick  
A Presland  
A Pritchard  
G Stacey  
B Smith (resigned 14 May 2021)  
L Vassie (appointed 1 November 2021)  
A Sonola (appointed 1 November 2021)  
C Thornton (appointed 1 November 2021)

### Chief Executive Officer

J Patrick

### Trust Leadership Team (MLT)

Chief Executive Officer & Executive Secondary Headteacher  
Chief Finance and Operations Director  
Co-Head of School, The Newbridge School  
Co-Head of School, The Newbridge School  
Head of The Castle Rock School (until 3 January 2021)  
Head of The Castle Rock School (from 1 January 2021)  
Primary Lead & Headteacher, Broom Leys Primary School  
Trust Governance Officer (until 6 October 2021)

J Patrick  
M Adams  
K Farragher  
N Fox  
M Gamble  
D Baldwin  
R Prior  
S McDonough

### Company Secretary

M Adams

### Company registration number

08114513 (England and Wales)

### Registered office

The Castle Rock High School  
Meadow Lane  
Coalville  
Leicestershire  
LE67 4BR

### Academies operated

The Castle Rock High School  
Newbridge High School  
Broom Leys Primary School

### Location

Coalville  
Coalville  
Coalville

### Head

D Baldwin  
K Farragher and N Fox  
R Prior

### Independent auditor

RSM UK Audit LLP  
Rivermead House  
7 Lewis Court  
Grove Park  
Leicester  
Leicestershire  
LE19 1SD

### Bankers

Lloyds Bank plc  
20 Belvoir Road  
Town Centre  
Coalville  
LE67 3QH

---

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year ended 31 August 2021. The report serves the purposes of both a Trustees' report, strategic report and directors' report under company law.

At the beginning of the financial year the trust comprised 2 secondary and 1 primary academies covering the age range of 4-18 including the following:

- Broom Leys Primary School Academy
- The Castle Rock School (formerly King Edward VII College and Castle Rock High school)
- Newbridge High School

On the 1 September 2020 King Edward VII College and Castle Rock High School merged to form The Castle Rock School with an age range of 11-18.

At 1 September 2020, the academies had a combined pupil capacity of 2,978. The Trust had a roll of 2,443 in the census at January 2021.

#### **Structure, governance and management**

##### **Constitution**

The Academy Trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Trustees of Apollo Partnership Trust are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Apollo Partnership Trust. Details of the Trustees who served during the year are included in the Trust Information section on page 1.

##### **Members' liability**

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be requested, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

##### **Trustees' indemnities**

In accordance with normal commercial practice the Academy Trust has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring, whilst on Academy Trust business.

A Trustee may benefit from any indemnity insurance purchased at the Academy Trust's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust. Provided that any such insurance shall not extend to any claim arising from any act of omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as directors of the Academy Trust.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

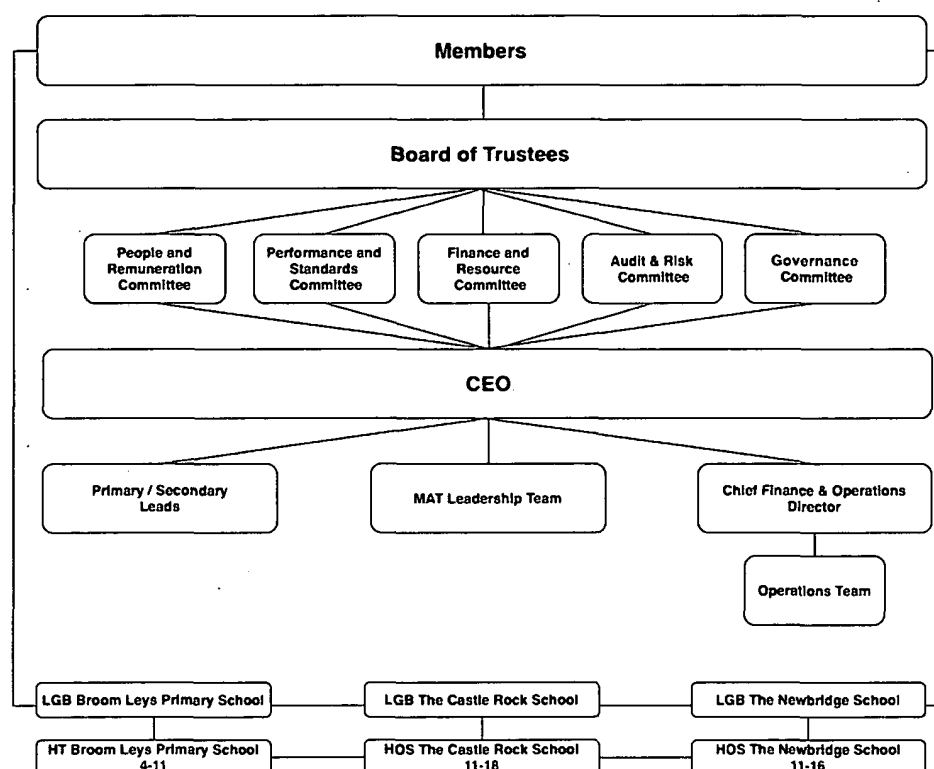
### Method of recruitment and appointment or election of Trustees

The Trustees may appoint up to 10 Trustees. The Chief Executive Officer shall be treated for all purposes as being an ex-officio Trustee.

The Members select Trustees based on the skills of the Board with a focus on appointing Trustees to fill skills gaps identified through the annual Trustee skills audit and having regard to the current needs and strategic priorities of the Trust.

New Trustees are appointed by the Member Board, usually for a four-year term of office, at the expiry of which they are eligible for re-appointment for a period of 4 years.

### Governance and accountability structure 2020/21



### Policies and procedures adopted for the induction and training of Trustees

Trustees attend full Board meetings and are appointed to one or more of the five Board Committees, usually according to their interests and personal expertise. All Trustees take the opportunity to participate in planned visits to Trust schools and to join induction days for new Trustees and staff and are given access to and briefed on Trust Policies and relevant handbooks. All Trustees are supported by the Trustee nominated by the Board to lead Trustee and Governor training.

Trustees attend training courses and conferences organised by appropriate bodies in order to ensure their knowledge and understanding is fully up to date. Arrangements are in place to provide briefings for Trustees and the Trust Leadership Team based around areas of educational interest and/or concern and to identify development opportunities in, for example, Trust governance. An Annual Trustee and Governor Training Programme, some elements of which will be mandatory, is being developed.

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

#### **Organisational structure and management**

##### **Trustees**

Trustees form the Trust Board, which in discussion with the Chief Executive sets and is responsible for the organisational structure of the Trust. Through the Trust Board, Trustees agree strategic direction and key strategic goals. These are captured in the Trust Strategic Plan which is reviewed annually. It is through the Plan and supporting objectives that Trustees hold the MLT to account for performance.

The Scheme of Delegation ("the Scheme") is agreed by the Trust Board: this delegates all operational decision making to the Executive, through the Chief Executive, who is also the Trust Accounting Officer. The Scheme, which is also reviewed annually by Trustees, reserves key decisions (including approval and delegation of Trust Policies) to the Trust Board.

Trustees also approve the annual Trust Budget, capital expenditure and senior staff appointments. Once agreed, individual Academy budgets are devolved to each Local Governing Body and monitored by the Board.

To support the strategic role of the Trust Board, five Board Committees have been established. Their role is to undertake detailed review of, provide assurance and make recommendations to the Board on, the issues within their respective remits. The work of the Committees is supplemented by appointment of task and finish Working Parties. These are appointed from time to time to examine and make recommendations on specific issues that require more detailed consideration by Trustees. Through the Scheme of Delegation, the Board sets formal Terms of Reference of each Committee. During 2020/2021, Board Committees were:

- Audit & Risk
- Finance & Resources
- Performance & Standards
- People & Remuneration
- Governance Committee

The Trust Board also appoints committees (Local Governing Bodies (LGBs)) for each individual Academy. These operate within the Scheme and the Terms of Reference approved by the Trust Board. The Trust Board meets a minimum of six times each year. They receive the recommendations and assurance reports from Board and LGB Committees and take decisions reserved to the Board under the Scheme. Each Board Committees, including LGBs, meets a minimum of three times a year (termly).

The Board reviewed this arrangement during the year and, from September 2020, a new Committee structure with revised Terms of Reference was implemented.

##### **Internal Audit**

In November 2017 the Trust appointed internal auditors whose role was to work with Trustees to provide and support independent audit and oversight of systems, processes of control and risk management arrangements. In accordance with good practice the initial contract was reviewed by Trustees and a new Internal Auditor, Duncan Topliss, appointed for the academic year 2020/21.

During the year, the terms of reference for the Audit & Risk Committee were as follows:

- To determine and maintain oversight and review of the arrangements for independent checking of financial, governance, risk management and internal control systems and, transactions;
- Review the risks to the internal control framework of the Trust;
- Oversee the Annual Programme of Internal Audit the purpose of which shall be to address the above and other risks identified by the Trust Board and/or the Committee from time to time;
- Inform the statement of internal control and, so far as is possible, provide assurance to the external auditor and to Recommend to the Trust Board: - the Annual Programme of Internal Audit;
- Appointment or re-appointment, dismissal and remuneration of internal and external auditors;

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

#### **Internal Audit (continued)**

- The arrangements for establishing and maintaining through effective monitoring, an appropriate risk management strategy and a Strategic Risk Register which shall be reviewed termly by this Committee and at least annually by the Trust Board; and
- Any proposed revision to strategic risk scores considered necessary by the Committee shall be recommended to the Board which must discuss and approve (or otherwise) the proposed revision.

#### **The MAT Leadership Team (MLT)**

The Trust Leadership Team comprises the Chief Executive Officer, Chief Finance & Operations Director, Headteacher & Primary Lead, two Heads of School and Trust Governance Officer. This Group works closely with the Trust Board and, through the Scheme, manages the Trust at operational level, implementing the policies set by the Board and reporting progress, developments and assurance towards Board objectives and delegated actions through the Committee structure.

MLT devolves responsibility and encourages decision making at all levels of the organisation. Subject to the direction of the Chief Executive, Curriculum Leaders within academies are responsible for the day to day operation of curriculum subject areas, under the overall management of the Headteacher or Head of School who also organise their teaching staff, capitation resources, facilities and students.

In addition to MLT, a number of key staff work strategically across the Trust, supporting the academies. These include the following posts:

- ICT Across the Curriculum
- Director of SEN
- Director of Care & Guidance
- Trust Human Resource & DPO Officer
- Trust Administrator
- ICT Infrastructure & Strategy Lead
- Trust Finance Officer
- HR Admin Officer
- Counsellor
- Mental Health Professional

Their work is focussed on improving performance, ensuring consistency and quality across our Trust.

#### **Education Provision: Specialist Leaders in Education**

The Trust is pleased to have six Specialist Leaders of Education (SLEs) in addition to a Mathematics Mastery Specialist Practitioner, a National Centre for Excellence in Teaching of Mathematics (NCETM) Professional Development Lead and a Mastery Mathematics Specialist for the Maths Hub (East Midlands South) for which they lead training and run Teacher Research Groups.

In 2020 a member of staff was awarded the Silver (2020) BTEC Teacher of the Year Award.

The Trust is also fortunate to have specialist teaching support in Emotional Literacy, Philosophy 4 Children and a spectrum of Special Educational Needs specialist training across all academies.

Our academies actively take part in educational research with organisations such as Challenge Partners and Education Endowment Foundation (EEF).

#### **Arrangements for setting pay and remuneration of key management personnel**

During the year, the arrangements for setting the pay and remuneration of the Trust's key management personnel were decided by the People & Remuneration Committee (comprising 3 Trustees). This included commissioning an external review of leadership pay undertaken by NYHR that included analysis of duties and external benchmarking. Following the external review, a report was provided containing recommendations that were considered as part of the overall pay and remuneration setting process. A robust system of Performance Management for MLT, linked to individual targets and objectives derived from the Trust Strategic Plan is in place.

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2021**

---

### **Pay & Benefits for Staff**

We published our reports on the gender pay gap within the Trust. These reports include the action we will take to improve any areas identified.

All our staff are employed on recognised National pay/benefits terms through the Green Book for support staff and the STCPD for our teaching staff.

The Trust underwent a significant Organisational Change process during the financial year in order to address the significant deficit budget passported to the Trust via the King Edward VII College transfer into the Trust. Full consultation and engagement with staff and recognised Trade Unions was maintained during this process.

### **Equality**

The trust is committed to promoting the welfare and equality of its staff, pupils and other members of the academy community. The Trust recognises protected characteristics such as age, disability, ethnicity, gender, gender reassignment, marriage and civil partnerships, pregnancy and maternity, religion or belief, sex and sexual orientation.

### **Trade Union Facility Time**

Trade Union Facility time 12 month period through to 31 March 2021.

### **Relevant Union Officials**

2 Local NEU Representatives

### **Percentage of time spent on facility time**

None

### **Percentage of pay bill spent on facility time**

None

### **Paid Trade Union activities**

None

### **Engagement with suppliers, customers & others in a business relationship with the Trust**

The Trust values our professional relationships with our local community, businesses and suppliers. We actively promote positive working relationships and where possible support the community we serve.

Where appropriate we look to support our local business community by procuring locally wherever possible, which supports our local economy in general. A large number of our employees are resident locally which provides benefits to our Trust and to the community we serve. A number of Trustees also reside locally.

A positive example of this is the implementation of Age Range Change, implemented this year and which has enabled the Trust to better serve our growing local community by providing an improved capacity of educational experience for students. From August 2020, Newbridge High School has retained its year 9 students into year 10 and 11, becoming an 11-16 school (previously 11-14) which will increase its capacity from 580 to 750 then 900 once demand requires. The King Edward VII College and Castle Rock High School merged with a capacity of 1,250 with a shared 6th form. These significant changes as well as addressing capacity also remove the previous unnecessary two tiered secondary system in both schools.

The Trust is mindful that the educational achievements and experience of our students directly impacts on the success of our local community. The Trust strives to maintain our reputation for high standards across all of our academies.

Our Trust Board and employees adhere to the 7 Principals of Public Life (Nolan Principles). Representatives of Apollo Partnership Trust must act with integrity at all times and solely in the interests of the Trust whilst undertaking their duties.

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

#### **Streamlined energy carbon reporting**

Streamlined energy carbon reporting has been summarised and referenced for the energy and carbon use for Apollo Partnership Trust within the strategic report on page 15.

#### **Section 172 Statement**

In accordance with Section 172 of the Companies Act 2006, the duty to promote the success of Apollo Partnership Trust was complied with by the Directors, who form our Board of Trustees.

The Board of Trustees is committed to building brighter futures for the trust's learners, staff, communities and all its stakeholders. In order to deliver its aims, the board approves the trust's strategic plan and reviews performance against this regularly. All decisions are consistent with The Apollo Partnership Trust strategic plan and the best long term interests of the charity and its stakeholders in mind. This is demonstrated by revising the 5-year strategic plan priorities to meet the demand at secondary level including delivery of Age Range Change ahead of increasing the primary capacity within the Trust. The long term effect of this is to create a learning environment that is better able to prepare our learners for successful adult life.

The trust enjoys productive working relationships with the trade unions. A significant Organisational Change process was undertaken across the secondary academies within the Trust this year and responses to the Covid pandemic placed additional demands on all our workforce. Employee wellbeing was regularly reviewed. Counselling support was made available within the Trust and external free support was also regularly promoted to all staff. Staff workload is regularly reviewed and appropriate actions are taken to address concerns raised.

Trustees understand the importance of maintaining productive relationships with students, underlined by a strong sense of purpose. The CEO and her staff proactively collaborate with a variety of stakeholders across the education sector and share knowledge and best practice.

The Apollo Partnership Trust impact on the community and environment is a priority for Trustees. The trust is engaged in raising educational standards across all its schools which raise the aspirations and life chances of all its learners, which in turn, has a profound impact on those around them. Environmental concerns are addressed through capital investment in more efficient buildings and estates facilities and engaging with environmentally friendly schemes wherever possible, such as environmentally positive Estates in respect of lighting and energy use, renewable fuels and we are currently looking into supporting a community project in partnership with Earthwatch.

As a trust with charitable status, we are committed to 'learners first' in everything we do, both within and beyond the classroom. Our learners take priority in all things and their progress is monitored in detail and senior leaders are held to account.

The Apollo Partnership Trust reputation and business conduct are paramount to its future success and ability to deliver value to its various stakeholders. The Board of Trustees comprises a wealth of experience. Trustees understand their role in ensuring corporate governance best practice is followed and are supported in their work by the Finance and Resources, Audit and Risk Committee, Performance and Standards, People and Remuneration Committees.

#### **Engagement with Staff (including disabled persons)**

The Board recognises the importance of employee engagement. *'Engagement is about creating opportunities for employees to connect with their colleagues, managers and wider organisation. It is also about creating an environment where employees are motivated to want to connect with their work and really care about doing a good job ... It is a concept that places flexibility, change and continuous improvement at the heart of what it means to be an employee and an employer in a twenty-first-century workplace'* (CIPD 2009).



# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### Engagement with Staff (including disabled persons) (continued)

The Board understands that improving engagement with staff will benefit the Trust and help to achieve our key strategic goals. Action taken during this period to introduce, maintain and develop staff engagement included:

- providing staff with information on matters of concern to them
- consulting staff or their representatives regularly so that the views of staff can be considered in making decisions which are likely to affect their interests
- encouraging the involvement of staff in the Trust's performance
- achieving a common awareness on the part of all staff of the factors affecting the performance of the company
- the policy in respect of applications for employment from disabled persons, the treatment of staff who become disabled and the training, career development and promotion of disabled persons.

The Board is to consider ways of improving staff engagement and will review the following areas:

KNOWING OUR WORKFORCE		UNDERSTANDING OUR WORKFORCE	
DEMOGRAPHICS	WORKFORCE ENGAGEMENT	CULTURE & BEHAVIOURS	INCENTIVE, VALUES & RISK
REWARDING OUR WORKFORCE		FAIRNESS & DIVERSITY	
PAY & REWARD	SHARING SUCCESS & PERFORMANCE	GENDER PAY & DIVERSITY	PAY RATIOS

This is in addition to reviewing Transparency, a focus on behaviours, Empowerment, Staff development and Listening mechanisms.

The Trust regularly consults staff through their representatives on employment matters (e.g. such as staffing policies) and directly through annual staff surveys and other focussed surveys. All staff are encouraged to take part in the surveys. Actions arising from their responses are fed back to staff. The Trust has provided facilities to recognised Trade Unions.

The Trust will employ disabled people when they appear suitable for a particular vacancy. Every effort is made to ensure that disabled applicants are given full and fair consideration when vacancies arise. During their employment with the Trust, the aim is to work with employees, taking into account their personal circumstances, to ensure appropriate training, development and advancement opportunities are available to them that will enable them to reach their full potential.

Staff consultation and working relationships with Trade Unions with whom we work in partnership are strong. Where there are no local representatives, the Trust engages with regional union representatives. Meetings with Trade Union representatives highlight issues that staff have raised either with us directly or through their Trade Union representative(s). We consult and agree with Trade Unions all key HR policies. Moving forward we intend to arrange an annual meeting to focus on the performance of the Trust and to give the Trade Union representatives the opportunity to question and challenge our approach to managing the Trust.

### Objectives and activities

The principal activity of the Trust is currently to manage academies in the Coalville and the surrounding area of Leicestershire. The key objective is to provide a high standard of education that will improve the life chances of all our students.

The Trust has a rolling programme of self-evaluation and improvement. Action points from the evaluations are developed into the Trust Partnership Improvement Plan (PIP).

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### Objectives and activities (continued)

Activities provided include:

- Tuition and learning opportunities for all students to attain the highest standard in academic achievement;
- Training opportunities for all staff and volunteers, to encourage them to be effective model learners;
- A full programme of sporting, arts, extended learning and development opportunities and activities, provided at lunchtime and after school;
- Opportunities for the pupils and members of the wider local community to make use of Trust facilities; and
- Promotion for the benefit of the inhabitants of Coalville, Leicestershire and the surrounding area the learning opportunities and facilities of the Trust.

### Public benefit

Trustees have taken the Charity Commission specific guidance on public benefit (contained within the guidance document "The Advancement of Education for the Public Benefit") into consideration in preparing their statements on public benefit contained within this annual report.

Trustees have complied with the duty (Section 4 of the Charities Act 2006), to have due regard to public benefit guidance published by the Charity Commission in exercising their powers and duties. In particular Trustees consider how planned activities will contribute to the aims and objective they have set. The Trust has provided a fully comprehensive education to all students in its care. It fully complies with all statutory guidance and seeks to support its wider educational objective via a strong community role.

### Related parties and co-operation with other organisations

The Trust is financially independent and does not work in federation with any other organisation. However, the Trust does work collaboratively with other local schools, academies, universities, ITT providers, Teaching Alliances and other businesses to help raise achievement and gain Best Value.

As part of its operation, the Trust liaises with a range of other organisations (e.g. the Local Authority, Development Group 22 (Coalville Family of Schools), Leicestershire Academies Group, NW Leicestershire School Sports Partnership, NW Leicestershire Learning and Inclusion Partnership), as well as other education providers and trainers such as local schools, further education colleges and universities. The Trust maintains links with numerous agencies that work together to provide support and care for young people, e.g. 'Supporting Leicestershire Families,' the Youth Service, Barnardo's etc. These links are maintained in the interests of supporting good working practices and information sharing and consolidate relationships with well established, mutually supportive organisations.

The Trust is also a member of Challenge Partners and The Confederation of Schools Trust both of which support collaborative working and improving the education provision.

## STRATEGIC REPORT

### Section 172 Statement

Section 172 Statement has been summarised and referenced on page 7.

### Achievements and performance

Apollo Partnership Trust has assessed its achievements and performance for this period as follows:

2020/21 was a year in which the Trust underwent significant change. In accordance with our Strategic Improvement Plan the Trust successfully expanded capacity by King Edward VII College joining the Trust, implemented Age Range Change, the merging of two secondary academies and a complex Organisational Change process, all whilst managing a global pandemic, which has hampered progress and improvement. The focus for the Trust moving forward will be to ensure effective Covid Recovery Plans are in place for all learners to minimise the impact on learning as much as possible.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

### Achievements and performance (continued)

All Academies within the Trust at the beginning of the current financial year were deemed 'Good' overall when inspected by OFSTED. With targets for improvement to reach outstanding. Since then a recent inspection of The Castle Rock School in October 2021, deemed the school to be judged as inadequate, despite Inspectors understanding the academy had been through significant turbulence in addition to the Covid pandemic. The Trust is fully committed to driving forward the necessary improvements, making the changes required to provide the best learning environment for our students.

### Ofsted Ratings:

NAME OF ACADEMY	DATE JOINED TRUST	DATE OF INSPECTION	LATEST OFSTED INSPECTION OUTCOME
Broom Leys Primary	1 November 2017	17 May 2018	The school continues to be good. The Leadership Team has maintained the good quality of education in the school. There is effective leadership. The school is fully committed to offering pupils a broad and stimulating curriculum. Pupils achieve above the national average standards in reading, writing and mathematics.
<b>The Castle Rock School</b> (previously Castle Rock High School and King Edward VII College who merged on the 01/09/2020 to form The Castle Rock School)	1 August 2012	12 October 2021	Newly formed merged academy judged as Inadequate.  The Trust is obviously disappointed with the findings of the recent Ofsted inspection, but is totally committed to driving forward the improvements necessary, making all changes required and providing the best learning environment for our students. The Trust has already taken action to address immediate priorities and is developing robust and effective plans in collaboration with the DfE, ESFA, other Trusts and our staff to address other areas of required improvement'
The Newbridge School	1 November 2017	7 February 2017	The School continues to be good. The Leadership Team has maintained the good quality of education and are a unified team. Governance is effective. Teaching is consistently good across the school. Use of pupil premium is effective in improving attendance & achievement of disadvantaged pupils.

The Trust is at the forefront of collaborative and progressive education practices with many partnerships and collaborative working practices with local and national organisations. Recent work undertaken by Trustees and MLT has centred on the Trust Strategic Growth Plan with a key focus on expansion to build capacity and extend education provision through Age Range Change to Key Stages 4 & 5.

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2021**

---

### **Ofsted Ratings (continued):**

A key objective of the Trust is now to address the Ofsted findings of The Castle Rock School, Covid recovery for all academies within the Trust and deliver school improvement at pace. The Trust Board recognises that the rapid development of the Trust since its establishment in November 2017, including achievement of the central goal of establishing Age Range Change, means that the current Strategic Plan (an extract from which is set out below) is opportune for review. Accordingly, a review of the Plan is to be undertaken and new Strategic Goals set for the period 2022-2027.

### **APOLLO PARTNERSHIP TRUST STRATEGIC GROWTH PLAN 2017-2022**

#### **STRATEGIC GOALS 2017-2022**

- To build a Multi Academy Trust with high performing educational outcomes across North West Leicestershire that provides educational excellence, social mobility and community development, with a capacity for growth.
- Ensure the learning journey for all students and students across the MAT is 'outstanding'.
- Provide a structure to support vulnerable and underperforming schools under the leadership of our primary and secondary leads.
- To develop effective and efficient corporate support systems across the organisation providing value for money and clarity of accountability at all levels.
- To develop a common, challenging curriculum that inspires students to achieve and enhances progression through the key stages.
- To recruit, retain and support high quality educational staff, sharing of good practice between schools and develop an efficient and sustainable corporate training and performance system, which ensures capacity for improvement and succession planning, in accordance with the Strategic Improvement Plan priorities and which effectively tackles underperformance.
- To build an effective partnership that shares resources to improve educational outcomes of young people.
- To ensure that any schools within or joining the MAT are at least good within the period of an agreed action plan.

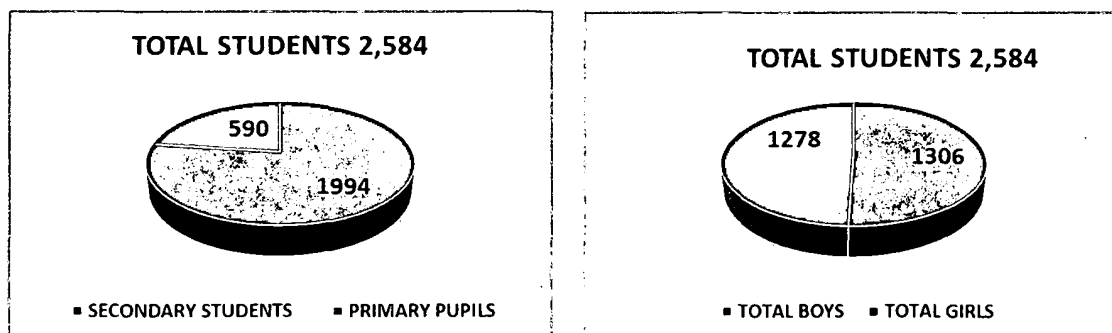
# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

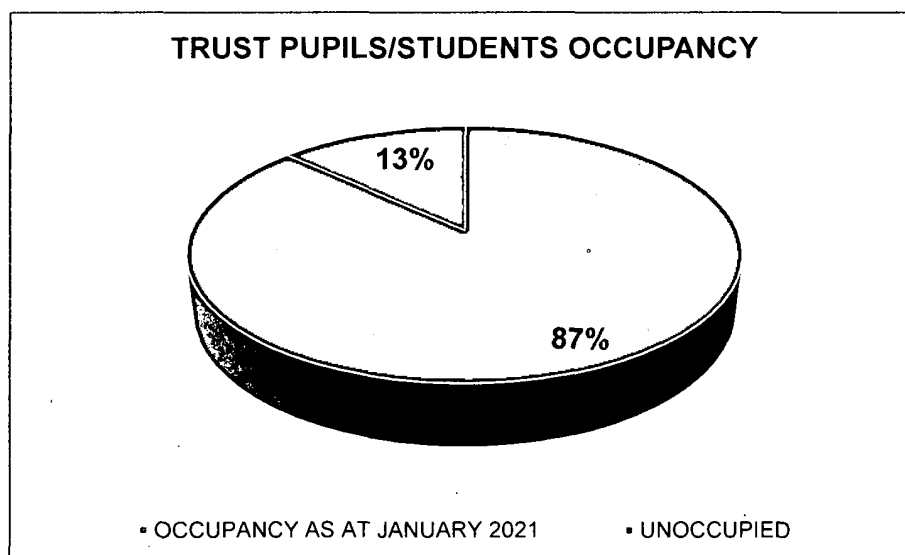
#### Our pupils

The academies have a combined pupil capacity of 2,978. The Trust had a roll of 2,584 in the census at January 2021. We taught:



There has been a significant improvement in occupancy from the previous year with an additional 141 students attending Apollo Partnership Trust academies which is an increase of 5% capacity.

<b>TRUST TOTAL CAPACITY</b>	<b>100%</b>	<b>2,978</b>
<b>OCCUPANCY AS AT JANUARY 2021</b>	<b>87%</b>	<b>2,584</b>
<b>UNOCCUPIED AS AT JANUARY 2021</b>	<b>13%</b>	<b>394</b>
<b>OCCUPANCY AS AT JANUARY 2020</b>	<b>82%</b>	<b>2,443</b>
<b>UNOCCUPIED AS AT JANUARY 2020</b>	<b>18%</b>	<b>535</b>



# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

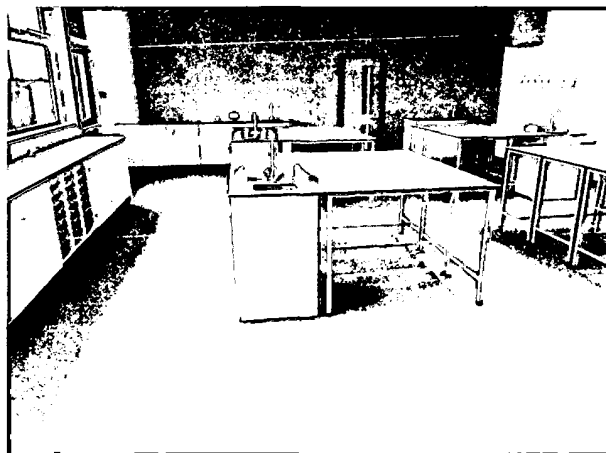
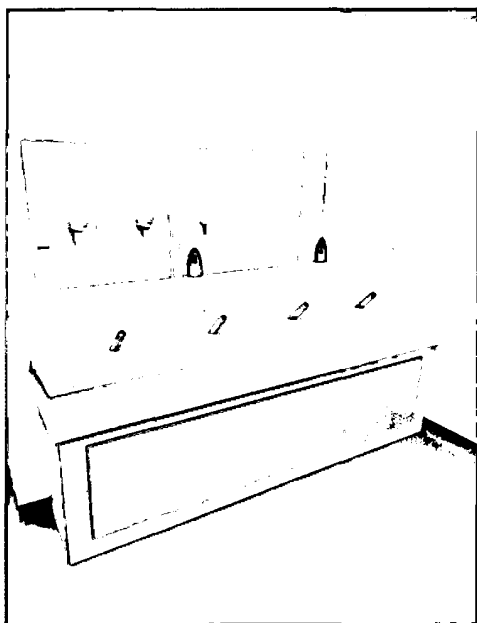
---

#### **Our pupils (continued)**

Realising our plans for Age Range Change across the Trust means that in addition to housing growth, our pupil numbers will grow due to the retention of existing pupils as we are now able to offer high quality education at all Key Stage levels. Academic year 2020-21 has seen a significant increase in pupil numbers within our Trust and our pupil number projections over the coming years are set to increase year on year. We received a number of Admission Appeals at The Newbridge School and our admission intakes in most academies are at capacity.

#### **Learning environment developments**

Newbridge has undergone significant building improvement works in the last financial year to accommodate and prepare for our Year 11 students as part of Age Range Change. Two successful CIF Bids were received during the financial year 2020/2021 in addition to major works being funded by the Local Authority using the Section 106 from property developers in the area supported by YMD Boons Ltd.



Following successful grant bids other improvements to the learning environment at The Newbridge School are:

- Significant replacement of pitched roof and replacement rainwater goods;
- Full refurbishment to toilets and changing facilities within the main school building; and
- New science classroom and creation of new student toilets within the ADT/Science Block to support the Age Range Change expansion.

Changes have also been made across the Trust to improve the learning environment. The new Strategic Plan will include further improvements for our students. Changes and improvements made over the current year, funded through successful grant bids to DfE ESFA (Condition Improvement Fund) include:

- Replacement Fire Alarm at The Castle Rock School
- Significant replacement of windows at Broom Leys Primary
- Significant upgrade of electrical works at Broom Leys Primary
- Improvement of drainage at The Newbridge School

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### Summary of performance

The Trust offered in school learning to children of our keyworkers and provided on-line lessons and work to other students. In addition, the Trust provided support to other schools, outside of the Trust, within North West Leicestershire working in collaboration with the Local Authority and District Council. However, the serious disruption to school life caused by school closure and general disruption due to Covid-19, including the abandonment of all summer 2021 examinations, makes accurate assessment of performance during the year, very difficult due to the absence of comparative data. MLT are working hard to address this and to establish benchmarks from which to plan individual student and Year Group attainment and improvement. This is a key priority for 2021 / 2022 and future years.

### Financial Review

It is the responsibility of the Trustees to ensure that the trust is able to continue to operate on a going concern basis, and its constituent academies.

The vast majority of the MAT's income is obtained from the DfE in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the period ended 31 August 2021 and the associated expenditure is shown as restricted funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the DfE and such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

The Academy Trust held fund balances at 31 August 2021 of £13,242,000 (2020: £15,499,000) comprising £1,584,000 (2020: £699,000) of restricted funds (excluding pension reserve and fixed asset funds), £22,309,000 (2020: £22,588,000) of restricted fixed asset funds, £1,037,000 (2020: £898,000) of unrestricted general funds and a pension reserve deficit of £11,688,000 (2020: £8,686,000).

Total incoming resources increased to £15,208,000 (2020: £12,216,000 excluding transfer in) with the Trust benefiting from an uplift in GAG funding, as a result of increasing student numbers. Total resources expended amounted to £15,274,000 (2020: £12,267,000) leading to a net income result for the year of £66,000 (2020: £51,000).

The Trust's cash flow position is good with a closing balance of £2,959,000 (2020: £1,862,000). The Trust has managed to provide a increase in cash which underlines management's focus on running a balanced cash position whilst at the same time investing within school infrastructure and resources.

As at 31 August 2021, the net assets and total funds of the Trust were £13,242,000 (2020: £15,499,000), including fixed assets of £22,173,000 (2020: £22,272,000) and a pension scheme liability of £11,688,000 (2020: £8,686,000). The assets were used exclusively for providing education and the associated support services to the students of the Academies within the Trust. Whilst the pension scheme liability has increased during the year, the Trustees do not consider that this presents the Trust with any current liquidity problems. The Trustees consider that the overall balance sheet position represents a strong and stable platform from which the Trust can develop and grow.

As at the 31 August 2021, the Trust had net current assets of £2,757,000 (2020: £1,913,000) including cash at bank of £2,959,000 (2020: £1,862,000). The Trustees therefore consider that the Trust has sufficient resources to cover its liabilities.

### Reserves policy and going concern

It is the responsibility of the Trustees to ensure that the Trust is able to continue to operate on a going concern basis, and its constituent Academies.

After making appropriate enquiries, the Board of Trustees has a reasonable expectation at the time of approving these financial statements that the Trust has adequate resources to continue in operational existence for a period of at least 12 months from the date of approval of these financial statements.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### **Reserves policy and going concern (continued)**

Trustees have established a policy to monitor reserves, by individual Academy, and as a whole, to ensure they are maintained at an appropriate level. Where Trustees feel that additional financial support is required to improve an individual Academy's Reserves this support is provided through MLT in consultation with Trustees.

At all times, Trustees consider the benefit of utilising reserves for medium and long term investment in Trust activities whilst minimising risk to cash flow.

Academies should hold reserves (excluding any Capital Reserves) of at least 1% of the total previous year GAG budget but not more than 10% unless agreed for a specific project agreed by Trustees. At Trust level this equates to approximately £128,000 - £1,281,000. Following the Organisational Change implementation all academies in the Trust hold above the minimum level of Reserves required. The Trust level of free reserves has increased this financial year, as planned, however the periods of closure due to covid have also meant that final operational costs in some areas have reduced.

Under charity accounting it is necessary to charge projected deficits on the Local Government Pension Scheme that is provided for non-teaching staff to a specific restricted reserve. As at 31 August 2021, the deficit on this reserve amounted to £11,688,000 (2020: £8,686,000). It should be noted however, that this does not present the Trust with a current liquidity problem. Contributions to the pension scheme are being budgeted over the next few years in order to reduce the deficit.

The free reserves (including Unrestricted and Restricted general funds) as at 31 August 2021 is £2,621,000 (2020: £1,597,000) before the pension deficit. This is in excess of the base target level noted above, however it is in line with the implementation of the school improvement plan.

At 31 August 2021, the Trust's reserves totalled £13,242,000 (2020: £15,499,000) the majority of which are held as fixed assets and therefore not available to be spent by the Trust.

### **Investment policy**

Due to the nature of the funding cycle, the Trust may at times hold large cash balances which may not be required for immediate use. Trust policy is to invest any surplus funds in low risk short and medium term bank deposits as and when cash flow permits.

### **Financial and risk management objectives and policies**

The Trustees take seriously their responsibility to manage all risks pertaining to the organisation to safeguard the future security of the Trust. To this end the Trustees seek to ensure that the Trust retains reserves of an appropriate level and our Reserves Policy is shown in this report.

The Board manages its financial risk exposure to credit, cashflow and liquidity risks actively through the Chief Financial Officer and through oversight by the Finance and Audit Committee.

The Trustees have assessed the major risks to which the Trust is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the academies within the Trust, as its finances. The Trustees have implemented a number of systems to assess these risks as well as operational procedures and internal controls to manage these risks. Where significant financial risk remain they have ensured they have adequate insurance cover.

The Board regularly review the Trust's cash position and ensures that sufficient liquidity is available to safeguard operations.



# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

### Key performance indicators

The Trust Board adopts a holistic view to measuring performance of the Trust and its academies ensuring that they are not measured on financial performance alone. All academies within the Trust are tracked across a number of KPI's as agreed by the Trust Board which includes:

- Ofsted inspection outcomes
- Achievement data
- Student progress
- Student attendance
- Quality of Teaching across the Trust
- National and local benchmarking
- ESFA SRMA Audits
- Number on roll verses capacity
- Pupil and staff Turnover
- Financial Stability and Sustainability
- Capacity for continuous improvement & Growth
- Contact Ratio
- % Staff costs to Total Income
- Average teacher cost
- Pupil/Teacher ratio
- Spend per pupil for non-pay

Some of the main KPI used within the Trust, are total staff costs as a % of total expenditure in the year. In 2021 this was at a level of 79% (2020: 77%).

Contact ratio is used to measure amount of time teachers spend with the students. At the trust we operate no less than 70% and acknowledge optimum is 77%. Current ratio in each school is; Broom Leys 77%, The Castle Rock School 74%, and The Newbridge School 74%.

### Streamlined energy & carbon reporting

The following report summarises the energy and carbon use for Apollo Partnership Trust for the academic year 2020/21. The Apollo Partnership Trust is comprised of three academies, employs 243 staff members (full-time equivalent) and has 2,525 pupils registered. The report also includes information about energy efficiency measures taken.

UK Greenhouse gas emissions and energy use for the period 1 September 2020 to 31 August 2021	Current reporting year 2020/21	Comparison reporting year 2019/20
Energy consumption used to calculate emissions (kWh)	4,763,019	4,684,036
<b>Energy consumption break down:</b>		
• Gas (kWh)	3,182,327	3,179,595
• Electricity (kWh)	1,171,968	1,138,498
• Transport fuel (kWh)	-	-
• Business use / rental vehicles (kWh)	2,596	47,272
• Biomass fuel (kWh)	406,128	318,672
<b>Scope 1 emissions in metric tonnes CO<sub>2</sub>e</b>		
Gas consumption	585.13	584.63
Biomass fuel	6.12	4.80
Owned transport – mini-buses	0.00	0.00
<b>Total Scope 1</b>	<b>591.25</b>	<b>589.43</b>

**APOLLO PARTNERSHIP TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**Streamlined energy & carbon reporting (continued)**

**Scope 2 emissions in metric tonnes CO<sub>2</sub>e**

<i>Purchased electricity</i>	273.23	265.43
<b>Total Scope 2</b>	<b>273.23</b>	<b>265.43</b>

<b>UK Greenhouse gas emissions and energy use for the period 1 September 2020 to 31 August 2021</b>	<b>Current reporting year 2020/21</b>	<b>Comparison reporting year 2019/20</b>
---	---------------------------------------	--

**Scope 3 emissions in metric tonnes CO<sub>2</sub>e**

<i>Business travel in employee owned vehicles</i>	0.66	12.03
<i>Water consumption</i>	7.52	10.61
<b>Total Scope 3</b>	<b>8.18</b>	<b>22.64</b>

<b>Total gross emissions in metric tonnes CO<sub>2</sub>e</b>	<b>872.66</b>	<b>877.50</b>
---	---------------	---------------

<b>Intensity ratio tonnes CO<sub>2</sub>e per pupil</b>	<b>0.35</b>	<b>0.36</b>
---	-------------	-------------

**Energy Efficiency Action**

In the period covered by the report the Apollo Partnership Trust have not carried out any energy efficiency measures.

**Renewable Energy**

In the period covered by the report Apollo Partnership Trust has generated 0.00 kWh of renewable energy.

**Methodology**

This report was compiled by Leicester City Council as part of Built Environment School Service (BESS) Energy for Academies.

This data is compiled by the BESS Energy team following the 2020 HM Government Environmental Reporting Guidelines. Associated greenhouse gas emissions are calculated using the GHG Reporting Protocol – Corporate Standard and have used the 2021 UK Government's Conversion Factors for Company Reporting provided by the Department for Business, Energy and Industrial Strategy (BEIS), available at: [www.gov.uk/government/collections/government-conversion-factors-for-company-reporting](http://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)

**Intensity measurement**

The chosen intensity measurement ratio is total gross emissions in metric tonnes CO<sub>2</sub>e per pupil, the recommended ratio for the sector.

**Plans for the Future Periods**

Our plans for the future are:

- To address any findings of the recent Ofsted inspection of The Castle Rock School including effective and achievable Action Plans which are monitored at Board level via the Performance & Standards Committee.
- To complete the Trust Strategic Development Plan for 2021-22 and formulate our next 5 year improvement and development plan.
- Ensure appropriate capacity is maintained across the Trust for the identified areas of required improvement.
- Address any findings from our External and Internal Auditors to improve practice across the Trust.
- Address any findings from other external scrutiny professionals including our own reviews e.g. Health & Safety, Safeguarding practice, Energy and Carbon reporting.
- Ensure that plans with the DfE are implemented to ensure that the learning environment for our students is the most effective.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### Plans for the Future Periods (continued)

- Our previous experience whilst going through this period of significant change has influenced our planning for the future. Capacity during this period of change including, admitting an academy requiring improvement, Age Range Change and managing the Covid-19 pandemic has been critical and has at times prevented driving improvements through at the pace we had initially planned. As a result of this we will be reviewing our core Central Team and Senior Leader Teams to ensure that capacity meets need over the coming 5 years of our new Strategic Improvement and Development Plan.

Allocation of resources will be reflected by the lessons learnt including a revision of Business Continuity planning moving forward.

### Principal risks & uncertainties

The risks faced by the Academy Trust are outlined in the Strategic Risk Register and whilst there is an annual assessment undertaken, the Trustees and governors are continually monitoring any risks associated with Academies.

Trustees have set procedures (contained within the Financial Procedures Manual and the Risk Register – Strategic and Reputational Risks) on internal controls which cover the following:

- Type of risks the Academy Trust faces
- Level of risks which they regard as acceptable
- Likelihood of the risks materialising
- Trust's ability to reduce the incidence and impact on the operations of risks that do materialise
- Costs of operating particular controls relative to the benefits obtained
- Ensuring the Strategic Management Team implement the Trustees' policies and identify and evaluate risks for the Trustees' consideration
- Understand that they have responsibility for internal control as part of their accountability for achieving objectives
- Embedding the control system in the Academy Trust's operations so that it becomes part of the culture of the Trust
- Developing systems to respond quickly to evolving risks arising from factors within the Academy Trust and to changes in the external environment
- Procedures for reporting failing immediately to appropriate levels of management and the Trustees together with details of corrective action undertaken

Trustees have assessed the major risks to which the Academy Trust is exposed, in particular, those relating to the specific teaching, provision of facilities and other operational areas of the Trust and its finances and systems are in place to mitigate those risks. Trustees have assessed risks that the Trust faces, especially in the operational areas and in relation to the control of finance and updated the Risk Register. The Academy Trust has an effective system of internal financial controls.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

### Principal risks & uncertainties (continued)

The following were the prime concerns during 2020/21:

RISK CATEGORY	SPECIFIC RISK	TRUST ACTION
Strategic growth risk	<p>The risk that the Academy Trust will be unable to achieve its strategic goals due to organisational growth this academic year.</p> <p>Over expansion leads to reduced quality and/or loss of control. The risk that the Trust grows too quickly without having robust systems for school improvement in place.</p>	<p>Growth is carefully controlled in coordination with the trustees and the DfE. Growth is within the control of the Trust. Budgets and cash flow forecasts are carefully monitored monthly and reported to the Finance &amp; Resources Committee of Trustees.</p> <p>Detailed due diligence carried out on potential new schools/academies wishing to join the Trust.</p> <p>Development and implementation of clear, robust processes and systems for all Academies within the Trust and supporting any schools/academies joining with adoption of the Trust's standards.</p> <p>Regular review of current policies and procedures against practice and implementing improvements where appropriate.</p>

**APOLLO PARTNERSHIP TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**Principal risks & uncertainties (continued)**

<b>RISK CATEGORY</b>	<b>SPECIFIC RISK</b>	<b>TRUST ACTION</b>
Financial risk	<p>Overall financial management and growth demands place the Trust at risk of poor financial performance.</p> <p>The risk that the Government implement change in funding policies or withdrawal of funding strategies and potential introduction of new educational priorities.</p>	<p>Robust monitoring of the Trust budget forecasts over a 5 year period ensuring the most up to date information is used.</p> <p>Regular revised budgets where necessary to ensure the most accurate forecasts are maintained, closely monitored by Trustees.</p> <p>Academies are challenged by the Board if budgetary forecasts are not robust and achievable.</p> <p>Analysis of forecast / actual costs managed closely by the MAT Leadership Team to ensure all academies are operating within acceptable limits.</p> <p>Cash flow analysis is regularly monitored and reported with timely action taken where necessary.</p> <p>Restructuring action taken where necessary to ensure financial performance is maintained.</p>
Operational risk	<p>The risk that the global Covid-19 pandemic disrupts the learning opportunities of our young people and causes significant additional demands on resources of the Trust.</p>	<p>Tailored specific Covid-19 Risk Assessments in each Academy in accordance with government guidelines which are 'live' and updated when required.</p> <p>Additional measures to reduce the risks of Covid-19 are taken where identified according to the changing climate e.g. Protection of pupils and staff, additional deep cleaning, adherence to government guidance etc.</p>

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

### Principal risks & uncertainties (continued)

RISK CATEGORY	SPECIFIC RISK	TRUST ACTION
Governance & Reputational	Failure to recruit leaders and staff of sufficient high quality or an inadequate curriculum could impact upon attainment and progress of any Secondary school in the Trust, resulting in performance in the lowest quintiles (the bottom 20% and 40% respectively) as identified in each school's inspection data summary report (IDSR). This is likely to have reputational damage, impact adversely on parent and staff confidence, reducing numbers on roll and impacting adversely on school budgets. Could also trigger Ofsted inspection.	<p>Board to ensure that only high quality senior leaders are employed who will in turn ensure that any long term supply staff will be removed and high quality teaching staff secured to deliver the highest quality teaching and learning to our students. Any Agency staff employed will be on a short term basis for internal short or medium term absence.</p> <p>Regular recruitment will take place to ensure any vacancies are filled by staff employed by the Trust and not Agency staffing. High quality interview selection processes will be in place to ensure quality. Where/if quality issues are identified, the Board will ensure that appropriate action is taken to improve.</p>
Governance & Reputational	The failure to provide a quality curriculum offering to secondary students as a result of the Age Range Change, which may lead to falling school rolls (and/or) failure to meet Ofsted requirements for curriculum provision leading to unfavourable Ofsted review/Notice to Improve from DfE and loss of confidence amongst parents, students and staff leading to poor outcomes and falling school rolls.	<p>The Board has ensured that there is a robust Improvement Plan in place in respect of curriculum improvement and overall provision. Age Range Change has brought opportunities to improve the previous provision and offer more choice to students and parents. This provision will be reviewed on an on-going basis and will be underpinned by Performance Management process and Q&amp;A reviews undertaken by the Heads which will be reported to on a regular basis to MLT and the Board. Any limitations relating to the Covid pandemic must be limited/mitigated where possible and appropriate action taken where quality issues are identified.</p>

### Fundraising

Any fundraising activities undertaken by the school in the Trust comply with the requirements of the Charities (Protection and Social Investments) Act 2016.

Fundraising is not part of our business and is incidental to the main charitable objectives. Commercial participated professional fundraisers are not used. Any funds collected from the public for charitable causes are held on the Balance Sheet as "other creditors" until they are passed over to the relevant charity.

# APOLLO PARTNERSHIP TRUST

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### **Funds held on behalf of other organisations**

During this financial period the Trust acted for the following:

##### *Leicestershire Secondary Subject Leaders*

This organisation provides educational training and support for subject leaders. At the year end the Trust held £6,521 on behalf of this organisation.

##### *Leicestershire Academies Group*

This organisation was set up in 2015 in response to the changing profile of schools in Leicestershire and aims to provide support to academies within the Leicestershire area. At the year end, the Trust held £6,509 on behalf of this organisation.

##### *Coalville Family of Schools*

This organisation was set up over 25 years ago by schools in the Coalville area to support educational collaborative work between schools in Coalville. These funds were previously held by King Edward II College, Coalville, until November 2015. In this group are 12 Coalville primary schools, 1 Special School and 3 Coalville Secondary academies. At year end the Trust held £21,484 on behalf of this organisation.

##### *SACRE*

The Leicestershire Standing Advisory Council for Religious Education was set up to provide local responsibility for the provision of religious education as this is not a national curriculum subject. At the year end the Trust held £3,643 on behalf of this organisation.

##### *North West Leicestershire School Sports Partnership*

This organisation organises funds for developing school sports within the North West Leicestershire area. At the year end, the Trust held £37,492 on behalf of this organisation.

##### *North West Leicestershire Learning Inclusion Partnership*

This organisation is responsible for managing inclusive education within the North West Leicestershire area for young people of secondary school age. At the year end, the Trust held £347,563 on behalf of this organisation.

All of the above funds are held by the Academy and fall within the Academy's own charitable objectives.

#### **External Auditor**

The previous contract with RSM UK Audit LLP has been reviewed by the Board of Trustees and Members and been extended for the following 2 years. RSM have indicated their willingness to continue as External auditors to the Trust.

# **APOLLO PARTNERSHIP TRUST**

## **TRUSTEES REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2021**

---

### **External Auditor**

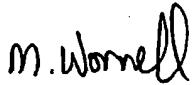
The previous contract with RSM UK Audit LLP has been reviewed by the Board of Trustees and Members and been extended for the following 2 years. RSM have indicated their willingness to continue as External auditors to the Trust.

### **Statement as to disclosure of information to auditor**

In so far as Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- they have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This Trustees' report is approved by order of the governing body and the strategic report (included therein) is approved by the governing body in their capacity as the directors at a meeting on 15.12.21 and signed on its behalf by:



**Michala Worrell**  
Chair of the Trust Board



# APOLLO PARTNERSHIP TRUST

## GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2021

---

### Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that Apollo Partnership Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Trust Board has delegated the day-to-day responsibility to the CEO, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Apollo Partnership Trust and the Secretary of State for Education. They are also responsible for reporting to the Trust Board any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' report and in the statement of Trustees' responsibilities. The Trust Board has formally met 11 times during the year. Attendance during the year at meetings of the governing body was as follows:

Trustees	Meetings attended	Out of possible
M Worrell (Chairperson)	11	11
J Knifton (Vice chairperson)	10	11
R Cairns	9	11
R Dennis	11	11
J Patrick	10	11
A Presland	11	11
A Pritchard	10	11
B Smith (Resigned 1 June 2021)	8	11
G Stacey	10	10

### Governance Review

The Trust Board regularly review its performance. An annual internal evaluation informs the Trust Board and Scrutiny panels of any gaps in skills, knowledge and training. The Trust employs a Trust Governance Officer who also provides guidance and support to the Board in respect of compliance relating to governance. There is also a nominated Training Trustee who manages the training opportunities for all Trustees. A further external review of governance is being considered for 2021/22.

Beverley Smith resigned from the Board of Trustees on 1 June 2021. There were no other significant changes to the Board of Trustees.

The Finance and Resources Committee is a Committee of the main Board of Trustees. It has delegated responsibility for Finance and Resources currently. The committee met each term during the period and discussed aspects of financial management, budget control, Human Resources, Health & Safety, major Capital projects and Site management and Strategic Risks relating to these areas.

Trustees	Meetings attended	Out of possible
M Worrell (Chairperson)	3	3
A Pritchard (Chair of F&R Committee)	3	3
J Knifton	3	3
G Stacey	2	3
J Patrick	3	3

### Review of value for money

As Accounting Officer the Chief Executive Officer has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the education and wider societal outcomes achieved in return for the taxpayer resources received.

---

# **APOLLO PARTNERSHIP TRUST**

## **GOVERNANCE STATEMENT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

#### **Review of value for money (continued)**

The Accounting Officer has ensured the economic, efficient and effective use of all the resources in her charge to allow those resources to be focussed on achieving outstanding educational outcomes for our students.

The Accounting Officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where available. The Accounting Officer has delivered improved value for money during the year by:

- Standardised financial planning, forecasting, monitoring and reporting of the Trust's academies by introducing a new Centralised Financial Management System, taking advantage of economies of scale, improving current practice and ensuring value for money.
- A Internal Audit undertaken by external consultants with a new scrutiny programme covering aspects of MAT level Governance, Strategic & Operational issues, Compliance, budgets and financial monitoring, Budgetary reporting, Financial Efficiency & procurement, Bank & Cash, Credit card review, income & Expenditure and Benchmarking.
- Collaborative approaches to sharing best practice across all phases, Trust wide training and development opportunities based on identified key areas in Trust improvement plans.
- Trustee and Governor Skills Audit and analyses, identifying any skills gaps and informing future recruitment of Trustees.
- The avoidance of waste and extravagance, the prudent and economical administration of the organisation, the maintenance of a system of financial governance, including sound internal spending controls, keeping up to date financial records, continuous financial monitoring and timely reporting, ensuring all financial transactions represent value for money.

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Apollo Partnership Trust for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements.

#### **Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Trust Board is of the view that, identifying, evaluating and managing strategic risk, required a full review which was undertaken during this financial year. Accordingly, a Trustee Working Party was appointed to review the Trust Strategic Risk Register. The revised Register is in place and a copy of the live document is available on the Trust website. Trustees are satisfied that the risk framework in place for the year ended 31 August 2021 and up to the date of approval of the annual report and financial statements is current, satisfactory and in line with the ESFA Good Practice Guide. The Strategic Risk Register is now reviewed termly by each Committee (as Risk Owners). A fundamental Review of the Register is undertaken annually by the Board.

# **APOLLO PARTNERSHIP TRUST**

## **GOVERNANCE STATEMENT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

#### **The risk and control framework**

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance and Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and
- identification and management of risks.

At the establishment of the Trust it was agreed that a specific internal audit function was required. A review of Internal Scrutiny by the Board in 2020/21 and a full tender process led to Duncan Topliss (Internal Audit Service), being appointed.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current year included:

- Governance
- Financial scrutiny
- Budgets and financial monitoring
- Budgetary monitoring & reporting
- Financial Efficiency & procurement
- Bank & Cash
- Credit Card review
- Compliance
- Benchmarking

The Internal Audit reports to the Board of Trustees through the Audit & Risk and Finance & Resources Committees on the operation of the systems of control and on the discharge of the financial responsibilities of the governing body.

The Internal Auditor deemed all individual academies as 'secure' and has delivered their schedule of work as planned including recommendations for improvements in systems and practice which has been actioned as per the Trustees agreement, including and Stress Testing of the Risk Management Register.

In addition, the Trust underwent an ESFA School Management and Resource Assessment (SMRA) in February 2020. The Board has considered the findings and recommendations of this report, already implementing key recommendations such as Contact Ratio's, scheme of delegation, budgeting software and centralised funding.

**APOLLO PARTNERSHIP TRUST**  
**GOVERNANCE STATEMENT**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

---

**Review of effectiveness**

As accounting officer J Patrick has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor, RSM UK Audit LLP;
- the work of the Internal Audits carried out by an external internal auditor Duncan Topliss;
- the work of the Chief Finance & Operations Director and academy managers within the Trust who have responsibility for the development and maintenance of the internal control framework;
- the reports and oversight of the Trustees Finance & Resources Committee;
- the academy's financial policies and procedures.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Audit & Risk and Finance & Resources committee and a plan to address weaknesses and ensure continuous improvement of the systems is in place.

Approved by order of the Board of Trustees on 15-12-21 and signed on its behalf by:



M Worrell – Chair of the Board of Trustees

  
J Patrick – Chief Executive Officer

## APOLLO PARTNERSHIP TRUST

### STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

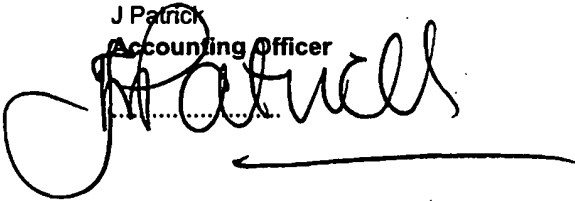
---

As accounting officer of Apollo Partnership Trust I have considered my responsibility to notify the Board of Trustees and the ESFA of material irregularity, impropriety and non-compliance with terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the Board of Trustees body are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

J Patrick  
Accounting Officer

A handwritten signature in black ink, appearing to read 'J Patrick', with a long horizontal line extending to the right.

15/12/2021

## APOLLO PARTNERSHIP TRUST

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

---

The trustees (who are also the directors of Apollo Partnership Trust for the purposes of company law) are responsible for preparing the trustees' report (including the strategic report) and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) and the Academies Accounts Direction 2020 to 2021;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

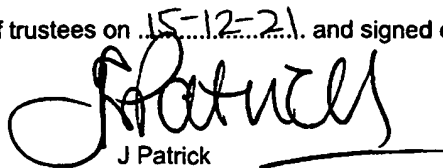
The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFADfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 15-12-21 and signed on its behalf by:

M. Worrell

M Worrell

  
J Patrick

# **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF APOLLO PARTNERSHIP TRUST**

---

## **Opinion**

We have audited the financial statements of Apollo Partnership Trust (the "charitable company") for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice), and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF APOLLO PARTNERSHIP TRUST (CONTINUED)**

---

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report and the Strategic Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report or the Strategic Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on page 29, the trustees (who act as trustees for the charitable activities of the charitable company are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

### **The extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses, and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.



## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF APOLLO PARTNERSHIP TRUST (CONTINUED)

---

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the audit engagement team:

- obtained an understanding of the nature of the sector, including the legal and regulatory framework that the charitable company operates in and how the charitable company is complying with the legal and regulatory framework;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Education and Skills Funding Agency's Academies Financial Handbook and Annual Accounts Direction. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements including the Trustees' Report.

The most significant laws and regulations that have an indirect impact on the financial statements are those in relation to the Education Inspection Framework under the Education Act 2005 (as amended), Keeping Children Safe in Education under the Education Act 2002, the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these law and regulations and inspected correspondence with regulatory authorities.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*RSM UK Audit LLP*

Gareth Jones (Senior Statutory Auditor)  
For and on behalf of RSM UK Audit LLP, Statutory Auditor  
Chartered Accountants  
Rivermead House  
7 Lewis Court  
Grove Park  
Leicester  
Leicestershire, LE19 1SD  
...22/12/2021....

# APOLLO PARTNERSHIP TRUST


## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

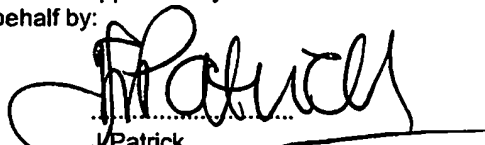
		Unrestricted Funds	Restricted General Funds	Restricted Fixed Asset Funds	Total 2021	Total 2020
	Notes	£'000	£'000	£'000	£'000	£'000
<b>Income and endowments from:</b>						
Donations and capital grants	3	53	121	157	331	452
Donations - transfer into trust		-	-	-	-	2,476
Charitable activities:						
- Funding for educational operations	4	110	14,595	-	14,705	11,684
Other trading activities	5	171	-	-	171	74
Investments		1	-	-	1	6
<b>Total</b>		<u>335</u>	<u>14,716</u>	<u>157</u>	<u>15,208</u>	<u>14,692</u>
<b>Expenditure on:</b>						
Charitable activities:						
- Educational operations	6,7	196	14,526	552	15,274	12,267
<b>Total</b>	6,7	<u>196</u>	<u>14,526</u>	<u>552</u>	<u>15,274</u>	<u>12,267</u>
<b>Net (expenditure)/income</b>		139	190	(395)	(66)	2,425
Transfers between funds	16	-	(116)	116	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial losses on defined benefit pension schemes	22	-	(2,191)	-	(2,191)	(34)
<b>Net movement in funds</b>		139	(2,117)	(279)	(2,257)	2,391
<b>Reconciliation of funds</b>						
Total funds brought forward		898	(7,987)	22,588	15,499	13,108
Total funds carried forward		<u>1,037</u>	<u>(10,104)</u>	<u>22,309</u>	<u>13,242</u>	<u>15,499</u>

**APOLLO PARTNERSHIP TRUST****BALANCE SHEET****AS AT 31 AUGUST 2021**

		2021		2020	
	Notes	£'000	£'000	£'000	£'000
<b>Fixed assets</b>					
Tangible assets	12		22,173		22,272
<b>Current assets</b>					
Stocks		1		1	
Debtors	13	720		568	
Cash at bank and in hand		2,959		1,862	
		3,680		2,431	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	14	(923)		(518)	
<b>Net current assets</b>			2,757		1,913
<b>Net assets excluding pension liability</b>			24,930		24,185
Defined benefit pension scheme liability	22		(11,688)		(8,686)
<b>Total net assets</b>			13,242		15,499
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	16				
- Restricted fixed asset funds			22,309		22,588
- Restricted income funds			1,584		699
- Pension reserve			(11,688)		(8,686)
<b>Total restricted funds</b>			12,205		14,601
<b>Unrestricted income funds</b>	16		1,037		898
<b>Total funds</b>			13,242		15,499

The financial statements on pages 33 to 57 were approved by the board of trustees and authorised for issue on 15-12-21 and are signed on their behalf by:

  
 M Worrell  
 Chairman

  
 J Patrick  
 Chief Executive Officer

# APOLLO PARTNERSHIP TRUST

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	2021 £'000	2020 £'000
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	19	1,392	415
Cash funds transferred on conversion		-	153
		<u>1,392</u>	<u>568</u>
<b>Cash flows from investing activities</b>			
Dividends, interest and rents from investments	1	6	
Capital grants from DfE Group	157	296	
Purchase of tangible fixed assets	(453)	(334)	
		<u>(295)</u>	<u>(32)</u>
<b>Net cash used in investing activities</b>			
		<u>(295)</u>	<u>(32)</u>
<b>Net increase in cash and cash equivalents in the reporting period</b>		1,097	536
Cash and cash equivalents at beginning of the year		1,862	1,326
<b>Cash and cash equivalents at end of the year</b>		<u>2,959</u>	<u>1,862</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 Accounting policies

##### General information

Apollo Partnership Trust is a charitable company (the 'Academy Trust'). The address of its principal place of business is given on page 1 and the nature of its operations are set out in the Trustees' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

##### Basis of preparation

The financial statements of the academy trust have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006. The academy trust is a public benefit entity under FRS 102 and has therefore applied the relevant public benefit requirements of FRS 102.

The financial statements are presented in sterling which is also the functional currency of the academy trust.

Monetary amounts in these financial statements are rounded to the nearest whole £1,000, except where otherwise indicated.

##### Going concern

The Governing Body has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future based on the following factors:

- Accurate Budget setting processes across the Academy Trust including regular Revised Budgets where necessary to ensure Trustees are kept informed of any material changes on a termly basis where appropriate. All budget forecasts are prepared over a 5 year period and approved by the Board.
- Regular assessment of Pupil Forecast Numbers assessed on an on-going basis using both the Local Authority forecasts and local knowledge. These forecasts form the basis of our 5 year budget projections on a termly basis.
- The Board of Trustees carefully monitors the overall Trust Cash Reserves and the impact of any strategic growth, regulatory matters or improvement decisions on these Reserves.
- The Board of Trustees carefully monitors each academy's performance against the Academy Trust's Reserves Policy and where necessary takes steps to ensure rectifying action is taken if an academy falls below the Reserves Policy of at least 1% of the total previous years GAG Budget funding.

##### Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

---

### 1 Accounting policies (Continued)

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised at fair value of the consideration received or receivable in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Charitable activities

These are costs incurred on the academy trust's educational operations to further its charitable aims for the benefit of the beneficiaries, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### **Tangible fixed assets and depreciation**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Subsequent costs are capitalised only when it is probable that such costs will generate future economic benefits. All other costs of repairs and maintenance are charged to the statement of financial activities as incurred.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 Accounting policies (Continued)

Depreciation is provided on all tangible fixed assets other than freehold land, so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Long leasehold land and buildings	0.8% - 2.5% straight line
Computer equipment	33% straight line
Fixtures, fittings and equipment	20% straight line
Sports pitches	2.5% - 10% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### **Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### **Leased assets**

Rentals under operating leases are charged on a straight line basis over the lease term.

#### **Financial instruments**

The academy trust has chosen to adopt Sections 11 and 12 of FRS 102 in full in respect of financial instruments.

#### Financial assets and liabilities

Financial assets and financial liabilities are recognised when the academy trust becomes a party to the contractual provisions of the instrument.

Financial liabilities are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

All financial assets and liabilities are initially measured at transaction price (including transaction costs), unless the arrangement constitutes a financing transaction. A financial asset or financial liability that is payable or receivable in one year is measured at the undiscounted amount expected to be received or paid net of impairment, unless it is a financing transaction. If an agreement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and financial liabilities are offset only when there is a current legally enforceable right to set off the recognised amounts and the intention to either settle on a net basis, or to realise the asset and settle the liability simultaneously.

#### Derecognition of financial assets and liabilities

A financial asset is derecognised only when the contractual rights to cash flow expire or are settled, or substantially all the risks and the rewards of ownership are transferred to another party, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party. A financial liability (or part thereof) is derecognised when the obligation specified in the contract is discharged, cancelled or expires.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 Accounting policies (Continued)

##### **Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### **Pensions benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'), which are multi-employer defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a projected unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently there is insufficient information to use defined benefit accounting, it is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments.

The LGPS is a funded multi-employer scheme and the assets are held separately. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each reporting date. The amounts charged to net income are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised as other comprehensive income. Actuarial gains and losses are recognised immediately as other comprehensive income.

##### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

##### **Agency arrangements**

The Academy Trust acts as an agent in distributing North West Leicestershire Schools Sports Partnership and the North West Leicestershire Learning and Inclusion Partnership from Local Council. Payments received from Local Council and subsequent disbursements to students are excluded from the Statement of Financial Activities as the trust does not have control over the charitable application of the funds. The funds received and paid and any balances held are disclosed in note 24.



# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 1 Accounting policies (Continued)

##### Employee Benefits

Short-term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render services to the academy trust. The cost of any unused holiday entitlement the Academy Trust expects to pay in future periods is recognised in the period the employees' services are rendered.

#### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

The annual depreciation charge for tangible fixed assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. See note 12 for the carrying amount of the tangible fixed assets and accounting policies for the useful economic lives for each class of assets.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 22, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### 3 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Capital grants	-	157	157	296
Other donations	53	121	174	156
	<u>53</u>	<u>278</u>	<u>331</u>	<u>452</u>

The income from donations and capital grants was £331,000 (2020: £452,000) of which £53,000 was unrestricted (2020: £50,000), £121,000 was restricted (2020: £106,000) and £157,000 was restricted fixed assets (2020: £296,000).

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 4 Funding for the academy trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	12,812	12,812	9,311
Other DfE / ESFA grants:				
- Pupil premium	-	552	552	505
- Teachers' Pension Employer Contribution Grant	-	456	456	350
- Others	-	237	237	655
	-	14,057	14,057	10,821
<b>Other government grants</b>				
Local authority grants	-	262	262	457
<b>COVID-19 additional funding (DfE / ESFA)</b>				
Catch-up premium	-	238	238	-
Other DfE / ESFA COVID-19 funding	-	15	15	-
	-	253	253	-
Parental contributions	-	23	23	236
Other incoming resources	110	-	110	170
	110	23	133	406
	110	14,595	14,705	11,684

The income from funding for educational operations was £14,705,000 (2020: £11,684,000) of which £110,000 was unrestricted (2020: £170,000) and £14,595,000 was restricted (2020: £11,514,000).

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the Academy Trust's funding for Pupil Premium, and Teachers' Pension Employer Contribution Grant is no longer reported within the Other DfE/ESFA grants line item, but as separate lines under Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

The Academy Trust has been eligible to claim additional funding in the year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under exceptional government funding.

The funding received for coronavirus exceptional support covers £238,000 of additional costs incurred. These costs are included in notes 6 and 7 below as appropriate.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 5 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
Hire of facilities	160	-	160	71
Other income	11	-	11	3
	<u>171</u>	<u>-</u>	<u>171</u>	<u>74</u>

The income from other trading activities was £171,000 (2020: £74,000) of which £171,000 was unrestricted (2020: £74,000).

### 6 Expenditure

	Staff costs £'000	Non Pay Expenditure Premises £'000	Other £'000	Total 2021 £'000	Total 2020 £'000
Academy's educational operations					
- Direct costs	8,281	-	854	9,135	7,904
- Allocated support costs	3,740	1,772	627	6,139	4,363
	<u>12,021</u>	<u>1,772</u>	<u>1,481</u>	<u>15,274</u>	<u>12,267</u>

#### Net income/(expenditure) for the year includes:

	2021 £'000	2020 £'000
Operating lease rentals	65	64
Depreciation of tangible fixed assets	552	478
Net interest on defined benefit pension liability	153	131
Fees payable to RSM UK Audit LLP and its associates in respect of both audit and non-audit services are as follows:		
- Audit	27	25
- Other services	11	9
	<u>73</u>	<u>68</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 7 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2021 £'000	Total 2020 £'000
<b>Direct costs</b>				
Educational operations	-	9,135	9,135	7,904
<b>Support costs</b>				
Educational operations	196	5,943	6,139	4,363
	<u>196</u>	<u>15,078</u>	<u>15,274</u>	<u>12,267</u>

The expenditure on charitable activities was £15,274,000 (2020: £12,267,000) of which £196,000 was unrestricted (2020: £215,000), £14,526,000 was restricted (2020: £11,574,000) and £552,000 was restricted fixed assets (2020: £478,000).

	2021 £'000	2020 £'000
<b>Analysis of support costs</b>		
Support staff costs	3,740	2,399
Depreciation	552	478
Premises costs	1,220	580
Legal costs	79	208
Other support costs	506	650
Governance costs	42	48
	<u>6,139</u>	<u>4,363</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 8 Staff

#### Staff costs

Staff costs during the year were:

	2021 £'000	2020 £'000
Wages and salaries	8,097	6,489
Social security costs	799	530
Pension costs	2,572	2,015
Staff costs - employees	11,468	9,034
Agency staff costs	450	239
Staff restructuring costs	103	32
	12,021	9,305
Staff development and other staff costs	27	89
Total staff expenditure	12,048	9,394

Staff restructuring costs comprise:

Redundancy payments	103	24
Severance payments	-	8
	103	32

#### Non statutory/non-contractual staff severance payments

Included in staff restructuring costs are non-contractual severance payments totalling £nil (2020: £8,000).

#### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2021 Number	2020 Number
Teachers	153	118
Administration and support	212	192
Management	25	24
	390	334

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 8 Staff (Continued)

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021 Number	2020 Number
£60,001 - £70,000	4	3
£70,001 - £80,000	4	2
£80,001 - £90,000	2	1
£100,001 - £110,000	1	1
	<u>11</u>	<u>7</u>

#### Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension and employer national insurance contributions) received by key management personnel for their services to the academy trust was £732,450 (2020: £622,138).

### 9 Central services

The academy trust has provided the following central services to its academies during the year:

- human resources;
- financial services;
- legal services;
- educational support services;

The academy trust charges for these services as 5% of the age weighted pupil unit.

The amounts charged during the year were as follows:

	2021 £'000	2020 £'000
Castle Rock High School	353	125
Newbridge High School	171	98
Broom Leys Primary School	108	76
King Edward VII Science and Sport College	-	83
	<u>632</u>	<u>382</u>

On 1 September 2020 two individual schools within the Academy Trust, being King Edward VII Science and Sport College and Castle Rock High School combined to form The Castle Rock High School. The funds held at that date were also combined.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 10 Trustees' remuneration and expenses

During the year one Trustee has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as trustees.

The value of Trustee remuneration and other benefits was as follows:

		2021 £'000	2020 £'000
J Patrick, Chief Executive Officer	Remuneration	107,239	101,885
	Pension contributions	25,394	24,126

During the year ended 31 August 2021 one (2020: one) trustee claimed expenses or had expenses met by the Academy Trust. The expenses incurred were in respect of telephone costs and an amount of £200 (2020: £200) was reimbursed or paid by the Academy Trust.

#### 11 Trustees and officers' insurance

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

#### 12 Tangible fixed assets

	Long leasehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings and equipment £'000	Sports pitches £'000	Total £'000
<b>Cost</b>					
At 1 September 2020	23,476	235	455	432	24,598
Additions	384	36	33	-	453
At 31 August 2021	23,860	271	488	432	25,051
<b>Depreciation</b>					
At 1 September 2020	1,945	145	200	36	2,326
Charge for the year	421	47	73	11	552
At 31 August 2021	2,366	192	273	47	2,878
<b>Net book value</b>					
At 31 August 2021	21,494	79	215	385	22,173
At 31 August 2020	21,531	90	255	396	22,272

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 12 Tangible fixed assets (Continued)

The long leasehold properties are leased from the local council's of the individual academies, relating to the land and buildings of the trust and are leased for periods of up to 125 years for peppercorn rent. No such charges have been made in the current year (2020: £nil).

#### 13 Debtors

	2021 £'000	2020 £'000
Trade debtors	35	8
VAT recoverable	453	209
Prepayments and accrued income	232	351
	<u>720</u>	<u>568</u>

#### 14 Creditors: amounts falling due within one year

	2021 £'000	2020 £'000
Trade creditors	18	-
Other taxation and social security	173	187
Other creditors	628	202
Accruals and deferred income (see note 15)	104	129
	<u>923</u>	<u>518</u>

#### 15 Deferred income

	2021 £'000	2020 £'000
Deferred income is included within:		
Creditors due within one year	<u>52</u>	<u>77</u>
Deferred income at 1 September 2020	77	67
Transfer in	-	84
Released from previous years	(77)	(151)
Resources deferred in the year	<u>52</u>	<u>77</u>
<b>Deferred income at 31 August 2021</b>	<u><b>52</b></u>	<u><b>77</b></u>

At the reporting date the Academy Trust was holding funds received in advance for school dinner money rates and school trips for the next academic year.



# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 16 Funds

	Balance at 1 September 2020 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2021 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	657	12,812	(11,806)	(116)	1,547
Other DfE / ESFA grants:					
- Pupil premium	-	552	(552)	-	-
- Teachers' Pension Employer Contribution Grant	-	456	(456)	-	-
- Others	-	237	(237)	-	-
Catch-up premium	-	238	(238)	-	-
Other DfE / ESFA COVID-19 funding	-	15	(15)	-	-
Other government grants	-	262	(262)	-	-
Funds held in trust	42	1	(6)	-	37
Other restricted funds	-	143	(143)	-	-
Pension reserve	(8,686)	-	(811)	(2,191)	(11,688)
	<u>(7,987)</u>	<u>14,716</u>	<u>(14,526)</u>	<u>(2,307)</u>	<u>(10,104)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	12,321	-	(277)	-	12,044
DfE group capital grants	10,267	157	(275)	116	10,265
	<u>22,588</u>	<u>157</u>	<u>(552)</u>	<u>116</u>	<u>22,309</u>
<b>Total restricted funds</b>	<u>14,601</u>	<u>14,873</u>	<u>(15,078)</u>	<u>(2,191)</u>	<u>12,205</u>
<b>Unrestricted funds</b>					
General funds	898	335	(196)	-	1,037
<b>Total funds</b>	<u>15,499</u>	<u>15,208</u>	<u>(15,274)</u>	<u>(2,191)</u>	<u>13,242</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

---

### 16 Funds (Continued)

The specific purposes for which the funds are to be applied are as follows:

#### **Restricted general funds**

This fund represents grants received for the academy's operational activities and development.

Under the funding agreement with the secretary of state, the academy trust was not subject to a GAG carry forward limit.

#### **Funds held in trust**

##### *Leicestershire Academies Group*

This organisation was set up in 2015 in response to the changing profile of schools in Leicestershire and aims to provide support to academies within the Leicestershire area. At the year end, the Trust held £6,509 on behalf of this organisation.

##### *Coalville Family of Schools*

This organisation was set up over 25 years ago by schools in the Coalville area to support educational collaborative work between schools in Coalville. These funds were previously held by King Edward II College, Coalville, until November 2015. In this group are 12 Coalville primary schools, 1 Special School and 3 Coalville Secondary academies. At year end the Trust held £21,484 on behalf of this organisation.

##### *SACRE*

The Leicestershire Standing Advisory Council for Religious Education was set up to provide local responsibility for the provision of religious education as this is not a national curriculum subject. At the year end the Trust held £3,643 on behalf of this organisation

#### **Pension reserve**

Being the fund in relation to the defined benefit pension scheme liability included in the Balance Sheet. The fund is in deficit given the nature of the liability, however, this is not payable immediately. Plans are in place to address the deficit.

#### **Restricted fixed asset fund**

The restricted fixed asset fund was funded predominantly by the funds inherited on conversion to the academy trust from the Local Authority. It includes further amounts invested in fixed assets, from grants. Depreciation of tangible assets is allocated to this fund.

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the Academy Trust's income and expenditure for Pupil Premium, and Teachers' Pension Employer Contribution Grant is no longer reported within the Other DfE/ESFA grants fund line item, but as separate lines in the funds note. The prior year numbers have been reclassified.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 16 Funds (Continued)

#### Funds prior year

	Balance at 1 September 2019 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2020 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	204	9,311	(8,660)	(198)	657
Other DfE / ESFA grants:					
- Pupil premium	-	505	(505)	-	-
- Teachers' Pension Employer Contribution Grant	-	350	(350)	-	-
- Others	-	655	(655)	-	-
Other government grants	-	457	(457)	-	-
Funds held in trust	33	87	(78)	-	42
Other restricted funds	25	167	(192)	-	-
Pension reserve	(5,199)	(2,776)	(677)	(34)	(8,686)
	<u>(4,937)</u>	<u>8,756</u>	<u>(11,574)</u>	<u>(232)</u>	<u>(7,987)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	7,225	5,340	(244)	-	12,321
DfE group capital grants	10,007	296	(234)	198	10,267
	<u>17,232</u>	<u>5,636</u>	<u>(478)</u>	<u>198</u>	<u>22,588</u>
<b>Total restricted funds</b>	<u>12,295</u>	<u>14,392</u>	<u>(12,052)</u>	<u>(34)</u>	<u>14,601</u>
<b>Unrestricted funds</b>					
General funds	813	300	(215)	-	898
<b>Total funds</b>	<u>13,108</u>	<u>14,692</u>	<u>(12,267)</u>	<u>(34)</u>	<u>15,499</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 16 Funds (Continued)

#### Total funds analysis by academy

	2021 £'000	2020 £'000
Fund balances at 31 August 2021 were allocated as follows:		
Castle Rock High School	789	608
Newbridge High School	774	537
Broom Leys Primary School	670	640
King Edward VII Science and Sport College	-	(334)
Central services	388	146
Total before fixed assets fund and pension reserve	2,621	1,597
Restricted fixed asset fund	22,309	22,588
Pension reserve	(11,688)	(8,686)
Total funds	13,242	15,499

On 1 September 2020 two individual schools within the Academy Trust, being King Edward VII Science and Sport College and Castle Rock High School combined to form The Castle Rock High School. The funds held at that date were also combined.

#### Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff £'000	Other support staff costs £'000	Educational supplies £'000	Other costs excluding depreciation £'000	Total 2021 £'000	Total 2020 £'000
Castle Rock High School	4,415	1,457	273	1,311	7,456	3,216
Newbridge High School	2,276	598	106	804	3,784	2,813
Broom Leys Primary School	1,964	275	31	347	2,617	2,517
King Edward VII Science and Sport College	-	-	-	-	-	2,470
Central services	138	259	27	177	601	479
	8,793	2,589	437	2,639	14,458	11,495

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 17 Analysis of net assets between funds

	Unrestricted Funds	Restricted General Funds	Restricted Fixed Asset Funds	Total Funds
	£'000	£'000	£'000	£'000
<b>Fund balances at 31 August 2021 are represented by:</b>				
Tangible fixed assets	-	-	22,173	22,173
Current assets	1,037	2,507	136	3,680
Creditors falling due within one year	-	(923)	-	(923)
Defined benefit pension liability	-	(11,688)	-	(11,688)
<b>Total net assets</b>	<b>1,037</b>	<b>(10,104)</b>	<b>22,309</b>	<b>13,242</b>
	Unrestricted Funds	Restricted funds:		Total Funds
	£'000	General £'000	Fixed asset £'000	£'000
<b>Fund balances at 31 August 2020 are represented by:</b>				
Tangible fixed assets	-	-	22,272	22,272
Current assets	898	1,217	316	2,431
Creditors falling due within one year	-	(518)	-	(518)
Defined benefit pension liability	-	(8,686)	-	(8,686)
<b>Total net assets</b>	<b>898</b>	<b>(7,987)</b>	<b>22,588</b>	<b>15,499</b>

#### 18 Long-term commitments, including operating leases

At 31 August 2021 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2021 £'000	2020 £'000
Amounts due within one year	123	88
Amounts due between one and five years	277	83
Amounts due after five years	1,415	-
	<b>1,815</b>	<b>171</b>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

#### 19 Reconciliation of net (expenditure)/income to net cash flow from operating activities

	2021 £'000	2020 £'000
Net (expenditure)/income for the reporting period (as per the statement of financial activities)	(66)	2,425
Adjusted for:		
Net surplus on conversion to academy	-	(2,476)
Capital grants from DfE and other capital income	(157)	(296)
Interest receivable	(1)	(6)
Pension costs less contributions payable	658	546
Pension scheme finance costs	153	131
Depreciation of tangible fixed assets	552	478
<b>Movements in working capital:</b>		
(Increase) in debtors	(152)	(197)
Increase in creditors	405	51
Stocks, debtors and creditors transferred	-	(241)
<b>Net cash provided by operating activities</b>	<b>1,392</b>	<b>415</b>

#### 20 Analysis of changes in net funds

	1 September 2020 £'000	Cash flows £'000	31 August 2021 £'000
Cash	1,862	1,097	2,959

#### 21 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

#### 22 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Leicestershire County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and of the LGPS 31 March 2019.

Contributions amounting to £243,000 were payable to the schemes at 31 August 2021 (2020: £208,000) and are included within creditors.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 22 Pension and similar obligations (Continued)

##### Teachers' Pension Scheme

###### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

###### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 except it has been prepared following the Government's decision to pause the operation of the cost control mechanisms at the time when legal challenges were still pending. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- Total scheme liabilities for service (pensions currently payable and the estimated cost of future benefits) of £218 billion
- Value of notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196 billion
- Notional past service deficit of £22 billion
- Discount rate is 2.4% in excess of CPI

As a result of the valuation, new employer contribution rates were set at 23.68% (including a 0.08% administration levy) of pensionable pay from September 2019 onwards (compared to 16.48% during 2018/19). The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to the TPS in the period amounted to £1,223,000 (2020: £903,000).

The TPS is a multi-employer pension plan and there is insufficient information to account for the scheme as a defined benefit plan so it is accounted for as a defined contribution plan.

##### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 21.47% for employers and 5.5 - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 22 Pension and similar obligations (Continued)

Total contributions made	2021 £'000	2020 £'000
Employer's contributions	683	574
Employees' contributions	177	144
Total contributions	860	718

#### Principal actuarial assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March 2016 updated to 31 August 2021 by a qualified independent actuary.

	2021 %	2020 %
Rate of increase in salaries	3.4	2.7
Rate of increase for pensions in payment/inflation	2.9	2.2
Discount rate for scheme liabilities	1.65	1.7

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2021 Years	2020 Years
Retiring today		
- Males	21.7	21.5
- Females	24.2	23.8
Retiring in 20 years		
- Males	22.6	22.5
- Females	25.9	25.2

#### The academy trust's share of the assets in the scheme

	2021 Fair value £'000	2020 Fair value £'000
Equities	7,962	6,203
Bonds	3,981	3,049
Cash	824	421
Property	961	841
Total fair value of assets	13,728	10,514

The actual return on scheme assets was £2,397,000 (2020: £(272,000)).



# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

### 22 Pension and similar obligations (Continued)

Amount recognised in the statement of financial activities	2021 £'000	2020 £'000
Current service cost	1,341	1,120
Net interest cost	(186)	131
Past service cost	339	-
Total operating charge	<u>1,494</u>	<u>1,251</u>
<b>Changes in the present value of defined benefit obligations</b>		<b>2021 £'000</b>
At 1 September 2020		19,200
Current service cost		1,341
Employee contributions		177
Actuarial loss/(gain)		4,402
Benefits paid		(43)
Past service cost		339
At 31 August 2021		<u>25,416</u>
<b>Changes in the fair value of the academy trust's share of scheme assets</b>		<b>2021 £'000</b>
At 1 September 2020		10,514
Interest income		186
Return on plan assets (excluding net interest on the net defined pension liability)		2,211
Employer contributions		683
Employee contributions		177
Benefits paid		(43)
At 31 August 2021		<u>13,728</u>

# APOLLO PARTNERSHIP TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

---

### 23 Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and in accordance with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period:

Mrs J Patrick who is CEO and a Trustee of Apollo Partnership Trust is related by marriage to the Deputy Head of Castle Rock High School. This employee received remuneration amounting to £104,980 (2020: £93,457) which includes national insurance and pension contributions in the year. The post is paid within the normal pay scale for the role and the individual receives no special treatment as a result of the relationship. As at 31 August 2020 £2,312 (2020: £2,049) was outstanding in respect of this.

### 24 Agency arrangements

The Academy Trust administrators the fund for North West Leicestershire Schools Sports Partnership and North West Leicestershire Learning and Inclusion Partnership, on behalf of the Local Council. In the year North West Leicestershire Schools Sports Partnership received £244,480 and disbursed £213,707. An amount of £37,492 is included in other creditors relating to undistributed funds that is repayable to the Local Council.

In the year and North West Leicestershire Learning and Inclusion Partnership received £407,108 and disbursed £346,514. An amount of £347,563 is included in other creditors relating to undistributed funds that is repayable to the Local Council.