
CARPMAELS & RANSFORD SERVICES LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016



CARPMAELS & RANSFORD SERVICES LIMITED

COMPANY INFORMATION

Directors	G J Small D M Chapman
Registered number	08077371
Registered office	One Southampton Row London WC1B 5HA
Independent auditor	Crowe Clark Whitehill LLP St Bride's House 10 Salisbury Square London EC4Y 8EH

CARPMAELS & RANSFORD SERVICES LIMITED

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CARPMAELS & RANSFORD SERVICES LIMITED

STRATEGIC REPORT FOR THE YEAR ENDED 30 JUNE 2016

Introduction

The directors present the Strategic Report of Carpmiels & Ransford Services Limited for the year ended 30 June 2016.

Business review

The directors are satisfied with the results for the year and the state of affairs at the balance sheet date, and with the current and expected future trading levels.

Carpmaels & Ransford Services Limited, as a wholly owned subsidiary of Carpmiels & Ransford LLP, will continue to provide staff and other support services to Carpmiels & Ransford LLP and other firms within the group.

The services provided by Carpmiels & Ransford Services Limited are key to its parent and other related undertakings achieving their objectives.

Principal risks and uncertainties

The main financial risks arising from the company's activities relate to the recruitment, retention, training and development of staff together with ensuring compliance with all relevant legislation.

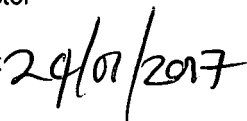
The directors have taken steps to mitigate financial risks by establishing control processes and procedures, which are subject to regular review.

Financial key performance indicators

The performance measures used include the turnover of the company and more qualitative information around staff retention and reasons for the loss of staff.

This report was approved by the board and signed on its behalf.


D M Chapman
Director

Date: 

CARPMAELS & RANSFORD SERVICES LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 30 JUNE 2016

The directors present their report and the financial statements for the year ended 30 June 2016.

Principal activity

The principal activity of the company during the financial year was to provide staff and support services to Carpmaels & Ransford LLP and other firms within the group.

Results and dividends

The profit for the year, after taxation, amounted to £NIL (2015 - £NIL).

No dividend has been paid during the year or is recommended to be paid post year end.

Directors

The directors who served during the year were:

G J Small
D M Chapman

Directors' responsibilities statement

The directors are responsible for preparing the Strategic report, the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102).

Under Company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Future developments

It is anticipated that the company will continue to act as a service company for the foreseeable future..

Matters covered in the strategic report

The overview of the business, the principal risks and uncertainties and the key performance indicators are included in the strategic report.

CARPMAELS & RANSFORD SERVICES LIMITED

**DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 JUNE 2016**

Disclosure of information to auditor

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Company's auditor is unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

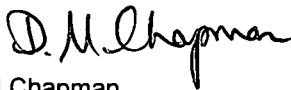
Post balance sheet events

There have been no significant events affecting the Company since the year end.

Auditor

The auditor, Crowe Clark Whitehill LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

This report was approved by the board and signed on its behalf.



D M Chapman
Director

Date:

24/07/2017

CARPMAELS & RANSFORD SERVICES LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF CARPMAELS & RANSFORD SERVICES LIMITED

We have audited the financial statements of Carpmaels & Ransford Services Limited for the year ended 30 June 2016, comprising the Statement of Income and Retained Earnings, Statement of Financial Position and the related notes set out on pages 6 to 15. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102).

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Directors and Auditor

As explained more fully in the Directors' responsibilities statement on page 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 30 June 2016 and of its profit or loss for the year then ended;
- have been properly prepared in accordance with FRS 102; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit the information given in the Strategic Report and the Directors' Report for the financial year for which the financial statements are prepared is consistent with those financial statements.

CARPMAELS & RANSFORD SERVICES LIMITED

**INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF CARPMAELS & RANSFORD
SERVICES LIMITED (CONTINUED)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Steve Gale

Steve Gale FCA (Senior statutory auditor)

for and on behalf of
Crowe Clark Whitehill LLP

Statutory Auditor

St Bride's House
10 Salisbury Square
London
EC4Y 8EH

Date: *1 February 2017*

CARPMAELS & RANSFORD SERVICES LIMITED

**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 £	2015 £
Turnover	4	18,925,135	15,224,421
Other external charges		(6,675,094)	(4,842,481)
Staff costs		(11,966,338)	(10,218,510)
Depreciation and amortisation		(282,100)	(163,430)
Operating profit	5	1,603	-
Interest receivable and similar income		43	-
Interest payable and expenses	8	(1,646)	-
Profit before tax		-	-
Tax on profit		-	-
Profit after tax		-	-
Retained earnings at the beginning of the year		1,000	1,000
Profit for the year		-	-
Retained earnings at the end of the year		1,000	1,000

The notes on pages 8 to 15 form part of these financial statements.

CARPMAELS & RANSFORD SERVICES LIMITED
REGISTERED NUMBER: 08077371

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2016

	Note	2016 £	2016 £	2015 £	2015 £
Non current assets					
Tangible fixed assets			599,038		380,776
Current assets					
Debtors: amounts falling due within one year	10	1,567,375		1,298,048	
Cash at bank and in hand	11	1,028		37,380	
		<u>1,568,403</u>		<u>1,335,428</u>	
Creditors: amounts falling due within one year	12	(2,166,341)		(1,715,104)	
Net current liabilities			<u>(597,938)</u>		<u>(379,676)</u>
Net assets			<u>1,100</u>		<u>1,100</u>
Capital and reserves					
Called up share capital	13		100		100
Profit and loss account	14		1,000		1,000
			<u>1,100</u>		<u>1,100</u>

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:


D M Chapman

Director

Date: 24/07/2017

The notes on pages 8 to 15 form part of these financial statements.

CARPMAELS & RANSFORD SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

1. General information

Carpmaels & Ransford Services Limited is a private limited company registered in England and Wales with number 08077371. The firm's principal activity is the provision of staff and support services to its parent undertaking, Carpmaels & Ransford LLP and other firms within the group. The address of the registered office is One Southampton Row, London, WC1B 5HA.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements for the year ended 30 June 2016 are the first produced under FRS 102. The policies applied under the entity's previous accounting framework are not materially different to FRS 102 and have not impacted on equity at 1 July 2015 and 30 June 2015 or profit for the year ended 30 June 2015.

The company has taken advantage of the exemptions available to qualifying subsidiaries not to present a statement of cash flows, an analysis of financial assets and liabilities or disclosure of key management remuneration.

2.2 Going concern

The company produces quarterly budgets and forecasts, which take account of expected changes in the company's trading performance and these demonstrate that the company is well placed to manage its business risks successfully. Carpmaels & Ransford LLP has confirmed that it will continue to use the services provided by the company and provide ongoing financial support, as required. On this basis, the directors have a reasonable expectation that the company has adequate resources to operate for the foreseeable future and consider it appropriate to prepare the financial statements on the going concern basis.

2.3 Revenue recognition

Revenue represents the fair value of services provided to its parent undertaking and is calculated on the basis of costs incurred. Revenue excludes Value Added Tax.

2.4 Tangible fixed assets

Tangible fixed assets are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

CARPMAELS & RANSFORD SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

2. Accounting policies (continued)

2.4 Tangible fixed assets (continued)

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

The estimated useful lives range as follows:

S/Term Leasehold Property	- Over the life of the lease
Fixtures & fittings	- Straight line over 3 years
Office equipment	- Straight line over 3 years
Computer equipment	- Straight line over 3 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of income and retained earnings.

2.5 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.6 Financial instruments

The Company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties. Short term receivables are measured at transaction price, less any impairment. Short term payables are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using effective interest method.

2.7 Finance costs

Finance costs are charged to the statement of income and retained earnings over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

2.8 Operating leases

Rentals paid under operating leases are charged to the statement of income and retained earnings on a straight line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the lease term.

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

2. Accounting policies (continued)

2.9 Pensions

Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of income and retained earnings when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of financial position. The assets of the plan are held separately from the Company in independently administered funds.

2.10 Short term employee benefits

The firm makes provision for accrued holiday earned but not taken at the statement of financial position date, inclusive of associated costs.

2.11 Interest income

Interest income is recognised in the statement of income and retained earnings using the effective interest method.

2.12 Taxation

The current corporation tax charge is calculated on the basis of tax rates and laws that have been enacted or substantially enacted by the balance sheet date.

3. Judgements in applying accounting policies and key sources of estimation uncertainty

The directors do not consider that any significant estimates or judgements have been required in preparing these financial statements.

4. Turnover

The turnover of the company during the year arose in the United Kingdom and has been derived from its principal activity.

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

5. Operating profit

The operating profit is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets	281,918	163,430
Profit / loss on disposal of tangible fixed assets	182	-
Exchange differences	1,850	62
Defined contribution pension cost	794,869	682,764
Operating lease payments		
- lease payments	<u>2,333,857</u>	<u>1,628,864</u>

During the year, no director received any emoluments (2015 - £NIL).

6. Auditor's remuneration

	2016 £	2015 £
Fees payable to the Company's auditor and its associates for the audit of the Company's annual financial statements	<u>1,500</u>	<u>1,000</u>

7. Employees

Staff costs were as follows:

	2016 £	2015 £
Wages and salaries	9,932,560	8,511,373
Social security costs	1,238,909	1,024,373
Cost of defined contribution pension scheme	794,869	682,764
	<u>11,966,338</u>	<u>10,218,510</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2016 No.	2015 No.
Professional staff	84	75
Support staff	104	91
	<u>188</u>	<u>166</u>

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

8. Interest payable and similar charges

	2016 £	2015 £
Other loan interest payable	<u>1,646</u>	<u>-</u>

9. Tangible fixed assets

	Short term Leasehold Property £	Fixtures & fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 July 2015	159,455	146,742	15,551	360,990	682,738
Additions	287,553	155,415	-	59,481	502,449
Disposals	-	-	(2,090)	(7,785)	(9,875)
At 30 June 2016	<u>447,008</u>	<u>302,157</u>	<u>13,461</u>	<u>412,686</u>	<u>1,175,312</u>
Depreciation					
At 1 July 2015	-	75,297	3,741	222,924	301,962
Charge for period on owned assets	72,188	97,866	4,260	107,604	281,918
Disposals	-	-	-	(7,606)	(7,606)
At 30 June 2016	<u>72,188</u>	<u>173,163</u>	<u>8,001</u>	<u>322,922</u>	<u>576,274</u>
Net book value					
At 30 June 2016	<u>374,820</u>	<u>128,994</u>	<u>5,460</u>	<u>89,764</u>	<u>599,038</u>
At 30 June 2015	<u>159,455</u>	<u>71,445</u>	<u>11,810</u>	<u>138,066</u>	<u>380,776</u>

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

9. Tangible fixed assets (continued)

The net book value of land and buildings may be further analysed as follows:

	2016	2015
	£	£
Short leasehold	374,820	159,455

10. Debtors

	2016	2015
	£	£
Other debtors	406,384	333,918
Prepayments and accrued income	1,160,991	964,130
	1,567,375	1,298,048

11. Cash and cash equivalents

	2016	2015
	£	£
Cash at bank and in hand	1,028	37,380

12. Creditors: Amounts falling due within one year

	2016	2015
	£	£
Trade creditors	225,250	209,023
Amounts owed to group undertakings	1,272,588	867,699
Taxation and social security	366,024	337,330
Other creditors	480	-
Accruals and deferred income	301,999	301,052
	2,166,341	1,715,104

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

13. Share capital

	2016	2015
	£	£
Shares classified as equity		
Allotted, called up and fully paid		
100 Ordinary shares of £1 each	<u>100</u>	<u>100</u>

14. Reserves

Profit & loss account

The profit and loss account includes all current and prior period retained profits and losses.

15. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £794,869 (2015: £682,764). Contributions totaling £NIL (2015: £NIL) were payable to the fund at the balance sheet date and are included in creditors.

16. Commitments under operating leases

At 30 June 2016 the Company had future minimum lease payments under non-cancellable operating leases as follows:

	2016	2015
	£	£
Not later than 1 year	2,264,848	2,141,942
Later than 1 year and not later than 5 years	8,881,860	9,045,735
Later than 5 years	10,504,865	12,605,838
	<u>21,651,573</u>	<u>23,793,515</u>

CARPMAELS & RANSFORD SERVICES LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016**

17. Related party transactions

The company has taken advantage of the exemption contained in Financial Reporting Standard 102 Section 33, 'Related Party Disclosures' in not disclosing transactions with other wholly-owned group undertakings on the grounds that it is a wholly owned subsidiary of Carpmaels & Ransford LLP.

Carpmaels & Ransford (Trade Marks) LLP is a 52% owned subsidiary of Carpmaels & Ransford LLP. Transactions and balances with Carpmaels & Ransford (Trade Marks) LLP are summarised below. All transactions are considered to be on normal commercial terms.

	2016 £	2015 £
Provision of services to Carpmaels & Ransford (Trade Marks) LLP	759,638	788,038
Amounts owed to Carpmaels & Ransford (Trade Marks) LLP	<u>(134,437)</u>	<u>(90,383)</u>

18. Controlling party

The directors consider Carpmaels & Ransford LLP, a firm registered in England and Wales, to be the ultimate parent undertaking and controlling party. The smallest and largest group financial statements that the company's results are consolidated into are those produced by Carpmaels & Ransford LLP, copies of which can be obtained from One Southampton Row, London, WC1B 5HA.