

MUSIC AT MALLING LTD

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2017



Company number : 8048051
Charity Commission number : 1150337

MUSIC AT MALLING LIMITED

Report and accounts for the year ended 30 November 2017

The Directors and Trustees have pleasure in presenting the report and accounts of Music at Malling for the year ended 30 November 2017.

The Company and its aims

The Company was registered at Companies House on 26 April 2012 as a company limited by guarantee. On 4 January 2013 the company was entered on the Register of Charities, with the Registered Charity Number 1150337.

Registered office:

Went House
83 Swan Street
West Malling ME19 6LW

Music at Malling was established with the objective of establishing and promoting a festival of outstanding music in West Malling, Kent, and surrounding villages. The festival is centred on professional musicians and encourages in particular the involvement of local schools. Funds are raised through sponsorship and ticket sales. The programme is developed under the auspices of the festival's Artistic Director, Thomas Kemp.

Directors and Trustees

The directors and trustees who held office throughout the year are:

Alan Gibbins (Chairman)
Jane Anderson
Rebecca Clifford
Nick Crutchfield (Hon Treasurer)
David Kemp
David Shuker

The Festival Committee consists of the above and the following:

Deborah Sutch (Company Secretary)
Andrew Cornish
Peter Cosier
Veronica Cosier
Mary Gibbins

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Activity in 2017

The seventh Music at Malling Festival ran for the last ten days of September with twenty four events preceded by a series of outreach workshops in local schools.

Working with schools

The schools programme continues to be a core strength of the Festival. The Festival Committee strongly believes that the main portal into the world of classical music is early exposure- children need to opportunity to hear such music preformed with passion. Its provision in schools should be axiomatic and our efforts in this area are supported by Kent Music.

The outreach workshops and school concerts involved eight hundred and ninety one children in four concerts. Whole classes from thirteen primary schools composed pieces based on Roald Dahl's Revolting Rhymes and these were performed alongside professional musicians from Chamber Domaine. Three hundred and ninety children performed in these concerts which included performances of Paul Patterson's Little Red Riding Hood. As last year Discovery School on Kings Hill generously shared their hall for two of the concerts, the other two being at St Mary's church in West Malling

Go Compose! involved twelve young musicians between the ages of twelve and eighteen writing a piece of music in a day, mentored by four professional musicians and the composer Simon Speare. The day was run in conjunction with Sound and Music and took place in the new St Benedict's Centre at West Malling Abbey which provides to be an excellent venue for this sort of workshop.

The Festival this year offered side-by-side opportunities for outstanding young musicians in an orchestral concert given by Chamber Domaine, including Elgar's cello concerto and Vaughan Williams's Lark Ascending; and Alexander Goehr's Broken Lute with the composer present and providing a commentary on the piece

Other highlights

These included:

- *the Bach violin sonatas and partitas played by Tom Bowes in the Chapel of St Mary's Abbey by kind permission of the Mother Abbess
- *also at the Abbey the Reger cello suites played by Festival favourite Richard Harwood
- *Craig Ogden playing Bach, Dowland and others at All Saints' Birling
- *Sami Junnonen playing Bach, Sciarrino, and Berio in Trottiscliffe church
- *a performance of Messiaen's Quartet for the End of Time in Tudeley church with its wonderful windows by Chagall providing a link with the composer
- *a concert at the Control Tower at Kings Hill, featuring Kodaly

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Activity in 2017 (continued)

- *an organ recital in the chapel of Tonbridge School by Kevin Bowyer
- *two jazz evenings took place in St Mary's with James Pearson and his friends and Callum Au's Big Band, and evenings at local hostelrys with Lizzie Ball and others
- *our First World War theme continued at the Pilsdon Barn with music by Frank Bridge, Nielsen and others

We were also pleased to help raise funds (£432) for local charities, Pilsdon, Spadework and Dandelion Time by asking for donations in lieu of payment for interval refreshments.

Publicity and Feedback

There was again extensive coverage of the Festival in local media, including Downs Mail, Kent Messenger, Times of Tunbridge Wells; and more widely, The Quarterly Review, Artsdesk (for the third year) and Classic FM(Podcast).

Music at Malling is seeing continuing engagement with our activities online, through our website and through social media. For Twitter, two hundred and seventy five tweets generated 119,895 impression with 231 mentions, 6000 profile visits and 146 new followers, a 15% increase. 11,361 people with 570 shares and 290 tweets had a significant response . Our new(2016) website musicatmallling.com enabled us to sell over 70% of our tickets online for the first time. The new site has greatly increased the visibility of the Festival.

Examples of feedback and reaction to the Festival are given below. Feedback was almost universally favourable:

- wonderful music and participation by the children
- it's a great way of giving children confidence to perform to a large audience
- and eye-opening experience ..as to how professional musicians work and the chance to play alongside them was incredible
- one hopes that news of West Malling's Festival will spread far and wide
- every concert was a highlight
- [Reger] masterful performance; heard music I had not heard before; Festival keeps getting better
- [Ogden] presented so well and interfaced with the audience
- variety of programme, quality of playing
- [Thomas Bowes] unbelievable music; fantastic playing
- [James Pearson] the man's a genius
- [Callum Au] some amazing arrangements
- [Tudeley] virtuosic playing, lovely venue, the artistry of the players
- [Pilsdon] very imaginative programme

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Sponsorship, funding and going concern

The quality of the programme offered by the Festival is again confirmed by the increased financial support this year from Arts Council England (the third year for which they have supported us), The Princes Charities (the second time that they have given us their important support) The Foyle Foundation, the Whitehouse Monckton Charitable Trust, the RVW Trust, the Cleary foundation, the D'Oyly Carte Foundation and the Ernest Cook Trust.

The continuing level of local support is again demonstrated by the generous sponsorship in cash and kind received from a number of sources. We are delighted that Liberty Property Trust have continued their involvement for a third year, including our second concert in the Kings Hill Control Tower. We are also most grateful to Tonbridge & Malling Borough Council for their continuing financial and logistical support; to KCC; the Kent Community Foundation; Kent Music/Soundhub Kent; to the Malling Memorial Institute, The Farm House (Elite Pubs) for hosting Classical Kicks; and to West Malling Parish Council, and the Parish Councils at Kings Hill and Mereworth; and to the Malling Lions and Town Malling Club who have all given valuable support. Brookline Coaches have continued their very generous support in providing transport for schoolchildren to St Mary's Church. Other local businesses have given support by way of advertising in the Festival programme and, in the case of West Malling Flowers, also providing beautiful bouquets for presentation to performing artists; and the Bull Inn at Wrotham generously provided accommodation for some of artists.

At this level of funding and support, Music at Malling is a going concern as shown by the attached accounts. The Chairman stands ready to make good any shortfall in funding as has been the case in past years, to ensure that the company can meet its liabilities as they fall due.

Future plans

Planning for the 2018 festival is under way. The schools programme will again be a main focus; we hope to return to the wonderful acoustics of the Abbey Chapel and the Pilsdon Barn; James Pearson returns by popular demand; the BART churches will again host performances of Mozart and others; and we are planning new ventures and new initiatives. Sponsorship is already being sought and the eventual shape of the programme will reflect our success in raising appropriate funds.

Public Benefit

The Company's stated aims are the advancement of the arts for the public benefit by staging in particular but not exclusively, a festival in West Malling and the surrounding area to promote appreciation of music of the highest standard, and to advance the education of the public in the arts.

The participation of people of all ages in the programme described in outline in this report, supported by our concessionary pricing policy, demonstrates the achievement of these aims; and we will be building further on this in future festivals.

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Risk management

The Directors and Trustees confirm that they have carried out a review of the major risks that Music at Malling presently faces, and have considered the necessary procedures to minimise any potential impact should those risks materialise. These include the identification and mitigation of all perceived risk of physical accident to audiences and performers. Financial risks are dealt with elsewhere in this report.

Directors' and Trustees' responsibilities in relation to the financial statements

Company law requires the Directors and Trustees to prepare financial statements that give a true and fair view of the state of affairs of the Company and Charity at the end of the financial period and of its surplus or deficit for the financial period. In so doing, the Directors and Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the Company will not continue in business.
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The Directors and Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner

The Trustees are most grateful to Mike Darbyshire for agreeing to be the Independent Examiner of Music at Malling.

By order of the Board
Deborah Sutch, Hon Company Secretary
18 January 2018

MUSIC AT MALLING LIMITED

Independent examiner's report to the Trustees of Music at Malling Ltd

I report on the accounts of the company for the year ended 30 November 2017

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

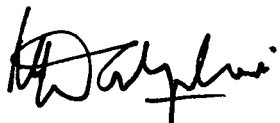
1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or

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Independent examiner's report to the Trustees of Music at Malling Ltd (continued)

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'MJ Darbyshire', with a stylized flourish at the end.

MJ Darbyshire FCT
Libbits,
Seven Mile Lane, Mereworth
18 January 2018

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 NOVEMBER 2017

	Restricted funds	Unrestricted funds	Total funds	Total funds (Note 7)
	2017	2017	2017	2016
	£	£	£	£
Incoming resources				
Incoming resources from generating funds				
<i>Voluntary income</i>				
Donations and grants (note 2)	20,500	22,229	42,729	37,388
Activities for generating funds				
Concerts and music workshops	9,910	13,396	23,306	24,144
Advertising in programmes	0	780	780	1,260
Total incoming resources	30,410	36,405	66,815	62,792
Resources expended				
Costs of generating funds				
Charitable Activities				
Concerts and music workshops	23,361	17,886	41,247	40,495
Other costs (note 3)	5,878	16,714	22,592	21,242
Governance costs	0	0	0	13
Total resources expended	29,239	34,600	63,839	61,750
Net income for year	1,171	1,805	2,976	1,042
Reconciliation of funds				
Total funds brought forward	0	2,807	2,807	1,765
Total funds carried forward	1,171	4,612	5,783	2,807

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Balance Sheet at 30 November 2017

	2017	2016
£	£	
Current Assets		
Debtors (note 6)	1,500	2,887
Cash at bank and in hand	<u>4,283</u>	<u>2,920</u>
	5,783	5,807
Creditors: amounts falling due within one year (note 7)	0	<u>3,000</u>
Net Current Assets	<u>5,783</u>	<u>2,807</u>
Unrestricted funds	4,612	2,807
Restricted funds	<u>1,171</u>	0
Total funds	<u>5,783</u>	<u>2,807</u>

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006 and members have not required the Company to obtain an audit of its accounts for the year ended 30 November 2017 in accordance with Section 476 of the Act. The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company at 30 November 2017 and of its result for the period then ended in accordance with Section 396 of the Act and which otherwise comply with the requirements of the Companies Act relating to the accounts as far as applicable to the Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Signed:


N G Crutchfield

AB Gibbins
Chairman

Nick Crutchfield
Hon Treasurer

Approved by the Board on 18 January 2018

The notes on the following pages form part of these accounts

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Notes to the accounts for the year ending 30 November 2017

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and the Charities SORP (FRS 102).

(b) Fund accounting

- unrestricted funds are available for use at the discretion of the trustees in furtherance of the general activities of the charity.
- restricted funds are subjected to restrictions on their expenditure imposed by the donor.

A large majority of restricted funds is for the schools and outreach programme and for clarity of presentation, only these funds are included in the restricted funds column of the Statement of Financial Activities. See note 2 for further explanation.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Incoming resources from concerts, music workshops and programme advertising are accounted for when earned.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability when incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprises costs associated with delivering the Festival and associated workshops. These costs include those which can be allocated directly, principally musicians, and those indirect costs necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

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Notes to the accounts for the year ended 30 November 2017 (continued)

2. Donations and grants

Restricted donations in both years relate primarily to the schools/music education programme which includes the composition workshop and the side-by-side concert.

In 2016 unrestricted donations included £4,500 from the Chairman of the Festival.

3. Costs of generating funds- charitable activities

These include:	2017	2017	2017	2016
	Restricted	Unrestricted	Total	Total
	£	£	£	£
Hire of venues	1,038	2,325	3,363	2,150
Music composition and hire	510	975	1,485	741
Piano hire	500	2,639	3,139	1,285
Printing and publicity inc website	2,050	8,640	10,690	13,156
Toilet hire	400	518	918	918
Sound and lighting	1,180	1,190	2,370	2,220
Other inc Insurance	<u>200</u>	<u>427</u>	<u>629</u>	<u>772</u>
	5,878	16,714	22,592	21,242

4. Trustee remuneration

No trustee or volunteer received any remuneration during the year (2016 £0). In both years the Artistic Director waived his fee of £5000. The income and expenditure relating to this fee waiver are not reflected in these accounts.

5. Taxation

As a charity, Music at Malling is exempt from tax on income falling within section 505 of the Taxes Act 1988. No tax charges have arisen in the Charity.

6. Debtors	2017	2016
	£	£
Gift Aid receivable	0	1,287
Amounts due from sponsors	<u>1,500</u>	<u>1,600</u>
	2,887	2,887

7. Creditors

Working capital advance to be repaid to Chairman	0	<u>3,000</u>
	<u>0</u>	3,000

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Notes to the accounts for the year ended 30 November 2017 (continued)

8. Analysis of restricted and unrestricted income and expenditure for 2016

	Restricted funds	Unrestricted funds	Total funds
	2016	2016	2016
	£	£	£
Incoming resources			
Incoming resources from generating funds			
<i>Voluntary income</i>			
Donations and grants (note 2)	12,215	25,173	37,388
Activities for generating funds			
Concerts and music workshops	8,845	15,299	24,144
Advertising in programmes	0	1,260	1,260
Total incoming resources	<u>21,060</u>	<u>41,732</u>	<u>62,792</u>
Resources expended			
Costs of generating funds			
Charitable Activities			
Concerts and music workshops	19,237	21,258	40,495
Other costs (note 3)	6,451	14,791	21,242
Governance costs	0	13	13
Total resources expended	<u>25,688</u>	<u>36,062</u>	<u>61,750</u>
Net income for year	-4,628	5,670	1,042
Transfer to cover loss on restricted activities	4,628	-4,628	0
Reconciliation of funds			
Total funds brought forward	0	1,765	1,765
Total funds carried forward	0	<u>2,807</u>	<u>2,807</u>