

MUSIC AT MALLING LTD

REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2016



Company number : 8048051
Charity Commission number : 1150337

MUSIC AT MALLING LIMITED

Report and accounts for the year ended 30 November 2016

The Directors and Trustees have pleasure in presenting the report and accounts of Music at Malling for the year ended 30 November 2016.

The Company and its aims

The Company was registered at Companies House on 26 April 2012 as a company limited by guarantee. On 4 January 2013 the company was entered on the Register of Charities, with the Registered Charity Number 1150337.

Registered office:

Went House
83 Swan Street
West Malling ME19 6LW

Music at Malling was established with the objective of establishing and promoting a festival of outstanding music in West Malling, Kent, and surrounding villages. The festival is centred on professional musicians and encourages in particular the involvement of local schools. Funds are raised through sponsorship and ticket sales. The programme is developed under the auspices of the festival's Artistic Director, Thomas Kemp.

Directors and Trustees

The directors and trustees who held office throughout the year are:

Alan Gibbins (Chairman)
Jane Anderson
Rebecca Clifford
Nick Crutchfield (Hon Treasurer)
David Kemp
David Shuker

The Festival Committee consists of the above and the following:

Deborah Sutch (Company Secretary)
Andrew Cornish
Peter Cosier
Veronica Cosier
Mary Gibbins

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Activity in 2016

This sixth year of the Festival saw attendances increased overall, and we were pleased with the continuing level of season tickets sold at 75 (2016:75) .

We again worked with six schools on playing and composing music, culminating in a concert at St George's Wrotham which was very well attended by children and many of their parents, in May 2016.

The main Festival was held between 23 September and 1 October, with 18 events held in historic venues around West Malling, Kent. The concerts included jazz, classical, contemporary and film music. We have maintained our aim of having a lively schools programme, playing new work, playing chamber works in beautiful venues, including jazz concerts of the highest quality in response to popular demand, and commemorating anniversaries- this year Frank Sinatra, and continuing work related to the First World War.

The schools programme focussed on Peter and the Wolf which returned us to the music featured in the first Festival in 2011 . One thousand two hundred children were involved in a project based around the perennial Prokofiev favourite, with workshops at which the children developed compositions inspired by the music which was performed at the four Peter and the Wolf concerts- three hundred and sixty children performed in the four concerts .

Other highlights of the Festival included:

*Bach and Mozart in the BART churches, followed by a splendid tea prepared by the ladies of Trottscliffe church

*Bach's Cello and Harpsichord Sonatas and Violin and Harpsichord Sonatas in three concerts in the sublime acoustic of Malling Abbey, by kind permission of the Mother Abbess

*we again held concerts in three of the beautiful BART parish churches, focussing on Bach and Sibelius

*the First World war theme in Pilsdon Barn had Chamber Domaine playing the music of Fauré, Bridge and Janacek

*the Festival's first vocal concert, with songs based on Shakespeare's poetry , performed by world class ensemble Stile Antico, who also ran workshops for amateur singers from across the region.

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Activity in 2016 (continued)

*a concert at the Control Tower at Kings Hill, featuring Cello pieces by John Williams, Ennio Morricone, Dario Marianelli and others

*an organ recital at St Mary's, West Malling

*two jazz evenings took place in St Mary's with James Pearson and his friends, Matt Ford and the Tippet Quartet; and Callum Au's Big Band

We were also pleased to help raise funds (£714) for local charities, Pilsdon, Spadework and Dandelion Time by asking for donations in lieu of payment for interval refreshments.

Publicity and Feedback

There was extensive coverage of the Festival in local media, including Downs Mail, Kent Messenger, Times of Tunbridge Wells; and more widely, The Gramophone, Artsdesk (for the second year) and London Jazz FM(Podcast).

Music at Malling has seen a rapid increase in engagement with our activities online, through our website and through social media. Forty three Facebook posts reached 11,361 people with 570 shares and 290 tweets had a significant response . Our new website musicatmalling.com was viewed by 6,000 people between 1 September and 1 October 2016. 66.7% of ticket sales were made online. Investing in a new site has greatly increased the visibility of the Festival and will enable us to start our marketing campaign earlier in 2017.

Examples of feedback and reaction to the Festival are given below:

- our children were so lucky to have exposure to such a remarkable experience
- the spark of enthusiasm you have lit in the children..the school is a-buzz
- an amazing chance to hear a fabulous group of singers
- I loved the exquisite beauty of the music in a tranquil setting
- all of it was fabulous. Brilliant musicians (Callum Au)

Sponsorship, funding and going concern

The quality of the programme offered by the Festival is confirmed by the increased financial support this year from Arts Council England , the Mousetrap Theatre Projects Charity, Whitehouse Monckton Charitable Trust , and the Derek Hill Foundation.

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Sponsorship, funding and going concern (continued)

The continuing level of local support is again demonstrated by the generous sponsorship in cash and kind received from a number of sources. We are delighted that Liberty Property Trust have been involved for the second time this year, including support for our first concert in the Kings Hill Control Tower. We are also most grateful to Tonbridge & Malling Borough Council for their continuing financial and logistical support; to KCC, Kent Arts Development, and the RVW Trust, the latter sponsoring us for the first time; Kent Music/ Soundhub Kent for support for the Spring schools concert at Wrotham ; to the Malling Memorial Institute, and Mousetrap Theatre Projects, continuing and significant sponsors of the educational programme; The Farm House (Elite Pubs) for hosting Classical Kicks; and to West Malling Parish Council, the Malling Lions and Town Malling Club who have all given valuable support. Brookline Coaches have continued their very generous support in providing transport for schoolchildren to St Mary's Church. Other local businesses have given support by way of advertising in the Festival programme and, in the case of West Malling Flowers, also providing beautiful bouquets for presentation to performing artists; and the Bull Inn at Wrotham generously provided accommodation for some of artists .

There are also substantial contributions from the Chairman and directors which are important in ensuring that the Festival has sufficient resources to continue in business and therefore remains a going concern.

Future plans

Planning for the 2017 festival is under way. The schools programme will again be a main focus; we hope to returning to the wonderful acoustics of the Abbey Chapel and the Pilsdon Barn; James Pearson returns by popular demand; the BART churches will again host performances of Mozart and others; and we are planning new ventures and new initiatives. Sponsorship is already being sought and the eventual shape of the programme will reflect our success in raising appropriate funds.

Public Benefit

The Company's stated aims are the advancement of the arts for the public benefit by staging in particular but not exclusively, a festival in West Malling and the surrounding area to promote appreciation of music of the highest standard, and to advance the education of the public in the arts.

The participation of people of all ages in the programme described in outline in this report, supported by our concessionary pricing policy, demonstrates the achievement of these aims ; and we will be building further on this in future festivals.

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Risk management

The Directors and Trustees confirm that they have carried out a review of the major risks that Music at Malling presently faces, and have considered the necessary procedures to minimise any potential impact should those risks materialise. These include the identification and mitigation of all perceived risk of physical accident to audiences and performers. Financial risks are dealt with elsewhere in this report.

Directors' and Trustees' responsibilities in relation to the financial statements

Company law requires the Directors and Trustees to prepare financial statements that give a true and fair view of the state of affairs of the Company and Charity at the end of the financial period and of its surplus or deficit for the financial period. In so doing, the Directors and Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the Company will not continue in business.
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The Directors and Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner

The Trustees are most grateful to Mike Darbyshire for agreeing to be the Independent Examiner of Music at Malling.

By order of the Board
Deborah Sutch, Hon Company Secretary
4 May 2017



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Independent examiner's report to the Trustees of Music at Malling Ltd

I report on the accounts of the company for the year ended 30 November 2016

Respective responsibilities of trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or

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Independent examiner's report to the Trustees of Music at Malling Ltd (continued)

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'MJ Darbyshire', is written above the typed name.

MJ Darbyshire FCT
Libbits,
Seven Mile Lane, Mereworth
4 May 2017

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 NOVEMBER 2017

	Restricted funds	Unrestricted funds	Total funds	Total funds
	2016	2016	2016	2015
	£	£	£	£
Incoming resources				
Incoming resources from generating funds				
<i>Voluntary income</i>				
Donations and grants (note 2)	12,215	25,173	37,388	41,952
Activities for generating funds				
Concerts and music workshops	8,845	15,299	24,144	21,810
Advertising in programmes	0	1,260	1,260	1,060
Total incoming resources	21,060	41,732	62,792	64,822
Resources expended				
Costs of generating funds				
Charitable Activities				
Concerts and music workshops	19,237	21,258	40,495	48,223
Other costs (note 3)	6,451	14,791	21,242	15,891
Governance costs	0	13	13	13
Total resources expended	25,688	36,062	61,750	64,127
Net income for year	-4,628	5,670	1,042	695
Transfer to cover loss on restricted activities	4,628	-4,628	0	0
Reconciliation of funds				
Total funds brought forward	0	1,765	1,765	1070
Total funds carried forward	0	2,807	2,807	1765

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Balance Sheet at 30 November 2016

	2016	2015
	£	£
Current Assets		
Debtors (note 6)	2,887	2,527
Cash at bank and in hand	2,920	38
	5,807	2,565
Creditors: amounts falling due within one year (note 7)	3,000	800
Net Current Assets	2,807	1,765
Unrestricted funds	2,807	1,765
Restricted funds	0	0
Total funds	2,807	1,765

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006 and members have not required the Company to obtain an audit of its accounts for the year ended 30 November 2016 in accordance with Section 476 of the Act. The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company at 30 November 2016 and of its result for the period then ended in accordance with Section 396 of the Act and which otherwise comply with the requirements of the Companies Act relating to the accounts as far as applicable to the Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Signed:



AB Gibbins
Chairman



Nick Crutchfield
Hon Treasurer

Approved by the Board on 4 May 2017

The notes on the following pages form part of these accounts

MUSIC AT MALLING LIMITED

Notes to the accounts for the year ending 30 November 2016

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and the Charities SORP (FRS 102).

(b) Fund accounting

- unrestricted funds are available for use at the discretion of the trustees in furtherance of the general activities of the charity.
- restricted funds are subjected to restrictions on their expenditure imposed by the donor.

A large majority of restricted funds is for the schools and family programme and for clarity of presentation, only these funds are included in the restricted funds column of the Statement of Financial Activities. See note 2 for further explanation.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

- Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Incoming resources from concerts, music workshops and programme advertising are accounted for when earned.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability when incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprises costs associated with delivering the Festival and associated workshops. These costs include those which can be allocated directly, principally musicians, and those indirect costs necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

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Notes to the accounts for the year ended 30 November 2016 (continued)

2. Donations and grants

Restricted donations in both years relate primarily to the schools programme (2015, also to the family concert at the end of the Festival (£2,000)). In 2015 they also included £3,000 from the Britten Pears Foundation for the Grimm Tales commissioned by the Festival from David Horne.

Unrestricted donations include £4,500 from the Chairman of the Festival.

3. Costs of generating funds- charitable activities

These include:	2016	2016	2016	2015
	Restricted	Unrestricted	Total	Total
	£	£	£	£
Hire of venues	500	1,650	2,150	2,200
Music composition and hire	741	0	741	3,144
Piano hire	500	785	1,285	1,207
Printing and publicity inc website	3,000	10,156	13,156	4,948
Ticket hire	400	518	918	1,186
Sound and lighting	1,110	1,110	2,220	2,480
Other inc insurance	200	572	772	726
	<u>6,451</u>	<u>14,791</u>	<u>21,242</u>	<u>15,891</u>

4. Trustee remuneration

No trustee or volunteer received any remuneration during the year (2015 £0). In both years the Artistic Director waived his fee of £5,000

5. Taxation

As a charity, Music at Malling is exempt from tax on income falling within section 505 of the Taxes Act 1988. No tax charges have arisen in the Charity.

6. Debtors

	2016	2015
	£	£
Gift Aid receivable	1,287	1,000
Amounts due from sponsors	1,600	800
Amounts due from schools	0	727
	<u>2,887</u>	<u>2,527</u>

7. Creditors

	2016	2015
Amounts due to musicians and performers	0	800
Working capital advance to be repaid to Chairman	<u>3,000</u>	0
	<u>3,000</u>	<u>800</u>