

REGISTERED COMPANY NUMBER: 08014061 (England and Wales)
REGISTERED CHARITY NUMBER: 1147696

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
FOR
JIGSAW (SOUTHEAST)**



JIGSAW (SOUTHEAST)

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for the Year Ended 31 March 2017

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JIGSAW (SOUTHEAST)

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2017

TRUSTEES

Nicola Price (resigned 11.7.17)
John Treharne
Carol Bason (appointed 11.7.17)
Cecilia Wylie (appointed 11.7.17)
Richard George Wilson (appointed 11.7.17)

REGISTERED OFFICE

East Court Mansion
College Lane
East Grinstead
Surrey
RH19 3LT

REGISTERED COMPANY NUMBER

08014061 (England and Wales)

REGISTERED CHARITY NUMBER

1147696

INDEPENDENT EXAMINER

Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
Chartered Accountants
1 - 7 Station Road
Crawley
West Sussex
RH10 1HT

JIGSAW (SOUTHEAST)

REPORT OF THE TRUSTEES for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve the mental, spiritual and physical distress of children and young people in Surrey and surrounding areas where a family member has terminal diagnosis or to support children and young people who have experienced the death of a close family member through illness, accident, suicide or murder by such means as the trustees in their absolute discretion think fit.

Jigsaw South East provides support to bereaved children and young people and in partnership with Macmillan young people who have a family member with a life limiting illness. We operate this service in Surrey, West Sussex, and surrounding areas. We are able to provide 1:1 support, family groups and advice to professionals in Health and Education.

Public benefit

The charitable company's trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing the charitable company's aims and objectives and in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Family Support & Grief Support Service

Our support to bereaved children is delivered through family grief support groups which are run four times a year in various locations within Surrey and West Sussex. Families attend our groups one evening a week for six weeks and a Saturday. We invite up to ten families to attend each set of groups and our Grief Support Workers and Volunteers support them through a series of therapeutic activities to help them communicate within their families and with their peers. This process helps them to make and keep memories, share experiences and learn coping strategies.

After attending the groups our support is available to families for as long as they wish, and we also invite them to social events, so they can stay in touch and rekindle friendships they have made. Twenty- five families attended our grief support groups during this current period with a further twenty-two families joining us for our annual summer reunion BBQ.

Our family support service offers one to one support to children and young people where a family member has a life limiting illness. The support offered can involve practical, emotional and therapeutic support to young people at a difficult time in their lives. The team are able to offer one to one support for young people either in the home or school environment and work closely with the family to help build lasting memories using different creative resources.

This year we have received 317 enquires and have been able to support 150 families and 248 children and young people through advice, 1:1 intervention, family support groups or liaison with school and other agencies involved with the family. We have offered telephone support, signposting and resources to the remaining enquiries as part of our service.

JIGSAW (SOUTHEAST)

REPORT OF THE TRUSTEES for the Year Ended 31 March 2017

Training

Our training programme delivers skills and support to health & school professionals working directly with children who have experienced a bereavement or a life limiting prognosis. During this year we have delivered over 8 courses training 111 professionals. In addition to these we have included a new training module on 'Creating a Bereavement Policy' specifically designed for schools. We hope to develop a further training module for professionals support bereaved children with SEN in the coming year. In response from schools for bespoke training we will be developing a training programme policy to meet this need.

Additional training has been developed following our partnership work with Macmillan Cancer Care together with the University of Surrey and the consequential research, namely 'Think Family'. From the recommendations in the research we have implemented further training for CNS staff 'Think Family Exploring the impact of parental cancer on children'

Monitoring

Outcomes for the bereaved children and young people attending our groups are measured using questionnaires pre and post attending groups. Evaluation from our questionnaires this year have shown positive improvements in communication, emotional health & wellbeing, behaviour and increased self-esteem for our young people. In addition, we use the Star outcomes tool for measuring one to one support and since April 2016 have been using the CBN bereavement evaluation tool (CBSQ) for the coming year.

We continue to work collaboratively with other charities and organisation such as Winston's Wish, local hospices and The Fountain Centre. We also attend the West Sussex Bereavement Forum and the Emotional Health and Wellbeing board at Babcock, a Surrey based educational service.

In line with our commitment to listening and responding to children and young people's needs and views, our user group of children and young people attend our Your Say forum and events, so we can gain valuable feedback on the services we deliver and share future development.

FINANCIAL REVIEW

Financial position

During the year the charitable company had net incoming resources of £643 (2016: £17,733) as shown on the Statement of Financial Activities on page 7 of the accounts.

Principal funding sources

Income is generated from grants, fundraising, corporate sponsorship and donations. During this period, we are currently in receipt of a 3-year grant from BBC Children in Need and a 4-year grant from Macmillan Cancer support continue for the Family Support Service. In addition to this we have had corporate support from Osborne, White Stuff and ongoing support from The Gym Group.

We are developing our fundraising opportunities to include wider corporate sponsorship, local retail outlets, local fundraising and charitable organisations. We have also expanded our potential to raise funds by identifying sporting and social activities - local and national.

Reserves policy

The trustees have been working towards building sufficient reserves and discussions with the management team at quarterly meetings ensure that new funding opportunities are explored to meet the funding gaps. The trustees are provided with 3-month projections on expected income through grant applications to aid the monitoring process too.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be built up to and then maintained at a level that the Trustees feel is sufficient to cover the essential running costs of the charity. This has been assessed at a level equivalent to a period of six to nine months during 2017/18 to ensure that the charity has sufficient funds and time to either secure the continuation of current income streams due to end during 2018/19, or secure alternative income sources.

JIGSAW (SOUTHEAST)

REPORT OF THE TRUSTEES for the Year Ended 31 March 2017

FUTURE PLANS

We are approaching the end of our fifth year operating with a financial surplus and are keen to build on our successes. Over the next two years, the charity plans to maintain and consolidate its Family Support and Grief Support services in the same geographical areas that it currently serves i.e. Surrey and parts of West Sussex, seeking to meet the demand for its services and continually improve the way in which it measures its outcomes. We will continue to work collaboratively with other organisations, where we can, to collectively improve the outcomes of bereaved children and young people. We will also continue to offer a training programme for professionals and extend the range of courses we offer to meet the local demand.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Jigsaw (SouthEast) is a registered charity number 1147696 and has been established since 12th June 2012.

The charity is controlled by its governing document, Memorandum and Articles incorporated 30 March 2012 amended by special resolution registered at Companies House on 12th June 2012, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

New trustees are appointed by the existing trustees and we follow our guidelines on our Trustee guidance for induction.

Organisational structure

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Nicola Price (resigned 11.7.17)

John Treharne

Carol Bason

Cecilia Wylie (appointed 11.7.17)

Richard George Wilson (appointed 11.7.17)

All trustees are required to disclose all relevant issues and withdraw from decisions where a conflict of interest arises and are DBS checked before joining the charity.

As our service grows our management structure has been refined to separate various skills and responsibilities. Our small management team now have individual responsibility for: fundraising, training, recruiting and supporting volunteers, accounts and business development in addition to the core operational day to day running of the service. This helps to provide a clearer view of our service development looking forward to the next five and ten years.

We continue to work towards our PQASSO quality management standards in all twelve areas.

Currently we have four Trustees: John Treharne, Chair of Trustees, who is a successful local businessman and accountant, Dr Richard Wilson MBE, an eminent (retired) Consultant Paediatrician with extensive experience of childhood bereavement, Ms Carol Bason RMN, BSc (Hons) experienced in Child and Adolescent Mental Health and Jackie Hamblin who retired as a Trustee in October 2015 and in January 2017 we recruited a new Trustee Dr Cecilia Wylie, Consultant Paediatrician.

Sir Edward Davey (former MP) and Tony Tobin, celebrity chef continue to be our Patrons supporting our work and events with our young people.

Jigsaw (SouthEast) workforce is made up of the following part time staff:

Nine support workers, an Office & Communications Manager and an Administrative assistant, a Training Facilitator, a training admin assistant, a groups facilitator, a Fundraising Co-ordinator, an Operations Manager and a Business Development Manager. All these roles cover approximately six FTE to deliver our service.

JIGSAW (SOUTHEAST)

REPORT OF THE TRUSTEES for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Decision making

At the quarterly meetings the trustees agree the broad strategy and areas of activity for the charity including consideration of finances, reserves and risk. The day to day administration, funding applications, activity and staffing issues are delegated to the Operations Manager, the Business Manager and Family Team Manager.

Induction and training of new trustees

On appointment new trustees are inducted into the charity and depending on their level of experience and skills we adapt the induction to include familiarising them with referral processes, family groups and meeting staff and volunteers. Their welcome pack includes a brief history of the charity, financial information a copy of the governing trust deed and a copy of the Charity Commission's guidance for new Trustees.

Risk management

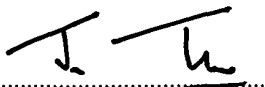
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We are currently reviewing our financial controls and developing policies to support the long term financial sustainability of the charity.

The principal financial risks faced by the charity lie in securing funding from large and small grants. Currently the charity has in place a Risk Management Policy, a Risk Register and a Reserves Policy.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20/12/2017 and signed on its behalf by:



John Treharne - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF JIGSAW (SOUTHEAST)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2017 which are set out on pages 7 to 17.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

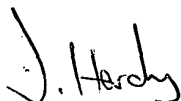
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
Chartered Accountants
1 - 7 Station Road
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West Sussex
RH10 1HT

Date: 21/12/17

JIGSAW (SOUTHEAST)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 March 2017

		Unrestricted fund	Restricted funds	31.3.17 Total funds	31.3.16 Total funds
	Notes	£	£	£	£
INCOME FROM					
Donations and legacies	2	58,977	63,602	122,579	72,100
Charitable activities					
Partnership with Macmillan		-	63,906	63,906	74,721
Providing Training		6,528	-	6,528	6,160
Supporting Children		18,864	-	18,864	18,431
Fundraising activities	3	32,810	-	32,810	78,929
Investment income	4	66	-	66	78
Total		117,245	127,508	244,753	250,419
EXPENDITURE ON					
Raising funds		898	-	898	10,445
Charitable activities					
Partnership with Macmillan	5	-	69,488	69,488	65,174
Providing Training		4,904	-	4,904	10,645
Supporting Children		114,989	53,831	168,820	146,422
Total		120,791	123,319	244,110	232,686
NET INCOME/(EXPENDITURE)		(3,546)	4,189	643	17,733
Transfers between funds	14	6,557	(6,557)	-	-
Net movement in funds		3,011	(2,368)	643	17,733
RECONCILIATION OF FUNDS					
Total funds brought forward		95,892	8,866	104,758	87,025
TOTAL FUNDS CARRIED FORWARD		98,903	6,498	105,401	104,758

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

JIGSAW (SOUTHEAST) (REGISTERED NUMBER: 08014061)**BALANCE SHEET**

At 31 March 2017

		Unrestricted fund	Restricted funds	31.3.17 Total funds	31.3.16 Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	11	10,244	1,718	11,962	22,259
Cash at bank and in hand		<u>103,924</u>	<u>4,780</u>	<u>108,704</u>	<u>91,120</u>
		114,168	6,498	120,666	113,379
CREDITORS					
Amounts falling due within one year	12	(15,265)	-	(15,265)	(8,621)
NET CURRENT ASSETS					
		<u>98,903</u>	<u>6,498</u>	<u>105,401</u>	<u>104,758</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>98,903</u>	<u>6,498</u>	<u>105,401</u>	<u>104,758</u>
NET ASSETS					
		<u>98,903</u>	<u>6,498</u>	<u>105,401</u>	<u>104,758</u>
FUNDS					
Unrestricted funds	14			98,903	95,892
Restricted funds				<u>6,498</u>	<u>8,866</u>
TOTAL FUNDS					
				<u>105,401</u>	<u>104,758</u>

The notes form part of these financial statements

JIGSAW (SOUTHEAST) (REGISTERED NUMBER: 08014061)

BALANCE SHEET - CONTINUED
At 31 March 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

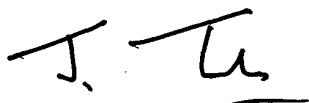
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 20/12/17 and were signed on its behalf by:



John Treharne -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations, fundraising and grant income (including Macmillan income) is recognised in the year in which the income is receivable, which is when the charity becomes entitled to the resources.

Investment income, which includes interest receivable is included in the the Statement of Financial Activities in the year in which it is receivable.

Income is received from three charitable activities which are, Supporting Children, Macmillan Cancer Care and providing training all of which is recognised in the year in which the income is receivable, which is when the charity becomes entitled to the resources.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

All costs directly attributed to particular charitable activities are allocated to that activity. Support costs which includes management, IT and governance costs, support the main charitable activities but are not directly attributable to a particular activity.

Charitable activities

Charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. The charity has identified three charitable activities which are Supporting Children, Partnership with Macmillan and Providing Training, they have also incurred fundraising costs throughout the year.

Allocation and apportionment of costs

Support costs are allocated to charitable activities on a percentage basis. This is based on the percentage of direct costs in each of the three activities, then the same percentage of support costs is calculated and attributed to that activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Other debtors are recognised at the settlement amount due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

Financial Instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Employee staff benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Operating leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the lease asset are consumed.

Transition to FRS 102

No accounting policies have changed as a result of the adoption of the new Charities SORP FRS 102.

Key Judgements and Accounting Estimates

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

The main judgement and accounting estimates included in the accounts are:

- Deferral of grant income - Income is recognised when Jigsaw (Southeast) is entitled to the income and this will be based when the work is completed and there is no requirement to repay the grant.

JIGSAW (SOUTHEAST)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 March 2017

2. DONATIONS AND LEGACIES

	31.3.17	31.3.16
	£	£
Donations	52,433	31,858
Gift aid	4,544	3,492
Grants	<u>65,602</u>	<u>36,750</u>
	<u>122,579</u>	<u>72,100</u>

Grants received, included in the above, are as follows:

	31.3.17	31.3.16
	£	£
BBC Children in Need	40,799	12,550
Kingston CC	7,000	7,000
Other grants received	-	11,000
Lancashire Foundation	-	5,000
Sussex Community Foundation	-	1,200
Betty Riseley	6,800	-
East Grinstead Lions Club	2,604	-
The Netherby Trust	6,400	-
Other grants	<u>1,999</u>	<u>-</u>
	<u>65,602</u>	<u>36,750</u>

3. FUNDRAISING ACTIVITIES

	31.3.17	31.3.16
	£	£
Fundraising events	27,170	57,492
Fundraising - Just Giving	<u>5,640</u>	<u>21,437</u>
	<u>32,810</u>	<u>78,929</u>

4. INVESTMENT INCOME

	31.3.17	31.3.16
	£	£
Deposit account interest	<u>66</u>	<u>78</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 6)	Totals
	£	£	£
Partnership with Macmillan	69,488	-	69,488
Providing Training	4,355	549	4,904
Supporting Children	<u>139,552</u>	<u>29,268</u>	<u>168,820</u>
	<u>213,395</u>	<u>29,817</u>	<u>243,212</u>

JIGSAW (SOUTHEAST)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 March 2017

6. SUPPORT COSTS

	Finance £	Other £	Governance costs £	Totals £
Providing Training	-	466	83	549
Supporting Children	<u>6</u>	<u>24,845</u>	<u>4,417</u>	<u>29,268</u>
	<u>6</u>	<u>25,311</u>	<u>4,500</u>	<u>29,817</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.17 £	31.3.16 £
Independent Examination fees	<u>4,500</u>	<u>1,943</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

9. STAFF COSTS

	31.3.17 £	31.3.16 £
Wages and salaries	177,158	166,575
Social security costs	<u>3,279</u>	<u>2,311</u>
	<u>180,437</u>	<u>168,886</u>

Key Management Personnel

The trustees consider two members of the staff members to be key management personnel. The Total employment benefits of key management personnel were £26,492 (2016: £22,194).

The average monthly number of employees during the year was as follows:

	31.3.17 <u>6</u>	31.3.16 <u>6</u>
Full time equivalent		

No employees received emoluments in excess of £60,000.

Jigsaw (SouthEast) workforce is made up of the following part time staff:

Nine support workers, an Office & Communications Manager and an Administrative assistant, a Training Facilitator, a training admin assistant, a groups facilitator, a Fundraising Co-ordinator, an Operations Manager and a Business Development Manager. All these roles cover approximately six FTE to deliver our service.

JIGSAW (SOUTHEAST)**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**
for the Year Ended 31 March 2017**10. 2016 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME FROM			
Donations and legacies	51,348	20,752	72,100
Charitable activities			
Partnership with Macmillan	-	74,721	74,721
Providing Training	6,160	-	6,160
Supporting Children	18,431	-	18,431
Fundraising activities	78,929	-	78,929
Investment income	<u>78</u>	<u>-</u>	<u>78</u>
Total	154,946	95,473	250,419
 EXPENDITURE ON			
Raising funds	10,445	-	10,445
Charitable activities			
Partnership with Macmillan	-	65,174	65,174
Providing Training	4,142	6,503	10,645
Supporting Children	<u>98,558</u>	<u>47,864</u>	<u>146,422</u>
Total	113,145	119,541	232,686
 NET INCOME/(EXPENDITURE)	41,801	(24,068)	17,733
 Transfers between funds	<u>(32,934)</u>	<u>32,934</u>	<u>-</u>
 Net movement in funds	8,867	8,866	17,733
 RECONCILIATION OF FUNDS			
Total funds brought forward	87,025	-	87,025
 TOTAL FUNDS CARRIED FORWARD	<u>95,892</u>	<u>8,866</u>	<u>104,758</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17 £	31.3.16 £
Other debtors	<u>11,962</u>	<u>22,259</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2017

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Social security and other taxes	2,637	1,951
Other creditors	1,368	4,075
Deferred income	8,200	-
Accrued expenses	3,060	2,595
	<u>15,265</u>	<u>8,621</u>

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.17	31.3.16
	£	£
Between one and five years	<u>1,525</u>	<u>2,135</u>

14. MOVEMENT IN FUNDS

The restricted fund movements during the year were as follows:

	Balance b/f 01.04.2016 £	Income £	Expenditure £	Transfers £	Balance c/f 31.03.17 £
Grief Support project - BBC Children in Need	(14,455)	40,798	(31,175)	-	(4,832)
Family Support project - Macmillan Cancer Support	23,080	63,906	(69,488)	(6,557)	10,941
Grief Support project & Family Support project - Raven Youth Bank	241	-	(241)	-	-
Grief Support project - Kingston CC	-	7,000	(7,000)	-	-
Family Support project - Betty Riseley Fund	-	6,800	(6,800)	-	-
Family Support project - East Grinstead Lions Club	-	2,604	(2,215)	-	389
Grief Support project - The Netherby Trust	-	6,400	(6,400)	-	-
	<u>8,866</u>	<u>127,508</u>	<u>(123,319)</u>	<u>(6,557)</u>	<u>6,498</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2017

14. MOVEMENT IN FUNDS - continued

The restricted fund movements for 2016 were:

	Balance b/f			Balance c/f
	01.04.15	Income	Expenditure	31.03.16
	£	£	£	£
BBC Children in Need	(782)	12,551	(26,224)	(14,455)
Kingston CC	-	7,000	(7,000)	-
Sussex Community Foundation	-	1,200	(1,200)	-
Macmillan Cancer Support	13,531	74,722	(65,173)	23,080
Betty Riseley	3,314	-	(3,314)	-
St. James's Place Foundation	5,981	-	(5,981)	-
Raven Youth Bank	2,000	-	(1,759)	241
Community Foundation for Surrey	2,387	-	(2,387)	-
West Sussex Enterprise	6,503	-	(6,503)	-
	<u>32,934</u>	<u>95,473</u>	<u>(119,541)</u>	<u>8,866</u>

BBC Children in Need - this is a 3 year grant that funds the staff costs of 3 Grief Support Workers delivering our Grief project. The grant year runs from November to October. The difference in income and expenditure is due primarily to the timing of the grant instalments.

Macmillan Cancer Support - this included the main 4 year tapered funding grant that part funded the costs of the 3 Family Support Workers who run the Family (pre-bereavement) Service. In addition, some funds from other smaller grants for specific activities have been carried over from previous years. They also provide an additional non- standard grant paid out on receipt of invoices. The transfer this year represents costs that should have been allocated for a management salary last year which were not.

Raven Youth Bank - grant for the production of a Charity DVD, previous small balance outstanding.

Kingston County Council - the final year of a 3 year grant which funded a Grief Support Worker covering the Kingston area.

Betty Riseley Trust - a 1 year grant contributing towards the Family Support service to supplement the tapered funding from Macmillan.

East Grinstead Lions - a grant to provide the development and publication of a booklet for young people referred to our Family Support service.

The Netherby Trust - a 1 year grant to cover the staff costs of 1 Family Support Worker working in Surrey.

St. James's Place Foundation - A grant was provided for the salary and staff costs of one Grief Support Worker, this fund ended on 31 December 2015.

Community Foundation for Surrey - A grant was provided to contribute towards the salary of one Grief Support worker.

West Sussex Enterprise fund - A grant was provided to assist with training course costs.

Sussex Community Foundation - This was a grant received by Jigsaw (Southeast) to cover the costs of 2 social events for young people in Sussex.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 March 2017

15. RELATED PARTY DISCLOSURES

During the financial year to 31 March 2017 the charitable company received £34,336 (2016: £15,808) worth of donations from The Gym Group. John Treharne, one of the trustees of Jigsaw (SouthEast) is also a director of The Gym Group.

16. MEMBERS LIABILITY

The charitable company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.