

012/266/15

COMPANY REGISTRATION NUMBER 07958144

**Report of the Directors and
Unaudited Financial Statements
for the year end 28 February 2013 for
ET Richmond Community Interest Company**

A Company Limited by Guarantee

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COMPANIES HOUSE

ET Richmond Community Interest Company

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For the Year Ended 28 February 2013**

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ET Richmond Community Interest Company

Report of the Directors

For the year ended 28 February 2013

The directors have the pleasure in presenting their first annual report and the unaudited financial statements of the company for the year ended 28 February 2013

The company was formed and registered with Companies House of 21 February 2012

Reference and Administrative Details

Registered Company Number

079578144

Registered Company Office

Unit 3, Lower Deck

Phoenix Wharf

Eel Pie Island

Twickenham

TW1 3DY

Directors

The directors who served the company during the year were as follows

James Horan Chairman

John Anderson

Peter Dolan

Angela Kidner

Tim Little

All of the directors were appointed on 21 February 2012.

Principal Activities

The principal activities of the company are to carry out buildings conservation consultancy, education services incorporating training and development, to improve the environment, sustainability and heritage skills and provision of environmental activities for people who experience barriers to their participation in such activities

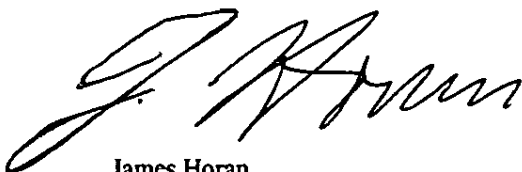
Small Companies Provisions

This report has been prepared in accordance with the special provisions for small companies under the Part 15 of the Companies Act 2006

Achievements

The company was successful in winning, and delivering, its first heritage building consultancy project. The project called "Then and Now" is a volunteer led project to document and study all heritage buildings, sites and ancillary features in Richmond upon Thames

This report was approved by the board on 1 August 2013 and signed on its behalf



James Horan

Chairman / Director

ET Richmond Community Interest Company

**Profit and Loss for the year ended
28 February 2013**

		Year to 28 Feb 2013 £
Turnover	Note 1	4,700
Cost of Sales	2	<u>3,750</u>
Gross Profit		950
Administrative expenses		<u>0</u>
Profit/(Loss) on ordinary activities before Taxation		950
Tax on profit/(loss)on ordinary activities		<u>0</u>
Profit/(Loss) for the Financial Year		<u>950</u>

The notes on pages 5 and 6 form part of these financial statements

ET Richmond Community Interest Company

Balance Sheet

As at 28 February 2013

	Note	2013 £
Fixed Assets		0
Current Assets		
Debtors	4	0
Cash at bank		1,700
		<u>1,700</u>
Creditors: Amounts falling due within one year	5	<u>750</u>
Net Current Assets		950
Total Assets Less Current Liabilities		<u>950</u>
Reserves	6	
Profit and loss account		950
Members' Funds		<u>950</u>

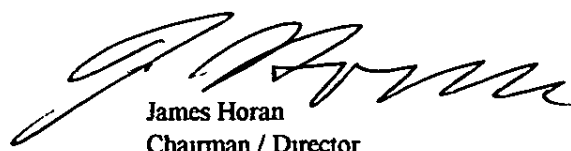
The directors are satisfied that the company, being a small company with turnover less than £1m and a balance sheet total of no more than £1 4m, is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for

- (i) Ensuring that the company keeps adequate accounting records which comply to section 386 of the act, and
- (ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far applicable to the company

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Act and with the Financial Reporting Standard of Smaller Entities (effective April 2008)

These financial statements were approved by directors and authorised for issue on 1 August 2013, and are signed on their behalf by



James Horan
Chairman / Director

The notes on pages 5 and 6 form part of these financial statements

ET Richmond Community Interest Company

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historic cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

The turnover is shown in the profit and loss account represents amounts invoiced during the year and donations made by members

Fixed Assets

All fixed assets are recorded at cost

Depreciation

Plant and machinery are written off in the year of purchase

2. OPERATING PROFIT/(LOSS)

Operating profit/(loss) is stated after charging

	Year to 28 Feb 2013 £
Directors' remuneration	0
External consultant's fees	3,750
Depreciation of owned fixed assets	0

3. TANGIBLE FIXED ASSETS

The company has purchased no fixed assets during the period of this report

4. DEBTORS

	2013 £
Trade debtors	0

5. CREDITORS: Amounts falling due within one year

	2013 £
Trade creditors	750

6. COMMUNITY INTEREST COMPANY

The company has no share capital as it is limited by guarantee

The company works closely with the Environment Trust for Richmond upon Thames and currently shares offices and administration systems with the Trust. Besides this, in order to ensure proper governance and liaison, three of the company's directors are also Trustees of the Environment Trust for Richmond upon Thames

ET Richmond Community Interest Company

6. COMMUNITY INTEREST COMPANY (continued)

The directors have completed a Community Interest Company Report which is filed with these accounts at Companies House

CIC 34**Community Interest Company Report**

For official use
(Please leave blank)

*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

ET Richmond Community Interest Company

Company Number

07958144

Year Ending

28 February 2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

The company was successful in winning its first heritage building consultancy project, which comprised the majority of the turnover in its first year of operation. The project called 'Then and Now' is a volunteer led project to document and study all heritage buildings, sites and ancillary features in Richmond upon Thames.

(If applicable, please just state "A social audit report covering these points is attached")

(Please continue on separate continuation sheet if necessary)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

The stakeholders are the Richmond upon Thames Council and all interested residents of the borough, and neighbouring boroughs, including local historians, heritage conservators and enthusiasts, and the members and trustees of the Environment Trust for Richmond upon Thames

The project called Then and Now had a preview night on 24 January 2013, organised by the borough's Community Links Officer. Approximately 30 residents attended the launch and nominated many sites and areas for study and 4 people formally volunteered to lead aspects of this project

Formal launch of the project was held on 11 February at Twickenham Library with 32 prominent guests, where volunteer leaders presented their research and current progress to the group

(If applicable, please just state "A social audit report covering these points is attached")

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

No remuneration was received by the directors of the company during the year. Besides this, the directors received no expense reimbursement for the costs that they have outlaid on behalf of the company

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made during the year

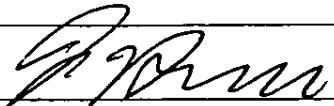
(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

1/8/2013

Office held (tick as appropriate) ☒ Director ☐ Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

James Horan	
1 Westmoreland Place	
Ealing, London	
W5 1QE	Telephone 02089989491
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

CIC 34

CONTINUATION SHEET

*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

ET Richmond Community Interest Comoany

Company Number

07958144

Year Ending

28 February 2013

PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE

PART 2 CONSULTATION WITH STAKEHOLDERS

The project co-ordinator has established a correspondence database with a mailing list which has grown to 55 people. There is active discussion through this media, which is enhanced by a project blog and the use of other social networks including Twitter.

This has encouraged other volunteers to become active on this project. A number of volunteer training sessions are planned and the first detailed training on researching sites and their related documents, and archival material, has taken place in March 2013.