

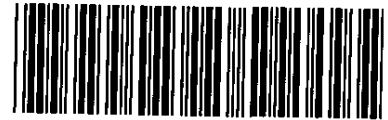
# WU07

## Notice of progress report in a winding-up by the court



Companies House

WEDNESDAY



A08 \*A841F0S9\*  
24/04/2019 #264  
COMPANIES HOUSE

### 1 Company details

Company number 0 7 9 4 1 4 2 9

Company name in full Voki Tel Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) David Adam

Surname Broadbent

### 3 Liquidator's address

Building name/number 11 Clifton Moor Business Village

Street James Nicolson Link

Post town Clifton Moor

County/Region York

Postcode Y O 3 0 4 X G

Country

### 4 Liquidator's name ①

Full forename(s) Michael

Surname Jenkins

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number 11 Clifton Moor Business Village

Street James Nicolson Link

Post town Clifton Moor

County/Region York

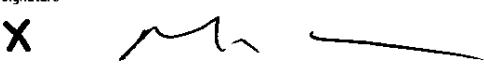
Postcode Y O 3 0 4 X G

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

WU07

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<b>6</b>	<b>Period of progress report</b>																
From date	<sup>d</sup>	2	<sup>d</sup>	6	<sup>m</sup>	0	<sup>m</sup>	1	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	1	<sup>y</sup>	8	
To date	<sup>d</sup>	2	<sup>d</sup>	5	<sup>m</sup>	0	<sup>m</sup>	1	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	1	<sup>y</sup>	9	
<b>7</b>	<b>Progress report</b>																
<input checked="" type="checkbox"/> The progress report is attached																	
<b>8</b>	<b>Sign and date</b>																
Liquidator's signature	Signature																
	 X												X				
Signature date	<sup>d</sup>	1	<sup>d</sup>	8	<sup>m</sup>	0	<sup>m</sup>	2	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	1	<sup>y</sup>	9	

WU07

Notice of progress report in a winding-up by the court



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Robert Stead

Company name Begbies Traynor (Central) LLP

Address 11 Clifton Moor Business Village  
James Nicolson Link

Post town Clifton Moor

County/Region York

Postcode Y O 3 0 4 X G

Country

DX york@begbies-traynor.com

Telephone 01904 479801



**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

All information on this form will appear on the public record.



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

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**Voki Tel Limited**  
**(in Compulsory Liquidation)**

County Court at Blackpool No. 805 of 2015

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**Progress Report**

**Period: 26 January 2018 to 25 January 2019**

### **Important Notice**

This Progress Report has been produced solely to comply with our statutory duty to report to creditors and members on the progress of the liquidation.

The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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  - ☐ Progress during the period
  - ☐ Estimated outcome for creditors
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  - ☐ Assets that remain to be realised and work that remains to be done
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  - 2. Time costs and disbursements
  - 3. Statement of Liquidators' expenses

## 1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Voki Tel Limited (In Compulsory Liquidation)
"the liquidation"	The appointment of liquidators by the Secretary of State pursuant to Section 137 of the Act on 26 January 2016
"the liquidators", "we", "our" and "us"	David Adam Broadbent and Michael Jenkins of Begbies Traynor (Central) LLP, 11 Clifton Moor Business Village, James Nicolson Link, Clifton Moor York, YO30 4XG
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

## 2. COMPANY INFORMATION

Company registered number:	0794 1429
Company registered office:	11 Clifton Moor Business Village, James Nicolson Link, Clifton Moor, York, YO30 4XG
Former trading address:	16 Palms Business Centre, Empress Drive, Blackpool, FY2 9SE

## 3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date of winding up order:	10 November 2015
Date of Liquidators' appointment:	David Adam Broadbent/Rob Sadler - 26 January 2016 Michael Jenkins – 9 May 2018
Change in Liquidator:	Michael Jenkins replaced Rob Sadler as Joint Liquidator of the Company on 9 May 2018 by Order of the Court.

## 4. PROGRESS DURING THE PERIOD COVERED BY THIS REPORT

Attached (at Appendix 1) is our abstract of receipts and payments for the period from 26 January 2018 to 25 January 2019

**What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?**

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website – <http://www.begbies-traynorgroup.com/work-details>.

Under the following headings, we have explained the specific work that has been undertaken on this case – not every piece of work has been described, but we have sought to give a proportionate overview that provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the attached Time Costs Analysis (at Appendix 2) – there is an analysis for the period of the Progress Report, and also an analysis of time spent on the case since the date of our appointment as Joint Liquidators.

Please note that the details below only relate to the work undertaken in the period of the report – our previous report contained details of the work undertaken since our appointment.

### General case administration and planning

It is necessary to maintain records to demonstrate how the case was administered, and to document the reasons for any decisions that materially affect the case. Members of our staff have therefore undertaken general administrative, banking and cashiering duties.

Whilst this work has not benefitted creditors financially, it is still a necessary part of the general control of the case.

### Compliance with the Insolvency Act, Rules and best practice

The Insolvency Act and Rules require Liquidators to produce a Progress Report within two months after each anniversary of their appointment, which is filed at Companies House and made available to all creditors and members. They are also required to ensure that the case is adequately bonded (an insurance to protect the interests of unsecured creditors in the asset realisations on a case).

We have complied with / carried out these duties during the period of this Progress Report – although this work has not benefitted creditors financially, it was necessary in accordance with insolvency legislation.

### Dealing with all creditors' claims (including employees), correspondence and distributions

We have corresponded with creditors as necessary, and input details of claims upon receipt (as outlined in the next section).

Although this work has not financially benefitted creditors, it has been undertaken to ensure that creditor queries were dealt with in a timely manner.

Other matters which includes seeking decisions of creditors via the deemed consent procedure and/or decision procedures, meetings, tax, litigation, pensions and travel

This category includes a number of tax-related formalities that have been undertaken.

Whilst this work has not financially benefitted creditors, it has been necessary in order to comply with our statutory requirements in respect of reporting to H M Revenue & Customs.

## 5. ESTIMATED OUTCOME FOR CREDITORS

The sums owed to creditors at the date of appointment (based upon the information detailed in the Statement of Affairs submitted by the former directors to the Official Receiver) together with the dividend prospects, are as follows:

### **Secured / Preferential creditors**

There are no known secured or preferential creditors.

### **Prescribed Part for unsecured creditors pursuant to Section 176A of the Act**

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003.

Consequently there is no net property as defined in Section 176A(6) of the Act, and therefore no prescribed part of net property is available for distribution to the unsecured creditors.

### **Unsecured creditors**

Unsecured creditors were estimated at £45,804 and I have received claims totalling £110,378

No dividend is available for unsecured creditors, as the funds realised have already been used or allocated for defraying the expenses of the liquidation.

## 6. REMUNERATION & DISBURSEMENTS

### **Liquidator's Remuneration**

We have not taken steps to agree how we are to be remunerated (at present) as there are insufficient assets in this case to cover our post-appointment costs.

In any event, our time costs for the reporting period (i.e. from 26 January 2018 to 25 January 2019) amount to £2,423 which represents 11.4 hours at an average rate of £212.54 per hour.

No fee has been drawn since the date of our appointment.

### **Disbursements**

We have incurred, but not yet recovered, "Category One" disbursements in the sum of £20



### **Time Costs Analysis**

The attached Time Costs Analysis for the period of this Progress Report (at Appendix 2) shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2015' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at [www.begbies-traynor.com/creditorsguides](http://www.begbies-traynor.com/creditorsguides)

Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

## **7. LIQUIDATORS' EXPENSES**

A statement of the expenses incurred during the period of this Progress Report is attached (at Appendix 3) together with a cumulative statement showing the total expenses incurred since the date of our appointment.

## **8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE**

**What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?**

### *General case administration and planning*

Until this matter is concluded, we will continue to perform periodic reviews, in order to ensure that the statutory requirements of the relevant legislation are complied with.

Whilst this work will not benefit creditors financially, it is still a necessary part of the general control of the case.

### *Compliance with the Insolvency Act, Rules and best practice*

Pursuant to The Insolvency Act 1986 and the Insolvency Rules 1986 (together with subsequent amendments) over the remaining course of the administration of this estate, we will:

- ensure that the case is adequately bonded (an insurance to protect the interests of unsecured creditors in the potential asset realisations on a case); and
- produce a Progress Report (within two months of each anniversary) which will be filed at Companies House, and circulated to all members / creditors

Once this matter is ready for conclusion, we will produce a draft Final Report and account of the liquidation, to be made available to all members and creditors.

Although this work may not benefit creditors financially, it is still necessary in accordance with insolvency legislation

### Investigations

The Official Receiver previously highlighted a number of concerns from their own investigations. Although it is unlikely this will result in a return to creditors (and will therefore be of no financial benefit) I am still required to conduct a review of same as part of my statutory duties. I continue to liaise with the Official Receiver in this regard.

Once completed, it will be my intention to bring this matter to a conclusion.

### Realisation of assets

We are not currently aware of any further assets to be realised.

### Dealing with all creditors' claims (including employees), correspondence and distributions

Until this matter is concluded, we will continue to correspond with creditors as necessary and input details of claims upon receipt.

Although this work may not financially benefit creditors, it still needs to be undertaken to ensure that creditor queries are dealt with in a timely manner.

### Other matters which includes seeking decisions of creditors via the deemed consent procedure and / or decision procedures, meetings, tax, litigation, pensions and travel

Until this matter is included, we will ensure that all tax-related formalities are adhered to, in order to comply with statutory requirements in respect of reporting to H M Revenue & Customs.

### **How much will this further work cost, and what further expenses are anticipated to be incurred?**

Clearly there is a cost implication in completing the remaining balance of work above, however, any fees payable for the same are restricted to the balance of funds within the estate.

We are also not aware of any further material expenses that will be required to be incurred.

## **9. OTHER RELEVANT INFORMATION**

### **Investigations**

A liquidator has a duty to enquire into the affairs of an insolvent company, to determine its property and liabilities, and to identify any actions which could lead to the recovery of funds.

As outlined above, there are a number of concerns raised by the Official Receiver, which require my attention.

### **Change of Liquidator**

On 9 May 2018 Michael Jenkins replaced Rob Sadler as Joint liquidator of the Company by Order of the Court. The Order was advertised in the London Gazette on 1 June 2018. Under the terms of the Order, Rob Sadler was granted his release, or discharge from liability as appropriate, 21 days after the publication of the Order in the London Gazette and/or the filing with the Registrar of Companies and/or the notification

to the Secretary of State. We also write to advise all creditors and members that they are at liberty to apply to discharge or vary the Order upon an application to the Court.

## CREDITORS' RIGHTS

### **Right to request further information**

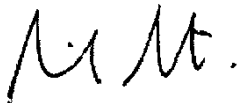
*Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that the we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.*

### **Right to make an application to court**

*Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may within 8 weeks of receipt of this progress report make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, in relation to the basis fixed for our remuneration, inappropriate.*

## 10. CONCLUSION

We will report again in approximately twelve months' time, or at the conclusion of the liquidation, whichever is the sooner.



**David Adam Broadbent**  
**Joint Liquidator**

18 February 2019

## ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 26 January 2018 to 25 January 2019

**Voki Tel Limited  
(In Liquidation)  
Liquidators' Summary of Receipts & Payments**

	From 26/01/2018 To 25/01/2019 £	From 26/01/2016 To 25/01/2019 £
ASSET REALISATIONS		
Petitioners Deposit	NIL	1,250.00
	NIL	1,250.00
COST OF REALISATIONS		
Bank Charges	88.00	264.00
O.R. Remuneration	NIL	2,400.00
	(88.00)	(2,664.00)
	(88.00)	(1,414.00)
REPRESENTED BY		
ISA (Interest Bearing)		(1,414.00)
		(1,414.00)

## TIME COSTS AND DISBURSEMENTS

- a. Begbies Traynor (Central) LLP's charging policy;
- b. Time Costs Analysis for the period from 26 January 2018 to 25 January 2019; and
- c. Cumulative Time Costs Analysis for the period from 26 January 2016 to 25 January 2019.

## **BEGBIES TRAYNOR CHARGING POLICY**

### **INTRODUCTION**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance<sup>1</sup> requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance<sup>2</sup> indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

### **OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

### **EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES**

Best practice guidance classifies expenses into two broad categories:

- ❑ *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 per meeting;
- Car mileage is charged at the rate of 45 pence per mile; and
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

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<sup>1</sup> Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

<sup>2</sup> Ibid 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*:

- Telephone and facsimile
- Printing and photocopying
- Stationery

#### **BEGBIES TRAYNOR CHARGE-OUT RATES**

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the York office as at the date of this report are as follows:

<b>Grade of staff</b>	<b>Charge-out rate (£ per hour) 1 December 2018 – until further notice</b>
Partner	495
Director	445
Senior Manager	395
Manager	345
Assistant Manager	250
Senior Administrator	225
Administrator	175
Junior Administrator	140
Support	140

Prior to 1 December 2018, the following rates applied:

<b>Grade of staff</b>	<b>Charge-out rate (£ per hour)</b>
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Junior Administrator	110
Support	60 - 110

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.



SIP9 Voki Tel Limited - Winding Up Compulsory - 83VO0014.WUC : Time Costs Analysis From 26/01/2018 To 25/01/2019

Staff Guide											
	Case planning	Consultant/Partner	Director	Supdtg	Mngt	Asst Mngt	Sr Admin	Admin	Jnr Admin	Support	Total Hours
		1.0		0.8				1.2	1.5		4.5
	Administration			0.4				0.1		0.8	1.3
	Total for General Case Administration and Planning:	1.0		1.2				1.3	1.5	0.8	5.8
	Appointment										
	Banking and Bonding			0.3						0.4	0.7
	Cases Closure										
	Statutory reporting and statement of affairs	1.0		1.0					2.0		4.0
	Total for Compliance with the Insolvency Act, Rules and best practice:	1.0		1.3					2.0	0.4	4.7
	CCDA and Investigations										
	Total for Investigations:										
	Debt collection										
	Property, business and asset sales										
	Retention of Title/Third party assets										
	Total for Realisation of assets:										
	Trading										
	Total for Trading:										
	Secured										
	Others			0.2					0.5		0.7
	Creditors committees										
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:			0.2					0.5		0.7
	Seeking decisions of creditors										
	Meetings										
	Other										
	Tax										
	Litigation									0.2	0.2
	Total for Other matters:										
	Total hours by staff grade:	2.0		2.7				1.3	4.0	1.4	11.4
	Total time cost by staff grade:	790.00		845.50				771.50	455.00	157.60	2,423.00
	Average hourly rate £:	395.00	0.00	313.15	0.00	0.00	0.00	133.00	113.25	112.14	212.54
	Total fees drawn to date £:										0.00

SIP9 Voki Tel Limited - Winding Up Compulsory - 83VO0014.WUC : Time Costs Analysis From 26/01/2016 To 25/01/2019

Staff Grade	Consultant/Partner	Director	Sr Mgr	Mngr	Asst Mgr	Sr Admin	Admin	Jr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	2.5		1.0				2.1	3.7		9.3	1,988.00	213.76
Administration			4.6				1.1	4.1	1.6	11.4	2,201.50	193.11
Total for General Case Administration and Planning:	2.5		5.6				3.2	7.8	1.6	20.7	4,189.50	202.39
Compliance with the Insolvency Act, Rules and best practice												
Appointment												
Banking and Bonding			1.1					2.3		2.3	253.00	110.00
Case Closure							0.4		0.6	2.3	486.00	211.30
Statutory reporting and statement of affairs	2.0		2.1				2.6			2.6	351.00	135.00
Total for Compliance with the Insolvency Act, Rules and best practice	2.0		3.2				0.2	2.0		6.3	1,688.00	267.94
Investigations							3.2	4.3	0.6	13.5	2,778.00	205.78
COCA and investigations												
Total for Investigations:												0.00
Realisation of assets												0.00
Debt collection												0.00
Property, business and asset sales												0.00
Retention of third party assets												0.00
Total for Realisation of assets:												0.00
Trading												0.00
Trading												0.00
Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions												0.00
Secured												0.00
Others			0.4					1.5		1.9	312.50	164.47
Creditors committee												0.00
Total for Dealing with all creditors claims (including employees), correspondence and distributions:			0.4					1.5		1.9	312.50	164.47
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel												0.00
Seeing decisions of creditors												0.00
Meetings												0.00
Other												0.00
Tax							0.2		0.4	0.6	71.00	116.33
Litigation												0.00
Total for Other matters:							0.2		0.4	0.6	71.00	116.33
Total hours by staff grade:	4.5		9.2				6.5	13.6	2.6	36.7	7,331.00	200.30
Total time cost by staff grade	1,771.50		2,460.50				891.00	1,511.00	311.00		7,331.00	
Average hourly rate £	393.00	0.00	310.92	6.00	0.00	0.00	135.00	115.10	111.07		0.00	
Total fees drawn to date £												

## STATEMENT OF LIQUIDATOR'S EXPENSES

Period: 26 January 2018 to 25 January 2019

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance owing £
<i>Expenses incurred with entities not within the Begbies Traynor Group</i>				
Bank Charges	Insolvency Service Account	88.00	88.00	<i>Nil</i>

## CUMULATIVE STATEMENT OF LIQUIDATOR'S EXPENSES

Period: 26 January 2016 to 25 January 2019

Type of expense	Name of party with whom expense incurred	Amount incurred £
Specific Bond (Category One Disbursement)	Marsh Ltd	20.00
Bank Charges	Insolvency Service Account	176.00
Official Receiver's Remuneration	Insolvency Service Account	2,400.00