

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 7 8 8 8 4 0 4

Company name in full KW Lifting Consultants Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Philip David

Surname Nunney

3 Liquidator's address

Building name/number 3rd Floor, Westfield House

Street 60 Charter Row

Post town Sheffield

County/Region

Postcode S 1 3 F Z

Country

4 Liquidator's name ①

Full forename(s) Joanne Louise

Surname Hammond

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 3rd Floor, Westfield House

Street 60 Charter Row

Post town Sheffield

County/Region

Postcode S 1 3 F Z

Country

② Other liquidator

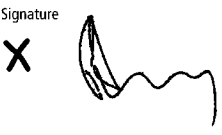
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	^d	2	^d	8	^m	1	^m	0	^y	2	^y	0	^y	2	^y	2
To date	^d	2	^d	7	^m	1	^m	0	^y	2	^y	0	^y	2	^y	3

7	Progress report											
<input checked="" type="checkbox"/> The progress report is attached												

8	Sign and date															
Liquidator's signature	Signature  X															
Signature date	^d	0	^d	4	^m	1	^m	2	^y	2	^y	0	^y	2	^y	3

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Shannon Jones**

Company name **Begbies Traynor (SY) LLP**

Address **3rd Floor, Westfield House**

60 Charter Row

Post town **Sheffield**

County/Region

Postcode **S 1 3 F Z**

Country

DX

Telephone **0114 2755033**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

KW Lifting Consultants Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 28/10/2022 To 27/10/2023 £	From 28/10/2021 To 27/10/2023 £
	PREFERENTIAL CREDITORS		
(1,472.50)	Employees re Arrears/Hol Pay	NIL	NIL
		NIL	NIL
	SECONDARY PREFERENTIAL CREDITORS		
(1,330.00)	HMRC (PAYE)	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(12,188.88)	Employees re Reduncancy/Pay In Lieu	NIL	NIL
(21,679.36)	Lloyds Bank Bounce Back Loan	NIL	NIL
(92.23)	Lloyds Bank Plc	NIL	NIL
(19,245.60)	RPO	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholder	NIL	NIL
		NIL	NIL
(56,108.57)		NIL	NIL
	REPRESENTED BY		
			NIL

Note:

KW Lifting Consultants Limited **(In Creditors' Voluntary Liquidation)**

Progress report

Period: 28 October 2022 to 27 October 2023

Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

- ❑ Interpretation
- ❑ Company information
- ❑ Details of appointment of liquidators
- ❑ Progress during the period
- ❑ Estimated outcome for creditors
- ❑ Remuneration and expenses
- ❑ Liquidators' expenses
- ❑ Assets that remain to be realised and work that remains to be done
- ❑ Other relevant information
- ❑ Creditors' rights
- ❑ Conclusion
- ❑ Appendices
 - 1. Liquidators' account of receipts and payments
 - 2. Liquidators' time costs and expenses
 - 3. Statement of Liquidators' expenses

1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	KW Lifting Consultants Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators on 28 October 2021.
"the liquidators", "we", "our" and "us"	Philip David Nunney of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ and Joanne Louise Hammond of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s):	N/A
Company registered number:	07888404
Company registered office:	3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ
Former trading address:	3 Springfield, Stokesley, Middlesbrough, TS9 5EN

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced:	28 October 2021
Date of liquidators' appointment:	28 October 2021
Changes in liquidator (if any):	None

4. PROGRESS DURING THE PERIOD

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 28 October 2022 to 27 October 2023.

No receipts or payments have been made during the period of this report.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details> Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment.

The details below relate to the work undertaken in the period of this report only. Our previous report contains details of the work undertaken since our appointment.

General case administration and planning

The Joint Liquidators have utilised a specific electronic case diary and standard checklists to ensure statutory deadlines and requirements have been met. A case strategy document has been updated to ensure all works to be undertaken during the liquidation were administered as planned.

Time has also been spent preparing and issuing standard and statutory letters to the relevant stakeholders. In addition, all post addressed to the Company which has been received to the Joint Liquidators office has been saved onto their internal systems and dealt with in the most appropriate manner.

Periodic case reviews have been completed to ensure the case was progressing as deemed necessary, and to ensure any outstanding tasks were raised and completed in a timely manner. These reviews have been carried out at six monthly intervals. Furthermore, the outstanding case matters have been reviewed by various staff grades between the completion of the case reviews.

The above works have not provided a financial benefit to the Company's creditors, however this was necessary to ensure that the liquidation progressed efficiently.

Compliance with the Insolvency Act, Rules and best practice

Periodic bond reviews have been undertaken to ensure the protection of monies realised in the liquidation, in addition to ensuring that the bond level remains sufficient against the liquidation estate.

In addition, time was spent preparing and issuing the Joint Liquidators first progress report to creditors and the Registrar of Companies.

The above works have not resulted in a financial benefit to the Company's creditors, however the Joint Liquidators have a duty to undertake this work as required by the Act and therefore costs could not be avoided.

Investigations

Creditors will recall that the Joint Liquidators spent time conducting their investigations into the director's conduct for the submission of their report to the Department of Business Energy & Industrial Strategy ("DBEIS").

As creditors are aware, the Joint Liquidators identified various transactions within the Company's bank statements and during the period of this report the Joint Liquidators have continued to query these transactions with the director and the Company's former accountants, Johnson & Co Accountants. The Joint Liquidators are unable to disclose any specific details in relation to their investigations at this stage.

The Joint Liquidators have also spent time responding to queries received from the Insolvency Service.

The above works have not resulted in a financial benefit for the Company's creditors as the realisations achieved have been used to defray the costs of administering the liquidation.

Realisation of assets

During the period of this report, no time has been spent on this matter.

Dealing with all creditors' claims (including employees), correspondence and distributions

The Joint Liquidators have spent time dealing with creditor correspondence in relation to claims and queries received during this reporting period.

The above works have not provided a financial benefit to the Company's creditors, however it is deemed necessary in order to aid creditor understanding of the liquidation process.

Other matters which include seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedures, tax, litigation, pensions and travel

Time was spent circulating the Joint Liquidators' progress report to creditors, inclusive of a fee estimate, and issuing a voting form requesting approval from creditors in respect of the Joint Liquidators' remuneration and expenses. Further time was spent inputting creditors' decisions on the Joint Liquidators' internal systems.

The above works have not provided a financial benefit to creditors, however was deemed necessary for the Joint Liquidators to obtain approval to draw funds from the estate for their reasonable fees incurred, should any realisations be achieved.

5. ESTIMATED OUTCOME FOR CREDITORS

The sums owed to creditors at the date of appointment (as detailed in the director's statement of affairs) are as follows:

Secured creditors

There are no known secured creditors.

Preferential creditors

Preferential claims of employees for arrears of wages, salary and holiday pay were estimated at £1,472.50.

Secondary preferential creditors

Further to the changes to the Finance Act 2020, HM Revenue & Customs are now able to claim secondary preferential status for certain liabilities. Taxes owed by the business to HMRC comprising of VAT, PAYE Income Tax, Employee National Insurance Contributions, Student loan deductions and Construction Industry Scheme deductions fall under the secondary preferential status.

The secondary preferential claim of HM Revenue & Customs is estimated at £1,330.00.

Unsecured creditors

Unsecured creditors were estimated at £53,206.07.

On the basis of realisations to date and estimated future realisations, we estimate an outcome for each class of the Company's creditors as follows:

Secured creditors

There are no known secured creditors.

Preferential creditors

Based upon realisations to date and estimated future realisations, it is anticipated that there will be insufficient funds available to enable a dividend to be paid to the preferential creditors.

Secondary preferential creditors

Based upon realisations to date and estimated future realisations, there will be insufficient funds available to enable a dividend to be paid to HM Revenue & Customs as secondary preferential creditor.

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows:

- ☐ 50% of the first £10,000 of net property;
- ☐ 20% of net property thereafter;
- ☐ Up to a maximum amount to be made available of £800,000

A liquidator will not be required to set aside the prescribed part of net property if:

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit; (Section 176A(3)) or
- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5)).

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors.

Unsecured creditors

Based upon realisations to date and estimated future realisations it is anticipated there will be insufficient funds available to enable a dividend to be paid to the unsecured creditors.

6. REMUNERATION & EXPENSES

Remuneration

Our remuneration has been fixed by a decision of the creditors on 17 January 2023 obtained via a Decision Procedure by way of correspondence by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (SY) LLP in attending to matters arising in the winding up as set out in the fees estimate dated 20 December 2022 in the sum of £17,804.00.

We are also authorised to draw expenses for services provided by our firm and/or entities within the Begbies Traynor Group, in accordance with our firm's policy, which is attached at Appendix 2 of this report.

Our time costs for the period from 28 October 2022 to 27 October 2023 amount to £5,054.50 which represents 24.3 hours at an average rate of £208.00 per hour.

The following further information in relation to our time costs and expenses is set out at Appendix 2:

- ❑ Time Costs Analysis for the period 28 October 2022 to 27 October 2023
- ❑ Begbies Traynor (SY) LLP's charging policy

To 27 October 2023, we have drawn no funds on account of our remuneration, against total time costs of £14,295.00 incurred since the date of our appointment.

Time Costs Analysis

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type. An additional analysis is also attached which details the time costs for the entire period for which we have administered the liquidation.

Please note that each analysis provides details of the work undertaken by us and our staff following our appointment only.

As can be concluded from the information above, the level of our approved remuneration has been sufficient to cover the costs of the liquidation and we are pleased to report that we do not anticipate seeking any increase or amendment to our approved remuneration basis if matters progress to conclusion as envisaged.

Expenses

To 27 October 2023, we have drawn expenses in the sum of £38.99. These expenses have been discharged from a designated client account operated by Begbies Traynor (SY) LLP, following the receipt of funds from the director on account of the Joint Liquidators' pre-appointment costs.

Category 2 Expenses

No Category 2 expenses have been charged to the case since the date of our appointment.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2021' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3. A cumulative statement showing the total expenses incurred since the date of our appointment also appears at Appendix 3.

Expenses actually incurred compared to those that were anticipated

Creditors will recall that we estimated that the expenses of the liquidation would total £305.30. That estimate has not been exceeded and we do not expect it to be exceeded if matters progress to conclusion as envisaged.

8. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

As detailed in the director's statement of affairs, the Company held no assets and our enquires to date confirm this to be true.

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

General case administration and planning

The Joint Liquidators will continue to complete the works required to maintain the liquidation by way of reviewing the case at six monthly intervals to ascertain if any statutory deadlines and requirements become outstanding.

The case diary will continue to be monitored regularly and updated to ensure that all statutory deadlines are adhered to. All statutory documentation will be issued to the relevant parties, when applicable, during the course of the liquidation.

There will be no financial benefit to the Company's creditors in relation to the above works, however these works ensure the case progresses efficiently.

Compliance with the Insolvency Act, Rules and best practice

Periodic bond reviews will continue to be carried out, when required, to ensure the case remains adequately bonded.

Should any realisations be achieved, the Joint Liquidators will spend time arranging for an estate bank account to be opened and conduct regular reconciliations of the account.

Time will be spent preparing and submitting this progress report to the Registrar of Companies and creditors, and an internal closure review will be completed to determine that all works are finalised prior to preparing a final report which will then be prepared and submitted to the Company's creditors and the Registrar of Companies once the case is ready for closure.

There will be no financial benefit to creditors for the works undertaken in this area, however these works are required by the statute and therefore costs cannot be avoided.

Investigations

The Joint Liquidators will continue to correspond with the director and the Company's accountants as appropriate with regards to their investigations. Should any realisations be achieved, creditors will be notified within the Joint Liquidators next progress report or final report, whichever is sooner.

The above works will not provide a direct financial benefit for the Company's creditors however the Joint Liquidators have a statutory duty to conduct investigations into the director's conduct and therefore the costs involved in undertaking these works cannot be avoided.

Realisation of assets

No time is anticipated to be spent on this matter.

Dealing with all creditors' claims (including employees), correspondence and distributions

The Joint Liquidators will continue to liaise with the Company's creditors, if required, by way of verbal and written communications with regards to any queries they may have in relation to their claims or specific case queries.

The above works will not provide a financial benefit to the Company's creditors but will ensure that creditors are kept up to date with the liquidation proceedings.

Other matters which include seeking decisions from creditors (via Deemed Consent Procedure and/or Decision Procedure, tax, litigation, pensions and travel

The Joint Liquidators will arrange for the relevant documentation to be sent to HMRC in relation to any tax return submissions required.

The above works will not provide a financial benefit to creditors however such works are of a statutory nature and therefore costs cannot be avoided.

How much will this further work cost?

The 'further work' detailed above has always been anticipated, but at this point in the proceedings, it has not yet been completed. As you know, this work is necessary in order that I may complete the liquidation as envisaged. The cost of completing this work will not exceed any amounts approved by creditors previously.

Expenses

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are as set out in the estimate of anticipated expenses sent to creditors on 20 December 2022 which included all of the expenses that we anticipate that we will incur throughout the liquidation.

What is the anticipated payment for administering the case in full?

We estimated that the cost of administering the case would be in the region of £17,804.00 and subsequently you have provided approval for us to draw our remuneration up to that level. However, as you are aware, due to the fact that there are limited assets, the remuneration that we can draw is limited to the amount that is realised for the assets, (less any costs incurred in realising those assets). At this stage in the liquidation, the Joint Liquidators are unable to estimate the total amount of remuneration they expect to draw due to the uncertainty as to whether future realisations will be achieved.

However, please note that should there be unexpected asset realisations, we will look to draw our remuneration from those too, capped at the level that the creditors approve.

9. OTHER RELEVANT INFORMATION

Connected party transactions

We have not been made aware of any sales of the Company's assets to connected parties.

Use of personal information

Please note that in the course of discharging our statutory duties as liquidators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses which have been incurred during the period of this progress report.

Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

11. CONCLUSION

We will report again in approximately twelve months time or at the conclusion of the liquidation, whichever is the sooner.

A handwritten signature in black ink, appearing to read 'Philip David Nunney', with a stylized, wavy line extending from the end.

Philip David Nunney
Joint Liquidator

Dated: 4 December 2023

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 28 October 2022 to 27 October 2023

KW Lifting Consultants Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 28/10/2022 To 27/10/2023 £	From 28/10/2021 To 27/10/2023 £
	PREFERENTIAL CREDITORS		
(1,472.50)	Employees re Arrears/Hol Pay	NIL	NIL
		NIL	NIL
	SECONDARY PREFERENTIAL CREDITORS		
(1,330.00)	HMRC (PAYE)	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(12,188.88)	Employees re Reduncancy/Pay In Lieu	NIL	NIL
(21,679.36)	Lloyds Bank Bounce Back Loan	NIL	NIL
(92.23)	Lloyds Bank Plc	NIL	NIL
(19,245.60)	RPO	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholder	NIL	NIL
		NIL	NIL
(56,108.57)		NIL	NIL
	REPRESENTED BY		
			NIL

Note:

COSTS AND EXPENSES

- a. Begbies Traynor (SY) LLP's charging policy;
- b. Time Costs Analysis for the period from 28 October 2022 to 27 October 2023;
- c. Cumulative Time Costs Analysis for the period from 28 October 2021 to 27 October 2023.

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This policy applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the creditors' decision being made for the office holder to be remunerated on a time cost basis. Best practice guidance* requires that such information should be disclosed to those who are responsible for approving the basis of an office holder's remuneration. Within our fee estimate creditors can see how we propose to be remunerated.

In addition, this policy applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance* indicates that such charges should be disclosed to those who are responsible for approving the basis of the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of their staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded in 6 minute units at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Expenses are payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also include disbursements, which are expenses that are initially paid by the office holder's own firm, but which are subsequently reimbursed from the estate when funds are available.

Best practice guidance classifies expenses into two broad categories:

- ❑ Category 1 expenses (approval not required) - Specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ Category 2 expenses (approval required) - Items of expenditure that are directly related to the case and either:
 - (i) include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party; or
 - (ii) are items of expenditure which are payable to an associate of the office holder and/or their firm.

Shared or allocated costs (pursuant to (i) above)

* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

The following expenses include an element of shared or allocated cost and are charged to the case (subject to approval).

- ❑ Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of £100 per meeting;
- ❑ Car mileage which is charged at the rate of 45 pence per mile.

General Office Overheads.

The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 expense:

- ❑ Telephone and facsimile
- ❑ Printing and photocopying
- ❑ Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Sheffield office as at the date of this report are as follows:

Grade of staff	Charge-out rate range (£ per hour) 10 th July 2023 until further notice
Appointment taker/partner	560-640
Managers/directors	415-540
Other professional	215-300
Junior professional/support	170

Prior to 10th July 2023, the following rates applied:

Grade of staff	Charge-out rate (£ per hour)
Partner	545
Director	490
Senior Manager	435
Manager	380
Assistant Manager	275
Senior Administrator	240
Administrator	195
Junior Administrator	155
Cashier	155
Secretarial	155

* Statement of Insolvency Practice 9, (SIP9) – Payments to Insolvency office holders and their associates from an estate

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

As detailed above, time is recorded in 6 minute units.

SIP9 KW Lifting Consultants Limited - Creditors Voluntary Liquidation - 91KW209.CVL : Time Costs Analysis From 28/10/2022 To 27/10/2023

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning						0.6				0.6	159.00	265.00
	Administration	0.7	0.2			0.1	0.8	0.3	2.4		4.5	1,201.50	267.00
	Total for General Case Administration and Planning:	0.7	0.2			0.1	1.4	0.3	2.4		5.1	1,360.50	266.76
Compliance with the Insolvency Act, Rules and best practice	Appointment												0.00
	Banking and Bonding					0.2		0.7			0.9	191.50	212.78
	Case Closure				0.2						0.2	83.00	415.00
	Statutory reporting and statement of affairs		0.3		0.1			2.5	8.9		11.8	2,052.00	173.90
	Total for Compliance with the Insolvency Act, Rules and best practice:		0.3		0.3	0.2		3.2	8.9		12.9	2,326.50	180.35
Investigations	CDDA and investigations		0.2		0.4			3.6	0.4		4.6	1,092.00	237.39
	Total for Investigations:		0.2		0.4			3.6	0.4		4.6	1,092.00	237.39
Realisation of assets	Debt collection												0.00
	Property, business and asset sales												0.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:												0.00
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others							0.3			0.3	58.50	195.00
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:							0.3			0.3	58.50	195.00
Other matters which includes meetings, tax, litigation, pensions and travel	Seeking decisions of creditors								1.4		1.4	217.00	155.00
	Meetings												0.00
	Other												0.00
	Tax												0.00
	Litigation												0.00
	Total for Other matters:								1.4		1.4	217.00	155.00
	Total hours by staff grade:	0.7	0.7		0.7	0.3	1.4	7.4	13.1		24.3		
	Total time cost by staff grade £:	396.50	364.00		287.00	82.50	371.00	1,487.00	2,066.50			5,054.50	
	Average hourly rate £:	566.43	520.00	0.00	410.00	275.00	265.00	200.95	157.75	0.00			208.00
	Total fees drawn to date £:											0.00	

SIP9 KW Lifting Consultants Limited - Creditors Voluntary Liquidation - 91KW209.CVL : Time Costs Analysis From 28/10/2021 To 27/10/2023

Staff Grade		Consultant/Partner	Director	Snr Mngr	Mngr	Asst Mngr	Snr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning		0.4			0.4	0.6	1.1	0.9		3.4	785.50	231.03
	Administration	1.9	0.7		0.7	0.8	1.0	6.6	7.8		19.5	4,513.00	231.44
	Total for General Case Administration and Planning:	1.9	1.1		0.7	1.2	1.6	7.7	8.7		22.9	5,298.50	231.38
Compliance with the Insolvency Act, Rules and best practice	Appointment												0.00
	Banking and Bonding	0.1			0.4	0.2		1.1		1.3	3.1	644.50	207.90
	Case Closure				0.2						0.2	83.00	415.00
	Statutory reporting and statement of affairs		0.3		0.1			2.9	8.9		12.2	2,122.00	173.93
	Total for Compliance with the Insolvency Act, Rules and best practice:	0.1	0.3		0.7	0.2		4.0	8.9	1.3	15.5	2,849.50	183.84
Investigations	CDDA and investigations		1.7		0.5	1.6		13.8	8.0		25.6	5,446.00	212.73
	Total for Investigations:		1.7		0.5	1.6		13.8	8.0		25.6	5,446.00	212.73
Realisation of assets	Debt collection												0.00
	Property, business and asset sales												0.00
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:												0.00
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured												0.00
	Others							1.6			1.6	294.00	183.75
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:							1.6			1.6	294.00	183.75
Other matters which includes meetings, tax, litigation, pensions and travel	Seeking decisions of creditors								1.4		1.4	217.00	155.00
	Meetings												0.00
	Other							0.1			0.1	17.50	175.00
	Tax				0.3			0.3			0.6	172.50	287.50
	Litigation												0.00
	Total for Other matters:				0.3			0.4	1.4		2.1	407.00	193.81
	Total hours by staff grade:	2.0	3.1		2.2	3.0	1.6	27.5	27.0	1.3	67.7		
	Total time cost by staff grade £:	1,085.00	1,506.50		825.50	820.00	416.00	5,262.50	4,188.00	189.50		14,295.00	
	Average hourly rate £:	542.50	486.61	0.00	375.23	273.33	260.00	191.36	155.11	145.77			211.15
	Total fees drawn to date £:											0.00	

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Postage	Postworks	22.61	16.21	6.40
Storage	Restore	10.44	2.58	7.86

CUMULATIVE STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £
Statutory Advertising	EPE Reynell Advertising Limited	170.00
Courier Fees	Load & Go Couriers	75.00
Statutory Bond	Aon UK Limited	20.00
Postage	Postworks	22.61
Storage	Restore	10.44